

Members Present: Petty, Thurow, Sloan

Absent:

Others Present: Mayor Palm, Adm. Geick, E. Truman, B. Zeman, C. Haggard, K. Stieve, J. Bergin, L. Laux, T. Pinion, Dana Sechler, Lacey Steffes, Tim Stieve, Forrest Hartman, Ald. Ellington, Rob Nelson

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of September 24, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$523,839.73**. Motion carried unanimously.
- b) **Approve amended contract for Taxi Service to Abby Vans, effective January 1, 2020** C. Haggard explained that the rates approved at the last meeting are adjusted by a decrease of \$.14 per hour. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- c) **Approve extending Landfill Monitoring Contract with MSA Professional Services, Inc. 2020 through 2022** T. Pinion explained that the City has owned this landfill for a long time; it was closed in 1976. Since 1983 we have been required to monitor the landfill. Historically, we have contracted with MSA for this service, the most recent contract to expire 12/31/2019. The new contract represents about an average of 3% per year increase over the last contract. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- d) **Authorize the Mayor and City Clerk to award and execute a contract for the position of City Administrator** Presented tonight for approval is a draft agreement between the City of Baraboo and applicant Kennie Downing. Atty. Truman noted that the draft agreement includes a salary of \$110,000 per year, benefits pursuant to the Employee Handbook, and reimbursement of moving expenses not to exceed \$10,000. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- e) **Approve a gift of \$2,500,000 from an anonymous donor to the Baraboo Public Library, conditioned upon the name change of Library to the Carnegie-Memorial Public Library** J. Bergin explained that this donation was presented by Library Board member Forest Hartman with the stipulation that the library name be changed. The Library Board did accept this donation at their September 17th meeting. The stipulation also includes approval from the City Council to the name change. Atty. Truman clarifies that this is a donation given to the Library, not the City. Because there are no other conditions or terms on this, the Library does have the ability to follow their own policies. Ald. Thurow believes that with this donation, the name should stay forever. J. Bergin notes that she is pleased that the donor wants to include “Carnegie” and honor that name. Ald. Petty notes that this is a very generous gift to the Library and will allow the library board to move forward on the expansion and renovation; he is very appreciative of the gesture and interest in improving the community. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- f) **Amend §2.08 of the City Code to increase Alderperson’s monthly salary from \$300/mo to \$400/mo.** The Committee reviewed the two options for amending this Ordinance. Moved by Sloan to approve amending the ordinance to an Alderperson’s salary of \$400 per month, seconded by Petty and recommended to Council for action. Motion carried unanimously.
- g) **Review the 2020 Baraboo District Ambulance Service tax levy \$360,690.00** Ald. Petty noted that the increase came about at the commission level because they have struggled with being able to place money in a reserve account; they have found themselves at the low end of a cash flow issue. The increase is two-fold: cover the cost of the Baraboo District Ambulance service and place some money in a reserve account for vehicles, and have an undesignated fund balance accessible for emergency services. Chief D. Sechler explained that the increase to \$30 per capita is a compromise of possible budget scenarios. Ald. Sloan noted that they have always tried to run a tight budget, as even as possible but this year it did not work out. The increase will allow a little cushion and not looking at the possibility of borrowing money. Mayor Palm noted that every department within the City has had to reduce their budget, some considerably. The extra \$3 per capita puts more back on the City; money they have already fought to take off the budget. He can’t support the \$3 per capita while other departments are taking significant cuts. Ald. Petty noted that while he understands the Mayors concerns, the ambulance has really tried to minimize their increases but are now at a position where

they are playing catch-up. All of the representatives from the City voted in favor of the increase. Chief D. Sechler noted that the following budget concerns: the average time for billing is now about 5 days, the 2020 budget includes a cost of living for the ambulance staff of 3%, and at this time, the line of credit has been established but not utilized. C. Haggard noted that based on the budget numbers provided, she believes there is room to adjust the 2020 budget numbers. Ald. Petty stated that the budget has been discussed quite a bit by the Commission and he agrees with the budget as presented. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

- h) **Authorize the Mayor and City Clerk to execute a Pre-Development Agreement with Three Amigos Property Management, LLC. For a proposed 64-unit luxury apartment complex at 325 Lynn Street T.** Pinion noted that this is the second developer for this property. Because the property is located in a TID District, it's customary for the City to provide some sort of developing incentive; Three Amigos is looking for approximately 20% of the \$5M as incentive. This pre-development agreement will preserve their interest in the project while they invest real money. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

Informational Items

City Attorney's report on insurance claims:

- Denial – Jennifer Stulo filed a claim for \$500 for damage to her vehicle due to alleged improper grading of the bottom of her driveway.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:46pm.

Brenda Zeman, City Clerk