

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, Chief Schauf, B. Zeman, C. Haggard, M. Hardy

Call Meeting to Order – Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to approve the minutes of September 11, 2018. Motion carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend to Council approval of the accounts payable for **\$711, 619.67**. Motion carried unanimously.
- b) **Dangerous Tree Located at 415 6th Avenue and 712 Center Street** – Adm. Geick explained that a survey was done to determine ownership of this tree. Results from this survey determined that ownership is 20/80. The removal of this tree is estimated at \$27,000 and the City is willing to take responsibility for assisting with its removal under the circumstances. The City has met with the property owners and have come to a general agreement for the tree removal in which the City will front the money for the removal of this tree and payment will be made to the City at the time the property is sold. Payments can be made at any time and there is no interest rate included in the agreement, which will be incorporated into their mortgage. Atty. Truman confirms that the City does currently have an Ordinance that requires the removal of dangerous trees. The agreement does differentiate somewhat from our Code regarding any nuisance type abatement because all parties have been more than willing to work with the City for the removal of this tree. Adm. Geick notes that this will have to be a budget amendment for 2018. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for approval.
- c) **2018 Wisconsin DNR Urban Forestry Grant in the amount of \$7,500 for the construction of a gravel bed at the Attridge Park Community Gardens** – M. Hardy explained that this will be a 2019 project. It is a 50% grant with the other half coming from Parks Segregated. A gravel bed would allow the Parks Dept. to order trees one time during the year, saving on the cost of freight, and would also allow them to order smaller, less expensive trees. The trees can then be planted in the gravel bed, which allows the root systems to grow, and can be planted when staff has time. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
- d) **2019 Park, Recreation and Forestry Department Fees and Charges** – M. Hardy reported that Parks Commission reviewed the current charges and recommends a slight increase of \$2 for room rental at the Civic Center, a \$5 increase for shelter rentals, and an increase for Adult Softball & Basketball League. Moved by Sloan, seconded by Thurow and carried unanimously to accept the recommendations concerning Park & Rec Fees and forward on to Council.
- e) **2019 Park, Recreation and Forestry Department Seasonal Wage Rates** – M. Hardy reported that the Parks Commission reviewed these wages as well. One change for 2019 is an increase of \$2 an hour for seasonal Parks staff. Moved by Sloan, seconded by Thurow and carried unanimously to accept the recommendations concerning Park & Rec wages and forward on to Council.
- f) **2019 Boys and Girls Club lease of the Civic Center** – M. Hardy noted that the Baraboo School District Food Service no longer rents at the Civic Center. In an attempt to make up these revenues, the Parks Commission reviewed different options and recommends the lease to the Boys & Girls Club be increased from 15% to 20%; the City will continue to subsidize 80% of rent costs. Moved by Sloan, seconded by Thurow and carried unanimously to accept the recommendations and forward on to Council.
- g) **2019 Baraboo Senior Center lease of the Civic Center** – M. Hardy explained that in an attempt to keep the leases the same, the Parks Commission recommends the lease to the Baraboo Senior Center increase from 15% to 20% as well with the City subsidizing 80% of rent costs. Moved by Sloan, seconded by Thurow and carried unanimously to accept the recommendations and forward on to Council.
- h) **Purchase of a 2018 Ford Explorer squad car from Kayser Ford in Madison for \$29,400** – Chief Schauf explained that because they will be revamping the 2019 Ford Explorer. The new design will be hybrid and will bring with it extra costs. Kayser Ford currently has a police package that meets all of our specs sitting on it's lot now. Chief Schauf is requesting that we make the purchase now using Capital Funds and include the

purchase in the 2019 budget for reimbursement of these funds. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council.

Informational Items

- a) City Attorney's report on insurance claims

There has been an offer of \$280 for a recent sewer claim. Because this is the amount they requested, Atty. Truman is expecting the release be returned.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:33pm.
Brenda Zeman, City Clerk