

Members Present: Petty, Sloan

Absent: Thurow

Others Present: Mayor Palm, E. Geick, E. Truman, C. Haggard, B. Zeman, M. Hardy, K. Stieve

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law.

Moved by Sloan, seconded by Petty to approve the minutes of June 12, 2018. Motion carried unanimously. Moved by Sloan, seconded by Petty to approve the agenda. Motion carried unanimously.

Action Items

Accounts Payable – Moved by Sloan, seconded by Petty to recommend to Council approval of the accounts payable for **\$654,379.72**. Motion carried unanimously.

Baraboo High School Fire Academy – Fire Chief Stieve explained that the Fire Academy class will be offered this fall with 13 high school students. The classroom portion will take place at Fire Station and the practical instruction will take place at the fire station along with any other City property to include but not limited to the Jackson property, the container base training prop, and potentially any other City owned buildings and properties. City owned apparatus and equipment will be used for the practical session. It's also estimated that there will be 5 days of travel to the MATC Campus in Madison for use of the training props there also. Fire Chief Stieve has consulted with the insurance company for the Fire Department and they have agreed to cover any liability or property damage. Transportation to and from the High School will be via Fire Department vehicle, again no insurance concerns. Attny Truman explained that the agreement includes the Baraboo School District and MATC have agreed to hold the primary insurance and thus our insurance will be secondary. There is also language that authorizes whoever is working on behalf of the Fire Department to remove students for any reason. The school is then responsible for this child, including the transportation back to the school. Moved by Sloan, seconded by Petty to amend the agreement to include a term of one year with the right to renew and recommend the amended agreement to Council for approval. Motion carried unanimously.

Uncollectible Accounts – Finance Director C. Haggard explained that these accounts have been determined uncollectable. The Committee reviewed the list, which included \$28.83 personal property, \$1,431.08 accounts receivable, \$1,015.57 CDA accounts receivable, and \$5,298.58 for Utilities doubtful accounts. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Special Event License Ordinance – Attny. Truman explained that with the current Special Event License Ordinance, the question we receive the most is what is defined as a Special Event. Because there is no statute that defines this, it is up to the Municipality to define this. The biggest change to the ordinance is the definition of what is included as a Special Event. The revised ordinance still includes a waiver of the \$150 fee for any Government or Non-Profit and any applicant can still request a waiver of costs by coming before the Finance Committee. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Inter-Governmental Agreement with the Village of West Baraboo – M. Hardy explained that we previously had an Inter-Governmental Agreement with West Baraboo to apply for a Grant. While we did not receive the grant, the DNR informed us that they had \$64,000 left that needs to be spent by the end of their fiscal year, which happens to be June 30th. M. Hardy met with West Baraboo and MSA and it was decided that the kayak launch at Maxwell-Potter comes the closest to the \$128,000 with a \$64,000 match. Our \$64,000 match would be through the ATC funds, which were designated for the River. The kayak launch project would include an accessible launch, the sidewalk to get down there, and off street parking. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Information Items - None

Adjournment – Moved by Sloan, seconded by Petty and carried to adjourn.

Brenda Zeman, City Clerk