



## AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



**Date and Time:** Tuesday, June 25, 2019 **6:30 P.M.**  
**Location:** City Hall, Committee Room #205, 101 South Blvd. Baraboo  
**Members Noticed:** Joel Petty, Scott Sloan, Dennis Thurow  
**Others Noticed:** Department Heads (*agenda only*), E. Geick, B. Zeman, C. Haggard, M. Palm, P. Wedekind, John Alt, Post at Library, & Media, Fire Chief Kevin Stieve

1. Call Meeting to Order

- a. Roll Call of Membership
- b. Note compliance with Open Meeting Law.
- c. Approve June 11, 2019 minutes.
- d. Approve agenda.

**MEMBERS** not attending must notify the Chairperson at least 24 hours before the meeting.

2. Action Items

- a. **Accounts Payable** –Review and recommendation to Common Council on paying **\$219,854.23** \*
- b. Review and recommendation to Common Council to approve writing off uncollectible accounts.\*

3. Information Items

- City Attorney’s report on insurance claims
  - Claim denial- Dorothy Schuetz requested \$500.00 for damages to vehicle due to alleged pothole.
- Discussion of an RFP or RFQ for agenda and minutes management services.

4. Adjournment

Joel Petty, Chairperson

\* Item on next regularly scheduled Common Council Meeting Agenda

Agenda prepared by D. Munz & posted on 06/21/2019

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

**Members Present:** Petty, Thurow, Sloan

**Absent:**

**Others Present:** Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, T. Pinion, M. Hardy

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of May 28, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$607,714.70**. Motion carried unanimously.
- b) **Memorandum of Understanding with Friends of the Baraboo Zoo** – M. Hardy explained that this agreement gives donors confidence that the Friends are working directly with the Zoo. This agreement includes language regarding the disbanding of the Friends and allows the donations to go to the City for funding already planned projects. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- c) **Easement for a Driveway at the entrance of Myron Park** – T. Pinion explained that a sale of the property at 203 Badger Drive is pending and a potential buyer is requesting this easement for permanent access to the property. The driveway will be paved and accessible to the parks employees as well. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- d) **Approve contract with the consulting firm GovHR for the recruitment of the City Administrator** – Adm. Geick noted that four proposals were received. The review group looked at all proposals and the general response back was in favor of GovHR for \$19,000. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.

**Informational Items**

- a) City Attorney’s report on insurance claims – None.
- b) Atty. Truman presented the Councilmember Training: Council Handbook.

**Adjournment** – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:14pm.  
Brenda Zeman, City Clerk



**City of Baraboo, Wisconsin**  
*Finance Department*  
*101 South Boulevard*  
*Baraboo, WI 53913*

June 25, 2019

The Council lists attached are check registers described in summary below:

<b>Category</b>	<b>Total</b>	<b>Accounts Payable Run Date</b>
General	\$ 154,642.96	June 21, 2019
Utility	\$ 58,540.35	June 14, 2019
ACH	\$ -	
Payroll Remittance Checks	\$ -	
Department Purchasing Cards	\$ 6,670.92	June 10, 2019
<b>Total expenditures</b>	<b>\$ 219,854.23</b>	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>187746</b>							
06/21/2019	187746	ACTION ELECTRIC OF S	3987	05/31/2019	PK-PIERCE PARK LIGHT REPAI	100-52-55200-280-000	96.60
Total 187746:							96.60
<b>187747</b>							
06/21/2019	187747	ALLIANT ENERGY	002634-0603	06/03/2019	AIR-MAY 2019 AREA LIGHTING	630-35-53510-222-000	14.15
06/21/2019	187747	ALLIANT ENERGY	003123-0611	06/11/2019	PK-8TH AVE ELECTRIC	100-52-55200-222-000	24.76
06/21/2019	187747	ALLIANT ENERGY	029413-0611	06/11/2019	PK-MAXWELL-POTTER ELECTR	100-52-55200-222-000	27.57
06/21/2019	187747	ALLIANT ENERGY	036982-0611	06/11/2019	PK-STATZ PARK ELECTRIC	100-52-55200-222-000	30.76
06/21/2019	187747	ALLIANT ENERGY	041272-0614	06/14/2019	CC-ELECTRIC	100-52-55130-222-000	1,251.61
06/21/2019	187747	ALLIANT ENERGY	041272-0614	06/14/2019	CC-HEAT	100-52-55130-223-000	195.22
06/21/2019	187747	ALLIANT ENERGY	056281-0610	06/10/2019	FD - SIREN ELECTRICITY	100-21-52500-222-000	5.76
06/21/2019	187747	ALLIANT ENERGY	086392 5/30/	05/30/2019	PW-MAY 2019 STREET LIGHTS	100-31-53420-222-000	1,922.90
06/21/2019	187747	ALLIANT ENERGY	091971-0613	06/13/2019	PK-PIERCE PARK ELECTRIC	100-52-55200-222-000	334.60
06/21/2019	187747	ALLIANT ENERGY	139770-0604	06/04/2019	AIR-MAY 2019 SRE ELECTRIC	630-35-53510-222-000	32.17
06/21/2019	187747	ALLIANT ENERGY	139770-0604	06/04/2019	AIR-MAY 2019 SRE GAS	630-35-53510-223-000	16.51
06/21/2019	187747	ALLIANT ENERGY	181253-0611	06/11/2019	PK-STEINHORST PARK ELECTR	100-52-55200-222-000	33.57
06/21/2019	187747	ALLIANT ENERGY	194213-0611	06/11/2019	PK-TENNIS ELECTRIC	100-52-55200-222-000	25.22
06/21/2019	187747	ALLIANT ENERGY	266634-0613	06/13/2019	POOL-ELECTRIC	100-53-55420-222-000	1,290.88
06/21/2019	187747	ALLIANT ENERGY	266634-0613	06/13/2019	POOL-HEAT	100-53-55420-223-000	1,062.20
06/21/2019	187747	ALLIANT ENERGY	26926188-06	06/14/2019	CITY HALL-ELECTRIC JUNE 201	100-11-51640-222-000	3,322.36
06/21/2019	187747	ALLIANT ENERGY	26926188-06	06/14/2019	CITY HALL-GAS JUNE 2019	100-11-51640-223-000	630.78
06/21/2019	187747	ALLIANT ENERGY	26926188-06	06/14/2019	CSC-JUNE METER CHARGES	100-31-53270-222-000	9.09
06/21/2019	187747	ALLIANT ENERGY	327563-0611	06/11/2019	PK-LANGER SHELTER ELECTRI	100-52-55200-222-000	40.05
06/21/2019	187747	ALLIANT ENERGY	327563-0611	06/11/2019	PK-LANGER SHELTER HEAT	100-52-55200-223-000	21.83
06/21/2019	187747	ALLIANT ENERGY	514075-0612	06/12/2019	FD-5TH ST GARAGE MAY 2019	100-21-51620-222-000	165.85
06/21/2019	187747	ALLIANT ENERGY	514075-0612	06/12/2019	FD-5TH ST GARAGE MAY 2019	100-21-51620-223-000	21.01
06/21/2019	187747	ALLIANT ENERGY	576613-0611	06/11/2019	PK-MRE FIELD ELECTRIC	100-52-55200-222-000	262.16
06/21/2019	187747	ALLIANT ENERGY	622926-0611	06/11/2019	PK-LANGER PARK ELECTRIC	100-52-55200-222-000	18.99
06/21/2019	187747	ALLIANT ENERGY	667361-0611	06/11/2019	PK-PIERCE PAVILION ELECTRI	100-52-55200-222-000	272.70
06/21/2019	187747	ALLIANT ENERGY	667361-0611	06/11/2019	PK-PIERCE PAVILION HEAT	100-52-55200-223-000	81.90
06/21/2019	187747	ALLIANT ENERGY	678504-0611	06/11/2019	PK-MRE ELECTRIC	100-52-55200-222-000	49.81
06/21/2019	187747	ALLIANT ENERGY	737263-0611	06/11/2019	PK-WEBER ELECTRIC	100-52-55200-222-000	18.99
06/21/2019	187747	ALLIANT ENERGY	761834 5-30-	05/30/2019	LIBEAST- ELEC	851-51-55110-222-000	276.00
06/21/2019	187747	ALLIANT ENERGY	761834 5-30-	05/30/2019	LIBEAST- GAS	851-51-55110-223-000	36.35
06/21/2019	187747	ALLIANT ENERGY	785885-0611	06/11/2019	PK-DEPPE PARK ELECTRIC	100-52-55200-222-000	48.64
06/21/2019	187747	ALLIANT ENERGY	837782-0612	06/12/2019	ZOO-OTTER HOUSE ELECTRIC	100-52-55410-222-000	365.27
06/21/2019	187747	ALLIANT ENERGY	837782-0612	06/12/2019	ZOO-OTTER HOUSE HEAT	100-52-55410-223-000	53.90
06/21/2019	187747	ALLIANT ENERGY	861880-0606	06/06/2019	AIR- MAY 2019 RUNWAY ELECT	630-35-53510-222-000	502.04
06/21/2019	187747	ALLIANT ENERGY	879382-0611	06/11/2019	PK-OCHSNER MAIN SHELTER E	100-52-55200-222-000	131.91
06/21/2019	187747	ALLIANT ENERGY	912024-0611	06/11/2019	PK-PIERCE FIELD ELECTRIC	100-52-55200-222-000	27.58
Total 187747:							12,625.09
<b>187748</b>							
06/21/2019	187748	BARA TS CUSTOM SCRE	00721	06/11/2019	REC-T-BALL SHIRTS	100-53-55300-346-010	158.00
06/21/2019	187748	BARA TS CUSTOM SCRE	00722	06/11/2019	PK-STAFF T-SHIRTS	100-52-55200-346-000	284.40
06/21/2019	187748	BARA TS CUSTOM SCRE	00723	06/11/2019	REC-BASEBALL SHIRTS	100-53-55300-346-020	335.50
06/21/2019	187748	BARA TS CUSTOM SCRE	00723	06/11/2019	REC-T-BALL SHIRTS	100-53-55300-346-010	671.00
Total 187748:							1,448.90
<b>187749</b>							
06/21/2019	187749	BARABOO POWER EQUI	63003	06/07/2019	PK-MOTO OIL STIHL	100-52-55200-348-000	127.80

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 187749:							127.80
<b>187750</b>							
06/21/2019	187750	BARABOO UTILITIES	9701156	06/13/2019	PK-WATER RE-CONNECTION F	100-52-55200-280-000	440.00
06/21/2019	187750	BARABOO UTILITIES	9701156	06/13/2019	POOL-WATER RE-CONNECTIO	100-53-55420-280-000	40.00
Total 187750:							480.00
<b>187751</b>							
06/21/2019	187751	BARABOO-DELLS FLIGH	2019-06	06/15/2019	Maintenance Contract	630-35-53510-200-000	3,470.41
06/21/2019	187751	BARABOO-DELLS FLIGH	2019-06	06/15/2019	Reduction for Rent	630-35-48210-000	657.34
Total 187751:							2,813.07
<b>187752</b>							
06/21/2019	187752	BATES, JEANETTE	10258	06/14/2019	REC- REFUND ADULT FITNESS	100-53-46751-171	30.00
Total 187752:							30.00
<b>187753</b>							
06/21/2019	187753	BAYCOM, INC.	SRVCE0000	06/13/2019	PD- PROGRAM APX RADIOS	100-20-52110-250-000	135.00
Total 187753:							135.00
<b>187754</b>							
06/21/2019	187754	BIGNELL'S POWER SPO	93613	06/05/2019	PK-GRASSHOPPER TRACTOR	100-52-55200-250-000	94.20
Total 187754:							94.20
<b>187755</b>							
06/21/2019	187755	BJ CLEANING INC	8055	05/31/2019	LIBEAST-MAY CLEANING	851-51-55110-260-000	65.00
Total 187755:							65.00
<b>187756</b>							
06/21/2019	187756	BROOKS TRACTOR INC.	S89413	06/06/2019	PW-#26 ROLL PIN; 418 PIN	100-31-53240-350-000	219.45
Total 187756:							219.45
<b>187757</b>							
06/21/2019	187757	BROWN, AUSTIN	3112019-2	03/11/2019	TRE-TRIP FEE REFUND	100-20-45120-000	5.00
Total 187757:							5.00
<b>187758</b>							
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	AIR-MAY 2019 LONG DISTANCE	630-35-53510-220-000	.07
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	PS/CH-MAY 2019 LONG DISTAN	100-11-51640-220-000	1.07
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	MAYOR-MAY 2019 LONG DISTA	100-10-51410-220-000	1.01
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	FIN-MAY 2019 LONG DISTANCE	100-11-51500-220-000	9.63
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	ASSESSOR-MAY 2019 LONG DI	100-11-51530-220-000	1.52
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	TREAS-MAY 2019 LONG DISTAN	100-11-51520-220-000	5.57
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	ATTY-MAY 2019 LONG DISTANC	100-13-51300-220-000	2.53
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	ADMIN-MAY 2019 LONG DISTAN	100-14-51400-220-000	3.54
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	UW-MAY 2019 LONG DISTANCE	800-80-55600-220-000	.15
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	PD-MAY 2019 LONG DISTANCE	100-20-52110-220-000	10.13

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	FD-MAY 2019 LONG DISTANCE	100-21-52200-220-000	6.58
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	BLDG INSP-MAY 2019 LONG DI	100-22-52400-220-000	2.03
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	ENG-MAY 2019 LONG DISTANC	100-30-53100-220-000	3.54
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	PW-MAY 2019 LONG DISTANCE	100-31-53230-220-000	3.54
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	CC-MAY 2019 LONG DISTANCE	100-52-55130-220-000	1.44
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	PK-MAY 2019 LONG DISTANCE	100-52-55200-220-000	1.31
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	ZOO-MAY 2019 LONG DISTANC	100-52-55410-220-000	.29
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	REC-MAY 2019 LONG DISTANC	100-53-55300-220-000	1.31
06/21/2019	187758	CENTURYLINK	1469582928	05/31/2019	POOL-MAY 2019 LONG DISTAN	100-53-55420-220-000	.29
Total 187758:							55.55
<b>187759</b>							
06/21/2019	187759	CHARTER COMMUNICATI	0197571060	06/05/2019	ZOO-INTERNET	100-52-55410-260-000	84.99
Total 187759:							84.99
<b>187760</b>							
06/21/2019	187760	CINTAS CORPORATION #	4023241160	06/04/2019	PW-GRAY MATS; UNIFORMS	100-31-53270-340-000	46.79
06/21/2019	187760	CINTAS CORPORATION #	4023692857	06/11/2019	CITY-MATS	100-11-51640-260-000	20.50
06/21/2019	187760	CINTAS CORPORATION #	4023692914	06/11/2019	PW-MOPS; TOWELS; MATS; UNI	100-31-53270-340-000	116.49
06/21/2019	187760	CINTAS CORPORATION #	4024157924	06/18/2019	CITY-MATS	100-11-51640-260-000	20.50
Total 187760:							204.28
<b>187761</b>							
06/21/2019	187761	COMMUNITY DEVELOPM	25.000328	06/11/2019	TRE-J SCHMUDLACH FINAL INT	100-00-25980-000	210.25
06/21/2019	187761	COMMUNITY DEVELOPM	25.000330	06/11/2019	TRE-DANA GROOMS INVOICE P	100-00-25980-000	266.23
Total 187761:							476.48
<b>187762</b>							
06/21/2019	187762	CT LABORATORIES LLC	146463	06/14/2019	ENG-325 LYNN ST SAMPLING	380-10-56600-215-000	290.00
Total 187762:							290.00
<b>187763</b>							
06/21/2019	187763	D.L. GASSER CONSTRU	5000020717	06/07/2019	PW-2.580 TON COLD MIX	100-31-53300-379-000	161.25
06/21/2019	187763	D.L. GASSER CONSTRU	5000020727	05/10/2019	PW-3.070 TON COLD MIX	100-31-53300-379-000	191.88
06/21/2019	187763	D.L. GASSER CONSTRU	5000020752	06/12/2019	PW-2.090 TONS COLD MIX	100-31-53300-379-000	130.63
Total 187763:							483.76
<b>187764</b>							
06/21/2019	187764	DAVIS CONSTRUCTION	16335	05/22/2019	PK-TOPSOIL (STUMP HOLES)	100-52-53370-377-000	240.00
Total 187764:							240.00
<b>187765</b>							
06/21/2019	187765	DECKER SUPPLY COMPA	905849	06/14/2019	PW-STANDARD SPIN ALERT (3)	100-31-53300-364-000	246.77
Total 187765:							246.77
<b>187766</b>							
06/21/2019	187766	DELL MARKETING LP	1032087104	06/05/2019	FIN-(4) MONITORS	100-11-51500-392-000	660.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 187766:							660.00
<b>187767</b>							
06/21/2019	187767	FARRELL EQUIPMENT &	1022331	05/22/2019	PW-CONCRETE SEALER CAN P	100-31-53230-340-000	51.98
06/21/2019	187767	FARRELL EQUIPMENT &	1022792	05/23/2019	PW-CONCETE TOOL CLEANER	100-31-53230-340-000	73.98
Total 187767:							125.96
<b>187768</b>							
06/21/2019	187768	FASTENAL COMPANY	WIBAR21038	05/13/2019	PK-PARK REPAIR SUPPLIES	100-52-55200-350-000	9.96
06/21/2019	187768	FASTENAL COMPANY	WIBAR21062	06/04/2019	POOL-MISC. REPAIR PARTS	100-53-55420-350-000	11.65
06/21/2019	187768	FASTENAL COMPANY	WIBAR21063	05/23/2019	PW-OIL DRY, SHOP CLEANER,C	100-31-53240-340-000	963.91
06/21/2019	187768	FASTENAL COMPANY	WIBAR21064	05/23/2019	PK-SAFETY GLASSES	100-52-55200-340-000	12.56
06/21/2019	187768	FASTENAL COMPANY	WIBAR21074	05/29/2019	PW-TAPE/DISPENSERR	100-31-53240-340-000	23.30
06/21/2019	187768	FASTENAL COMPANY	WIBAR21088	06/04/2019	PW-#69 CRACK ROUTER 8" WI	100-31-53240-350-000	735.00
Total 187768:							1,756.38
<b>187769</b>							
06/21/2019	187769	FIRE & SAFETY II INC.	AM90510-4	05/13/2019	LIBEAST- EXTINGUISHER INSP	851-51-55110-260-000	102.50
06/21/2019	187769	FIRE & SAFETY II INC.	VL90513-1	05/13/2019	FD - FIRE EXTINGUISHER MAIN	100-21-52200-250-000	15.00
Total 187769:							117.50
<b>187770</b>							
06/21/2019	187770	FRIE, DAVID	REIMB246-0	06/03/2019	PD- FRIE MEAL FOR MILW INTE	100-20-52120-330-000	8.64
06/21/2019	187770	FRIE, DAVID	REIMB246-0	06/07/2019	PD- FRIE MEALS STEVENS POI	100-20-52120-320-000	28.97
Total 187770:							37.61
<b>187771</b>							
06/21/2019	187771	GENERAL COMMUNICATI	269676	05/22/2019	PW - RADIO REPAIRS/SWAPS	100-31-53240-240-000	1,616.54
Total 187771:							1,616.54
<b>187772</b>							
06/21/2019	187772	GOLDEN NEEDLE EMBR	0030504	06/09/2019	FD - UNIFORM SHIRTS - WILLE	100-21-52200-346-000	266.00
Total 187772:							266.00
<b>187773</b>							
06/21/2019	187773	HOHLS FARM SUPPLY IN	69987	06/08/2019	ZOO-ANIMAL FEED	100-52-55410-342-000	140.83
06/21/2019	187773	HOHLS FARM SUPPLY IN	70157	06/11/2019	PK-SEED MIX	100-52-55200-377-000	92.40
Total 187773:							233.23
<b>187774</b>							
06/21/2019	187774	HOLIDAY WHOLESale	9026118	06/07/2019	ZOO-CONCESSIONS	100-52-55410-390-000	214.96
06/21/2019	187774	HOLIDAY WHOLESale	9032171	06/11/2019	ZOO-CONCESSIONS	100-52-55410-390-000	182.76
Total 187774:							397.72
<b>187775</b>							
06/21/2019	187775	HORN PLASTICS INC	117689	05/09/2019	PW-PLASTIC FOR CONCRETE F	100-31-53230-340-000	105.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 187775:							105.00
<b>187776</b>							
06/21/2019	187776	HUB CHEMICAL CO. INC.	4939	06/07/2019	PW-TRASH LINERS FOR DOWN	100-31-53620-340-000	370.00
06/21/2019	187776	HUB CHEMICAL CO. INC.	4941	06/03/2019	POOL-CHEMICALS	100-53-55420-345-000	1,076.25
06/21/2019	187776	HUB CHEMICAL CO. INC.	4969	06/14/2019	POOL-CHEMICALS	100-53-55420-345-000	132.00
06/21/2019	187776	HUB CHEMICAL CO. INC.	4969	06/14/2019	POOL-PUMP & VALVE	100-53-55420-250-000	479.50
06/21/2019	187776	HUB CHEMICAL CO. INC.	4970	06/12/2019	POOL-EYEBALL (6)	100-53-55420-350-000	84.00
06/21/2019	187776	HUB CHEMICAL CO. INC.	4970	06/12/2019	POOL-MURATIC ACID	100-53-55420-345-000	100.00
Total 187776:							2,241.75
<b>187777</b>							
06/21/2019	187777	JEFFERSON FIRE & SAF	IN106354	06/06/2019	FD - NEW BOX LIGHT FOR L-1	100-21-52200-240-000	191.00
06/21/2019	187777	JEFFERSON FIRE & SAF	IN106418	06/07/2019	FD - SCBA LENSES	100-21-52200-250-000	381.00
06/21/2019	187777	JEFFERSON FIRE & SAF	IN106543	05/16/2019	FD - ASST. CHIEF HAT BADGE	100-21-52200-346-000	59.95
Total 187777:							631.95
<b>187778</b>							
06/21/2019	187778	KIESLER POLICE SUPPL	IN111740	06/11/2019	PD- LE2020 223 CAL RIFLE FOR	100-20-52110-392-000	891.40
Total 187778:							891.40
<b>187779</b>							
06/21/2019	187779	KLEENMARK	182388	06/12/2019	CC-GLASS CLEANER, CLEAR T	100-52-55130-340-000	300.68
06/21/2019	187779	KLEENMARK	182388	06/12/2019	PK-TRASH BAGS	100-52-55200-340-000	129.52
Total 187779:							430.20
<b>187780</b>							
06/21/2019	187780	LANDSCAPE TECHNIQU	020473	06/14/2019	POOL-LANDSCAPING PLANTS	100-53-55420-280-000	110.84
06/21/2019	187780	LANDSCAPE TECHNIQU	22204	06/13/2019	ZOO-MULCH & PLANTINGS	100-52-55410-340-000	350.94
Total 187780:							461.78
<b>187781</b>							
06/21/2019	187781	LODI VETERINARY HOSP	117660-0601	06/01/2019	ZOO-VET BEAR,LYNX,GOAT	100-52-55410-211-000	690.43
Total 187781:							690.43
<b>187782</b>							
06/21/2019	187782	MADISON TRUCK EQUIP	18494	05/13/2019	PW - #2 TOMMY LIFT GATE	490-31-53240-810-000	2,706.00
Total 187782:							2,706.00
<b>187783</b>							
06/21/2019	187783	MCFARLANES INC	ES70475	06/12/2019	ZOO-NEW LEAF BLOWER	100-52-55410-392-000	470.00
06/21/2019	187783	MCFARLANES INC	ES70475	06/12/2019	PK-NEW LEAF BLOWER	100-52-55200-392-000	190.00
06/21/2019	187783	MCFARLANES INC	IV26463	06/12/2019	PK-REPAIR PARTS	100-52-55200-250-000	17.01
06/21/2019	187783	MCFARLANES INC	TO72521	04/04/2019	PW-TIRES FOR SWEEPER	950-36-81000-341-000	768.00
Total 187783:							1,445.01

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<b>187784</b>							
06/21/2019	187784	MINUTEMAN PRESS-BAR	40880	06/05/2019	FD - BUSINESS CARDS FOR WI	100-21-52200-310-000	35.12
Total 187784:							35.12
<b>187785</b>							
06/21/2019	187785	MONROE TRUCK EQUIP	5405190	06/06/2019	PW - #1 TOOLBOX/CAB PROTE	490-31-53240-810-000	1,131.00
06/21/2019	187785	MONROE TRUCK EQUIP	5405191	06/06/2019	PK-TRUCK RACK FRAME	100-52-55200-240-000	299.00
06/21/2019	187785	MONROE TRUCK EQUIP	5405191-PW	06/06/2019	PW-#2 HEADACHE RACK FRAM	100-31-53240-350-000	299.00
Total 187785:							1,729.00
<b>187786</b>							
06/21/2019	187786	MSA PROFESSIONAL SE	030000-6	05/31/2019	LIB- ARCHITECTURAL SERVICE	851-51-55110-215-000	17,500.00
06/21/2019	187786	MSA PROFESSIONAL SE	351200-2	05/17/2019	ENG-5TH & OAK STOP SIGN	100-30-53100-215-000	1,917.50
Total 187786:							19,417.50
<b>187787</b>							
06/21/2019	187787	NAPA AUTO PARTS	351900	06/04/2019	PW-#32 AIR & WATER HOSE; H	100-31-53240-350-000	57.10
06/21/2019	187787	NAPA AUTO PARTS	351991	06/05/2019	PW-#41 CRACK FILLER AIR FILT	100-31-53240-350-000	10.33
06/21/2019	187787	NAPA AUTO PARTS	352116	06/06/2019	PK-TIRE REPAIR KIT	100-52-55200-341-000	23.88
06/21/2019	187787	NAPA AUTO PARTS	352796	06/13/2019	FD - FILTERS FOR PM	100-21-52200-240-000	104.07
Total 187787:							195.38
<b>187788</b>							
06/21/2019	187788	NFPA - NATIONAL FIRE	7508905X	05/29/2019	FD - MEMBERSHIP	100-21-52200-320-000	175.00
Total 187788:							175.00
<b>187789</b>							
06/21/2019	187789	OFFICE DEPOT INC	3216162220	05/29/2019	PD- SHEET PROTECTORS, PRI	100-20-52130-310-000	136.72
06/21/2019	187789	OFFICE DEPOT INC	3229484210	06/03/2019	CLK-WALLETS PERSONNEL FIL	100-11-51420-310-000	51.89
Total 187789:							188.61
<b>187790</b>							
06/21/2019	187790	PETTY CASH	06132019PD	06/13/2019	PD-POSTAGE	100-20-52130-343-000	33.86
06/21/2019	187790	PETTY CASH	06132019PD	06/13/2019	PD-KEY	100-20-54110-340-000	1.61
06/21/2019	187790	PETTY CASH	6132019	06/13/2019	ENG-POSTAGE	100-30-53100-343-000	2.59
06/21/2019	187790	PETTY CASH	6132019	06/13/2019	CITY-CUPS FOR CIVMIC TRAINI	100-14-51430-320-000	4.22
06/21/2019	187790	PETTY CASH	6132019	06/13/2019	TRE-CAKE POPS	100-00-11800-000	9.00
Total 187790:							51.28
<b>187791</b>							
06/21/2019	187791	PIERCES EXPRESS MAR	08060-05311	05/31/2019	ZOO-ANIMAL FOOD	100-52-55410-342-000	80.79
06/21/2019	187791	PIERCES EXPRESS MAR	08060-05311	05/31/2019	ZOO-SUPPLIES	100-52-55410-340-000	19.97
06/21/2019	187791	PIERCES EXPRESS MAR	08060-05311	05/31/2019	PK-MOWER FUEL	100-52-55200-348-000	10.00
Total 187791:							110.76
<b>187792</b>							
06/21/2019	187792	Portage-Ford-Chrysler-Dod	6025766	06/11/2019	FD - ELECTRIC BRAKE FOR TR	420-21-52200-810-000	274.23

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Total 187792:							274.23
<b>187793</b>							
06/21/2019	187793	PSYCHOLOGY CENTER	WEPJAM	06/03/2019	PD- WEPKING PRE-EMPLOYME	100-20-52110-270-000	437.00
Total 187793:							437.00
<b>187794</b>							
06/21/2019	187794	REEDSBURG UTILITY CO	26578-06201	06/20/2019	CITY-JUNE 2019 INTERNET	100-10-51450-250-000	289.95
Total 187794:							289.95
<b>187795</b>							
06/21/2019	187795	REGISTRATION FEE TRU	6/3/19	06/03/2019	PD- VEHICLE REGISTRATION D	100-20-52110-240-000	5.00
Total 187795:							5.00
<b>187796</b>							
06/21/2019	187796	REGISTRATION FEE TRU	1C9SY1225J	06/12/2019	PW-#70 TAR KETTLE TRAILER T	100-31-53230-320-000	122.50
Total 187796:							122.50
<b>187797</b>							
06/21/2019	187797	REINDERS INC.	2270392-00	06/06/2019	PK-GRASS SEED	100-52-55200-377-000	290.00
06/21/2019	187797	REINDERS INC.	2270392-00	06/06/2019	PK-HERBICIDE	100-52-55200-345-000	220.00
Total 187797:							510.00
<b>187798</b>							
06/21/2019	187798	RELX INC. DBA LEXISNE	3092038987	05/31/2019	ATTY-APR 2019 SUBSCRIPTION	100-13-51300-320-000	221.45
06/21/2019	187798	RELX INC. DBA LEXISNE	3092038987	05/31/2019	ATTY-MAY 2019 SUBSCRIPTION	100-13-51300-320-000	221.45
Total 187798:							442.90
<b>187799</b>							
06/21/2019	187799	RENNERTS FIRE EQUIP	40801	06/03/2019	FD - AC REPAIR FOR E-2	100-21-52200-240-000	290.37
06/21/2019	187799	RENNERTS FIRE EQUIP	40802	06/03/2019	FD - A/C REPAIR E-1	100-21-52200-240-000	373.64
Total 187799:							664.01
<b>187800</b>							
06/21/2019	187800	RHYME BUSINESS PROD	AR307990	06/07/2019	CC-JUNE COPIER MAINTENAN	100-52-55130-250-000	64.40
Total 187800:							64.40
<b>187801</b>							
06/21/2019	187801	RODENT PRO	394392	05/30/2019	ZOO-FROZEN RATS	100-52-55410-342-000	2,663.50
Total 187801:							2,663.50
<b>187802</b>							
06/21/2019	187802	SAUK COUNTY MIS	2019-1	06/07/2019	IT - 1ST QTR SERVICES	100-10-51450-250-000	2,003.25
Total 187802:							2,003.25

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<b>187803</b>							
06/21/2019	187803	SAUK COUNTY REGISTE	062019-REC	06/20/2019	LIB-2019 CHURCH PROP PURC	100-51-55110-270-000	30.00
06/21/2019	187803	SAUK COUNTY REGISTE	062019-TRA	06/20/2019	LIB-2019 CHURCH LAND PURC	100-51-55110-270-000	135.00
Total 187803:							165.00
<b>187804</b>							
06/21/2019	187804	SECURIAN FINANCIAL G	002832L-JUL	06/19/2019	LIFE INSURANCE - JULY 2019	100-00-21533-000	2,041.00
Total 187804:							2,041.00
<b>187805</b>							
06/21/2019	187805	SHERWIN-WILLIAMS CO	8042-9	06/04/2019	PW-4" PCS POLY KNIT; 9" 9 MAR	100-31-53300-368-000	71.15
Total 187805:							71.15
<b>187806</b>							
06/21/2019	187806	SHI INTERNATIONAL CO	B10077758	06/06/2019	FIN-MONITOR STAND/ADAPTO	100-11-51500-392-000	216.62
Total 187806:							216.62
<b>187807</b>							
06/21/2019	187807	SSM HEALTHCARE OF W	12190910114	04/21/2019	PD- BLOOD DRAW CHAD JARN	100-20-52110-270-000	81.33
06/21/2019	187807	SSM HEALTHCARE OF W	1219121014	06/12/2019	FD - MEDICAL EXAM WILLER	100-21-52200-270-000	210.10
Total 187807:							291.43
<b>187808</b>							
06/21/2019	187808	STREAMLIGHT	1285363	06/05/2019	FD - BOX LIGHT BATTERY	100-21-52200-340-000	29.79
Total 187808:							29.79
<b>187809</b>							
06/21/2019	187809	TERRYTOWN PLUMBING	147687	06/04/2019	PK-STEINHORST PARK PLUMBI	100-52-55200-260-000	138.55
Total 187809:							138.55
<b>187810</b>							
06/21/2019	187810	THORN ENT, INC	212377	06/10/2019	PW-SQUEGEE EDGES	100-31-53300-340-000	159.00
Total 187810:							159.00
<b>187811</b>							
06/21/2019	187811	TOP PACK DEFENSE	2411	06/07/2019	PD- BALLISTIC VEST MATT GIL	100-20-52110-392-610	850.00
06/21/2019	187811	TOP PACK DEFENSE	2412	06/11/2019	PD- SMITH UNIFORM BOOTS, P	100-20-52110-346-000	707.92
Total 187811:							1,557.92
<b>187812</b>							
06/21/2019	187812	TYLER TECHNOLOGIES I	060-10269	06/07/2019	2019 ASSESSMENT SERVICES	100-11-51530-215-000	4,520.00
Total 187812:							4,520.00
<b>187813</b>							
06/21/2019	187813	UNITED COOPERATIVE	3360497	05/20/2019	PW - STOCK OILS/LUBRICANTS	100-31-53240-348-000	4,281.38

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Total 187813:							4,281.38
<b>187814</b>							
06/21/2019	187814	UNITED STATES POSTAL	06202019	06/20/2019	CLK-6/20/19 POSTAGE FOR ME	100-11-51420-343-000	2,000.00
Total 187814:							2,000.00
<b>187815</b>							
06/21/2019	187815	UPBEAT INC.	U0485497	01/25/2019	PK-DOG PARK MESSAGE CENT	100-52-55200-280-000	621.60
Total 187815:							621.60
<b>187816</b>							
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	MAYOR-MAY 2019 CELL PHONE	100-10-51410-220-000	42.50
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	ADMIN-MAY 2019 CELL PHONE	100-14-51400-220-000	27.32
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	CLK-MAY 2019 CELL PHONE	100-11-51640-220-000	26.50
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	WATER-WADE MAY 2019 CELL	100-00-15640-000	48.00
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	CDA- MAY 2019 CELL PHONE	100-00-15980-000	38.00
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	FD-MAY 2019 CELL PHONE	100-21-52200-220-000	276.59
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	FD-MAY 2019 CELL PHONE	100-21-51610-220-000	41.47
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	FD-ASST FIRE CHIEF PHONE M	100-21-52200-392-000	148.02
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	ENG-MAY 2019 CELL PHONE	100-30-53100-220-000	39.82
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	PD-MAY 2019 CELL PHONE	100-20-52110-220-000	272.58
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	CC-MAY 2019 CELL PHONE	100-52-55130-220-000	2.54
06/21/2019	187816	US CELLULAR	0314263576	06/08/2019	ZOO-MAY 2019 CELL PHONE	100-52-55410-220-000	.98
Total 187816:							909.68
<b>187817</b>							
06/21/2019	187817	USTUPSKI, CARL	REIMB202-0	06/07/2019	PD- USTUPSKI TRAINING VIDE	100-20-52110-346-000	26.00
Total 187817:							26.00
<b>187818</b>							
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	ENG-MAY 2019 FUEL	100-30-53100-348-000	64.91
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	FD-MAY 2019 FUEL	100-21-52200-348-000	604.92
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PD-MAY 2019 FUEL	100-20-52110-348-000	112.71
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PD-MAY 2019 FUEL	100-20-54110-348-000	51.03
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PD-MAY 2019 FUEL	100-20-52110-348-000	3,956.07
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PK-MAY 2019 FUEL	100-52-55200-348-000	940.03
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 MACHINERY & E	100-31-53240-348-000	1,752.92
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 STREET MAINT	100-31-53300-348-000	2,545.33
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 TREES & BRUSH	100-31-53370-348-000	151.62
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 GARBAGE	100-31-53620-348-000	1,544.22
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 RECYCLING	100-31-53635-348-000	1,215.00
06/21/2019	187818	VOYAGER FLEET SYSTE	86925-1835-	06/08/2019	PW-MAY 2019 STORMWATER	950-36-81000-348-000	304.91
Total 187818:							13,243.67
<b>187819</b>							
06/21/2019	187819	VRCHOTA, BRANDON	REIMB201-0	06/12/2019	PD- SHOE BOX WORK SHOES	100-20-52110-346-000	82.80
Total 187819:							82.80

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<b>187820</b>							
06/21/2019	187820	WEAVER AUTO PARTS-B	10CR005885	05/28/2019	PW-RETURN BLOWR MOTOR R	100-31-53240-350-000	6.89-
06/21/2019	187820	WEAVER AUTO PARTS-B	10IN048550	06/03/2019	PW-#2 MULTI TOW TRAILER CO	100-31-53240-350-000	27.85
Total 187820:							20.96
<b>187821</b>							
06/21/2019	187821	WIEDENBECK INC.	904471	06/10/2019	PW-DH POLY SCOOP; DH ALUM	100-31-53300-340-000	123.51
06/21/2019	187821	WIEDENBECK INC.	904472	06/10/2019	PW-KODIAK LAWN RAKE	100-31-53300-340-000	112.73
Total 187821:							236.24
<b>187822</b>							
06/21/2019	187822	WIS DEPT OF NATL RES	157110250-2	05/23/2019	ENG-ENVIRONMENTAL FEE	950-36-85000-321-000	1,500.00
Total 187822:							1,500.00
<b>187823</b>							
06/21/2019	187823	WISCONSIN RIVER TITLE	319051212	05/10/2019	LIB- TITLE WORK	851-51-55110-215-000	515.00
Total 187823:							515.00
<b>187824</b>							
06/21/2019	187824	WISCONSIN STATE FIRE	2019WILLER	06/13/2019	FD - WILLER STATE FIRE CHIEF	100-21-52200-320-000	95.00
Total 187824:							95.00
<b>7001995</b>							
06/21/2019	7001995	ADVANCED DISPOSAL	A200000465	05/31/2019	LIBEAST - MAY TRASH	851-51-55110-260-000	105.95
Total 7001995:							105.95
<b>7001996</b>							
06/21/2019	7001996	BAKER TILLY VIRCHOW	BT1434809	05/30/2019	CITY- 2018 FIN STATEMENT AU	100-11-51510-215-000	2,325.00
06/21/2019	7001996	BAKER TILLY VIRCHOW	BT1434809	05/30/2019	TIF 9--2018 FIN STATEMENT AU	309-11-51510-215-000	300.00
06/21/2019	7001996	BAKER TILLY VIRCHOW	BT1434809	05/30/2019	TIF VI- 2018 FIN STATEMENT A	360-11-51510-215-000	300.00
06/21/2019	7001996	BAKER TILLY VIRCHOW	BT1434809	05/30/2019	TIF 7-2018 FIN STATEMENT AU	370-11-51510-215-000	300.00
06/21/2019	7001996	BAKER TILLY VIRCHOW	BT1434809	05/30/2019	TIF 8--2018 FIN STATEMENT AU	380-11-51510-215-000	300.00
Total 7001996:							3,525.00
<b>7001997</b>							
06/21/2019	7001997	BRUCE MUNICIPAL EQUI	W02166	05/07/2019	SW -#49 SWEEPER REPAIR	950-36-81000-250-000	24,698.47
Total 7001997:							24,698.47
<b>7001998</b>							
06/21/2019	7001998	CAPITAL NEWSPAPERS	1637918	05/21/2019	COUNCIL-MINUTES 4/23/2019	100-10-51100-210-000	18.98
06/21/2019	7001998	CAPITAL NEWSPAPERS	1639210	05/30/2019	CLK-2019 LIQUOR LIC PUBLICA	100-11-51420-210-000	29.50
06/21/2019	7001998	CAPITAL NEWSPAPERS	1639222	05/30/2019	TAXI-2011 DODGE CARAVAN BI	230-11-53500-210-000	21.88
06/21/2019	7001998	CAPITAL NEWSPAPERS	1639813	05/30/2019	ENG-NOTICE OF PH SPECIAL A	100-30-53100-210-000	34.64
06/21/2019	7001998	CAPITAL NEWSPAPERS	1641517	06/11/2019	CITY-ORDINANCES 2518-2522	100-10-51100-210-000	16.66
06/21/2019	7001998	CAPITAL NEWSPAPERS	1641744	06/11/2019	COUNCIL-MINUTES 5/14/19	100-10-51100-210-000	32.90
06/21/2019	7001998	CAPITAL NEWSPAPERS	1642656	06/11/2019	ASSESS-OPEN BOOK NOTICE 2	100-11-51530-210-000	14.34
06/21/2019	7001998	CAPITAL NEWSPAPERS	471987-2019	06/03/2019	FD - ADVERTISING EMS,SOLDI	100-21-52200-390-000	95.00

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Total 7001998:							263.90
<b>7001999</b>							
06/21/2019	7001999	CROELL REDI-MIX INC	349418	05/31/2019	PW-4000 PSI	950-36-83100-410-000	130.00
06/21/2019	7001999	CROELL REDI-MIX INC	350747	06/10/2019	POOL-CONCRETE DECK REPAI	100-53-55420-280-000	1,098.00
06/21/2019	7001999	CROELL REDI-MIX INC	352337	06/13/2019	PW-4000 PSI CURB REPAIR 3R	950-36-83100-236-000	119.00
Total 7001999:							1,347.00
<b>7002000</b>							
06/21/2019	7002000	ISTATE TRUCK CENTER	C271010273:	06/07/2019	PW-(2) LED CLASS I MINIBAR	100-31-53240-350-000	350.76
06/21/2019	7002000	ISTATE TRUCK CENTER	C271010273:	06/07/2019	PK-LED CLASS MINIBAR	100-52-55200-350-000	350.76
06/21/2019	7002000	ISTATE TRUCK CENTER	C271010418:	06/04/2019	PW- #24 EXHAUST CLAMP; 4 IN.	100-31-53240-350-000	59.30
Total 7002000:							760.82
<b>7002001</b>							
06/21/2019	7002001	LARK UNIFORM INC.	287805	06/14/2019	PD- COMMENDATION BARS	100-20-52110-340-000	556.25
Total 7002001:							556.25
<b>7002002</b>							
06/21/2019	7002002	LAWSON PRODUCTS INC	9306790275	06/12/2019	PW - SAFETY GLOVES	100-31-53230-319-000	344.72
Total 7002002:							344.72
<b>7002003</b>							
06/21/2019	7002003	MENARDS - BARABOO	11775-31900	05/30/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	22.96
06/21/2019	7002003	MENARDS - BARABOO	11826-31900	05/30/2019	ZOO-STAPLEGUN + STAPLES	100-52-55410-340-000	27.95
06/21/2019	7002003	MENARDS - BARABOO	11873-31900	05/31/2019	PW-CSC WOMEN'S RESTROOM	100-31-53270-350-000	58.06
06/21/2019	7002003	MENARDS - BARABOO	12115-31900	06/03/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	52.77
06/21/2019	7002003	MENARDS - BARABOO	12143-31900	06/03/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	117.08
06/21/2019	7002003	MENARDS - BARABOO	12170-31900	06/03/2019	FD - REBAR FOR TRAINING	100-21-52200-320-000	35.10
06/21/2019	7002003	MENARDS - BARABOO	12234-31900	06/04/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	8.80
06/21/2019	7002003	MENARDS - BARABOO	12310-31900	06/05/2019	PK-LAWN BLANKET	100-52-55200-350-000	19.99
06/21/2019	7002003	MENARDS - BARABOO	12338-31900	06/05/2019	CC-CARPET ADHESIVE & SUPP	100-52-55130-350-000	79.61
06/21/2019	7002003	MENARDS - BARABOO	12383-31900	06/06/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	35.91
06/21/2019	7002003	MENARDS - BARABOO	12413-31900	06/06/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	44.37
06/21/2019	7002003	MENARDS - BARABOO	12489-31900	06/07/2019	POOL-MAINTENANCE SUPPLIE	100-53-55420-350-000	11.83
06/21/2019	7002003	MENARDS - BARABOO	12766-31900	06/10/2019	ZOO-BEAVER EXHIBIT DOOR	100-52-55410-280-000	423.53
06/21/2019	7002003	MENARDS - BARABOO	12853-31900	06/11/2019	PK-MRE LIGHT REPAIRS	100-52-55200-350-000	11.98
06/21/2019	7002003	MENARDS - BARABOO	12905-31900	06/12/2019	PK-SCREWDRIVERS & HARDW	100-52-55200-340-000	34.82
06/21/2019	7002003	MENARDS - BARABOO	12968-31900	06/12/2019	ZOO-CLEANING SUPPLIES	100-52-55410-340-000	62.26
06/21/2019	7002003	MENARDS - BARABOO	77824-31900	04/10/2018	PW-PAINT MACHINE SHAKER; L	100-31-53240-350-000	11.87-
06/21/2019	7002003	MENARDS - BARABOO	77824-31900	04/10/2018	PW- CSC RECEPTACLE	100-31-53270-350-000	14.98-
06/21/2019	7002003	MENARDS - BARABOO	8404-319005	04/22/2019	PW-STORAGE BUILDINGS CRE	100-31-51630-350-000	2.70-
Total 7002003:							1,017.47
<b>7002004</b>							
06/21/2019	7002004	TAPCO TRAFFIC & PARKI	I637166	05/17/2019	PW - TRAFFIC SIGNAL INSPECT	100-31-53300-270-000	1,789.00
06/21/2019	7002004	TAPCO TRAFFIC & PARKI	I637166	05/17/2019	PW - TRAFFIC SIGNAL CABINET	100-31-53300-365-000	46.20
Total 7002004:							1,835.20

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7002005							
06/21/2019	7002005	WASTE MANAGEMENT C	0682427-484	06/03/2019	PW-MAY 2019 GARBAGE	100-31-53630-270-000	18,459.37
06/21/2019	7002005	WASTE MANAGEMENT C	0682427-484	06/03/2019	PW-MAY 2019 RECYCLING	100-31-53635-290-000	4,590.23
Total 7002005:							23,049.60
Grand Totals:							154,642.96

FINANCE COMMITTEE APPROVAL:

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(Chairman)

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>16188</b>						
06/14/2019	CORE & MAIN LP	U-K625125	05/30/2019	WATER-INVENTORY-ACCT 97801	970-96-10154-001	372.00
06/14/2019	CORE & MAIN LP	U-K625125	05/30/2019	SEWER-INVENTORY-ACCT 97801	960-96-10154-001	98.00
06/14/2019	CORE & MAIN LP	W-K625146	05/30/2019	WATER-METER GASKETS	970-37-66300-340-000	15.60
06/14/2019	CORE & MAIN LP	W-K665329	06/06/2019	WATER-METER: 1-1/2" OMNI (1)	970-96-10346-101	1,150.00
06/14/2019	CORE & MAIN LP	W-K665329	06/06/2019	WATER-METER WIRE-CUST 97801	970-96-10346-101	268.57
Total 16188:						1,904.17
<b>16189</b>						
06/14/2019	CROELL REDI-MIX INC	W347987	05/30/2019	WA-CURB:MAIN BRK@EAST & MONR	970-37-67300-236-000	357.00
06/14/2019	CROELL REDI-MIX INC	W349489	05/31/2019	WA-CURB:VALVES@7TH AVE & BIRC	970-37-67300-236-000	416.50
Total 16189:						773.50
<b>16190</b>						
06/14/2019	CT LABORATORIES LLC	S144893	05/13/2019	SE-QTR #2 SLUDGE TESTS-CLASS A	960-36-82700-217-000	476.00
Total 16190:						476.00
<b>16191</b>						
06/14/2019	GFC LEASING WI	U-I00511572	04/26/2019	UTIL-COPIER LEASE/MAINT-PYMT 2	970-37-93200-530-000	298.60
06/14/2019	GFC LEASING WI	U-I00511572	04/26/2019	UTIL-COPIER LEASE/MAINT-PYMT 2	960-36-85100-530-000	298.60
06/14/2019	GFC LEASING WI	U-I00511572	04/26/2019	UTIL-COPIER LEASE/MAINT-PYMT 2	950-36-84000-250-000	298.60
06/14/2019	GFC LEASING WI	U-IN1256477	04/12/2019	UTIL-CANON3230 MAINT CANCEL CR	970-37-93200-530-000	39.56-
06/14/2019	GFC LEASING WI	U-IN1256477	04/12/2019	UTIL-CANON3230 MAINT CANCEL CR	960-36-85100-530-000	39.56-
06/14/2019	GFC LEASING WI	U-IN1256477	04/12/2019	UTIL-CANON3230 MAINT CANCEL CR	950-36-84000-250-000	39.55-
06/14/2019	GFC LEASING WI	U-IN1262863	06/10/2019	UTIL-CANON4235 COLOR IMAGES	970-37-93200-530-000	6.57
06/14/2019	GFC LEASING WI	U-IN1262863	06/10/2019	UTIL-CANON4235 COLOR IMAGES	960-36-85100-530-000	6.56
06/14/2019	GFC LEASING WI	U-IN1262863	06/10/2019	UTIL-CANON4235 COLOR IMAGES	950-36-84000-250-000	6.57
Total 16191:						796.83
<b>16192</b>						
06/14/2019	HILLS WIRING INC	S73642	04/22/2019	SE-WIRE UPGRADE: MCC TO DRIVES	960-36-83400-260-000	1,123.00
Total 16192:						1,123.00
<b>16193</b>						
06/14/2019	HUB CHEMICAL CO. INC.	S4837	05/16/2019	SEWER-SINGLE FOLD TOWELS	960-36-85600-390-000	110.00
06/14/2019	HUB CHEMICAL CO. INC.	S4837	05/16/2019	SEWER-8# CHLORINE	960-36-83300-260-000	42.00
06/14/2019	HUB CHEMICAL CO. INC.	S4859	05/23/2019	SE-MAIN/RIVER XING DEGREASER	960-36-83100-340-000	1,125.00
Total 16193:						1,277.00
<b>16194</b>						
06/14/2019	LOUS GLOVES INC	S28802	06/03/2019	SEWER-NITRILE GLOVES #BAR355	960-36-85600-390-000	172.00
Total 16194:						172.00
<b>16195</b>						
06/14/2019	MENARDS - BARABOO	S12276	06/05/2019	SE-DIGESTOR: CONDUIT/PARTS	960-36-83300-250-000	47.17
06/14/2019	MENARDS - BARABOO	S13022	06/13/2019	SE-DIGESTOR: RET'D CONDUIT/PART	960-36-83300-250-000	9.51-
06/14/2019	MENARDS - BARABOO	S13024	06/13/2019	SE-UNIV JOINT/CUTOFF WHEEL #319	960-36-85600-390-000	33.26
06/14/2019	MENARDS - BARABOO	W12163	06/03/2019	WA-BLUE MARKING PAINT #31900285	970-37-66500-340-000	50.64
06/14/2019	MENARDS - BARABOO	W12163	06/03/2019	WA-SAMPLING STATION WASHER	970-37-64200-217-000	1.59

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06/14/2019	MENARDS - BARABOO	W12932	06/12/2019	WA-FISH TAPE/DUSTPAN & BRUSH	970-37-66500-340-000	10.48
Total 16195:						133.63
<b>16196</b>						
06/14/2019	NORTHERN LAKE SERVICE INC	S356970	06/12/2019	SE-MERCURY TESTS-CLIENT 91530	960-36-82700-217-000	255.00
Total 16196:						255.00
<b>16197</b>						
06/14/2019	OMNI MATERIALS INC	S340183	05/12/2019	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	1,443.04
06/14/2019	OMNI MATERIALS INC	S340337	05/26/2019	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	1,479.11
Total 16197:						2,922.15
<b>16198</b>						
06/14/2019	SAFELITE AUTOGLASS	S05165-1550	06/07/2019	SE-WINDSHIELD: 2019 FORD F250	960-36-82800-240-000	377.98
Total 16198:						377.98
<b>16199</b>						
06/14/2019	SAUK COUNTY MIS	U2019-1	06/07/2019	UTIL-QTR #1, 2019 IT SUPPORT	960-36-85100-250-000	121.59
Total 16199:						121.59
<b>16200</b>						
06/14/2019	SEWER DEBT SERVICE FUND	S06/2019	06/14/2019	SEWER-JUNE 2019 FUNDING	960-96-10125-001	22,943.86
Total 16200:						22,943.86
<b>16201</b>						
06/14/2019	SEWER EQUIPMENT REPLACE	S06/2019	06/14/2019	SEWER-QTR #2, 2019 FUNDING	960-96-10128-001	19,600.75
Total 16201:						19,600.75
<b>16202</b>						
06/14/2019	TERRYTOWN PLUMBING INC	W147771	06/10/2019	WA-REPLACE LEAD SERVICE@230 4T	261-37-53700-238-000	2,248.00
06/14/2019	TERRYTOWN PLUMBING INC	W147771	06/10/2019	WA-REPLACE LEAD SERVICE@230 4T	970-96-10145-001	2,248.00
06/14/2019	TERRYTOWN PLUMBING INC	W147771	06/10/2019	WA-REPLACE LEAD SERVICE@230 4T	261-00-25640-000	2,248.00
Total 16202:						2,248.00
<b>16203</b>						
06/14/2019	USA BLUEBOOK	W898535	05/16/2019	WA-HACH CHLORINE ACCUVACS	970-37-64300-340-000	96.87
06/14/2019	USA BLUEBOOK	W898535	05/16/2019	WA-HYDRANT OIL-CUST 837520	970-37-67700-241-000	52.27
06/14/2019	USA BLUEBOOK	W906316	05/24/2019	WA-GASKETS: 2" METER	970-37-66300-340-000	31.08
06/14/2019	USA BLUEBOOK	W906316	05/24/2019	WA-MARKING FLAGS-CUST 837520	970-37-66500-340-000	175.00
Total 16203:						355.22
<b>16204</b>						
06/14/2019	VOYAGER FLEET SYSTEMS IN	S869251835	06/08/2019	SEWER-FUEL: PICKUP	960-36-82800-348-000	138.22
06/14/2019	VOYAGER FLEET SYSTEMS IN	S869251835	06/08/2019	SEWER-FUEL: SLUDGE TRK/LOADER	960-36-82810-348-000	1,084.59
06/14/2019	VOYAGER FLEET SYSTEMS IN	S869251835	06/08/2019	SEWER-FUEL: JET VAC	960-36-83100-348-000	298.54
06/14/2019	VOYAGER FLEET SYSTEMS IN	S869251835	06/08/2019	SEWER-FUEL: JET VAC	950-36-83100-348-000	298.54
06/14/2019	VOYAGER FLEET SYSTEMS IN	W869251835	06/08/2019	WATER-FUEL: TRUCKS	970-37-66200-348-000	974.89

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06/14/2019	VOYAGER FLEET SYSTEMS IN	W869251835	06/08/2019	WATER-FUEL: MOWER	970-37-63100-260-000	35.87
06/14/2019	VOYAGER FLEET SYSTEMS IN	W869251835	06/08/2019	WATER-FUEL: MOWER	970-37-66100-348-000	35.87
06/14/2019	VOYAGER FLEET SYSTEMS IN	W869251835	06/08/2019	WATER-FUEL: VACTRON/VALVE TUR	970-37-67300-348-000	42.15
Total 16204:						2,908.67
<b>16205</b>						
06/14/2019	WI STATE LABORATORY OF HY	W594166	05/31/2019	WA-FLUORIDE TEST-MAY 2019	970-37-64200-217-000	26.00
Total 16205:						26.00
<b>16206</b>						
06/14/2019	WIS DEPT OF NATL RESOURC	W-WU82294	05/13/2019	WA-2019 USE FEES-MUNI000076	970-37-60300-340-000	125.00
Total 16206:						125.00
Grand Totals:						58,540.35

FINANCE COMMITTEE APPROVAL:

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>1230</b>							
06/10/2019	1230	US BANK	0497-052719	05/27/2019	LIB-TEEN PROGRAM BANANAS	100-51-55110-391-511	1.23
06/10/2019	1230	US BANK	0497-052719	05/27/2019	LIB-TEEN PROGRAM SUPPLIES	100-51-55110-391-511	19.59
06/10/2019	1230	US BANK	0497-052719	05/27/2019	LIB-KBK PRIZES	100-51-55110-391-510	25.00
06/10/2019	1230	US BANK	0497-052719	05/27/2019	LIB-VOLUNTEER SOFTWARE	100-51-55110-311-000	37.00
06/10/2019	1230	US BANK	0770-052719	05/27/2019	CITY-(5) FIRE EXTINGUISHER	100-11-51640-340-000	289.18
06/10/2019	1230	US BANK	1441-052719	05/27/2019	FD - SHOES FOR FIRE INSPECT	100-21-52200-346-000	49.99
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-ELECTRIC FENCE CONTR	100-52-55410-350-000	69.99
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-CONCESSIONS FREEZER	100-52-55410-814-000	674.00
06/10/2019	1230	US BANK	3287-052719	05/27/2019	POOL-LIFEGUARD UNIFORMS	100-53-55420-346-000	374.40
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-SUCKERS CONCESSIONS	100-52-55410-390-000	101.25
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-DISPLAY POSTER & STICK	100-52-55410-340-000	108.98
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-CONCESSIONS COTTON	100-52-55410-390-000	37.69
06/10/2019	1230	US BANK	3287-052719	05/27/2019	PK-CENTENNIAL BANNERS	870-52-55200-300-000	134.97
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-EXHIBIT SIGNS	100-52-55410-340-000	80.86
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-EXHIBIT DONOR STICKER	100-52-55410-340-000	93.16
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-SIGN BRACKETS	100-52-55410-350-000	134.91
06/10/2019	1230	US BANK	3287-052719	05/27/2019	PK-PESTICIDE SPRAYER	100-52-55200-340-000	126.46
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-CONCESSIONS POPSICLE	100-52-55410-390-000	48.59
06/10/2019	1230	US BANK	3287-052719	05/27/2019	ZOO-BEAR & WOLF FOOD	100-52-55410-342-000	311.94
06/10/2019	1230	US BANK	6187 05-27-1	05/27/2019	LIB- FB AD BARABOO READS	850-51-55110-300-000	36.12
06/10/2019	1230	US BANK	6187 05-27-1	05/27/2019	LIB- FB AD GET LOUD	851-51-55110-215-000	13.88
06/10/2019	1230	US BANK	6187 05-27-1	05/27/2019	LIB- FB AD GET LOUD	851-51-55110-215-000	3.11
06/10/2019	1230	US BANK	6187 05-27-1	05/27/2019	LIB- FB AD GET LOUD	851-51-55110-215-000	100.00
06/10/2019	1230	US BANK	6187 05-27-1	05/27/2019	LIB- GOTPRINT.COM YARD SIG	851-51-55110-215-000	474.46
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - COFFEE FOR INTERVIEWS	100-21-52200-390-000	15.09
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - DONUTS FOR INTERVIEW	100-21-52200-390-000	16.00
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - CLEAN UNIFORM TURNED	100-21-52200-270-000	6.55
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - STAMPS	100-21-52200-343-000	55.00
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - CABLE FOR CAMERAS AN	100-21-51610-340-000	88.93
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - SMOKE FLUID	100-21-52200-340-000	89.99
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - (2) DESK COMPUTER MON	100-21-52200-340-000	159.80
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - CAR WASH	100-21-52200-240-000	8.53
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - PHONE CASE	100-21-52200-220-000	16.99
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - DRY ERASE BOARD	100-21-52200-310-000	73.79
06/10/2019	1230	US BANK	6667-052719	05/27/2019	FD - NAME TAGS FOR AC	100-21-52200-346-000	39.91
06/10/2019	1230	US BANK	7925-052719	05/27/2019	CDA-POSTAGE	100-00-15980-000	100.00
06/10/2019	1230	US BANK	7925-052719	05/27/2019	CDA-COMPLIANCE SIGNS	100-00-15980-000	450.00
06/10/2019	1230	US BANK	8480-052719	05/27/2019	PW-TRUCK #2 ELECTRIC BRAK	490-31-53240-810-000	120.00
06/10/2019	1230	US BANK	8726-052719	05/27/2019	PD- WET WIPES & BUG REPELL	100-20-52110-340-000	22.96
06/10/2019	1230	US BANK	8726-052719	05/27/2019	PD- OLYMPUS DIGITAL RECOR	100-20-52130-392-000	99.99
06/10/2019	1230	US BANK	8829-052719	05/27/2019	PD- 64 GB FLASH DRIVE	100-20-52130-310-000	33.99
06/10/2019	1230	US BANK	8829-052719	05/27/2019	PD- 16 GB FLASH DRIVES (2)	100-20-52130-310-000	57.98
06/10/2019	1230	US BANK	8829-052719	05/27/2019	PD- BENTILLA REG SEX OFFEN	100-20-52110-320-000	80.00
06/10/2019	1230	US BANK	8829-052719	05/27/2019	PD- OAKESON HOTEL APPLLET	100-20-52110-320-000	164.00
06/10/2019	1230	US BANK	8829-052719	05/27/2019	PD- BATTERIES FOR DETECTIV	100-20-52120-340-000	68.86
06/10/2019	1230	US BANK	8895-052719	05/27/2019	PD- LEXIS NEXIS REPORTING	100-20-52120-270-000	51.50
06/10/2019	1230	US BANK	8895-052719	05/27/2019	PD- SPARK PLUG FOR LAWN M	100-11-51640-350-000	1.99
06/10/2019	1230	US BANK	8895-052719	05/27/2019	PD- CAKE FOR COUNCIL	100-00-34211-000	48.00
06/10/2019	1230	US BANK	8895-052719	05/27/2019	PD- SODA, PLATES, FLATWARE	100-00-34211-000	20.37
06/10/2019	1230	US BANK	8895-052719	05/27/2019	PD- ICE FOR COUNCIL	100-00-34211-000	1.56
06/10/2019	1230	US BANK	8979-052719	05/27/2019	LIB - ILL POSTAGE	100-51-55110-343-000	40.26
06/10/2019	1230	US BANK	8979-052719	05/27/2019	LIB - DONORPERFECT MONTH	100-51-55110-311-000	39.00
06/10/2019	1230	US BANK	9442-052719	05/27/2019	ENG-RAPID SET CONCRETE MI	950-36-83100-410-000	698.50
06/10/2019	1230	US BANK	AMAZON-5-1	05/27/2019	LIB - JUV DVDS	100-51-55110-328-000	123.02
06/10/2019	1230	US BANK	AMAZON-5-1	05/27/2019	LIB-PROGRAM MEGAPHONE	100-51-55110-391-510	14.99

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
06/10/2019	1230	US BANK	FINDAWAY-#	04/25/2019	LIB-(3) LAUNCHPAD	100-51-55110-328-000	369.97
06/10/2019	1230	US BANK	JOANN-5-12-	05/27/2019	BARABOO READS - RIBBONS-A	850-51-55110-300-000	11.36
06/10/2019	1230	US BANK	JOANN-5-13-	05/13/2019	BARABOO READS - AWARDS-RI	850-51-55110-300-000	24.64
06/10/2019	1230	US BANK	WALMART-5-	05/14/2019	BARABOO READS - CAKE SUP	850-51-55110-300-000	9.63
06/10/2019	1230	US BANK	WALMART-5-	05/27/2019	LIB- CHILDRENS CARDSTOCK	100-51-55110-391-510	11.84
06/10/2019	1230	US BANK	WALMART-5-	05/27/2019	JUV DVD	100-51-55110-328-000	32.92
06/10/2019	1230	US BANK	WALMART-5-	05/27/2019	LUCKY DAY DVD- FOL	850-51-55110-300-000	16.96
06/10/2019	1230	US BANK	WALMART-5-	05/02/2019	PAINT SUPPLIES FOR ABE SER	100-51-55110-350-000	18.64
06/10/2019	1230	US BANK	WALMART-5-	05/04/2019	LIB- PROGRAMMING SUPPLIES	100-51-55110-391-510	17.68
06/10/2019	1230	US BANK	WALMART-5-	05/06/2019	LIB- PROGRAM SUPPLIES	100-51-55110-391-510	2.97
Total 1230:							6,670.92
Grand Totals:							6,670.92

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
 (Chairman)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
 (Date)

The City of Baraboo, Wisconsin

**Background**

Each year, the Finance Department reviews delinquent accounts. As part of that process, certain accounts are identified as uncollectible. In those instances, the write-off of uncollectible accounts are presented to Council for approval.

To coincide with the write-offs, the balance in the allowance for doubtful accounts is reviewed for reasonableness. This account reduces the total receivables reported to reflect only the amounts expected to be repaid. The allowance for doubtful accounts is only an estimate of the amount of accounts receivable which are expected to not be paid. The actual payment behavior may differ substantially from the estimate.

**Overview**

Reasons for the delinquencies becoming uncollectible can range from being out of business, located out of State, being deceased, exceeding statute of limitations, taxes being rescinded, to internal collection efforts being exhausted. Continued internal collection efforts are no longer warranted: However, the accounts have been turned over to State Debt Collection or collection agency of record.

Various personal property taxes for the years 2009 – 2017 are now uncollectible.

Various accounts receivable for the years 2015 – 2018 are now uncollectible.

Community Development Authority (CDA) receivable for 2014 Donahue damages is now uncollectible.

Also, certain accounts receivable are now deemed uncollectible and will move from a receivable to an allowance for doubtful accounts. The allowance for doubtful accounts is a balance sheet account that reduces the reported amount of accounts receivable. To increase the allowance for doubtful accounts, an increase in a write-off expense account is needed.

This item has been presented to the Finance/Personnel Committee on June 25, 2019. The Treasurer's schedule for delinquent accounts is attached.

**Note:** (✓one)    [ ] Not Required    [ ] Budgeted Expenditure    [ ] Not Budgeted    [ ✓ ] Other

**Comments:** The 2019 budget has money to pay for doubtful or uncollectible accounts

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

**WHEREAS**, for the reasons stated below, the following delinquent personal property accounts are hereby written off in the amount of **\$58.69**:

<u>Business Name</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Reason</u>
Dennison Used Cars	2009	\$ 27.29	Statute of Limitations
Jeffrey Janek Agency	2017	\$ 31.40	Out of business
Total		<u>\$ 58.69</u>	

**WHEREAS**, for the reasons stated below, the following accounts receivable balances are written off in the amount of **\$785.34**:

<u>Name</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Reason</u>
Culberson, Ebony	2018	\$ 14.25	State Debt Collection balance too low
Hill, Jessica	2018	\$ 15.13	State Debt Collection determined uncollectible
Kleinschmidt, Angela	2018	\$ 363.05	Deceased
Pereira, Maricella	2018	\$ 200.00	Out of State
Salazar, Joseph	2018	\$ 100.00	Cannot Certify
Woodward, Patricia	2015	\$ 92.91	Deceased
Total		<u>\$ 785.34</u>	

**WHEREAS**, for the reason stated below, the following CDA account receivable balance is hereby written off in the amount of **\$704.68**:

<b>Name</b>	<b>Tax Year</b>	<b>Amount</b>	<b>Reason</b>
Davis, Virginia	2014	\$ 704.68	Deceased

**NOW, THEREFORE, BE IT RESOLVED**, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

**Offered by: Finance Committee**

**Motion:**

**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

Delinquent Personal Property 2007 - 2017														Write-off City Portion	Write-off to Allowance for Doubtful Accounts		
Business Name	Owner Name	Last Known Address	Business Address	Balance as of last report	Year	PAID	Continue Collection Attempts	Refer to E. Truman	Small Claim Filed	SDC CMC	TRIP	Out of Business	Recind Tax			Can't Find	Comment
Baraboo Car Wash	Clements, J Robert	631 Lewis St Cashton 54619	1120 Jefferson	\$305.84	07				\$305.84	SDC							
Baraboo Car Wash	Clements, J Robert		1120 Jefferson	\$374.73	08				\$374.73	SDC							
Cafilisch Auto-Truck Repair, Inc	Clint Cafilisch		600 South Blvd	\$279.55	16	\$279.55											
Dennison Used Cars	Dennison, Steve	604 N Webb Ave Reedsburg 53959	Carpenter St	\$70.20	09					CMC SDC				\$70.20	Statue of Limitations	\$27.29	
Isenberg Service Center	Isenberg, Jim F	201 14th St	451 South Blvd	\$0.00	17		\$58.80			New							
Jeffrey Janek Agency	Jeffrey Janek		1020 8th St	\$0.00	17								\$73.51	O/B 10/16		\$31.40	
Open Road Tattoo	Jay T Rahn	308 Berkley Blvd	413 Oak St	\$73.84	14		\$73.84			New							
Open Road Tattoo	Jay T Rahn	309 Berkley Blvd	413 Oak St	\$82.67	15		\$82.67			New							
Villas of Baraboo LLC	Bluffstone	111 Perry St Suite 300 Davenport, IA 52801	1020 Connie Rd	\$0.00	17		\$40,146.76	X									
<b>Totals</b>				<b>\$1,186.83</b>		<b>\$279.55</b>	<b>\$40,362.07</b>		<b>\$680.57</b>			<b>\$0.00</b>	<b>\$73.51</b>	<b>\$70.20</b>		<b>\$58.69</b>	<b>\$0.00</b>

Interest Collected \$110.52

#### Accounts Receivable

Culberson, Ebony	Invoice #11049	220 2nd Ave #3			2018	\$132.00						Medical Transport		SDC-Low balance		\$14.25
Hill, Jessica	Invoice #10955	904 Moore St #472			2018	\$300.00						Medical Transport		Balance too low for SDC/TRIP		\$15.13
Kleinschmidt, Angela	Invoice #10969	?? Madison			2018							Medical Transport		Deceased		\$363.05
Pereira, Maricella	Invoice #10981	?? New Jersey			2018							Medical Transport	X	Out of State		\$200.00
Salazar, Joseph	Invoice #11093	?? California			2018							Medical Transport		Can't certify		\$100.00
Woodward, Patricia	Invoice #7309	Milwaukee			2015							Medical Transport		SDC-Deceased		\$92.91
				<b>\$0.00</b>		<b>\$432.00</b>										<b>\$785.34</b>
															<b>\$844.03</b>	<b>\$0.00</b>

Total \$844.03

#### Other Items to Note

##### CDA Accounts Receivable

Virginia Davis Cust#450	Invoice #9807023	118 Madison St #6, H	Donahue #304	\$704.68	2014							Tenant Damages		Deceased		\$704.68
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#### Allowance for Doubtful Accounts

Kingsley, Casey	Invoice #9708582			\$5,298.58	2016					X		Hydrant damage				
McKittrick, Kim	Invoice #4174	607 Prairie		\$1,413.58	2011				\$1,660.08	X		Hydrant damage				
Adrian, Lucas	Invoice #5115	227 Water St	315-1/2 East	\$4,977.79	2013					X		Hydrant damage				

Total \$0.00

Could not charge back - Still in business



City of Baraboo, Wisconsin

# Request for Proposals Agenda & Minutes Management System

PROJECT NAME: Agenda & Minutes Management System  
DATE OF ISSUANCE: \_\_\_\_\_, 2019  
DATE & TIME PROPOSAL DUE: \_\_\_\_\_, 2019 at 3:00 C.S.T.  
ISSUING OFFICE: Administration/Finance Departments

City of Baraboo, Wisconsin  
101 South Boulevard  
Baraboo, WI 53913  
(608) 355-2700

The City of Baraboo reserves the right to reject any and all proposals, to accept any proposal, and to waive formalities in awarding a contract that is deemed to be in the best interest of the City. General questions regarding this Request for Proposal are to be directed to the City Attorney or City Clerk at (608) 355-2700.

## REQUEST FOR PROPOSALS

### City of Baraboo Agenda and Minutes Management System

#### **Statement of Purpose**

The City of Baraboo is seeking an agenda and minutes management platform and storage system that offers our staff and community a seamless, transparent tool to provide and view documents for City Council, committee, commission and board meetings.

#### **Background Information**

The City of Baraboo is a full service city with 12,048 residents. City departments include Administration, Finance, Parks, Recreation & Forestry, Police, Fire and Public Works.

The City is currently handles all agenda and minutes preparation and management for Council, committee, commission and board meetings in-house by City staff. Agendas and minutes are prepared using Microsoft Word and distributed by PDF. City staff uploads agendas to the City's website. The City contracts with a local television station for the live broadcast of City Council meetings on a public access station, and the meeting is rebroadcast by the television station throughout the week.

The City has modern audio and video equipment located in the Council Chambers at City Hall, 101 South Blvd., Baraboo, WI. Vendors are welcome to visit City Hall during normal business hours for a tour of the City's audio and video room.

#### **Proposals**

To be considered by the City, all proposals must contain the requested under the Contents of Proposal section and **Award of Contract/Contract Terms/Rejection of Proposals**

, below, and must be submitted to the City as provided for in the Submittal of Proposals section, below.

#### **Submittal of Proposals**

Proposals must be received by the City no later than **3:00 p.m. on \_\_\_\_\_, 2019**. Responses received after the above time will not be considered. Vendors are solely responsible for ensuring timely receipt of their responses.

All proposals must be directed to:

**City of Baraboo  
ATTN: City Clerk Brenda Zeman  
101 South Boulevard  
Baraboo, WI 53913  
bzeman@cityofbarabo.com**

Mailed responses must be submitted in a sealed package addressed as above and clearly identifying the vendor making the submission. Emailed proposals must include "Agenda Management RFP" in the subject line and be addressed to: [bzeman@cityofbaraboo.com](mailto:bzeman@cityofbaraboo.com). Emailed proposals must be in Microsoft Word or PDF format.

### **Award of Contract/Contract Terms/Rejection of Proposals**

In the sole discretion of the City Council, a contract may be offered to the firm who provides a proposal that is most responsive to meeting the needs of the City of Baraboo. The City reserves the right to reject any and all proposals and to waive any irregularity in proposals received whenever such rejection or waiver is in the best interest of the City. The firm to whom the award is made will be notified at the earliest possible date. All firms submitting proposals will be notified when the award is made.

The City Council reserves the right to enter into a contract for services of any duration. All responses to the RFP must identify the minimum duration of a contract for services that the applicant seeks. Renewal of any contract will require City Council reauthorization.

The contract shall be considered executed once receiving approval by the City Council. All contracts must be terminable at the will of the City Council upon 60 days' notice. The City expects all submitting applicants to consent to the City Scope of Work and Specifications, including indemnification of the City and the vendor having and maintaining insurance in an amount required by the City. Exceptions desired must be noted in the proposal submittal.

The City reserves the right to revise the stated contract terms and conditions prior to contract signature. Negotiations may be undertaken with those firms whose proposals show them to be qualified, responsible and capable of performing the work. The contract that may be entered into will be that one which is most advantageous to the City of Baraboo, price and other factors, considered. The City reserves the right to consider proposals or modifications thereof received at any time before the award is made, if such action is deemed to be in the best interest of the City.

### **Oral Presentations**

Firms who submit a proposal may be required to make an oral presentation of their proposal to the City. If held, these presentations will provide an opportunity for the firm(s) to clarify their proposals and to ensure mutual understanding of its contents. The City will schedule any such presentations.

### **Bid Amendments & Questions**

If amendments are made to the project scope or description, each firm receiving this RFP will be notified via email, or another preferred contact method, to the primary contact. That contact will also receive responses to any questions posed to City staff from a potential responding firm.

### **Contents of Proposal**

As a minimum each proposal shall include the following items:

Executive Summary: This section shall provide a general overview of your organization, experience, and a high-level description of your company's vision. This is an opportunity to introduce your company and communicate your vision and/or roadmap.

Company Experience: Describe the company's qualifications and experience in agenda and minutes management.

Fees: Please provide all fees associated with the solution. The following should be included in your base bid:

- Fees for service Implementation & Training
- Fee for moving existing data (video and agendas), if necessary
- Ongoing monthly and/or annual fees and what is included and excluded
- Other fees as identified by the company. Include any optional fees that you might consider to help the City avoid any surprises during an agreement negotiation.

Scope of Service: Please summarize the product in the following areas and be prepared to demonstrate if or how your company can offer each solution.

- Ability to integrate with the government access channel and have live television broadcasts of City Council meetings
- Ability to integrate with the City's website
- Ability and timeliness to respond to technical requests (do you provide different levels of technical support?)
- Ability to seamlessly merge all staff approved items into one final agenda packet
- Ability for designated Administrators to see/modify/add upcoming meeting items (meeting date, date submitted, department, author, etc.)
- Ability for designated Administrator to monitor status of and approve of all in-progress items
- Ability to add staff (reviewer) comments to a workflow which are outside of the document itself
- Ability to add personal comments to a workflow which are outside of the document itself viewable only by them
- Ability to generate an e-mail notifying author and their Department Head that a particular item failed to meet the deadline for a particular agenda
- Ability to generate automatic email from email list when agenda is posted, edited, or a meeting time has been changed
- Ability to collect actions, motions and votes during the meeting and assist in creating the minutes for the meeting.
- Ability to record how a vote is taken, by roll call or by voice, and calculate percentage of for vs. against votes in real time
- Mobile solution that allows designated officials access to published agenda packets on mobile devices; including features to annotate on both the agenda and supporting materials and must also be able to save and print the packet with annotations
- Ability to auto-publish in html the final agenda, with no file size limit, to the City website styled with the look and feel of our website (i.e. City branding)
- Ability to receive, share, and manage public speaker slips during the meetings

- Provide adequate security to safeguard documents, processes and existing data from non-administrative users
- Are upgrades included in the maintenance price?
- Show voting record
- Provide an “at a glance view” of date tracking important items (where are we in the process of contract renewals, public hearings, board and commission renewals)
- Ability to edit an agenda during a live meeting, including adding additional attachments

#### References

- Provide permission for the City to contact and interview personnel at any location that the firm has provided Municipal services by contract or otherwise and include three personal references for the designated City Agenda Management Firm.
- Provide permission for the City to contact any companies or individuals, whether offered as references or otherwise, to obtain information that will assist the City in evaluating the Proposal. The City retains the right to use such information to make selection decisions. Submittal of a proposal is an agreement that the City may contact and utilize such information.

#### Additional Information

- The firm may also include any additional information and/or comments believed to be pertinent but not specifically requested elsewhere in the document.

#### Evaluation Criteria

In addition to price, the City may consider the following factors in selecting the acceptable bid:

- The ability, capacity and skill of the bidder to perform the contract or provide the service required.
- Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
- The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- The quality of performance of previous contracts or services by the bidder.
- The previous and existing compliance by the bidder with laws and ordinance relating to the contract or service.
- The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
- The quality, availability and adaptability of the supplies or contractual services to the particular use required.
- The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- The number and scope of conditions attached to the bid.

**LIST OF FIRMS RECEIVING RFP**

**Emerald Data Solutions, Inc.**  
1111 19<sup>th</sup> Street NW, 9<sup>th</sup> Floor  
Washington, DC 20036

**Granicus**  
Attn: Brian Szymanski  
1152 15th Street NW, Suite 800  
Washington, DC 20005

**CivicClerk**  
302 South 4th Street, Suite 500  
Manhattan, Kansas 66502

**Tyler Technologies**  
5101 Tennyson Parkway  
Plano, Texas 75024

**Hyland**  
28500 Clemens Road  
Westlake, OH 44145

**MuniCode**  
1700 Capital Circle SW  
Tallahassee, FL 32310

**PrimeGov**  
220 N 1200 E Unit 201  
Lehi, UT 84043