

**AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 101 South Blvd., Baraboo, Wisconsin
Tuesday, July 24, 2018, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Zolper, and Thurow

Notices sent to City Staff and Media: Atty. Truman, Adm. Geick, Clerk Zeman, Finance Director Haggard, City Engineer Pinion, Utility Super. Peterson, Street Super. Gilman, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Jessica Bergin, CDA Director, the News Republic, WBDL, and WRPQ, Ed Janairo, Campus Dean, Mark Hansen

Notices sent to other interested parties: Citizen Agenda Group, Media Agenda Group

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): July 2, 2018 & July 10, 2018

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATION –

- Ed Janairo, Campus Dean, UW-Baraboo/Sauk County will introduce himself to Council.
- Carla Gogin and Dan La Haye from Baker Tilly Virchow Krause, LLP will present the 2017 Audit Report.

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS –

- The Mayor would like to congratulate Mark Hansen on his 20th anniversary with the Baraboo Public Works Department.

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

CA-2...Approve 2nd Qtr. 2018 Budget Amendments.

ORDINANCES ON 2nd READING

SRO-1...Approve the amended PUD for 325 Lynn Street to allow a 70-unit apartment complex.

NEW BUSINESS ORDINANCES

NBO-1...Approve the Specific Implementation Plan for 325 Lynn Street. The Developer requests that Council consider waiving the 2nd reading so it's approval can be concurrent with SRO-1, the approval of the GDP.

NEW BUSINESS RESOLUTIONS

NBR-1...Approve proposal for building demolition and disposal at 325 Lynn Street from Robinson Brother Environmental, Inc. in the amount of \$45,700.

NBR-2...Consider request by PETA to allow a PETA-owned elephant statue to be placed prominently among the other elephant statues in Myron Park through the end of September.

COMMITTEE OF THE WHOLE

Moved by _____, seconded by _____ to convene as a Committee of the Whole to discuss 2018-2019 City Goals and Priorities.

Moved by _____, seconded by _____ to reconvene into regular session.

Consider action _____.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Reports from June, 2018** – Treasurer, Building Inspection, Fire Dept., Police Dept.

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance/Personnel	07-10-18	Administrative	06-04-18, 07-02-18
BID	06-20-18	Emergency Mgmt.	05-24-18
UW-Baraboo Comm.	06-21-18	BEDC	05-24-18, 06-07-18

Copies of these meeting minutes are on file in the Clerk's office:

Library Board	06-19-18	Police & Fire Comm.	06-18-18
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Petitions and Correspondence Being Referred

INFORMATION

ADJOURNMENT (Voice Vote)

Brenda Zeman, City Clerk

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

JULY 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
23	24 Finance Council	25 Ambulance	26 EM Mgt.	27	28	29
30 Public Safety	31					

AUGUST 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2 BEDC	3	4	5
6 Administrative	7 CDA	8	9	10	11	12
13 Park & Rec	14 Finance Council	15 BID	16 UW	17	18	19
20 SCDC	21 Library Plan	22	23 EM. Mgt. Public Arts	24	25	26
27 Public Safety	28 Finance Council	29 Ambulance	30	31		

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 101 South Blvd., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Agenda jointly prepared by D. Munz and B. Zeman
 Agenda posted on 07/20/2018

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Monday, July 2, 2018 – 6:00 p.m.**

Mayor Palm called the special meeting of Council to order.

Council Members Present: Wedekind, Plautz, Sloan, Petty, Ellington, Zolper, Thurow

Council Members Absent: Kolb, Alt

Others Present: Chief Schauf, Clerk Zeman, Adm. Geick, Attny. Truman, T. Pinion, J. Bergin, K. Stieve, T. Gilman, M. Hardy, C. Haggard

Moved by Sloan, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

Where do you want Baraboo to be in 2025:

(D) Development

- Fill Vacant Bldgs – D
- Expansion and Addition of Affordable Housing - D
- More Industry in line with Baraboo Characters - D
- Attract more Tourism dollars from surrounding communities - D
- River Front Redevelopment - D
- Attract Larger Employers - D
- Revitalize Sections of Baraboo; Eastside Corridor - D
- Retain & Keep Young Professionals and Young Families - D
- Cleanup Napa – D
- Mental Health/County/Impact on Community – D
- High Quality Schools & Education - D
- Increase Marketing and Outreach Efforts - D
- Continue Small Town Values; Keep our Charm - D

(E) Environmental

- Outdoor Activities & Green Space - E
- Improve Bicycling Opportunities within the City of Baraboo - E
- Swimming Pool Options – E
- Revamping Skate park – E

(F) Finance

- Replacement Funding for Bldgs & Equipment - F
- Fire Department Recruitment & Retention - F
- Municipal Court - F
- Fire Department Staffing & Funding - F
- Adequately Trained City Employees - F
- Integrate EMS into Fire Station - F
- Analyze Fee Structure - F
- Develop Cost Savings Study - F
- Increase Elected Officials Commission - F
- Fully Automated & Paperless – F
- Reduce Library's reliance on volunteers & outside staff, hire PT employee – F

(I) Infrastructure

- Alternative Sources of Funding for Infrastructure - I
- New Fire Station - I
- New Library - I
- Fill in Gaps on City Sidewalk Place - I
- Better Streets; Hwy 33 - I
- Comprehensive Sidewalk Plan - I
- Easy Way Finding Signage - I
- A Bussing System - I
- Tear Down Ringling Hospital, 1208 Oak Street - I/F
- Hwy 33 – I

(P) Planning

- Improve Access on Baraboo River - P
- Recruit more man power to this area - P
- Better Control of the Opiate Addiction Problem – P
- 100% Dementia Friendly - P
- Boundary Agreement with the Town of Baraboo - P
- Consolidate with West Baraboo - P
- Integration with EMS; Possible Merger - P
- UW-BSC Merger - P
- Succession Planning - P
- West Side Development Plan - P
- Continue Local Gov't Sharing & Joint Projects - P
- Homelessness Issues – P

(T) Technology

- Move Forward in Technology, IT - T
- Improve City's website - T
- City Phone Apps - T
- Access to Gov't Information; More User Friendly (Municipal code) – T

Adm. Geick will send out a Google Survey that will allow Council Members and Department Heads to rate the goals listed above.

A brief discussion regarding future succession planning took place. No action was taken at this time.

ADJOURNMENT

Moved by Sloan, seconded by Petty, and carried on voice vote, that the meeting adjourn.

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, July 10, 2018 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Zolper, Thurow

Council Members Absent: Alt

Others Present: Adm. Geick, Attny. Truman, Chief Schauf, Clerk Zeman, J. Bergin, T. Pinion, N. Rybarczyk, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Ellington and carried to approve the minutes of June 26, 2018.

Moved by Petty, seconded by Kolb and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PUBLIC HEARING – The Mayor announced that this is the published date and time to hear public comments concerning:

• **The appeal of Devine Custom Truck and Auto's Conditional Use Permit application**

David Deppe, 440 16th Street Baraboo, is in favor of this and feels their application should be granted for a couple of reasons. First of all, vehicles have been sold on this property in the past. The other reason is, he does not feel it is the Council's place to restrict a business operation and their desire to expand their business. What they are looking to do is be able to offer their customers a rental vehicle while their vehicle is being repaired and also be able to provide a place for customers to sell vehicles. He feels the Council should support businesses and not restrict them.

Ryan Devine, E12016 Kessler Rd Baraboo, is in favor of this. He was born and raised in Baraboo and is a professional automotive technician. He has dealt with the used car industry for many years in surrounding municipalities. He feels that with this opportunity they would be able to provide the citizens of Baraboo with quality vehicles and a better form of service when they service their vehicles.

William Devine, E12016 Kessler Rd Baraboo, is in favor of this. He is the owner of Devine Custom Truck and Auto. He agrees with David Deppe about being able to offer their customers a rental car while their vehicle is being serviced. He also agrees with Ryan Devine.

Pat Kozel, S5214 O'Neil Rd Baraboo, is in favor of this. He agrees with what has already been stated. He believes that some of the arguments from the Plan Commission were not correct in that they believed it would not fit in to the gateway of the community.

Lona Kiefer, E10212 Happy Lane Baraboo, is in favor of this. She has been here since 1990 and has known the guys almost as long. They have been hardworking, honest people that any one of us can go to and know that we are receiving fair treatment. While driving to and from Madison last year for medical appointments they not only replaced tires but they purchased them as well. They have invested in the community and the people that live here and she feels that we should invest in them and help them move their business along.

Karen Talley, N4529 Durwoods Glen Rd Baraboo, is in favor of this. She is a firm believer in them pursuing their dreams and they are. She takes her preowned vehicles to Ryan for inspection. She concurs with what everyone else has said.

Amy Orvis, S5164 Kohlmeyer Rd North Freedom, is in favor of this. She is friends and ap

employee of Devine Custom Auto. She does not see any reasons to be against it and feels the location is good as the gateway to the community. She feels it would help them all out as well as the public.

Bryan DeKeyser, 425 12th St. Barboo, is in favor of this. He agrees with what everyone has said so far. He's been in Baraboo for about 8 years and feels these guys are the first trustworthy auto repair that he has found.

The Mayor declared the public hearing for Devine Custom Truck and Auto's Conditional Use permit closed.

• **Amending the PUD (Planned Unite Development) for 325 Lynn Street to allow a 70-unit apartment complex.**

Greg Held, 7601 University Ave Middleton, is in favor of this. He does not wish to speak at this time but is available to answer any questions.

Michael Carbonara, 733 Mound St. Baraboo, is in favor of this. He believes this is a great development, what he has seen is very impressive. He feels we need this along the riverfront and it's a great landmark for the area. In particular, he has family members that are looking for quality housing, smaller scale and he is excited to see this development come to Baraboo.

Mona Marks, owner of 117-123 Walnut Street, is interested in this. She notes that she is here with a few questions. Her first question is regarding the alley. Are there plans to change the alley? Greg Held advises that there will be a side entrance into the parking off of the alley; however, the alley will not change as part of this. Mona is wondering what will happen if her and her husband do extend their current building to the property line. Greg Held notes that with the apartment, they are building up to point of the alley that is allowed per building codes. He also noted that the same building codes would apply to her and thus they would be equal distances from the alley. Mona also questions the constant moving in and out of residents and if they see any issues with traffic in the alley because of this? Greg Held does not expect the alley entrance to be used by residents moving and loading/unloading furniture. He does not feel loading and unloading off the lower alley will be an issue. Mona asks about rezoning the property at 325 Lynn St and if that will change the buildings on Walnut Street? The Mayor advises that this will only change the zoning for 325 Lynn Street. Lastly, Mona questions if the construction of the new building will have any effect on her aging buildings. Greg Hold notes that her building is currently setback from the alley about 75 feet and he does not expect any issues with the construction.

The Mayor declared the public hearing for amending the PUD for 325 Lynn Street to allow a 70-unit apartment complex closed.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S COMMENTS – The Mayor congratulated Nathan Rybarczyk on his 15th anniversary with the Baraboo Public Library.

CONSENT AGENDA

Resolution No. 18-52

THAT the Accounts Payable, in the amount of \$548,361.57 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Wedekind, seconded by Kolb and carried that the Consent Agenda be approved-8 ayes.

NEW BUSINESS**Resolutions:****Resolution No. 18-53**

That the Proposal for Asbestos Abatement at 325 Lynn Street from Dirty Ducts Cleaning and Environmental, Inc., in the amount of \$15,764, is hereby accepted and all other bids are rejected.

Moved by Sloan, seconded by Petty and carried that **Resolution No. 18-53** be approved-8 ayes.

Ordinances:

Moved by Wedekind, seconded by Sloan and carried unanimously to approve the 1st reading of **Ordinance No. 2495** amending Section 17.18(4)(d), Code of Ordinances, as follows:

17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP**(4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.**

(d) Planned Unit Developments. The following Planned Unit Development is approved and incorporated into the zoning map: 2018-04.

2. The attached General Development Plan is approved as Planned Unit Development 2018-04.
3. This Ordinance shall take effect upon passage and publication as provided by law and have an effective date commensurate with the sale of said property.

2ND READING ORDINANCES

Moved by Sloan, seconded by Petty and carried unanimously to approve the 2nd reading of **Ordinance No. 2494** revising the parking restrictions at the City Parking Lot located north of 135 4th Street (Baraboo Fire Station)

OTHER ACTIONABLE ITEMS:

Ald. Kolb made note of the City's Comprehensive Plan and while it may be outdated, he feels it is still relevant and it refers to unattractive places or features in Baraboo, one of which is South Blvd. The plan noted a fairly negative impression by visitors coming into Baraboo and suggested that higher standards be followed as sites redevelop. Additionally the plan called for consistency along the corridor. The Plan Commission has been consistent in denying existing businesses the ability to expand the sales of used vehicles because they have felt that this corridor is over represented by auto related business and they wanted to change the composition without being antibusiness. This is the gateway to the riverfront, to the downtown businesses district, to Devil's Lake State Park. When Dave Deppe first brought the concept of this property to the Plan Commission, he had planned on moving his office there and having a semi-tractor repair there. While Kolb was skeptical about this, Deppe proposed a rather attractive business with landscape. The current business does not have any of these architectural changes, no landscape plan, and the vehicles has been parked randomly over this lot. He believes that the business has already built a good relationship with the community. Kolb understands that while the current ordinance allows for car lots in this commercial area, he would like to see this changed. He would like a different look for this community's premier gateway. He is voting against this for two reasons: Protest vote against the legislature and because he does not want to turn South Blvd into a giant used car lot. He fears that if this is allowed, the applicants that were previously denied to sell used cars will return to Council. He is asking the City Attorney and City Engineer take a look at our current ordinances regarding permitting uses in various zoning districts with a view towards revising them to more accurately reflect a better vision for Baraboo.

Ald. Petty stated that he personally met with the Devine's and visited this business. They are young men, young entrepreneurs, who want to start a business and expand it. They have been in business for about a year now and Petty feels they are in this for the long haul. Their intentions are to eventually purchase some property which will take some time. He feels it is important that we keep millennials here in the community and this is an opportunity for us to do that. Ald. Petty will support this as an opportunity to support business entrepreneurs. He feels their intentions are long term and they can make a thriving business where there was not one before.

Ald. Ellington noted that empty concrete is not attractive, less so than a thriving business with automobiles filling that space.

Ald. Plautz stated that he stopped by the business as well and was very impressed with the cleanliness of the property and the building, and feels they are very trustworthy. He did question the cars sitting in back and was told that they are vehicles waiting for cleared titles. He feels it is a great place, great location, and honest men.

Ald. Wedekind stated that his biggest concern is that the other 4 businesses that will be back. While he understands that Devine Auto might have a fine operation, so will the other 4. He feels that if the Council votes this in, there is no way he can vote against the others. A vote for this business is a vote for the other 4. Ald. Wedekind does not feel he can vote for this.

Motion by Sloan, seconded by Ellington to reverse the decision made by the Plan Commission and vote for the approval of the Conditional Use Permit. Motion carried, 6-ayes, 2-Nay Wedekind and Kolb

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Reminder that Board of Review is July 19th at 1:00pm.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Minutes from the Following Meetings –

Finance/Personnel Committee – Committee Room #205

June 26, 2018

Members Present: Petty, Sloan

Absent: Thurow

Others Present: Mayor Palm, E. Geick, E. Truman, C. Haggard, B. Zeman, M. Hardy, K. Stieve

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Petty to approve the minutes of June 12, 2018. Motion carried unanimously. Moved by Sloan, seconded by Petty to approve the agenda. Motion carried unanimously.

Action Items

Accounts Payable – Moved by Sloan, seconded by Petty to recommend to Council approval of the accounts payable for **\$654,379.72**. Motion carried unanimously.

Baraboo High School Fire Academy – Fire Chief Stieve explained that the Fire Academy class will be offered this fall with 13 high school students. The classroom portion will take place at Fire Station and the practical instruction will take place at the fire station along with any other City property to include but not limited to the Jackson property, the container base training prop, and potentially any other City owned buildings and properties. City owned apparatus and equipment will be used for the practical session. It's also estimated that there will be 5 days of travel to the MATC Campus in Madison for use of the training props there also. Fire Chief Stieve has consulted with the insurance company for the Fire Department and they have agreed to cover any liability or property damage. Transportation to and from the High School will be via Fire Department vehicle, again no insurance concerns. Attny Truman explained that the agreement includes the Baraboo School District and MATC have agreed to hold the primary insurance and thus our insurance will be secondary. There is also language that authorizes whoever is working on behalf of the Fire Department to remove students for any reason. The school is then responsible for this child, including the transportation back to the school. Moved by Sloan, seconded by Petty to amend the agreement to include a term of one year with the right to renew and recommend the amended agreement to Council for approval. Motion carried unanimously.

Uncollectible Accounts – Finance Director C. Haggard explained that these accounts have been determined uncollectable. The

Committee reviewed the list, which included \$28.83 personal property, \$1,431.08 accounts receivable, \$1,015.57 CDA accounts receivable, and \$5,298.58 for Utilities doubtful accounts. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Special Event License Ordinance – Attny. Truman explained that with the current Special Event License Ordinance, the question we receive the most is what is defined as a Special Event. Because there is no statute that defines this, it is up to the Municipality to define this. The biggest change to the ordinance is the definition of what is included as a Special Event. The revised ordinance still includes a waiver of the \$150 fee for any Government or Non-Profit and any applicant can still request a waiver of costs by coming before the Finance Committee. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Inter-Governmental Agreement with the Village of West Baraboo – M. Hardy explained that we previously had an Inter-Governmental Agreement with West Baraboo to apply for a Grant. While we did not receive the grant, the DNR informed us that they had \$64,000 left that needs to be spent by the end of their fiscal year, which happens to be June 30th. M. Hardy met with West Baraboo and MSA and it was decided that the kayak launch at Maxwell-Potter comes the closest to the \$128,000 with a \$64,000 match. Our \$64,000 match would be through the ATC funds, which were designated for the River. The kayak launch project would include an accessible launch, the sidewalk to get down there, and off street parking. Moved by Sloan, seconded by Petty and carried unanimously to recommend on to Council.

Information Items - None

Adjournment – Moved by Sloan, seconded by Petty and carried to adjourn.

Minutes of the Public Safety Committee Meeting

April 30, 2018

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Wade Peterson, Ed Geick, Mike Palm, Mark Schauf, Tony Gilman, Tom Clark, Attorney Truman, Mike Hardy, Kevin Stieve, Robert Spencer, Pat Liston, Seamus Geoghegan, Jim O'Neill, Dana Sechler, Jeff Roemer, Jesse, Messer, Mike Carbonara, Ben Bromley, Al Symanski, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:30 P.M. at the Council Chambers, City Hall, 101 South Blvd., Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. Kolb moved, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the March 19, 2018 meeting. Motion carried unanimously.

New Business

- a. Consider revising posted speed limits on Taft Avenue (CTH T) north of 8th Street (STH 33) – Chief Schauf said that the goal is to cleanup due to some changes in the code that did not meet up with some of the existing signage. It was moved by Kolb, seconded by Plautz to revise posted speed limits of requested. Motion carried unanimously.
- b. Consider the proposed US Bike Route 30 through the City of Baraboo – Mike Hardy presented the background to the Committee. He said the US Bike Route 30 stretches from Milwaukee to LaCrosse and is looking to come through Baraboo. Hardy presented the recommended map to the Committee. He said that this Bike Route 30 go from the East Coast to Idaho. He said the Park Commission is recommending the route. Hardy said that there are no requirements from the City to do anything with this. He said as far as any signage, it would be at the City's cost, but that is not a requirement. He said that the Park Commission has talked about installing some signage in the future; therefore, it would more than likely be at the Parks expense. Schauf said that by approving this, it then gets on the national map. It was moved by Kolb, seconded by Plautz to approve the proposed US Bike Route 30 through the City. Motion carried unanimously.
- c. Consider Wisconsin DOT's request to detour traffic onto South Blvd., Parkway, and Walnut Street for the duration of the 2021 STH 136 bridge replacement project over Skillet Creek – Geick said that this is a follow-up on the agreement that the City worked out with the State when the City originally took over that section of highway that has now been designated as 136. It was moved by Plautz, seconded by Kolb to approve the DOT's request to detour traffic as presented. Motion carried unanimously.
- d. Discuss Baraboo Bluff's ATV Club's request for an ATV route through the City of Baraboo – Chief Schauf said that there is a movement in all of the Sauk County to try to make areas more accessible to all-terrain, or U-train utility terrain vehicles. He said that there have been quite a bit of movement in some of the local townships, and the Village of West Baraboo just enacted an ordinance allowing, or opening certain roads to UTV use. Discussion took place regarding policing of the UTVs and route, and whether insurance would be required. Wedekind asked the age for operating an ATV, Schauf said that he believes it is 16, which the proper completed ATV safety course. Mike Spencer said that by DNR standards, anyone born after January 1, 1988 is required to complete a Safety Certification Course. He said that no one under the age of 16 is allowed to drive a UTV, which is a side-by-side on any highway routes. He said that a person that is 12 years old and older could ride, by DNR rules, as long as they are within physical or vocal command of their parent. He did say that there is no mandatory insurance. Spencer said that presently in the State of Wisconsin there are 12,000 miles of paved ATV routes, in Sauk County along there is 603 miles of legal ATV routes. He said that Reedsburg just opened a route through the City and looking at expanding it. Mauston has opened all their streets and routes, including county highways, and state highways, because they have jurisdiction over 193. He said Reedsburg is the only City at this time to have a route through the City; presently there are six villages that have all roads open. Spencer then gave the death statistics involving ATVs. Attorney Truman said that anytime this type of

traffic is brought into a municipality where it has never existed before there are safety concerns. He said that he could not give an answer today, but she would be happy to look into it if the Committee so directed. Seamus Geoghegan said that he is in opposition. Pat Liston said that he is in opposition. He does not feel that the activity is compatible with City activity with all the vehicular and foot traffic. He said that the proposed route in itself is problematic because Crawford Street is a narrow street, ditched on both sides, then proceed through 9th Avenue, which is a major residential neighborhood, and then go out Washington Street, which he feels is one of the busiest streets in the City. He said that the problem would be enhanced when activities take place at the fairgrounds. He said that Effinger is a heavy used street, traffic travels too fast and there is a blind corner at 507 Effinger. Jim O'Neill addressed the Committee saying that he opposed it for the same reasons as Liston. Kolb asked if Spencer had queried residents along the route. Spencer said that he had one man who lives in Baraboo that campaigned and received 85 signatures. He said there are four businesses, Jose's, BP, Thunderbird Lanes, and 4-Star Restaurant that would like to see the route go through. Spencer said that he is at the meeting to seek information and guidance. Mayor Palm stated that the majority of citizens coming to him regarding the ATV routes coming through the City have been opposed to it. Kolb said he does not like the idea of an ATV route coming through a City of 12,000 people, and he worries about the mix of pedestrians, bikes, cars, motorcycles, and ATVs. Plautz said that he is open to the routes, thanked Spencer for the information, and invited him to come back if he had alternative routes. Kolb and Wedekind do not want to see ATV routes through the City at any time. (NOTE: The Clerk's office has 94 signatures in favor of ATV route, and one email request in opposition).

- e. Consider extending the contract with RW Management for Implementation Management Services of Operations Study Recommendations for the Baraboo Fire Department – Stieve said that the process has been controversial at times, which is expected and can be worked through. He said that he feels that it is helpful to have an outside party to provide another perspective to guide the department. Geick said that there has been some head pounding on a solid wall from time to time, and there are many younger firefighters who are very encouraged about making some changes and looking forward to the future. He said the Fire Department also has other firefighters that are dead set against any change at all, which has been a large part of the discussion. Geick said that RW Management has made a lot of headway, there is a lot that has been completed, or in the process of being done at this time. He said there are many issues that need to be sorted through to complete the project. It was moved by Plautz, Kolb seconded to extend the contract with RW Management on a month-to-month basis, and Chief Stieve will present a monthly progress report to the Committee. Motion carried unanimously. Kolb said that he had just received a letter from Mark Stewart stating that he did not think extending this contract is a good idea.
- f. Review Progress to-date on Implementation of Fire Department Operations Study – Kevin Stieve gave a detailed summary to the Committee regarding all items of the study. Jeff Roemer of RW Consultants introduced himself to the Committee. He said that this project has been a challenge there have been disagreements, and project team members that do not want to see the recommendations move forward. Chief Stieve introduced two project leaders to the Committee, Jesse Messer, and Mike Carbonara. He said that Tom Clark was also in attendance for informational purposes.
- g. Review Baraboo Fire Department's Standards to Response Coverage – Stieve gave the Committee a detailed summary of the Standards of Coverage.
- h. Consider Authorizing the Baraboo Fire Chief to initiate negotiations for Automatic Aid Agreements with surrounding Fire Departments – Stieve said that this has been talked about before and he specifically highlighted Delton because of talking with Chief Jorgenson. He said that he is requesting that the Committee authorize him to enter into discussions based on what has been determined in the Standards of Cover to talk with other fire departments. Wedekind is still against the mutual aid. He said that until a system is set up with five dedicated people instead of the call going out and the entire department goes, it is an extra burden on the firefighters and their families. Plautz said the issue for him would be the extra cost. Mr. Roemer said that he understands the concern with dedicated people and they are working on the staffing. He said at this time, the way that the department responds and the number of personnel that can be expected to show up is not enough equipment and resources to fight the fire. What Auto Aid does is that there are two sets of alarms, a still alarm, which is the first call that comes in and then a working still, these are all prior to MAVIS, so prior to that, there has to be an Auto Aid Agreement in order to get additional help. He said that this also helps the ISO rating to know that there is another engine or tender coming on the first initial alarm. He said that this also gives the department a sense of what kind of response that they are going to have, what kind of equipment and resources that they are going to have. He said that it could be cancelled before they get there if not needed. Stieve understands Wedekind as far as staffing, and he said that the department has backed down off the 25% rule and he actually sees a drop in the number of responders coming to calls. Kolb asked why they should approve this now before the Standards of Cover and staff decisions are worked out on an internal level. Roemer said that he feels that the Department needs the help now either way. He said the Standards of Cover are pretty much done, they have a good sense is needed, what kind of response is needed, so they know what resources are needed, what the risks are in the community and the entire coverage area. He went on to say that a discussion on staff took place last week and is trying to be worked out. He said based on what has been heard today both of their focus will be on completing that discussion on duty crews and putting in that we need that for these types of responses. Kolb said that he would like to see the details worked out before it is brought to the Committee and approved. It was moved by Kolb, seconded by Plautz to allow the Fire Chief to initiate negotiations with surrounding Fire Departments regarding Auto Aid Agreements. Motion carried unanimously.

- i. Review MSA's initial report on the Remodeling of Former City Hall Building at 135 4th Street for the Fire Department and BDAS as a prospective tenant – Al Szymanski, MSA Professional Services introduced himself to the Commission. He said that MSA was charged with looking at the former City Hall for expanding the Fire Department, the vacated spaces, and with the potential with bringing in BDSA as a tenant in the building. He said that the goal in going through the project with being minimalistic and cost effective. He then presented the report and drawings of the work that had been done. He said that the 1st and 2nd floor remodel would cost \$265,000. He then explained the proposed remodel of the lower level (basement) for a cost of \$475,000. Plautz feels that it would be most cost effective to leave BDAS where they are. Kolb said that BDAS would still be covered in part without remodeling the basement. It was stated that Chief Sechler gave his input to Szymanski, but Geick has not had a follow-up conversation with him at this time. It was stated that the Fire Department would like sleeping quarters as well. Chief Stieve said that currently, what is in writing in a new fire station in ten years, 2028. Szymanski stated that the sleeping quarters that are in the Alma Waite Building now do not comply with State Code because they do not have the fire rated construction required by Code, nor do they have a sprinkler system. Geick said in terms of the financings, the cost of the library building is about the same as the new fire station. Geick felt that the Committee needed this information in order to make decisions in regards to the Committee sees as policy. He said that funding this is possible, whether it is this year or next year. Dana Sechler said that he just received the plans on Friday and is still looking through it. Plautz asked if he had a preference. Sechler said to go from the most extreme to where they are, Stieve has already stated that the best idea is to have a station that everyone is under one roof. Szymanski said that the biggest shortage for both fire and BDAS is the storage of vehicles. Szymanski said that it would have been easy for the cost to be double the amount, but many things have been taken out to get the cost down as low as possible.
- j. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for March & April 2018 – It was moved by Kolb, seconded by Plautz to approve monthly billing adjustments/credits as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said they are moving forward with the lead services. He said that Well #2 is complete and back on line. The annual Utility audit went great. He said that the department is cleaning sewers, hauling biosolids, and exercising valves. He said they received quotes for the sewer cleaning truck, which will go to finance committee for approval.
- b. Street Superintendent's Report – Gilman said the departments has been grinding stumps and filling, and sadly the department has plowed snow seven times in April. He said that there are some items on the surplus auction, hopefully they will bring top dollar. He then gave a status report on items budgeted for capital equipment replacement, and the paint machine came in \$3,300 under, one-ton dump \$10,000 under, plow truck \$5,000 under. He said the key point is the preferred product being looked for as far as a garbage truck goes is going to be over the expected amount, so in the scheme of things it will be cutting it very close on cost on what was budgeted, compared to buying all the items; however, that cost does not account for the sale of any vehicles sold or trade-in.
- c. Police Chief's Report – Chief Schauf presented the report received from the Sauk County Highway Safety meeting. He said it is a snapshot of what traffic safety is in Sauk County from 2012-2017.
- d. Fire Chief's Report – Stieve said as part of the ongoing process to prepare our City staff in an event of a manmade or natural disaster, everyone one through, either a refresher or a new training on ICS 100, and Stop The Bleed. He said that working with Sauk County Emergency Management and some other community partners there has been some ALICE training done in the community.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn at 3:58 p.m. Motion carried.

Minutes of the Public Safety Committee Meeting

June 11, 2018

Members Present: Phil Wedekind and Mike Plautz. Tom Kolb was absent. **Others Present:** Wade Peterson, Ed Geick, Mike Palm, Mark Schauf, Tony Gilman, Kevin Stieve, Lori Miller, Nick Karls, Mike Johnson, and Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Plautz, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Wedekind approve the minutes of the April 30, 2018 meeting. Motion carried unanimously.

New Business

- k. Consider revising parking regulations in municipal parking lot on the southwest corner of Ash & 5th Streets – Engineer Pinion presented background regarding previous reserved parking in this lot. It was moved by Plautz, seconded by Wedekind to revise the parking regulations in the municipal parking lot as recommended. Motion carried unanimously.
- l. Consider a request for an easement for a private driveway on the unimproved right-of-way of 12th Avenue, west of Oak Street, for the single-family residence at 1317 Oak Street – Engineer Pinion presented the background for this request. He said that the unimproved right-of-way serves as just access for the property to their driveway, and the owners for this property would like to pave it from Oak Street out to the existing slab. It was moved by Plautz moved, Wedekind,

seconded to approve an easement for a private driveway on the unimproved right-of-way of 12th Avenue, west of Oak Street as requested. Motion carried unanimously.

- m. Review and recommendation to close Oak Street between 3rd & 4th Avenues for a Special Event – “Night Markets”, on September 21st and December 21st from 5 PM to 9 PM, sponsored by Baraboo Young Professionals – Pinion said that a representative, Mike Johnson is present to discuss the group’s proposal. Pinion said that the staff thinks that this is a good idea. Johnson presented the proposal to the Committee. He said that the Baraboo Young Professionals have partners with DBI to hold “Night Markets” downtown. Chief Schauf said that the department is trying to come up with a creative solution to be able to do alcohol. He said that he feels that this event is good for the group and downtown Baraboo, and his department just has to work out some of the details. Plautz moved, Wedekind seconded to recommend the street closure for the Special Event – “Night Markets” as presented. Motion carried unanimously.
- n. Review and recommendation to levy special assessments for new sidewalk on 4th Street, 16th Street, and Vine Street and new curb & gutter on Vine Street – Pinion presented the map of the assessment area. It was moved by Plautz, seconded by Wedekind to recommend levying special assessments for new sidewalk on 4th Street, 16th Street, and Vine Street and new curb & gutter on Vine Street. Motion carried unanimously.
- o. Review Bid Tabulation and Recommend Award for 2018 Street Reconstruction Projects – Pinion presented background to the Committee. It was moved by Plautz, seconded by Wedekind to award the bid for the 2018 Street Reconstruction Projects to Dean Blum Excavating. Motion carried unanimously.
- p. Review Bid Tabulation and Recommend Award for WRRF Insulated Garage Building – Peterson presented the background to the Committee. He said there were four bidders and Brute Construction has met all requirements, and he is recommending that the bid be awarded to Brute. He said that his department would be doing all excavating, concrete, and landscaping work. It was moved by Plautz, seconded by Wedekind to recommend awarding the bid for the WRRF Insulated Garage Building to Brute Construction. Motion carried unanimously.
- q. Review Bid Tabulation and Recommend Award for DPW Pole Building – Gilman presented the background to the Committee. He said that this project was planned prior to his arrival. He said the budgeted amount at that time was in the range of \$60,000. He said that the bids have come in higher than expected; therefore, staff is exploring some options were a mid-point can be found.
- r. Review and Approve purchase of a 2019 International Plow Truck – Gilman presented background and pricing to the Committee. He said what the vendor was talking for trade-in value, staff feels that they could get a lot better price from the surplus auction. It was moved by Plautz, seconded by Wedekind to approve the purchase of a 2019 International Plow Truck as presented. Motion carried unanimously.
- s. Review and recommend approval of the WWTP’s 2017 Compliance Maintenance Annual Report – Peterson presented the report to the Committee saying that the WWTP received all As. It was moved by Plautz, seconded by Wedekind to recommend approval of the WWTP’s 2017 Compliance Maintenance Annual Report. Motion carried unanimously.
- t. Review Progress to date on Implementation of the recommendations in the Fire Department Operations Study – Chief Stieve presented a detailed progress report on the Fire Department Operations Study to the Committee. Testing of fire alarm and fire equipment was discussed. Chief Stieve said that the Building Inspection is a recommendation in the Fire Department Operations Study, and there is a staff meeting on this in the near future.
- u. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for May 2018 – It was moved by Plautz, seconded by Wedekind to approve the monthly billing adjustments/credit for May, 2018 as presented. Motion carried unanimously.

Reports

- e. Utility Superintendent’s Report – Peterson said things are going well, the department is treatment busy both on the water and wastewater side. He said that the department is moving forward with the service replacements. He said sewer cleaning is about 70% complete. He said the project for the Treatment Plant starts the second week in July. He said the Water people are replacing hydrants, valves, services, and getting the flushing done.
- f. Street Superintendent’s Report – Gilman said that the department is busy with routine projects. Gilman thanks Ben Bromley for the article regarding the brush pickup process. He said the department is trying to get started on crack filling, and asphalt repair. He said the department is working with the Water Department repairing curb.
- g. Police Chief’s Report – Chief Schauf said that there are some drug things going on, they department just received the federal warrant for the drug seizure the department just participated in with the FBI. He said that there was several pounds of marijuana seized between Juneau and Sauk County. He said that the department is down three officers, so staffing is getting tight. He said that there are eight potential candidates. He said the PD is also preparing for the upcoming 4th of July, Fair, and Circus Parade.

- h. Fire Chief's Report – Stieve said that they are in the process of getting the High School Fire Academy implemented in the fall. He said what is needed is a written agreement between the Baraboo School District, City of Baraboo, and MATC. Stieve then discussed transportation of students, and how the training would work. Lori Miller, Baraboo School District Administrator said that they are very committed to the Fire Academy. It was stated that there are 13 students. Miller stated that Baraboo is one of three school districts in the State of Wisconsin that can have this kind of partnership with the City, so she feels it something that the City can be proud of. She said that the students would exit with work force certifications, which allows them some benefits. Nick Karls, of Baraboo School District explained the benefits for the students. Stieve then explained the requirements and cost for the students. He said the school district was going to pick the cost up; however, MATC has written a grant through the Department of Workforce Development, they are in the process, and he feels that it is promising. Steve said that he was very impressed with the preparations that the students have done. He said this week he did ALICE training at WCCU Credit Union with 15 employees attending, and yesterday St. Paul's Lutheran Church with 52 people. He said that the department attended an evening at Al Behrman School and he invited the Red Cross because they have a free smoke detector program. He said that they spent two days installing approximately 25 smoke alarms free of charge in homes.

ADJOURNMENT – Wedekind moved, Plautz seconded to adjourn at 1:56 p.m. Motion carried.

Baraboo Business Improvement District (BID) - Business Development Committee Meeting **June 14, 2018**

Members Present: Lacey Steffes, Nicole Marklein Bacher, Michael Zolper, Dana Ender, Laura Stanek

Members Absent:

Also Attending: Ed Geick

Call to Order: Lacey Steffes presided over the meeting and called to order at Noon and noted compliance with the Open Meeting Law.

Meeting Minutes: Moved by Bacher, seconded by Stanek, and unanimously carried to approve the minutes of March 13, 2018.

Agenda: Moved by Stanek, seconded by Bacher, and unanimously carried to approve the agenda as published.

New Business:

1. Review recommendations from the Pop-Up Shop Committee.
2. Review Social Media proposals and business development projects – Approved:
 1. Dani Bruflodt – Iphone Photography for Small Business –
 - a. Date: Tuesday, October 23, 2018 10-12
3. Don Stanley – Facebook Live and Creating Videos for your small business with your smart Phone.
4. Google Drive In's and Out's (Mary Mjelde)
5. Josh Klemons
 1. Facebook like a Ninja
 2. Instagram like a Champ

Adjournment: Moved by Bacher, seconded by Stanek, and unanimously carried to adjourn at 12:33 PM.

Administrative Committee

July 2, 2018

Present: Alderpersons John Alt and John Ellington

Absent: Alderperson Michael Zolper

Also Present: Mayor, Mike Palm; City Administrator, Ed Geick; Attorney, Emily Truman; Police Chief, Mark Schauf; Finance Director, Cynthia Haggard and City Clerk, Brenda Zeman

The meeting was called to order by Chairman John Alt at 12:00PM CDT., noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of June 4, 2018, seconded by Alt and unanimously carried.

Motion by Ellington to approve agenda, seconded by Alt and unanimously carried.

Review and recommendation to the Common Council to update the Council Member's Handbook.

Truman informed the Committee that what was before them now is the same as what was presented to them last month: A copy of the current Council Members' Handbook and the proposed new one. As was mentioned last month, Truman stated she was getting rid of the legalese contained in original version. She emphasized her desire to make the language more user friendly. Ellington mentioned that he and others could always refer back to the ordinances, if needed. Truman concurred.

Truman mentioned she started the revision process over a year ago. The point of reference she was using was the 2001 version, which until just recently, was the handbook available online. She also mentioned she was motivated by the Library's handbook (given out to Library Board Members).

Truman presented to the committee two questions: 1) Are there any changes the Committee wanted to make to the handbook? 2) Should

the City provide this handbook and other material to newly elected officials in binders?

Ellington questioned quorums: He recited, from the handbook, that 2/3 of the members of Council is quorum. He mentioned there was a meeting with five (5) and wanted to know what that meant. Truman responded, that it's in chapter 2 of the Code of Ordinances, and that it was a very good question. She sought resolve by mentioning that Council could adopt a rule whereby less than 2/3, they can suspend the rules to allow what is considered a standard Robert's Rules Quorum – the majority. Alt asked if the Committee should recommend the change now. Truman was in favor of it.

Ellington mentioned he would like to see page numbers added to the handbook and directed the Committee to the last page. This section contained the wording about the quorum. Truman stated that if the Committee wanted to recommend to change the Ordinance, she would bring the revised Ordinance and revised handbook (which would mirror the change in the Ordinance) to the next meeting.

Mayor Palm added that if the Ordinance was going to change, he suggested a simple majority. Truman added that Chapter 2 of the Code of Ordinances may need additional changes. Truman wanted guidance on whether to revise this particular portion of Chapter 2 or look at the Ordinance in its entirety for other potential changes. Ellington responded that the entire Chapter should be reviewed. Truman concluded with asking if there were other changes to the handbook.

Ellington wanted confirmation as to his understanding about the Library Board. He stated, according to the handbook, the municipality could have a member chosen for the Library Board, but just couldn't have two (2). Truman concurred. Mayor Palm added that the makeup of the Library Board is very specific and that it will be reviewed. Truman asked if the Committee wanted a list of members serving on committees in the handbook. Ellington and Alt both responded that they like the summary of all the Boards and Committees in the handbook to include a list of who is assigned to them.

Truman asked if the Committee wanted the handbook in a binder. Both Ellington and Alt wanted the handbook in a binder.

Motion to hold this item until the August 6, 2018 meeting by Ellington, seconded by Alt and unanimously carried.

Consider recommendation to the Common Council to change the City Code Chapter 14.13, "Private Swimming Pools" for the purpose of allowing pool covers as a substitution to fences – referred to in section (4) "Fences."

Ellington wanted to hear from Chief Schauf. Schauf commented that he has seen these covers and believes it meets the insurance institute's standards. However, the problem is how easy it is to open the covers. He added that a fence is a visible barrier, as well as a physical barrier. The covers are easily seen. Truman added that pool covers are not an issue with the City's insurance carrier: If the City changes the Ordinance, there are no liability concerns. Geick interjected that there is a lot of abuse by citizens who have pools as to what they do and don't do when following the rules – there are pools with partial railings.

Motion to recommend to Council by Ellington, not seconded and does not pass for lack of second.

Review and recommendation to the Council on the proposed changes to the Special Event License Ordinance.

Truman introduced the item summary, redline version of current ordinance and the proposed ordinance. The reason this change has come about, is the City is encountering some special events and given the current definition of a special event under the City's Ordinance, it's too broad. She continued. Basically any event on public or private property, where the public is invited, is a special event. Truman is not comfortable, legally speaking, with the breadth of the meaning. She wants to better define the definition. She wants to limit it to events that take place on public property, City property and owned or managed property that's beyond the normal and ordinary use of the property. It encompasses some events on private property, if the event will affect other people's normal and ordinary use of the property. Other changes:

- Security requirements – someone from the event and during the event be reachable by phone.
- Requirements of event organizer – must be at least 18 years of age.
- Places requirements – bathroom facility and recyclable facility.
- Extending the deadline for filing a license to 30 days
- Deadline for all other costs 14 days.

Under the current and proposed special event ordinance, there is still an application fee of \$150. This fee is waived for nonprofits and government entities. Aside from the application fee, there is a cost for City services. In instances where City services are used above \$500, such as police, the City is to be reimbursed. The City is also not requiring a bond unless it's a huge event. Alt questioned Schauf on how many of these the City handles. Schauf responded that it happens daily – most are minor.

Motion to recommend to the Council on the proposed changes to the Special Event License Ordinance by Ellington, seconded by Alt and unanimously carried.

Consider applications for keeping Chickens

Alt identified five (5) new applications on the agenda. Alt asked Schauf about how many issues the City has had with chicken farmers. Schauf indicated there have been no issues. The only place there was an issue was with a fox being caught in a chicken coop - an unlicensed one.

Motion by Ellington to approve applications for keeping chickens, seconded by Alt and unanimously carried.

Member comments

The next meeting will be August 6, 2018 at 12:00PM CDT. Meeting location will be 101 South Boulevard. Moved by Ellington to adjourn, seconded by Alt and unanimously carried. Meeting adjourned at 12:39PM CDT.

Copies of these meeting minutes are on file in the Clerk's office:

Plan Commission	06-19-18	Friends of the Library	05-08-18
Library Board	05-15-18	Park & Rec Comm.	06-11-18

INFORMATIONAL ITEMS

ADJOURNMENT

Moved by Kolb, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

Brenda Zeman, City Clerk

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Certified by City Clerk: _____

Second:

The City of Baraboo, Wisconsin

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the City is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: The 2018 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

- 2nd Quarter, 2018 City-Wide, and
- 1st Quarter, 2018 Water & Sewer Utilities:

See attached memorandum and amendment schedules.

Offered by: Finance/Personnel Committee **Approved by:** _____
Mayor

Motion: _____

Second: _____ **Certified by:** _____
City Clerk



Finance Department Memorandum

To: Finance Committee

From: Cynthia Haggard, Director of Finance, 

Date: July 24, 2018

Re: Budget Amendments

Background:

City Ordinance 3.05, Changes in Budget states, “The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper.”

Current:

Budget amendments are typically presented to the Finance/personnel Committee which are then forwarded to the Common Council for approval the same night. This process is a quarterly process.

Recommendation:

The Finance Director will continue to closely work with Department Heads and communicate budget amendments to City’s Finance/Personnel Committee and Common Council on a quarterly basis. The practice for the Library, Business Improvement District, Community Development, Baraboo-Dells Airport, Parks and Recreation, and UW-Baraboo/Sauk County is that their respective budget amendments will need to be presented to their Boards and/or Commissions before the amendments are presented to the City Council as part of the overall city-wide budget amendment process.

In order to make changes to the budget, a Notice and Resolution to Amend Budget must be adopted. The resolution must summarize the appropriation changes for each spending classification and identify from where the sources of funds are coming.

Two categories of budget amendments are identified:

1. Budgetary Transfers
2. Supplemental Budgets

Budgetary Transfers

The budgetary transfer will have a source of funds of either 1) Reduction in Other Appropriation within Same Fund or 2) Transfer from Other Fund.

Reduction in Other Appropriation within Same Fund - Essentially transferring budgeted and appropriated monies between spending category within same fund.

Transfer from Other Fund - A transfer consists of moving budgeted and appropriated monies from one or more spending categories in one fund to one or more spending categories in another fund.

Supplemental Budgets

A supplemental budget shall be adopted to account for revenues in excess of the budget and to authorize expenditure of additional funds. Whenever the City receives unanticipated revenues, or revenues not assured at the time of the adoption of the budget, a supplemental budget and appropriation shall be enacted to authorize the expenditure of these unanticipated funds. The supplemental budget will have source of funds of either 1) Fund Balance Applied or 2) New Revenue.

Fund Balance Applied – In this case, the City is utilizing available fund balance to cover actual net expenses exceeding revenues. This situation is caused by expenses coming in higher than budget, or revenues coming in lower than budget.

New Revenue – In this case, the City has received funds that were not planned and wishes to apply those funds to expenses in the current year which were not in the original budget.

Attached:

1. 2018 1st Quarter Budget Amendments for Water and Sewer only
2. 2018 2nd Quarter Budget Amendments

City of Baraboo
2nd Quarter Budget Amendments
Supplemental Budget

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	100-10-49300-000	Fund Balance Applied	(553,534)	(15,000)	(568,534)
				<u>\$ (15,000)</u>	
Use of Funds					
Illegal Taxes, Tax Refund	100-11-51910-740-000	Refunds/Losses	1,583	15,000	16,583
				<u>\$ 15,000</u>	

To appropriate fund balance for assessment settlement

Liability Insurance

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
City Clerk	720-11-49300-000	Fund Balance Applied	-	(974)	(974)
				<u>\$ (974)</u>	
Use of Funds					
Public Works Insurance Cl	720-31-51493-510-000	Insurance	-	974	974
				<u>\$ 974</u>	

To create budget for Insurance Claim

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	100-10-49300-000	Fund Balance Applied	(537,533)	(31,001)	(568,534)
				<u>\$ (31,001)</u>	
Use of Funds					
Municipal Building	100-11-51610-260-000	Repair & Maint Serv-Buildir	8,039	1,550	9,589
Street Maintenance	100-31-53300-364-000	Signs & Materials	20,000	3,608	23,608
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildir	14,927	9,485	24,412
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildir	19,946	750	20,696
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildir	15,493	5,203	20,696
Parks	100-52-55200-821-000	Land or Land Improvement	-	3,464	3,464
Parks	100-52-55200-861-000	Facilities Improvements	28,000	3,400	31,400
Zoo	100-52-55410-280-000	Repair & Maint Serv-Faciliti	7,000	3,541	10,541
				<u>\$ 31,001</u>	

To create budget for open Purchase Orders from 2017 carried over to 2018

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
Recreation	100-53-46751-181	Recreation - Adult Run	-	(670)	(670)
				<u>\$ (670)</u>	
Use of Funds					
Recreation	100-53-55300-215-181	Prof Service - Adult Run	-	670	670
				<u>\$ 670</u>	
<i>To use program revenue to pay instructor</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
General Government	100-10-48400-000	Insurance Recoveries	-	(4,629)	(4,629)
				<u>\$ (4,629)</u>	
Use of Funds					
Fire Protection	100-21-52200-240-000	Repair & Maint Service-Vel	8,000	4,629	12,629
				<u>\$ 4,629</u>	
<i>To use insurance proceeds for pumper repairs</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
Parks	100-52-46810-000	Timber Sales	-	(6,073)	(6,073)
				<u>\$ (6,073)</u>	
Use of Funds					
ROW - Trees	100-52-53370-377-000	Trees, Seed, Sod	-	6,073	6,073
				<u>\$ 6,073</u>	
<i>To use sale of ROW trees to purchase trees</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Fund Balance Applied					
Police	100-20-49300-000	Fund Balance Applied	(4,692)	(1,705)	(6,397)
				<u>\$ (1,705)</u>	
Use of Funds					
Police Department	100-20-52110-390-000	Other Supplies & Expense	500	1,705	2,205
				<u>\$ 1,705</u>	
<i>To apply fund balance to purchase Commemorative Coins</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
Parks	100-52-49287-000	Transfer from Park Segreg	(37,500)	(3,788)	(41,288)
				<u>\$ (3,788)</u>	
Use of Funds					
Civic Center	100-52-55130-822-000	Building Improvements	12,400	3,788	16,188
				<u>\$ 3,788</u>	
<i>Civic Center A/C came in over budget - Kuenzi</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
Fire	100-21-49249-000	Transfer from Capital Equip	-	(2,450)	(2,450)
Fund Balance Applied					
General Government	490-10-49300-000	Fund Balance Applied	(256,500)	(2,450)	(258,950)
				<u>\$ (4,900)</u>	
Use of Funds					
Fire Protection	100-21-52200-392-000	Small Equipment Purchase	11,111	2,450	13,561
General Government	490-21-59210-900-000	Cost Reallocation	-	2,450	2,450
				<u>\$ 4,900</u>	
<i>To approp capital equipment for emergency radio repeater repair</i>					

Capital Equipment Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: New Revenue					
Public Works	490-31-48300-000	Sale of Assets	-	(13,728)	(13,728)
PW-Machinery & Equipmer	430-31-53240-814-000	Equipment Purchases	335,000	(265,000)	70,000
Fund Balance Applied					
General Government	490-10-49300-000	Fund Balance Applied	(2,450)	(256,500)	(258,950)
				<u>\$ (535,228)</u>	
Use of Funds					
Public Works	490-31-53240-810-000	Vehicle Purchase	-	270,228	270,228
General Government	430-10-49249-000	Transfer from Capital Equip	(326,500)	256,500	(70,000)
General Government	430-10-48300-000	Sale of Assets	(8,500)	8,500	-
				<u>\$ 535,228</u>	
<i>To apply fund balance and sale of assets to purchase garbage truck.</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	100-10-48300-000	Sale of Assets	(22,000)	(2,298)	(24,298)
				<u>\$ (2,298)</u>	
Use of Funds					
Parks	100-52-55200-250-000	Repair & Maint Serv-Equip	7,500	2,298	9,798
				<u>\$ 2,298</u>	
<i>To use auction proceeds for mower engine repair</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Police	100-20-49300-000	Fund Balance Applied	(4,905)	(1,492)	(6,397)
				<u>\$ (1,492)</u>	
Use of Funds					
Police Department	100-20-52110-270-000	Special Services	35,000	1,492	36,492
				<u>\$ 1,492</u>	
<i>To create budget for LeadsOnline</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Economic Development	100-15-49246-000	Transfer from Land Develo	(17,500)	(20,000)	(37,500)
				<u>\$ (20,000)</u>	
Use of Funds					
Economic Development	100-15-56710-290-000	Other Contracted Services	17,500	20,000	37,500
				<u>\$ 20,000</u>	
<i>Approp mayors funds for façade project (CO-2017)</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	100-10-49300-000	Fund Balance Applied	(550,534)	(18,000)	(568,534)
				<u>\$ (18,000)</u>	
Use of Funds					
Airport	100-10-53510-720-000	Grants. Donations. Contrib:	35,813	18,000	53,813
				<u>\$ 18,000</u>	
<i>To create budget for FBO Extraordinary Exp</i>					

**City of Baraboo
2nd Quarter Budget Amendments
Budgetary Transfers**

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	100-53-55300-320-000	Publications. Training. Due	1,559	(150)	1,409
				<u>\$ (150)</u>	
Use of Funds					
Recreation	100-53-55300-210-000	Publishing	3,150	150	3,300
				<u>\$ 150</u>	

To transfer budget for summer guide

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	6,000	(1,000)	5,000
				<u>\$ (1,000)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-240-000	Repair & Maint Service-Vel	10,500	1,000	11,500
				<u>\$ 1,000</u>	

To Transfer budget for truck diagnosing

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
City Services Facility	100-31-53270-260-000	Repair & Maint Serv-Buildir	15,000	(1,000)	14,000
				<u>\$ (1,000)</u>	
Use of Funds					
City Services Facility	100-31-53270-350-000	Repair & Maint Materials	2,500	1,000	3,500
				<u>\$ 1,000</u>	

To transfer budget for trench drain repairs

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	15,500	(4,500)	11,000
				<u>\$ (4,500)</u>	
Use of Funds					
Sewer Street Cleaning	950-36-81000-250-000	Repair & Maint Serv-Equip	2,500	4,500	7,000
				<u>\$ 4,500</u>	

To reclass budget for sweeper repairs

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-280-000	Repair & Maint Serv-Faciliti	18,000	(1,927)	16,073
				<u>\$ (1,927)</u>	
Use of Funds					
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildir	22,485	1,927	24,412
				<u>\$ 1,927</u>	
<i>To transfer budget for Boiler Control Replacement</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-340-000	Operating Supplies	9,200	(323)	8,877
				<u>\$ (323)</u>	
Use of Funds					
Forestry	100-52-56110-340-000	Operating Supplies	850	323	1,173
				<u>\$ 323</u>	
<i>Transfer to Forestry for tree stakes/straps</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Civic Center	100-52-55130-392-000	Small Equipment Purchase	3,500	(2,000)	1,500
Forestry	100-52-56110-215-000	Professional Services	13,000	(2,500)	10,500
				<u>\$ (4,500)</u>	
Use of Funds					
Civic Center	100-52-55130-822-000	Building Improvements	11,688	4,500	16,188
				<u>\$ 4,500</u>	
<i>Civic Center A/C bids came in over budget</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Compost	100-31-53650-340-000	Operating Supplies	12,000	(9,905)	2,095
				<u>\$ (9,905)</u>	
Use of Funds					
Compost	100-31-53650-270-000	Special Services	-	9,905	9,905
				<u>\$ 9,905</u>	
<i>Reclass budget for Compost Screening</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
City Treasurer	100-11-51520-320-000	Publications. Training. Due	565	(30)	535
				<u>\$ (30)</u>	
Use of Funds					
City Treasurer	100-11-51520-390-000	Other Supplies & Expense	5	30	35
				<u>\$ 30</u>	
<i>Reclass budget for release of lein</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Street Maintenance	100-31-53300-814-000	Equipment Purchases	15,000	(2,726)	12,274
Machinery & Equipment	100-31-53240-810-000	Vehicle Purchase	50,000	(9,597)	40,403
				<u>\$ (12,323)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-814-000	Equipment Purchases	-	12,323	12,323
				<u>\$ 12,323</u>	
<i>Transfer unused equip budget to Garbage truck</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	100-53-55300-320-000	Publications. Training. Due	1,579	(170)	1,409
				<u>\$ (170)</u>	
Use of Funds					
Recreation	100-53-55300-340-075	Operating - Mini Camp	50	70	120
Parks	100-52-55200-330-000	Travel	-	100	100
				<u>\$ 170</u>	
<i>Tfr fr training for mileage, Mini Camp supplies</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-240-000	Repair & Maint Service-Vel	35,000	(7,000)	28,000
				<u>\$ (7,000)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-240-000	Repair & Maint Service-Vel	4,500	7,000	11,500
				<u>\$ 7,000</u>	
<i>Packer Shoe Replacement Mack Truck</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	100-53-55300-320-000	Publications. Training. Due	1,596	(187)	1,409
				<u>\$ (187)</u>	
Use of Funds					
Forestry	100-52-56110-320-000	Publications. Training. Due	650	187	837
				<u>\$ 187</u>	
<i>Transfer for Hess membership</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	100-53-55300-320-000	Publications. Training. Due	1,743	(334)	1,409
				<u>\$ (334)</u>	
Use of Funds					
Recreation	100-53-55300-346-120	Uniforms - Tot Lot	-	334	334
				<u>\$ 334</u>	
<i>Transfer for Tot Lot shirts</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Forestry	100-52-56110-392-000	Small Equipment Purchase	1,000	(100)	900
				<u>\$ (100)</u>	
Use of Funds					
Forestry	100-52-56110-340-000	Operating Supplies	1,073	100	1,173
				<u>\$ 100</u>	
<i>Transfer for Arboretum supplies</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildir	20,953	(257)	20,696
				<u>\$ (257)</u>	
Use of Funds					
Parks	100-52-55200-530-000	Rents and Leases	300	257	557
				<u>\$ 257</u>	
<i>To transfer budget for auger rental.</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-340-000	Operating Supplies	9,177	(300)	8,877
				<u>\$ (300)</u>	
Use of Funds					
Parks	100-52-55200-345-000	Chemicals	3,200	300	3,500
				<u>\$ 300</u>	
<i>To transfer budget for additional chemicals.</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Economic Development	100-15-56710-390-000	Other Supplies & Expense	3,000	(360)	2,640
				<u>\$ (360)</u>	
Use of Funds					
BEDC	100-67-56710-290-000	Other Contracted Services	36,000	360	36,360
				<u>\$ 360</u>	
<i>Transfer needed to increase P.Cannon contract</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	65,000	(500)	64,500
				<u>\$ (500)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-240-000	Repair & Maint Service-Vel	11,000	500	11,500
				<u>\$ 500</u>	
<i>Refuse truck repair.</i>					

**City of Baraboo
Parks and Recreation
2nd Quarter Budget Amendments
Supplemental Budget**

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Parks	870-52-49300-000	Fund Balance Applied	(13,380)	<u>(2,000)</u>	(15,380)
				<u>\$ (2,000)</u>	
Use of Funds					
Zoo	870-52-55410-300-000	Operating Expense	700	<u>2,000</u>	2,700
				<u>\$ 2,000</u>	

To apply fund balance for purchase of 2 Otters

Park Impact/Development

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Parks	250-52-49300-000	Fund Balance Applied	-	<u>(1,536)</u>	(1,536)
				<u>\$ (1,536)</u>	
Use of Funds					
Parks	250-52-55200-821-000	Land or Land Improvement	4,307	<u>1,536</u>	5,843
				<u>\$ 1,536</u>	

To create budget for open Purchase Orders from 2017 carried over to 2018

Oschner Park House

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Parks	890-52-49300-000	Fund Balance Applied	(4,852)	<u>(4,525)</u>	(9,377)
				<u>\$ (4,525)</u>	
Use of Funds					
Parks	890-52-55200-822-000	Building Improvements	4,600	<u>4,525</u>	9,125
				<u>\$ 4,525</u>	

To create budget for open Purchase Orders from 2017 carried over to 2018

**City of Baraboo
Parks and Recreation
2nd Quarter Budget Amendments
Budgetary Transfers**

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Zoo	870-52-55410-861-000	Facilities Improvements	64,700	(729)	63,971
				<u>\$ (729)</u>	
Use of Funds					
Recreation	870-53-55300-300-000	Operating Expense	3,600	729	4,329
				<u>\$ 729</u>	

To reclass budget for Tree Trot

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	870-52-55200-861-000	Facilities Improvements	6,800	(800)	6,000
				<u>\$ (800)</u>	
Use of Funds					
Recreation	870-53-55300-300-000	Operating Expense	3,529	800	4,329
				<u>\$ 800</u>	

TFR for Otter Run T-Shirts

**City of Baraboo
Library
2nd Quarter Budget Amendments
Supplemental Budget**

Friends of the Library

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:					
New Revenue					
Library	940-51-46110-000	Book Sales	-	(5,500)	(5,500)
Library	940-51-46110-002	Book Cart Sales	-	(2,000)	(2,000)
Library	940-51-46755-000	Memberships	-	(6,000)	(6,000)
Library	940-51-48500-001	Payroll Donations	-	(50)	(50)
Library	940-51-48500-002	Donations	600	(600)	-
Fund Balance Applied					
Library	940-51-49300-000	Fund Balance Applied	-	(13,655)	(13,655)
				<u>\$ (27,805)</u>	
Use of Funds					
Library	940-51-46110-700	Sales Tax	-	450	450
Library	940-51-55110-225-000	Waste/Recycle Bins	-	3,555	3,555
Library	940-51-55110-270-000	Volunteers	-	500	500
Library	940-51-55110-280-000	Exterior/Plantings	-	700	700
Library	940-51-55110-300-000	Books Sale Supplies	-	250	250
Library	940-51-55110-322-000	Adult Services Request	-	650	650
Library	940-51-55110-324-000	Books for Newborns	-	1,000	1,000
Library	940-51-55110-327-000	Youth Services Requests	-	2,000	2,000
Library	940-51-55110-340-000	Events/Supplies	-	1,500	1,500
Library	940-51-55110-343-000	Membership Mailing	-	1,300	1,300
Library	940-51-55110-390-001	Discretionary	-	10,000	10,000
Library	940-51-55110-390-002	Seasonal Decorations	-	650	650
Library	940-51-55110-391-513	Performances	-	1,500	1,500
Tfr to Library Seg /Bldg	940-51-59285-900-000	Transfer to Library Segrega	-	3,750	3,750
				<u>\$ 27,805</u>	

To create budget for planned expenditures

City of Baraboo
Library
2nd Quarter Budget Amendments
Budgetary Transfers

Friends of the Library

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:					
Reduction in Other Appropriation within Same Fund					
Library	940-51-48500-000	Donations and Contribution	-	(600)	(600)
				<u>\$ (600)</u>	
Use of Funds					
Library	940-51-48500-002	Donations	(600)	600	-
				<u>\$ 600</u>	

reclass budget to proper account

**City of Baraboo
Baraboo-Dells Airport
2nd Quarter Budget Amendments
Supplemental Budget**

Airport

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Airport Revenue	630-35-48400-000	Insurance Recoveries	-	(1,130)	(1,130)
				<u>\$ (1,130)</u>	
Use of Funds					
Airport	630-35-53510-280-000	Repair & Maint Serv-Faciliti	2,800	1,130	3,930
				<u>\$ 1,130</u>	

To appropriate insurance proceeds for fence repair

Airport

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Airport Revenue	630-35-47300-200	Appropriations- Owners	(71,626)	(36,000)	(107,626)
				<u>\$ (36,000)</u>	
Use of Funds					
Airport	630-35-53510-742-000	Extraordinary Expense	-	36,000	36,000
				<u>\$ 36,000</u>	

To create budget for FBO Extraordinary Exp

City of Baraboo
Business Improvement District (BID)
2nd Quarter Budget Amendments
Supplemental Budget

BID

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
BID	390-69-49300-000	Fund Balance Applied	(2,583)	<u>(20,000)</u>	(22,583)
				<u>\$ (20,000)</u>	
Use of Funds					
Economic Development	390-10-56710-861-000	Facility Improvements	-	<u>20,000</u>	20,000
				<u>\$ 20,000</u>	

Appropriate reserve funds for façade project

BID

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
BID	390-69-49300-000	Fund Balance Applied	(22,000)	<u>(583)</u>	(22,583)
				<u>\$ (583)</u>	
Use of Funds					
Community Development	390-69-56700-300-973	Business Development	5,250	<u>583</u>	5,833
				<u>\$ 583</u>	

Appropriate donation funds for pop-up shop

BID

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
BID	390-69-49300-000	Fund Balance Applied	(20,583)	<u>(2,000)</u>	(22,583)
				<u>\$ (2,000)</u>	
Use of Funds					
Community Development	390-69-56700-300-971	Appearances/Banners	17,000	<u>2,000</u>	19,000
				<u>\$ 2,000</u>	

Appropriate funds for bike racks (CO-2017)

City of Baraboo
 UW-Baraboo/Sauk County
 2nd Quarter Budget Amendments
 Budgetary Transfers

UW Campus

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
UW Campus	800-80-47300-100	Appropriations- City	-	(102,500)	(102,500)
				<u>\$ (102,500)</u>	
Use of Funds					
UW Campus	800-80-47300-000	Appropriations-County	(205,000)	102,500	(102,500)
				<u>\$ 102,500</u>	
<i>To reclass revenue budget to proper account</i>					

City of Baraboo
Utilities
1st Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their **July 24, 2018** meeting:

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:			Reduction in Other Appropriation within Same Fund		
Water Meter Expense	970-37-66300-310-000	Office Supplies	150	(30)	120
				<u>(30)</u>	
Use of Funds					
Water Meter Expense	970-37-66300-343-000	Postage	100	30	130
				<u>30</u>	
<i>Transfer funds to cover budget overages</i>					
-					

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:			Reduction in Other Appropriation within Same Fund		
Sewer Headworks Operating Exp.	960-36-82200-250-000	Repair & Maint Serv-Equipment	5,500	(1,500)	4,000
Sewer Plant Maint	960-36-83400-260-000	Repair & Maint Serv-Buildings	4,000	(1,700)	2,300
				<u>(3,200)</u>	
Use of Funds					
Sewer Headworks Operating Exp.	960-36-82200-260-000	Repair & Maint Serv-Buildings	1,500	1,500	3,000
Sewer Plant Maint	960-36-83400-250-000	Repair & Maint Serv-Equipment	5,500	1,700	7,200
				<u>3,200</u>	
<i>Transfer funds to cover budget overages</i>					

City of Baraboo
Utilities
2nd Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their **July 24, 2018** meeting:

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Sludge Maint	960-36-83300-250-000	Repair & Maint Serv-Equipment	12,000	(500)	11,500
Sewer Misc General Expense	960-36-85600-390-000	Other Supplies & Expense	17,165	(275)	16,890
				<u>\$ (775)</u>	
Use of Funds					
Sewer Plant Maint	960-36-83400-250-000	Repair & Maint Serv-Equipment	7,200	500	7,700
Sewer Misc General Expense	960-36-85600-321-000	License & Fees	6,450	275	6,725
				<u>\$ 775</u>	

Transfer funds to cover budget overages

Budgetary Transfers:

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Water Maintenance of Mains	970-37-67300-236-000	Repair & Maint Serv -Mains	52,000	(6,250)	45,750
Water Maintenance of Meters	970-37-67600-350-000	Repair & Maint Materials	1,250	(700)	550
				<u>\$ (6,950)</u>	
Use of Funds					
Water Meter Expense	970-37-66300-217-000	Testing & Lab Expense	1,000	700	1,700
Water Maintenance of Mains	970-37-67300-340-000	Operating Supplies	400	250	650
Water Maint of Other T&D Plant	970-37-67800-250-000	Repair & Maint Serv-Equipment	2,500	6,000	8,500
				<u>\$ 6,950</u>	

Transfer funds to cover budget overages

City of Baraboo
2018 2nd Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [July 24, 2018](#) meeting:

Department	Account Number	Account Name	Original Budget	Increase/ (Decrease)	Amended Budget
General Government	100-10-49300-000	Fund Balance Applied	553,534	15,000	568,534
				<u>\$ 15,000</u>	
Illegal Taxes, Tax Refund	100-11-51910-740-000	Refunds/Losses	1,583	15,000	16,583
				<u>\$ 15,000</u>	
<i>To appropriate fund balance for Settlement</i>					
Parks	870-52-49300-000	Fund Balance Applied	13,380	2,000	15,380
				<u>\$ 2,000</u>	
Zoo	870-52-55410-300-000	Operating Expense	700	2,000	2,700
				<u>\$ 2,000</u>	
<i>To apply fund balance for purchase of 2 Otters</i>					
City Clerk	720-11-49300-000	Fund Balance Applied	-	974	974
				<u>\$ 974</u>	
Public Works Insurance Claims	720-31-51493-510-000	Insurance	-	974	974
				<u>\$ 974</u>	
<i>To create budget for Insurance Claim</i>					
General Government	100-10-49300-000	Fund Balance Applied	537,533	31,001	568,534
Parks	250-52-49300-000	Fund Balance Applied	-	1,536	1,536
Parks	890-52-49300-000	Fund Balance Applied	4,852	4,525	9,377
				<u>\$ 37,062</u>	
Municipal Building	100-11-51610-260-000	Repair & Maint Serv-Buildings	8,039	1,550	9,589
Street Maintenance	100-31-53300-364-000	Signs & Materials	20,000	3,608	23,608
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildings	14,927	9,485	24,412
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	19,946	750	20,696
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	15,493	5,203	20,696
Parks	100-52-55200-821-000	Land or Land Improvements	-	3,464	3,464
Parks	100-52-55200-861-000	Facilities Improvements	28,000	3,400	31,400
Zoo	100-52-55410-280-000	Repair & Maint Serv-Facilities	7,000	3,541	10,541
Parks	250-52-55200-821-000	Land or Land Improvements	4,307	1,536	5,843
Parks	890-52-55200-822-000	Building Improvements	4,600	4,525	9,125
				<u>\$ 37,062</u>	
<i>To apply fund balance for purchase orders that remained opened from 2017</i>					
Library	940-51-46110-000	Book Sales	-	5,500	5,500
Library	940-51-46110-002	Book Cart Sales	-	2,000	2,000
Library	940-51-46755-000	Memberships	-	6,000	6,000
Library	940-51-48500-001	Payroll Donations	-	50	50
Library	940-51-48500-002	Donations	(600)	600	-
Library	940-51-49300-000	Fund Balance Applied	-	13,655	13,655
				<u>\$ 27,805</u>	
Library	940-51-46110-700	Sales Tax	-	450	450
Library	940-51-55110-225-000	Waste/Recycle Bins	-	3,555	3,555
Library	940-51-55110-270-000	Volunteers	-	500	500
Library	940-51-55110-280-000	Exterior/Plantings	-	700	700
Library	940-51-55110-300-000	Books Sale Supplies	-	250	250
Library	940-51-55110-322-000	Adult Services Request	-	650	650
Library	940-51-55110-324-000	Books for Newborns	-	1,000	1,000
Library	940-51-55110-327-000	Youth Services Requests	-	2,000	2,000
Library	940-51-55110-340-000	Events/Supplies	-	1,500	1,500
Library	940-51-55110-343-000	Membership Mailing	-	1,300	1,300

City of Baraboo
2018 2nd Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their July 24, 2018 meeting:

Department	Account Number	Account Name	Original Budget	Increase/ (Decrease)	Amended Budget
Library	940-51-55110-390-001	Discretionary	-	10,000	10,000
Library	940-51-55110-390-002	Seasonal Decorations	-	650	650
Library	940-51-55110-391-513	Performances	-	1,500	1,500
Tfr to Library Seg /Bldg	940-51-59285-900-000	Transfer to Library Segregated	-	3,750	3,750
<i>To apply fund balance for purchase orders that remained opened from 2017</i>				\$ 27,805	
Recreation	100-53-46751-181	Recreation - Adult Run	-	670	670
				\$ 670	
Recreation	100-53-55300-215-181	Prof Service - Adult Run	-	670	670
<i>To use program revenue to pay instructor</i>				\$ 670	
General Government	100-10-48400-000	Insurance Recoveries	-	4,629	4,629
				\$ 4,629	
Fire Protection	100-21-52200-240-000	Repair & Maint Service-Vehicle	8,000	4,629	12,629
<i>To use insurance proceeds for pumper repairs</i>				\$ 4,629	
Parks	100-52-46810-000	Timber Sales	-	6,073	6,073
				\$ 6,073	
ROW - Trees	100-52-53370-377-000	Trees, Seed, Sod	-	6,073	6,073
<i>To use sale of ROW trees to purchase trees</i>				\$ 6,073	
Police	100-20-49300-000	Fund Balance Applied	4,692	1,705	6,397
				\$ 1,705	
Police Department	100-20-52110-390-000	Other Supplies & Expense	500	1,705	2,205
<i>To apply available fund balance for Commemorative Coins</i>				\$ 1,705	
Parks	100-52-49287-000	Transfer from Park Segregated	37,500	3,788	41,288
				\$ 3,788	
Civic Center	100-52-55130-822-000	Building Improvements	12,400	3,788	16,188
<i>Civic Center A/C came in over budget - Kuenzi</i>				\$ 3,788	
Fire	100-21-49249-000	Transfer from Capital Equip	-	2,450	2,450
General Government	490-10-49300-000	Fund Balance Applied	256,500	2,450	258,950
				\$ 4,900	
Fire Protection	100-21-52200-392-000	Small Equipment Purchase	11,111	2,450	13,561
General Government	490-21-59210-900-000	Cost Reallocation	-	2,450	2,450
<i>To approp Cap Equip for emerg radio repeater repr</i>				\$ 4,900	
Public Works	490-31-48300-000	Sale of Assets	-	13,728	13,728
General Government	490-10-49300-000	Fund Balance Applied	2,450	256,500	258,950
PW-Machinery & Equipment	430-31-53240-814-000	Equipment Purchases	(335,000)	265,000	(70,000)
				\$ 535,228	
Public Works	490-31-53240-810-000	Vehicle Purchase	-	270,228	270,228
General Government	430-10-49249-000	Transfer from Capital Equip	(326,500)	256,500	(70,000)
General Government	430-10-48300-000	Sale of Assets	(8,500)	8,500	-
<i>To transfer unused equip budget to Garbage truck</i>				\$ 535,228	
General Government	100-10-48300-000	Sale of Assets	22,000	2,298	24,298
				\$ 2,298	
Parks	100-52-55200-250-000	Repair & Maint Serv-Equipment	7,500	2,298	9,798
<i>To apply available fund balance for Commemorative Coins</i>				\$ 2,298	
Airport Revenue	630-35-48400-000	Insurance Recoveries	-	1,130	1,130

**City of Baraboo
2018 2nd Quarter Budget Amendments**

Common Council approved the following 2018 Budget Amendments at their **July 24, 2018** meeting:

Department	Account Number	Account Name	Original Budget	Increase/ (Decrease)	Amended Budget
				\$ 1,130	
Airport	630-35-53510-280-000	Repair & Maint Serv-Facilities	2,800	1,130	3,930
<i>To appropriate insurance proceeds for fence repair</i>				\$ 1,130	
Airport Revenue	630-35-47300-200	Appropriations- Owners	71,626	36,000	107,626
General Government	100-10-49300-000	Fund Balance Applied	550,534	18,000	568,534
				\$ 54,000	
Airport	630-35-53510-742-000	Extraordinary Expense	-	36,000	36,000
Airport	100-10-53510-720-000	Grants. Donations. Contribs	35,813	18,000	53,813
<i>To create budget for FBO Extraordinary Exp</i>				\$ 54,000	
Police	100-20-49300-000	Fund Balance Applied	4,905	1,492	6,397
				\$ 1,492	
Police Department	100-20-52110-270-000	Special Services	35,000	1,492	36,492
<i>To create budget for LeadsOnline</i>				\$ 1,492	
Economic Development	100-15-49246-000	Transfer from Land Development	17,500	20,000	37,500
				\$ 20,000	
Economic Development	100-15-56710-290-000	Other Contracted Services	17,500	20,000	37,500
<i>To approp mayors funds for façade project (CO-2017)</i>				\$ 20,000	
BID	390-69-49300-000	Fund Balance Applied	2,583	20,000	22,583
				\$ 20,000	
Economic Development	390-10-56710-861-000	Facility Improvements	-	20,000	20,000
<i>To appropriate reserve funds for façade project</i>				\$ 20,000	
BID	390-69-49300-000	Fund Balance Applied	22,000	583	22,583
				\$ 583	
Community Development	390-69-56700-300-973	Business Development	5,250	583	5,833
<i>To appropriate donation funds for pop-up shop</i>				\$ 583	
BID	390-69-49300-000	Fund Balance Applied	20,583	2,000	22,583
				\$ 2,000	
Community Development	390-69-56700-300-971	Appearances/Banners	17,000	2,000	19,000
<i>To appropriate funds for bike racks (CO-2017)</i>				\$ 2,000	
Net impact on all city-wide funds' budgets				\$ 741,337	

Published by the authority of the City of Baraboo.

Cynthia Haggard, Finance Director

The City of Baraboo, Wisconsin

Background: William McDonough and Tim Cummings, d/b/a Capitol Housing III, LLC are in the process of purchasing the property at 325 Lynn Street from the City of Baraboo. Since their proposed 70-unit apartment complex project does not neatly fit into the long list of permitted uses in a B-1 Central Business zoning district, it warrants a Planned Development Overlay zoning.

The Plan Commission reviewed the GDP and the SIP for this project their June 19th meeting and voted unanimously to forward the GDP to the Council for rezoning with a favorable recommendation to approve it. The Council unanimously approve the first reading Ord No. 2495 on July 10th. The Plan Commission reviewed the SIP their July 17th meeting and voted unanimously to forward the SIP to the Council for approval with a favorable recommendation.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted Comments:

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DOES ORDAIN AS FOLLOWS:

- 1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP

- (4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

(d) Planned Unit Developments. The following Planned Unit Development is approved and incorporated into the zoning map: 2018-04.

- 2. The attached Specific Implementation Plan is approved as part of Planned Unit Development 2018-04.
3. This Ordinance shall take effect upon passage and publication as provided by law and have an effective date commensurate with the sale of said property.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ___ day of July 2018, and is recorded on page ___ of volume ___.

City Clerk: _____

SPECIFIC IMPLEMENTATION PLAN (SIP) FOR THE PROPERTY AT 325 LYNN STREET IN THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN, TO BE ZONED AS A PLANNED UNIT DEVELOPMENT

William McDonough and Tim Cummings, d/b/a Capitol Housing III, LLC, owners of the property at 325 Lynn Street, have requested that the property be rezoned as a Planned Unit Development (PUD) under the City of Baraboo's Zoning Code upon the following Specific Implementation Plan submitted for approval pursuant to §17.36B(7), of the Baraboo Code of Ordinances:

1. The real property involved in this Specific Implementation Plan (SIP) consists of that property located at 325 Lynn Street, as shown on the Certified Survey Map attached as Exhibit A and made a part hereof.

Tax Parcel 206-1759-00000

Lots 1, 2 and 3 of the Original Plat of the City of Baraboo, Sauk County, Wisconsin (subject to the restrictions of Document No. 1108469 recorded in the office of the Sauk County Register of Deeds.

Tax Parcel 206-0947-00000

Lands located in the fractional NW ¼ of the NW ¼, Section 1 and the fractional NE ¼ of the NE ¼ of Section 2, T11N, R6E City of Baraboo, Sauk County, Wisconsin.

Said lands contain 1.58 acres, more or less.

2. The existing 1.58-acre parcel has two existing buildings that are scheduled to be razed by the City of Baraboo.
3. The property is presently zoned B-1 Central Business. The specific intention of the petitioner is to construct a 70-unit apartment complex with 89 underground parking stalls and 21 surface parking stalls on the property.
4. The GDP provided a conceptual development plan for the property and was approved pursuant Ord No. 2495 and this SIP substantially conforms to that GDP and consists of the final Site Plan and Building Plans attached as Exhibit B and made a part hereof.
5. The property is specifically approved for use as a 70-unit apartment complex. The use of the property and the location of the building shall not be changed from such use without the modification of the GDP and subsequent approval by the City's Common Council.
7. Signs upon the property shall be allowed pursuant to Subchapter III – Sign Code in Section 17.80 of the City's Zoning Code.
8. The terms of the SIP shall be covenants running with the land, and applicable not only to the petitioner, but also to any and all subsequent owners as well.

EXHIBIT A

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 844-8877
FAX: (808) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

G & A FILE NO. 518-311

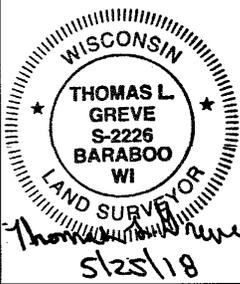
DRAFTED BY: T. KASPER

CHECKED BY: TG

PROJ. 1016-547

DWG. 518-311 SHEET 1 OF 3

SEAL:



SAUK COUNTY CERTIFIED SURVEY MAP NO. _____ GENERAL LOCATION

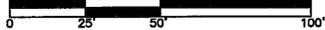
Volume _____, Page _____

LOTS 1, 2 AND 3, BLOCK 6, ORIGINAL PLAT OF THE VILLAGE OF BARABOO, NOW CITY OF BARABOO AND LANDS LOCATED IN THE FRACTIONAL NW1/4 OF THE NW1/4, SECTION 1 AND THE FRACTIONAL NE1/4 OF THE NE1/4 SECTION 2, T. 11 N., R. 6 E., CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

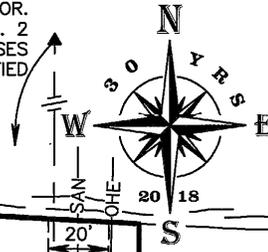
BASIS OF BEARINGS:

IS THE EAST LINE OF THE NE1/4, SECTION 2 WHICH BEARS S00°25'59"W AS REFERENCED TO GRID NORTH, SAUK COUNTY COORDINATE SYSTEM NAD83(97)

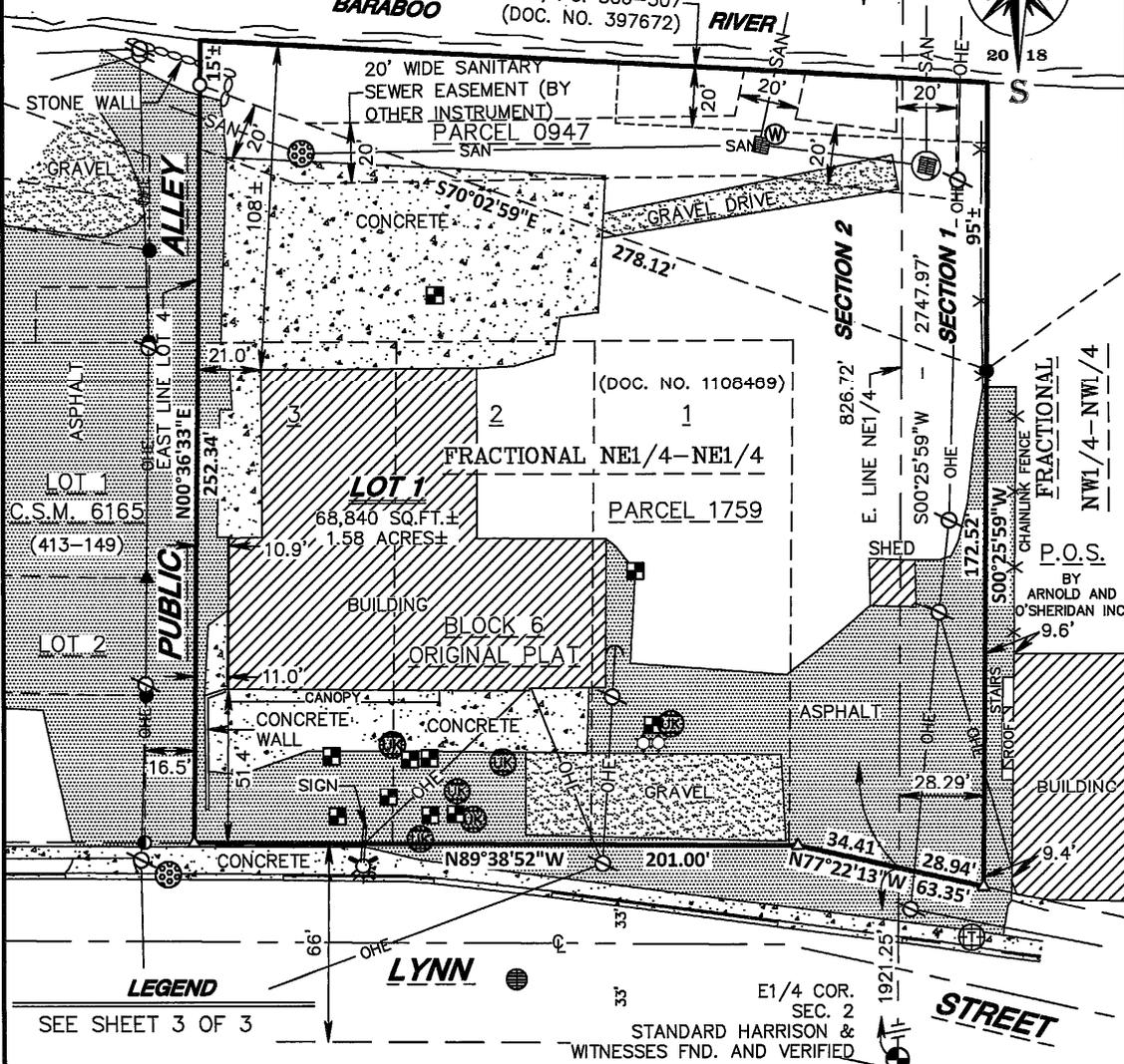
SCALE: 1" = 50'



NE COR. SEC. 2
PK NAIL & WITNESSES
FND. AND VERIFIED



20' WIDE ACCESS/EGRESS EASEMENT
VOL. 384, PG. 506-507
(DOC. NO. 397672)



LEGEND
SEE SHEET 3 OF 3

E1/4 COR. SEC. 2
STANDARD HARRISON &
WITNESSES FND. AND VERIFIED

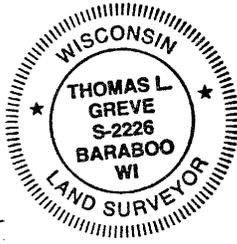
OWNER: CITY OF BARABOO
101 SOUTH BOULEVARD
BARABOO, WI 53913

CLIENT: TIMOTHY CUMMINGS
502 BASCOM HILL DRIVE
BARABOO, WI 53913

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS
625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 644-8877
FAX: (608) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. 518-311



DRAFTED BY: T. KASPER

CHECKED BY: TG

PROJ. 1016-547

DWG. 518-311 SHEET 2 OF 3

SAUK COUNTY CERTIFIED SURVEY MAP NO. _____
GENERAL LOCATION

Volume _____, Page _____

LOTS 1, 2 AND 3, BLOCK 6, ORIGINAL PLAT OF THE VILLAGE OF BARABOO, NOW CITY OF BARABOO AND LANDS LOCATED IN THE FRACTIONAL NW1/4 OF THE NW1/4, SECTION 1 AND THE FRACTIONAL NE1/4 OF THE NE1/4 SECTION 2, T. 11 N, R. 6 E, CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, **THOMAS L. GREVE**, Professional Land Surveyor, do hereby certify that by the order of **Timothy Cummings**, I have surveyed, monumented, mapped and divided Lots 1, 2 and 3, Block 6, Original Plat of the Village of Baraboo now City of Baraboo located in the fractional Northwest Quarter of the Northwest Quarter of Section 1 and the fractional Northeast Quarter of the Northeast Quarter of Section 2, Town 11 North, Range 6 East, City of Baraboo, Sauk County, Wisconsin, described as follows:

Commencing at the Northeast corner of Section 2;
thence South 00°25'59" West along the East line of the Northeast Quarter of said Section 2, 826.72 feet to a point in the North right-of-way line of Lynn Street;
thence North 77°22'13" West along the North right-of-way line of Lynn Street, 34.41 feet;
thence North 89°38'52" West along the North right-of-way line of Lynn Street and the South line of Lots 1, 2 and 3, Block 6, Original Plat of the Village of Baraboo, now City of Baraboo, 201.00 feet to the Southwest corner of said Lot 3;
thence North 00°36'33" East along the West line of said Lot 3 and the Northerly extension thereof, 252.34 feet to a point which bears South 00°36' 33" West, 15 feet more or less from the water's edge of the Baraboo River and the beginning of a meander line along said river;
thence South 70°02'59" East along said meander line, 278.12 feet to a point in the East line of land described and recorded in Document No. 1108469, said point bearing South 00°25'59" West, 95 feet more or less from the water's edge of the Baraboo River and the end of this meander line along said river;
thence South 00°25'59" West along the East line of land described and recorded in Document No. 1108469, 172.52 feet to a point in the North right-of-way line of Lynn Street;
thence North 77°22'13" West along the North right-of-way line of Lynn Street, 28.94 feet to the point of beginning. Containing 68,840 square feet (1.58 acres), more or less. Intending to include all lands lying between the meander line herein described and the water's edge of the Baraboo River lying between true Northerly extensions of the Easterly and Westerly lines herein described. Being subject to servitudes and easements of record, if any.

I DO FURTHER CERTIFY that this is a true and correct representation of the boundaries of the land surveyed and that I fully complied with the Provisions of AE7 Wisconsin Administrative Code, Chapter 236.34 of the Wisconsin State Statutes and the City of Baraboo Subdivision Ordinance to the best of my knowledge and belief.

Thomas L. Greve

THOMAS L. GREVE
Professional Land Surveyor, No. 2226
Dated: May 25, 2018
File No.: 518-311

OWNER: CITY OF BARABOO
101 SOUTH BOULEVARD
BARABOO, WI 53913

CLIENT: TIMOTHY CUMMINGS
502 BASCOM HILL DRIVE
BARABOO, WI 53913

As prepared by:

G GROTHMAN & ASSOCIATES S.C.

LAND SURVEYORS

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
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(RED LOGO REPRESENTS THE ORIGINAL MAP)

G & A FILE NO. 518-311

DRAFTED BY: T. KASPER

CHECKED BY: IG

PROJ. 1016-547

DWG. 518-311 SHEET 3 OF 3



SEAL:



SAUK COUNTY CERTIFIED SURVEY MAP NO. _____

GENERAL LOCATION

Volume _____, Page _____

LOTS 1, 2 AND 3, BLOCK 6, ORIGINAL PLAT OF THE VILLAGE OF BARABOO, NOW CITY OF BARABOO AND LANDS LOCATED IN THE FRACTIONAL NW1/4 OF THE NW1/4, SECTION 1 AND THE FRACTIONAL NE1/4 OF THE NE1/4 SECTION 2, T. 11 N, R. 6 E, CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

PLAN COMMISSION RESOLUTION

RESOLVED that this Certified Survey Map in the City of Baraboo, Sauk County, Wisconsin is hereby approved by the Plan Commission.

Mayor

Date

City Engineer

Date

I HEREBY certify that the foregoing is a copy of a Resolution adopted by the Plan Commission of the City of Baraboo, Wisconsin, this _____ day of _____, 20_____.

City Clerk

Date

LEGEND

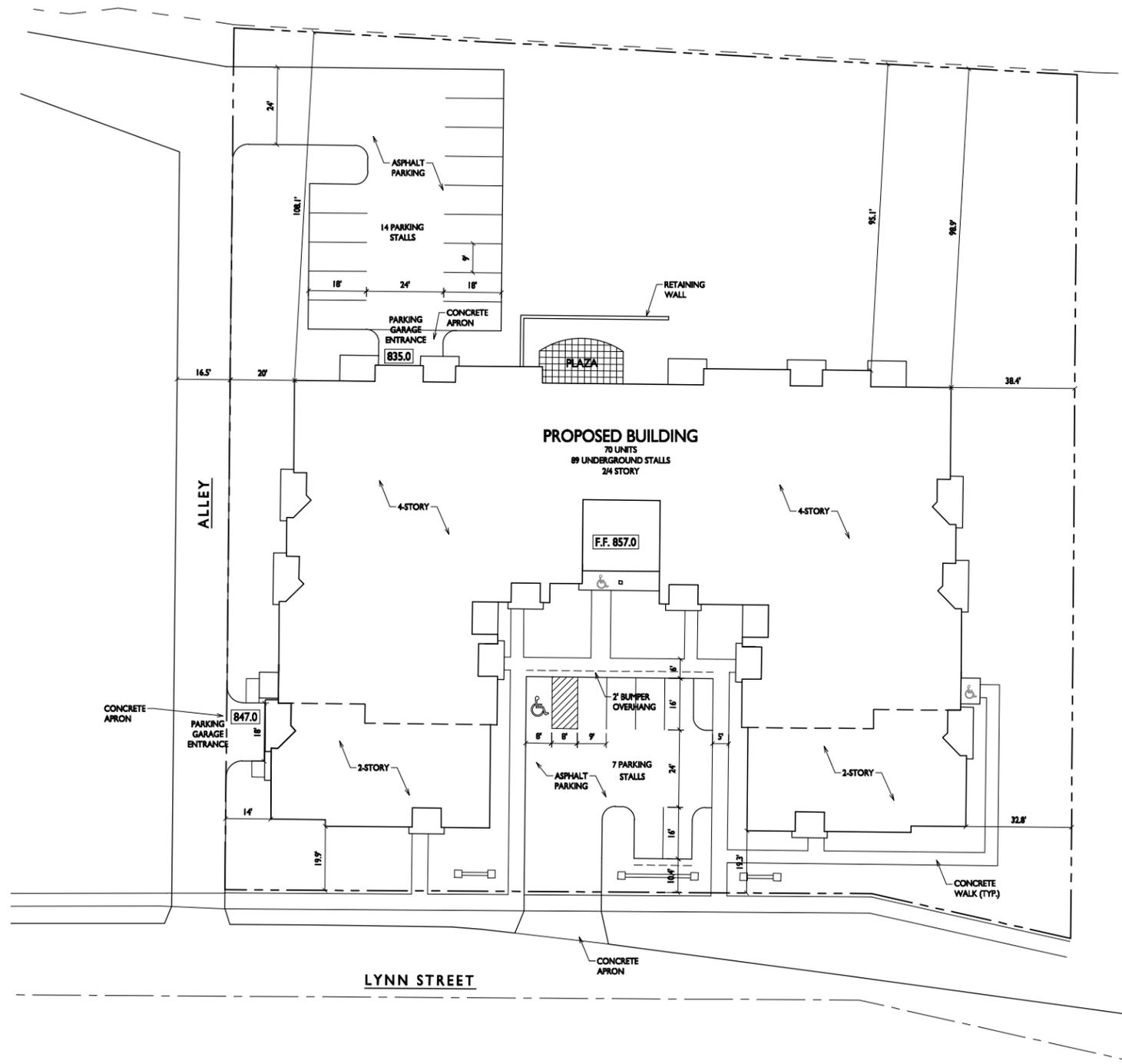
- | | |
|--|-------------------------------------|
| ● STANDARD HARRISON MON. FND. | ⊗ FIRE HYDRANT |
| ○ 3/4" X 24" IRON ROD SET
(WT. = 1.5 LBS. / L.F.) | ⊕ TELEPHONE MANHOLE |
| △ PK NAIL SET | ■ MONITORING WELL |
| ● 3/4" IRON ROD FND. | ▨ SQUARE SANITARY SEWER MANHOLE |
| ▲ PK NAIL FND. | ● STORM SEWER DRAIN |
| ● 1/2" IRON ROD FND. | ⊗ SANITARY SEWER MANHOLE |
| ☆ GUARD POST | ⊗ MANHOLE ORIGIN UNKNOWN |
| ⊗ POWER POLE | — OHE — OVERHEAD UTILITY LINE |
| ↙ GUY WIRE | — X — X — X CHAINLINK FENCE |
| | () PREVIOUS SURVEY OR RECORD INFO. |

OWNER: CITY OF BARABOO
101 SOUTH BOULEVARD
BARABOO, WI 53913

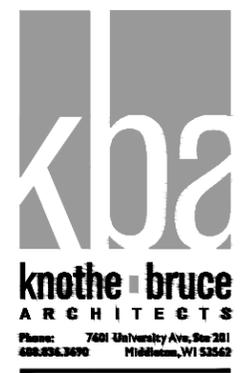
CLIENT: TIMOTHY CUMMINGS
502 BASCOM HILL DRIVE
BARABOO, WI 53913

EXHIBIT B

BARABOO RIVER



SHEET INDEX	
C-1.1	SITE PLAN
C-1.2	EXISTING CONDITIONS
L-1.0	LANDSCAPE PLAN
A-L2	LOWER LEVEL 2 PLAN
A-L1	LOWER LEVEL 1 PLAN
A-1.1	FIRST FLOOR PLAN
A-1.2	SECOND FLOOR PLAN
A-1.3	THIRD FLOOR PLAN
A-1.4	FOURTH FLOOR PLAN
A-2.1	ELEVATIONS
A-2.2	ELEVATIONS



SITE DEVELOPMENT DATA	
SITE ADDRESS:	325 LYNN ST.
CURRENT SITE ZONING:	B1
CURRENT PLANNED USE:	PLANNED MIXED USE
PROPOSED USE:	MULTIFAMILY RESIDENTIAL
DENSITIES	
LOT AREA	68,840 S.F. / 1.58 ACRES
DWELLING UNITS	70 DU
LOT AREA/D.U.	983 S.F./D.U.
DENSITY	44 UNITS/ACRE
BUILDING HEIGHT	2-4 STORIES
BUILDING AREAS	
LL2	14,504
LL1	24,283
FIRST	22,732
SECOND	22,732
THIRD	18,334
FOURTH	17,792
TOTAL	120,377
FLOOR AREA RATIO:	1.19 (FLOORS 1-4)
LOT COVERAGE	35,772 S.F. = 52%
DWELLING UNIT MIX:	
EFFICIENCY	PHASE 1: 4, PHASE 2: -
ONE BEDROOM	16, 20
TWO BEDROOM	15, 15
TOTAL UNITS	35, 35, 70 UNITS
VEHICLE PARKING STALLS:	
SURFACE	21
UNDERGROUND	89
TOTAL	110 VEHICLE STALLS
RATIO	1.6 STALLS/UNIT

ISSUED
Plan Commission Submittal - June 12, 2018
Plan Commission SP Submittal - July 12, 2018

PROJECT TITLE
River Ridge



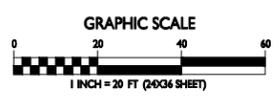
325 Lynn Street
Baraboo, WI
SHEET TITLE
Site Plan

SHEET NUMBER

C-1.1

PROJECT NO. 48 1824
© Knothe & Bruce Architects, LLC

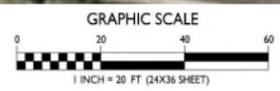
1 SITE PLAN
C-1.1 1" = 20'-0"



2 SITE LOCATION MAP
C-1.1



River Ridge
 Baraboo, WI
 July 17, 2018





knothe • bruce
ARCHITECTS

Phone: 7681 University Ave, Ste 201
488.856.3690 Middleton, WI 53562

ISSUED
Plan Commission Submittal - June 12, 2018
Plan Commission SP Submittal - July 12, 2018

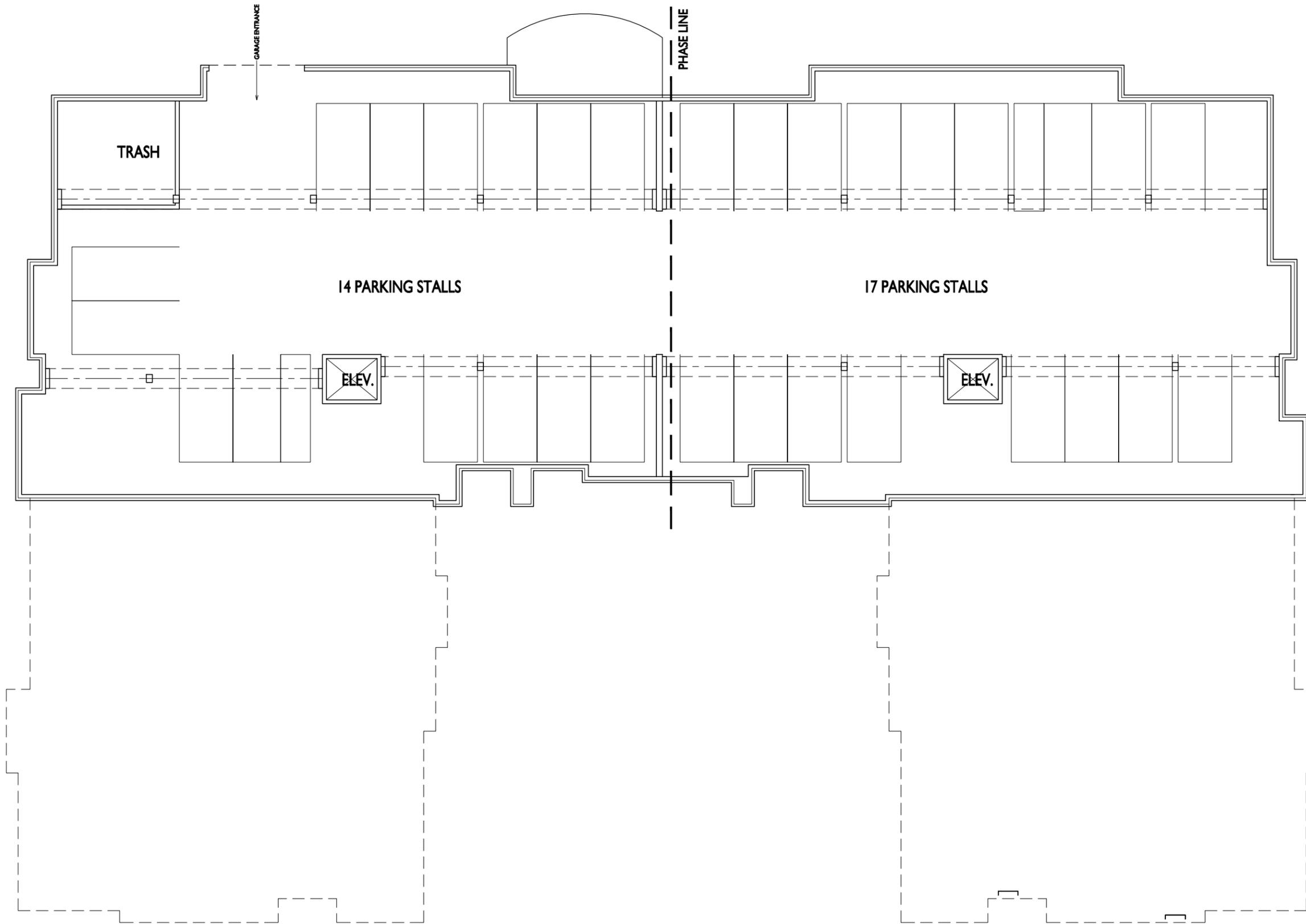
PROJECT TITLE
River Ridge

325 Lynn Street
Baraboo, WI
SHEET TITLE
**Lower Level 2
Plan**

SHEET NUMBER

A-L.2

PROJECT NO. 51 1824
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1 LOWER LEVEL 2 PLAN
A-L.2 1/8" = 1'-0"





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ISSUED
Plan Commission Submittal - June 12, 2018
Plan Commission SP Submittal - July 12, 2018

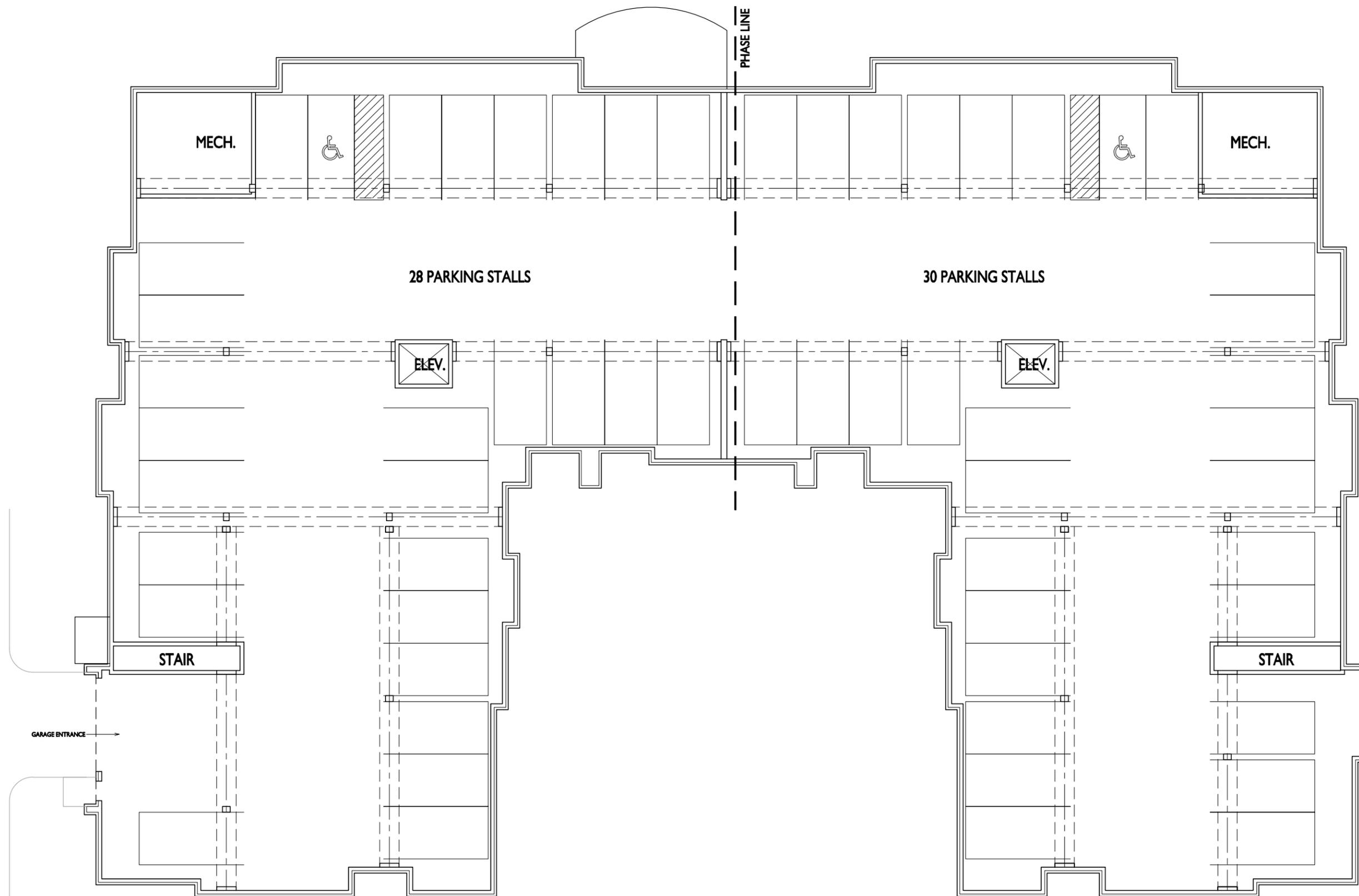
PROJECT TITLE
River Ridge

325 Lynn Street
Baraboo, WI
SHEET TITLE
**Lower Level I
Plan**

SHEET NUMBER

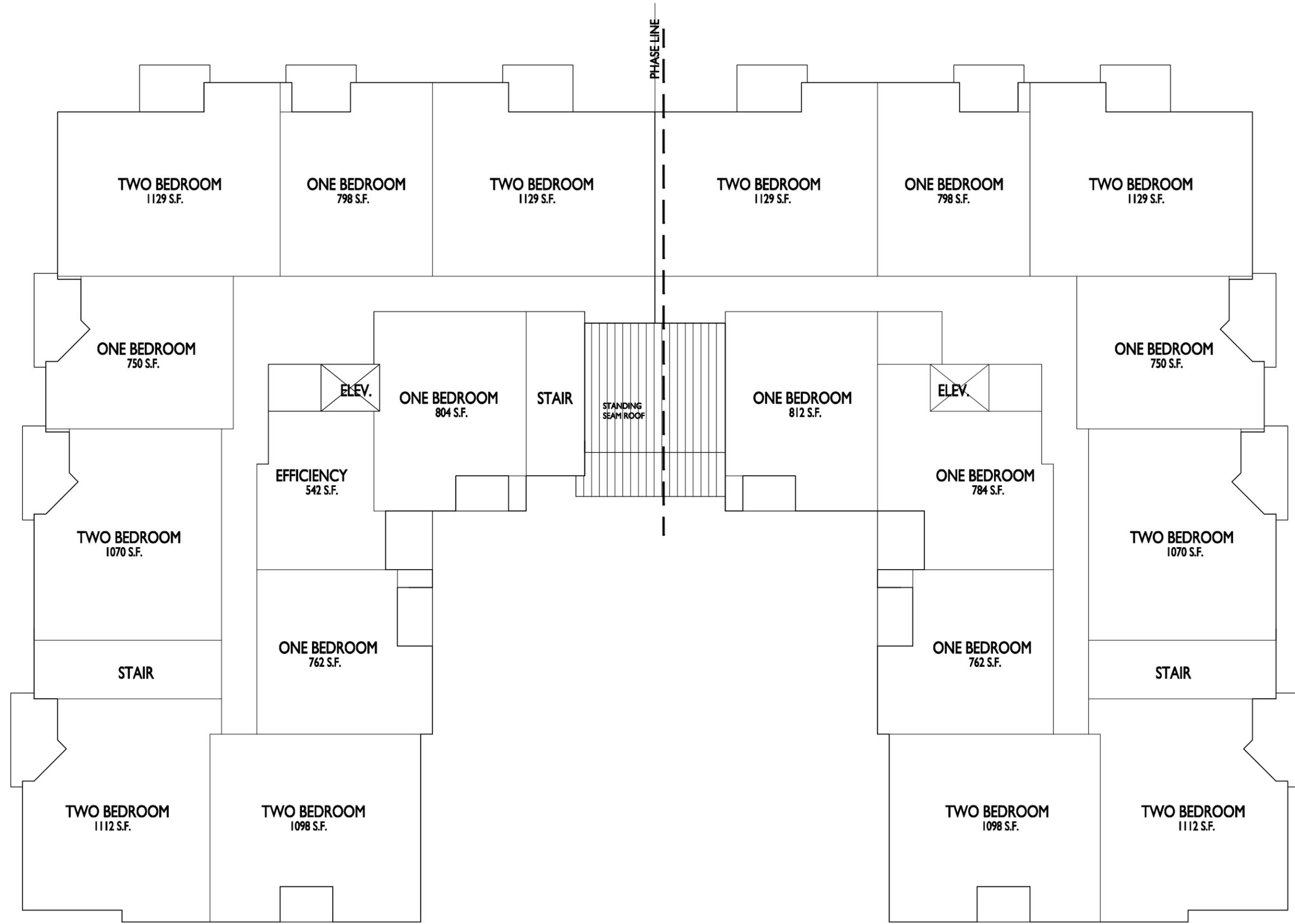
A-L.1

PROJECT NO. 52 1824
© Knothe & Bruce Architects, LLC



1 LOWER LEVEL I PLAN
A-L.1 1/8" = 1'-0"





1
 A-1.2
 1/8" = 1'-0"
SECOND FLOOR PLAN



ISSUED
 Plan Commission Submittal - June 12, 2018
 Plan Commission SP Submittal - July 12, 2018

PROJECT TITLE
River Ridge

325 Lynn Street
 Baraboo, WI
 SHEET TITLE
Third Floor Plan

SHEET NUMBER

A-1.3
 PROJECT NO. 55 1824
 © Knothe & Bruce Architects, LLC



1 THIRD FLOOR PLAN
 A-1.3 1/8" = 1'-0"





1 FOURTH FLOOR PLAN
 A-1.4 1/8" = 1'-0"





1 SOUTH ELEVATION
A-2.1 1/8" = 1'-0"



2 WEST ELEVATION
A-2.1 1/8" = 1'-0"

River Ridge
Baraboo, WI
July 17, 2018



1 NORTH ELEVATION
A-2.2 1/8" = 1'-0"



2 EAST ELEVATION
A-2.2 1/8" = 1'-0"

River Ridge
Baraboo, WI
July 17, 2018



The City of Baraboo, Wisconsin

Background: The City recently issued an RFP for the demolition of the existing commercial buildings at 325 Lynn Street following Asbestos Abatement. Proposals were received from 2 firms with the results as follows:

Robinson Brothers Environmental, Inc.	\$45,700
Joe Daniels Construction Co. Inc.	\$367,294

The Finance Committee reviewed these Proposals at their July 24th meeting and recommended award of this Proposal to the low bidder.

Although this is not a budgeted expense, the cost of demolition & disposal of these buildings will be offset by the sale of the resulting vacant lot.

Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [x] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Proposal for Building Demolition & Disposal at 325 Lynn Street from Robinson Brother Environmental, Inc. in the amount of \$45,700 is hereby accepted and all other bids are rejected.

Offered by: Finance Committee **Approved by Mayor:** _____

Motion:

Second:

Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background: People for the Ethical Treatment of Animals (“PETA”) has requested permission to place a statue at Myron Park “prominently among the other elephant statues recently placed” through the end of September. See, Email from Melanie Johnson to Mike Hardy, dated June 15, 2018. The statue, as described by PETA, “was designed by noted New Yorker cover artist and cartoonist Harry Bliss. She’s been a big success here in D.C., where tourists line up for photographs and schoolchildren learn about elephants and the circus... Text on the statue (same on both sides):

“THE CIRCUS IS COMING SEE...
SHACKLES
BULLHOOKS
LONELINESS
ALL UNDER THE BIGTOP”

Text on the base:
“PLEASE DO NOT CLIMB
DAMAGE TO THIS ARTWORK WILL RESULT IN PROSECUTION”

See, Email from Melanie Johnson to Mike Hardy dated June 22, 2018. Also per PETA:

There are two parts [to the statute]—the statue, which is approximately 175lbs and 70Lx30Wx62H made from fiberglass, and the base, which is 60Lx30Wx6H and approximately 350lbs. The base is required for the statue to stand.... PETA’s attorney said its inland marine insurance policy would respond in the event of damage to the statue during delivery, installation, and while on exhibit. PETA’s general liability policy would respond in the event the statue damages City property in some way, or an injury or death arises from the statue so long as PETA is legally responsible for the injury or death.

The request was reviewed by the City’s Park Commission on July 7, 2018, with a unanimous recommendation that the Common Council deny the request. No one from PETA appeared at the meeting. The reasons for the denial included that the statue “threatens Baraboo’s circus heritage,” that it “might damage the image of the City and the circus,” that “it could open up the City to other temporary religious displays that may offend some people.” See, Draft Copy of the July 9, 2018 Parks & Recreation Commission Minutes. Questions and concerns were also raised regarding “whether we should allow a political statement in an area where none exists” and about safety given “PETA’s statement that ‘tourists and children [will] line up for photos.’” Id.

Note: (√one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the Common Council has reviewed the request from PETA to allow the temporary placement of an elephant statue owned by PETA at Myron Park, near the City owned elephant statue, through the end of September, and

WHEREAS, the statue owned by PETA is described by PETA as weighing approximately 175 lbs with a base of approximately 350 pounds, with a total height of the base and statue of 68’, designed by Harry Bliss, and contains text that reads: “The circus is coming see...shackles, bullhooks, loneliness, all under the bigtop,” and

WHEREAS, the Common Council has determined that for the reasons stated during the July 24, 2018, Common Council meeting and as recorded in said minutes, the request is hereby _____ (approved, approved with modifications, denied).

Offered by: Parks & Recreation Committee
Motion:
Second:

Approved: _____
Attest: _____

City of Baraboo
Parks & Recreation Commission
July 9, 2018 – Minutes

Present: Roy Franzen, James Francisco, Angela Witczak, Craig Schlender, Michael Plautz & Mike Hardy

Also Present: Emily Truman (City Attorney), Ben Bromley (Baraboo News-Republic), Jerry Parchem & Dennis Kluge (VFW)

Franzen called the meeting to order. Legal Posting of the Agenda had been met. Witczak moved and Francisco seconded approval of the June 11, 2018 minutes. Motion carried.

Francisco moved to approve the agenda as presented, seconded by Franzen. Motion carried.

Presentations: Parchem & Kluge were present from the Baraboo VFW to offer a donation of two granite benches provided they be installed at the flagpole area at the new municipal building. One bench would have the logo of the 5 military branches inscribed, and the other would have local police, fire and EMS logos. All costs for the benches and installation would be donated by the VFW as a way to honor our service men and women.

New Business: Franzen stated that he felt the benches were a good idea and appreciated the offer to donate to the City. He advised the VFW that they would have to show the final design to Hardy to ensure that the benches meet staff approval. Witczak moved to accept the donation of two benches from the VFW. Seconded by Schlender. Motion carried.

Noting a preference to start discussions on a positive note, Franzen moved to recommend to City Council to allow for a temporary statue from PETA to be placed at Myron Park. Witczak seconded. Franzen opened the motion for discussion. City Attorney Truman asked if Commission members had copies of all the correspondence provided by PETA related to this request. Hardy stated that all e-mails received from PETA have been provided in Commission packets. Franzen confirmed that members had received the entire e-mail string related to the request. Witczak expressed concern that the statue threatens Baraboo's circus heritage and worried about it damaging the image of the City along with the circus. Francisco noted that this recommendation could open the City up to other temporary religious displays that may offend some people. Schlender questioned the "temporary placement" of the statue and asked what that meant. Hardy stated that the initial e-mail requested placement through September. Schlender asked if we had any other requests or any policies related to temporary placements like this. Hardy replied that he could not recall any other temporary requests and did not believe that there was any reference to temporary items in our donation policy. Plautz questioned whether we should allow a political statement in an area where none currently exists and stated he thought we had a policy that related to religious and political issues. Hardy stated that he was probably referring to our sponsorship policy which does not allow sponsors of things like T-Ball teams or other areas where youth may be influenced by sponsors who produce more than 50% of their income from alcohol or tobacco sales, and things like that. Hardy added that the Commission should focus on the site even more than the message as the requested site is a small park under an acre with no parking available and located along a busy street. They should consider whether PETA's statement that "tourists and children line up for photos" is a safety issue in this area. Franzen noted the motion on the table and stated an "Aye" vote was to recommend the PETA request to Council and a "Nay" vote was to not recommend the acceptance. All Commission members in attendance voted "Nay" and the unanimous recommendation to Council was to deny the request.

Hardy stated that in order to get the consideration of either a renovation or a complete re-build of our 80 year-old swimming pool, we need to have a study done to determine costs. That study should be made part of the 2019 budget if it is of interest and next month the Commission will start discussing 2019 budget items, so if this is to be considered we should get prices now on a study which is needed to determine options to renovate areas or re construct the entire facility. Hardy noted that with large scale items like the Library and Fire Station in the plans for the next 5 years, we need to get this information in if we want Council to consider it. Otherwise we will continue to throw more and more money into maintaining the outdated facility. Witczak noted the pool needs to be upgraded. Franzen added that the competitive swim team uses it a lot and it would be nice to keep the historic building. Hardy noted that a nearby community just approved spending over \$4 million to replace their 54 year-old pool. That facility includes a lazy river and waterslides – something we wouldn't need, but could be priced as an option. Plautz suggested other building sites, however Hardy noted that the current location is central and near several residents who don't have transportation and use it daily. Additional, costs to relocate would be more. Schlender asked if any other area pools had been built lately that we could get an idea on costs. Hardy stated that he is only aware of Richland Center who will be building this fall and Randolph, who is just starting to look at building options. Franzen asked if we needed a motion. Hardy stated he just wanted discussion to determine support for a study. He could bring estimates to the next meeting which the Commission could consider as a 2019 budget item. Franzen stated that it sounds like Hardy has support to bring back pricing for consideration in budget.

Staff Report: June revenues were \$62,705.81

Hardy noted that he will be on vacation July 24-31, but available by cell phone or e-mail if needed. Several incidents at the swimming pool had taken place requiring more ejections and disciplinary actions than typical years, however staff has done a very good job overall this year, especially with so many 15 and 16 year-old first time lifeguards. Hardy invited Commission members to attend the dedication of the Deer Exhibit August 5th and noted that there is a Chamber “business after 5” event going on at the zoo that members are welcome to attend following the meeting.

Next Regular Meeting: August 13, 2018

Witczak motioned to adjourn, Francisco seconded. Motion carried

Respectfully Submitted,
Mike Hardy, Parks, Recreation & Forestry Director

DRAFT





NBR-2
July 24, 2018
Common Council Meeting

From: Melanie Johnson <MelanieJ@peta.org>
Sent: Monday, July 09, 2018 9:33 AM
To: Hardy, Michael <mhardy@cityofbaraboo.com>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Mr. Hardy,

I hope you had a good weekend. Our local member is actually out of the country and unable to attend the meeting tonight. I believe you have all the information needed, but please let me know if there's anything else I can provide prior to the meeting. I look forward to hearing that our elephant statue will be approved in Myron Park.

Thank you,
Melanie

From: Hardy, Michael [<mailto:mhardy@cityofbaraboo.com>]
Sent: Tuesday, July 03, 2018 3:36 PM
To: Melanie Johnson <MelanieJ@peta.org>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Attached is the notice for the Parks Commission meeting. The consideration for your request was added to the agenda and will be the second action item, following a presentation. You (or a representative) will be able to make additional presentations at the time your issue is being discussed. Commissioners have been provided with a copy of our e-mails, which includes your original request and the pictures of the statue as well as the text that is on the statue.

The meeting begins at 5:30 at the Civic Center. Let me know if any other questions. Have a great holiday.

Mike Hardy, CPRP, Director
ISA Certified Arborist-Municipal Specialist WI-0871AM
Baraboo Parks, Recreation & Forestry Department
124 2nd St., Room 15; Baraboo, WI 53913
(608) 355-2760 phone / (608) 355-2763 fax
mhardy@cityofbaraboo.com
www.cityofbaraboo.com

From: Melanie Johnson <MelanieJ@peta.org>
Sent: Tuesday, July 03, 2018 11:03 AM
To: Hardy, Michael <mhardy@cityofbaraboo.com>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Mr. Hardy,

What time is the meeting scheduled for next Monday?

Thank you,
Melanie

From: Melanie Johnson
Sent: Friday, June 22, 2018 1:59 PM
To: 'Hardy, Michael' <mhardy@cityofbaraboo.com>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Mr. Hardy—Please see below for the text on the statue and the base and let me know if there's any additional information you need.

Text on the statue (same on both sides):

"THE CIRCUS IS COMING SEE...
SHACKLES
BULLHOOKS
LONELINESS
ALL UNDER THE BIGTOP"

Text on the base:

"PLEASE DO NOT CLIMB
DAMAGE TO THIS ARTWORK WILL RESULT IN PROSECUTION

Ella PhantzPeril
Artist: Glennis McClellan
Sponsor: People for the Ethical Treatment of Animals"

Thank you,
Melanie

From: Hardy, Michael [<mailto:mhardy@cityofbaraboo.com>]
Sent: Thursday, June 21, 2018 3:15 PM
To: Melanie Johnson <MelanieJ@peta.org>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Yes – all Parks Commission meetings are open to the public and we encourage people to attend. Parks Commission meetings are not televised, but I can send you a copy of the minutes if you would like.

Mike Hardy, CPRP, Director
ISA Certified Arborist-Municipal Specialist WI-0871AM
Baraboo Parks, Recreation & Forestry Department
124 2nd St., Room 15; Baraboo, WI 53913
(608) 355-2760 phone / (608) 355-2763 fax
mhardy@cityofbaraboo.com
www.cityofbaraboo.com

From: Melanie Johnson <MelanieJ@peta.org>
Sent: Thursday, June 21, 2018 1:39 PM
To: Hardy, Michael <mhardy@cityofbaraboo.com>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Mr. Hardy,

I'll get back to you with the text that's printed on the statue and base as soon as I receive that. In the meantime, would you please also let me know if this meeting is public? We could find someone to attend and answer any questions if it is public. Will the meeting be broadcast live or will we find the meeting notes online afterward?

Regards,

Melanie

From: Hardy, Michael [<mailto:mhardy@cityofbaraboo.com>]
Sent: Wednesday, June 20, 2018 10:12 AM
To: Melanie Johnson <MelanieJ@peta.org>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Thanks – One more request, please send me the text that is printed on the statue as well as on the base. Commission will need to see any writing that is posted along with the statue in order to make a recommendation. Thanks.

Mike Hardy, CPRP, Director
ISA Certified Arborist-Municipal Specialist WI-0871AM
Baraboo Parks, Recreation & Forestry Department
124 2nd St., Room 15; Baraboo, WI 53913
(608) 355-2760 phone / (608) 355-2763 fax
mhardy@cityofbaraboo.com
www.cityofbaraboo.com

From: Melanie Johnson <MelanieJ@peta.org>
Sent: Wednesday, June 20, 2018 8:44 AM
To: Hardy, Michael <mhardy@cityofbaraboo.com>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Mr. Hardy,

Thanks very much for placing this on the July 9th Parks Commission agenda for consideration. Please find attached photos of the statue. There are two parts—the statue, which is approximately 175lbs and 70Lx30Wx62H made from fiberglass, and the base, which is 60Lx30Wx6H and approximately 350lbs. The base is required for the statue to stand. We're also happy to send a copy of the insurance should this be approved.

To answer your questions, PETA's attorney said its inland marine insurance policy would respond in the event of damage to the statue during delivery, installation, and while on exhibit. PETA's general liability policy would respond in the event the statue damages City property in some way, or an injury or death arises from the statue so long as PETA is legally responsible for the injury or death.

Regards,
Melanie

From: Hardy, Michael [<mailto:mhardy@cityofbaraboo.com>]
Sent: Monday, June 18, 2018 9:52 AM
To: Melanie Johnson <MelanieJ@peta.org>
Subject: RE: On behalf of PETA, regarding an elephant statue in Myron Park

Thanks for your info. I will place this on the July 9th Parks Commission agenda for consideration. This action would be as a recommendation to City Council, who would have final say in this request if Parks Commission recommends acceptance. I would appreciate a photo as well as dimensions of the statue. I think that's all we need for now. I can report to them that you have insurance on the statue. We don't need a copy of that now, but if this was recommended by Parks Commission and approved by City Council, then we would need a copy of the insurance along with a contract as this is a request for a temporary exhibit on parks property. I assume your insurance covers any damage to the statue as well as any damage to the parks property during delivery, installation, or during the exhibit times itself? Also, any injuries or death caused by people touching, climbing or stopping to see the exhibit? This is something our attorney and insurance company would confirm if it

was approved, but if you can just verbally respond to that in general terms, I can relay to Commission as I'm sure those questions will be asked.

Thanks and I will let you know what transpires after the July meeting.

Mike Hardy, CPRP, Director

ISA Certified Arborist-Municipal Specialist WI-0871AM

Baraboo Parks, Recreation & Forestry Department

124 2nd St., Room 15; Baraboo, WI 53913

(608) 355-2760 phone / (608) 355-2763 fax

mhardy@cityofbaraboo.com

www.cityofbaraboo.com

From: Melanie Johnson <MelanieJ@peta.org>

Sent: Friday, June 15, 2018 3:22 PM

To: Hardy, Michael <mhardy@cityofbaraboo.com>

Subject: On behalf of PETA, regarding an elephant statue in Myron Park

Dear Mr. Hardy,

I'm writing on behalf of People for the Ethical Treatment of Animals (PETA) and our more than 6.5 million members and supporters worldwide to place an elephant statue in Myron Park. The statute—named Ella Phantzperil—would be placed prominently among the other elephant statutes that were recently placed in the park. It would not close any intersections or blocks. We would like to place the statue as soon as possible, where she'd remain until the end of September.

To give you some background, Ella was designed by noted New Yorker cover artist and cartoonist Harry Bliss. She's been a big success here in D.C., where tourists line up for photographs and schoolchildren learn about elephants and the circus. We know that she'll be a fan favorite in Baraboo too!

Would you please let me know what else might be required for the Parks Commission's review of this request during the Monday, July 9 meeting? We have our certificate of liability insurance, a photo of the statute, and the specifics including weight and dimensions.

Regards,

Melanie Johnson

Campaign Coordinator, Animals in Entertainment

People for the Ethical Treatment of Animals

MelanieJ@peta.org | 202-540-2189

Where do you want Baraboo to be in 2025:

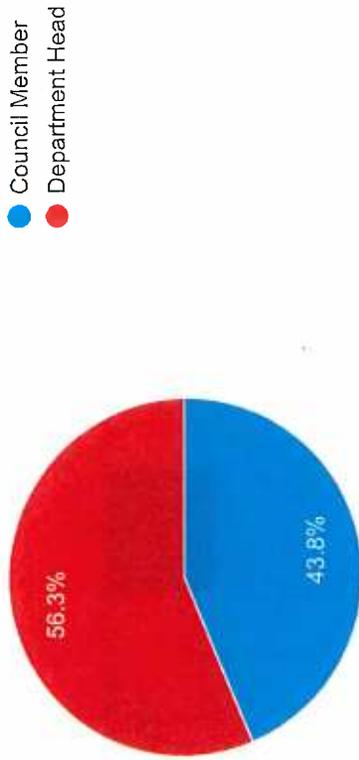
		Weighted Votes	
		Council	Dept. Hd
High Quality Schools & Education	Development	42	29
Better Streets	Infrastructure	41	30
Retain & Keep Young Professionals and Young Families	Development	40	31
Fire Department Recruitment & Retention	Finance	37	28
New Fire Station	Infrastructure	37	32
Move Forward in Technology, IT	Technology	37	35
Continue Small Town Values; Keep our Charm	Development	36	27
West Side Development Plan	Planning	36	30
Continue Local Gov't Sharing & Joint Projects	Planning	36	31
Cleanup Napa	Development	35	31
Outdoor Activities & Green Space	Environmental	35	30
Improve City's website	Technology	35	32
Revitalize Sections of Baraboo; Eastside Corridor	Development	34	29
Adequately Trained City Employees	Finance	34	35
Access to Gov't Information; More User Friendly (Municipal code)	Technology	34	31
Mental Health/County/Impact on Community	Development	33	30
Swimming Pool Options	Environmental	33	26
Municipal Court	Finance	33	27
Integrate EMS into Fire Station	Finance	33	33
Hwy. 33	Infrastructure	33	32
Better Control of the Opiate Addiction Problem	Planning	33	29
100% Dementia Friendly	Planning	33	26
Consolidate with West Baraboo	Planning	33	34
Create City Phone Apps	Technology	33	26
River Front Redevelopment	Development	32	32
Improve Bicycling Opportunities within the City of Baraboo	Environmental	32	27
New Library	Infrastructure	32	19
Fill in Gaps on City Sidewalk Place	Infrastructure	32	28
Comprehensive Sidewalk Plan	Infrastructure	32	24
Expansion and Addition of Affordable Housing	Development	31	22
Increase Marketing and Outreach Efforts	Development	31	29
Fire Department Staffing & Funding	Finance	31	28
Alternative Sources of Funding for Infrastructure	Infrastructure	31	33
Revamping Skate park	Environmental	30	20
Improve Access on Baraboo River	Planning	30	31
Boundary Agreement with the Town of Baraboo	Planning	30	30
Homelessness Issues	Planning	30	23
More Industry in line with Baraboo Characters	Development	29	22
Attract more Tourism dollars from surrounding communities	Development	29	27
Attract Larger Employers	Development	29	26
Replacement Funding for Bldgs & Equipment	Finance	29	30
Fully Automated & Paperless	Finance	29	29
Tear Down Ringling Hospital, 1208 Oak Street - I/F	Infrastructure	29	31
Integration with EMS; Possible Merger	Planning	29	33
Develop Cost Savings Study	Finance	28	28
Recruit more man power to this area	Planning	28	27
Fill Vacant Bldgs	Development	27	26
Analyze Fee Structure	Finance	27	29
Succession Planning	Planning	27	30
Easy Way Finding Signage	Infrastructure	26	26
UW-BSC Merger	Planning	26	26
Increase Elected Officials Commission	Finance	25	25
Reduce Library's reliance on volunteers & outside staff, hire PT or	Finance	25	23
A Bussing System	Infrastructure	15	12

2018 Goal Setting Survey

18 responses

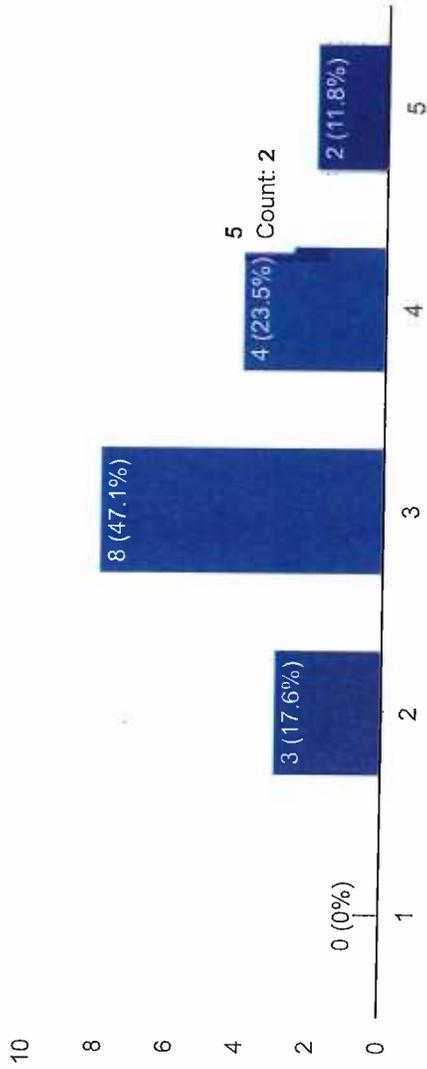
Are you a

16 responses



Fill Vacant Buildings

17 responses



Comment

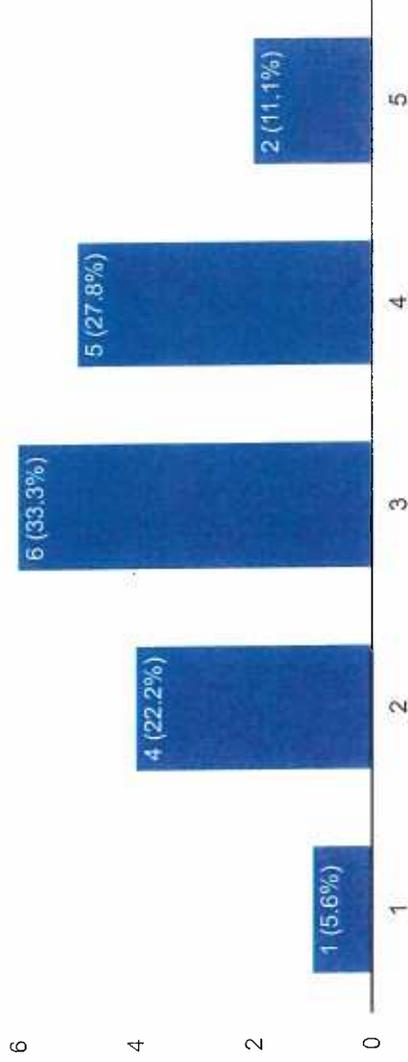
2 responses

We need to fill up our empty buildings downtown. However, most economic development strategies sound like they were written for big cities. We will need help that works for a small cities. Would be nice to fill those buildings with businesses and boost the prosperity of our City.

Filled buildings create a sense of urgency with potential business owners.

Expansion & Addition of Affordable Housing

18 responses



Comment

3 responses

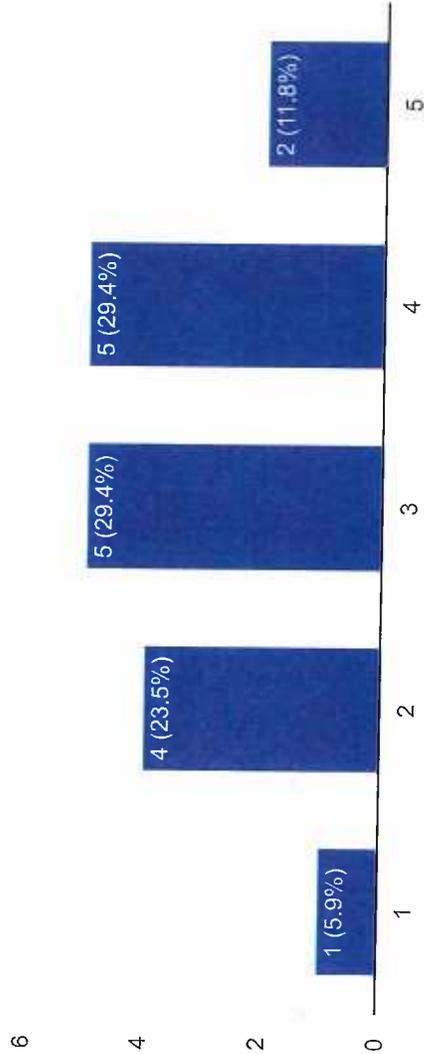
While important it does little to generate additional tax dollars. We would be better served to clamp down on derelict landlords and improve the affordable housing that exists.

Very difficult to get into existing affordable housing. Criteria very stringent and doesn't seem to be much latitude with rules.

Please don't look at the Old City Hall to be turned into low income housing. That place is a disaster and needs to be torn down. 3 buildings in one and many levels with no plumbing and electrical would mean a nightmare to gut out and reconstruct and a huge reconstruction cost. Cheaper to tear it down and start over, but would need lower level business and upper level apts. to match downtown

More Industry in line with Baraboo Characters

17 responses



Comment

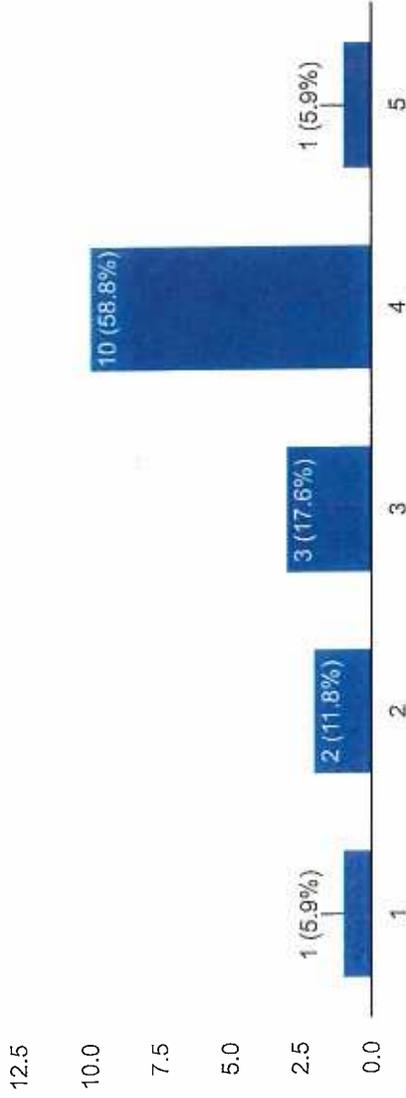
1 response

In line with diverse industries so if one fails then a large number are not unemployed. Encourage business growth and not stifle it as the latest Plan Commission attack on business growth because they don't like used car sales dealerships even though we could limit the number of cars available to sell based on area available. We can't afford to be snobbish and controlling who can and cannot start business in Baraboo. Despite a few Alderman comments on the City helping businesses, we continually hear how unfriendly the City of Baraboo is to business start-up and growth.....UNLESS it is the kind and type of business the Plan

Commission and the City want to have. The corridor into town of South Boulevard has always been a main corridor to Baraboo and Devils Lake and I have never heard complaints by anyone that they will not return to Baraboo because of unsightly businesses along that corridor. But NAPA I have heard a number of times.

Attract more Tourism dollars from surrounding communities

17 responses



Comment

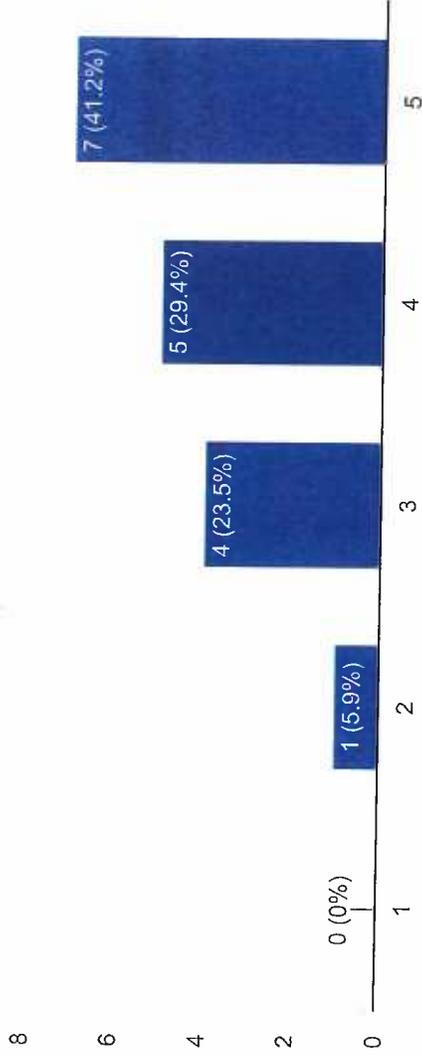
1 response

Maybe a large beautiful motel on the East side of town so people will stay in Baraboo while visiting the Dells and surrounding areas. They would stay here also when hotels are booked full in the Dells or they

want a quieter place to relax.

River Front Redevelopment

17 responses



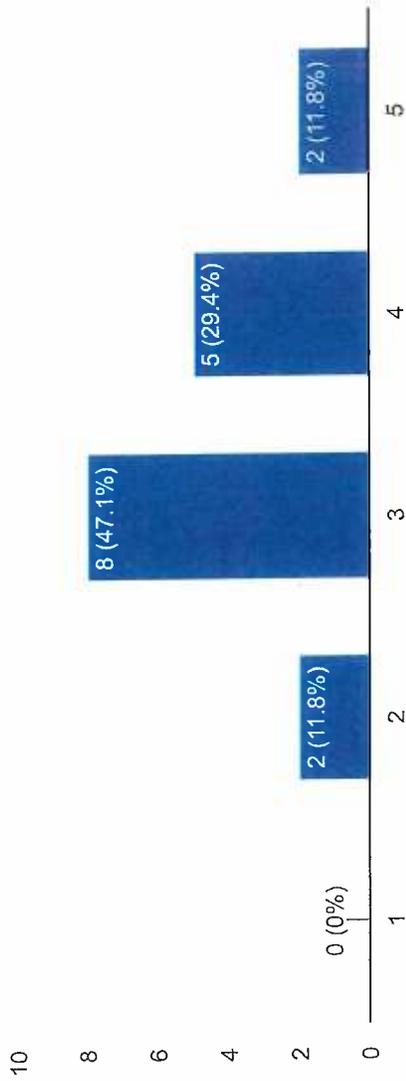
Comment

1 response

Finish Mill Race Road Construction plus the Bridge Plus the River Walk Extension after Effinger and across the Manchester Bridge to the new river bridge.

Attract Larger Employers

17 responses



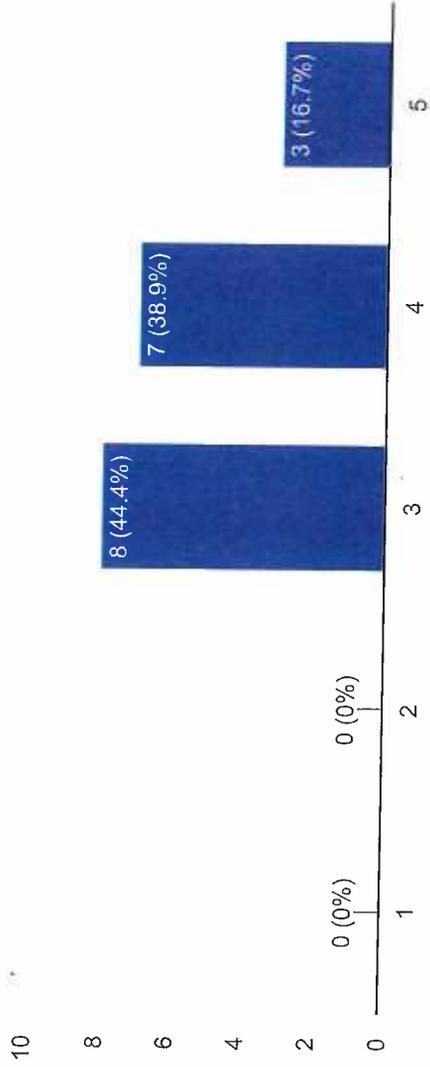
Comment

1 response

We could use a few like Evinrude Motors or Sports Medical Devices or tech firms for the Millennials to work at. That would encourage Millennials to come to Baraboo and stay here if we have Silicon Valley type Industries here in Baraboo. Would stabilize the economy, maybe increase wages, and add needed tax revenues as well. Video, computer and any new tech firms are Gold Mines to Millennials.

Revitalize Sections of Baraboo; Eastside Corridor

18 responses



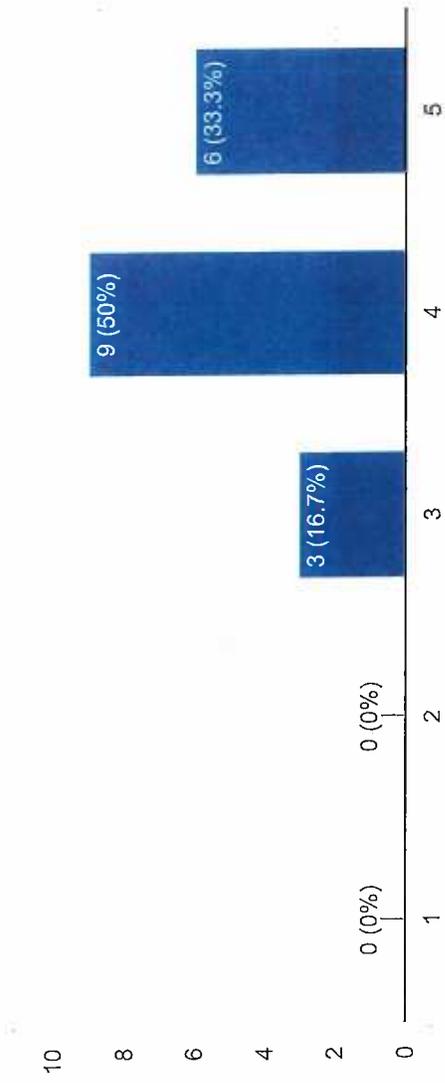
Comment

2 responses

- This is a gateway to our community and has not enjoyed the robust growth that the Westside has.
- Maybe again, a large hotel complex or low cost housing in some of the abandoned under used buildings. Maybe design Courtyard type business center with multiple businesses and restaurants. Need something more than just thinking how we can fill the existing buildings.

Retain & Keep Young Professionals & Young Families

18 responses



Comment

2 responses

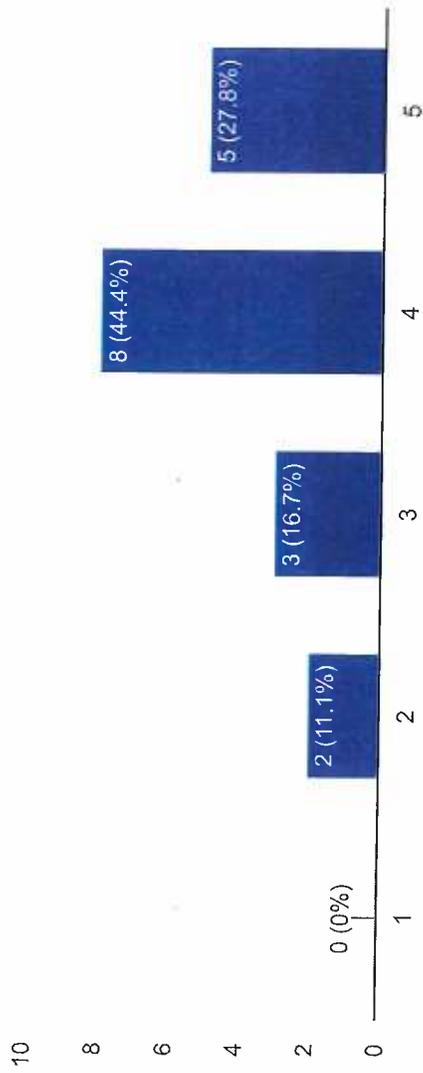
Way to much emphasize place on young professionals. What about the skilled trades, ? Easier to find a doctor than a good plumber!!! We need to welcome all no matter what kind of work they engage in. Enough of the elitism.

Then we need to expand and be as business friendly as we can be and not be like the Plan Commission attitude on business expansion on South Boulevard. You won't keep anyone in Baraboo or attract them as long as people keep hearing how unfriendly the City of Baraboo and through the Plan Commission. Remember a few years back when the City of Baraboo wanted to restrict short term housing like 4 or 5 homes were using for tourist visitors. Many citizens were amazed we wanted to be so restrictive for small business like this and still talk about it today. We have to stop being so controlling that we stop the very businesses we need from even forming in the first place. Fred's Little house has brought many tourists to Baraboo and expanded advertising for our City on their website and related websites. Maybe one of the

used car dealers on South Boulevard will turn into a new showplace built for new cars as they expand their business. South Boulevard is an Industrial Corridor and not a new fancy housing development or flashy office development corridor. Placing restrictions on design and looks in an ordinance or policy will further restrict business growth. The Plan Commission and City Council should be able to influence through the developer a nice front to any building without telling them exactly how to build the darn thing. That is way too controlling. You may as well be part of a Condo association.

Clean up Napa area

18 responses



Comment

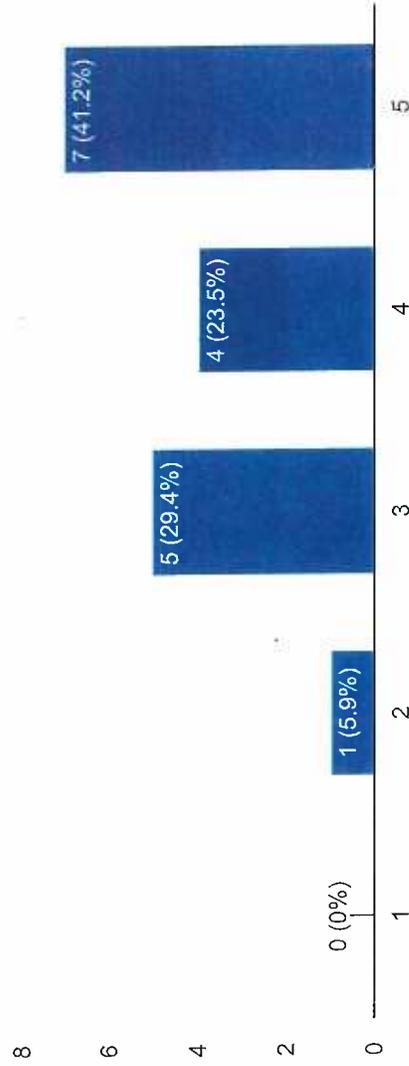
2 responses

Needed for along time.

I was informed that the NAPA owner had in years past put in a redesign for the building a few times but either the City or Plan Commission turned him down, so he quit trying. I can ask him myself and/or can you tell us if that did take place and is what may be hindering any improvement?

Mental Health/County/Impact on Community

17 responses



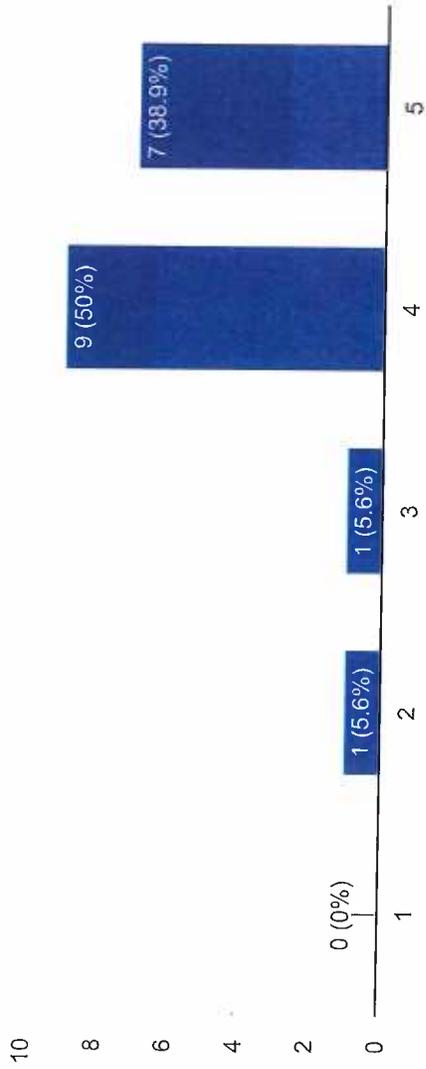
Comment

1 response

I would have put this higher but I have no idea how we can impact this as a City. What can we specifically do to improve mental health of our citizens as a City other than provide areas like the River Walk for exercise or low cost exercise through the Civic Center and through employee incentives in their health care packages.

High Quality Schools & Education

18 responses



Comment

3 responses

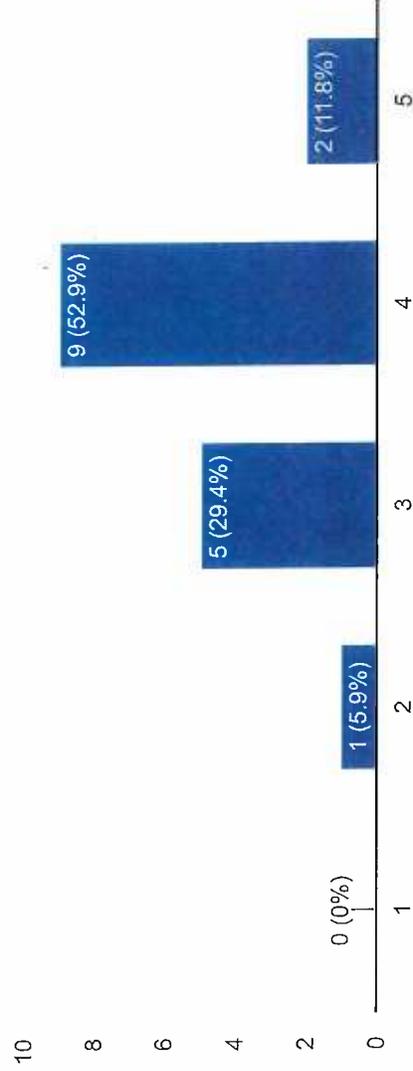
Key to attracting families no matter what their socio-economic status.

Continue collaboration with School District always looking for areas to improve.

Do all we can to make the schools safe. Alice training is good but we need to stop anyone with any kind of weapon before they even get into the schools. We don't live in the 1950's anymore but we act like we do. Blaming guns isn't the answer and never will be. It won't solve anything except play political games. We need to protect our students. That is our responsibility as a City. Maybe with improved video, and staff monitoring of students, or like Sauk which has a locked lobby that restricts visitors until properly identified, maybe armed guards at doors and metal detectors, staff checking backpacks, Heavier doors in all schools, and making sure mental health issues are properly identified with no access to weapons at all as many school shootings have involved mentally ill students shooting other students.

Increase Marketing & Outreach Efforts

17 responses



Comment

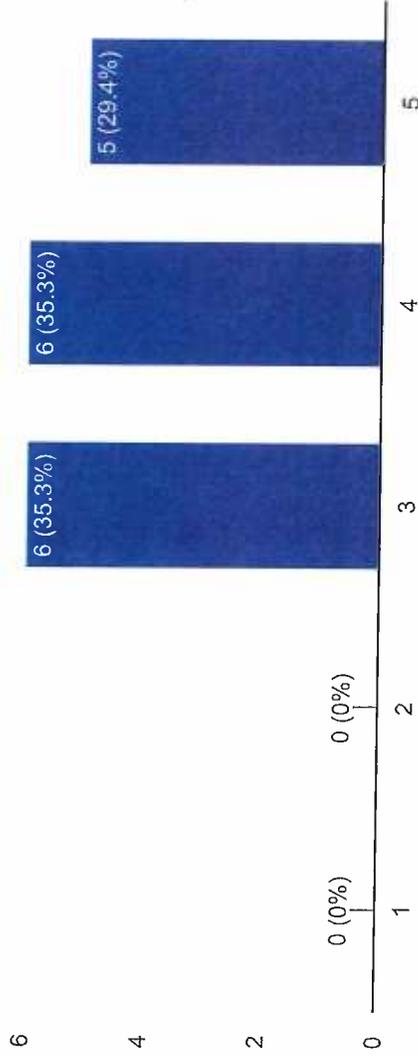
2 responses

Need a collaborative effort on this or a person dedicated as part of their job duties.

Do we have a City office of economic development other than BEDC.....? Somewhere new entrepreneurs can come for advice, info on permits, info on starting new businesses, help to obtain grants if they qualify even for fixing up existing structures, etc. I know Sauk County had a young entrepreneur business seminar. Maybe the City could sponsor one also and work in conjunction with the High School/Elementary school to encourage younger citizens to be successful and believe in themselves.

Continue Small Town Values; Keep our Charm

17 responses



Comment

2 responses

Will be a task, as the City grows, so does the characteristics that come with it.

I think we will do this naturally because of who we are, but what exactly are small town values compared to large town/large city values. Are they different? I need more specifics otherwise I don't understand how we can do something about this. It is too general in nature. Maybe the charm comes in with the diversity of things to do and be involved in for visitors and residents.

ENVIRONMENTAL

Outdoor Activities & Green Space

18 responses

Comment

5 responses

The Baraboo area already has a lot to offer in this category.

Provides recreational activities that are low cost for all.

We have a lot of green space and outdoor activities now. If we add anymore, we may be talking about adding personnel to care for everything

More parks, need more people to maintain. Are they getting done now?

This needs to be part of the planning for the Jackson property. The small space that is flat would be perfect for a New Hockey Rink and parking, or for another outdoor park with trails, innovative play equipment, outdoor grilling, Circus themed; maybe meet and talk with the developer who built the sports complex of baseball and soccer fields near Mauston with artificial grass. I coached soccer and baseball teams who played there and it is an amazing complex. The Jackson property is the right size or even part of it for a smaller version. Would alleviate the crowding for use of baseball fields.

Improve Bicycling Opportunities within the City of Baraboo

17 responses



Comment

2 responses

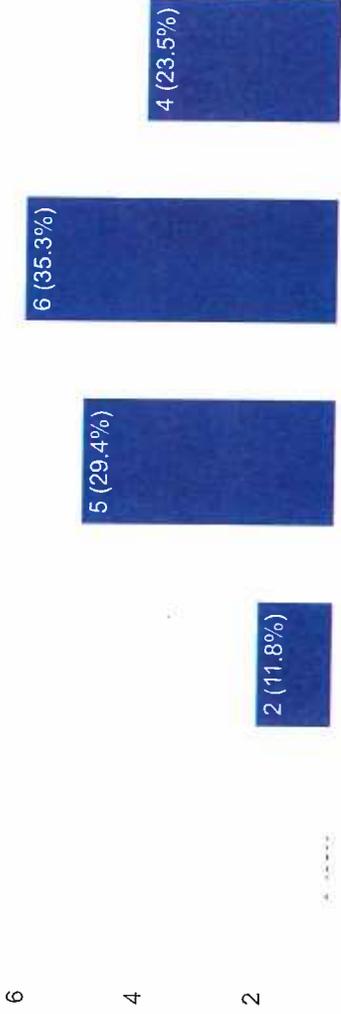
Silent sports are great! Other priorities?

Clearly mark the South Boulevard parking lane as a bicycle lane as hardly anyone parks in that lane all the way from the pool to Kwik Trip. maybe at Quint's Town Lounge on weekends when there is an overflow but otherwise hardly anyone uses that lane for parking. usually for passing turning cars or for turning right or left off of South Boulevard.

Swimming Pool Options

17 responses

2018 Goal Setting Survey



Comment

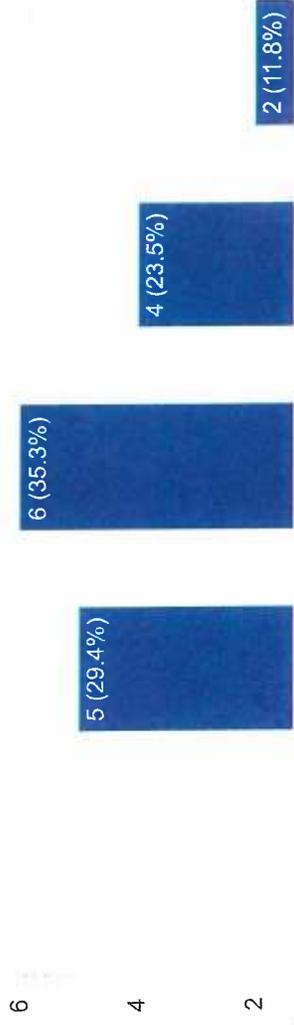
2 responses

Perform cost benefit analysis

Need to do a study to determine costs for a new pool or for repairs to existing one, or onsite expansion of current one, use present location or another such as the lower Jackson property flat surface area. It has served the community well but we need cost estimates before making any decisions.

Revamping Skate Park

17 responses



Comment

2 responses

Perform cost benefit analysis

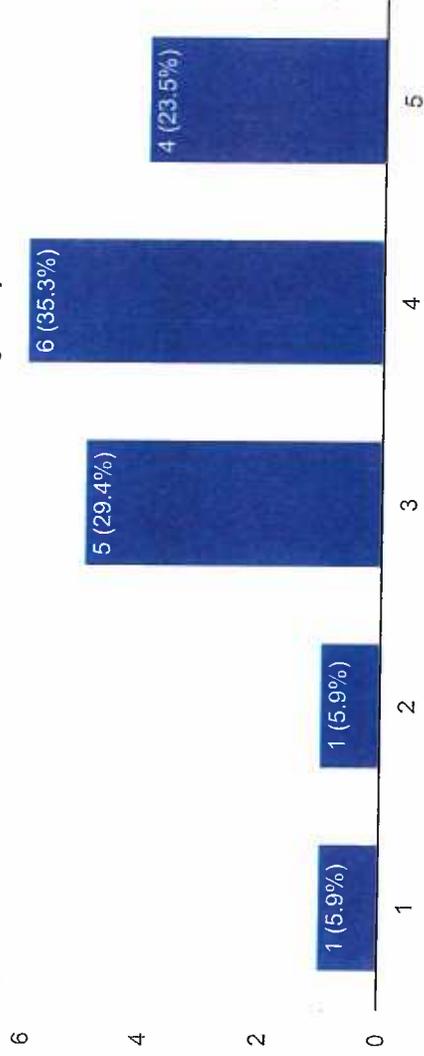
Needs to be much better. Won't cost much either. Keeps kids from further destroying it and hanging out smoking or drinking if facility is improved and monitored. Can be a eyesore otherwise.

FINANCE

Replacement Funding for Buildings & Equipment

17 responses

2018 Goal Setting Survey



Comment

4 responses

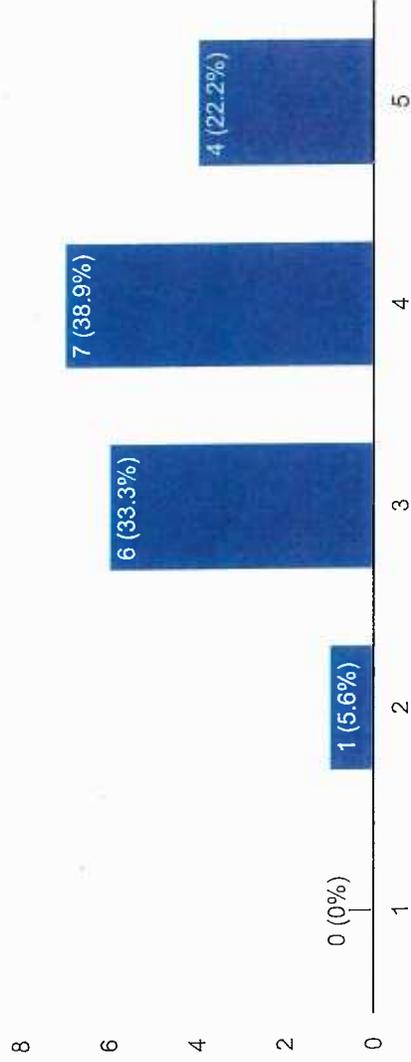
Very important and something I feel Baraboo already does fairly well.

Getting ahead of (saving for) these issues rather than borrowing would be very beneficial to the financial stability of the city.

Great idea, is there a funding source?

What do we have now? For Fire engines and trucks and for Public Works vehicles and equipment we have multi-year Capitol Fund plans for equipment replacement. Are you talking about this or smaller things? Buildings we traditionally take out loans for.

18 responses



Comment

3 responses

Key to community safety! Also keeps insurance premiums in check.

Ongoing effort, with the change in dynamics, demands, etc. It needs to diversify

Well, as long as we don't destroy the morale of the Fire Department, which has already happened, by RW Management not having the expertise to handle the current situation, despite being paid \$4000 per month, I think we "were" doing just fine. This is a small town volunteer Fire Department that relies on camaraderie, cohesion, small town values of honesty, transparency, and trust, and word of mouth. RW Management came across as Imposing this new command structure from the outside- in because of the Study, and didn't do enough to educate the fire fighters, or, in my opinion, get all the Fire Department Leadership, including the longer serving members on board with the changes first, before taking it to all the Firefighters. Poor planning by RW Management led to this rebellion and push back.. It was seen as Imposing the City of Baraboo's will on a Fire Service that is one of the Best in the State, in order to have a more structured , maybe in the future, full time Fire Department, so the City can pull out of the Ambulance

Commission and have its own Ambulance service under the authority of the Fire Department. We discussed this in the past at the Ambulance Commission level and found the per person Ambulance cost would jump to \$85 as surrounding communities interfacility transports were covering the 71% of 911 calls loss, which amounted to \$450,000 to \$500,000 each year, that the City of Baraboo incurred. Plus State Law requires any City changing Ambulance Services to stay at the current level. Ours would have to stay Paramedic which is also more expensive. Having an Ambulance Service under the control of the City of Baraboo as a City Department would eventually require more Full time Fire Department Staffing; and this implementation of this Study was seen as taking incremental steps towards that combination of both services under the authority of the Fire Department...Remodeling the Old City Hall with overnight rooms for Fire was also seen as incremental steps to full time, and it very likely is. At least for a few now and likely more in the future. Also, The Fire Department may employ a para-military like command structure but you cannot take that to mean that everyone should just take orders and shut up. These Fire Units are built on trust and open, honest communication and are passed on down through families. Since we are small town, everyone needs to work together and talk together and not just be told this will be implemented without gaining support of the Volunteer Firefighters. You will not only lose current members but many family members down through the generations. They are volunteer paid per call only, and not the same as full-time city employees who are paid full time wages, benefits, health care, retirement, sick time, paid time off, etc and report to work every day. Fire Fighters are merely on call. Plus the fire fighters already come to training sessions, cleaning sessions, meetings etc and mandatory shifts takes more time away from families. If this is all being done to increase the structure of the Fire Department so Baraboo City can have it's own Ambulance service, then the disruption and bad feelings it is causing will hinder us well into the next several generations. I thought our Fire Chief was doing just fine with recruitment and retention with incorporating family values and family time into the Fire Service Training and meetings, and advertising with the banners and word of mouth. If we keep going the direction we are currently on, we may well have to try different methods of recruitment as we will surely not retain many current Fire Fighters, and future same family prospects. Word of mouth is powerful especially in a small community.

Municipal Court

18 responses



Comment

4 responses

See next page

Should be a fairly low cost option that will pay off quickly

Can we afford it?

Local oversight is always better with our own City Attorney

Fire Department Staffing & Funding

18 responses



Comment

2 responses

Creative ways to staff the department will be challenging, but not impossible. A Full-time Training Officer would be beneficial in staffing as it would allow more staffing options, more training options, expanded recruitment and succession planning.

This, for me, all depends on whether we elevate a New Fire Department/ Ambulance Service in one building over building a newer library. With a newer building would obviously come increased staffing and funding for that staffing.

Adequately Trained City Employees

17 responses



Comment

3 responses

It is our responsibility as department heads to make sure employees are adequately trained.

Just have to continue to do what we do now and improve as needed.

We shouldn't hire them if they are not adequately trained in the first place. If you are talking seminars and yearly training sessions, then yes. Everyone, including Alderman need refresher courses/seminars and training to gain more information to better do their jobs.

Integrate EMS into Fire Station

18 responses



Comment

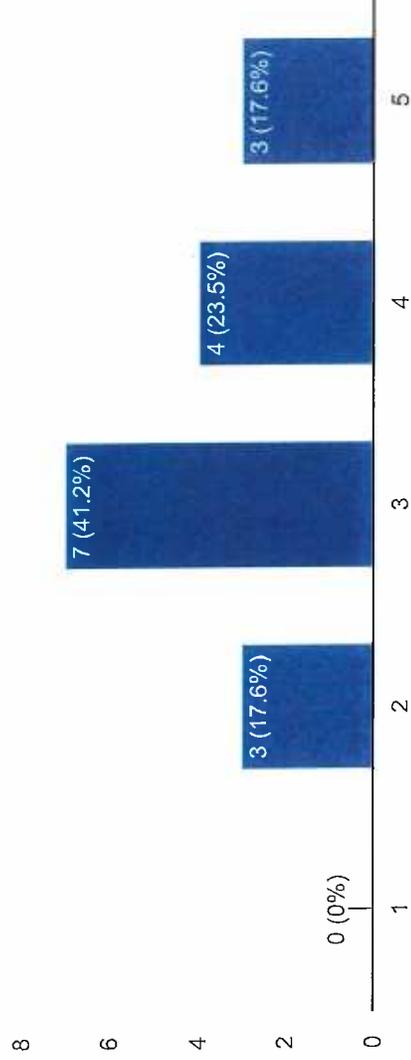
5 responses

- Would this create full time EMT/Firefighter positions?
- Again should be part of public safety initiative. Make sense from a management viewpoint.
- A lot of synergy in integrating these two. Both need a new facility.
- Cost Benefit Analysis of remodeling and building new. The tough decision of what comes first (Public Safety - Fire and EMS or Library)
- We need a New EMS/Fire Building Over and Above a New Library addition. This needs to be completed as soon as possible. I have shared the dreams I have been having these last 5 years with the Mayor and other's about disasters falling on the United States that God has given me and they have been rich in detail, down to seeing the New City Hall in my dream long before the architect drew up the plans.. I also saw thick grey ash falling on us in this area, and If these disasters come to pass, we need a well organized building and command structure to handle these types of disasters. A spacious center would make all the difference in the world just like the New Police Station/ City Hall makes all the difference in the world to handle crime and terrorism responses. Our nation is slowly becoming unraveled, uncivil, and more violent, but we don't see it as much in our smaller towns everyday. We must have modern up to date buildings and equipment and communication services to handle these kinds of emergencies we have not

faced before. Better to be prepared now instead of having to make do with what we have. It will not be enough when trouble hits home.

Analyze Fee Structure

17 responses



Comment

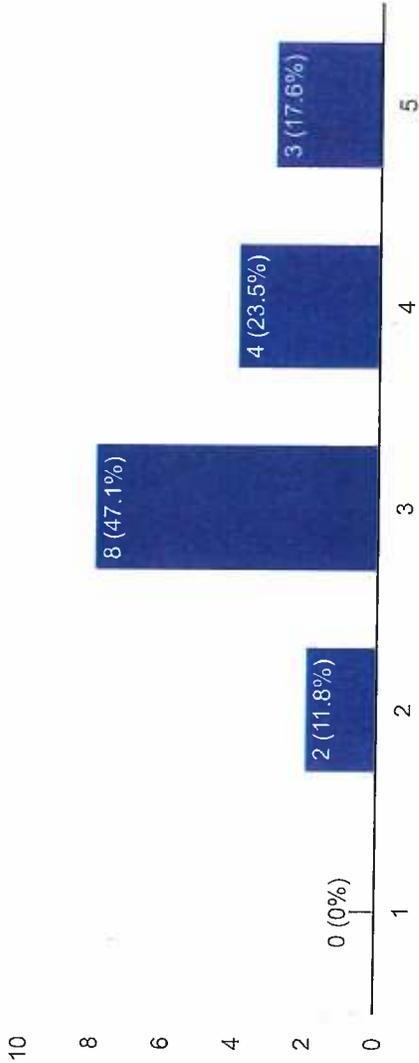
2 responses

We need to be sure to cover our costs with these fees.

We could increase fees, I think, in all departments without hurting existing programs in Park and Rec or for increasing fees for ordinance violations. I haven't looked at building permit fees etc so it wouldn't hurt to analyze our fee structure.

Develop Cost Savings Study

17 responses



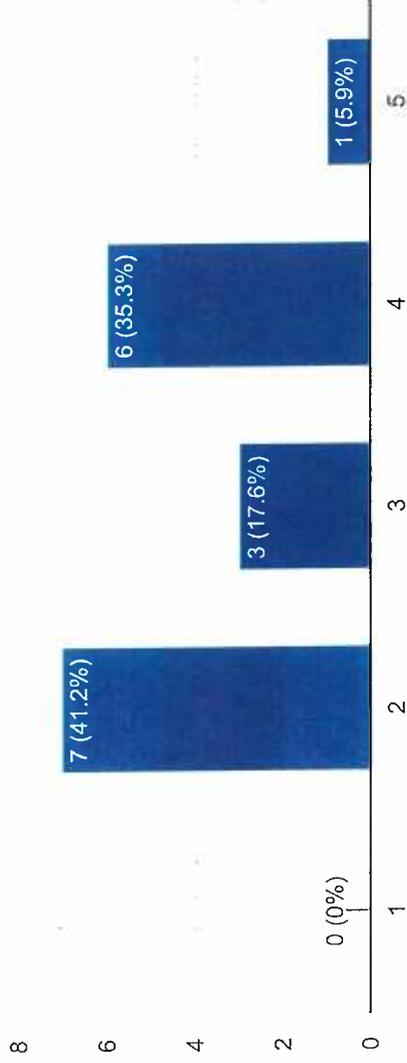
Comment

1 response

Always a good idea to save where we can. Every household does.

Increase Elected Officials Commission

17 responses



Comment

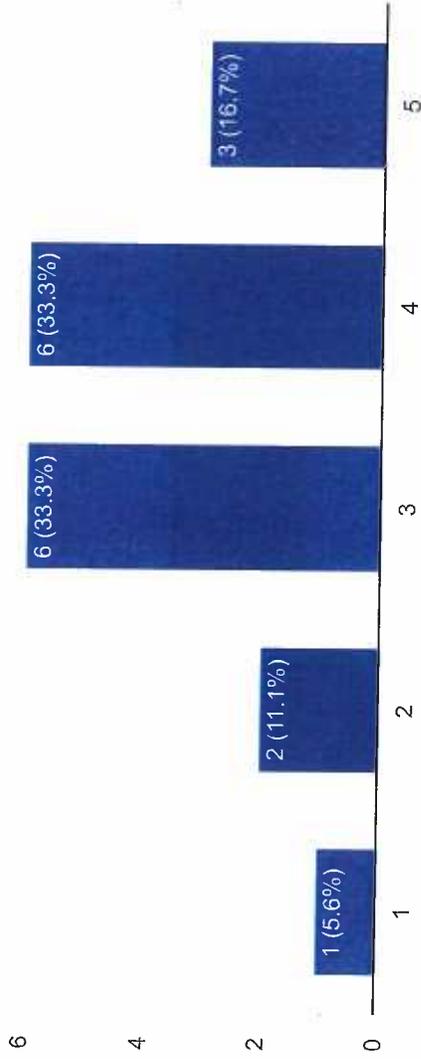
3 responses

This will need to be looked at to attract qualified people in the future, same as any city position I believe this is compensation??? Make sure are elected officials are in line with other communities our size - similar to our pay plan.

I forgot. You mean Alderman? Maybe a little per meeting. I personally didn't even think we were paid when I was first elected. I was surprised when I received my first pay check...I don't want people running for office because of the pay they receive, or trying to stay in office because they are used to receiving that monthly pay. We could increase the Mayor to maybe \$1000 per month. I think it is \$800 now.

Fully Automated & Paperless

18 responses



Comment

3 responses

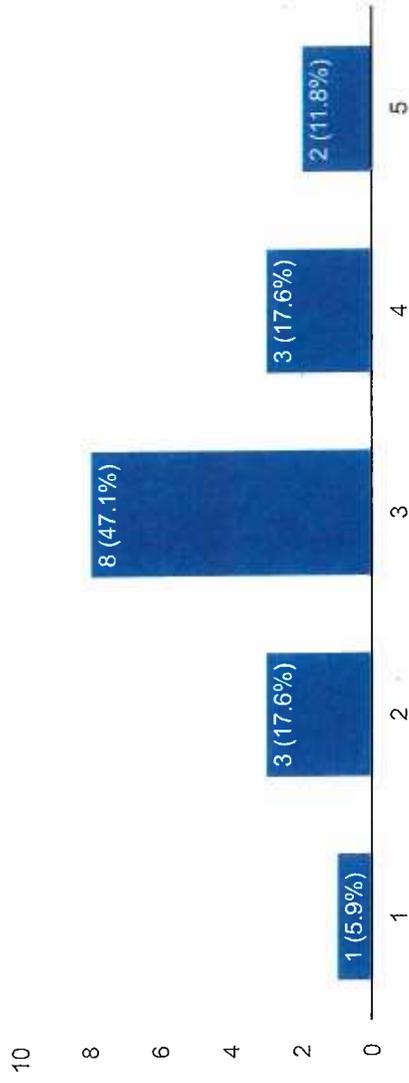
The way of the world and much more cost effective. Should be a qualifications for all elected officials.

Potential cost savings.

I am sure we all will get there some day. Depends on the cost of changing over, and whether all residents have access to paperless computer statements or smart phone statements.

Reduce Library's reliance on volunteers & outside staff, hire PT employee

17 responses



Comment

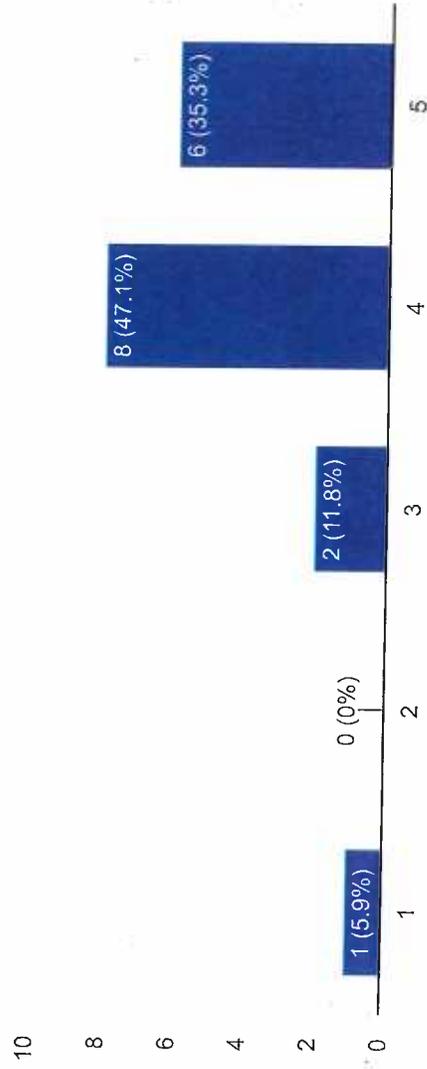
1 response

Do they have it in their budget? If outside volunteers is working, why take away the opportunity for community involvement and people to give back to their community through voluntary giving of their time and capabilities? We all need a place to belong. If you want to hire an assistant to the Librarian that is a different matter... That I would vote Yes for if funds are available.

INFRASTRUCTURE

Alternative Sources of Funding for Infrastructure

17 responses



Comment

4 responses

We need additional funding sources without applying the cost purely to the residents and businesses.

We all know this has to be done. Borrowing can not be kept at current rate as a viable solution to our biggest problem

One strike against the Wheel Tax in the advisory referendum. Better marketing and try again or the Policy Makers make the tough decision to go with it.

We tried the wheel tax already...We tried a Forestry fee and that did not go anywhere. Resident complaints over more taxes and Problems with switching property tax for a Forestry fee for non-profits and specifically churches who are not supposed to pay property taxes that are changed into the form of a forestry fee. Alternate sources of funding are merely terms for new taxes imposed as fees. It gets old trying to go down the same tired road that bears no fruit. Grants are different and should always be pursued

New Fire Station

18 responses

Comment

3 responses

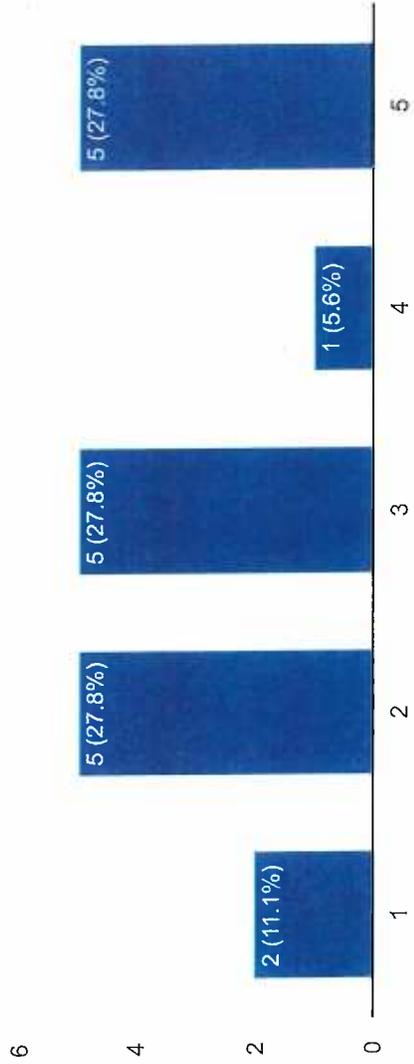
Important to overall economic development but must consider most cost effective location.

Public Safety would be first for new building.

As long as it is combined with EMS Services but not in the Old City Hall. Even the RW Management study said that remodeling the Old City Hall was a stop gap measure at best and throwing money away at worst. It is NOT a permanent solution and a waste of money in my opinion. Which of us, if we owned a \$5 Million home, would spend \$1 Million to renovate it knowing we would abandon it and likely tear it down 7 years from now, to build a \$10 Million home? None of us would! It is throwing our money away. Maybe for some Fire Department, incrementally stepped, full time Fire Department and more organizationally structured Fire Department, it has a purpose, but it is wasting taxpayer money..... Remember the RW Management study stated that if the Fire Department and Ambulance were to merge, then the Fire Department would have to merge under the authority of the Ambulance Department as the Ambulance had a much better organizational structure. The City of Baraboo would never allow that, so their only option would be to increase the organizational structure of the Fire Department, increased full/part time staffing, so it could be in authority over the Ambulance. That is what many see happening with remodeling the old city hall with overnight sleeping quarters and this mandatory duty schedule. The only way just a stand alone, New Fire Station would work, and maybe be built sooner, would be to have the Ambulance Department move into the Old City Hall for a nominal price to purchase and let them own it and renovate it themselves. There may be enough space for all their vehicles and then we could either tear down the Alma Waite building and rename the Old City Hall the Alma Waite building, or re-purpose the old Alma Waite building.

New Library

18 responses



Comment

3 responses

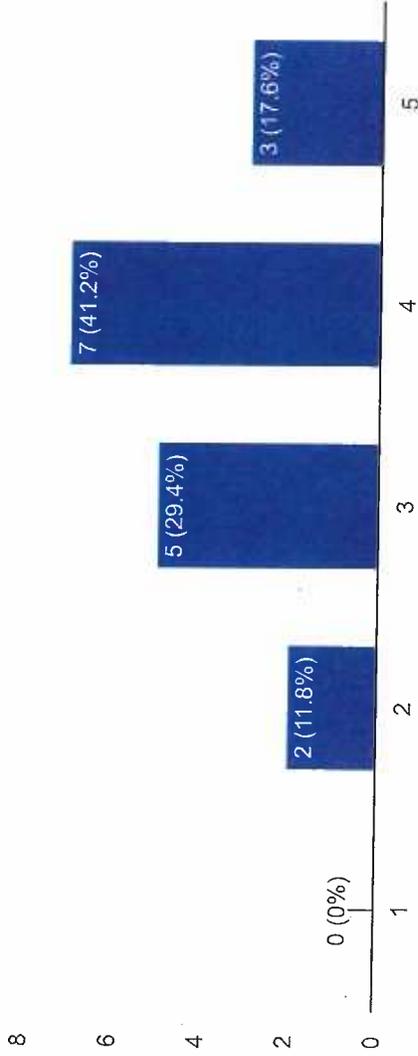
An important regional draw.

Funding should be cut back to the \$5,000,000 level that it was initially at. It was inflated to \$10,000,000 in the plan without any agreement by the council to do so. We have been warned that our debt level is getting dangerously high by our financial advisors, and I suggest we listen. I would suggest a possible referendum to see if a majority of our citizens see a need and value in this addition.

We certainly need an expanded library...it is way too small for the needs of it's citizens and community uses. But we need a Fire or Fire/EMS building much sooner. Our societies civil structure is crumbling under our noses and will erupt in more violence. The world is becoming more unstable and heading for another World War over minor issues and disagreements and false accusations; so we need our police and emergency management services as modern and up to date as possible. Maybe the Library can raise more of the money and Sauk County with it's \$25 million surplus can help out.

Fill in Gaps on City Sidewalk Place

17 responses



Comment

2 responses

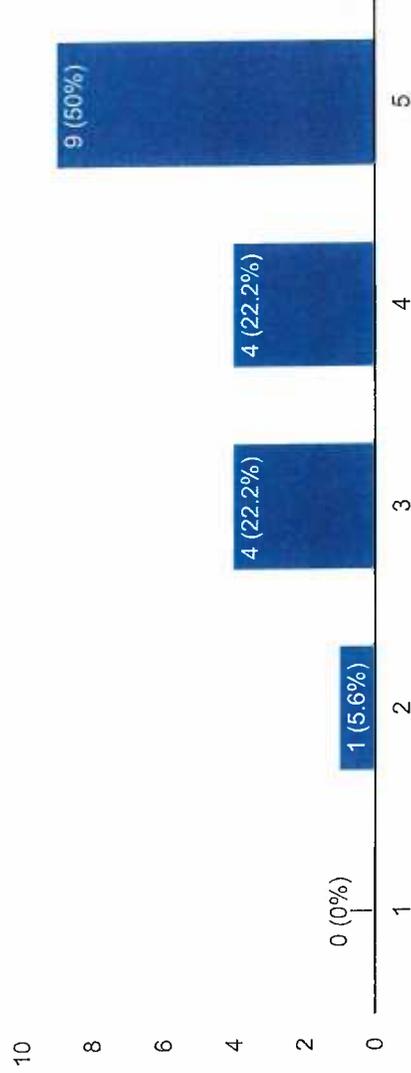
This will most likely be an unpopular decision at first, but I believe residents will see the value in it as it is done.

When we have the money...Fine. No One except a few Alderman complain about gaps in sidewalks as a major issue to settle immediately. We never did a walking study to see where the majority of people walk and where we should put sidewalks sooner instead of at the edge of town on 16th street where we had no plans for the next 15 to 20 years to connect it to 15th street. Elizabeth and Roblee won't need reconstruction for at least that long because of minimal traffic and road condition. That is why we need a

comprehensive sidewalk plan with a walking study designating which areas need sidewalks instead of just putting them in wherever, when we do road construction. It may be financially helpful but not good planning. And I see many people in the early morning hours walking in the road with or without their dogs instead of using the sidewalks. When I stop and ask why, they say they trip a lot on the cracks and it is easier to walk on the flat roadway. So people don't use the darn sidewalks anyway especially on the edges of town where there is minimal traffic. Only in heavily trafficked areas. I also read a book on the repaving of America which shows more paved areas causes more storm water runoff causing rivers to flood more, low lying areas to flood quicker, as the land is gone for the water to soak into, and storms rush quicker across the US and cause more damage because the paved areas allow more of that to happen. We also need wider pipes to handle storm water runoff when rains are prolonged or heavier as there is now more runoff than soaking in the ground. . Something to think about for future planning instead of personal agenda's. It also begs the question, why don't we pave sidewalks like the river walk and avoid these cracks, so people don't trip on them or water pools when heaving takes place..... Seems to work for the River Walk.

Better Streets

18 responses



Comment

4 responses

Key to economic development at a time when the State of Wisconsin and its lackluster leadership has abandoned municipalities

This had been documented as being seen as our biggest problem. It is certainly the most visible and should be prioritized.

Source of Funding????

We always need better streets... Focus on the heavier traveled areas and not the remote areas and the citizens won't complain as much. Washington street between 8th and 4th I believe will need to be redone soon as that road will decay over the next 3 years rapidly....Much traffic passes on that stretch of highway and it is already in poor shape. it needed to be done more than 16th street or Vine.

Hwy 33

18 responses

12.5

Comment

3 responses

Baseline for further City economic development.

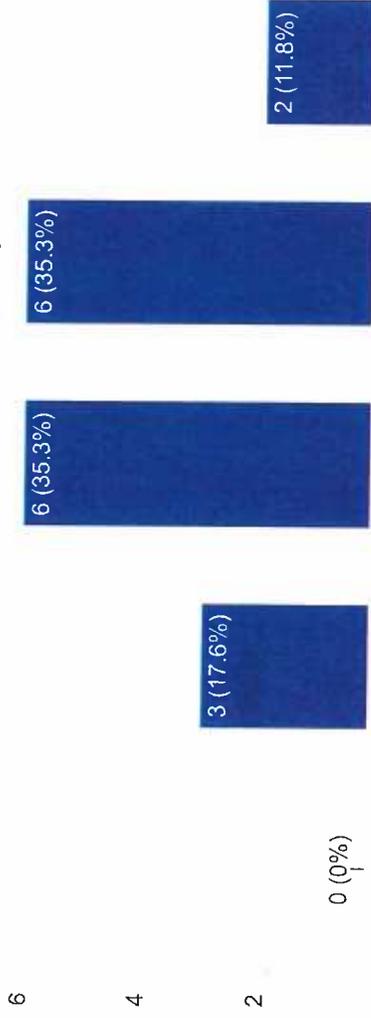
Source of funding. Have to wait for State Funding - Public Works continue to maintain it until then. Grind the humps down every year for the heaving.

This is really up to the State of Wisconsin now and not us. We already did our part. The only thing I would say is to block off Jefferson from Hwy 33 turns to the South with a round cement half circle and signage saying no entrance. Way too dangerous of a turning point for cars travelling on 33. The Street is at such an odd entrance from where it turns North off of 33 that it causes many possible accidents to occur. Cars are at such odd turning points in the same intersection....Not good at all as traffic on 33 increases. Not good at all for students crossing and semi's that are stopped block cars view of pedestrians coming from behind in other lane. It looks like a semi is turning North off of 33 onto Jefferson when it is actually waiting for a student to cross. the semi blocks the view of cars travelling in the southern most lane going East. Really needs 2 crossing guards, one in each lane of traffic, holding up signs, to avoid accidents and people getting run over.

Comprehensive Sidewalk Plan

17 responses

2018 Goal Setting Survey



Comment

3 responses

We already have one, don't we?

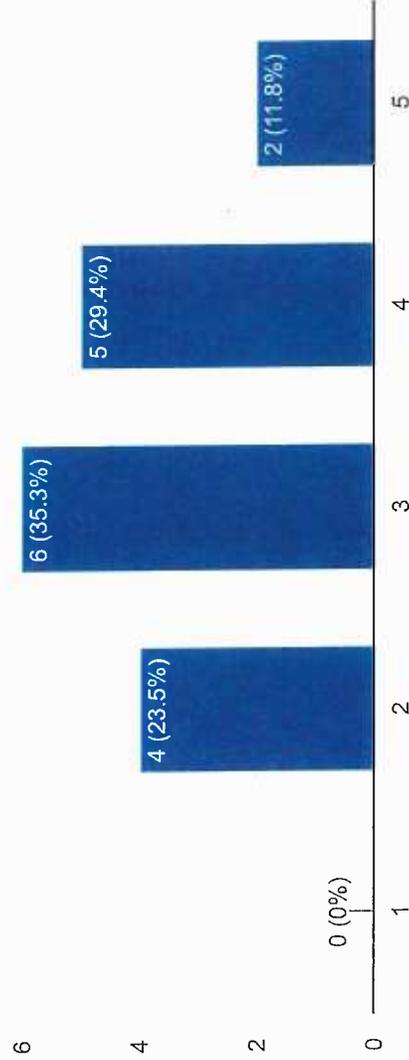
I thought the City had a plan?

We have a financial sidewalk plan where we put in sidewalks when we replace roads because that is the cheapest solution for our residents. The problem is that sidewalks may not connect to the sidewalk system for 15 -25 years or more depending on when other connecting streets are replaced. That is what happened with putting sidewalks on 16th street this year. They will not connect to 15th street until we replace Elizabeth or Roblee streets and that won't be for another 20 years or more. We have a city policy of filling in the gaps in existing sidewalks but when we voted to put in sidewalks on 16th street, we are creating more gaps for the next 20 years again! Just saying next year we will put in a connecting sidewalk to 15th street to shut up residents is not a good solution. This needs to be planned out, otherwise we will run into this situation again. We need a sidewalk plan that says we will put in connecting sidewalks even though the road construction is not being done for that particular road. Or we won't do road construction on that street but find a street that needs reconstruction and put in sidewalks that do connect. We also need a sidewalk study done to see where the heavy traffic areas are and then focus on those streets and sidewalks where most people walk. it makes no sense to put sidewalks in where people will not use them just because a few alderman want to walk on sidewalks wherever they go. We are not listening to residents but to ourselves and what we want. Madison doesn't put sidewalks in unless asked for by residents and for a major city, they are doing just fine. They have already put in sidewalks where the majority of residents already walk. I also finished reading a book on the repaving of America that states

that more rain water is going into the storm water systems and flooding rivers sooner and quicker because the land is no longer there to absorb it. Low lying areas in Cities also flood quicker in prolonged and heavy rains because the land is not there to absorb it or the pipes are too small to handle the runoff from the cement. Storms also pass more quickly causing more damage because we have paved over much of America. If we are going to pave over much of Baraboo and eliminate some beautiful trees in the process, then at least do it right and have a comprehensive plan identifying much needed sidewalk verses out of the way sidewalks where very very few people will use them. Heavier areas with traffic need sidewalks but not areas where hardly anyone walks and traffic is minimal at best.

Easy Way Finding Signage

17 responses



Comment

3 responses

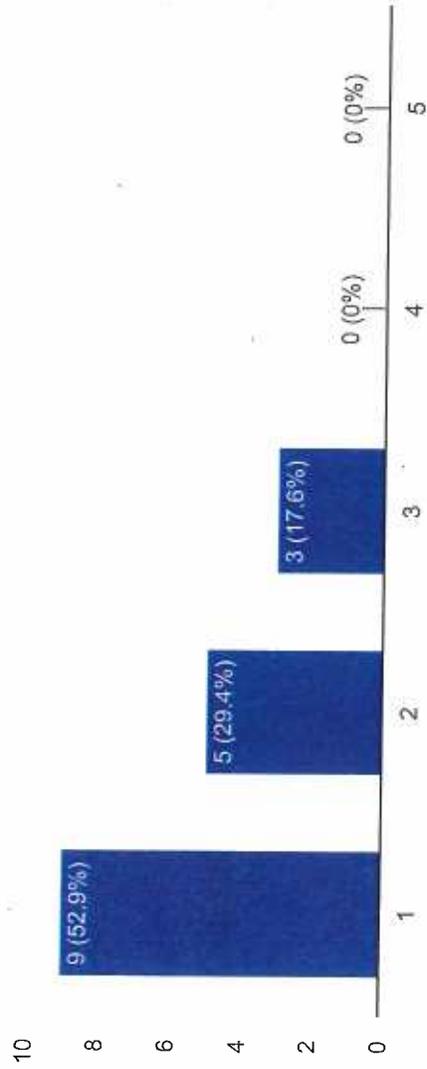
May be less important as GPS is so much more commonplace and will continue to be.

I am not sure what this looks like, but I though we had some.

I personally don't like the way it is done downtown. Way too many little signs on light poles that look messy and confusing. Something more colorful, circus themed oriented and not as many together in a small area would be better and look less cluttered. Other signs in other areas are more attractive and less cluttered and help find different attractions, stores and city sights.

A Bussing System

17 responses



Comment

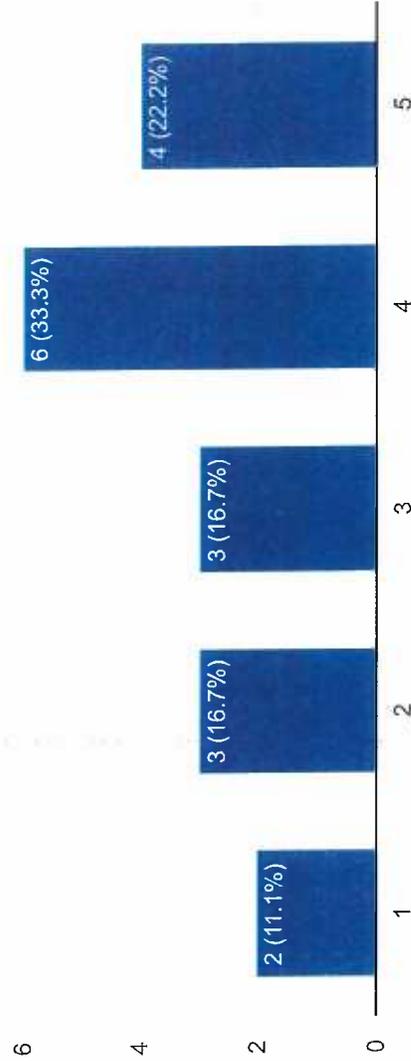
Cost would be prohibitive

Is Baraboo big enough? County system?

There a Trolley from the Dells already that makes stops at Jose's and other places. There is a Bus that travels among close by cities. I don't think we are large enough to have a city bus service meaningful. It would crowd already existing highways and likely cause less business for the Taxi service. Maybe an elderly bus line?

Tear Down Ringling Hospital, 1208 Oak Street

18 responses



Comment

4 responses

Needs to be done. We are losing tax dollars every year on this property.

Needs to be done, but without state or private developer funding it isn't feasible right now.

Funding?

For now it is as good as it gets. Who owns it anyway? Who is responsible for it now? Who holds the title? What happened to the plan where we were going to build 3 houses after it is torn down. The neighbors attending the City council meeting that night certainly think we are committed to tearing it down and building 3 homes on that property.

PLANNING

Improve Access on Baraboo River

17 responses

10

8

8 (47.1%)

Comment

1 response

With access comes other issues. The Baraboo River is a gem. We will need to increase our rescue capabilities with increase use. As well as EMS.

Recruit more man power to this area

17 responses

Comment

3 responses

Can and should happen with better housing options, increased wages and benefits.

This is a state-wide issue. It will be difficult, but we do have an attractive area to live, which we will need to emphasize

Not sure what this means ?????

Better Control of the Opiate Addiction Problem

17 responses

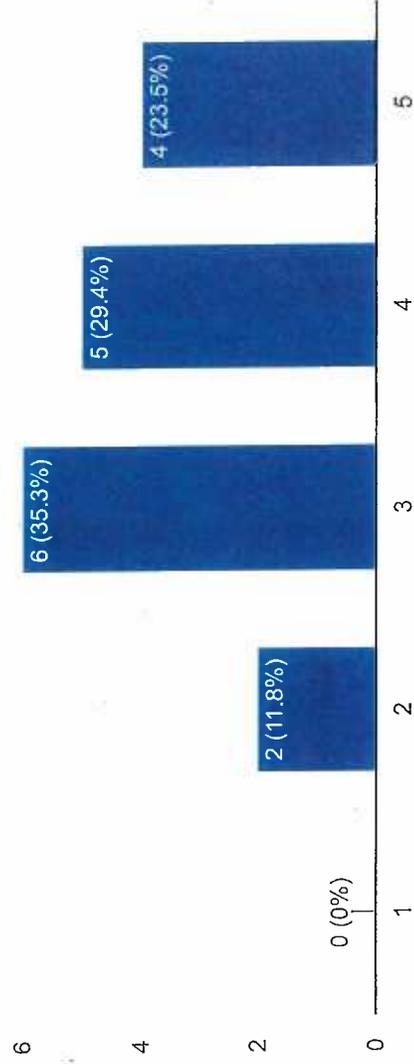
Comment

1 response

Until someone stops the medical community (and pharmaceutical companies) from prescribing the opiates to start, there is no solution in site

100% Dementia Friendly

17 responses



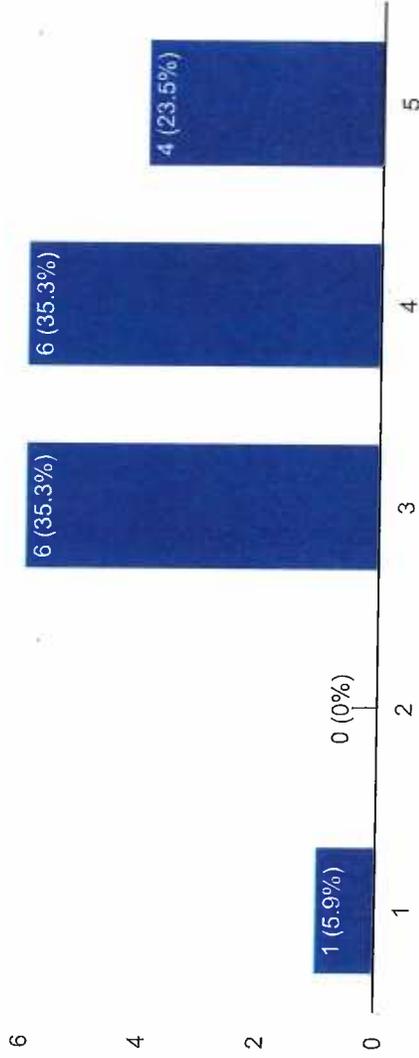
Comment

0 responses

No responses yet for this question.

Boundary Agreement with the Town of Baraboo

17 responses



Comment

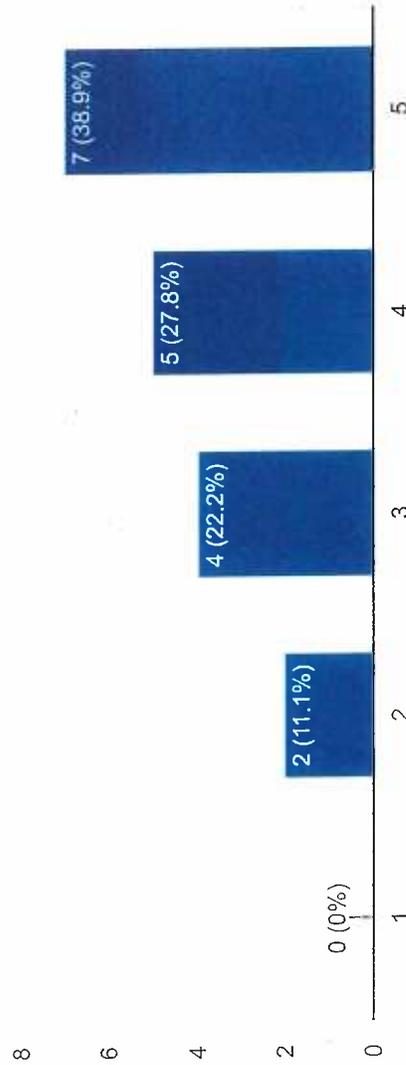
2 responses

An important project for the area

Need more info

Consolidate with West Baraboo

18 responses



Comment

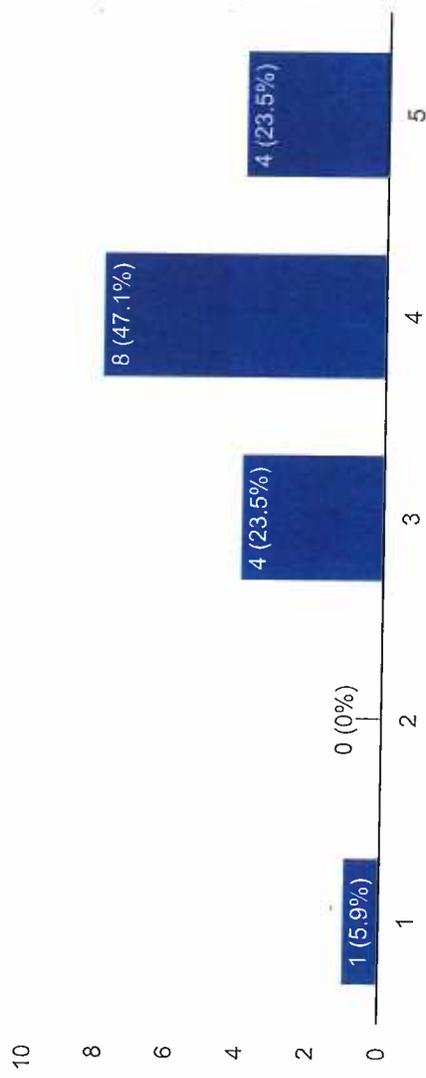
2 responses

Long over do.

This would certainly simplify many projects and should provide some cost effectiveness to residents

Integration with EMS; Possible Merger

17 responses



Comment

4 responses

This makes sense and should be implemented

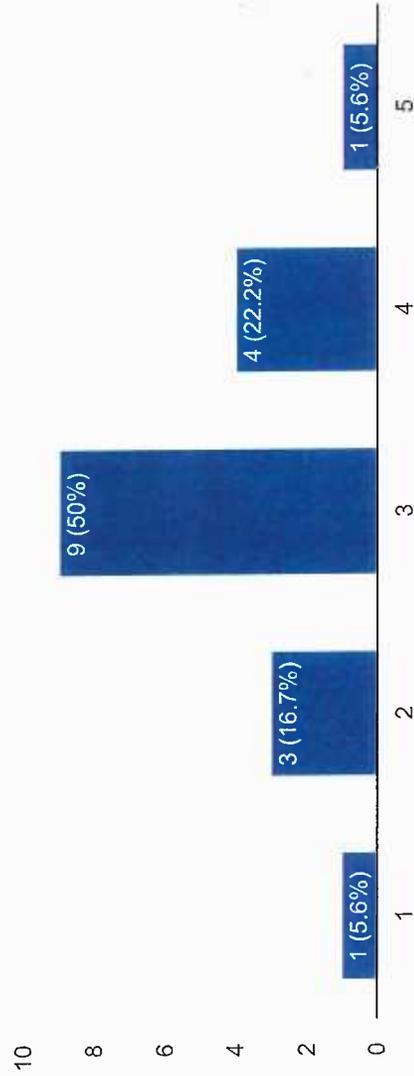
This would improve overall operations for Fire + EMS with cross trained staff

A Policy Maker decision. Can there be some advantages out of the merger, yes. Can there be a system set up where Fire helps EMS on a more daily basis with specified responses, yes. Are the parties involved, willing to talk and work this out? I am not sure.

EMS and Fire Department merge into one? Pulling out of the Ambulance Commission and forming an Ambulance Department within the City Fire Department? Or are you talking about the current Fire Department and current EMS merging? Again you would have the same dilemma as merging West Baraboo with Baraboo. The Ambulance Commission would have to decide that and not just the City of Baraboo. Then who would be in authority over the other? Would you need to disband the Ambulance Commission and have the Ambulance be under the authority of the City of Baraboo? I doubt the City would like the Fire Department be under the authority of the Ambulance Commission. So one would have to step aside

UW-BSC Merger

18 responses



Comment

3 responses

Beginning of the end for the 2 year campuses. We

Before any expansion is done, we must know where this stands

I don't like regional directors or regional chancellors as a way of consolidating campuses... It takes away the distinction of being a Baraboo UW verses a Baraboo Plattville center. Or whatever they decide in the future. Control is gone from the local campus again and makes it harder to build a relationship with a travelling chancellor who runs 2 or 3 schools. UW Baraboo is much better than UW Platteville... Makes no sense to me. Plus we have to change the signs again.

Succession Planning

17 responses

Comment

1 response

You can't plan who the next city administrator will be by hiring someone to learn under Ed. it worked with the City Clerk but that is much different. There was a position already in the City where Brenda worked and she simply moved up into the next position. She wasn't hired as a replacement for the city clerk position. I think there would be charges of discrimination in hiring if we hired someone who we planned to give the City Administrator's Job to even if we opened it up to outside candidates, and the replacement was chosen. Political cronyism is the old fashioned term for this instead of hiring from an advertised field for the Job.

West Side Development Plan

18 responses

10

Comment

2 responses

As with the Eastside these are gateways to our community and if attractive will encourage further exploration.

Need more Info...What exactly are you talking about? What part of the West side? I don't remember what the commenter was talking about.

Continue Local Gov't Sharing & Joint Projects

18 responses

Comment

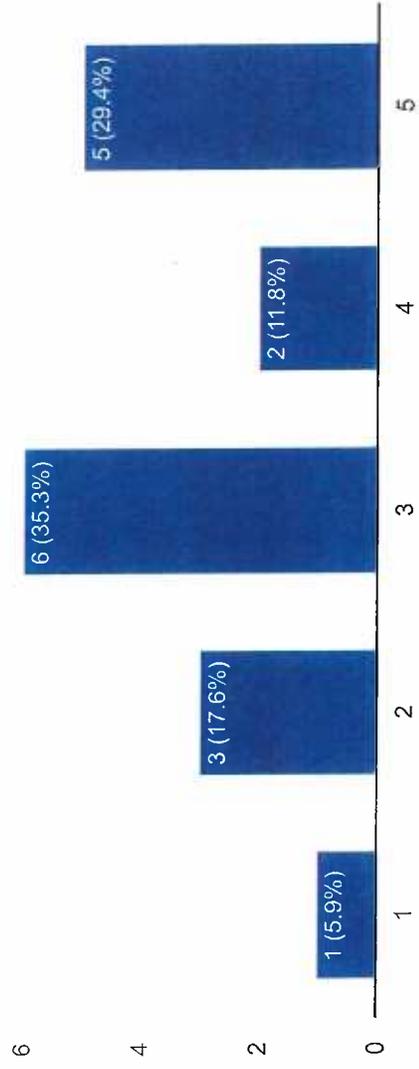
2 responses

Should be a best practice.

Sounds like Cost savings and cooperation

Homelessness Issues

17 responses



Comment

1 response

Sleeping on the river walk...maybe finding someone who can help with a homeless shelter year round. I may have an idea depending on a local building that may open up for this purpose but it would need money, grants and support. Maybe private rather than city run.

TECHNOLOGY

Move Forward in Technology, IT

17 responses

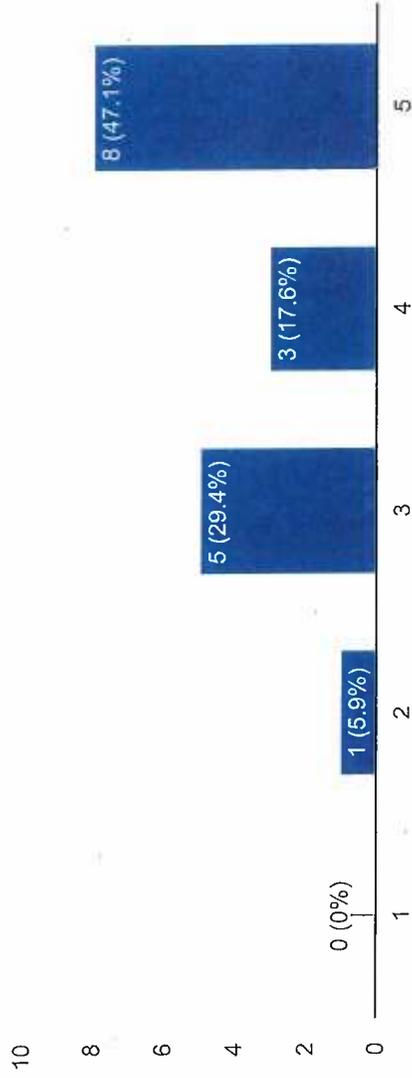
Comment

1 response

We cannot afford to fall behind here. This has become an absolute necessity

Improve City's Website

17 responses



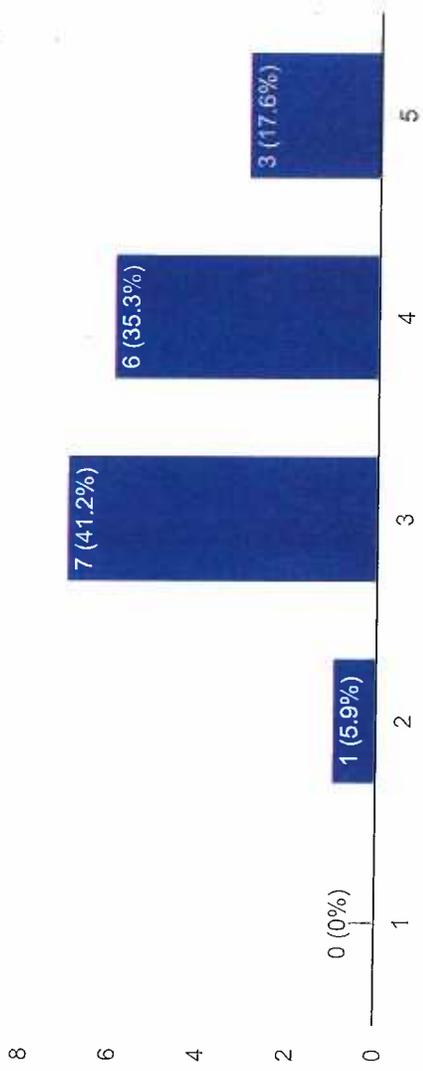
Comment

1 response

This work is will be done in this year's budget

City Phone Apps

17 responses



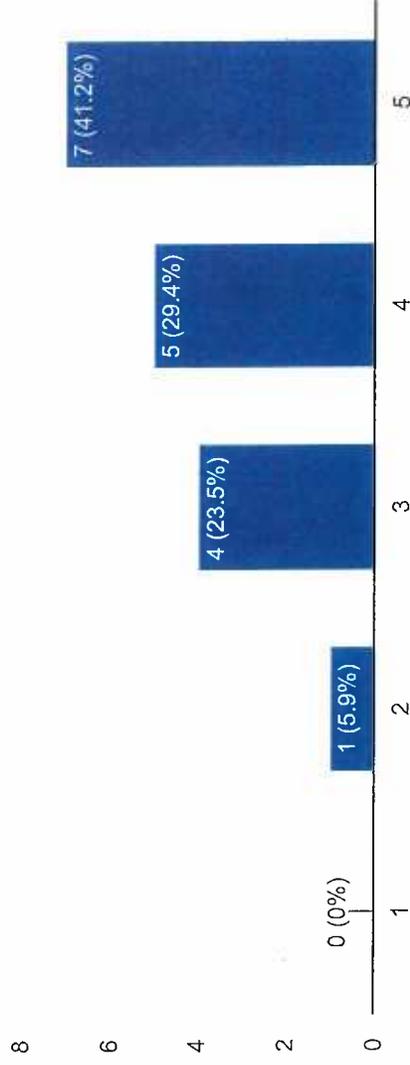
Comment

1 response

Should be low cost and highly effective. Quick implementation is needed

Access to Gov't Information; More User Friendly (Municipal Code)

17 responses



Access to Gov't Information; More User Friendly (Municipal Code)

5 responses



Comment

0 responses

No responses yet for this question.

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Google Forms

Bank Balance						Bank																		
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	BNB	LGIP	WF/JB	CFB	SUM	BWD	PDS	FBB	RCB	CLARE	WCCU	ICB	CCF	BMO	FICA	SCHWAB	Grand Total	
Airport to General	Cert of Deposit	100	7068859	21 months	7/16/18	1.00%	82,296.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82,296.65
Alma Waite Account	NOW account	820	104502957	Daily		0.49%	5,915.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,915.44
Alma Waite Trust Fund	Cert of Deposit	820	6275826	36 months	7/8/18	1.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	164,842.68	0.00	0.00	0.00	0.00	164,842.68
			25688	36 months	4/20/19	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			6295215	36 months	10/16/19	1.35%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	125,000.00
			3861228	33 months	11/21/20	2.05%	0.00	0.00	0.00	0.00	0.00	105,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,000.00
			54962-27444	30 months	8/21/20	1.99%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			6900492354	31 months	9/22/20	2.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	0.00	0.00	0.00	110,000.00
			173747	30 months	10/16/20	2.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,627.60	0.00	0.00	0.00	110,627.60
	Investment Pool	820	856206-3	Daily		1.88%	0.00	37,261.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,261.87
	Dana Investment		3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00
CDA-Grant Accounts	Checking	220	1000934/114639	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
CDA-Loan Accounts	(blank)	983	(blank)	(blank)			650,968.73	164,098.15	0.00	56,804.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	871,869.43
Fire Benefit Fund	Investment	900	126696102	Daily		0.10%	0.00	0.00	0.00	0.00	0.00	649.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	649.16
	Cert of Deposit	900	6900470891	13 months	12/1/18	1.49%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0.00	0.00	0.00	80,000.00
	Investment Pool	900	856206-4	Daily		1.88%	0.00	27,441.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,441.39
Fire Equipment Fund	Cert of Deposit	420	19965	36 months	12/14/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,022.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,022.16
			6294952	36 months	9/13/19	1.35%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,641.41	0.00	0.00	0.00	0.00	131,641.41
			54962-25689	36 months	4/20/19	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
			109465199	24 months	3/23/20	2.16%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			30087	36 months	3/28/21	2.47%	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
	Dana Investment	420	3694-7092	(blank)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00
Friends of the Library	Savings	940	103035891	Daily		0.10%	17,903.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,903.61
General Cash Account	Checking / NOW	100	1000306/9830	Daily		0.47%/49	407,722.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	407,722.78
	Deposit Placeme	100	101066015	Daily		0.49%	58,077.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,077.53
General Fund	Money Market	100	908-640	Daily		0.28%	0.00	0.00	203,856.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	203,856.08
			86190136	Daily		0.89%	0.00	0.00	0.00	774,269.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	774,269.13
			163563	Daily		0.30%	0.00	0.00	0.00	0.00	127,601.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,601.98
			7481010	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	210,692.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210,692.95
			471582	Daily		0.72%	0.00	0.00	0.00	0.00	0.00	288,763.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	288,763.21
			10080968	Daily		1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	641,258.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	641,258.93
			525450	Daily		0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401,837.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401,837.06
			54962-07	Daily		1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120,531.74	0.00	0.00	0.00	0.00	0.00	0.00	120,531.74
			5031443	Daily		0.85%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59,393.02	0.00	0.00	0.00	0.00	0.00	59,393.02
			20032292	Daily		0.36%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272,967.64	0.00	0.00	0.00	0.00	272,967.64
			2061232	Daily		1.15%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,951.19	0.00	0.00	0.00	100,951.19
	Cert of Deposit	100	54962-22811	36 months	4/22/19	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00
			3846829	24 months	9/12/19	1.45%	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			40029949	36 months	6/5/18	1.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			54962-25192	36 months	10/22/18	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			29565	24 months	8/28/19	1.40%	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
			6900460439	15 months	11/30/18	1.49%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,373.73	0.00	0.00	0.00	150,373.73
			29645	18 months	3/20/19	1.40%	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			29646	12 months	9/20/18	1.33%	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			6199976	15 months	6/20/19	2.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			30085	12 months	3/28/19	2.15%	0.00	0.00	0.00	110,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00
			173747	24 months	4/6/20	2.30%	0.00	0.00	0.00	0.00														

TREASURER'S INVESTMENT TRANSACTION REPORT FOR JUNE 2018

Jun-18

		Average Rate of Return on Current Deposits:			Benchmarks:	
			Avg Term			
Total Receipts:	403,328.05	General Funds:	7.2 M	1.52%	LGIP	1.88%
		Utility Funds:	14.4 M	1.09%		
Total Disbursements:	957,681.33	Segregated Funds:	37.8 M	1.65%	90-day T-bill:	1.98%
		Securities w/Dana	3.57 years	1.94%		
		All Funds:	12.2 M	1.40%	6M CD:	1.20%
					12M CD:	1.70%
		Liquid:	59%		18M CD:	1.95%
		Term:	41%			

Policy Objectives:

- Safety: ▪ \$3,150,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Nothing new to report.
- Yield: ▪ Continuing to transition money to higher yielding investments, will look at utility funds

TRANSACTIONS

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Reinvest	CD	General	BWD	155424		25 mos	5/26/2018	1.13%	125,000.00	Pd to MM
				FFB	109507299		18 months	12/8/2019	2.36%	125,000.00	Pd to MM
			Comments:								
(2)	Reinvest	CD	General	CCF	173747		36 mos	6/5/2018	1.24%	150,000.00	Reinvested
				FFB	109508099		24 mos	6/8/2020	2.45%	150,000.00	Pd to MM
			Comments:								

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
(1)	BUY	FMAC	3134G76T3	98.8000	AA+/Aaa	Step coupon	2.5 years	11/27/2020	2.58% /3.53%	150000.00	Semi ann

Comments: Purchased at a discount

Dana Investment Advisors, Inc.
PORTFOLIO HOLDINGS



Report as of: 06/29/2018

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
Cash									
Short Term Investments									
Cash Equivalents									
	000009	Cash - Money Fund		99,090.41		99,090.41	3.17	.00	1.46
		Total Cash Equivalents		99,090.41		99,090.41	3.17	.00	1.46
		Total Short Term Investments		99,090.41		99,090.41	3.17	.00	1.46
Bonds									
Agency Bonds									
Adjustable Rate Agency									
FHLMC Step Coupon Agency									
150,000	3134G76T3	FREDDIE MAC 1.5% Due 11/27/2020	98.81	148,215.00	98.88	148,315.50	4.74	206.25	1.52
150,000.00		Total FHLMC Step Coupon Agency		148,215.00		148,315.50	4.74	206.25	1.52
		Total Adjustable Rate Agency		148,215.00		148,315.50	4.74	206.25	1.52
Fixed Rate Agency									
FFCB Fixed Rate Agency									
200,000	3133EE5S5	FEDERAL FARM CREDIT BANK 1.5% Due 08/05/2019	100.85	201,699.00	98.97	197,932.00	6.33	1,208.33	1.52
200,000.00		Total FFCB Fixed Rate Agency		201,699.00		197,932.00	6.33	1,208.33	1.52
FHLB Fixed Rate Agency									
100,000	3130A6KH9	FEDERAL HOME LOAN BANK 1.19% Due 01/14/2019	100.03	100,025.00	99.37	99,367.00	3.18	548.72	1.20
150,000	3130ACGX6	FEDERAL HOME LOAN BANK 2% Due 09/27/2021	100.01	150,015.00	97.42	146,127.00	4.67	775.00	2.05
250,000.00		Total FHLB Fixed Rate Agency		250,040.00		245,494.00	7.85	1,323.72	1.71
FHLMC Fixed Rate Agency									
150,000	3134GBSW3	FREDDIE MAC 1.75% Due 12/22/2020	100.00	150,000.00	97.81	146,715.00	4.69	58.33	1.79
150,000.00		Total FHLMC Fixed Rate Agency		150,000.00		146,715.00	4.69	58.33	1.79
		Total Fixed Rate Agency		601,739.00		590,141.00	18.87	2,590.38	1.66
Step Coupon Agency									
FHLMC Step Coupon Agency									
150,000	3134GAA95	FREDDIE MAC 1.5% Due 12/30/2019	99.95	149,925.00	99.10	148,642.50	4.75	1,031.25	1.51
200,000	3134GBR80	FREDDIE MAC 1.625% Due 06/05/2020	99.07	198,147.00	99.02	198,044.00	6.33	225.69	1.64
150,000	3134GB3T7	FREDDIE MAC 1.875% Due 11/25/2020	100.01	150,015.00	99.00	148,492.50	4.75	273.44	1.89
500,000.00		Total FHLMC Step Coupon Agency		498,087.00		495,179.00	15.83	1,530.38	1.68
		Total Step Coupon Agency		498,087.00		495,179.00	15.83	1,530.38	1.68
		Total Agency Bonds		1,248,041.00		1,233,635.50	39.45	4,327.01	1.65
Mortgage Bonds									
Adjustable Rate Mortgages									
FHLMC - Adjustable Rate Mortgages									
22,657.52	31300MPF4	FH 849422 3.528% Due 02/01/2043	104.31	23,634.63	103.78	23,513.98	.75	132.72	3.40
38,035.25	31300MWE9	FH 849645 3.598% Due 06/01/2043	104.81	39,865.70	104.19	39,630.44	1.27	228.24	3.45
55,954.74	31347AH72	FH 840254 3.634% Due 07/01/2043	103.75	58,053.05	104.37	58,399.97	1.87	333.99	3.48
129,146.57	31347ATG9	FH 840551 2.455% Due 03/01/2045	103.19	133,263.13	103.69	133,913.76	4.28	527.80	2.37
245,794.09		Total FHLMC - Adjustable Rate Mortgages		254,816.51		255,458.15	8.17	1,222.75	2.89
FNMA - Adjustable Rate Mortgages									
164,656.39	3140J7UU7	FN BM3294 2.992% Due 06/01/2042	103.69	170,728.10	104.36	171,827.18	5.49	396.86	2.87
55,116.21	3138XMRB8	FN AV9481 3.103% Due 07/01/2043	103.56	57,079.71	102.47	56,476.26	1.81	137.77	3.03
32,652.97	3138ETLW4	FN AL8440 3.168% Due 07/01/2044	103.50	33,795.82	103.18	33,690.36	1.08	83.33	3.07
61,988.37	3138ERWF3	FN AL9645 3.169% Due 07/01/2044	103.75	64,312.94	103.26	64,008.57	2.05	158.24	3.07
314,413.95		Total FNMA - Adjustable Rate Mortgages		325,916.57		326,002.37	10.42	776.20	2.96

Dana Investment Advisors, Inc.
PORTFOLIO HOLDINGS



Report as of: 06/29/2018

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
GNMA - Adjustable Rate Mortgages									
98,039.96	36225CX92	G2 80703 2.625% Due 06/20/2033	103.12	101,103.70	103.05	101,031.84	3.23	207.31	2.55
103,571.22	36225C4B9	G2 80817 3.375% Due 01/20/2034	103.34	107,034.39	102.70	106,364.64	3.40	281.58	3.29
84,923.73	36225EN40	G2 82210 3.125% Due 11/20/2038	102.75	87,259.17	103.09	87,548.56	2.80	213.78	3.03
73,347.29	36225EQ47	G2 82274 3.375% Due 01/20/2039	102.63	75,272.66	103.05	75,584.53	2.42	199.41	3.28
83,425.42	36225EUG5	G2 82382 2.75% Due 09/20/2039	102.69	85,667.48	103.81	86,603.93	2.77	184.81	2.65
56,387.84	36225EVG4	G2 82414 3.125% Due 10/20/2039	103.81	58,537.64	103.15	58,163.49	1.86	141.95	3.03
499,695.46		Total GNMA - Adjustable Rate Mortgages		514,875.04		515,296.99	16.48	1,228.84	2.96
		Total Adjustable Rate Mortgages		1,095,608.12		1,096,757.51	35.07	3,227.79	2.94
		Total Mortgage Bonds		1,095,608.12		1,096,757.51	35.07	3,227.79	2.94
Small Business Administration Bonds									
Adjustable Rate - SBAs									
Prime Rate									
94,737.46	83164KNU3	SBA508503 4.075% Due 12/25/2024	105.69	100,125.65	102.63	97,224.32	3.11	636.35	3.97
118,770.17	83164JF50	SBA507388 3.25% Due 10/25/2030	104.13	123,669.45	101.59	120,663.13	3.86	634.40	3.20
68,486.85	83164LFB2	SBA509162 4.075% Due 12/25/2036	106.44	72,895.71	104.58	71,623.88	2.29	458.09	3.90
129,421.98	83164LSA0	SBA509513 3.25% Due 06/25/2039	106.00	137,187.32	101.97	131,970.04	4.22	702.59	3.19
118,221.29	83164LSW2	SBA509533 3.355% Due 07/25/2039	104.25	123,245.71	102.28	120,918.28	3.87	650.94	3.28
135,467.93	83164LXM8	SBA509684 3.5% Due 06/25/2040	105.81	143,341.99	103.16	139,743.70	4.47	778.06	3.39
665,105.68		Total Prime Rate		700,465.83		682,143.35	21.81	3,860.43	3.43
		Total Adjustable Rate - SBAs		700,465.83		682,143.35	21.81	3,860.43	3.43
		Total Small Business Administration Bonds		700,465.83		682,143.35	21.81	3,860.43	3.43
		Total Bonds		3,044,114.95		3,012,536.36	96.33	11,415.23	2.52
		Total Portfolio		3,143,205.36		3,111,626.77			
		Paydown Receivable		15,831.56		15,831.56			
		Interest Accrued		11,415.23		11,415.23			
		Dividends Accrued		0.00		0.00			
		Total Portfolio with Accruals & Receivables		3,170,452.15		3,138,873.56			

The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

Dana Investment Advisors, Inc.
Performance Report
Gross of Fees



From December 29, 2017 to June 29, 2018

Portfolio: 2493 - City of Baraboo Reserve Funds

YTD

	<u>Market</u>	<u>Cost</u>
Portfolio Value on 12/29/2017	\$3,149,644.87	\$3,158,000.39
Contributions/Withdrawals	(\$17,401.86)	(\$17,401.86)
Interest	\$35,766.27	\$35,766.27
Dividends	\$0.00	\$0.00
Unrealized Gain/Loss	(\$20,918.09)	\$0.00
Realized Gain/Loss	(\$8,514.94)	(\$6,209.96)
Change in Accrued Income	\$297.31	\$297.31
Portfolio Value on 06/29/2018	\$3,138,873.56	\$3,170,452.15
Total Gain	\$6,630.55	\$29,853.62
Unannualized Returns For the Period	0.21 %	0.95 %

Annualized
1.90%

The information set forth above is based upon information believed to be accurate and reliable but we do not guarantee its accuracy.

Dana Investment Advisors, Inc.
Performance Report
Gross of Fees



From June 30, 2017 to June 29, 2018

Portfolio: 2493 - City of Baraboo Reserve Funds

Last 12 months

	<u>Market</u>	<u>Cost</u>
Portfolio Value on 06/30/2017	\$3,146,762.59	\$3,161,722.12
Contributions/Withdrawals	(\$40,934.63)	(\$40,934.63)
Interest	\$66,596.69	\$66,596.69
Dividends	\$0.00	\$0.00
Unrealized Gain/Loss	(\$17,826.09)	\$0.00
Realized Gain/Loss	(\$17,868.91)	(\$19,075.94)
Change in Accrued Income	\$2,143.91	\$2,143.91
Portfolio Value on 06/29/2018	\$3,138,873.56	\$3,170,452.15
Total Gain	\$33,045.60	\$49,664.66
Unannualized Returns For the Period	1.06 %	1.58 %

The information set forth above is based upon information believed to be accurate and reliable but we do not guarantee its accuracy.

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
JUNE

PERMIT TYPE	2017						2018					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	0	1	\$0.00	\$9,082,700.00	\$0.00	\$0.00	0	1	\$0.00	\$800,000.00	\$0.00	\$2,272.63
Commercial Addition	1	5	\$22,000,000.00	\$24,386,623.00	\$32,588.12	\$41,690.85	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial, Alterations	7	16	\$128,776.00	\$232,061.00	\$1,296.00	\$2,498.00	2	14	\$95,000.00	\$872,357.00	\$310.00	\$6,920.25
Commercial, Razing	1	1	\$0.00	\$0.00	\$0.00	\$90.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential, New SF	1	6	\$400,000.00	\$1,700,117.00	\$1,052.45	\$5,204.00	0	5	\$140,000.00	\$877,000.00	\$845.62	\$4,121.73
Residential, New Duplex	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	2	\$0.00	\$5,000.00	\$0.00	\$2,018.24
Residential, Additions	3	7	\$220,000.00	\$249,000.00	\$633.52	\$1,041.52	1	5	\$25,000.00	\$108,500.00	\$100.00	\$644.32
Residential Remodel	7	23	\$90,500.00	\$498,500.00	\$2,188.26	\$5,594.86	5	15	\$72,639.00	\$395,489.00	\$393.75	\$1,953.31
Residential, Accessory Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	2	\$0.00	\$0.00	\$30.00	\$60.00
Residential Dwelling Razing	1	1	\$0.00	\$0.00	\$30.00	\$30.00	0	1	\$0.00	\$0.00	\$0.00	\$30.00
Roofing/Siding/Windows	11	43	\$91,436.00	\$364,206.00	\$624.00	\$2,478.00	47	107	\$610,880.00	\$1,131,795.00	\$3,664.00	\$7,759.00
Garage/Sheds/Deck/Fence	12	37	\$30,900.00	\$99,400.00	\$795.00	\$2,355.00	8	28	\$30,927.00	\$147,047.00	\$495.00	\$1,800.00
Multi-Family Units	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing Only	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$7,622.00	\$7,622.00	\$60.00	\$60.00
Electrical Only	0	15	\$0.00	\$65,200.00	\$0.00	\$900.00	7	22	\$42,226.00	\$129,755.00	\$420.00	\$1,580.00
HVAC Only	1	5	\$2,500.00	\$25,861.00	\$60.00	\$660.00	0	2	\$0.00	\$7,602.00	\$0.00	\$120.00
Sign Permits	2	7	\$3,000.00	\$14,200.00	\$180.00	\$900.00	3	12	\$5,500.00	\$32,500.00	\$240.00	\$1,110.00
Misc. Permits	2	5	\$1,300.00	\$24,300.00	\$120.00	\$210.00	0	5	\$0.00	\$70,000.00	\$0.00	\$210.00
TOTALS	49	172	\$22,968,412.00	\$36,742,168.00	\$39,567.35	\$63,652.23	73	222	\$1,029,794.00	\$4,584,667.00	\$6,558.37	\$30,659.48

**Baraboo Fire Department
Monthly Report - June 2018**

Incident Responses	June	Year to Date	Totals	Year to Date	Percentage
	2018	2017	2017	2018	Increase/Decrease
Fire, Other	0	2	2	1	
Building Fire	0	7	12	8	27 Fire 15.43%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	42 Rescue 24.00%
Fire in Structures other than Building	0	0	0	0	4 Haz Mat 2.29%
Cooking Fire	0	2	6	5	24 Alarm 13.71%
Chimney Fire	0	1	1	4	63 Other 36.00%
Vehicle Fire	0	1	2	1	15 Mutual Aid 8.57%
Wildland Fire	0	2	3	5	
Trash or Rubbish Fire Contained	0	1	1	0	
Outside Rubbish, Trash or Waste Fire	0	0	3	2	33 Fire 8.66%
Dumpster or other Trash Receptacle Fire	0	2	3	0	125 Rescue 32.81%
Outside Storage Fire	0	0	0	0	17 Haz Mat 4.46%
Outside Gas or Vapor Combustion Explosion	1	0	0	1	60 Alarm 15.75%
Medical Assist	5	9	31	13	133 Other 34.91%
Vehicle Crash	2	38	77	19	13 Mutual Aid 3.41%
Motor vehicle/pedestrian crash	0	0	1	0	
Search for Person on Land	0	1	1	0	
Extrication of Victim(s) from Building/Structure	0	0	0	0	
Extrication from Vehicles	0	3	5	1	
Extrication, Other	0	1	2	0	
Elevator Rescue	0	1	1	2	
Water/Ice Rescue	1	0	0	3	
High Angle Rescue	4	4	7	4	
Hazardous Material	0	5	15	3	
Carbon Monoxide Incident	1	0	2	1	
Hazardous Call, Other	4	15	26	7	
Vehicle Accident - General Cleanup	0	2	3	4	
Animal Rescue	1	0	0	1	
Water Problem, Other	0	0	0	0	
Smoke or Odor Removal	0	1	1	0	
Sevice Call, Other	0	0	1	1	
Lock-out	0	0	0	0	
Assist Police	0	2	6	1	
Public Service	1	15	18	2	
Unauthorized Burning	0	1	4	1	
Authorized Burning	0	2	4	0	
Good Intent Call	3	12	34	23	
Dispatched/Cancelled	2	12	31	22	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	1	2	0	
Steam, Vapor, Fog or Dust thought to be Smoke	1	2	3	1	
Malicious Alarm	0	0	4	1	
Bomb Threat	0	0	0	0	
Alarm	5	18	38	20	
Carbon Monoxide Alarm	1	11	18	3	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	1	4	10	9	
Mutual Aid - Rural	2	3	3	6	
Totals	35	181	381	175	-3.31%

**Exposure Fires
Total Incidents**

Incident Responses by Municipality	Total Incidents	Percent		
City of Baraboo	19	54.29%	103	58.86%
Village of West Baraboo	1	2.86%	5	2.86%
Town of Baraboo	10	28.57%	32	18.29%
Town of Fairfield	0	0.00%	5	2.86%
Town of Greenfield	1	2.86%	12	6.86%
Town of Sumpter	1	2.86%	3	1.71%
Mutual Aid - City	1	2.86%	9	5.14%
Mutual Aid - Rural	2	5.71%	6	3.43%
Totals	35	100.00%	175	100.00%

**Baraboo Fire Department
Monthly Report - June 2018**

Fire Inspections	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec
City of Baraboo	38	3	1	35	113	141						
Village of West Baraboo	11	46	64	21	1	0						
Town of Baraboo	0	0	0	0	0	2						
Town of Fairfield	2	1	0	0	0	0						
Town of Greenfield	1	0	0	0	0	0						
Town of Sumpter	0	0	0	0	0	0						
Totals	52	50	65	56	114	143	0	0	0	0	0	0
												480

Total Inspections Year to Date

Fire Prevention Education - Current Month	Number of Activities	Number of Adults	Number of Children	Total Participants
Fire Extinguisher and Fire Safety Training	1	10	0	10
Fire Safety Presentations	2	2	3	5
Fire Safety House Training	0	0	0	0
Other (Open House)	0	0	0	0
Grand Totals	3	12	3	15
			Total Fire Safety Contacts Year to Date	1839

	Number of Smoke Alarms	Number of CO Alarms	Total
Install Smoke and Carbon Monoxide Alarms	0	0	0
			21 Year to Date Total

June 2018

Calls For Service					
	Current Month	Current YTD	SPLY	Change	Perc. Change
Assist other agencies	16	78	15	-1	6.67%
Sexual Assaults	2	19	3	1	-33.33%
Thefts	31	190	32	1	-3.13%
Check Welfare - Mental Evaluation	7	50	11	4	-36.36%
Assists - Sauk County	20	74	23	3	-13.04%
Criminal Damage	13	41	7	-6	85.71%
Animal Complaints	35	131	37	2	-5.41%
Burglaries	7	15	4	-3	75.00%
Mental Commitment	3	28	1	-2	200.00%
Totals:	134	626	133	-1	276.11%
Traffic Crashes					
	Current Month	Current YTD	SPLY	Change	Perc. Change
Total Traffic Crashes	12	102	1	-11	1100.00%
Persons Killed	0	0	1	0	0.00%
Persons Injured	0	18	5	0	0.00%
Pedestrians Injured	0	3	0	0	0.00%
Totals:	12	123	7	-11	1100.00%
Enforcement Activity					
	Current Month	Current YTD	SPLY	Change	Perc. Change
Adult Notices of Appearance	40	296	39	-1	2.56%
Drug Charges	8	52	12	4	-33.33%
Traffic Citations	335	1,922	490	155	-31.63%
OWI Charges	12	58	17	5	-29.41%
Seatbelt Violations	81	320	163	82	-50.31%
Traffic Warnings	181	1,156	196	15	-7.65%
Juvenile Offenses	7	91	15	8	-53.33%
Curfew Violations	0	1	0	0	0.00%
Underage Alcohol Citations	0	7	3	0	0.00%
Totals:	664	3,903	935	268	-203.11%

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, C. Haggard, B. Zeman

Call Meeting to Order – Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of June 26, 2018. Motion carried unanimously. Moved by Thurow, seconded by Sloan to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend to Council approval of the accounts payable for **\$548,361.57**. Motion carried unanimously.

- b) **Asbestos Abatement at 325 Lynn Street** – Adm Geick explained that we took bids for the asbestos abatement. Dirty Ducts Cleaning & Environmental, Inc. came in significantly lower than the other bid received. It is the City’s intent to use the proceeds from the project to pay for the cost of the abatement as well as the cost of the demolition of the building. Regardless, the City will have to pay for the abatement before any development. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

Information Items - None

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn.

Brenda Zeman, City Clerk

Present: Alderpersons John Alt, John Ellington and Michael Zolper

Also Present: Mayor, Mike Palm; Attorney, Emily Truman, and Finance Director, Cynthia Haggard

The meeting was called to order by Chairman John Alt at 12:00PM CDT., noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of April 2, 2018, seconded by Zolper and unanimously carried.

Motion by Zolper to approve agenda, seconded by Ellington and unanimously carried.

Review and recommendation to the Common Council to update the Council Member's Handbook.

Truman presented to the Committee the current version of the handbook from 2013. Truman stated that the version on the website, and what's made available elsewhere, is the 2001 version. Therefore, the 2013 version was adopted, but not made available. Alt confirmed that he was not aware of a version 2013 being made available.

Truman stated that she did not favor the 2013 version compared to the 2001 version. She added that the 2001 version was more user friendly. Truman offered a proposed updated handbook reverting back to the 2001 version. She incorporated the index from the 2001 version in the proposed updated handbook. The index provides contacts for Council's questions.

Ellington commented that he likes the updated version. Truman asked for direction:

1. Should she move forward with asking Council to adopt the amended Council Member's Handbook?
2. Should the City provide this handbook and other material to newly elected officials in binders?

Truman noted that the extra material in the binder would consist of layman explanations for the open records, Robert's Rules and other things versus legalese context.

Alt expressed needing more time to review the changes before making a recommendation. Ellington followed suite stating he read it, but needed more time to understand the changes. Zolper questioned if there was a standard to uphold to update the handbook. Truman responded that there was no standard and that each municipality is different. Truman continued that most municipalities do it every year. Truman offered to bring sample binders to the next meeting, if the Committee recommends holding this item for the next meeting.

Motion to hold this item until the July 2, 2018 meeting by Ellington, seconded by Zolper and unanimously carried.

Consider recommendation to the Common Council to change the City Code Chapter 14.13, "Private Swimming Pools" for the purpose of allowing pool covers as a substitution to fences – referred to in section (4) "Fences."

Zolper stated that a person in his district mentioned that technology has changed with pool covers. Most in-ground pools have an option of a pool cover built with the system which has a key, rolls out to cover the pool, and can withstand as much as a baby elephant, or a family of (5) five standing on top of it.

Zolper's district member wants to have a privacy fence between him and his neighbor, but doesn't want to obstruct his great view. The district member was told by his pool contractor (Capitol Pools in Madison) that the pool cover was allowed at other municipalities in lieu of a fence.

The current code is that all pools must have a fence. Zolper wants to know what concerns exist and if there is a safety requirement, such as a key locking system, that would meet code requirements. Ellington asked Truman to weigh in on the discussion. Truman provided that she did a little research on the requirement and noted that some communities are moving away from requiring fences; not a universal trend just yet. Truman added that a concern she would have is the current building code the City has adopted for enforcement. Part of the City's duties and responsibilities is to ensure its citizens are safe. Truman stated that she does not take a position on the issue. She

asked that a little more research be completed before forming an opinion. Truman offered to explore the issue more and present her legal opinion at the next meeting.

Zolper made mention of a neighbor of his who was going to build a pool, cover, and fence. The neighbor later discovered his choice was limited by his homeowner's policy. Zolper added that pool covers is a newer technology and codes and insurance policies predate this new technology. Zolper added that safety is his primary concern. If that requirement is being met with a fence or pool cover, then a person has the freedom to choose. Alt commented that insurance companies may limit choices.

Truman cautioned that our current building code may be stricter than an insurance policy. Zolper inquired of Truman just how the City would be liable. Truman replied that the City has building codes for fire sprinklers and structures to be soundly built. The fence requirement is along those same lines. The City has a duty to protect its citizenry. Zolper continued to question Truman about uniform codes and if the City had them. Truman responded that the building codes the City has adopted are uniform codes. She added that there is no legal obligation for the City to adopt uniform codes. The City can be more or less strict, unlike State Statutes where we cannot be less strict. She continued that the City has the option of determining whether the current code fits well with the City, or not. She summarized: It is her understanding that the fence around the pool is part of the building code (International Building Code) the City has adopted. The policy decision is whether or not the code fits our community.

Palm interjected that he would like to hear from the City's current insurance carrier. Ellington concurred. Palm continued that he wanted to know where our liable resides.

Motion to hold this item until the July 2, 2018 meeting by Ellington, seconded by Zolper and unanimously carried.

Member comments

The next meeting will be July 2, 2018 at 12:00PM CDT. Meeting location will be 101 South Boulevard. Moved by Ellington to adjourn, seconded by Zolper and unanimously carried. Meeting adjourned at 12:27PM CDT.

Respectfully submitted,
Cynthia Haggard, Finance Director

Present: Alderpersons John Alt and John Ellington
Absent: Alderperson Michael Zolper
Also Present: Mayor, Mike Palm; City Administrator, Ed Geick; Attorney, Emily Truman; Police Chief, Mark Schauf; Finance Director, Cynthia Haggard and City Clerk, Brenda Zeman

The meeting was called to order by Chairman John Alt at 12:00PM CDT., noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of June 4, 2018, seconded by Alt and unanimously carried.

Motion by Ellington to approve agenda, seconded by Alt and unanimously carried.

Review and recommendation to the Common Council to update the Council Member's Handbook.

Truman informed the Committee that what was before them now is the same as what was presented to them last month: A copy of the current Council Members' Handbook and the proposed new one. As was mentioned last month, Truman stated she was getting rid of the legalese contained in original version. She emphasized her desire to make the language more user friendly. Ellington mentioned that he and others could always refer back to the ordinances, if needed. Truman concurred.

Truman mentioned she started the revision process over a year ago. The point of reference she was using was the 2001 version, which until just recently, was the handbook available online. She also mentioned she was motivated by the Library's handbook (given out to Library Board Members).

Truman presented to the committee two questions: 1) Are there any changes the Committee wanted to make to the handbook? 2) Should the City provide this handbook and other material to newly elected officials in binders?

Ellington questioned quorums: He recited, from the handbook, that 2/3 of the members of Council is quorum. He mentioned there was a meeting with five (5) and wanted to know what that meant. Truman responded, that it's in chapter 2 of the Code of Ordinances, and that it was a very good question. She sought resolve by mentioning that Council could adopt a rule whereby less than 2/3, they can suspend the rules to allow what is considered a standard Robert's Rules Quorum – the majority. Alt asked if the Committee should recommend the change now. Truman was in favor of it.

Ellington mentioned he would like to see page numbers added to the handbook and directed the Committee to the last page. This section contained the wording about the quorum. Truman stated that if the Committee wanted to recommend to change the Ordinance, she would bring the revised Ordinance and revised handbook (which would mirror the change in the Ordinance) to the next meeting.

Mayor Palm added that if the Ordinance was going to change, he suggested a simple majority. Truman added that Chapter 2 of the Code of Ordinances may need additional changes. Truman wanted guidance on whether to revise this particular portion of Chapter 2 or look at the Ordinance in its entirety for other potential changes. Ellington responded that the entire Chapter should be reviewed. Truman concluded with asking if there were other changes to the handbook.

Ellington wanted confirmation as to his understanding about the Library Board. He stated, according to the handbook, the municipality could have a member chosen for the Library Board, but just couldn't have two (2). Truman concurred. Mayor Palm added that the makeup of the Library Board is very specific and that it will be reviewed. Truman asked if the Committee wanted a list of members serving on committees in the handbook. Ellington and Alt both responded that they like the summary of all the Boards and Committees in the handbook to include a list of who is assigned to them.

Truman asked if the Committee wanted the handbook in a binder. Both Ellington and Alt wanted the handbook in a binder.

Motion to hold this item until the August 6, 2018 meeting by Ellington, seconded by Alt and unanimously carried.

Consider recommendation to the Common Council to change the City Code Chapter 14.13, "Private Swimming Pools" for the purpose of allowing pool covers as a substitution to fences – referred to in section (4) "Fences."

Ellington wanted to hear from Chief Schauf. Schauf commented that he has seen these covers and believes it meets the insurance institute's standards. However, the problem is how easy it is to open the covers. He added that a fence is a visible barrier, as well as a physical barrier. The covers are easily seen. Truman added that pool covers are not an issue with the City's insurance carrier: If the City changes the Ordinance, there are no liability concerns. Geick interjected that there is a lot of abuse by citizens who have pools as to what they do and don't do when following the rules – there are pools with partial railings.

Motion to recommend to Council by Ellington, not seconded and does not pass for lack of second.

Review and recommendation to the Council on the proposed changes to the Special Event License Ordinance.

Truman introduced the item summary, redline version of current ordinance and the proposed ordinance. The reason this change has come about, is the City is encountering some special events and given the current definition of a special event under the City's Ordinance, it's too broad. She continued. Basically any event on public or private property, where the public is invited, is a special event. Truman is not comfortable, legally speaking, with the breadth of the meaning. She wants to better define the definition. She wants to limit it to events that take place on public property, City property and owned or managed property that's beyond the normal and ordinary use of the property. It encompasses some events on private property, if the event will affect other people's normal and ordinary use of the property. Other changes:

- Security requirements – someone from the event and during the event be reachable by phone.
- Requirements of event organizer – must be at least 18 years of age.
- Places requirements – bathroom facility and recyclable facility.
- Extending the deadline for filing a license to 30 days
- Deadline for all other costs 14 days.

Under the current and proposed special event ordinance, there is still an application fee of \$150. This fee is waived for nonprofits and government entities. Aside from the application fee, there is a cost for City services. In instances where City services are used above \$500, such as police, the City is to be reimbursed. The City is also not requiring a bond unless it's a huge event. Alt questioned Schauf on how many of these the City handles. Schauf responded that it happens daily – most are minor.

Motion to recommend to the Council on the proposed changes to the Special Event License Ordinance by Ellington, seconded by Alt and unanimously carried.

Consider applications for keeping Chickens

Alt identified five (5) new applications on the agenda. Alt asked Schauf about how many issues the City has had with chicken farmers. Schauf indicated there have been no issues. The only place there was an issue was with a fox being caught in a chicken coop - an unlicensed one.

Motion by Ellington to approve applications for keeping chickens, seconded by Alt and unanimously carried.

Member comments

The next meeting will be August 6, 2018 at 12:00PM CDT. Meeting location will be 101 South Boulevard. Moved by Ellington to adjourn, seconded by Alt and unanimously carried. Meeting adjourned at 12:39PM CDT.

Respectfully submitted,
Cynthia Haggard, Finance Director

Emergency Management Commission Minutes of

May 24, 2018

Present: Kevin Stieve, Mark Schauf, Tom Pinion, Wade Peterson, Tony Gilman, Mayor Palm(arrived at 1351), Dana Sechler

Absent: Kelly Lapp

Also Present: Ed Geick, Tracy Hameau, Pete Goethel, Emily Truman

Meeting called to order at 1300. Stieve noted compliance with open meeting law. Moved by Schauf, seconded by Sechler, to approve agenda and carried unanimously. Moved by Schauf, seconded by Sechler to approve minutes from the March 22, 2018 meeting.

Sign in on ICS Form 211 – Form circulated and signatures obtained.

Action Items

Information Items –

- a. Oath of Office Forms – Sechler – Sworn in by Attorney Truman
- b. Training Topics – Brainstorm Activity –
 1. Utilize social media – Contact Mark Hamden-Kraus for teaching techniques of social media-Snapchat, crafting outgoing messages;
 2. WEB EOC –virtual tour will be on June 28, 2018 meeting – Tracy Hameau;
 3. Think outside box – ALICE training, reunification, cross training;
 4. Planning – IAP/Creation – Objective/write clear objectives – ICS/Additional training;
 5. EOC – slow down process & flow – Additional resources if County EM is not available rely on State Agencies (WEM, DHS, Military);
 6. Training topics-scenarios – Sauk County Fair, Parades, Auto-motion;
- c. School District Safety Plan Updates – No Update
- d. St. Clare Hospital Updates – No Update

Good of the Order Items –

- i. ReadyWisconsin.gov
- ii. Storm Ready Community
- iii. City Building Evacuation Plans – Kevin Stieve is currently working on this

Next Regular Meeting – Thursday, June 28, 2018 at 1300

Adjournment A motion was made by Schauf, and seconded by Sechler, and unanimously approved to adjourn at 1355.

Members Present: S. Fay, L. Steffes, N. Marklein Bacher, S. Byberg, T. Wickus, L. Stanek

Members Absent: B. Stelling, M. Zolper, D. Ender

Also Attending: Ed Geick

Call to Order: Sarah Fay presided over the meeting, called it to order at 5:52PM and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Stanek, seconded by Byberg and unanimously carried to approve the minutes of May 16, 2018.

Agenda: Moved by Byberg, seconded by Wickus and unanimously carried to approve the agenda as published.

New Business:

1. Vouchers	Capital Newspapers	1217.50
	BACC-Fermentation Ad	560.00
	Fred Moh Jan-May expenses	413.09
	John Birrenkott Billboard Rental	<u>4000.00</u>
	TOTAL:	6190.59

Moved by Stanek, seconded by Wickus, and unanimously carried to approve the vouchers.

2. FIP Loan – CDA authorized loan to Grainery for \$7,500. Moved by Stanek, seconded by Byberg. Moved by Stanek, seconded by Byberg and unanimously carried to approve loan by CDA to Grainery in the amount of \$7,500.

Correspondence & Announcements:

Discussed branding meeting.

Next Meeting: Wednesday, July 18, 2018 at 5:45pm, Committee Room #205.

Adjournment: No longer had quorum. Adjourned at approximately 6:00 p.m.

Respectfully submitted,
Nicole Marklein Bacher

Baraboo Economic Development Commission

Meeting Minutes

June 7, 2018

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chair Jim Bowers called the meeting to order at 5:30 PM at the Baraboo Municipal Building, 101 South Blvd., Room 205, Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Bowers, Ayar, Johnson, Taylor, Umhoefer, Bingle, Palm, Wastlund, Reppen, White

Absent: Alt, Cafilisch

Other: Ed Geick, Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented

Palm (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes

Motion to approve the minutes as presented for May 3, 2018 as presented.

Taylor (1); Johnson (2)

Aye: All via voice vote

Nay: None

V. Public Comment

None.

VI. Old Business

a. Updates on Development Activities

Ed Geick reported on the following:

- 325 Lynn St. project will be presented to the Plan Commission the following week. The project is a planned 60 unit building slated to be opened in May, 2019

b. Updates from Plan Commission and Council

Mayor Palm spoke on the following items:

- Public Safety Commission discussed the proposed ATV Route within City. The Committee felt city streets not compatible, lots of issues, city concerned with request.
- The Municipal Building dedication is on June 10, 2018
- A discussion regarding the recent closing of the Treatment Center will also take place that day.
- Baraboo was featured in the Wisconsin Municipal League magazine. The Mayor and CDA Director will be speaking this summer at the Chief Executives workshop on how the project was financed.
- The Hwy 136 project is ongoing
- Laura Jelle has resigned from BEDC. Melanie Platt-Gibson has been nominated to fill the unexpired term of BEDC – February 2019

c. Update from economic development partners and collaborators

- Mr. Bingle indicated that the recent weather has hurt tourism. He is also working with the High School for intern program. Evening with the Cranes at ICF on June 16. It is a fundraiser & groundbreaking on new building
- Mr. Reppen stated that Sauk County is looking at a referendum regarding re-districting. Also, Servo Instrument is working with NASA for satellite.

- Mr. Taylor indicated that Governor Walker will be hosting group to discuss profitability on dairy farms.
- Dr. Ayar stated that campus integration is moving forward. Four new degrees will be offered most of the new degrees will be Associates level. He expects a decrease in enrollment next year.
- Aural Umhoefer met with Platteville Chancellor. She feels good that everything will be okay, lots of detail were given.
- Circus World update – Circus of Chefs is planned and ready to publish a schedule.
- Mr. Taylor spoke on the market and that it is a borrowers market, there are more lenders than borrowing. Corey Davis is the new CEO/President. Being a State Bank is better than National Bank at this time.
- Mr. White added data about the SCDC Housing Stud. They had several focus groups, poor attendance but good feedback. Second committee meeting will meet in August.
- Mr. Geick indicated that economy is moving forward. Council goal setting meeting is set for June 18, 2018. Library hired a consultant for their building project. Bids were taken for road projects in the near future
- Mayor Palm stated that Book World was sold and Radio Shack will be occupying the space.
- Mr. Bowers added that Village of West Baraboo is under construction. The Village is working hard to keeping businesses open.

d. Consideration of development of a strategic plan for BEDC

i. Ad Hoc Committee on Eastside Corridor Study

A meeting is planned for July 11, 2018 to continue discussion of the plan implementation.

ii. Ad Hoc Committee on Business Walk

A future meeting is planned to meet this month.

Report from the City Engineer has been requested regarding the Sign Ordinance.

VII. New Business

A. Selection of Officers

i. Chairperson

Motion to nominate Jim Bowers to serve as the Chair and close nominations

Taylor (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

ii. Vice Chairperson

Motion to nominate John Alt to serve as the Vice-Chair and close nominations

Palm (1); Johnson (2)

Aye: All via voice vote

Nay: None

iii. Secretary

Motion to nominate Aural Umhoefer to serve as the Secretary and close nominations

Palm (1); Ayar (2)

Aye: All via voice vote

Nay: None

B. Selection of date for July, 2018 meeting

Motion: To not hold a July meeting and the next meeting is set for August 2, 2018

Johnson (1); Taylor (2)

Aye: All via voice vote

Nay: None

VII. Update Partner Presentation Schedule

The New Vice Chairperson will be responsible for coordination of these presentations

VIII. Commissioner and City Staff comments

The first Concert on the Square is scheduled for June

IX. Adjournment

Motion to adjourn the meeting was made at 6:17 pm.

Umhoefer (1); White (2)

Aye: All via voice vote

Nay: None

Jim Bowers
Chairperson

Patrick Cannon
Recorder

**Baraboo Economic Development Commission
Eastside Corridor Review Ad Hoc Committee
Meeting Minutes
May 24, 2018**

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

The meeting was called to order by John Alt at 5:00 PM in the Room 205 of the Baraboo Municipal Building, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Alt, Bowers, Johnson, Reppen
Absent: Umhoefer
Other: Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented

Bowers (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes 10-25-2017

Motion to approve the agenda as presented

Reppen (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

V. Public Comments

No one from the public wished to speak

VI. Old Business

a. None

VII. New Business

a. Discussion of 2017 Eastside Corridor Study results and development of implementation plan based upon results of the study.

It was noted that the Committee did not foresee any major changes in this area until the State reconstructs HWY 33. However, the Committee felt that they should be prepared for that process to begin. It was noted that no date has been set for this project.

The Committee expressed the following as action item to begin in preparation of the reconstruction. They recommended the following:

- Send a copy of the report complete by MSA to the State Dept. of Transportation
- Make contact with DOT personnel to help establish a relationship
- Place an entry marker on HWY 33. This will need to be included in the future City budget
- Ask the area Stakeholders to be part of the process
- Host a meeting with the stakeholders to explain the final report from MSA
- Explore the possibility of creating a BID district in that area.

The Committee decided to host a stakeholders meeting to discuss the plans for the area. They would like to host the meeting this spring.

VIII. Commissioner and City Staff comments

No one from the Board had any additional comments.

VII Motion to adjourn the meeting was made at 6:39 pm

Bowers (1); Reppen (2)

Aye: All via voice vote

Nay: None

John Alt
Chairperson

Patrick Cannon
Recorder

Members present: Phil Wedekind, Tom Geimer, Ed Geick, Scott Von Asten, Cynthia Haggard and Becky Evert
Members Absent: Bryant Hazard and Tom Kolb
Others Present: Todd Carothers, Charles Clark, Brian Zobel, Rose Smyrski, Mike Palm, Steve Schara and Jim Revels

Chair Wedekind called the meeting to order at 8:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Von Asten/Geimer) adopt the amended agenda. Motion carried unanimously.

MOTION (Geimer/Geick) to approve the minutes of the regular meeting on May 17, 2018. Motion carried.

Public Comment: None.

Communications: None.

Discussion and Consideration to close the Assigned Capitol Improvement Fund Balance account and transfer the balance of \$26,052.41 to the regular fund balance account:

Haggard gave a brief overview. MOTION (Geick/Geimer) to close the account and transfer the \$26,052.41 to the regular fund balance account. Motion carried unanimously.

Discussion and Consideration to the UW System on the Naming of the UW System on the Naming of the UW Baraboo/Sauk County Campus:

Wedekind and Smyrski gave a brief overview (Handout on file). MOTION (Geick/Geimer) to accept the the naming of the campus as well as the sign that was presented. Motion carried.

Facilities planning and maintenance report:

Zobel presented the report (Handout on file). Discussion took place regarding completing the window project. MOTION (Geimer/Geick) to complete the window project this summer using the current bid. Motion carried unanimously.

Financial Report and approval of Vouchers:

Zobel and Haggard gave a brief overview (Handout on file). MOTION (Geick/Von Asten) to approve the invoices in the amount of \$9,478.59. Motion carried unanimously.

Discussion on 2019 budget:

Wedekind gave a brief overview and discussion took place among the committee (Handout on file). MOTION (Geick/Von Asten) to accept the budget with adjustments. Motion carried unanimously.

Update on Student Housing:

No report, they did not meet this month.

Dean's Report:

Clark gave report. Ed Janario takes over as Dean on July 1st (Handout on file).

Campus Administrator's Report:

Clark gave report (Handout on file).

MOTION (Geimer/Geick) to adjourn until Thursday, July 19, 2018 at 8:00 am. Motion Carried.

Respectfully Submitted,

Rebecca C. Evert
Sauk County Clerk