

***2nd AMENDED AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE**

MEMBERS not attending must notify the Chairperson at least 24 hours before the

Date and Time: Tuesday, December 11, 2018 **6:15 P.M.**

Location: **City Hall, Committee Room #205, 101 South Blvd. Baraboo**

Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow

Others Noticed: Department Heads (*agenda only*), E. Geick, B. Zeman, C. Haggard, M. Palm, P. Wedekind, John Alt, Post at Library, & Media, Fire Chief Kevin Stieve

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law.
 - c. Approve November 27, 2018 minutes.
 - d. Approve agenda.

2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying **\$559,325.47***

 - b. Review and recommendation to Common Council the creation of the position of Assistant Fire Chief, approval of the job description and setting a grade. *

 - c. Review and recommendation to Council to approve lease agreement with I A.M. Dairy for the lease of a parking lot at 114 Walnut Street. *

 - d. Review and recommendation to Council to approve the Taxi Operating and Capital Assistance grant application for 2019, policy changes for the taxi program, and the 2019 Lease Agreement. *

 - e. **Review and recommendation to Council to approve and adopt new Sewer Utility Rate Structure. ***

3. Information Items
 - City Attorney’s report on insurance claims.

4. Adjournment

Joel Petty, Chairperson

* Item on next regularly scheduled Common Council Meeting Agenda

2nd AMENDED Agenda prepared by D. Munz & posted on 12/10/2018

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, M. Hardy, K. Stieve, W. Peterson

Call Meeting to Order – Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of November 13, 2018. Motion carried unanimously. Ald. Petty noted that Action Item B, number 5 is modified to show a tax levy of \$8,503,461. Moved by Sloan to approve the amended agenda, seconded by Thurow and carried unanimously.

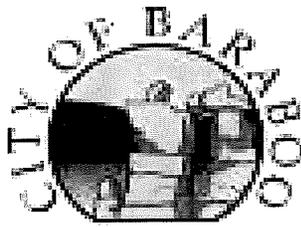
Action Items

- a) **Accounts Payable** - Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council approval of the accounts payable for **\$1,108,681.18**.
- b) **Review and recommendation to Common Council the 2019 Budget**
 1. Alma Waite in the amount of \$30,467
Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 2. Sanitary Sewer Utility in the amount of \$1,719,387
Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 3. Water Utility in the amount of \$1,924,833
Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 4. Stormwater Utility in the amount of \$1,102,912
Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 5. Tax levy for \$8,503,461 and adopt the 2019 City budget for a total of \$17,976,342
Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 6. TIF Funds
Adm Geick explained that this approval is new for this year as required by law and simply lists the amount of TIF Funds that will be expended next year. Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
 7. Funds with other sources of revenue
Adm Geick noted that this is another new approval for this year and includes all of the separate funds as they are used. Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
- c) **Review and recommendation to Common Council using \$3,545 from auction proceeds of surplus equipment sales from the Parks & Recreation Department to replace a treadmill at the Civic Center fitness room** - M. Hardy explained that this is an unbudgeted item. Currently there is a little over \$5,000 available in the fund for past sale of auction proceeds. He is requesting to use these auction proceeds to replace a treadmill at the Civic Center. Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council.
- d) **Review and recommendation to Common Council the 2019 Business Improvement District (BID) budget for \$47,900, and assessments to be levied upon property** - The Committee reviewed the BID Budget. Motion by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- e) **Review and recommendation to Common Council the Annual Weights and Measures Assessments for 2018.** * The committee reviewed the proposed weights and measures assessments. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council the annual weights and measures assessment.
- f) **Review a quote for continued assessor services with Tyler Technologies January 1, 2019 through December 31, 2021 and consideration of a future revaluation of the City** – Adm Geick explained that we are at the end of the contract period with Tyler Technologies. He is recommending that we continue with Tyler Technologies. Ald. Petty would prefer hearing from Tyler Technologies regarding a future revaluation of the City of Baraboo. Motion by Sloan to accept the 3 year contract, seconded by Thurow and carried unanimously to recommend to Council.

Informational Items

- a) City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:16pm.
Brenda Zeman, City Clerk



City of Baraboo, Wisconsin
Finance Department
101 South Boulevard
Baraboo, WI 53913

December 11, 2018

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	\$ 161,826.84	December 7, 2018
Utility	\$ 64,768.60	November 30, 2018
ACH	\$ 821.46	November 30, 2018
Payroll Remittance Checks	\$ 331,908.57	November 1, 2018
Department Purchasing Cards	\$ -	
Total expenditures	\$ 559,325.47	

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186429						
12/07/2018	A-1 EXCAVATING INC.	6128	11/09/2018	ENG-PULVERIZE MILL RACE RD	430-30-57330-270-000	2,250.00
Total 186429:						2,250.00
186430						
12/07/2018	AERO INSURANCE	CITYOFB-02	11/14/2018	AIR-LIABILITY INS REN11/19/2018	630-00-16200-000	2,471.87
12/07/2018	AERO INSURANCE	CITYOFB-02	11/14/2018	AIR-LIABILITY INS REN11/19/2018	630-35-53510-510-000	353.13
Total 186430:						2,825.00
186431						
12/07/2018	ALLIANT ENERGY	181253-1116	11/16/2018	PK-STEINHORST PK ELECTRIC	100-52-55200-222-000	83.27
12/07/2018	ALLIANT ENERGY	256545-1119	11/19/2018	PK-CITY VIEW ELECTRIC	100-52-55200-222-000	14.39
12/07/2018	ALLIANT ENERGY	2692618800-	11/09/2018	CITY-NOV ELECTRIC 2018	100-11-51640-222-000	3,127.85
12/07/2018	ALLIANT ENERGY	2692618800-	11/09/2018	CITY-NOV HEAT 2018	100-11-51640-223-000	1,170.64
12/07/2018	ALLIANT ENERGY	908384/5397	11/14/2018	PW-BRIAR SHOP ELECTRIC	100-31-51630-222-000	127.93
12/07/2018	ALLIANT ENERGY	908384/5397	11/14/2018	PW-BRIAR SHOP HEAT	100-31-51630-223-000	73.48
12/07/2018	ALLIANT ENERGY	908384/5397	11/14/2018	PW-CITY SRV CTR ELECTRIC	100-31-53270-222-000	1,732.76
12/07/2018	ALLIANT ENERGY	908384/5397	11/14/2018	PW-CTR SRV CTR HEAT	100-31-53270-223-000	583.30
12/07/2018	ALLIANT ENERGY	NOV 16 2018	11/16/2018	PW-NOVEMBER 2018 TRAFFIC LIGHT	100-31-53300-222-000	81.43
12/07/2018	ALLIANT ENERGY	NOV 16 2018	11/16/2018	PW-NOVEMBER2018 STREET LIGHTS;	100-31-53420-222-000	812.84
12/07/2018	ALLIANT ENERGY	NOV 28 2018	11/28/2018	PW-NOV 18 TRAFFIC LIGHTS	100-31-53300-222-000	164.51
12/07/2018	ALLIANT ENERGY	NOV 28 2018	11/28/2018	PW-NOV 18 STREETLIGHTS; PK LOTS	100-31-53420-222-000	9,683.39
Total 186431:						17,655.79
186432						
12/07/2018	Animal House Pet Supplies	SFTWK2BAX	11/12/2018	ZOO-ANIMAL FOOD	100-52-55410-342-000	128.49
Total 186432:						128.49
186433						
12/07/2018	BARABOO SCHOOL DISTRICT	11292018	11/29/2018	COUNCIL-CHROMEBOOKS(3)	100-10-51100-392-000	150.00
Total 186433:						150.00
186434						
12/07/2018	BAYCOM, INC.	SRVCE0000	11/29/2018	PD- SQUAD 40 ANTENNA REPAIR	100-20-52110-240-000	228.41
Total 186434:						228.41
186435						
12/07/2018	BEAVER OF WISCONSIN INC	098525	11/27/2018	PW-DBL WIRE HOSE	100-31-53270-350-000	267.50
12/07/2018	BEAVER OF WISCONSIN INC	098612	11/19/2018	PW-WASH BAY SUPPLIES	100-31-53270-340-000	856.00
Total 186435:						1,123.50
186436						
12/07/2018	BRABAZON PUMP & COMPRES	5160363	11/19/2018	PW-COMPRESSOR EMERGENCY REP	100-31-53270-250-000	1,564.48
Total 186436:						1,564.48
186437						
12/07/2018	BURROUGHS LOCK SERVICE	7803	10/16/2018	AIR-BATTERY REPLACEMENT	630-35-53510-260-000	60.00

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186437:						60.00
186438						
12/07/2018	CANNON, PATRICK	2018-11B	11/18/2018	CDA-NOV 2018 MANAGEMENT SERVI	100-67-56710-290-000	3,030.00
Total 186438:						3,030.00
186439						
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	PW-NOV PHONE 2018	100-31-53230-220-000	58.86
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	PD-NOV PHONE 2018	100-20-52110-220-000	286.97
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	PK-NOV PHONE 2018	100-52-55200-220-000	44.15
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	FD-NOV PHONE 2018	100-21-52200-220-000	44.15
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	FINANCE-NOV PHONE 2018	100-11-51520-220-000	36.79
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	BLDG INS-NOV PHONE 2018	100-22-52400-220-000	14.72
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	MAYOR-NOV 2018 PHONE	100-10-51410-220-000	14.72
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	REC-NOV PHONE 2018	100-53-55300-220-000	22.07
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	PS/ADMIN BLDG-NOV PHONE 2018	100-11-51640-220-000	102.05
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	ENG-NOV PHONE 2018	100-30-53100-220-000	36.79
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	ATTY-NOV 2018 PHONE	100-13-51300-220-000	14.72
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	FD-NOV PHONE 2018	100-21-51610-220-000	10.55
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	ADMIN-NOV 2018 PHONE	100-14-51400-220-000	22.07
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	CDA-NOV PHONE 2018	100-00-15980-000	36.79
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	UTILITIES-NOV PHONE 2018	100-00-15640-000	51.51
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	ASSESS-NOV PHONE 2018	100-11-51530-220-000	14.72
12/07/2018	CENTURYLINK	301217856-1	11/17/2018	TRE-NOV PHONE 2018	100-11-51520-220-000	22.07
12/07/2018	CENTURYLINK	301217859-1	11/17/2018	CC-PHONE	100-52-55130-220-000	64.77
12/07/2018	CENTURYLINK	301217859-1	11/17/2018	PK-PHONE	100-52-55200-220-000	19.76
12/07/2018	CENTURYLINK	301217859-1	11/17/2018	POOL-PHONE	100-53-55420-220-000	45.65
12/07/2018	CENTURYLINK	301217859-1	11/17/2018	ZOO-PHONE	100-52-55410-220-000	10.55
12/07/2018	CENTURYLINK	301217859-1	11/17/2018	REC-PHONE	100-53-55300-220-000	19.76
Total 186439:						994.19
186440						
12/07/2018	CHAMBER OF COMMERCE BAR	093018	11/19/2018	TRE-3RD QTR ROOM TAX	100-00-24510-000	7,063.15
Total 186440:						7,063.15
186441						
12/07/2018	CHARTER COMMUNICATIONS	01975711125	11/25/2018	ZOO-INTERNET	100-52-55410-260-000	59.99
Total 186441:						59.99
186442						
12/07/2018	CHECKERED FLAG EMBROIDE	16495	11/30/2018	PD- UNIFORM HATS	100-20-52110-346-000	475.00
12/07/2018	CHECKERED FLAG EMBROIDE	16495	11/30/2018	PD- UNIFORM HATS	100-20-52120-346-000	25.00
Total 186442:						500.00
186443						
12/07/2018	CINTAS CORPORATION #015K	4012520368	11/19/2018	PW-GRAY MATS; UNIFORMS	100-31-53270-340-000	49.40
12/07/2018	CINTAS CORPORATION #015K	4012520370	11/20/2018	CITY-MATS	100-11-51640-260-000	37.18
12/07/2018	CINTAS CORPORATION #015K	4012837340	11/27/2018	PW-TOWELS; MATS; UNIFORMS	100-31-53270-340-000	117.30
12/07/2018	CINTAS CORPORATION #015K	4012837351	11/27/2018	CITY-MATS	100-11-51640-260-000	37.18

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186443:						241.06
186444						
12/07/2018	CITY OF BARABOO - UTILITIES	9701100	11/28/2018	ENG-BULK WATER SALES	950-36-81000-340-000	288.56
Total 186444:						288.56
186445						
12/07/2018	COMPASS MINERALS AMERICA	305825	11/28/2018	PW-49.95T BULK COARSE	100-31-53350-378-000	4,655.34
12/07/2018	COMPASS MINERALS AMERICA	349781	11/27/2018	PW-49.92 T BULK COARSE	100-31-53350-378-000	4,652.54
Total 186445:						9,307.88
186446						
12/07/2018	COMPLETE OFFICE OF WISCO	978201	12/04/2018	CLK-COPY PAPER	100-11-51420-340-000	27.99
12/07/2018	COMPLETE OFFICE OF WISCO	978201	12/04/2018	TREAS-CALENDER	100-11-51520-310-000	6.92
12/07/2018	COMPLETE OFFICE OF WISCO	978201	12/04/2018	CLK-CALENDER, TAPE	100-11-51420-340-000	14.81
12/07/2018	COMPLETE OFFICE OF WISCO	979581	12/05/2018	CLK-2019 PLANNER-BRENDA	100-11-51420-310-000	17.70
Total 186446:						67.42
186447						
12/07/2018	CONNELY, JONATHAN	REIMB20311	11/29/2018	PD- CONNELLY SOCKS, COLD WEATH	100-20-52110-346-000	571.70
Total 186447:						571.70
186448						
12/07/2018	DECKER SUPPLY COMPANY IN	903747	11/21/2018	PW-NO PARKING THIS BLOCK SIGN	100-31-53300-364-000	452.94
Total 186448:						452.94
186449						
12/07/2018	GOOD, CALE	AUCTION11/	11/30/2018	FIN-PERSONAL TILE CUTTER	100-21-51610-392-000	17.50
Total 186449:						17.50
186450						
12/07/2018	HARTJE TIRE & SERVICE	40-59420	11/14/2018	PK-TRACTOR TIRES DISM/MNT	100-52-55200-341-000	445.50
12/07/2018	HARTJE TIRE & SERVICE	40-59424	11/14/2018	PK-2010 F150 TIRES DISM/MNT	100-52-55200-240-000	585.20
12/07/2018	HARTJE TIRE & SERVICE	40-59482	11/20/2018	PW - #25 "SNO PLUS" TIRES	100-31-53240-341-000	9,205.00
Total 186450:						10,235.70
186451						
12/07/2018	HOLIDAY WHOLESale	8835472	11/30/2018	PW-TOWELS; CAN LINERS	100-31-53270-340-000	180.61
12/07/2018	HOLIDAY WHOLESale	8840223	12/04/2018	CITY-TOWELS, TISSUES, SOAP	100-11-51640-340-000	192.83
Total 186451:						373.44
186452						
12/07/2018	HUB CHEMICAL CO. INC.	4575	11/19/2018	ZOO-DISINFECTANT	100-52-55410-340-000	160.00
Total 186452:						160.00

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186453						
12/07/2018	ISTATE TRUCK CENTER	2559704 RI	11/16/2018	PW-LED STROBE/THREAD MOUNT	100-31-53240-350-000	114.30
	Total 186453:					114.30
186454						
12/07/2018	JFTCO INC.	W70202	11/29/2018	PW-CAT 3054 NO START PROBLEM	100-31-53240-250-000	696.22
	Total 186454:					696.22
186455						
12/07/2018	JOHN DEERE FINANCIAL	70107-27469	11/20/2018	PK-MIDSTATE RIM&WHEEL - TRACTO	100-52-55200-250-000	274.57
	Total 186455:					274.57
186456						
12/07/2018	KLEENMARK	176954	11/14/2018	CC-GYM FLOOR FINISH	100-52-55130-350-000	1,009.92
12/07/2018	KLEENMARK	177150	11/20/2018	CC-CLEANING SUPPLIES	100-52-55130-340-000	90.88
	Total 186456:					1,100.80
186457						
12/07/2018	LAFORCE INC	1083241	11/27/2018	PK-NEW MASTER LOCK SYSTEM	100-52-55200-822-000	7,426.50
12/07/2018	LAFORCE INC	1083241	11/27/2018	ZOO-NEW MASTER LOCK SYSTEM	100-52-55410-822-000	2,500.00
	Total 186457:					9,926.50
186458						
12/07/2018	LAROWE GERLACH TAGGART L	13998.003	11/16/2018	ATTY-HANLEY MUNICIPAL PROSECUT	100-13-51300-215-000	998.75
	Total 186458:					998.75
186459						
12/07/2018	LOUCK, EDNA MAE	170508	12/04/2018	TRE-REFUND PROP TAX OVERPAYME	910-00-21100-000	15.31
	Total 186459:					15.31
186460						
12/07/2018	MADISON AREA TECHNICAL CO	CORP-00000	11/20/2018	PD- VOLTZ INSTRUCTOR DEVELOPM	100-20-52110-320-000	95.00
	Total 186460:					95.00
186461						
12/07/2018	MADISON SPRING CO INC	116282	11/16/2018	PW-#7 TITAN HITCH BAR,BALL	100-31-53240-350-000	107.47
	Total 186461:					107.47
186462						
12/07/2018	MINUTEMAN PRESS-BARABOO	39487	10/24/2018	CITY-EAST SIDE BOOKLETS	100-67-56710-320-000	776.33
12/07/2018	MINUTEMAN PRESS-BARABOO	39657	11/20/2018	PK-BUSINESS CARDS	100-52-55200-340-000	77.76
	Total 186462:					854.09
186463						
12/07/2018	NAPA AUTO PARTS	334456	11/14/2018	PK-HAND PUMP	100-52-55200-340-000	10.95
12/07/2018	NAPA AUTO PARTS	334855	11/19/2018	PK-FILTERS, MOWERS, GATOR	100-52-55200-250-000	98.42

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
12/07/2018	NAPA AUTO PARTS	334856	11/19/2018	PK-FILTER RETURN	100-52-55200-350-000	3.01
12/07/2018	NAPA AUTO PARTS	334857	11/19/2018	PK-AIR FILTER	100-52-55200-350-000	8.16
12/07/2018	NAPA AUTO PARTS	334898	11/20/2018	PW-#24 HTR HOSE	100-31-53240-350-000	17.10
12/07/2018	NAPA AUTO PARTS	335032	11/21/2018	PK-BELT, LEAFVAC	100-52-55200-250-000	29.16
12/07/2018	NAPA AUTO PARTS	335214	11/26/2018	PK-AIR FILTER	100-52-55200-250-000	16.32
12/07/2018	NAPA AUTO PARTS	335324	11/27/2018	PW-#11 FITTING	100-31-53240-350-000	15.44
12/07/2018	NAPA AUTO PARTS	335422	11/28/2018	PW-#11 FITTING	100-31-53240-350-000	17.16
12/07/2018	NAPA AUTO PARTS	335442	11/28/2018	PW-WELDER SUPPLIES	100-31-53240-340-000	234.86
12/07/2018	NAPA AUTO PARTS	335649	11/29/2018	PW-AIR; FUEL FILTERS	100-31-53240-350-000	169.23
12/07/2018	NAPA AUTO PARTS	335724	11/30/2018	PK-OIL	100-52-55200-348-000	37.98
Total 186463:						651.77
186464						
12/07/2018	OFFICE DEPOT INC	23115989000	11/13/2018	PD- WHITE OUT, TAPE, INK, PAPER	100-20-52130-310-000	103.76
12/07/2018	OFFICE DEPOT INC	23116033400	11/13/2018	PD- ENVELOPES	100-20-52130-310-000	57.98
12/07/2018	OFFICE DEPOT INC	2322616410	11/15/2018	FD - OFFICE SUPPLIES	100-21-52200-310-000	71.22
12/07/2018	OFFICE DEPOT INC	2322889230	11/15/2018	ADMIN-YELLOW TONER	100-14-51400-310-000	88.99
12/07/2018	OFFICE DEPOT INC	2322889230	11/15/2018	CLK-PAPER	100-11-51420-340-000	63.98
12/07/2018	OFFICE DEPOT INC	2322894050	11/19/2018	ADMIN-TONER-DELL	100-14-51400-310-000	71.19
12/07/2018	OFFICE DEPOT INC	2327176070	11/16/2018	PD- PRINTER INK	100-20-52130-310-000	69.78
Total 186464:						526.90
186465						
12/07/2018	OLD DOMINION BRUSH	6406047	10/31/2018	PW - #89 LEAF VAC FAN	950-36-81000-350-000	1,109.33
Total 186465:						1,109.33
186466						
12/07/2018	PETERSON AUTO PARTS	5586-216638	11/28/2018	PW-55 GAL DRUM THERMACOOL	100-31-53240-348-000	386.66
Total 186466:						386.66
186467						
12/07/2018	PICHLER, MICHAEL	REIMB24412	12/05/2018	PD-ERT BOX MATERIALS	100-20-52110-346-000	187.31
Total 186467:						187.31
186468						
12/07/2018	PIERCES EXPRESS MARKET	07425-11/5/1	11/05/2018	PW-11/5/18 #16 FUEL	950-36-81000-348-000	76.60
12/07/2018	PIERCES EXPRESS MARKET	07425-11/5/1	11/05/2018	WP10/8/18 #83 FUEL	100-31-53635-348-000	88.38
Total 186468:						164.98
186469						
12/07/2018	QUALITY TRUCK CARE CENTE	OP1354420	09/17/2018	PW-#83 DEF CAP	100-31-53635-350-000	176.61
Total 186469:						176.61
186470						
12/07/2018	QUILL CORPORATION	2785399	11/15/2018	CC-EXT CORD,SANITIZER,PENS	100-52-55130-310-000	31.56
12/07/2018	QUILL CORPORATION	2807322	11/16/2018	CC-EXT CORD	100-52-55130-350-000	16.79
12/07/2018	QUILL CORPORATION	3045731	11/28/2018	PK-OFFICE SUPPLIES	100-52-55200-310-000	50.46

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Total 186470:						98.81
186471						
12/07/2018	RECONEX INC	5291C	12/03/2018	TID #8 OVERBURDEN 325 LYNN STRE	380-10-56600-270-000	38,427.89
Total 186471:						38,427.89
186472						
12/07/2018	REEDSBURG UTILITY COMMIS	26578-11201	11/20/2018	CITY-NOV 2018 INTERNET SERVICE	100-10-51450-250-000	289.95
Total 186472:						289.95
186473						
12/07/2018	REINDERS INC.	2266868-00	11/28/2018	PK-ICE MELT	100-52-55200-340-000	1,123.50
Total 186473:						1,123.50
186474						
12/07/2018	RELX INC. DBA LEXISNEXIS	3091719340	10/31/2018	ATTY-OCT SUBSCRIPTION 2018	100-13-51300-320-000	221.45
Total 186474:						221.45
186475						
12/07/2018	RICOH USA INC	5055080010	11/13/2018	CITY-COLOR COPIES	100-11-51500-250-000	211.10
Total 186475:						211.10
186476						
12/07/2018	RUNNING INC	19813	12/05/2018	TAXI-NOV 2018 SHARED RIDE	230-11-53500-290-000	44,452.95
12/07/2018	RUNNING INC	19813	12/05/2018	TAXI-NOV 2018 SHARED RIDE	230-11-46399-000	20,799.50
Total 186476:						23,653.45
186477						
12/07/2018	SABOL, AMANDA	REIMB20511	11/29/2018	PD-GALLS DUTY BELT, DUTY INNER B	100-20-52110-346-000	57.12
Total 186477:						57.12
186478						
12/07/2018	SAUK COUNTY CLERK	FALL 2018	11/27/2018	2018 FALL ELECTION SUPPLIES	100-11-51440-340-000	297.26
Total 186478:						297.26
186479						
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	MAYOR-FALL FORUM REG.	100-10-51410-320-000	35.00
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	COU-PHIL WEDEKIND FALL FORUM R	100-10-51100-320-000	35.00
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	COU-MICHAEL ZOLPER FALL FORUM	100-10-51100-320-000	35.00
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	ADMIN-FALL FORUM REG	100-14-51400-320-000	35.00
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	COU-J ELLINGTON FALL FORUM REG	100-10-51100-320-000	35.00
12/07/2018	SAUK COUNTY DEVELOPMENT	11122018-7	11/12/2018	BEDC-CANNON FALL FORUM REG	100-67-56710-320-000	35.00
Total 186479:						210.00
186480						
12/07/2018	SAUK COUNTY HIGHWAY DEPT	3890	11/08/2018	PW-CRACK SEALER	100-31-53300-376-000	283.34

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Total 186480:						283.34
186481						
12/07/2018	SECURIAN FINANCIAL GROUP I	002832L - JA	12/06/2018	LIFE INSURANCE - JAN 2019	100-00-21533-000	1,786.95
Total 186481:						1,786.95
186482						
12/07/2018	THE SHOE BOX	70410	06/04/2018	ZOO-SPINOSO BOOTS	100-52-55410-346-000	109.80
Total 186482:						109.80
186483						
12/07/2018	TRANSCENDENT TECHNOLOGI	M2553	11/21/2018	TRE- COUNTY TAX SOFTWARE	100-11-51520-270-000	988.00
Total 186483:						988.00
186484						
12/07/2018	Truck Country of WI Inc	X201564861:	11/20/2018	PW-#54 LATCH HOOD RUBBER	950-36-81000-350-000	44.81
12/07/2018	Truck Country of WI Inc	X201564862:	11/20/2018	PW-#24 GASKETS	100-31-53240-350-000	77.44
Total 186484:						122.25
186485						
12/07/2018	TYLER TECHNOLOGIES INC	060-9772	11/15/2018	2018 ASSESSMENT SERVICES	100-11-51530-215-000	1,020.00
Total 186485:						1,020.00
186486						
12/07/2018	ULINE	103127636	11/13/2018	REC-FIRST AID SUPPLIES	100-53-55300-319-000	85.46
12/07/2018	ULINE	103127636	11/13/2018	PK-FIRST AID SUPPLIES	100-52-55200-340-000	85.45
12/07/2018	ULINE	103127636	11/13/2018	CC-FIRST AID SUPPLIES	100-52-55130-340-000	85.45
12/07/2018	ULINE	103127636	11/13/2018	ZOO-FIRST AID SUPPLIES	100-52-55410-340-000	85.45
12/07/2018	ULINE	103458626	11/26/2018	PK-FLAGS	100-52-55200-340-000	73.28
12/07/2018	ULINE	103458626	11/26/2018	ZOO-FLAG	100-52-55410-340-000	36.63
Total 186486:						451.72
186487						
12/07/2018	USDA - ANIMAL & PLANT HEALT	120418	12/04/2018	ZOO-ANNUAL LICENSE	100-00-16200-000	185.00
Total 186487:						185.00
186488						
12/07/2018	UW VETERINARY CARE	193895-1114	11/14/2018	ZOO-VET SERVICES	100-52-55410-211-000	859.08
Total 186488:						859.08
186489						
12/07/2018	VERIZON WIRELESS	9818980567	11/23/2018	FORESTRY - TABLET INTERNET	100-52-56110-250-000	40.01
12/07/2018	VERIZON WIRELESS	9819006690	11/23/2018	PD- SQUAD MODEMS (12)	100-20-52110-270-000	440.17
12/07/2018	VERIZON WIRELESS	9819006690	11/23/2018	PD- SQUAD PHONES	100-20-52110-220-000	426.06
Total 186489:						906.24

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186490						
12/07/2018	VRCHOTA, BRANDON	REIMB20111	11/29/2018	PD- CABELLAS -BOOTS, WINTER TOP	100-20-52110-346-000	246.25
	Total 186490:					246.25
186491						
12/07/2018	WALMART	7289-112218	11/22/2018	CC-BATTERIES	100-52-55130-340-000	22.62
	Total 186491:					22.62
186492						
12/07/2018	WASTEBUILT ENVIRONMENTAL	3300076	11/12/2018	PW - #89 LEAF VAC PARTS	950-36-81000-350-000	4,146.08
	Total 186492:					4,146.08
186493						
12/07/2018	WEAVER AUTO PARTS-BARABO	10IN042471	11/16/2018	PW-RV ANTIFREEZE; PAINT MACHINE	100-31-53240-350-000	20.70
12/07/2018	WEAVER AUTO PARTS-BARABO	10IN042485	11/16/2018	PK-LEAF VAC BELT	100-52-55200-250-000	11.98
	Total 186493:					32.68
186494						
12/07/2018	WINTER EQUIPMENT COMPAN	IV38724	11/29/2018	PW-FREIGHT PLOW GUARD; CURB C	100-31-53350-361-000	118.37
	Total 186494:					118.37
7001850						
12/07/2018	BRUCE MUNICIPAL EQUIPMEN	P08991	11/21/2018	PW - #49 AC COMPRESSOR	950-36-81000-350-000	856.40
	Total 7001850:					856.40
7001851						
12/07/2018	CAPITAL NEWSPAPERS	1597835	11/09/2018	ENG-PUB HRG-CRESTVIEW DR	100-30-53100-210-000	56.27
12/07/2018	CAPITAL NEWSPAPERS	1597848	11/09/2018	ENG-PUB HEARING-ZONING AMENDM	100-22-56400-210-000	36.38
12/07/2018	CAPITAL NEWSPAPERS	1597849	11/09/2018	ENG-PUB HEARING-REZONE-S PKWY	100-22-56400-210-000	43.27
12/07/2018	CAPITAL NEWSPAPERS	1599080	11/13/2018	CITY-2019 BUDGET HEARING	100-10-51100-210-000	151.80
12/07/2018	CAPITAL NEWSPAPERS	1599217	11/15/2018	COUNCIL-10/9/18 MEETING MINUTES	100-10-51100-210-000	18.02
12/07/2018	CAPITAL NEWSPAPERS	1600613	11/23/2018	COUNCIL-10-23-18 MINUTES	100-10-51100-210-000	15.82
12/07/2018	CAPITAL NEWSPAPERS	1602304	11/30/2018	CLK-ELECTION NOTICE OF SPRING E	100-11-51440-210-000	24.79
	Total 7001851:					346.35
7001852						
12/07/2018	GORDON FLESCH	IN12438515	11/25/2018	FD - COPIER CHARGES	100-21-52200-310-000	35.09
	Total 7001852:					35.09
7001853						
12/07/2018	HILLS WIRING INC	72967	11/29/2018	ENG-REPAIR HISTORICAL LIGHTS	100-31-53420-270-000	2,161.69
	Total 7001853:					2,161.69
7001854						
12/07/2018	LARK UNIFORM INC.	277599	11/02/2018	PD- DEFIEL KNIFE, HOLSTER, COLD	100-20-52110-346-000	304.84
12/07/2018	LARK UNIFORM INC.	277724	11/05/2018	PD- ERHARDT UNIFORM SHIRT	100-20-52110-346-000	50.26
12/07/2018	LARK UNIFORM INC.	278716	11/21/2018	PD- WICHNER EXTERNAL VEST CARR	100-20-52110-346-000	221.95

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12/07/2018	LARK UNIFORM INC.	279121	11/21/2018	PD- MEYER EXTERNAL VEST CARRIE	100-20-52110-346-000	209.95
12/07/2018	LARK UNIFORM INC.	279136	11/21/2018	PD- DREXLER POLO SHIRT	100-20-52110-346-000	45.95
12/07/2018	LARK UNIFORM INC.	279138	11/21/2018	PD- LEE UNIFORM PANTS, POCKET K	100-20-52110-346-000	462.70
Total 7001854:						1,295.65
7001855						
12/07/2018	LAWSON PRODUCTS INC	9306289809	11/20/2018	2018 BLANKET PO - SIGNS	100-31-53300-364-000	555.40
12/07/2018	LAWSON PRODUCTS INC	9306293330	11/21/2018	2018 BLANKET PO	100-31-53240-350-000	1,095.12
Total 7001855:						1,650.52
7001856						
12/07/2018	MENARDS - BARABOO	94638 - 3190	11/09/2018	ENG-HANDLE FIBERGLASS MAUL	100-30-53100-340-000	14.97
12/07/2018	MENARDS - BARABOO	95001-31900	11/13/2018	ZOO-GATE REPAIR	100-52-55410-350-000	67.93
12/07/2018	MENARDS - BARABOO	95060-31900	11/14/2018	PD- CLEAR TAPE	100-20-52110-340-000	19.78
12/07/2018	MENARDS - BARABOO	95095-31900	11/14/2018	PK-BUILDING REPAIRS	100-52-55200-350-000	5.95
12/07/2018	MENARDS - BARABOO	95110-31900	11/14/2018	PK-BUILDING REPAIR	100-52-55200-350-000	9.19
12/07/2018	MENARDS - BARABOO	95170-31900	11/15/2018	ZOO-SUPPLIES	100-52-55410-340-000	37.65
12/07/2018	MENARDS - BARABOO	95170-31900	11/15/2018	ZOO-FOOD	100-52-55410-342-000	3.36
12/07/2018	MENARDS - BARABOO	95466	11/19/2018	PD- CUTTING PLIERS	100-20-52110-340-000	18.98
12/07/2018	MENARDS - BARABOO	95674-31900	11/21/2018	PK-TRASH BAGS, GLOVES	100-52-55200-340-000	38.92
12/07/2018	MENARDS - BARABOO	95718-31900	11/21/2018	PD- GORILLA TAPE	100-20-52110-340-000	14.75
12/07/2018	MENARDS - BARABOO	96015-31900	11/26/2018	PK-SIGN REPAIRS	100-52-55200-350-000	143.04
12/07/2018	MENARDS - BARABOO	96090-31900	11/27/2018	PK-HOSE REPAIR PARTS	100-52-55200-350-000	15.94
12/07/2018	MENARDS - BARABOO	96099-31900	11/27/2018	PW-72" DRIVEWAY MARKER	100-31-53350-340-000	99.50
12/07/2018	MENARDS - BARABOO	96139-31900	11/27/2018	PW-COMM SWITCH; SWITCH PLATE	100-31-51630-350-000	4.56
12/07/2018	MENARDS - BARABOO	96190-31900	11/28/2018	PW-TAPE; CONCRETE BLOCK	100-31-51630-350-000	21.19
12/07/2018	MENARDS - BARABOO	96209-31900	11/28/2018	PW-BALSAM FIR CHRISTMAS TREE	100-31-53270-340-000	28.77
12/07/2018	MENARDS - BARABOO	96237-31900	11/28/2018	PW-CONCRETE BLOCK; GANG BOX	100-31-51630-350-000	46.75
12/07/2018	MENARDS - BARABOO	96238-31900	11/28/2018	ZOO-SUPPLIES	100-52-55410-340-000	38.14
12/07/2018	MENARDS - BARABOO	96238-31900	11/28/2018	ZOO-FEED	100-52-55410-342-000	14.72
12/07/2018	MENARDS - BARABOO	96287-31900	11/29/2018	PW-LED MV STRIP	100-31-51630-350-000	89.97
12/07/2018	MENARDS - BARABOO	96287-31900	11/29/2018	PW-20" POLY PUSHER	100-31-53270-340-000	27.96
12/07/2018	MENARDS - BARABOO	96289-31900	11/29/2018	PW-CONCRETE BLOCK (STORAGE BL	100-31-51630-350-000	13.20
Total 7001856:						775.22
7001857						
12/07/2018	STAFFORD ROSENBAUM LLP	1216673	11/15/2018	ATTY-LGL SERVICES PFAFF-18CV212	720-11-51493-510-000	171.04
Total 7001857:						171.04
7001858						
12/07/2018	TAPCO TRAFFIC & PARKING	1621916	11/27/2018	PW - TRAFFIC SIGNAL MAINTENANCE	100-31-53300-270-000	1,848.00
Total 7001858:						1,848.00
7001859						
12/07/2018	THE J. P. COOKE CO.	541371	12/03/2018	TREAS-CAT TAGS AND HOOKS	100-11-51520-340-000	82.20
Total 7001859:						82.20
Grand Totals:						161,826.84

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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15847						
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@WELLS	970-37-63300-250-000	110.34- V
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@TOWERS	970-37-67200-250-000	110.34- V
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@BOOSTE	970-37-67800-250-000	55.18- V
Total 15847:						275.86-
15878						
11/30/2018	ALLIANT ENERGY	S193345NO	11/14/2018	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	175.95
11/30/2018	ALLIANT ENERGY	S212453NO	11/14/2018	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	28.99
11/30/2018	ALLIANT ENERGY	S608212NO	11/12/2018	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	7,588.06
11/30/2018	ALLIANT ENERGY	S608212NO	11/12/2018	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	345.60
11/30/2018	ALLIANT ENERGY	S871720NO	11/14/2018	SEWER-HEADWORKS BLDG	960-36-82200-222-000	17.75
Total 15878:						8,156.35
15879						
11/30/2018	AMERIGAS - BARABOO	W640920878	11/27/2018	WATER-PROPANE REFILL-30# CYLIN	970-37-67500-238-000	28.99
Total 15879:						28.99
15880						
11/30/2018	AQUACHEM OF AMERICA INC	S3467AQ	11/21/2018	SE-POLYMER (2) 2,300 LB TOTES	960-36-82500-345-000	5,951.25
Total 15880:						5,951.25
15881						
11/30/2018	BRUTE CONSTRUCTION LLC	S2144-FINAL	10/31/2018	SEWER-NEW 50' X 100' SHED	960-96-10107-001	10,277.50
11/30/2018	BRUTE CONSTRUCTION LLC	S2144-FINAL	10/31/2018	SEWER-NEW 50' X 100' SHED	960-36-95000-822-000	10,277.50
11/30/2018	BRUTE CONSTRUCTION LLC	S2144-FINAL	10/31/2018	SEWER-NEW 50' X 100' SHED	960-36-95000-899-000	10,277.50-
Total 15881:						10,277.50
15882						
11/30/2018	CARDMEMBER SERVICE	U11142018	11/14/2018	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	148.50
11/30/2018	CARDMEMBER SERVICE	U11142018	11/14/2018	WATER-METER GASKETS	970-37-67600-350-000	42.12
11/30/2018	CARDMEMBER SERVICE	U11142018	11/14/2018	SE-MOTEL-WWVA CONF @ LAKE GE	960-36-85100-330-000	323.34
Total 15882:						513.96
15883						
11/30/2018	CENTURY SPRINGS	S4851040	10/30/2018	SE-LAB DISTILLED WATER #139	960-36-82700-340-000	37.00
11/30/2018	CENTURY SPRINGS	S4856180	11/27/2018	SE-LAB DISTILLED WATER #139	960-36-82700-340-000	37.00
Total 15883:						74.00
15884						
11/30/2018	CENTURYLINK	S301299619	11/17/2018	SE-PHONE/INTERNET #301299619	960-36-85100-220-000	40.59
11/30/2018	CENTURYLINK	S301299619	11/17/2018	SE-PHONE/INTERNET #301299619	960-36-85100-250-000	63.94
11/30/2018	CENTURYLINK	W301217861	11/17/2018	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	6.76
11/30/2018	CENTURYLINK	W301217861	11/17/2018	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	6.77
Total 15884:						118.06
15885						
11/30/2018	CINTAS CORPORATION #015K	S401220250	11/14/2018	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85

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11/30/2018	CINTAS CORPORATION #015K	S401283735	11/28/2018	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85
11/30/2018	CINTAS CORPORATION #015K	W401220256	11/13/2018	WATER-TOWELS-WATER UTLY	970-37-66500-340-000	10.76
11/30/2018	CINTAS CORPORATION #015K	W401283738	11/28/2018	WATER-TOWELS-WATER UTLY	970-37-66500-340-000	10.76
Total 15885:						41.22
15886						
11/30/2018	CITY OF BARABOO-STORMWA	STNOV2018	11/30/2018	STORMWATER-NOV 2018 RECEIPTS	999-00-10005-000	6,411.34
11/30/2018	CITY OF BARABOO-STORMWA	STNOV2018	11/30/2018	STORMWATER-NOV 2018 RECEIPTS	970-37-40419-001	.11
Total 15886:						6,411.45
15887						
11/30/2018	CORRPRO COMPANIES INC	W530163	11/19/2018	WA-TOWERS-CATHODIC PROTE	970-37-66100-280-000	2,540.00
Total 15887:						2,540.00
15888						
11/30/2018	ENERGENECS INC	S37031-IN	11/20/2018	SE-BIOSOLIDS PROCESS UPGRADE-	960-96-10107-001	1,950.00
Total 15888:						1,950.00
15889						
11/30/2018	FASTENAL COMPANY	S-WIBAR206	11/06/2018	SE-WASHERS/NUTS/SCREWS	960-36-83300-250-000	27.75
11/30/2018	FASTENAL COMPANY	S-WIBAR206	11/06/2018	SE-FENDER WASHERS-WIBAR0413	960-36-83300-250-000	8.20
11/30/2018	FASTENAL COMPANY	W-WIBAR20	11/15/2018	WA-SAFETY GLASSES-WIBAR0032	970-37-66500-340-000	13.36
Total 15889:						49.31
15890						
11/30/2018	JFTCO INC.	S-C231875	10/31/2018	SE-LOADER BATTERY/SERVICE	960-36-82810-240-000	1,783.33
Total 15890:						1,783.33
15891						
11/30/2018	KRAEMER COMPANY LLC	W140826	10/31/2018	WATER-STOCK: 3/4" CLEAN BASE	970-37-67300-236-000	191.17
11/30/2018	KRAEMER COMPANY LLC	W140826	10/31/2018	WATER-STOCK: 3/4" CLEAN BASE	970-37-67500-238-000	191.17
Total 15891:						382.34
15892						
11/30/2018	MAILBOXES PACK N SHIP LLC	S55800	10/31/2018	SE-ACUTE/CHRONIC TESTS-CUST 14	960-36-82700-217-000	67.47
11/30/2018	MAILBOXES PACK N SHIP LLC	S55826	11/02/2018	SE-ACUTE/CHRONIC TESTS-CUST 14	960-36-82700-217-000	187.75
Total 15892:						255.22
15893						
11/30/2018	MENARDS - BARABOO	S94553	11/08/2018	SE-NEW SHED PARTS ON #31900500	960-96-10107-001	62.22
11/30/2018	MENARDS - BARABOO	S94571	11/08/2018	SE-NEW SHED PART ON #31900500	960-96-10107-001	3.92
11/30/2018	MENARDS - BARABOO	S95293	11/16/2018	SE-SOAP/TP-ACCT 31900288	960-36-85600-390-000	20.91
11/30/2018	MENARDS - BARABOO	S95293	11/16/2018	SE-TUBING/HOSE+CLAMP	960-36-83300-250-000	36.56
11/30/2018	MENARDS - BARABOO	S96107	11/27/2018	SE-TAPS/ELBOW ON #31900285	960-36-83300-250-000	9.60
Total 15893:						133.21

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15894						
11/30/2018	MSA PROFESSIONAL SERVICE	S35106#11	11/09/2018	SE-WTP SOLIDS PROCESS CONSTRU	960-96-10107-001	12,671.25
Total 15894:						12,671.25
15895						
11/30/2018	OMNI MATERIALS INC	S338530	10/21/2018	SEWER-KILNDUST-ACCT BAR	960-36-82710-345-000	1,447.18
11/30/2018	OMNI MATERIALS INC	S338767	11/04/2018	SEWER-KILNDUST-ACCT BAR	960-36-82710-345-000	1,476.11
Total 15895:						2,923.29
15896						
11/30/2018	PETERSON, WADE D	U11/2018MI	11/29/2018	UTIL-NOV 2018 MILEAGE	960-36-85100-330-000	153.96
11/30/2018	PETERSON, WADE D	U11/2018MI	11/29/2018	UTIL-NOV 2018 MILEAGE	970-37-93000-330-000	153.97
Total 15896:						307.93
15897						
11/30/2018	SIGN SHOP OF BARABOO INC	S2132	11/19/2018	SE-SIGN: BIOSOLIDS UPGRADE	960-96-10107-001	2,000.00
Total 15897:						2,000.00
15898						
11/30/2018	TERRYTOWN PLUMBING INC	W145484	11/06/2018	WA-REPLACE LEAD SERVICE@519 S	261-37-53700-238-000	2,756.20
11/30/2018	TERRYTOWN PLUMBING INC	W145484	11/06/2018	WA-REPLACE LEAD SERVICE@519 S	970-96-10145-001	2,756.20
11/30/2018	TERRYTOWN PLUMBING INC	W145484	11/06/2018	WA-REPLACE LEAD SERVICE@519 S	261-00-25640-000	2,756.20
Total 15898:						2,756.20
15899						
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@WELLS	970-37-63300-250-000	110.34
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@TOWERS	970-37-67200-250-000	110.34
11/30/2018	US CELLULAR	U273452927	10/10/2018	WA-OCT SCADA SERVICE@BOOSTE	970-37-67800-250-000	55.18
11/30/2018	US CELLULAR	W278406498	11/10/2018	WA-NOV SCADA SERVICE@WELLS	970-37-63300-250-000	110.34
11/30/2018	US CELLULAR	W278406498	11/10/2018	WA-NOV SCADA SERVICE@TOWERS	970-37-67200-250-000	110.34
11/30/2018	US CELLULAR	W278406498	11/10/2018	WA-NOV SCADA SERVICE@BOOSTE	970-37-67800-250-000	55.18
Total 15899:						551.72
15900						
11/30/2018	US POSTAL SERVICE	U11202018	11/20/2018	UTIL-RENEWAL FEE-PERMIT NO. 6	950-36-84000-343-000	75.00
11/30/2018	US POSTAL SERVICE	U11202018	11/20/2018	UTIL-RENEWAL FEE-PERMIT NO. 6	960-36-85100-343-000	75.00
11/30/2018	US POSTAL SERVICE	U11202018	11/20/2018	UTIL-RENEWAL FEE-PERMIT NO. 6	970-37-90300-343-000	75.00
Total 15900:						225.00
15901						
11/30/2018	USA BLUEBOOK	S735468	11/12/2018	SE-POLYMER TRANFER PUMP	960-96-10107-001	1,092.19
11/30/2018	USA BLUEBOOK	S737652	11/14/2018	SE-POLYMER SPILL PROTECTION	960-96-10107-001	1,128.95
11/30/2018	USA BLUEBOOK	W735676	11/12/2018	WA-CHLORINE ACCUVAC/FLUORIDE	970-37-64300-340-000	381.64
Total 15901:						2,602.78
15902						
11/30/2018	WILLIAM REID LTD LLC	S55928	11/13/2018	SE-CONTROL MONITORS: SLUDGE P	960-96-10107-001	2,340.10

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 15902:						2,340.10
Grand Totals:						64,768.60

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1204						
11/30/2018	PACE PAYMENT SYSTEMS	OCT2018	10/31/2018	REC - ONLINE PAYMENTS OCT	100-53-55300-270-000	65.05
Total 1204:						65.05
1205						
11/30/2018	PAYMENT SERVICE NETWORK	183199	11/04/2018	TRE- OCT PAYMENT SERVICES	100-11-51520-290-000	536.95
Total 1205:						536.95
1206						
11/30/2018	WIS DEPT OF REVENUE	OCT 2018	11/14/2018	SALES & USE TAX OCT 2018	100-00-24213-000	208.77
11/30/2018	WIS DEPT OF REVENUE	OCT 2018	11/14/2018	SALES & USE TAX OCT 2018	940-00-24213-000	10.69
Total 1206:						219.46
Grand Totals:						821.46

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

Check Register - Payroll Remittance Checks

November 2018

Check Date	Payee	Description	Amount
11/14/2018	29423	EFTPS SOCIAL SECURITY Pay	14,390.70
11/14/2018	29423	EFTPS SOCIAL SECURITY Pay	14,390.70
11/14/2018	29423	EFTPS MEDICARE Pay Period:	3,365.68
11/14/2018	29423	EFTPS MEDICARE Pay Period:	3,365.68
11/14/2018	29423	EFTPS FEDERAL WITHHOLDING	18,837.98
EFTPS Total			54,350.74
11/28/2018	29640	EFTPS SOCIAL SECURITY Pay	13,531.57
11/28/2018	29640	EFTPS SOCIAL SECURITY Pay	13,531.57
11/28/2018	29640	EFTPS MEDICARE Pay Period:	3,164.64
11/28/2018	29640	EFTPS MEDICARE Pay Period:	3,164.64
11/28/2018	29640	EFTPS FEDERAL WITHHOLDING	17,748.64
EFTPS Total			51,141.06
11/15/2018	29250	WI DEPT OF REVENUE STATE TAXES WITHHELD	10,267.68
11/30/2018	29424	WI DEPT OF REVENUE STATE TAXES WITHHELD	10,475.06
11/26/2018	29638	WISCONSIN RETIREMENT RETIREMENT	65,636.37
11/26/2018	29639	WI DEPT OF EMPLOYEE TRUST HEALTH INSURANCE	140,037.66

FINANCE COMMITTEE APPROVAL:

_____ (Chairman)

_____ (Date)

The City of Baraboo, Wisconsin

Background: The 2019 City of Baraboo Budget authorizes the hiring of a fulltime Training Officer for the Fire Department. The position description for this new position is attached and approval is requested. This position became an idea through the Implementation Team assigned to the Fire Department Operations Study completed by RW Management. This position will be very valuable to the Fire Department not only from the training aspect, but in future recruitment and retention efforts and how the fire department operates in the future. The desire is to begin advertising for this position so the actual hiring process can take place shortly after the start of 2019. The hiring process will be a collaborative effort between Fire Chief, Police and Fire Commission and City Administration.

Fiscal Note: *one* *Not Required* *Budgeted Expenditure* *Not Budgeted*

Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Position Description for Assistant Fire Chief – Training is hereby approved.

Further, the Fire Chief is authorized to begin the hiring process.

Offered by: Finance/Personnel

Motion:

Second:

Approved: _____

Attest: _____

BARABOO FIRE DEPARTMENT**POSITION DESCRIPTION****POSITION:** ASSISTANT FIRE CHIEF - TRAINING (Career)**POSITION DESCRIPTION NO.:** 400.04**EFFECTIVE DATE:****SUPERSEDES:** New**REVIEWED/UPDATED:** 12/03/2018**GRADE:** 12**APPROVAL:** 
Kevin G. Stieve, Fire Chief

General Purpose: This position exists to perform and/or supervise firefighting, fire prevention, emergency rescue or any other emergency incidents for service. This position also involves the utilization of manpower, development, and, performance evaluation, organization morale, and safety of personnel, equipment maintenance and utilization, budget preparation, the enforcement of the codes and ordinances of the municipalities, as well as Fire Department policies and procedures. In addition, this position shall be responsible for the planning, organizing, and overall coordination of fire department training and act in the Safety Position, as required by Wisconsin Administrative Code SPS 330 and adopted and/or recommended National Fire Protection Association (NFPA) Codes and Standard

Supervision:

Received: The Assistant Fire Chief – Training works within the Department organization for general day-to-day activities and during calls for service. Reports to the Fire Chief.

Exercised: The Assistant Fire Chief – Training and Safety performs supervisory duties as follows: supervise and instruct subordinate personnel and allocate work assignments for Fire Department personnel both fulltime and paid-per-call. During calls for service, will work within the Department organization. In the absence of the Fire Chief and Deputy Fire Chief, incumbent assumes full command of Department.

Essential Job Functions and Responsibilities: The following duties are normal for this position. These are not an all-inclusive list. Other duties may be required and assigned.

1. Assist Fire Chief in administering the functions of planning, organizing, leading, coordinating, and controlling the operations and administration of the Department and its personnel.
2. Assist in supervising all fire prevention, public education, rescue, and fire suppression activities of the Department as assigned.
3. Respond to fires and other emergency and non-emergency calls for service, determining what apparatus and equipment is needed, making decisions as to the best methods of controlling the incident scene and direct the work of Department members– establish Incident Command.
4. Establish minimum standards of training and technical competence for all Fire Department personnel.
5. Assist in developing policies, rules, regulations, and standard operating procedures governing both emergency and non-emergency operations of the Department and enforcement of same.
6. Assist in evaluating Department personnel performance.
7. Assist in the investigation of fires and analyze findings to determine causes of fire.
8. Assist in the development and implementation of public safety education programs for civic, fraternal, educational, institutional, or industrial organizations or agencies.
9. Coordinate Fire Department training program.
10. Prepare and maintain all lesson plans, training records, and ensure that all members maintain current certifications.
11. Assist in department budget development
12. Prepare and maintain reports and records to include incident reports, investigative reports, and other

Assistant Fire Chief – Training (Career)
Position Description # 400.04

- Department reports.
13. Participate in local, regional, state, and national conferences and seminars on fire administration, fire training, prevention, public education and suppression to maintain a continuing level of professional and technical competence.
 14. Perform duties in conformance with Federal, State, County, and City Laws, Statutes, and Ordinances.
 15. Understand and exhibit standardized and accepted practices in Fire Department administration, fire prevention, firefighting techniques, training, and scientific principles involved in fire suppression and hazardous materials response.
 16. Exhibit the knowledge, skill and ability in supervising the operation of various types of firefighting equipment and apparatus.
 17. Represent the fire department in a positive and professional manner
 18. Learn the community's geography, street locations, nature and location of hazardous premises, principal buildings, fire communications equipment, fire hydrants, and other water sources.
 19. Lead the fire department health and safety committee
 20. Act as Chief of Department when required.
 21. Perform other duties as required.

Desired Minimum Qualifications:

General:

1. Have a High School diploma or equivalent.
2. Has, at a minimum, attained the age of 18.
3. Associate Degree in Fire Science/Technology, closely related field or higher.
4. Possess a valid Wisconsin Driver's License.
5. Perform the above listed essential Job Functions and Responsibilities.
6. Complete certification to drive and operate all fire department apparatus within 12 months of employment
7. Possess a Wisconsin Firefighter Level II certification.
8. Possess Wisconsin Emergency Services Instructor I and II certification
9. Possess Wisconsin Fire Officer I and II certification
10. Possess Incident Command System Training up to ICS 400
11. A minimum of five (5) years verifiable fire service experience with three (3) years supervisory experience at Company Officer level or higher is desired; however, other combinations of education, training and/or experience which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will also be considered.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

1. Ability to analyze data and information using established criteria, in order to determine consequences and to identify and select alternatives.
2. Ability to compare, count, differentiate, measure, copy, record and transcribe data and information.
3. Ability to classify, compute, tabulate, and categorize data.
4. Ability to lead and direct a group of workers, including the ability to provide counsel and mediation.
5. Ability to influence, persuade, convince, and train others.
6. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.
7. Ability to utilize a variety of advisory and design data and information such as training requirements,

Assistant Fire Chief – Training (Career)
Position Description # 400.04

training materials/textbooks, personnel policies, performance evaluations, payroll reports, time sheets, FLSA spreadsheets, equipment specifications, budgets, grant applications, accident/injury reports, fire inspection reports, equipment operating/maintenance manuals, computer software operating manuals, meeting minutes, agendas, maps, fire code manuals, blueprints, rules and regulations, procedures, ordinances, statutes and non-routine correspondence.

8. Ability to communicate orally and in writing with department personnel, city officials, city staff, school personnel, news media representatives, civic groups, law enforcement agencies, state officials and the general public.

Mathematical Ability

1. Ability to calculate percentages, fractions, decimals, volumes, ratios, present values and spatial relationships.
2. Ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

1. Ability to quickly and calmly adapt to a changing emergency operational environment.
2. Ability to use functional reasoning in performing influence functions such as leading, managing, supervising, teaching, mentoring, planning, directing and controlling.
3. Ability to exercise judgment, decisiveness and creativity required in critical and/or unexpected situations involving moderate risk to the organization.

Physical Requirements

1. Ability to operate equipment and machinery requiring complex and rapid adjustments such as motor vehicles, fire apparatus, two-way radios, emergency medical equipment, rescue tools, hazardous materials equipment, computer terminal/keyboard, calculator, computer printer, photocopier, and telephone.
2. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as operating firefighting and emergency medical equipment.
3. Ability to exert moderate to heavy physical effort in light to heavy work, typically involving some combination of stooping, kneeling, crouching and crawling, lifting, carrying, pushing and pulling.
4. Ability to recognize and identify degrees of similarities or differences between characteristics of colors, shapes, sounds, odors and textures associated with job-related objects, materials and tasks.

Environmental Adaptability

1. Some tasks may involve exposure to temperature extremes, traffic hazards, machinery, electrical currents, toxic agents, explosives, confined spaces, disease, irate individuals, intimidation and violence.

Selection Guidelines: A formal application, rating of education and experience, oral interview, reference check, and job related tests may be required. The duties listed in this position description are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Baraboo Fire Department is an Equal Opportunity Employer. In compliance with the Americans with

Assistant Fire Chief – Training (Career)
Position Description # 400.04

Disabilities Act, the Fire Department will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

By signing below I have read, understand and had the opportunity to ask questions on the above Position Description. I further acknowledge that this signed copy will be located in my personnel file.

Signature

Print Name

Date

CITY OF BARABOO

ASSISTANT FIRE CHIEF - TRAINING – FIRE DEPARTMENT – The City of Baraboo Fire Department is accepting applications for the full-time position of Assistant Fire Chief - Training Officer.

The ideal applicant possesses:

- Valid Driver's License
- High school diploma or equivalent
- Associate Degree in Fire Science/Technology, closely related field or higher
- Five (5) years verifiable fire service with three (3) years supervisory experience at Company Officer level or higher
- Fire Officer II Certification (IFSAC or Pro Board Accredited)
- Emergency Services Instructor II Certification (IFSAC or Pro Board Accredited)
- Incident Command Training up to ICS 400
- Driver/Operator Certification or proven ability in Pumper and Aerial operations
- Alternatively, a combination of education, training and/or experience, which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will be considered.

Essential Duties and Responsibilities include, but are not limited to the following:

- Assist Fire Chief in administering the functions of planning, organizing, leading, coordinating, and controlling the operations and administration of the Department and its personnel;
- Coordinate Fire Department training program; and,
- Respond to fires, emergency and non-emergency incidents required of the Baraboo Fire Department in accordance with department standards and perform the functions required at emergency incidents, including combating and extinguishing fires.

Job requires working outside in adverse weather conditions, exposure to dangerous situations and the ability to exert moderate to heavy physical effort in light to heavy work. In addition, work and physical movements commensurate of being a firefighter.

The annual salary range for this position is \$62,836.80 to \$81,702.40. The Application and full Position Description are available on the City's Website, www.cityofbaraboo.com. Call 608-355-2710 with any questions.

**The application deadline is 4:00 PM on
January 11, 2019.**

The City of Baraboo is an Equal Opportunity Employer.

The City of Baraboo, Wisconsin

Background: To help alleviate some parking problems on Vine Street, the City has offered to rent to I A.M. Dairy a parking lot owned by the City located at 114 Walnut Street. The lease will commence on January 1st and run for one year, with an automatic renewal on an annual basis. Both the City and I A.M. Dairy may terminate the lease at any time and for any reason with 90 days' notice to the non-terminating party. The rent amount will be \$1,500/year payable to the City on or before January 1st. For the duration of the lease, I A.M. Dairy will be responsible for maintaining the parking lot and for having both personal property and public liability insurance coverage for the parking lot, with the policy naming the City as an additional insured.

Note: (*one*) [*x*] **Not Required** [*Budgeted Expenditure*] [*Not Budgeted*]
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Common Council approves the lease agreement between the City of Baraboo and I A.M. Dairy for the City owned parking lot located at 114 Walnut Street and authorizes City Administrator Ed Geick and City Clerk Brenda Zeman to execute the Lease Agreement on behalf of the City.

Offered by: Finance Committee

Motion:

Second:

Approved: _____

Attest: _____

LEASE AGREEMENT
Parking Lot at 114 Walnut Street

THIS LEASE AGREEMENT (“Lease”) is entered into by and between the City of Baraboo, a Wisconsin municipal corporation with a mailing address of 101 South Blvd., Baraboo, WI 53913 (“Landlord”) and I A.M. Dairy Distributing, LLC, with a mailing address of 105 Vine Street, Baraboo, WI 53913 (“Tenant”). The Landlord and Tenant may be jointly referred to herein as the Parties.

WITNESSETH

The Landlord and Tenant, for and in consideration of the terms and provisions contained herein, agree as follows:

1. Address of Property. The property which is the subject of this Lease (“Leased Premises”) is described as follows:

The parking lot located on Walnut Street in the City of Baraboo, Lot 2 of CSM #5911, as shown on Map #1 which is attached and incorporated herein.

2. Term. This Lease shall commence on January 1, 2019 and shall automatically renew on the first day of each subsequent year, subject to Paragraph 15, below.
3. Rental. The Tenant shall have the right to park motor vehicles, including cars, trucks and semi-trailers, on the Leased Premises at a cost of \$1,500 per year, for the term of this Lease, payable on or before January 1st of each year.
4. Improvements. The Tenant shall have the right to make improvements to the Leased Premises with the prior written consent of the Landlord. In the event of electrical improvements being made, the Tenant shall be solely responsible for the timely payment of any charges associated therewith, including, but not limited to, the payment of any electrical bills. The Tenant is strictly prohibited from making any improvement that may result in a lien being placed against the Leased Premises by a third party.
5. Assignment and Subletting. This Lease is personal to the Tenant only and the Tenant shall not assign this Lease nor sublet the Leased Premises or any part thereof without the prior written consent of the Landlord.
6. Vacation of Premises. The Tenant agrees to vacate the Leased Premises at the end of the lease term or upon termination and promptly deliver it to the Landlord.
7. Landlord’s Right to Enter. The Landlord may enter upon the Leased Premises at reasonable times and without notice to the Tenant to inspect the Leased Premises, make repairs, conduct tests or surveys, to comply with any applicable law or regulation to undertake development plans for the Leased Premises, and for any other reasonable purposes as determined by the Landlord.
8. Taxes and Insurance.
 - a. The Landlord shall be responsible for the payment of all real estate taxes for the Leased Premises, if applicable, and the Landlord shall keep the Leased Premises insured against loss or damage to the Leased Premises.

- b. The Tenant shall have and maintain for the duration of the Lease insurance coverage in an amount adequate to cover the Tenant's personal property stored on the Leased Premises and Tenant shall have and maintain public liability insurance insuring against personal injuries sustained on the Leased Premises as a result of Tenant's acts and omissions. The policy shall name Landlord as an additional insured. Proof of insurance must be provided by the Tenant to the Landlord upon request by the Landlord.
9. Damage by Casualty. If, during the term of this Lease, any portion of the Leased Premises is totally or partially damaged or destroyed, the Landlord shall be under no obligation whatsoever to repair or rebuild the same regardless of the extent of the damage to the Leased Premises nor shall the Landlord be obligated in any respect to use insurance proceeds to repair any such damage. If the Leased Premises is damaged to such a degree that renders said premises unsatisfactory to Tenant, Tenant's only remedy shall be to vacate the Leased Premises and Landlord shall not be under any obligation to restore the Leased Premises to a useable condition.
10. Landlord Has No Obligation to Repair. The Landlord shall not be obligated to make any repairs or to make any improvements or to do any maintenance to the Leased Premises in order to make the Leased Premises useable for the Tenant.
11. Tenant Obligations. During the term of this Lease, as a condition of the Tenant's continuing right to use and occupy the Leased Premises, the Tenant agrees and promises:
- A. To use the Leased Premises for parking lot purposes for the Tenant's sole use.
 - B. Not to use or keep upon the Leased Premises anything that would adversely affect coverage under an insurance policy.
 - C. To obey all lawful orders, rules, and regulations of all governmental authorities.
 - D. To be liable for all acts of negligence by Tenant and Tenant's, employees, agents, guests and invitees, and to indemnify, defend and hold harmless the Landlord for any and all acts of negligence caused by the Tenant or the Tenant's employees, agents, guests and invitees.
 - E. To vacate the Leased Premises promptly at the end of the lease term, time being of the essence as to the Tenant's vacating the Leased Premises.
 - F. To keep the Leased Premises in a clean and tenantable condition and in as good repair as at the beginning of the lease term, normal wear and tear excepted.
 - G. To perform all snow removal and/or plowing, grass and weed cutting, pavement patching and all ordinary day-to-day maintenance of the Leased Premises.
12. Disposal of Tenant's Property. If the Tenant leaves any property on the Leased Premises after vacating the Leased Premises, the Tenant shall be deemed to have abandoned the property and the Landlord shall have the right to dispose of the property as the Landlord deems appropriate.
13. Inspection by Tenant. The Tenant acknowledges that the Tenant is fully familiar with the condition of the Leased Premises and accepts the Leased Premises in the condition as it is on the date of execution of this Lease.

14. Notices. All notices and other communications shall be in writing and be deemed given when delivered personally or three business days after mailing if mailed by first class mail, postage prepaid. Notices shall be delivered to the addresses specified above.
15. Termination. Either Party may terminate this Lease at any time, with or without cause, by providing the non-terminating Party with a 90-calendar day written notice of termination. In the event the Lease is terminated by the Tenant, any and all amounts paid or due and owing to the Landlord pursuant to Paragraph 3, above, shall be nonrefundable and shall not be prorated; in the event the Lease is terminated by the Landlord, the Landlord shall refund to the Tenant the prorated amount for not rental time that was used by the Tenant.
16. Amendments. This Lease may be modified or amended or the provisions hereof waived with the mutual written consent of the Parties.

CITY OF BARABOO, LANDLORD

Ed Geick, City Administrator

Date

Brenda Zeman, City Clerk

Date

I A.M. DAIRY, LLC, TENANT

Allen O. Mueller, Owner

Date

Mary A. Mueller, Owner

Date

RESOLUTION NO. 2018-

Dated: December 11, 2018

The City of Baraboo, Wisconsin

Background: The City applies for funding to operate the City's taxi program each year. The funding provides approximately 2/3 of necessary funds to operate the taxi program with the remainder coming from fares. The City contracts with a local operator to manage and operate the taxi service and the City serves as the agent to apply for State and Federal funding which helps keep the cost of providing the service affordable to patrons.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor be authorized to apply for the 2019 WisDOT Public Transit Assistance Program (PTAP) and funding offered by the Federal and State governments for the City of Baraboo, and;

THAT the Mayor be authorized to apply for the 2019 Federal Section 5311 Operating and Capital (Formula Grants for Rural Areas) for the City of Baraboo, and;

THAT the City of Baraboo adopts the Department of Transportation procurement policy, and;

THAT the City of Baraboo adopts the Department of Transportation disposal guidance for federally funded taxi vehicles.

BE IT FURTHER RESOLVED that the Mayor be authorized to execute appropriate contracts if the applications are approved.

Offered by: Finance/Personnel Committee Approved by: _____ Mayor

Motion: _____

Second: _____ Certified by: _____ City Clerk

MOTOR VEHICLE LEASE

This Lease Agreement is made this first day of January 2019 by and between the City of Baraboo, Wisconsin, hereafter referred to as "City," and Running, Inc., hereafter referred to as "Lessee."

WITNESSETH

WHEREAS, Lessee is located in the City of Baraboo and is presently licensed to operate a taxicab service in the City and Lessee and City have entered into an Agreement dated January 1, 2019, in connection with Lessee's operation of the taxicab service, and

WHEREAS, the City purchased and is owner of two 2011 Dodge Grand Caravans, lift equipped; three 2014 Dodge Grand Caravans, lift equipped; two 2015 Dodge Grand Caravans, lift equipped; one 2017 Dodge Grand Caravan, lift equipped; the vehicles were purchased with grant funds from Section 5311 program of the Federal Transit Administration (FTA); and

WHEREAS, the City participated in purchasing the taxis by providing 20% of their purchase price, and

WHEREAS, it is proposed that the vehicles be leased from the City by Lessee and that the vehicles be operated by Lessee under the terms of the taxicab license granted by the City and under the terms of this Lease Agreement and the terms of an Agreement between City and Lessee to provide taxicab services in the City dated January 1, 2019, and copies of said documents are attached hereto and incorporated herein by reference.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the promises, mutual covenants and agreements made and contained herein, the City, as Lessor, agrees to lease to Lessee and Lessee leases from Lessor the vehicles described as follows:

2011	Dodge Grand Caravan	VIN	2D4RN4DG0BR657948 (added 3-28-11)
2011	Dodge Grand Caravan	VIN	2D4RN4DG9BR657947 (added 3-28-11)
2014	Dodge Gr Caravan lift equipped	VIN	2C4RDGBG6ER140338 (added 10-30-13)
2014	Dodge Gr Caravan lift equipped	VIN	2C4RDGBG8ER140339 (added 10-30-13)
2014	Dodge Gr Caravan lift equipped	VIN	2C4RDGBG4ER140340 (added 10-30-13)
2015	Dodge Gr Caravan lift equipped	VIN	2C7WDGBG2FR703103 (added 6-23-15)
2015	Dodge Gr Caravan lift equipped	VIN	2C7WDGBG0FR703200 (added 6-23-15)
2017	Dodge Gr Caravan lift equipped	VIN	2C7WDGBG3HR838674 (added 10-6-17)

Lessee shall lease the vehicles at the rate of \$1.00 per vehicle per year and operate the same in accordance with its authority to operate taxicab service in the City and surrounding area pursuant to the taxicab license and agreements set forth herein, each being incorporated by reference and made a part hereof.

SECTION ONE
TERM

The term of this Lease shall be from January 1, 2019 to December 31, 2019. This Lease Agreement shall terminate without notice on December 31, 2019, unless extended or renewed by mutual agreement of the parties prior to the termination date.

SECTION TWO
WEAR, TEAR, DAMAGE AND USE

Upon return, at the end of the Lease term, or upon earlier termination as provided herein, the vehicles shall be in as good condition, appearance and running order as when originally delivered to Lessee, reasonable wear and tear expected. If a vehicle is not in that condition, it will be considered damaged and Lessee will pay City the full cost of repairing the damage and restoring it to such condition. Reasonable wear and tear shall mean under this Lease:

1. Interior - No stains that cannot be removed with standard upholstery cleaners, no slits, tears and holes in carpets and upholstery and no scratches and dents in the dashboard or other hard surfaces;
2. Exterior - No dents in the body or bumpers; no cracks or scratches in glass caused by contact with other vehicles or other objects and no scratches in painted surfaces that cannot be removed with rubbing compound;
3. Repair - No improper repair work done to the vehicles such as repainting with any color or type other than the original color and type, improper alignment of frame or body parts or improper repair of engine or any other mechanical or electrical parts of the vehicles not in accordance with the manufacturer's specifications and manufacturer's own repair parts;
4. Tires - Wear must be proportionate to mileage;
5. General Protection - The vehicles must be adequately protected with glycol-type antifreeze with rust inhibitor throughout the term and upon return or repossession and there must be no deterioration in the vehicles due to exposure to chemicals or other substances or due to extreme or unusual weather, atmospheric or environmental conditions, or unusual or extreme use of the vehicle.

The vehicles shall only be used by the Lessee for the purpose of providing taxicab service in accordance with its operating assistance contract referred to above.

The Lessee shall immediately notify the City if the vehicles are no longer used in the provision of taxicab service.

The Lessee shall also keep satisfactory records with regard to the use of the equipment and submit to the City upon request such information as may be required by the City to assure compliance.

The Lessee shall make the vehicles available to the Wisconsin Department of Transportation (Department) and the City upon demand for the purpose of an annual verification or other inspections deemed necessary by the Department or City.

SECTION THREE
MAINTENANCE

At Lessee's expense, Lessee will keep the vehicles in good operating order, condition, repair, appearance, properly serviced and lubricated in accordance with the recommendations in the manufacturer's manual and will do all things necessary to keep all manufacturer's warranties in full force and effect. City shall not be responsible for any maintenance of the vehicles. The vehicles shall be maintained in accordance with the maintenance plan filed with WisDOT.

SECTION FOUR
WARRANTIES

The Vehicles are subject to the express manufacturer's warranty as set forth in the manufacturer's Statement of Warranty, if any. City makes no warranties or representations, express or implied, of any kind or nature in connection with the vehicles, including warranties of the quality or condition of a vehicle, its merchantability or its fitness for any particular use.

SECTION FIVE
PURCHASE OPTION

Lessee shall have no option to purchase the vehicles at the end of the Lease term.

SECTION SIX
ADDITIONS; USE

All replacement of parts, additions, repairs, improvements and accessories made or added with respect to the vehicles will become a part of the vehicle and will become the property of City. Lessee will (a) not permit the vehicles to be used in a negligent or improper manner or in violation of any applicable rule, law or regulation, or in violation of the Agreement between City and Lessee dated January 1, 2019, pertaining to the operation of a taxicab service in the City of Baraboo, or so as to permit cancellation or suspension of the manufacturer's warranties or any insurance coverage; (b) pay promptly all repair, maintenance and storage charges; (c) not permit the vehicles to become subject to any charge, lien or encumbrance; (d) when requested by the City, furnish to the City paid invoices evidencing the performance of servicing and maintenance recommended by the manufacturer; (e) not permit the vehicles to be taken to or used outside the zone of use as permitted under the Agreement dated January 1, 2019 between the City and Lessee without the prior written consent of the City, which consent City may withhold at City's sole discretion; (f) permit City during normal business hours to enter upon the premises where the vehicles may be stored or used to inspect the same; (g) not use the vehicles or permit the vehicles to be used for personal use by Lessee, or any other party, or for any use whatsoever other than as a taxicab and then only in accordance with the terms of the Agreement dated January 1, 2019 (h) not permit smoking in the taxicabs and will post proper signs to this effect; (i) properly equip and maintain the handicap accessible Dodge Vans and further properly maintain the handicap accessory equipment thereon, all so as to assure that said vehicle is in compliance with the Americans with Disabilities Act (ADA).

Lessee shall not add, adorn, decorate, or in any way attach advertising or other messaging to the exterior or interior of the vehicles. Lessee shall be allowed to place its business name upon the vehicles, so long as the messaging and means of attaching to the vehicle is approved in advance by the City.

SECTION SEVEN
INSURANCE COVERAGE AND ACCIDENTS

Lessee shall at all times keep the vehicle insured with a solvent and reputable insurance company licensed to do business in the State of Wisconsin and approved by the City in an amount not less than \$500,000.00 per person and per accident and \$100,000.00 property damage. City shall be named as an additional insured on the insurance policy and the policy shall contain a provision providing for any loss to the vehicles to be payable to the City. Prior to any operation of the leased vehicles, Lessee will deliver to the City the original policies of such insurance or duplicates thereof or other evidence of the existence of the required insurance coverage satisfactory to the City. Lessee will pay all premiums for such insurance and will maintain such insurance in full force and effect during

the term of this Lease, provided that, in the event that any of the insurance obtained by Lessee lapses, becomes terminated or cancelled, for any reason, City may, at the City's option, obtain such insurance for the benefit of City and charge such premiums to Lessee, which charges Lessee shall pay to City within five calendar days after City's demand. Lessee hereby appoints City its attorney in fact to make a claim for, adjust, settle, receive payment of and execute and endorse all documents, checks or drafts for loss, charge or payment under the insurance required under this Lease. Lessee will notify City and Lessee's insurance carrier of each accident, or the loss or damage to the vehicles within twenty-four hours of such event, or within such lesser time as any policies may require, giving such information as City or insurance company requests. Lessee will permit City and the insurance company to inspect the vehicles, give them any information requested regarding claims received from third parties, names and addresses of witnesses, assistance in making claims against third parties; and otherwise cooperate fully with City and the insurance company. Lessee shall further maintain insurance coverage for damage or loss from fire, theft, collision, and comprehensive coverage. The collision insurance coverage shall provide for a deductible of not more than \$500.00 and Lessee shall be responsible for payment of the deductible amount in the event of a loss.

Lessor reserves the right to require the Lessee to restore the vehicles or pay for damages to the vehicles as a result of abuse or misuse of such vehicles with Lessee's knowledge and consent.

SECTION EIGHT RISKS AND INDEMNIFICATION

Lessee is responsible for and hereby assumes all risks of, and shall indemnify and save City harmless from (a) any and all loss of, damage to or destruction of the vehicles and (b) any and all fines, forfeitures or penalties including without limitations parking fines and personal property taxes, if any, assessed against the vehicles, or against Lessee, as a result of Lessee's use or possession of the vehicles and any and all damage or loss resulting from Lessee's use or possession of the vehicles in violation of any Federal, State or Municipal law, ordinance or regulation, and (c) any and all loss or damage to City resulting from larceny or conversion of the vehicles by any person or persons, including without limitation Lessee or any of Lessee's employees, agents or any person authorized by Lessee to use such vehicles, and (d) any and all loss, liability or expenses, including damages or loss of service or use or consequential damages, arising out of, resulting from or in any way connected with the use or operation of the vehicle, whether such use or operation results or is claimed to have resulted in injuries to (including the death of) persons, or damage to or loss or destruction of property or any person or persons, including but not limited to Lessee, Lessee's customers, employees, servants or agents or invitees, and (e) taking or seizure of the vehicles by any public authority by reason of illegal use thereof or otherwise, and (f) any and all liability or damage arising out of any acts or omissions of Lessee or Lessee's agents, or of any person using the vehicles, and (g) any and all damages or claims of damage caused by or resulting from the nonoperability or, loss of a vehicle. Lessee shall be responsible for all reasonable attorney's fees and legal costs of City arising in connection with the items described in this paragraph. Lessee will defend at Lessee's sole expense all claims and suits arising out of the foregoing risks.

SECTION NINE ASSIGNMENT

Lessee shall not assign the Lease or sublet the vehicles without the prior written consent of City, which consent City may withhold in its sole discretion.

SECTION TEN
EXPENSES, FEES, FINES, TAXES, ETC.

Lessee shall pay all costs, expenses, fees and charges incurred in connection with the use, servicing, maintenance, repair and operation of the vehicle, including fines and parking tickets, and all taxes of every kind including personal property taxes, if any, and by whomsoever payable on or relating to the vehicles, or the ownership, leasing, use or operation thereof, and all sums necessary to pay or satisfy any charge, lien, or attachment against the vehicles, except for such as may be incurred by City. If City pays any such amount, Lessee shall repay the same to City on demand. In the event that City shall pay any parking tickets or other fines to governmental bodies relating to the vehicle, Lessee shall forthwith reimburse City for the amount of all such fines paid plus a service charge of \$10.00 for each such fine paid by City.

SECTION ELEVEN
LICENSE PLATES AND REGISTRATION

Lessee shall pay all license and registration fees for said vehicle and the license plates for and registration of title to the vehicles shall be in the name of the City. Lessee shall provide satisfactory proof to City that license and registration fees have been promptly paid.

SECTION TWELVE
RELATIONSHIP BETWEEN PARTIES

City is not an employer of Lessee. Lessee is not an employee of City. Lessee acknowledges and agrees that Lessee is an independent contractor of the City and that said business is independently owned and operated and that nothing in this Lease Agreement shall be interpreted to cause or result in, directly or indirectly, any employer-employee relationship between City and Lessee or between City and any employees of Lessee and nothing in this Agreement shall be in any way construed as an agreement of partnership, general or limited, or as an agency relationship between City and Lessee. Lessee agrees not to represent or advertise in any way that this relationship with the City is other than as provided in this Section.

SECTION THIRTEEN
EVENTS CONSTITUTING DEFAULT

The following events constitute default of this Agreement: If Lessee fails to make any payment due under this Lease within ten calendar days after it becomes due or fails to comply with any condition or provision of this Lease or a proceeding in bankruptcy, receivership or any other State or Federal law for the protection of debtors is instituted by or against the Lessee or Lessee's property, if Lessee makes a bulk transfer or assignment for the benefit of creditors, or if there is a non-performance by Lessee of any other covenants of this lease which is not cured within seven days after notice thereof from the City, or if Lessee commits any act of default under the Agreement between the City and Taxi Operator dated January 1, 2019.

SECTION FOURTEEN
CITY'S RIGHTS UPON DEFAULT

On the occurrence of any of the events constituting a default of this Lease Agreement, City may, at its option, without notice to or demand on Lessee: Declare this lease terminated and may take immediate possession of the vehicles and recover from Lessee all amounts due under the Lease together with all reasonable costs, expenses and attorney's fees incurred in connection with such default and repossession together with interest on said

amounts at the rate of 1% per month until paid in full. In such event, City may lease the vehicles for such period and such rental, and to such persons as City shall elect and apply the proceeds of any such renting, after deducting all costs and expenses incurred in connection with the recovery, repair, storage and renting of the vehicles, in payment of the rent and other obligations due from Lessee to City hereunder, Lessee remaining responsible for any deficiency.

SECTION FIFTEEN
OWNERSHIP OF EQUIPMENT

Title to the vehicles shall be in the name of the City and title shall at all times remain in City and Lessee shall have only the right to retain the possession thereof pursuant to the terms, conditions and covenants contained herein. City may name Lessor on the Registration as Lessee. Lessee may not sublease the vehicles.

SECTION SIXTEEN
LIMITATION OF EFFECTS OF WAIVERS

No delay or omission to exercise any right, power, or remedy accruing to City on any breach or default by Lessee under this Lease will impair any right, power, or remedy of City, nor shall it be construed to be a waiver of any such breach or default, or an acquiescence therein, or of any similar breach or default thereafter occurring; nor shall any waiver of any single breach or default be deemed a waiver of any other breach or default theretofore or thereafter occurring. Any waiver, permit, consent, or approval of any kind or character on the part of City of any breach or default under this Lease, or any waiver on the part of City of any term, provisions, condition or covenant of this Lease, must be in writing, and will be effective only to the extent in such writing specifically set forth. All remedies, either under this Lease or by law, or otherwise afforded to City, will be cumulative and not alternative.

SECTION SEVENTEEN
EXECUTION OF LEASE/BINDING EFFECT

This Lease is not binding until executed by the proper officials of City. This Lease shall extend to and be binding upon the parties hereto and their respective successors and permitted assigns.

SECTION EIGHTEEN
SEVERABILITY

This Lease embodies the entire agreement between the parties in connection with the lease of the vehicles. It may not be modified or terminated except as provided herein or by other written agreement. If any provision herein is invalid it shall be considered deleted here from, and shall not invalidate the remaining provisions.

SECTION NINETEEN
INCORPORATION OF AGREEMENT DATED JANUARY 1, 2019

All the terms and conditions set forth in a certain Agreement between City and Lessee dated January 1, 2019, in connection with the operation of a taxicab service in the City of Baraboo are incorporated into this Lease by reference and made a part hereof as though fully set forth herein. Any default of this Lease shall be a default of the January 1, 2019, Agreement and any default of the January 1, 2019, Agreement shall be a default of this Lease.

SECTION TWENTY
HEADINGS

The Marginal headings are for convenience only and are not a part of this Lease.

SECTION TWENTY-ONE
NOTICES

Any notices to be given under this Lease shall be made in accordance with the terms of the January 1, 2019 Agreement.

SECTION TWENTY-TWO
GOVERNING LAW

This Lease shall be governed by the laws of the State of Wisconsin.

SECTION TWENTY-THREE
COLLECTION EXPENSES

Lessee shall be liable to City of all costs and expenses, including reasonable attorney's fees incurred in collecting payments due or to become due from Lessee or in enforcing any rights of City pursuant to this Lease.

CITY OF BARABOO/LESSOR

BY: _____(SEAL)
Michael J. Palm, Mayor

BY: _____(SEAL)
Cynthia Haggard, Finance Director

LESSEE

BY: _____(SEAL)
Richard D. Running, President
Running, Inc.

DATE: _____