

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, August 28, 2018 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Zolper, Thurow

Council Members Absent: Alt

Others Present: Adm. Geick, Attny. Truman, Clerk Zeman, C. Haggard, W. Peterson, T. Pinion, J. Bergin, Renee Bemis, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of August 14, 2018.

Moved by Wedekind, seconded by Kolb and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PUBLIC HEARING – The Mayor opened the Public Hearing concerning the request to rezone 5.3-acre parcel of land on the north side of South Blvd. between STH 136 (formerly USH 12) and Commerce Parkway, located at 1420 South Blvd. from its current MH-P Manufactured Home Park zoning classification to a B-3 Highway Oriented Business Zoning Classification.

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – Renee Bemis, 300 Water Street, Baraboo. Renee is one of the owners of the Driftless Glen Distillery and is speaking tonight about the awards that they have received and how it's impacting the City of Baraboo. Inc. magazine, a national publication, tells you the fastest growing companies in the country. To be included in the Inc. 5000 is a huge deal, and Driftless Glen was in the Inc. 500, ranked number 316. They were also rated the 13th fastest growing food & beverage company in the country and the 3rd fastest growing company in all of Wisconsin. She also noted that they sent their spirits to the London Spirits Competition and they did a shout out saying that Driftless Glen is one of the Top 10, must try brands in all of the United States. They are in 654 different placements in 10 different states with 5 more to be opened next year and they have close to 5,000 barrels up. Courier Magazine, which is a national magazine for tourism, is going to do an article on Driftless Glen as a place to come and see. Lastly, they were recently contacted by the Ellen DeGeneres Show as being one of their "must have" products.

MAYOR'S COMMENTS – The Mayor noted that Police Chief Schauf and Fire Chief Stieve are not here this evening and that is because they are assisting with the recent flooding. Chief Stieve is assisting Sauk County Emergency Management Operations with local flooding and Chief Schauf is assisting in Hillsboro.

CONSENT AGENDA

Resolution No. 18-61

THAT the Accounts Payable, in the amount of \$ 898,800.51 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 18-62

That the following budget amendments are authorized:

- 1st Quarter, 2018 Water & Sewer Utilities:

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Water Meter Expense	970-37-66300-310-000	Office Supplies	150	(30)	120
				(30)	
Use of Funds					
Water Meter Expense	970-37-66300-343-000	Postage	100	30	130
				30	

Transfer funds to cover budget overages

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Headworks Operating Exp.	960-36-82200-250-000	Repair & Maint Serv-Equipment	5,500	(1,500)	4,000
Sewer Plant Maint	960-36-83400-260-000	Repair & Maint Serv-Buildings	4,000	(1,700)	2,300
				(3,200)	
Use of Funds					
Sewer Headworks Operating Exp.	960-36-82200-260-000	Repair & Maint Serv-Buildings	1,500	1,500	3,000
Sewer Plant Maint	960-36-83400-250-000	Repair & Maint Serv-Equipment	5,500	1,700	7,200
				3,200	

Transfer funds to cover budget overages

Moved by Petty, seconded by Wedekind and carried that the Consent Agenda be approved-8 ayes.

2ND READING ORDINANCES

Moved by Sloan, seconded by Plautz and carried unanimously to approve the 2nd reading of **Ordinance No. 2497** approving the revised Special Event License Ordinance.

Moved by Kolb, seconded by Wedekind and carried unanimously to approve the 2nd reading of **Ordinance No. 2498** revising the parking restrictions on Ash Street between Water Street and 1st Street.

NEW BUSINESS

Resolutions:

Resolution No. 18-63

THAT, the revised Common Council Member’s Handbook dated July 31, 2018 be adopted.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Baraboo that the City Attorney is authorized to adopt the revised Common Council Member's Handbook dated July 31, 2018.

Moved by Ellington, seconded by Plautz and carried that **Resolution No. 18-63** be approved-8 ayes.

Resolution No. 18-64

THAT the Mayor and City Clerk are authorized to sign an Agreement for the use of City of Baraboo's Container Based Training Prop between the City of Baraboo, Delton Fire and Ambulance Commission and Delton Fire Department.

Moved by Wedekind, seconded by Sloan and carried that **Resolution No. 18-64** be approved-8 ayes.

Resolution No. 18-65

THAT the Proposal of Cleary Building Corp, in the amount of \$60,531 is hereby accepted and all other bids are rejected.

Moved by Sloan, seconded by Petty and carried that **Resolution No. 18-65** be approved-8 ayes.

Resolution No. 18-66

THAT the Mayor and City Clerk are hereby authorized to sign the attached Agreement Between the City of Baraboo and Driftless Glen Distillery to calculate sewer use charges based on the actual volume of wastewater that is discharged from their facility to the sanitary sewer system.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 18-66** be approved-8 ayes.

Ordinances:

Moved by Wedekind, seconded by Sloan and carried unanimously to approve the 1st reading of **Ordinance No. 2499** amending §17.18(4)(a) and the Zoning District Map rezoning tax parcel 206-1152-90000 from MH-P Manufactured Homes – Park district to a B-3 Highway Oriented Business district.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcel 206-1152-90000, the following described 5.3-acre parcel located at 1420 South Blvd, from its current MH-P Manufactured Home Park zoning classification to a B-3 Highway Oriented Business zoning classification:.

A part of the SE ¼ of the SE ¼ of the NW ¼ of Section 3, T11N, R6E, City of Baraboo, Sauk County, Wisconsin described as follows:

The SE ¼ of the SE ¼ of the NW ¼ of Section 3, T11N, R6E except Sauk County

Certified Survey Map No. 650 and except the easterly 511.34 feet of the northerly 140.1 feet of said SE ¼ of the SE ¼ of the NW ¼ of Section 3.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Moved by Sloan, seconded by Petty and carried unanimously to approve the 1st reading of **Ordinance No. 2500** revising §7.02(2)(b)2, the Official Traffic Map, to provide for no parking on a portions of Walnut Street, Moore Street, and Summit Street.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Revise Section 7.02(2)(b)2, the Official Traffic Map, to show no parking at the following locations:

The east side of Walnut Street between Parkway and a point 130 south of Elm Street..

The west side of Moore Street from a point 120 feet south of South Blvd to a point 220 feet south of South Blvd.

Both sides of Summit Street from a point 100 feet south of 10th Avenue to 10th Avenue.

2. This Ordinance shall take effect upon passage and publication as provided by law.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Adm. Geick noted that as of now we don't have any major water issues around the City but we are watching things. There are sand bags available from Sauk County and can be picked up from the Highway Shop. If anyone has any problems they should give a call to dispatch, 911.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for July, 2018 from – Treasurer, Fire Dept., Police Dept.

Minutes from the Following Meetings –

Finance/Personnel Committee – Dennis Thurow Committee Rm #205

August 14, 2018

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, C. Haggard, B. Zeman, K. Stieve, P. Cannon, L. Laux, T. Pinion

Call Meeting to Order – Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law.

Moved by Thurow, seconded by Sloan to approve the minutes of July 24, 2018. Motion carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend to Council approval of the accounts payable for **\$824,831.82**. Motion carried unanimously.
- b) **WI Dept. of Administration CDBG (Community Development Block Grant) – RLF (Revolving Loan Fund) Close Program** – CDA Director Pat Cannon explained that compliance under the current program is very complex and

that the Department of Administration (DOA) estimates that there is \$100 million dollars in this program across the state. They also estimate that between 50-60% of these funds are sitting in the bank as cash and are not being used as the program was designed for, a revolving loan. In order to try and recirculate the money, HUD recommended that the DOA submit an application to close out the CDBG-RLF program. Under the program they are giving us 2 options: 1) We package up the loans and hand it all back over to the State or 2) When the application is approved, we pick a date within a 2 year period to send them a check for the value of our outstanding loans plus our cash returning all of the money. Once we turn the money over to the State, we then have ownership of the loans as they come back in payments to us. The loan revenues over the life of the loan become de-federalized and come back to the City for however we wish to use those funds. Pat is estimating we have about \$750,000 in this program right now. What the DOA plans to do with the returned funds is to place them in a trust account for each municipality that returns the funds. The City can then put in for a CDBG eligible project on a non-competitive basis and receive our money back. We can also put in for a competitive basis CDBG loan and use our money as a match – these usually require a one to one match. The DOA has submitted their application and HUD has 45 days to accept, reject, or ask for additional information. The DOA is looking at starting this October 1, 2018 unless it is not approved by then. If it's approved after this date, it would start whatever the approval date is. Ald. Sloan confirmed that if we send the money back to the state, we then become the owner of the loan payments but we can borrow the money back from the state. P. Cannon advised the Committee that this would be grant money. Ald. Sloan questioned the income stream and if this would be General Funds and P. Cannon noted that this would be up to the governing body to make this determination. The CDA's recommendation is that we start our own Revolving Loan Fund and put our own requirements on the process. At this time, there are a lot of internal decisions that need to be made. Moved by Sloan, seconded by Thurow and carried unanimously to post pone until we have additional information.

- c) **Long Term Revenue Forecast, Capital Planning, and Wage Projections** – Adm. Geick presented a revised Capital Improvement Plan based on the current goals for the City of Baraboo. Significant changes to the plan include: The Fire/EMS project has been pushed to the top and is currently scheduled in 3 phases, the UW Theatre Project has been revised to setting aside \$50,000 per year for the next few years, and the library has moved to 2028 for the actual building. Ald. Sloan would like to see the Library funding reduced to \$5,000,000 and has requested that we get an opinion from Ehler's or Moody's as to what borrowing this money, whether it be for the fire station or the library, will do to our bond rating. This was presented as informational only, no action was taken at this time.

Informational Items - City Attorney's report on insurance claims

- One claim is pending settlement right now in the amount of \$485.30. This is for a claim made for some damaged plumbing. Atty. Truman determined that it was in the best interest of the City to settle this claim.
- One other pending claim that Atty. Truman prefers to not speak on at this time, she is currently waiting for some additional information.
- One claim was filed today however it appears to be incomplete.

Committee Comments

Ald. Petty would like on the next agenda to look at Elected Officials compensation.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:38pm.

Minutes of the Public Safety Committee Meeting

July 23, 2018

Members Present: Phil Wedekind and Mike Plautz, and Tom Kolb. **Others Present:** Ed Geick, Chief Schauf, Chief Stieve, Attorney Truman, Tom Pinion, Wade Peterson, Tony Gilman, Daniel Zech, Gary Meeker, Buck Sweeney, Jim Smith, Nancy Mistele, Renee Bemus, Tom Fitzwilliams, and Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Hall Committee Room, 101 South Blvd., Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb approve the minutes of the June 11, 2018 meeting. Motion carried unanimously.

New Business

- a. **Consider revising parking regulations on Ash Street between Water Street and 1st Street. (Daniel Zech)** – Engineer Pinion presented the background for the request. He said currently the 2-hr parking extends from the Baraboo River to Water Streets, it then leap frogs one block, and then goes from 1st to 4th. He said that the revision would be Ash Street from the Baraboo River to 4th Street on both sides of the street. Kolb moved to approve. Daniel Zech said that there is a sign that states no parking from 2 a.m. until 6 a.m., but it is never enforced. Plautz seconded the motion. Motion carried unanimously.
- b. **Review and recommendation for revising the City's ordinance regarding Special Events** – Attorney Truman presented the background on the issue. She said that the current ordinance is extremely vague. She said that anytime there is any event on public or private property, it is considered a special event and a license has to be obtained. Truman said that the City does not want to regulate everything that happens on private properties. Truman said one of the biggest changes to the proposed revision is to change the definition of what constitutes a special event. She said that there are new clarifications in the proposed ordinance; one is that a special event might not just take place on one day. She stated that another proposed clarification the two different costs associated with special events. The appeals process was

discussed. After a lengthy discussion, Plautz moved, Kolb seconded to recommend the proposed revisions to the City's ordinance regarding Special Events as presented. Motion carried unanimously.

- c. Review and recommendation for revising the City's ordinance regulating loud and unnecessary noise – Attorney Truman presented the proposed ordinance revisions. She said that she did work on the revisions with the Police Chief. She said that the Chief suggested that no noise permits between the hours of 10:00 p.m. and 6:30 a.m. be granted. Wedekind asked what would be done with the Fair Association; Truman said that is something that would have to be discussed. Truman said at this time there is no fee associated with the permit; however, the Committee could consider changing a fee. It was moved by Kolb, seconded by Plautz to bring proposed revisions back to the Committee in August for possible recommendation. Motion carried unanimously.
- d. Review and recommendation of Gary Meeker's request for a second driveway to their single-family residential property at 1018 3rd Street – Gary Meeker stated that he would request to install the second driveway that would be blacktop; however would like to have gravel until it is compacted. Wedekind said that he has been to the Committee twice and was denied. He stated that it is policy one driveway per lot, unless it is a corner lot. Wedekind feels if the permit were given to Meeker, it would set a precedence. Discussion of other second driveways took place, Pinion said that the last two times that this was before the Committee, Meeker was only asking for a curb cut; however, this time he is asking for an entire driveway, it was stated that this lot is oversized. Kolb felt he could be moved in terms of oversized lots, but not an automatic approval. Plautz feels that the oversized lot would be enough of an exception that it would set a precedence. Plautz moved to approve the request for a second driveway at 1018 3rd Street based on the Committee's discussion of being an oversized lot. Kolb seconded the motion. Kolb feels that if the Committee is going to do this an oversized lot needs to be defined and the City needs to start enforcing driveways that exist that should not. Kolb asked Meeker how long he felt it would take to pave the driveway. Meeker said that he would do it as soon as he could; Kolb said he did not want it to sit all winter. Kolb asked for an amendment to the motion that the driveway is completed within 60 days of the start date. Plautz seconded the amended motion. Motion carried 2 to 1, Wedekind voting no.
- e. Discussion with Driftless Glen Distillery, LLC regarding wastewater discharge from the Driftless Glen Distillery at 300 Water Street and how they propose to comply with the Subchapter III: Baraboo Sewer Utility in Chapter 1.3 of the City's General Code of Ordinances – Pinion said this has been an ongoing discussion with Driftless Glen about high strength condition of the wastewater that they would like to discharge to the sanitary sewer. He said that they have made efforts to try to provide more consistent product. Pinion presented the Committee with the limits of the three parameters to safely discharge, along with the distillery's proposed discharge the last time they ran a batch. Pinion said that with the numbers it has an effect on the operation of the Treatment Plant, so the distillery has been hauling it off site. He said looking at imposing the ordinance requirements and look at the high-strength surcharge rates; it is a significantly higher cost to the distillery. Buck Sweeney said he has been working with the City to find solutions. He said that if a solution is found so that the Wastewater Plant can take the waste without upset then he feels that the distillery would have to go to the Council from a policy point of view to see if it can be done, could the City give them a rate that would allow them to be competitive in the marketplace. Jim Smith presented the procedure of the 2017 water usage. He then explained the distillation system. Smith then presented what is being proposed to allow the distillery to discharge into the City's system. Kolb questioned metering it on the discharge. Pinion said that they are talking about using a metering pump so that it is a constant low-flow out of the facility. He asked if there was anything as far as flow proportion and sampling and if they will be pacing that. Smith said that he felt it would be easy to periodically sample the tank. Smith said that it is a refrigerated sampler that can be based on flow or time. Plautz asked if this would satisfy Peterson's concerns. Peterson said that nothing has been discussed about money. Sweeney said that the money issue would really be up to the Council. Peterson said that it is in black and white in the ordinance. Sweeney said that it would be a variance to the ordinance. Peterson said that they are asking all the residents of the City to significantly subsidize their business. Kolb understands that the distillery would be paying the higher rates, but only for the higher test discharge. Geick asked Sweeney if they are proposing any kind of rate. It was stated that it cost approximately \$575 to haul off-site. Pinion said that the City's rate is based on gross water consumption, not net water discharge, so there is no credit built-in for the deduct meter that is being proposed. Pinion said that it is part of the Utility budget this year for a rate study, which will take 4 or 5 months to complete. Therefore, based on the currently surcharge rates, there is a difference, it is higher trucking off-site, more convenient obviously to discharge locally, but he doesn't know how the new numbers will compare to what the current surcharge rates are. Geick asked Sweeney if he was agreeable to the concept of what he was talking about would be something that could be considered in the proposed rate study. Sweeney said that he wouldn't have a problem looking at it from a rate study point of view. He said that he thinks metering itself is a lot less controversial, it feels that it is fair. Pinion that this is discussion item and no action can take place to, but asked when they wanted to start discharging to the sewer. Sweeney said they would like to get the deducts approved so that they are not paying high strength waste, regardless of where they are taking it, because they should be paying high-strength waste because they are hauling it. Pinion said currently they are hauling off-site, but are paying for gross water consumption on the sewer side. Therefore, the first thing to do is to install the right meters, meter them the right way, and that becomes a straight forward deduct. He said that the distillery would continue to haul it off-site, because the City is not prepared to make any special rate without crunching the numbers. Sweeney said that they would like to have a seat at the table for the proposed rate study. After a lengthy discussion, the distillery has agreed to install a deduct meter, and will give Peterson the amount of alcohol barreled. Attorney Truman said that she would meet with Sweeney to draft up so everything is clear with no confusion as to what is going to be done.

- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for June 2018 – It was moved by Kolb, seconded by Plautz to approve the monthly billing adjustments/credits for Sewer and Water customers for June 2018 as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said that his crew put together a temporary system that is the best while under construction. He said construction should be done in November. He said he received two proposals for the rate study and will be moving forward.
- b. Street Superintendent's Report – Gilman said that Dave Smith started employment on July 9th. Gilman presented is June activity report. He said that all parking lots were finished before the parade.
- c. Police Chief's Report – Schauf said that he is working on filling three vacancies. He said the parade went well with no problems.
- d. Fire Chief's Report – Chief Stieve said there the department has three openings to fill. He said there has been one retirement, two resignations. As part of the Fire Department Operations Study, the work on the SOG continues.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn at 2:54 p.m. Motion carried.

Board of Review

July 19, 2018

Present: Zeman, Kolb, Palm, Wedekind

Absent: Thurow

Also Present: Stewart Hamel of Tyler Technologies, Atty. Truman

Mayor Palm called the meeting to order at 1:00 p.m. noting compliance with the open meeting law.

Select Chairperson:

Wedekind moved, Kolb seconded that Mike Palm be nominated as Chair. The Mayor called for other nominations and none were offered. Motion carried unanimously.

Palm moved, Wedekind seconded that Tom Kolb be nominated as Vice Chair, and to close nominations. Motion carried unanimously.

Mandatory training: All members have met the mandatory training as follows:

Palm, Kolb, Wedekind, Thurow and Zeman on 05-10-2018

Zeman reviewed the Assessor's Affidavit in the Assessment Roll and the Assessor executed the affidavit under oath. Moved by Wedekind, seconded by Kolb to accept the Assessment Roll.

Procedures of Operation

Palm reviewed the procedures for the Board.

Objections Filed

The Clerk reported that no cases had been filed prior to the statutory deadline.

Correction of 2017 Errors:

Assessor Hamel presented information on Correction of Errors for 2017:

Personal Prop Account 206-9072-13111, Coca-Cola Company, original \$1,100, corrected to \$0. Moved by Kolb, seconded by Palm and carried unanimously to approve.

Personal Prop Account 206-9393-00000, Coca-Cola Company, original \$8,000, corrected to \$0. Moved by Kolb, seconded by Palm and carried unanimously to approve.

Personal Prop Account 206-9129-12000, GE Capital Info Tech Solutions Inc, original \$111,300 corrected to \$0. Moved by Kolb, seconded by Wedekind and carried unanimously to approve.

Reports

The Mayor reported that the Assessment Roll was open for public inspection on June 12, 2018 in the Clerk's and Assessor's Office, and Public Library. Open book was held on June 20, 2018 by appointment at the Assessor's office. Notice of the Board of Review was posted at the Municipal Building, Library, Civic Center and Council Chambers and published at least 15 days prior to the July 19th meeting.

Hearings – None.

Reports

Assessor Hamel presented the Annual Assessment Report.

Moved by Kolb, seconded by Wedekind and carried unanimously that the Assessment Roll is approved as amended by the determinations made by this Board of Review and that the Board adjourns at 3:00 p.m.

Baraboo Economic Development Commission**May 3, 2018****I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Mayor Mike Palm called the meeting to order at 5:30 PM at the Baraboo Municipal Building, 101 South Blvd., Room 205, Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Umhoefer, Alt, Ayar, Bingle, Cafilisch, Johnson, Palm, Reppen, Taylor, Wastlund, White

Absent: Bowers, Jelle

Other: Ed Geick, Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented with moving item g. a. to follow item IV

Taylor (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes

Motion to approve the minutes as presented for March 1, 2018 as presented.

Alt (1); Ayar (2)

Aye: All via voice vote

Nay: None

Review of City Website by Baraboo High School students

Joseph Zech and Mychal Hainz, students at Baraboo High School provided an analysis of the current city website. The students had compared the website to other sites within the area. In addition, they reviewed areas such as color, balance of the site and usability. Their analysis and comments were well received. The City plans on incorporating these comments into its future redesign of the site.

V. Public Comment

Peter Vedro, Sauk County Chair was introduced as the new County Chair.

VI. Old Business**a. Updates on Development Activities**

Mayor Palm indicated:

1. The City is featured in this month's League of Municipalities magazine. In addition, both he and the CDA Director have been asked to present at the League's Chief Executive Conference this summer.
2. The reconstruction at the airport has begun. The airport will be closed for several months while the construction is completed.
3. The City has hired a new Library Director. Her name is Jessica Bergin.
4. The Hospital has announced that they will be closing the Addiction Treatment Center this summer.

b. Updates from Plan Commission and Council

Mayor Palm updated the items from the Plan Commission and Council were included in the Development Activities update.

c. Update from economic development partners and collaborators

1. Ms. Wastlund indicated that the CDA has recently approved a new loan.
2. Mr. White indicated that approximately 165 people attended the annual meeting. At that meeting the annual Business Awards were presented. In addition, the Chamber is working on a Branding process for the city.
3. Dr. Ayar indicated that the Facebook Marketing class was very successful.
4. Mr. Reppen indicated that Servo is currently seeking additional employees.
5. Mr. Cannon indicated that the initial planning meeting for the County project with the Local Government Institute is planned for May 30, 2018.

d. Consideration of development of a strategic plan for BEDC**i. Ad Hoc Committee on Eastside Corridor Study**

A meeting is planned for May 24, 2018 to continue discussion of the plan implementation.

ii. Ad Hoc Committee on Business Walk

A future meeting is planned.

Discussion will include the sign ordinance and the major points of the Business Walk

VII. New Business**a. A tour of the new facility was provided at the conclusion of the meeting.****VIII. Update Partner Project Schedule**

No update was provided.

IX. Commissioner and City Staff comments

Mayor Palm indicated the State is now working on Opportunity Zones. Baraboo will qualify under that program.

X. Adjournment

Motion to adjourn the meeting was made at 6:47 pm.

White (1); Taylor (2)

Aye: All via voice vote

Nay: None

Copies of these meeting minutes are on file in the Clerk's office:

Plan Commission	07-31-18	Ambulance Finance & Comm	05-23-18
UW Comm.	07-19-18	Ambulance Comm	04-25-18
Friends of the Library	06-12-18	Library Nominating Comm	06-14-18
Library Board	07-17-18	Police & Fire Comm	07-16-18

PETITIONS, AND CORRESPONDENCE

Petitions and Correspondence Being Referred -

INFORMATIONAL ITEMS

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

Brenda Zeman, City Clerk