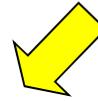




AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

1 of 35



Date and Time: Tuesday, May 12, 2020 **6:15 P.M.**
Location: City Hall, Committee Room #205, 101 South Blvd. Baraboo
Members Noticed: Joel Petty, Scott Sloan, Jason Kent
Others Noticed: Department Heads (*agenda only*), K. Downing, M. Palm, B. Zeman, Post at Library, Media

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to view the meeting remotely by watching Channel 982. Anyone appearing in person will be required to socially distance themselves. **Remote participation by Council Members and the public is allowed and encouraged.**

**Conference Call No. (414) 662-3639;
Conference Code No. 290.974.200#**

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve April 28, 2020 minutes
 - d. Approve agenda

2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$775,912.20.

 - b. **Emergency Assistance Fund – Non-Profit Organization Loan Program Guidelines** – Review and recommendation to Common Council to approve Baraboo’s Assistance Fund/Non-Profit Organization Loan Program.

3. Information Items
 - a. **Finance Department** –
 - o Preliminary discussion by Finance Department of potential financial shortfall due to COVID-19;
 - o Ehlers Report on issue of new bonds, 2020

4. Adjournment

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 05/08/2020

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Downing, Atty. Truman, B. Zeman, M. Schauf, P. Cannon, K. Stieve

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Sloan to approve the minutes of April 14, 2020 and carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

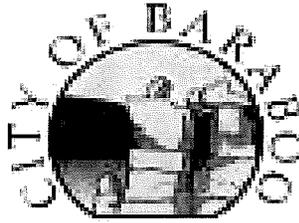
- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$1,713,540.07**. Motion carried unanimously.
- b) **Vacation Policy** – Adm. Downing explained that this change will allow additional flexibility of when an employee can use their accrued vacation time. This change will keep employees from losing vacation time that is not able to be taken; with the current policy, employees would lose vacation that is not taken. Moved by Kent, seconded by Sloan to recommend to Council for approval. Motion carried unanimously.
- c) **Emergency Assistance Loan Program** – P. Cannon explained that this program is designed to give loans not to exceed \$5,000 to small businesses with less than 25 employees. This will enable the businesses to cover their costs, such as payroll, through the COVID situation. Adm. Downing notes that the two funds that make up the \$250,000 are not pegged for any specific purpose making them available for this program. In an effort to be more accommodating to our small businesses, the loans will be due July 15, 2021. The loans will be interest free through December 15, 2020 and 2% per annum from December 16, 2020 to July 15, 2021. Ald. Petty questioned no requirement of collateral other than the Promissory Note. P. Cannon explained that a Promissory Note is typically used for smaller loans; the City didn't feel that the requirements to go through with collateral was good use of staff time. They tried to keep the process simple for local businesses. This loan is strictly limited to businesses within the City of Baraboo. It was noted there was discrepancy in the date the interest would start. The committee recommends that the program be amended to be interest free until December 31, 2020 and 2% per annum from January 1, 2021 to July 15, 2021. Moved by Sloan to amend the program to be interest free through December 31, 2020, seconded by Kent to recommend to Council for approval. Motion carried unanimously.
- d) **1st Qtr. Budget Amendments** – The Committee reviewed the 1st Qtr. 2020 budget amendments. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.

Information Items

- a) **Fire Station Remodel Costs** – Fire Chief Kevin Stieve noted that the remodel is a pretty aggressive schedule based on some hard costs and some estimated costs. This will help them out to expand some programming and it also opens up the invitation to invite the Baraboo District Ambulance to share this large building. Updates include raising the concrete floor, new turnout gear lockers that can travel to the new station, sleeping quarters in the basement, and some cosmetic upgrades. Adm. Downing reminded the Committee that \$500,000 of new debt to pay for these improvements was already approved during the last budget process.
- b) **1st Qtr. 2020 Financial Statement** – The Committee reviewed the Financial Statement.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn at 6:29pm.

Brenda Zeman, City Clerk



City of Baraboo, Wisconsin
Finance Department
 101 South Boulevard
 Baraboo, WI 53913

May 12, 2020

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	105,820.81	May 8, 2020
Utility	270,616.10	April 30, 2020
ACH	222.47	April 28, 2020
Payroll Remittance Checks	399,252.82	April 1, 2020
Department Purchasing Cards	-	
Total expenditures	\$ 775,912.20	

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
189753							
05/08/2020	189753	ALLIANT ENERGY	015803-0429	04/29/2020	PW-TRAFFIC SIGNALS	100-31-53300-222-000	192.19
05/08/2020	189753	ALLIANT ENERGY	908384-0429	04/29/2020	PW-POTTER & BRIAR ELECTRI	100-31-51630-222-000	80.56
05/08/2020	189753	ALLIANT ENERGY	908384-0429	04/29/2020	PW-POTTER & BRIAR ELECTRI	100-31-51630-223-000	16.65
Total 189753:							289.40
189754							
05/08/2020	189754	ALLURE HAIR SALON	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-67-56700-880-000	5,000.00
05/08/2020	189754	ALLURE HAIR SALON	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-26700-000	5,000.00
05/08/2020	189754	ALLURE HAIR SALON	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-17200-000	5,000.00
Total 189754:							5,000.00
189755							
05/08/2020	189755	AMERICAN LEGION POS	05012020	05/01/2020	CITY- FLAG ORDER 2020	100-10-55310-390-000	1,330.56
Total 189755:							1,330.56
189756							
05/08/2020	189756	Animal House Pet Supplies	P1HAM8SZS	04/27/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	57.12
Total 189756:							57.12
189757							
05/08/2020	189757	AUTOMIT CAR WASH	SBA0506202	05/06/2020	SBA-2020 COVID LOAN	560-67-56700-880-000	5,000.00
05/08/2020	189757	AUTOMIT CAR WASH	SBA0506202	05/06/2020	SBA-2020 COVID LOAN	560-00-26700-000	5,000.00
05/08/2020	189757	AUTOMIT CAR WASH	SBA0506202	05/06/2020	SBA-2020 COVID LOAN	560-00-17200-000	5,000.00
Total 189757:							5,000.00
189758							
05/08/2020	189758	BARABOO VINTAGE	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-67-56700-880-000	3,000.00
05/08/2020	189758	BARABOO VINTAGE	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-26700-000	3,000.00
05/08/2020	189758	BARABOO VINTAGE	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-17200-000	3,000.00
Total 189758:							3,000.00
189759							
05/08/2020	189759	BISCH, MICHAEL	060111	04/15/2020	ZOO-HAY	100-52-55410-342-000	240.00
Total 189759:							240.00
189760							
05/08/2020	189760	CANNON, PATRICK	2020-04B	04/30/2020	CDA-APR 2020 MANAGEMENT	100-15-56710-200-000	3,030.00
Total 189760:							3,030.00
189761							
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	MYR-APR PHONE 2020	100-10-51410-220-000	15.00
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	FIN-APR PHONE 2020	100-11-51500-220-000	37.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	INS-APR PHONE 2020	100-22-52400-220-000	15.00
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	PW-APR PHONE 2020	100-31-53230-220-000	59.99
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	PK-APR PHONE 2020	100-52-55200-220-000	44.99
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	FD-APR 2020 PHONE	100-21-52200-220-000	44.99
05/08/2020	189761	CENTURYLINK	301217856-0	05/06/2020	PD-APR PHONE 2020	100-20-52110-220-000	292.42

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	ATY-APR PHONE 2020	100-13-51300-220-000	15.00
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	PS/ADM-APR PHONE 2020	100-11-51640-220-000	108.80
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	ENG-APR PHONE 2020	100-30-53100-220-000	37.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	REC-APR PHONE 2020	100-53-55300-220-000	22.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	ADM-APR PHONE 2020	100-14-51400-220-000	22.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	FD-APR PHONE 2020	100-21-51610-220-000	10.55
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	CDA-APR PHONE 2020	100-00-15980-000	37.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	WATER-APR PHONE 2020	100-00-15640-000	52.49
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	ASS-APR PHONE 2020	100-11-51530-220-000	15.00
05/08/2020	189761	CENTURYLINK	301217856-0	04/17/2020	TRE-APR PHONE 2020	100-11-51520-220-000	22.49
05/08/2020	189761	CENTURYLINK	301217859-0	04/17/2020	CC-PHONE	100-52-55130-220-000	81.04
05/08/2020	189761	CENTURYLINK	301217859-0	04/17/2020	ZOO-PHONE	100-52-55410-220-000	12.57
05/08/2020	189761	CENTURYLINK	301217859-0	04/17/2020	POOL-PHONE	100-53-55420-220-000	55.89
05/08/2020	189761	CENTURYLINK	301300963-0	04/17/2020	AIR-MAR 2020 PHONE	630-35-53510-220-000	60.42
Total 189761:							1,064.09
189762							
05/08/2020	189762	CHARTER COMMUNICATI	0197571040	04/05/2020	ZOO-INTERNET	100-52-55410-260-000	89.99
Total 189762:							89.99
189763							
05/08/2020	189763	CINTAS CORPORATION #	4048610810	04/22/2020	PW-SCRAPER MATS; GRAY MA	100-31-53270-340-000	66.60
05/08/2020	189763	CINTAS CORPORATION #	4049217332	04/28/2020	PW-SHOP TOWELS, MOP HAND	100-31-53270-340-000	128.20
05/08/2020	189763	CINTAS CORPORATION #	4049750337	05/06/2020	FD - RUGS	100-21-51620-260-000	44.18
Total 189763:							238.98
189764							
05/08/2020	189764	CLANCY SYSTEMS	BW2003	04/20/2020	PD- MAR CLANCY SUPPORT FE	100-20-52110-270-000	1,041.81
05/08/2020	189764	CLANCY SYSTEMS	BW2003	04/20/2020	PD- MAR CLANCY COVID DISC	100-20-52110-270-000	280.00-
Total 189764:							761.81
189765							
05/08/2020	189765	COMPLETE OFFICE OF	613004	03/17/2020	CLK-PENS FOR ELECTIONS	290-10-54900-310-000	36.10
05/08/2020	189765	COMPLETE OFFICE OF	649659	05/06/2020	CLK-PAYROLL FOLDERS	100-11-51500-340-000	70.28
Total 189765:							106.38
189766							
05/08/2020	189766	CROMWELL, TRINA	12834	05/06/2020	POOL-SWIM LESSONS REFUN	100-53-46750-220	140.00
05/08/2020	189766	CROMWELL, TRINA	12834	05/06/2020	POOL-ANNUAL PASS REFUND	100-53-46750-210	105.00
Total 189766:							245.00
189767							
05/08/2020	189767	D.L. GASSER CONSTRU	5000022199	04/27/2020	PW-35.730 TON COLD MIX	100-31-53300-379-000	2,233.13
Total 189767:							2,233.13
189768							
05/08/2020	189768	DEAN BLUM EXCAVATIN	8111	04/01/2020	PW - BRUSH/COMPOST/FILL SI	100-31-53650-270-000	3,500.00
05/08/2020	189768	DEAN BLUM EXCAVATIN	8111	04/01/2020	PW - BRUSH/COMPOST/FILL SI	100-31-53370-270-000	2,000.00
05/08/2020	189768	DEAN BLUM EXCAVATIN	8111	04/01/2020	PW - BRUSH/COMPOST/FILL SI	100-31-53300-270-000	2,744.00

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
05/08/2020	189768	DEAN BLUM EXCAVATIN	8111	04/01/2020	PW - BRUSH/COMPOST/FILL SI	100-31-53300-290-000	10,000.00
Total 189768:							18,244.00
189769							
05/08/2020	189769	EMERSON, ANNE	12313	05/04/2020	PK-SHELTER REFUND	100-52-46720-000	85.00
Total 189769:							85.00
189770							
05/08/2020	189770	ETCETERA BY BLH LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-67-56700-880-000	5,000.00
05/08/2020	189770	ETCETERA BY BLH LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-26700-000	5,000.00
05/08/2020	189770	ETCETERA BY BLH LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-17200-000	5,000.00
Total 189770:							5,000.00
189771							
05/08/2020	189771	EVERTS, MARCIA	11689	04/28/2020	PK-SHELTER RENTAL REFUND-	100-52-46720-000	80.00
Total 189771:							80.00
189772							
05/08/2020	189772	FASTENAL COMPANY	WIBAR21909	04/13/2020	PW-DRILL BITS	100-31-53240-350-000	333.71
05/08/2020	189772	FASTENAL COMPANY	WIBAR21909	04/13/2020	PW-FORGED EYE BOLTS	100-31-53240-350-000	36.95
05/08/2020	189772	FASTENAL COMPANY	WIBAR21919	04/16/2020	PW-BOLTS (STOCK)	100-31-53240-350-000	10.34
Total 189772:							381.00
189773							
05/08/2020	189773	FIRE & SAFETY II INC.	AM00110-6	01/13/2020	PK-FIRE EXTINGUISHER MAINT	100-52-55200-250-000	283.50
05/08/2020	189773	FIRE & SAFETY II INC.	AM00311-1	03/11/2020	PD- EXTINGUISHER INSPECTIO	100-20-52110-250-000	5.00
05/08/2020	189773	FIRE & SAFETY II INC.	MB0116-2	01/17/2020	PD- (8) EXTINGUISHER ANNUAL	100-20-52110-250-000	40.00
05/08/2020	189773	FIRE & SAFETY II INC.	VL00317-1	03/17/2020	PD-5# ABC FIRE EXTINGUISHE	100-20-52110-250-000	43.00
Total 189773:							371.50
189774							
05/08/2020	189774	GALLS QUARTERMASTE	015444718	04/10/2020	PD- LUND BASE SHIRTS	100-20-52110-346-000	55.26
05/08/2020	189774	GALLS QUARTERMASTE	015507693	04/20/2020	PD- LUND S/S UNIFORM SHIRT	100-20-52110-346-000	105.25
Total 189774:							160.51
189775							
05/08/2020	189775	GILMAN, TONY	040120	04/01/2020	PW-MILEAGE 1/1/20 - 3/31/20	100-31-53230-330-000	516.92
Total 189775:							516.92
189776							
05/08/2020	189776	GREEN, JAITLYN	5.001576	04/27/2020	PD-REFUND OF OVERPAYMEN	100-00-21100-000	20.00
Total 189776:							20.00
189777							
05/08/2020	189777	H J PERTZBORN PLUMBI	37908	04/20/2020	PW-ANNUAL SPRINKLER INSPE	100-31-53270-260-000	270.00

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 189777:							270.00
189778							
05/08/2020	189778	HARTJE TIRE & SERVICE	40-73175	04/25/2020	PW-#14 TIRES	100-31-53240-341-000	327.00
05/08/2020	189778	HARTJE TIRE & SERVICE	40-73176	04/25/2020	PK-TIRE REPAIR	100-52-55200-341-000	19.72
Total 189778:							346.72
189779							
05/08/2020	189779	HOHLS FARM SUPPLY IN	75066	04/30/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	182.10
05/08/2020	189779	HOHLS FARM SUPPLY IN	75129	05/01/2020	ZOO-BEDDING	100-52-55410-340-000	175.00
05/08/2020	189779	HOHLS FARM SUPPLY IN	75129	05/01/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	29.20
Total 189779:							386.30
189780							
05/08/2020	189780	HOLIDAY WHOLESale	9351589	04/21/2020	PW-HAND SOAP; PAPER TOWL;	100-31-53270-340-000	551.94
Total 189780:							551.94
189781							
05/08/2020	189781	IZONE IMAGING	50137	04/23/2020	ZOO-ANIMAL SIGN	100-52-55410-280-000	455.40
Total 189781:							455.40
189782							
05/08/2020	189782	JEFFERSON FIRE & SAF	IN117484	04/23/2020	FD - FIRE EXTINGUISHER HOS	100-21-52200-340-000	165.00
Total 189782:							165.00
189783							
05/08/2020	189783	JUST IMAGINE TOYS	SBA0506202	05/06/2020	SB-2020 COVID LOAN	560-67-56700-880-000	5,000.00
05/08/2020	189783	JUST IMAGINE TOYS	SBA0506202	05/06/2020	SB-2020 COVID LOAN	560-00-26700-000	5,000.00
05/08/2020	189783	JUST IMAGINE TOYS	SBA0506202	05/06/2020	SB-2020 COVID LOAN	560-00-17200-000	5,000.00
Total 189783:							5,000.00
189784							
05/08/2020	189784	KLEENMARK	190346	04/28/2020	CITY-VACUUM CLEANER PART	100-11-51640-350-000	90.90
Total 189784:							90.90
189785							
05/08/2020	189785	LEAVES INSPIRED TREE	462	04/21/2020	FORESTRY-SPRING TREE PLA	100-52-56110-377-000	9,307.00
Total 189785:							9,307.00
189786							
05/08/2020	189786	LIFEWORKS US INC	115610	05/01/2020	CITY-EMPLOYEE ASSISTANCE	100-14-51430-215-000	750.00
Total 189786:							750.00
189787							
05/08/2020	189787	LODI VETERINARY HOSP	512020	05/01/2020	ZOO-GOAT EXAM & MEDS 3/24	100-52-55410-211-000	35.35
05/08/2020	189787	LODI VETERINARY HOSP	512020	05/01/2020	ZOO-BEAVER EXAM & MEDS 4/	100-52-55410-211-000	586.21

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
05/08/2020	189787	LODI VETERINARY HOSP	512020	05/01/2020	ZOO-PRAIRIE DOG EXAM 4/24	100-52-55410-211-000	17.00
Total 189787:							638.56
189788							
05/08/2020	189788	MAILBOXES PACK N SHI	64954	04/23/2020	FD - MAIL AIR SAMPLE	100-21-52200-343-000	17.11
Total 189788:							17.11
189789							
05/08/2020	189789	MINUTEMAN PRESS-BAR	42783	03/19/2020	PW-REFUSE ADHESIVE LABEL	100-31-53620-340-000	500.84
05/08/2020	189789	MINUTEMAN PRESS-BAR	42945	04/30/2020	PD- JOHN MAGINOT BUSINESS	100-20-52130-310-000	38.88
Total 189789:							539.72
189790							
05/08/2020	189790	NAPA AUTO PARTS	378173	04/02/2020	ZOO-POND LINER REPAIRS	100-52-55410-280-000	15.44
05/08/2020	189790	NAPA AUTO PARTS	378575	04/07/2020	PD- TERMINAL-BATTERY CHAR	100-20-52110-240-000	4.40
05/08/2020	189790	NAPA AUTO PARTS	379263	04/15/2020	PK-DUMP TRUCK FUSES	100-52-55200-240-000	11.12
05/08/2020	189790	NAPA AUTO PARTS	379329	04/16/2020	PK-SPARK PLUGS	100-52-55200-250-000	8.36
05/08/2020	189790	NAPA AUTO PARTS	379372	04/16/2020	PW-FUEL FILTERS; COUPLINGS	100-31-53240-350-000	102.84
05/08/2020	189790	NAPA AUTO PARTS	379372	04/16/2020	PW-#42 HOSE FITTINGS; #88 F	950-36-81000-350-000	70.33
05/08/2020	189790	NAPA AUTO PARTS	379374	04/16/2020	PW-RATCHET	100-31-53300-364-000	135.00
05/08/2020	189790	NAPA AUTO PARTS	379697	04/21/2020	PK-EXMARK MOWER PARTS	100-52-55200-250-000	4.78
05/08/2020	189790	NAPA AUTO PARTS	379789	04/22/2020	PK-MOWER SPARK PLUG	100-52-55200-250-000	8.36
05/08/2020	189790	NAPA AUTO PARTS	379790	04/22/2020	PK-MOWER OIL FILTER	100-52-55200-250-000	11.58
05/08/2020	189790	NAPA AUTO PARTS	379836	04/22/2020	PK-MOWER OIL	100-52-55200-348-000	117.66
05/08/2020	189790	NAPA AUTO PARTS	380419	04/29/2020	PW-NAPAGOLD AIR FILTER	100-31-53240-350-000	17.66
05/08/2020	189790	NAPA AUTO PARTS	PPTAX-2019	05/01/2020	TRE-REFUND PERS PROP TAX	100-11-41800-000	5.31
Total 189790:							512.84
189791							
05/08/2020	189791	NORTHCENTRAL UTILITY	567957	04/13/2020	PW-TRAILER JACK	100-31-53240-392-000	539.46
Total 189791:							539.46
189792							
05/08/2020	189792	OFFICE DEPOT INC	4806226560	04/21/2020	CLK-SEAL SOLUTION	100-11-51420-310-000	25.99
05/08/2020	189792	OFFICE DEPOT INC	4806230550	04/21/2020	CLK-LAMINATING POUCHES, T	100-11-51420-310-000	65.98
Total 189792:							91.97
189793							
05/08/2020	189793	PICKETT'S PAVING LLC	000111	05/02/2020	ZOO-WOLF/OVERLOOK ASPHA	100-52-55410-861-000	8,500.00
05/08/2020	189793	PICKETT'S PAVING LLC	000111	05/02/2020	ZOO-ASPHALT REPAIRS	100-52-55410-280-000	1,340.00
05/08/2020	189793	PICKETT'S PAVING LLC	000111	05/02/2020	ZOO-WOLF/OVERLOOK ASPHA	100-52-49282-000	4,500.00-
05/08/2020	189793	PICKETT'S PAVING LLC	000111	05/02/2020	ZOO-WOLF/OVERLOOK ASPHA	820-52-55200-861-000	4,500.00
Total 189793:							9,840.00
189794							
05/08/2020	189794	RELX INC. DBA LEXISNE	3092609961	04/30/2020	ATTY-APR 2020	100-13-51300-320-000	175.00
Total 189794:							175.00

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189795							
05/08/2020	189795	RENNERTS FIRE EQUIP	42106	04/29/2020	FD - HEADLIGHT TRIM (DAMAG	100-21-52200-350-000	53.61
Total 189795:							53.61
189796							
05/08/2020	189796	RHYME BUSINESS PROD	AR367011	02/07/2020	CC-FEB COPIER MAINTENANC	100-52-55130-250-000	71.00
05/08/2020	189796	RHYME BUSINESS PROD	AR377074	03/19/2020	CC-MARCH COPIER MAINTENA	100-52-55130-250-000	71.00
05/08/2020	189796	RHYME BUSINESS PROD	AR380733	04/08/2020	CC-APR-JUN COPIER MAINTEN	100-52-55130-250-000	213.00
Total 189796:							355.00
189797							
05/08/2020	189797	SAUK COUNTY HIGHWAY	4489	02/07/2020	PW-JANUARY TREATED WINTE	100-31-53350-375-000	2,438.38
05/08/2020	189797	SAUK COUNTY HIGHWAY	4561	04/14/2020	PW-SALT STORAGE	100-31-53350-378-000	321.80
Total 189797:							2,760.18
189798							
05/08/2020	189798	SHELL, JANA E	12749	04/30/2020	PK-SHELTER 5/30 RESERVATIO	100-52-46720-000	40.00
Total 189798:							40.00
189799							
05/08/2020	189799	SECURIAN FINANCIAL G	002832L-08/	05/05/2020	LIFE INSURANCE - JUNE 2020	100-00-21533-000	2,045.28
Total 189799:							2,045.28
189800							
05/08/2020	189800	SHERWIN INDUSTRIES I	SS083664	04/21/2020	PW-SEAL KIT; HYDRAULIC FLUI	100-31-53240-250-000	69.22
Total 189800:							69.22
189801							
05/08/2020	189801	SHERWIN-WILLIAMS CO	0911-2	04/21/2020	CC-PAINT SUPPLIES	100-52-55130-350-000	24.89
05/08/2020	189801	SHERWIN-WILLIAMS CO	1176-1	04/30/2020	CC-PAINT	100-52-55130-350-000	68.76
Total 189801:							93.65
189802							
05/08/2020	189802	SHI INTERNATIONAL CO	B11620303	04/15/2020	CLK-HP LASER JET PRO-FRON	100-11-51500-392-000	478.30
05/08/2020	189802	SHI INTERNATIONAL CO	B11663959	04/24/2020	FD - WINDOWS 10 UPGRADE T	100-21-52200-310-000	121.02
Total 189802:							599.32
189803							
05/08/2020	189803	SPA SERENITY LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-67-56700-880-000	5,000.00
05/08/2020	189803	SPA SERENITY LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-26700-000	5,000.00
05/08/2020	189803	SPA SERENITY LLC	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-17200-000	5,000.00
Total 189803:							5,000.00
189804							
05/08/2020	189804	STREICHERS	I1427610	04/27/2020	PD- SINDEN POLO SHIRTS	100-20-52110-346-000	99.98
05/08/2020	189804	STREICHERS	I1427610	04/27/2020	PD- LABROSCIAN POLO PATCH	100-20-52110-346-000	18.00
05/08/2020	189804	STREICHERS	I1428172	04/29/2020	PD- SINDEN (1)/LABROSCIAN (2	100-20-52110-346-000	119.97

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Total 189804:							237.95
189805							
05/08/2020	189805	THE SHOE BOX	76636	04/17/2020	PK-KUJAK SAFETY BOOTS	100-52-55200-319-000	150.00
Total 189805:							150.00
189806							
05/08/2020	189806	THUNDERBIRD MOTOR I	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-67-56700-880-000	5,000.00
05/08/2020	189806	THUNDERBIRD MOTOR I	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-26700-000	5,000.00
05/08/2020	189806	THUNDERBIRD MOTOR I	05042020	05/04/2020	EMERGENCY ASSISTANCE FUN	560-00-17200-000	5,000.00
Total 189806:							5,000.00
189807							
05/08/2020	189807	Truck Country of WI Inc	X201647578:	05/01/2020	PW-#24 CONTACT PLATE ASSY;	100-31-53240-350-000	24.46
Total 189807:							24.46
189808							
05/08/2020	189808	TURNER WATERCARE	9977	04/01/2020	CC-WATER SOFTNER REPAIR	100-52-55130-250-000	1,414.85
Total 189808:							1,414.85
189809							
05/08/2020	189809	UNITED COOPERATIVE	3361422	04/28/2020	PW-TUBE GREASE	100-31-53240-348-000	89.73
Total 189809:							89.73
189810							
05/08/2020	189810	VERIZON WIRELESS	9853181709	04/23/2020	FORESTRY - TABLET INTERNET	100-52-56110-250-000	40.01
Total 189810:							40.01
189811							
05/08/2020	189811	VERIZON WIRELESS	9853209009	04/23/2020	PD- SQUAD MODEMS	100-20-52110-270-000	440.19
05/08/2020	189811	VERIZON WIRELESS	9853209009	04/23/2020	PD- SQUAD PHONE SERVICE	100-20-52110-220-000	426.87
Total 189811:							867.06
189812							
05/08/2020	189812	VILLAGE OF WEST BARA	04272020	04/27/2020	PW-JAN/FEB/MAR HWY 12 BRID	240-31-53420-222-000	328.98
Total 189812:							328.98
189813							
05/08/2020	189813	WALDSCHMIDT & SONS	56214	04/30/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	294.51
Total 189813:							294.51
189814							
05/08/2020	189814	WALMART	7287-042420	04/24/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	57.48
05/08/2020	189814	WALMART	7287-042420	04/24/2020	ZOO-BASKET	100-52-55410-340-000	1.96

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Total 189814:							59.44
189815							
05/08/2020	189815	WASTEBUILT ENVIRONM	3457626	04/30/2020	PW-ROLLER ASSEMBLY R/H & L	100-31-53620-350-000	683.29
05/08/2020	189815	WASTEBUILT ENVIRONM	3458050	05/01/2020	PW-#88 CONTROL BOX W/BUTT	950-36-81000-350-000	208.09
05/08/2020	189815	WASTEBUILT ENVIRONM	3458053	05/01/2020	PW-#88 LONG & SHORT LINER	950-36-81000-350-000	547.57
Total 189815:							1,438.95
189816							
05/08/2020	189816	WEDEL, ALEXIS	12676	04/24/2020	REC-TUMBLING CANCELLATIO	100-53-46751-060	27.00
Total 189816:							27.00
189817							
05/08/2020	189817	WIS DEPT OF REVENUE	05052020	05/05/2020	TRE-BRANDON LEE TICKET PA	100-00-21100-000	50.00
Total 189817:							50.00
189818							
05/08/2020	189818	WIS DEPT OF SAFETY -	517147	04/09/2020	CC-ELEVATOR PERMIT	100-52-55130-260-000	50.00
Total 189818:							50.00
7002225							
05/08/2020	7002225	CAPITAL NEWSPAPERS	1700766	04/21/2020	CITY-NOXIOUS WEEDS 4/6, 4/13	100-31-53640-210-000	66.61
05/08/2020	7002225	CAPITAL NEWSPAPERS	1701863	04/29/2020	COUNCIL-ORD 2546/2547	100-10-51100-210-000	12.84
05/08/2020	7002225	CAPITAL NEWSPAPERS	1701865	04/29/2020	COUNCIL-2019 BUDGET AMEN	100-11-51500-210-000	88.96
05/08/2020	7002225	CAPITAL NEWSPAPERS	1702481	04/29/2020	COUNCIL-MINUTES 3/10/20	100-10-51100-210-000	34.74
Total 7002225:							203.15
7002226							
05/08/2020	7002226	CROELL REDI-MIX INC	419676	04/14/2020	ZOO-CONCRETE SAND	100-52-55410-280-000	22.00
05/08/2020	7002226	CROELL REDI-MIX INC	421590	04/23/2020	PW-3000 PSI	950-36-83100-410-000	253.00
05/08/2020	7002226	CROELL REDI-MIX INC	422804	04/27/2020	PW-FLOWABLE MORTAR HWY	950-36-83100-410-000	195.00
Total 7002226:							470.00
7002227							
05/08/2020	7002227	GLACIER VALLEY FORD I	99516	04/01/2020	PD- #49 NEW BATTERY	100-20-52110-240-000	129.95
05/08/2020	7002227	GLACIER VALLEY FORD I	99586	04/07/2020	PD- #45 OIL CHANGE & TIRE R	100-20-52110-240-000	56.97
05/08/2020	7002227	GLACIER VALLEY FORD I	99666	04/13/2020	PD- #44 OIL CHANGE, TPMS, BL	100-20-52110-240-000	117.04
05/08/2020	7002227	GLACIER VALLEY FORD I	99677	04/14/2020	PD- #42 OIL CHANGE & TIRE R	100-20-52110-240-000	49.80
05/08/2020	7002227	GLACIER VALLEY FORD I	99718	04/16/2020	PD- #47 OIL CHANGE & TIRE R	100-20-52110-240-000	49.80
05/08/2020	7002227	GLACIER VALLEY FORD I	99749	04/17/2020	PD- SQUAD 41 BATTERY	100-20-52110-240-000	158.95
Total 7002227:							562.51
7002228							
05/08/2020	7002228	GORDON FLESCH	IN12854545	02/09/2020	PD- COPIER CONTRACT 02-202	100-20-52130-250-000	829.00
Total 7002228:							829.00

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7002229							
05/08/2020	7002229	HILLS WIRING INC	75494	04/30/2020	CC-NEW OFFICE LIGHTS	100-52-55130-822-000	374.82
05/08/2020	7002229	HILLS WIRING INC	75495	04/30/2020	CC-RELOCATE COPIER	100-52-55130-822-000	176.68
05/08/2020	7002229	HILLS WIRING INC	75496	04/30/2020	CC-ELECTRICAL FOR WATER H	100-52-55130-822-000	469.88
Total 7002229:							1,021.38
7002230							
05/08/2020	7002230	MENARDS - BARABOO	36859-31900	04/03/2020	PD-PROP EVIDENCE BLDG REP	100-20-52110-390-480	853.70
05/08/2020	7002230	MENARDS - BARABOO	37145-31900	04/07/2020	ZOO-WOLF FOOD	100-52-55410-342-000	91.98
05/08/2020	7002230	MENARDS - BARABOO	37145-31900	04/07/2020	ZOO-TARPS & CONNECTORS	100-52-55410-340-000	26.15
05/08/2020	7002230	MENARDS - BARABOO	37639-31900	04/15/2020	FD - CLEANING SUPPLIES	100-21-52200-340-000	15.87
05/08/2020	7002230	MENARDS - BARABOO	37639-31900	04/15/2020	FD- SCREWS	100-21-52200-350-000	9.98
05/08/2020	7002230	MENARDS - BARABOO	37752-31900	04/17/2020	PW-SINGLE ROLL PAPER TOWL	100-31-53270-340-000	1.58
05/08/2020	7002230	MENARDS - BARABOO	37752-31900	04/17/2020	PW-6-1/2" TIE WIRE - 25/BAG	100-31-53300-340-000	13.96
05/08/2020	7002230	MENARDS - BARABOO	37834-31900	04/18/2020	AIR-SIDING	630-35-53510-360-000	42.99
05/08/2020	7002230	MENARDS - BARABOO	37943-31900	04/20/2020	FD - AIR FITTING FOR L-1	100-21-52200-350-000	7.99
05/08/2020	7002230	MENARDS - BARABOO	37995-31900	04/21/2020	PW-CONCRETE MIX	950-36-83100-410-000	149.94
05/08/2020	7002230	MENARDS - BARABOO	38018-31900	04/21/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	9.18
05/08/2020	7002230	MENARDS - BARABOO	38018-31900	04/21/2020	ZOO-SUPPLIES	100-52-55410-340-000	23.82
05/08/2020	7002230	MENARDS - BARABOO	38065-31900	04/22/2020	PK-RETURN CREDIT PALLET/T	100-20-52110-390-480	204.73
05/08/2020	7002230	MENARDS - BARABOO	38067-31900	04/22/2020	ZOO-EXHIBIT REPAIRS	100-52-55410-350-000	26.96
05/08/2020	7002230	MENARDS - BARABOO	38101-31900	04/22/2020	CITY-HEDGE SHEARS,GRASS S	100-11-51640-340-000	93.38
05/08/2020	7002230	MENARDS - BARABOO	38101-31900	04/22/2020	CITY-PAINT	100-11-51640-350-000	20.48
05/08/2020	7002230	MENARDS - BARABOO	38224-31900	04/24/2020	PW-LED 2 HEAD EMERGENCY	100-31-53270-350-000	24.97
05/08/2020	7002230	MENARDS - BARABOO	38429-31900	04/27/2020	CC-NEW OFFICE CABINETS	100-52-55130-822-000	426.97
05/08/2020	7002230	MENARDS - BARABOO	38439-31900	04/27/2020	CC-RM 16 CEILING	100-52-55130-260-000	88.80
05/08/2020	7002230	MENARDS - BARABOO	38462-31900	04/28/2020	PW-TYPE S MORTAR MIX	950-36-83100-410-000	311.15
05/08/2020	7002230	MENARDS - BARABOO	38480-31900	04/28/2020	ZOO-FENCE POSTS	100-52-55410-280-000	215.25
05/08/2020	7002230	MENARDS - BARABOO	38480-31900	04/28/2020	PK-DOOR PULL	100-52-55200-350-000	8.99
05/08/2020	7002230	MENARDS - BARABOO	38503-31900	04/28/2020	FD - TOWELS FOR CLEANING	290-10-54900-319-000	10.99
05/08/2020	7002230	MENARDS - BARABOO	38503-31900	04/28/2020	FD - SHELF AND DEGREASER	100-21-52200-340-000	23.55
05/08/2020	7002230	MENARDS - BARABOO	38512-31900	04/28/2020	CC-NEW OFFICE COUNTERTO	100-52-55130-822-000	95.98
05/08/2020	7002230	MENARDS - BARABOO	38630-31900	04/30/2020	PW-CLEAR ACRYLIC 2X4	100-31-53300-364-000	11.44
05/08/2020	7002230	MENARDS - BARABOO	38643-31900	04/30/2020	PW-TIRES FOR SMALL TRAILER	100-31-53240-341-000	239.98
05/08/2020	7002230	MENARDS - BARABOO	38676-31900	05/01/2020	CC-PAINT SUPPLIES	100-52-55130-350-000	74.87
Total 7002230:							2,716.17
7002231							
05/08/2020	7002231	TAPCO TRAFFIC & PARKI	1667987	04/27/2020	PW-ANNUAL TRAFFIC SIGNAL	100-31-53300-270-000	1,632.00
05/08/2020	7002231	TAPCO TRAFFIC & PARKI	1668136	04/28/2020	PW-CAP 6-5/8" FOR TYPE 2 POL	100-31-53300-365-000	74.09
Total 7002231:							1,706.09
Grand Totals:							105,820.81

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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16666						
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	56.21
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	17.85
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-WEST GARAGE	960-36-82100-222-000	15.00
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	6,112.17
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	598.58
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	29.58
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-HEADWORKS BLDG	960-36-82200-222-000	23.21
04/30/2020	ALLIANT ENERGY	S608212APR	04/09/2020	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	67.98
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-MINE RD TOWER	970-37-66500-222-000	139.85
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	2,694.86
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	53.60
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-EAST ST TOWER	970-37-66500-222-000	48.09
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WA-BARNHART TOWER@COMM PKW	970-37-66500-222-000	29.47
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	2,269.76
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	38.58
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	1,987.21
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	55.18
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,124.35
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	31.85
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-MOORE ST TOWER	970-37-66500-222-000	52.33
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	402.16
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	56.21
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-BIRCH ST TOWER-RADIO BLD	970-37-66500-222-000	126.68
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-COMM AVE BOOSTER STATI	970-37-62300-222-000	323.69
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-COMM AVE BOOSTER STATI	970-37-66500-223-000	31.52
04/30/2020	ALLIANT ENERGY	W082330AP	04/10/2020	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	913.24
Total 16666:						18,299.21
16667						
04/30/2020	AQUACHEM OF AMERICA INC	S5142AQ	04/16/2020	SEWER-POLYMER-2300 LB TOTES	960-36-82500-345-000	5,951.25
Total 16667:						5,951.25
16668						
04/30/2020	CARDMEMBER SERVICE	W04132020	04/13/2020	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	64.30
04/30/2020	CARDMEMBER SERVICE	W04132020	04/13/2020	WATER-HWY 33 PLAN MAILING	970-37-92100-343-000	7.75
Total 16668:						72.05
16669						
04/30/2020	CENTURY SPRINGS	S4951738	04/14/2020	SE-LAB DISTILLED WATER #13998	960-36-82700-340-000	45.50
Total 16669:						45.50
16670						
04/30/2020	CENTURYLINK	S301299619	04/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-220-000	40.32
04/30/2020	CENTURYLINK	S301299619	04/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-250-000	63.94
04/30/2020	CENTURYLINK	W301217861	04/17/2020	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	6.72
04/30/2020	CENTURYLINK	W301217861	04/17/2020	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	6.72
Total 16670:						117.70
16671						
04/30/2020	CINTAS CORPORATION #015K	S404805110	04/15/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85

CITY OF BARABOO

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
04/30/2020	CINTAS CORPORATION #015K	S404921717	04/29/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85
04/30/2020	CINTAS CORPORATION #015K	W404805113	04/15/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
04/30/2020	CINTAS CORPORATION #015K	W404921719	04/29/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
Total 16671:						41.22
16672						
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CSC BLDG EXP-QTR #1, 2020	950-36-84000-530-000	647.00
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CSC BLDG EXP-QTR #1, 2020	960-36-85100-260-000	647.00
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CSC BLDG EXP-QTR #1, 2020	970-37-92100-260-000	3,881.96
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CCC TECH FAX-QTR #1, 2020	950-36-84000-250-000	115.13
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CCC TECH FAX-QTR #1, 2020	960-36-85100-250-000	115.14
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CCC TECH FAX-QTR #1, 2020	970-37-92100-250-000	115.14
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-PHONE-QTR #1, 2020	960-36-85100-220-000	52.62
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-PHONE-QTR #1, 2020	970-37-66500-220-000	26.31
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-PHONE-QTR #1, 2020	970-37-92100-220-000	26.31
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CELL PHONE-QTR #1, 2020	960-36-85100-220-000	64.74
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-CELL PHONE-QTR #1, 2020	970-37-92100-220-000	64.75
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-COPIES-QTR #1, 2020	950-36-84000-310-000	.36
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-COPIES-QTR #1, 2020	960-36-85100-310-000	.35
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-COPIES-QTR #1, 2020	970-37-90300-310-000	.35
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	960-36-84000-136-000	9.22
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	960-36-82000-136-000	25.20
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	960-36-85000-136-000	10.05
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	970-37-66200-136-000	52.74
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	970-37-90300-136-000	9.16
04/30/2020	CITY OF BARABOO	U11774	03/31/2020	UTIL-TASC FEES: ANNUAL+JAN-APR,	970-37-92000-136-000	23.80
04/30/2020	CITY OF BARABOO	UCSF5/2020	04/30/2020	UTIL-CSF LEASE DUE 5/1/2020	970-37-93100-530-000	30,525.00
04/30/2020	CITY OF BARABOO	UCSF5/2020	04/30/2020	UTIL-CSF LEASE DUE 5/1/2020	960-36-85700-530-000	5,087.50
04/30/2020	CITY OF BARABOO	UCSF5/2020	04/30/2020	UTIL-CSF LEASE DUE 5/1/2020	950-36-84000-530-000	5,087.50
Total 16672:						46,587.33
16673						
04/30/2020	CITY OF BARABOO-STORMWA	ST/SLAPR20	04/30/2020	STORMWATER-APRIL 2020 RECEIPTS	999-00-10005-000	147,329.88
04/30/2020	CITY OF BARABOO-STORMWA	ST/SLAPR20	04/30/2020	STORMWATER-APRIL 2020 RECEIPTS	970-37-40419-001	2.40
04/30/2020	CITY OF BARABOO-STORMWA	ST/SLAPR20	04/30/2020	STREET LIGHT-APRIL 2020 RECEIPTS	970-37-40419-001	.60
04/30/2020	CITY OF BARABOO-STORMWA	ST/SLAPR20	04/30/2020	STREET LIGHT-APRIL 2020 RECEIPTS	999-00-10005-000	37,268.75
Total 16673:						184,601.63
16674						
04/30/2020	CORE & MAIN LP	U-M169782	04/14/2020	SEWER-INVENTORY-ACCT 97801	960-96-10154-001	632.50
04/30/2020	CORE & MAIN LP	U-M169782	04/14/2020	STORM-INVENTORY-ACCT 97801	950-98-10154-001	266.00
04/30/2020	CORE & MAIN LP	U-M200911	04/21/2020	STORM-INVENTORY-ACCT 97801	950-98-10154-001	634.00
04/30/2020	CORE & MAIN LP	W-M100915	04/14/2020	WA-METER REGISTERS: 1-1/2"=18; 3"	970-37-67600-350-000	5,880.00
04/30/2020	CORE & MAIN LP	W-M196680	04/14/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	468.00
04/30/2020	CORE & MAIN LP	W-M231947	04/21/2020	WATER-METER: OMNI 2" (1)	970-96-10346-101	1,275.00
04/30/2020	CORE & MAIN LP	W-M231954	04/21/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	210.00
Total 16674:						9,365.50
16675						
04/30/2020	FASTENAL COMPANY	S-WIBAR218	04/06/2020	SE-ANCHORS: MANHOLE REHAB	960-36-83100-236-000	30.21

CITY OF BARABOO

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 16675:						30.21
16676						
04/30/2020	FIRST SUPPLY LLC MADISON	W1212850	03/26/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	3,128.82
04/30/2020	FIRST SUPPLY LLC MADISON	W12128741	03/31/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	451.95
Total 16676:						3,580.77
16677						
04/30/2020	KRUSCHEL ELECTRONICS LLC	U10007905	04/16/2020	UTIL-TABLETS: MEMORY CARD	950-36-83100-340-000	11.66
04/30/2020	KRUSCHEL ELECTRONICS LLC	U10007905	04/16/2020	UTIL-TABLETS: MEMORY CARD	960-36-83100-340-000	11.66
04/30/2020	KRUSCHEL ELECTRONICS LLC	U10007905	04/16/2020	UTIL-TABLETS: MEMORY CARD	970-37-67300-340-000	11.67
Total 16677:						34.99
16678						
04/30/2020	MAILBOXES PACK N SHIP OF B	S64895	04/21/2020	SEWER-MERCURY TEST SAMPLE	960-36-82700-217-000	13.08
04/30/2020	MAILBOXES PACK N SHIP OF B	W64746	04/13/2020	WA-SAMPLE MAILING-NORTHERN LA	970-37-64300-343-000	34.84
04/30/2020	MAILBOXES PACK N SHIP OF B	W64764	04/14/2020	WA-SAMPLE MAILING-NORTHERN LA	970-37-64300-343-000	37.49
04/30/2020	MAILBOXES PACK N SHIP OF B	W64786	04/15/2020	WA-SAMPLE MAILING-NORTHERN LA	970-37-64300-343-000	39.43
Total 16678:						124.84
16679						
04/30/2020	MENARDS - BARABOO	S38145	04/23/2020	SEWER-LAB TUBING-ACCT 31900288	960-36-82700-340-000	16.99
04/30/2020	MENARDS - BARABOO	S38145	04/23/2020	SE-RUNNER/TUBE/COUPLING/WIPES	960-36-85600-390-000	58.06
04/30/2020	MENARDS - BARABOO	W38024	04/21/2020	WATER-INVENTORY-ACCT 31900285	970-96-10154-001	5.98
04/30/2020	MENARDS - BARABOO	W38024	04/21/2020	WA-BULBS: WELL 7 ELECTRICAL PAN	970-37-63300-250-000	4.47
04/30/2020	MENARDS - BARABOO	W38539	04/29/2020	WA-BLUE MARKING PAINT-ACCT 3190	970-37-66500-340-000	89.80
Total 16679:						175.30
16680						
04/30/2020	NAPA AUTO PARTS	W378314	04/03/2020	WA-BRAKES: BLUE DUMPTRUCK-ACC	970-37-66200-240-000	754.53
Total 16680:						754.53
16681						
04/30/2020	NORTHERN LAKE SERVICE INC	S377104	04/29/2020	SE-MERCURY TESTS-CLIENT 91530	960-36-82700-217-000	269.20
Total 16681:						269.20
16682						
04/30/2020	PETERSON, WADE D	U04/2020MI	04/30/2020	UTIL-APRIL 2020 MILEAGE	970-37-93000-330-000	131.97
04/30/2020	PETERSON, WADE D	U04/2020MI	04/30/2020	UTIL-APRIL 2020 MILEAGE	960-36-85100-330-000	131.96
Total 16682:						263.93
16683						
04/30/2020	RIVERSIDE RENTALS	W67411	04/15/2020	WA-20# CYLINDER-CO2 REFILL-RED	970-37-67500-238-000	25.00
Total 16683:						25.00
16684						
04/30/2020	US CELLULAR	U036770231	04/10/2020	UTIL-APR SCADA SERVICE@WELLS	970-37-63300-250-000	110.38

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
04/30/2020	US CELLULAR	U036770231	04/10/2020	UTIL-APR SCADA SERVICE@TOWER	970-37-67200-250-000	110.38
04/30/2020	US CELLULAR	U036770231	04/10/2020	UTIL-APR SCADA SERVICE@BOOSTE	970-37-67800-250-000	55.18
Total 16684:						275.94
Grand Totals:						270,616.10

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1269							
04/28/2020	1269	PACE PAYMENT SYSTE	MAR20	03/31/2020	REC-MAR ONLINE PAYMENTS	100-53-55300-270-000	41.32
Total 1269:							41.32
1270							
04/28/2020	1270	PAYMENT SERVICE NET	212645	04/03/2020	TRE-MAR ONLINE PAYMENTS	100-11-51520-290-000	65.45
Total 1270:							65.45
1271							
04/28/2020	1271	WIS DEPT OF REVENUE	MAR 2020	04/24/2020	SALES & USE TAX - MAR 2020	100-00-24213-000	105.64
04/28/2020	1271	WIS DEPT OF REVENUE	MAR 2020	04/24/2020	SALES & USE TAX - MAR 2020	940-00-24213-000	10.06
Total 1271:							115.70
Grand Totals:							222.47

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Register - Payroll Remittance Checks

April 2020

Check Date	Payee	Description	Amount	
4/1/2020	35763	EFTPS	SOCIAL SECURITY Pay	14,660.09
4/1/2020	35763	EFTPS	SOCIAL SECURITY Pay	14,660.09
4/1/2020	35763	EFTPS	MEDICARE Pay Period:	3,428.56
4/1/2020	35763	EFTPS	MEDICARE Pay Period:	3,428.56
4/1/2020	35763	EFTPS	FEDERAL WITHHOLDING	20,362.95
		EFTPS Total		56,540.25
4/15/2020	35910	EFTPS	SOCIAL SECURITY Pay	14,806.50
4/15/2020	35910	EFTPS	SOCIAL SECURITY Pay	14,806.50
4/15/2020	35910	EFTPS	MEDICARE Pay Period:	3,462.86
4/15/2020	35910	EFTPS	MEDICARE Pay Period:	3,462.86
4/15/2020	35910	EFTPS	FEDERAL WITHHOLDING	21,088.05
		EFTPS Total		57,626.77
4/29/2020	36062	EFTPS	SOCIAL SECURITY Pay	15,145.70
4/29/2020	36062	EFTPS	SOCIAL SECURITY Pay	15,126.84
4/29/2020	36062	EFTPS	MEDICARE Pay Period:	3,542.17
4/29/2020	36062	EFTPS	MEDICARE Pay Period:	3,542.17
4/29/2020	36062	EFTPS	FEDERAL WITHHOLDING	22,034.97
		EFTPS Total		59,391.85
4/15/2020	35762	WI DEPT OF REVENUE	STATE TAXES WITHHELD	10,955.92
4/30/2020	35911	WI DEPT OF REVENUE	STATE TAXES WITHHELD	11,495.63
4/24/2020	36065	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE	131,834.70
4/30/2020	36064	WISCONSIN RETIREMENT	RETIREMENT	71,407.70

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

NBR - 1

RESOLUTION NO. 2020 -

Dated: May 12, 2020

The City of Baraboo, Wisconsin

Background: At the April 28, 2020 meeting, the Baraboo Common Council approved the Emergency Assistance Fund – Small Business Loan Program to assist “for-profit” small businesses financially affected by COVID-19 closures. At that meeting, staff was requested to bring back a similar program for non-profits in Baraboo.

New guidelines are attached for the proposed Emergency Assistance Fund – Non Profit Organization Loan Program (“NP Program”) for Council consideration. Similar to the “for profit” program, the NP program offers \$5,000 loans at 0% interest until December 31, 2020, and 2% interest per annum from January 1, 2021 - July 15, 2021. All loans are due 7-15-2021. The NP Program is expected to be funded from the same \$250,000 in TID fund 560 and Economic Development fund 986 approved at the April 28, 2020 meeting until all funds are extinguished.

There are however different eligibility requirements for non-profits including, but not limited to:

- The non-profit cannot be governmental unit, political campaign, political organization, political lobbying organization, a charitable trust, a church or place of worship, a school or labor union (IRS Form 990 is required).
- Be current with all City of Baraboo payments and not currently in bankruptcy or anticipating filing bankruptcy (some exceptions may apply)
- Have a minimum of 3 but no more than 25 FTE employees
- Be located within the City of Baraboo and have a strong local presence in the City.
- Have suffered a financial loss or hardship due to COVID-19

Funding priority will be given to non-profits that commit to retaining employees and/or jobs for the duration of the loan term, and applications will be reviewed on a first come-first served basis.

All loans will be backed by a Promissory Note for non-profits in operation for more than one year as of March 18, 2020. A personal guarantee will also be required for non-profits in operation for less than one year as of March 18, 2020. The City is not requiring a mortgage or personal property lien as part of this Program.

Applications will be reviewed by the City Administrator and the Executive Director of the Baraboo Community Development Authority, with verification from the Finance Department. If the loan is approved, the City Administrator and City Clerk will be authorized to execute the paperwork for the City, and the loan will be provided to the business on the same date, or shortly after, the non-profit signs the required paperwork.

Please see the attached draft of the Program Guidelines for further details on this proposed program.

Fiscal Note: (*one* *Not Required* *Budgeted Expenditure* *Not Budgeted*

Comments: The City approved \$150,000 from Fund 560 and \$275,000 from Fund 986 for purposes of administering the loan program at the April 28, 2020 meeting. It is requested that \$250,000 total from both Funds be used to fund the “for-profit” and the “non-profit” Program.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, effective upon passage of this Resolution by the Common Council, the Common Council hereby creates the Emergency Assistance Fund – Non-Profit Organization Loan Program (“NP Program”); and

WHEREAS, the Council authorizes the City Administrator and the Executive Director of the Baraboo Community Development Authority to review the received loan applications and, if both the City Administrator and Executive Director are in agreement that the non-profit applying for the loan is eligible for the loan, to allow the City Administrator and City Clerk to execute the necessary paperwork to provide the loan; and

WHEREAS, upon the City’s receipt of the fully executed loan paperwork, the Council authorizes the City Treasurer to provide the agreed upon loan amount to the non-profit, in an amount not to exceed \$5,000; and

WHEREAS, the City Administrator will provide the Common Council with a non-actionable summary on a monthly basis of all of the loans granted under this Program, including the total amount paid out to non-profits and the total amount paid back to the City; and

WHEREAS, the funding for the Program will be \$250,000 total, with \$150,000 of the funds coming from Fund 560, Economic Development Fund, and \$100,000 from Fund 986, ED Loan Fund, both of which are Funds are to be used for purposes of Economic Development.

Offered by: Finance/Personnel Committee
Motion:
Second:

Approved: _____

Attest: _____



City of Baraboo

GUIDELINES OF THE EMERGENCY ASSISTANCE FUND - NON-PROFIT ORGANIZATION LOAN PROGRAM

1.0 INTRODUCTION. The City of Baraboo recognizes the financial impact the Novel COVID-19 pandemic has had on local non-profit organizations. Many of our local non-profits have been forced to close or reduce their normal operations due to the Emergency Order issued by the State of Wisconsin. In order to assist these non-profits, the City has created a new Emergency Assistance Fund – Non-Profit Loan Program. The Program was created to offer short-term loans to allow certain non-profits located in the City to continue to meet their financial obligations, retain their employees and to help stabilize the local economy. Loans will be awarded on a first-come, first-served basis to all eligible non-profits. There are no application fees or costs.

2.0 PROGRAM REQUIREMENTS

2.1 Eligibility and Terms. Eligible non-profit organizations may be awarded up to \$5,000 in loan funds through the Emergency Fund application process.

i. Eligibility:

- a) The non-profit, or a branch or subunit of the non-profit, is physically located in the City of Baraboo.
- b) The non-profit has a strong local presence in the City of Baraboo.
- c) The non-profit serves the general public, not just the members of the non-profit.
- d) The non-profit has at least three (3) but no more than twenty-five (25) full-time equivalent (FTE) employees as of March 18, 2020.
- e) The non-profit cannot be governmental unit, political campaign, political organization, political lobbying organization, a charitable trust, a church or place of worship, a school or labor union (IRS Form 990 is required).
- f) The applicant is authorized on behalf of the non-profit to apply for the loan and execute the loan documents for the non-profit.
- g) The non-profit is a registered 501(c)(3) with the IRS and a registered charitable organization in the State of Wisconsin (per §202.12, Wis. Stats.).
- h) Neither the non-profit nor the applicant is delinquent with any debts owed to the City of Baraboo.
- i) The non-profit or application may be required to demonstrate management capacity and the ability to successfully operate and manage a non-profit.
- j) Non-profits that do not meet all of these eligibility requirements may still be able to receive Funds and are encouraged to apply, and applications will be evaluated on a case-by-case basis.

ii. Terms:

- a) Maximum loan request: \$5,000.00.
- b) From the date of the loan disbursement through December 31, 2020, the loan will not accrue any interest.

- c) From the period of January 1, 2021 through July 15, 2021, interest at the rate of 2% per annum will be charged against the outstanding loan balance.
- d) The loan will be due in full on July 15, 2021.

2.2 Program Service Area. Financing under this Program is available to eligible non-profit organizations registered and located or operating within the City of Baraboo corporate boundaries. The location of the business shall be the address for the place of business administration and registration. Funds may be provided to non-profits principally registered or located outside of City of Baraboo corporate boundaries, so long as eligibility criteria a) and b), above, are met.

2.3 Funding Source and Reimbursement. The funding for this Program is joined with the funding for the City of Baraboo Emergency Assistance Fund – Small Business Loan Program, approved by Council on April 28, 2020, with a maximum disbursement for both programs set at \$250,000. Both Programs are funded through the City’s Economic Development Funds for \$150,000 (Fund 560) and the City’s ED Fund for \$100,000 (Fund 986).

2.4 Ineligible Applicants. Currently, there are no prohibitions against any type of non-profit organization provided the non-profit meets the eligibility criteria contained in these Guidelines.

3.0 USE OF FUNDS.

3.1 Permissible Use of Funds. The funding available under this Program is designed to assist local non-profit organizations with such items as, but not limited to: monthly lease or mortgage payment, insurance, utilities and payroll for employees, and current operating expenses. The City reserves the right to audit any loan applicant and non-profit to insure compliance with the uses of the funds.

3.2 Non-Permitted Use of Funds. Examples of ways the funds under this Program shall not be used include, but are not limited to:

- a) Reimbursement of expenses the non-profit incurred prior to approval of loan.
- b) To pay off personal debt, or any debt not acquired by the non-profit, such as personal credit cards used for purchases not associated with the non-profit.
- c) To purchase goods or services not related to the non-profit, such as buying a personal vehicle.
- d) To provide donations to political activities.
- e) To pay off business or personal taxes, liens, judgments and fines.
- f) To support other businesses in which the borrower may have an interest.

4.0 **LOAN PRIORITY.** Funding priority will be given to non-profit organizations that commit to retaining employees or jobs for the duration of the loan term. “Job retention” is defined as total full-time equivalent positions retained at 40 hours per week, or any combination of part-time positions combining for 40 hours per week, including owners.

5.0 **COLLATERAL AND SECURITY REQUIREMENTS.** All loans must be secured through a Signature Promissory Note if the non-profit organization has been in existence more than one year as of March 18, 2020, and will also require a personal guarantee of the applicant if the non-profit has been in existence for less than one year as of March 18, 2020. The City is not requiring a mortgage or personal property lien as part of this Program.

6.0 PROGRAM OPERATIONS AND LOAN PROCESSING.

- 6.1 Application Process and Review. The authorized individual of the non-profit organization must present their Program application to the Executive Director of the Baraboo Community Development Authority. Applications will be review by and approved or denied by the City Administrator and the Executive Director. Upon approval by the City Administrator and the Executive Director, the applicant must execute a binding agreement wherein the non-profit will commit to repaying the loan pursuant to the terms described in these Guidelines. A report of the loan activity will be provided to the City Council on a monthly basis.

- 6.2 City Responsibilities. The City will:
 - a) Originate Emergency Fund loans
 - b) Market the Program
 - c) Accept and process applications
 - d) Review and underwrite application requests
 - e) Ensure a timely loan closing and disbursement of funds
 - f) Maintain loan files and fiscal records
 - g) Ensure compliance with program guidelines
 - h) Provide City Council program updates

- 6.3 Equal Opportunity Compliance. The Program will be implemented in ways consistent with the City's commitment to State and Federal equal opportunity laws.

- 6.4 Loan Closing Process. Upon successful completion of application process, as long as funding remains available, City staff will prepare for the loan closing by preparing the loan closing documents. All agreements and documents will be prepared by the City Attorney.

- 6.5 Contact. For questions or comments about the Program, contact Kennie Downing, Baraboo City Administrator, at 608-355-2700 or kdowning@cityofbaraboo.com

Date Approved by Council: _____



Projected Impact of Proposed Projects

Existing General Debt Obligations							Projected Debt Service													
YEAR	Equalized Value Projection	% Change in EV	Total Obligations	Total Less Non Levy Revenues	Net Debt Service Levy	Debt Service Tax Rate	YEAR	General Obligation Bonds, 2020 \$2,690,000 Dated 6-01-20			Line of Credit Fire & EMS Station	Line of Credit Library	Total Projected Debt Service Less Abatements	Net Debt Service Levy	Levy Change	Debt Service Tax Rate @ 0.50% Growth	General Fund Expenditures 2% annual increase	Operating Expenses = General Fund & Debt Service	Debt as a % to operating Expenses	YEAR
							Prin (2/1)	Rate	Interest											
2018	815,339,000	4.08%	2,599,213	(1,460,709)	1,138,504	1.40							1,138,504		1.40					2018
2019	825,313,400	1.22%	3,053,585	(1,615,360)	1,438,225	1.74							1,438,225	299,721	1.74	12,458,215	13,896,440	10%	2019	
2020	829,439,967	0.50%	3,261,172	(1,520,735)	1,740,437	2.10							1,740,437	302,211	2.10	12,707,379	14,447,816	12%	2020	
2021	833,587,167	0.50%	2,948,381	(1,228,346)	1,720,034	2.06	50,000	1.600%	66,613			116,613	1,836,647	96,211	2.20	12,961,527	14,798,174	12%	2021	
2022	837,755,103	0.50%	2,679,729	(978,261)	1,701,468	2.03	100,000	1.600%	62,733	512,000	410,000	1,084,733	2,786,200	949,553	3.33	13,220,757	16,006,958	17%	2022	
2023	841,943,878	0.50%	2,701,566	(1,019,123)	1,682,444	2.00	100,000	1.800%	61,033	512,000	410,000	1,083,033	2,765,476	(20,724)	3.28	13,485,173	16,250,649	17%	2023	
2024	846,153,598	0.50%	2,533,955	(863,733)	1,670,223	1.97	100,000	1.800%	59,233	512,000	410,000	1,081,233	2,751,455	(14,021)	3.25	13,754,876	16,506,331	17%	2024	
2025	850,384,366	0.50%	2,051,145	(629,789)	1,421,356	1.67	105,000	1.800%	57,388	512,000	410,000	1,084,388	2,505,744	(245,711)	2.95	14,029,974	16,535,717	15%	2025	
2026	854,636,287	0.50%	1,843,605	(528,295)	1,315,310	1.54	130,000	2.000%	55,143	512,000	410,000	1,107,143	2,422,453	(83,291)	2.83	14,310,573	16,733,026	14%	2026	
2027	858,909,469	0.50%	1,363,490	(73,510)	1,289,980	1.50	140,000	2.000%	52,443	512,000	410,000	1,114,443	2,404,423	(18,030)	2.80	14,596,784	17,001,207	14%	2027	
2028	863,204,016	0.50%	1,325,978	(81,645)	1,244,333	1.44	140,000	2.000%	49,643	512,000	410,000	1,111,643	2,355,975	(48,448)	2.73	14,888,720	17,244,695	14%	2028	
2029	867,520,036	0.50%	1,107,256	(19,365)	1,087,891	1.25	145,000	2.300%	46,575	512,000	410,000	1,113,575	2,201,466	(154,509)	2.54	15,186,495	17,387,961	13%	2029	
2030	871,857,636	0.50%	1,108,835	(18,915)	1,089,920	1.25	145,000	2.300%	43,240	512,000	410,000	1,110,240	2,200,160	(1,306)	2.52	15,490,224	17,690,384	12%	2030	
2031	876,216,925	0.50%	999,525	(18,465)	981,060	1.12	145,000	2.300%	39,905	512,000	410,000	1,106,905	2,087,965	(112,195)	2.38	15,800,029	17,887,994	12%	2031	
2032	880,598,009	0.50%	987,556	(18,015)	969,541	1.10	150,000	2.500%	36,363	512,000	410,000	1,108,363	2,077,904	(10,061)	2.36	16,116,030	18,193,933	11%	2032	
2033	885,000,999	0.50%	975,244	(17,565)	957,679	1.08	155,000	2.500%	32,550	512,000	410,000	1,109,550	2,067,229	(10,675)	2.34	16,438,350	18,505,579	11%	2033	
2034	889,426,004	0.50%	962,806	(17,115)	945,691	1.06	155,000	2.500%	28,675	512,000	410,000	1,105,675	2,051,366	(15,863)	2.31	16,767,117	18,818,483	11%	2034	
2035	893,873,134	0.50%	900,963	(16,665)	884,298	0.99	155,000	2.750%	24,606	512,000	410,000	1,101,606	1,985,904	(65,463)	2.22	17,102,459	19,088,363	10%	2035	
2036	898,342,500	0.50%	643,400	(16,200)	627,200	0.70	155,000	2.750%	20,344	512,000	410,000	1,097,344	1,724,544	(261,360)	1.92	17,444,509	19,169,052	9%	2036	
2037	902,834,212	0.50%	614,800	(15,720)	599,080	0.66	155,000	2.750%	16,081	512,000	410,000	1,093,081	1,692,161	(32,383)	1.87	17,793,399	19,485,560	9%	2037	
2038	907,348,384	0.50%	101,600	(15,240)	86,360	0.10	155,000	3.000%	11,625	512,000	410,000	1,088,625	1,174,985	(517,176)	1.29	18,149,267	19,324,252	6%	2038	
2039	911,885,125	0.50%					155,000	3.000%	6,975	512,000	410,000	1,083,975	1,083,975	(91,010)	1.19	18,512,252	19,596,227	6%	2039	
2040	916,444,551	0.50%					155,000	3.000%	2,325	512,000	410,000	1,079,325	1,079,325	(4,650)	1.18	18,882,497	19,961,822	5%	2040	
2041	921,026,774	0.50%								512,000	410,000	922,000	922,000	(157,325)	1.00	19,260,147	20,182,147	5%	2041	
2042	925,631,908	0.50%								512,000	410,000	922,000	922,000		1.00	19,645,350	20,567,350	4%	2042	
2043	930,260,067	0.50%								512,000	410,000	922,000	922,000		0.99	20,038,257	20,960,257	4%	2043	
2044	934,911,368	0.50%								512,000	410,000	922,000	922,000		0.99	20,439,022	21,361,022	4%	2044	
2045	939,585,924	0.50%								512,000	410,000	922,000	922,000		0.98	20,847,803	21,769,803	4%	2045	
TOTALS			32,164,591	(8,712,062)	23,452,529		2,690,000		773,489	12,288,000	9,840,000	25,591,489	49,044,018							TOTALS

NOTES Rates based on "A1" sale 3/17/20 + .30

May 12, 2020

Pre-Sale Report for

City of Baraboo, Wisconsin

\$2,690,000 General Obligation Corporate Purpose
Bonds, Series 2020



Prepared by:

Dawn Gunderson Schiel, CPFO/CIPMA
Senior Municipal Advisor

David Ferris, CPA
Municipal Advisor

Executive Summary of Proposed Debt

Proposed Issue:	\$2,690,000 General Obligation Corporate Purpose Bonds, Series 2020
Purposes:	<p>The proposed issue includes financing for the following purposes:</p> <p>Finance 2020 and 2021 Capital projects</p> <ul style="list-style-type: none"> • Fire/EMS Projects. Debt service will be paid from ad valorem property taxes. • Streets Projects. Debt service will be paid from ad valorem property taxes.
Authority:	<p>The Bonds are being issued pursuant to Wisconsin Statute(s):</p> <ul style="list-style-type: none"> • 67.04 <p>The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p> <p>The Bonds count against the City's General Obligation Debt Capacity Limit of 5% of total City Equalized Valuation. Following issuance of the Bonds, the City's total General Obligation debt principal outstanding will be approximately \$18 million, which is 42% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$25 million.</p>
Term/Call Feature:	<p>The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on February 1 in the years 2021 through 2040. Interest is payable every six months beginning February 1, 2021.</p> <p>The Bonds will be subject to prepayment at the discretion of the City on February 1, 2029 or any date thereafter.</p>
Bank Qualification:	<p>Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>
Rating:	<p>The City's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aa3". The City will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.</p>

<p>Basis for Recommendation:</p>	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of Bonds as a suitable option based on:</p> <ul style="list-style-type: none"> • The expectation this form of financing will provide the overall lowest cost of funds while also meeting the City’s objectives for term, structure and optional redemption. • The City having adequate General Obligation debt capacity to undertake this financing. • The nature of the projects being financed, which will not generate user or other fees, that could be pledged to secure a revenue obligation. • The City’s current Capital Improvements Plan which identified issuance of General Obligation Bonds to finance these projects.
<p>Method of Sale/Placement:</p>	<p>We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.</p> <p>We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.</p>
<p>Premium Pricing:</p>	<p>In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.</p> <p>For this issue of Bonds, any premium amount received that is in excess of the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Bonds. We anticipate using any premium amounts received to reduce the issue size.</p> <p>The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate</p>

	premium restrictions for the Bonds intended to achieve the City’s objectives for this financing.
Other Considerations:	The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.
Review of Existing Debt:	We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.
Continuing Disclosure:	Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds tax-exempt obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be defined in the Tax Exemption Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or contract with Ehlers to assist you.
Investment of Bond Proceeds:	To maximize interest earnings we recommend using an SEC registered investment advisor to assist with the investment of bond proceeds until they are needed to pay project costs. Ehlers is a registered investment advisor, and can assist the City in developing an appropriate investment strategy if needed.
Other Service Providers:	This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can

	<p>coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Counsel: Quarles & Brady LLP</p> <p>Paying Agent: To be determined by Issuer</p> <p>Rating Agency: Moody's Investors Service, Inc.</p>
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Proposed Debt Issuance Schedule

Pre-Sale Review by Common Council:	May 12, 2020
Due Diligence Call to review Official Statement:	Week of June 8, 2020
Conference with Rating Agency:	Week of June 8, 2020
Distribute Official Statement:	June 15, 2020
Common Council Meeting to Award Sale of the Bonds:	June 23, 2020
Estimated Closing Date:	July 16, 2020

Attachments

Estimated Sources and Uses of Funds
 Estimated Proposed Debt Service Schedule
 Bond Buyer Index

Ehlers Contacts

Municipal Advisors:	Dawn Gunderson Schiel	(262) 796-6166
	David Ferris	(262) 796-6194
Disclosure Coordinator:	Sue Porter	(262) 796-6167
Financial Analyst:	Kathy Myers	(262) 796-6177

The Preliminary Official Statement for this financing will be sent to the Common Council at their home or email address for review prior to the sale date.

 	
Capital Financing Plan Sizing	
	GO Bonds 2020
Projects	
Public Works Construction Fund	
Annual Street Projects	1,500,000
Fire & EMS Final Design Phase	600,000
Fire Station Repair	500,000
UW Theater & Art Renovation	0
Project Needs	2,600,000
Issuance Expenses	
Municipal Advisor	24,800
Bond Counsel	12,500
Disclosure Counsel	7,500
Paying Agent If terms	850
Rating	13,500
Underwriter Fees	33,625
Total Funds Needed	2,692,775
Less Interest	(6,500)
Rounding	3,725
Size of Issue	2,690,000



Projected Impact of Proposed Projects

Existing General Debt Obligations							Projected Debt Service									
YEAR	Equalized Value Projection	% Change in EV	Total Obligations	Total Less Non Levy Revenues	Net Debt Service Levy	Debt Service Tax Rate	YEAR	General Obligation Bonds, 2020 \$2,690,000 Dated 6-01-20	Total Projected Debt Service Less Abatements	Net Debt Service Levy	Levy Change	Debt Service Tax Rate @ 0.50% Growth	General Fund Expenditures 2% annual increase	Operating Expenses = General Fund & Debt Service	Debt as a % to operating Expenses	YEAR
							Prin (2/1)	Rate	Interest							
2018	815,339,000	4.08%	2,599,213	(1,460,709)	1,138,504	1.40						1.40				2018
2019	825,313,400	1.22%	3,053,585	(1,615,360)	1,438,225	1.74						1.74	12,458,215	13,896,440	10%	2019
2020	829,439,967	0.50%	3,261,172	(1,520,735)	1,740,437	2.10						2.10	12,707,379	14,447,816	12%	2020
2021	833,587,167	0.50%	2,948,381	(1,228,346)	1,720,034	2.06	50,000	1.600%	66,613	116,613	1,836,647	96,211	12,961,527	14,798,174	12%	2021
2022	837,755,103	0.50%	2,679,729	(978,261)	1,701,468	2.03	100,000	1.600%	62,733	162,733	1,864,200	27,553	13,220,757	15,084,958	12%	2022
2023	841,943,878	0.50%	2,701,566	(1,019,123)	1,682,444	2.00	100,000	1.800%	61,033	161,033	1,843,476	(20,724)	13,485,173	15,328,649	12%	2023
2024	846,153,598	0.50%	2,533,955	(863,733)	1,670,223	1.97	100,000	1.800%	59,233	159,233	1,829,455	(14,021)	13,754,876	15,584,331	12%	2024
2025	850,384,366	0.50%	2,051,145	(629,789)	1,421,356	1.67	105,000	1.800%	57,388	162,388	1,583,744	(245,711)	14,029,974	15,613,717	10%	2025
2026	854,636,287	0.50%	1,843,605	(528,295)	1,315,310	1.54	130,000	2.000%	55,143	185,143	1,500,453	(83,291)	14,310,573	15,811,026	9%	2026
2027	858,909,469	0.50%	1,363,490	(73,510)	1,289,980	1.50	140,000	2.000%	52,443	192,443	1,482,423	(18,030)	14,596,784	16,079,207	9%	2027
2028	863,204,016	0.50%	1,325,978	(81,645)	1,244,333	1.44	140,000	2.000%	49,643	189,643	1,433,975	(48,448)	14,888,720	16,322,695	9%	2028
2029	867,520,036	0.50%	1,107,256	(19,365)	1,087,891	1.25	145,000	2.300%	46,575	191,575	1,279,466	(154,509)	15,186,495	16,465,961	8%	2029
2030	871,857,636	0.50%	1,108,835	(18,915)	1,089,920	1.25	145,000	2.300%	43,240	188,240	1,278,160	(1,306)	15,490,224	16,768,384	8%	2030
2031	876,216,925	0.50%	999,525	(18,465)	981,060	1.12	145,000	2.300%	39,905	184,905	1,165,965	(112,195)	15,800,029	16,965,994	7%	2031
2032	880,598,009	0.50%	987,556	(18,015)	969,541	1.10	150,000	2.500%	36,363	186,363	1,155,904	(10,061)	16,116,030	17,271,933	7%	2032
2033	885,000,999	0.50%	975,244	(17,565)	957,679	1.08	155,000	2.500%	32,550	187,550	1,145,229	(10,675)	16,438,350	17,583,579	7%	2033
2034	889,426,004	0.50%	962,806	(17,115)	945,691	1.06	155,000	2.500%	28,675	183,675	1,129,366	(15,863)	16,767,117	17,896,483	6%	2034
2035	893,873,134	0.50%	900,963	(16,665)	884,298	0.99	155,000	2.750%	24,606	179,606	1,063,904	(65,463)	17,102,459	18,166,363	6%	2035
2036	898,342,500	0.50%	643,400	(16,200)	627,200	0.70	155,000	2.750%	20,344	175,344	802,544	(261,360)	17,444,509	18,247,052	4%	2036
2037	902,834,212	0.50%	614,800	(15,720)	599,080	0.66	155,000	2.750%	16,081	171,081	770,161	(32,383)	17,793,399	18,563,560	4%	2037
2038	907,348,384	0.50%	101,600	(15,240)	86,360	0.10	155,000	3.000%	11,625	166,625	252,985	(517,176)	18,149,267	18,402,252	1%	2038
2039	911,885,125	0.50%					155,000	3.000%	6,975	161,975	161,975	(91,010)	18,512,252	18,674,227	1%	2039
2040	916,444,551	0.50%					155,000	3.000%	2,325	157,325	157,325	(4,650)	18,882,497	19,039,822	1%	2040
2041	921,026,774	0.50%								0		(157,325)	19,260,147	19,260,147	0%	2041
2042	925,631,908	0.50%								0		0.00	19,645,350	19,645,350	0%	2042
2043	930,260,067	0.50%								0		0.00	20,038,257	20,038,257	0%	2043
2044	934,911,368	0.50%								0		0.00	20,439,022	20,439,022	0%	2044
2045	939,585,924	0.50%								0		0.00	20,847,803	20,847,803	0%	2045
TOTALS			32,164,591	(8,712,062)	23,452,529		2,690,000		773,489	3,463,489	26,916,018					TOTALS

NOTES Rates based on "A1" sale 3/17/20 + .30



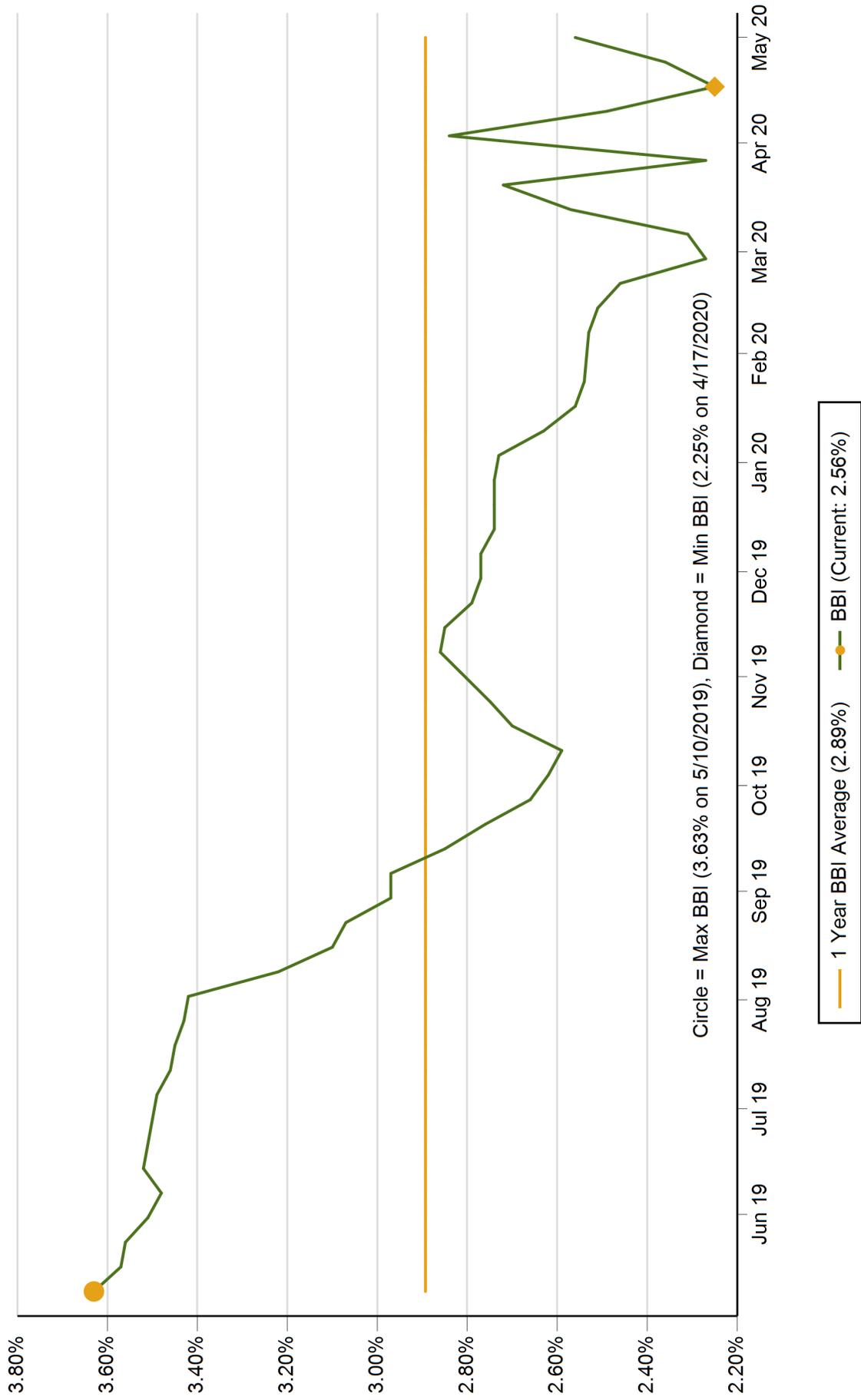
Allocation of General Obligation Bonds, 2020

Year	Streets				Fire & EMS				TOTAL		
	Principal	Rate	Interest	Total	Principal	Rate	Interest	Total	Principal	Interest	Total
2020											
2021	25,000	1.60%	37,907	62,907	25,000	1.60%	28,706	53,706	50,000	66,613	\$ 116,613
2022	75,000	1.60%	35,583	110,583	25,000	1.60%	27,150	52,150	100,000	62,733	162,733
2023	75,000	1.80%	34,308	109,308	25,000	1.80%	26,725	51,725	100,000	61,033	161,033
2024	75,000	1.80%	32,958	107,958	25,000	1.80%	26,275	51,275	100,000	59,233	159,233
2025	75,000	1.80%	31,608	106,608	30,000	1.80%	25,780	55,780	105,000	57,388	162,388
2026	75,000	2.00%	30,183	105,183	55,000	2.00%	24,960	79,960	130,000	55,143	185,143
2027	75,000	2.00%	28,683	103,683	65,000	2.00%	23,760	88,760	140,000	52,443	192,443
2028	75,000	2.00%	27,183	102,183	65,000	2.00%	22,460	87,460	140,000	49,643	189,643
2029	80,000	2.30%	25,513	105,513	65,000	2.30%	21,063	86,063	145,000	46,575	191,575
2030	80,000	2.30%	23,673	103,673	65,000	2.30%	19,568	84,568	145,000	43,240	188,240
2031	80,000	2.30%	21,833	101,833	65,000	2.30%	18,073	83,073	145,000	39,905	184,905
2032	80,000	2.50%	19,913	99,913	70,000	2.50%	16,450	86,450	150,000	36,363	186,363
2033	85,000	2.50%	17,850	102,850	70,000	2.50%	14,700	84,700	155,000	32,550	187,550
2034	85,000	2.50%	15,725	100,725	70,000	2.50%	12,950	82,950	155,000	28,675	183,675
2035	85,000	2.75%	13,494	98,494	70,000	2.75%	11,113	81,113	155,000	24,606	179,606
2036	85,000	2.75%	11,156	96,156	70,000	2.75%	9,188	79,188	155,000	20,344	175,344
2037	85,000	2.75%	8,819	93,819	70,000	2.75%	7,263	77,263	155,000	16,081	171,081
2038	85,000	3.00%	6,375	91,375	70,000	3.00%	5,250	75,250	155,000	11,625	166,625
2039	85,000	3.00%	3,825	88,825	70,000	3.00%	3,150	73,150	155,000	6,975	161,975
2040	85,000	3.00%	1,275	86,275	70,000	3.00%	1,050	71,050	155,000	2,325	157,325
	\$ 1,550,000		\$ 427,858	\$ 1,977,858	\$ 1,140,000		\$ 345,631	\$ 1,485,631	\$ 2,690,000	\$ 773,489	\$ 3,463,489

Rates based on "A1" sale 3/17/20 + .30

1 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates May, 2019 - May, 2020



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer

