

AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, October 23, 2018 **6:30 P.M.**

Location: **City Hall, Committee Room #205, 101 South Blvd. Baraboo**

Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow

Others Noticed: Department Heads (*agenda only*), E. Geick, B. Zeman, C. Haggard, M. Palm, P. Wedekind, John Alt, Post at Library, & Media, Fire Chief Kevin Stieve

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law.
 - c. Approve October 9, 2018 minutes.
 - d. Approve agenda.

2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying **\$903,093.43** *

 - b. Review and recommendation to the Council to approve the 3rd Quarter 2018 Budget Amendments. *

3. Information Items
 - City Attorney's report on insurance claims.

4. Adjournment

Joel Petty, Chairperson

* Item on next regularly scheduled Common Council Meeting Agenda

Agenda prepared by D. Munz & posted on 10/19/2018

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, Fire Chief Stieve, B. Zeman, C. Haggard, J. Bergin, T. Pinion

Call Meeting to Order – Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of September 25, 2018. Motion carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

a) **Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend to Council approval of the accounts payable for **\$694,021.78**. Motion carried unanimously.

b) **Review & Discussion of other 2019 Budget Matters**

1. 2019 Budget Summary – Adm. Geick noted that this summary includes 2 new positions, a Library Page and a training position for the Fire Department.

Fire Chief K. Stieve explained that with this new position, the Fire Chief, Fire Inspector, Building Inspector, and the Training Officer would answer any minor call during the day. This new position will be full time and will provide a level of consistency as it will allow for more flexibility for training. For example, this training officer would be able to offer training during the workday for any fire personnel working different shifts.

J. Bergin explained that the primary responsibility of the Library Page position would be to unpack, scan, and sort all returns. In the past, these tasks have been divided amongst other staff, interns, and individuals from various agencies across town.

2. Alma Waite Budget & Other Outside Budget Requests – C. Haggard explained that in order to break even with the budget we need to reduce the requested amounts by \$6,431. Moved by Sloan, seconded by Thurow to recommend to Council reducing the Sauk County Tavern League contribution from \$5,000 to \$0 and the Teen Center Renovation from \$5,000 to \$3,569. Motion carried unanimously.

3. Airport Budget – Adm. Geick noted that the Airport Commission met yesterday and did approve the budget. There are no major projects for next year except planning for the replacement of the fuel pumps and tanks. Depending on the funding, this could be a project for 2020 or 2021. Moved by Sloan to recommend the Airport Budget to Council for approval, seconded by Thurow and carried unanimously.

4. Baraboo District Ambulance Budget – Ald. Petty advised the Committee of the following significant changes to the Ambulance budget: Hiring someone for billing, hiring a HR person, and adding a full crew for transfers during peak hours. Adm. Geick suggests that there might be an opportunity for us to partner with them and for the City Attorney to do HR and attorney work for them. Ald. Petty agrees that while it makes sense to join the entities for cost savings, he does not whether or not there is commitment from the other end. Atty. Truman confirms that at this time, she is comfortable with the work and has no concerns regarding the time required to do this. Atty. Truman would track the hours she spend working for the ambulance to recover the cost of wages and benefits. Adm. Geick will contact Dana Sechler to get his thoughts on this. Ald. Sloan questioned the increase in building rents and leases. It is assumed that this expense is figuring in rental of the entire Alma Waite building; however, Ed will follow up on this as well.

Informational Items

a) City Attorney's report on insurance claims

o Nothing to report at this time

b) Disclosure from Finance Director Cynthia Haggard

o C. Haggard noted that her husband is in the business of automatic doors and could be doing work for the City of Baraboo. Presented as informational only.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:39pm.

Brenda Zeman, City Clerk



City of Baraboo, Wisconsin
Finance Department
101 South Boulevard
Baraboo, WI 53913

October 23, 2018

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	\$ 178,288.22	October 19, 2018
Utility	\$ 719,040.54	October 15, 2018
ACH	\$ -	
Payroll Remittance Checks	\$ -	
Department Purchasing Cards	\$ 5,764.67	October 12, 2018
Total expenditures	\$ 903,093.43	

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186158						
10/19/2018	ABBS PAVING & SEAL COATING	1354	09/27/2018	PK-TENNIS COURT CRACK FILLING	830-53-55300-861-000	1,700.00
10/19/2018	ABBS PAVING & SEAL COATING	1354	09/27/2018	PK-RIVERWALK FLOOD REPAIRS	290-52-55200-280-000	10,500.00
Total 186158:						12,200.00
186159						
10/19/2018	ALLIANT ENERGY	002634-1001	10/01/2018	AIR-SEPT 2018 AREA LIGHTING SERV	630-35-53510-222-000	14.20
10/19/2018	ALLIANT ENERGY	003123-1009	10/09/2018	PK-8TH AVE SHELTER ELECTRIC	100-52-55200-222-000	17.04
10/19/2018	ALLIANT ENERGY	029413-1009	10/09/2018	PK-M-P ELECTRIC	100-52-55200-222-000	25.59
10/19/2018	ALLIANT ENERGY	041272-1011	10/11/2018	CC-ELECTRIC	100-52-55130-222-000	1,190.42
10/19/2018	ALLIANT ENERGY	041272-1011	10/11/2018	CC-HEAT	100-52-55130-223-000	159.50
10/19/2018	ALLIANT ENERGY	139770-1002	10/02/2018	AIR-SEPT 2018 SRE ELECTRIC	630-35-53510-222-000	30.51
10/19/2018	ALLIANT ENERGY	139770-1002	10/02/2018	AIR-SEPT 2018 SRE HEAT	630-35-53510-223-000	13.50
10/19/2018	ALLIANT ENERGY	266634-1011	10/11/2018	POOL-ELECTRIC	100-53-55420-222-000	215.65
10/19/2018	ALLIANT ENERGY	266634-1011	10/11/2018	POOL-HEAT	100-53-55420-223-000	58.01
10/19/2018	ALLIANT ENERGY	294993-1011	10/11/2018	FD ELECTRIC	100-11-51610-222-000	1,043.97
10/19/2018	ALLIANT ENERGY	294993-1011	10/11/2018	FD HEAT	100-11-51610-223-000	55.84
10/19/2018	ALLIANT ENERGY	327563-1001	10/01/2018	PK-LANGER SHELTER ELECTRIC	100-52-55200-222-000	32.34
10/19/2018	ALLIANT ENERGY	327563-1001	10/01/2018	PK-LANGER SHELTER HEAT	100-52-55200-223-000	13.66
10/19/2018	ALLIANT ENERGY	514075-1008	10/08/2018	FD - ELECTRIC - ALMA WAITE GARAG	100-11-51620-222-000	31.10
10/19/2018	ALLIANT ENERGY	576613-1012	10/12/2018	PK-MRE FIELD ELECTRIC	100-52-55200-222-000	31.62
10/19/2018	ALLIANT ENERGY	622926-1001	10/01/2018	PK-LANGER PARK ELECTRIC	100-52-55200-222-000	15.54
10/19/2018	ALLIANT ENERGY	667361-1009	10/09/2018	PK-PIERCE PAVILION ELECTRIC	100-52-55200-222-000	247.63
10/19/2018	ALLIANT ENERGY	667361-1009	10/09/2018	PK-PIERCE PAVILION HEAT	100-52-55200-223-000	66.30
10/19/2018	ALLIANT ENERGY	678504-1012	10/12/2018	PK-MRE PARK ELECTRIC	100-52-55200-222-000	33.96
10/19/2018	ALLIANT ENERGY	761834 9-27-	09/27/2018	LIBEAST- ELECTRIC	851-51-55110-222-000	253.64
10/19/2018	ALLIANT ENERGY	761834 9-27-	09/27/2018	LIBEAST- GAS	851-51-55110-223-000	13.27
10/19/2018	ALLIANT ENERGY	785885-1010	10/10/2018	PK-DEPPE PARK ELECTRIC	100-52-55200-222-000	40.37
10/19/2018	ALLIANT ENERGY	837782-1009	10/09/2018	ZOO-ELECTRIC	100-52-55410-222-000	412.48
10/19/2018	ALLIANT ENERGY	837782-1009	10/09/2018	ZOO-HEAT	100-52-55410-223-000	40.45
10/19/2018	ALLIANT ENERGY	861880-1002	10/02/2018	AIR-SEPT 2018 RUNWAY ELECTRIC	630-35-53510-222-000	429.93
10/19/2018	ALLIANT ENERGY	879382-1012	10/12/2018	PK-RIDGE ST SHELTER ELECTRIC	100-52-55200-222-000	51.21
10/19/2018	ALLIANT ENERGY	981964-1012	10/12/2018	ZOO-AVIARY ELECTRIC	100-52-55410-222-000	34.88
Total 186159:						4,572.61
186160						
10/19/2018	Animal House Pet Supplies	19PVRXFCJ	10/03/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	52.72
10/19/2018	Animal House Pet Supplies	YJ4310F0VK	10/13/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	124.17
Total 186160:						176.89
186161						
10/19/2018	BARABOO-DELLS FLIGHT CENT	10152018	10/15/2018	Maintenance Contract	630-35-53510-200-000	3,436.08
10/19/2018	BARABOO-DELLS FLIGHT CENT	10152018	10/15/2018	Reduction for Rent	630-35-48210-000	657.34-
Total 186161:						2,778.74
186162						
10/19/2018	BJ CLEANING INC	7517	09/30/2018	LIBEAST- CLEANING	851-51-55110-260-000	58.00
Total 186162:						58.00
186163						
10/19/2018	BOND TRUST SERVICES CORP	43504	09/12/2018	CITY - 2016A BOND INTEREST	300-10-58210-620-161	27,712.50

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
10/19/2018	BOND TRUST SERVICES CORP	43504	09/12/2018	CITY - 2016A BOND INTEREST	950-36-42700-620-161	3,700.00
10/19/2018	BOND TRUST SERVICES CORP	43504	09/12/2018	CITY - 2016A BOND INTEREST	360-10-58210-620-161	6,650.00
10/19/2018	BOND TRUST SERVICES CORP	43504	09/12/2018	CITY - 2016A BOND INTEREST	360-00-11400-000	6,650.00-
10/19/2018	BOND TRUST SERVICES CORP	43504	09/12/2018	CITY - 2016A BOND INTEREST	360-00-11110-000	6,650.00
Total 186163:						38,062.50
186164						
10/19/2018	CENTURYLINK	1451854039	09/30/2018	PD-SEPT 2018 LONG DIST	100-20-52110-220-000	9.75
10/19/2018	CENTURYLINK	1451854039	09/30/2018	CC-SEPT 2018 LONG DIST	100-52-55130-220-000	.08
10/19/2018	CENTURYLINK	1451854039	09/30/2018	FD-SEPT 2018 LONG DIST	100-21-52200-220-000	7.31
10/19/2018	CENTURYLINK	1451854039	09/30/2018	AIR-STEPT 2018 LONG DIST	630-35-53510-220-000	.07
10/19/2018	CENTURYLINK	1451854039	09/30/2018	BLDG INSP-SEPT 2018 LONG DISTAN	100-22-52400-220-000	1.95
10/19/2018	CENTURYLINK	1451854039	09/30/2018	PK-SEPT 2018 LONG DIST	100-52-55200-220-000	.02
10/19/2018	CENTURYLINK	1451854039	09/30/2018	PS/CH BLDG-SEPT 2018 LONG DIST	100-11-51640-220-000	1.04
10/19/2018	CENTURYLINK	1451854039	09/30/2018	ENG-SEPT 2018 LONG DISTANCE	100-30-53100-220-000	3.41
10/19/2018	CENTURYLINK	1451854039	09/30/2018	ZOO-SEPT 2018 LONG DIST	100-52-55410-220-000	.06
10/19/2018	CENTURYLINK	1451854039	09/30/2018	MAYOR-SEPT 2018 LONG DIST	100-10-51410-220-000	.98
10/19/2018	CENTURYLINK	1451854039	09/30/2018	REC-SEPT 2018 LONG DIST	100-53-55300-220-000	.02
10/19/2018	CENTURYLINK	1451854039	09/30/2018	FIN-SEPT 2018 LONG DIST	100-11-51500-220-000	10.23
10/19/2018	CENTURYLINK	1451854039	09/30/2018	POOL-SEPT 2018 LONG DIST	100-53-55420-220-000	.06
10/19/2018	CENTURYLINK	1451854039	09/30/2018	CITY HALL-SEPT 2018 LONG DIST	100-11-51610-220-000	.49
10/19/2018	CENTURYLINK	1451854039	09/30/2018	ASSESSOR-SEPT 2018 LONG DIST	100-11-51530-220-000	1.46
10/19/2018	CENTURYLINK	1451854039	09/30/2018	TREAS-SEPT 2018 LONG DIST	100-11-51520-220-000	6.34
10/19/2018	CENTURYLINK	1451854039	09/30/2018	ATTY-SEPT 2018 LONG DIST	100-13-51300-220-000	2.44
10/19/2018	CENTURYLINK	1451854039	09/30/2018	ADMIN-SEPT 2018 LONG DIST	100-14-51400-220-000	3.41
10/19/2018	CENTURYLINK	1451854039	09/30/2018	UW-SEPT 2018 LONG DIST	800-80-55600-220-000	.14
Total 186164:						49.26
186165						
10/19/2018	CHARTER COMMUNICATIONS	0168069092	09/27/2018	CC-WIRELESS INTERNET	100-52-55130-260-000	89.98
Total 186165:						89.98
186166						
10/19/2018	CINTAS CORPORATION #015K	4010495820	10/02/2018	PW-MATS	100-31-53270-340-000	122.55
10/19/2018	CINTAS CORPORATION #015K	4010737755	10/09/2018	CITY-MATS	100-11-51640-260-000	20.50
10/19/2018	CINTAS CORPORATION #015K	4010737815	10/10/2018	PW-MATS	100-31-53270-340-000	43.90
10/19/2018	CINTAS CORPORATION #015K	4011028335	10/17/2018	CITY-MATS	100-11-51640-260-000	20.50
10/19/2018	CINTAS CORPORATION #015K	4011028358	10/16/2018	CSC-MATS	100-31-53270-340-000	137.63
Total 186166:						345.08
186167						
10/19/2018	CITY TREASURER - WATER	61-1220-9/30	09/30/2018	LIBEAST- WATER	851-51-55110-221-000	93.04
Total 186167:						93.04
186168						
10/19/2018	COLUMBIA COUNTY SOLID WA	312900	10/01/2018	PW-ELECTRONICS DISPOSAL	100-31-53635-290-000	153.00
Total 186168:						153.00
186169						
10/19/2018	COMPLETE OFFICE OF WISCO	932940	10/11/2018	CLK-COPY PAPER	100-11-51420-340-000	55.98

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
10/19/2018	COMPLETE OFFICE OF WISCO	932940	10/11/2018	TREAS-TAX BILL INSERT PAPER	100-11-51520-340-000	39.96
10/19/2018	COMPLETE OFFICE OF WISCO	932940	10/11/2018	CLK-ENVELOPES	100-11-51420-340-000	6.68
Total 186169:						102.62
186170						
10/19/2018	COMPLIANCE SERVICES INC	30563	08/10/2018	PD- DRUG SCREEN ERHARDT, MEYE	100-20-52110-215-000	118.00
Total 186170:						118.00
186171						
10/19/2018	COUNTY MATERIALS CORPOR	3162965-00	10/05/2018	PW-SPEC 200 WHITE MORTAR S 80#	100-31-53300-410-000	57.60
Total 186171:						57.60
186172						
10/19/2018	CTW CORPORATION	27405	06/20/2018	POOL-PUMP REPAIRS	100-53-55420-250-000	2,174.68
Total 186172:						2,174.68
186173						
10/19/2018	D.L. GASSER CONSTRUCTION I	5000020003	10/12/2018	PW-COLD MIX 2.37 TON	100-31-53300-379-000	142.20
Total 186173:						142.20
186174						
10/19/2018	EMERGENCY COMMUNICATIO	2698	10/16/2018	FD - CHECK CITY HALL OUTDOOR WA	100-21-52500-250-000	395.00
Total 186174:						395.00
186175						
10/19/2018	FARRELL EQUIPMENT & SUPPL	986360	10/17/2018	PW - WEBER PLATE COMPACTOR	100-31-53240-392-000	2,000.00
Total 186175:						2,000.00
186176						
10/19/2018	FASTENAL COMPANY	WIBAR20550	09/25/2018	PW-S/S TRUBOLT 1/2X3.75	100-31-53240-350-000	63.64
10/19/2018	FASTENAL COMPANY	WIBAR20552	09/26/2018	PK-REPAIR HARDWARE	100-52-55200-350-000	4.64
10/19/2018	FASTENAL COMPANY	WIBAR20561	10/01/2018	FD - GLASSES WIPES	100-21-52200-350-000	12.62
10/19/2018	FASTENAL COMPANY	WIBAR20563	10/02/2018	PK-REPAIR PARTS	100-52-55200-350-000	15.76
Total 186176:						96.66
186177						
10/19/2018	FRESH EXPRESS MARKET	08060-93020	09/30/2018	ZOO - ANIMAL FOOD	100-52-55410-342-000	65.17
Total 186177:						65.17
186178						
10/19/2018	GILMAN, TONY	10042018	10/04/2018	PW-MILEAGE REIMB 3RD QTR	100-31-53230-330-000	379.87
Total 186178:						379.87
186179						
10/19/2018	GOVOFFICE LLC	43193	10/08/2018	CITY-WEBSITE UPGRADE	100-15-56710-290-000	4,325.00

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186179:						4,325.00
186180						
10/19/2018	HAGGARD, CYNTHIA	101118	10/11/2018	FIN-CVMIC SHEBOYGAN MILEAGE	100-11-51500-330-000	128.62
Total 186180:						128.62
186181						
10/19/2018	HOHLS FARM SUPPLY INC	63192	10/12/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	201.90
Total 186181:						201.90
186182						
10/19/2018	HOLIDAY WHOLESALE	8783754	10/09/2018	CITY-TISSUES, DISPENSER	100-11-51640-340-000	86.40
Total 186182:						86.40
186183						
10/19/2018	JEFFERSON FIRE & SAFETY IN	252233	10/05/2018	FD - REPAIR SCBA PURGE KNOB	100-21-52200-250-000	15.00
Total 186183:						15.00
186184						
10/19/2018	KAYSER FORD	J0548	10/10/2018	PD-2018 FORD EXPLORER AWD	490-20-52110-810-000	29,500.00
Total 186184:						29,500.00
186185						
10/19/2018	KLEENMARK	170263	02/07/2018	CITY-HAND SANITIZER,WET MOP	100-11-51610-340-000	72.74
10/19/2018	KLEENMARK	170762	02/28/2018	CITY-CLEANING SUPPLIES	100-11-51610-340-000	24.00
Total 186185:						96.74
186186						
10/19/2018	LANDS END BUSINESS OUTFIT	SIN6709836	09/28/2018	FIN-CLOTHING, CH,BZ,BM,JA	100-11-51500-346-000	212.77
10/19/2018	LANDS END BUSINESS OUTFIT	SIN6755051	10/10/2018	PD- CROMWELL UNIFORM SWEATER	100-20-52130-346-000	134.85
Total 186186:						347.62
186187						
10/19/2018	LEATHERBERRY FARMS	38604	10/01/2018	TID#8-325 LYNN ST SAND	380-10-56600-390-000	6,036.30
10/19/2018	LEATHERBERRY FARMS	38604	10/01/2018	PW-SAND FOR SAND BAGGING	290-31-52900-390-000	250.00
Total 186187:						6,286.30
186188						
10/19/2018	LYCON INC.	0854233-IN	09/30/2018	PW-4TH ST & WASH 6B#67AE	100-31-53300-410-000	356.75
Total 186188:						356.75
186189						
10/19/2018	MAXR RECOVERY llc DBA	203040	10/12/2018	PW - ONSITE BRUSH PILE GRINDING	100-31-53370-270-000	8,600.00
Total 186189:						8,600.00

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186190						
10/19/2018	MINUTEMAN PRESS-BARABOO	39380	10/04/2018	LIB- SURVEY POSTCARD PRINT AND	851-51-55110-270-000	2,917.88
10/19/2018	MINUTEMAN PRESS-BARABOO	39400	10/08/2018	LIB- BANNER "GET LOUD"	851-51-55110-270-000	52.99
Total 186190:						2,970.87
186191						
10/19/2018	MOTION INDUSTRIES INC	WI30-457255	10/02/2018	PW-PAINT SHAKER REDUCERS	100-31-53300-368-000	593.29
Total 186191:						593.29
186192						
10/19/2018	NAPA AUTO PARTS	329835	09/25/2018	PW-#88/89 FUEL FILTERS	100-31-53635-350-000	21.98
10/19/2018	NAPA AUTO PARTS	330092	09/27/2018	PW-STK-AIRFIL,OIL FILTER,HOSE FITT	100-31-53240-350-000	58.03
10/19/2018	NAPA AUTO PARTS	330655	10/03/2018	FD - WIPER BLADES CAR 1	100-21-52200-240-000	26.98
10/19/2018	NAPA AUTO PARTS	331303	10/11/2018	PW-#69 AIR FILTER	100-31-53240-350-000	5.02
10/19/2018	NAPA AUTO PARTS	331350	10/11/2018	PW-#35 AIR FILTER	100-31-53240-350-000	5.02
Total 186192:						117.03
186193						
10/19/2018	PALM, MICHAEL	101518	10/15/2018	MAYOR-MILEAGE 9/19, 10/3 & 10/13	100-10-51410-330-000	100.16
Total 186193:						100.16
186194						
10/19/2018	PEI - PERSONNEL EVALUATION	29407	09/30/2018	PD-JV PEP BILLING	100-20-52110-215-000	20.00
Total 186194:						20.00
186195						
10/19/2018	PETERSON AUTO PARTS	5586-213774	10/05/2018	PW-SHOP SUPPLIES-WASHER FLUID	100-31-53240-350-000	71.76
Total 186195:						71.76
186196						
10/19/2018	QUILL CORPORATION	1553039	09/28/2018	PK-OFFICE SUPPLIES, CALENDARS	100-52-55200-310-000	87.25
10/19/2018	QUILL CORPORATION	1575622	10/01/2018	PK-OFFICE SUPPLIES	100-52-55200-310-000	17.19
Total 186196:						104.44
186197						
10/19/2018	RECONEX INC	5291A	10/02/2018	TID#8 - URBAN FILL 325 LYNN ST	380-10-56600-270-000	612.00
10/19/2018	RECONEX INC	5291B	10/02/2018	TID#8 -STABILIZATION @ 325 LYNN ST	380-10-56600-270-000	9,091.00
Total 186197:						9,703.00
186198						
10/19/2018	REGISTRATION FEE TRUST	10112018	10/11/2018	PD- REGISTRATION FOR NEW 42	100-20-52110-240-000	70.50
Total 186198:						70.50
186199						
10/19/2018	REINDERS INC.	1756661-00	09/27/2018	CC - ICE MELT	100-52-55130-340-000	432.13

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186199:						432.13
186200						
10/19/2018	RENNERTS FIRE EQUIPMENT I	39738	10/01/2018	FD - REPAIR TO E-1 LIGHT TOWER.	100-21-52200-240-000	936.96
10/19/2018	RENNERTS FIRE EQUIPMENT I	39768	10/05/2018	FD - PUMP MAINT. AND TESTING	100-21-52200-240-000	2,390.70
Total 186200:						3,327.66
186201						
10/19/2018	RIVERSIDE RENTALS	65854	10/06/2018	PW-PRESSURE WASHER RENTAL	100-31-53300-530-000	40.00
Total 186201:						40.00
186202						
10/19/2018	ROBINSON BROTHERS	8007008736	10/09/2018	ENG-TID#8 325 LYNN ST-EXCAVATOR	380-10-56600-270-000	4,030.00
Total 186202:						4,030.00
186203						
10/19/2018	S&S WORLDWIDE	10481015	10/02/2018	CC-GYM SCOOTERS	100-52-55130-340-000	84.99
Total 186203:						84.99
186204						
10/19/2018	SCHAPER EXCAVATING & PETR	14901	08/27/2018	ID#8 - REMOVE FUEL TANK 325 LYNN	380-10-56600-270-000	4,250.00
Total 186204:						4,250.00
186205						
10/19/2018	SECURIAN FINANCIAL GROUP I	002832L-NO	10/15/2018	LIFE INSURANCE - NOV 2018	100-00-21533-000	1,740.29
Total 186205:						1,740.29
186206						
10/19/2018	SHRED-IT USA	8125656448	09/22/2018	CITY-PAPER SHREDDING	100-11-51640-260-000	25.68
Total 186206:						25.68
186207						
10/19/2018	SPINOSO, TORI	10122018	10/12/2018	ZOO-ETSY ENRICHMENT SUPPLY REI	100-52-55410-340-000	45.54
Total 186207:						45.54
186208						
10/19/2018	SSM HEALTHCARE OF WI INC.	43952192-10	10/03/2018	PD-ANDERSON/PARKER-BLOOD DRA	100-20-52110-270-000	156.40
10/19/2018	SSM HEALTHCARE OF WI INC.	43952192-10	10/03/2018	PD-BLOOD DRAW CREDIT	100-20-52110-270-000	78.20
10/19/2018	SSM HEALTHCARE OF WI INC.	44023516-10	10/01/2018	FD - MED EXAM MAYER	100-21-52200-270-000	280.10
Total 186208:						358.30
186209						
10/19/2018	SUPREME AWARDS	047222	10/10/2018	PD- NAMEPLATES - DORI AND ERIKA	100-20-52130-310-000	23.20
Total 186209:						23.20

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186210						
10/19/2018	UW VETERINARY CARE	193895-1001	10/01/2018	ZOO - VET BIRD MEDS	100-52-55410-211-000	23.36
	Total 186210:					23.36
186211						
10/19/2018	VERIZON WIRELESS	9815212874	09/23/2018	FORESTRY-TABLET WIFI	100-52-56110-250-000	40.01
	Total 186211:					40.01
186212						
10/19/2018	VILLAGE OF WEST BARABOO	JULY/AUG/S	10/15/2018	PW-JULY/AUG/SEPT 2018 HWY 12 BRI	100-31-53420-222-000	217.58
	Total 186212:					217.58
186213						
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PW-SEPT 2018 FUEL	100-31-53240-348-000	3,134.58
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PD-SEPT 2018 FUEL	100-20-52110-348-000	92.85
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PK-SEPT 2018 FUEL	100-52-55200-348-000	850.92
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	FD-SEPT 2018 FUEL	100-21-52200-348-000	652.05
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	ENG-SEPT 2018 FUEL	100-30-53100-348-000	48.95
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PW-SEPT 2018 FUEL	100-31-53300-348-000	3,581.03
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PD-ANIMAL CONTROL SEPT 2018 FUE	100-20-54110-348-000	105.88
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PW-SEPT 2018 FUEL	100-31-53620-348-000	1,671.06
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PD-SEPT 2018 FUEL	100-20-52110-348-000	3,333.28
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PW-SEPT 2018 FUEL	100-31-53635-348-000	1,122.59
10/19/2018	VOYAGER FLEET SYSTEMS IN	86925-1835-	10/08/2018	PW-SEPT 2018 FUEL	950-36-81000-348-000	93.74
	Total 186213:					14,686.93
186214						
10/19/2018	WASTEBUILT ENVIRONMENTAL	3291347	10/12/2018	PW-#88 LEAF VAC PARTS	950-36-81000-350-000	651.72
	Total 186214:					651.72
186215						
10/19/2018	WILD APPLES	527	10/08/2018	CITY-FLOWERS FOR RYAN SELJE	100-14-51430-340-000	50.00
10/19/2018	WILD APPLES	529	10/08/2018	PD-FLOWERS-HITCHCOCK FUNERAL	100-00-34211-000	50.00
	Total 186215:					100.00
186216						
10/19/2018	WIS DEPT OF JUSTICE-TIME	455TIME000	10/10/2018	PD- TIME ACCESS QUARTERLY	100-20-52110-270-000	498.00
	Total 186216:					498.00
186217						
10/19/2018	WIS DEPT OF REVENUE	56-206 2018	10/12/2018	CLK-MANUFACTURING ASSESSMENT	100-11-51530-215-000	2,494.53
	Total 186217:					2,494.53
186218						
10/19/2018	WRPQ RADIO	18090082	09/30/2018	CITY-SEPT 2018 CABLE CHANNEL	100-10-55370-215-000	2,666.67
	Total 186218:					2,666.67

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7001812						
10/19/2018	ADVANCED DISPOSAL	A200004341	09/30/2018	LIBEAST-TRASH	851-51-55110-260-000	105.00
Total 7001812:						105.00
7001813						
10/19/2018	BAKER TILLY VIRCHOW KRAUS	BT1318310	10/08/2018	FIN-2017 TIF 6 AUDIT	360-11-51510-215-000	1,291.00
Total 7001813:						1,291.00
7001814						
10/19/2018	CAPITAL NEWSPAPERS	1589799	10/04/2018	COUNCIL-ORD 2501 PUBLISH	100-10-51100-210-000	8.69
10/19/2018	CAPITAL NEWSPAPERS	1590814	10/10/2018	COUNCIL-9-11-18 MINUTES	100-10-51100-210-000	11.98
10/19/2018	CAPITAL NEWSPAPERS	1591088	10/10/2018	ENG-PUB HRG-CONDITIONAL USE - D	100-14-56300-210-000	26.25
10/19/2018	CAPITAL NEWSPAPERS	1591100	10/10/2018	ENG-PUB HEARING-PIERCE'S EXPRE	100-14-56300-210-000	19.12
10/19/2018	CAPITAL NEWSPAPERS	1591260	10/10/2018	CLK-ELECTION-ABSENTEE 11/6/18	100-11-51440-210-000	43.82
Total 7001814:						109.86
7001815						
10/19/2018	CROELL REDI-MIX INC	311601	09/30/2018	PW-4000 PSI BERKLEY & 9TH	100-31-53300-410-000	640.00
Total 7001815:						640.00
7001816						
10/19/2018	GLACIER VALLEY FORD INC	122346	10/08/2018	PK-TRUCK REPAIR PARTS 2010 F150	100-52-55200-240-000	37.80
Total 7001816:						37.80
7001817						
10/19/2018	HILLS WIRING INC	72649	10/04/2018	PW- 8TH & DRAPER TRAFFIC SIGNAL	100-31-53300-270-000	244.14
Total 7001817:						244.14
7001818						
10/19/2018	LARK UNIFORM INC.	275813	10/08/2018	PD- SABOL UNIFORM PANTS	100-20-52110-346-000	126.90
10/19/2018	LARK UNIFORM INC.	275816	10/08/2018	PD- FRIE FLASHLIGHT REPAIR	100-20-52110-250-000	14.00
10/19/2018	LARK UNIFORM INC.	275818	10/08/2018	PD- FLASHLIGHT REPAIR	100-20-52110-250-000	14.00
10/19/2018	LARK UNIFORM INC.	275824	10/08/2018	PD- VRCHOTA UNIFORM SHIRTS	100-20-52110-346-000	87.90
Total 7001818:						242.80
7001819						
10/19/2018	MENARDS - BARABOO	90561-31900	09/19/2018	CC-SUPPLIES	100-52-55130-340-000	37.94
10/19/2018	MENARDS - BARABOO	91205-31900	09/28/2018	PD-TIES	100-20-52110-340-000	5.38
10/19/2018	MENARDS - BARABOO	91323-31900	09/29/2018	ZOO-OFFICE REPAIR SUPPIES	100-52-55410-340-000	42.38
10/19/2018	MENARDS - BARABOO	91468-31900	10/01/2018	PK-REPAIR PARTS	100-52-55200-350-000	17.19
10/19/2018	MENARDS - BARABOO	91801-31900	10/05/2018	PW-4 1/2" DIAMOND BLD-TUCKPOINT	100-31-53230-340-000	29.74
10/19/2018	MENARDS - BARABOO	91871-31900	10/05/2018	ZOO-SUPPLIES	100-52-55410-340-000	75.43
10/19/2018	MENARDS - BARABOO	91871-31900	10/05/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	15.98
10/19/2018	MENARDS - BARABOO	92022-31900	10/07/2018	ZOO-SUPPLIES	100-52-55410-340-000	53.09
10/19/2018	MENARDS - BARABOO	92125-31900	10/08/2018	FD - FURNACE FILTERS	100-11-51610-340-000	41.88
10/19/2018	MENARDS - BARABOO	92177-31900	10/09/2018	PK-FURNACE FILTERS	100-52-55200-340-000	37.99
10/19/2018	MENARDS - BARABOO	92177-31900	10/09/2018	PK-DRILL BIT SET	100-52-55200-340-000	19.99
10/19/2018	MENARDS - BARABOO	92177-31900	10/09/2018	PK-SIDING REPLACEMENT	100-52-55200-350-000	2.50
10/19/2018	MENARDS - BARABOO	92233-31900	10/10/2018	PK-SPRAYER	100-52-55200-340-000	16.98

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Total 7001819:						396.47
7001820						
10/19/2018	NORTH WOODS SUPERIOR	208287	10/08/2018	FD - WINDOW CLEANER	100-21-52200-340-000	96.89
Total 7001820:						96.89
7001821						
10/19/2018	PAUL CONWAY SHIELDS	0429413-IN	10/04/2018	FD - HELMET FRONTS - LIEGELAND	100-21-52200-346-000	96.00
Total 7001821:						96.00
7001822						
10/19/2018	TAPCO TRAFFIC & PARKING	I616491	10/04/2018	PW-W 1-6,36"X18" HIP SINGLE ARRO	100-31-53300-364-000	149.85
10/19/2018	TAPCO TRAFFIC & PARKING	I616750	10/08/2018	PW - 8TH & DRAPER TRAFFIC SIGNAL	100-31-53300-365-000	10,375.86
Total 7001822:						10,525.71
7001823						
10/19/2018	V&H INC.	2546126 RI	09/24/2018	PW-#83 55 GAL DRUM DEF&CORE	100-31-53620-350-000	155.00
10/19/2018	V&H INC.	2546126 RI	09/24/2018	PW-#11 FRONT FENDER BRACES	100-31-53240-350-000	205.32
10/19/2018	V&H INC.	2547273 RI	09/26/2018	PW-#83 DEF 55 GAL DRUM CORE RET	100-31-53620-350-000	20.00
10/19/2018	V&H INC.	2550238 RI	10/04/2018	PW-#89 YLW LED STROBE LIGHT	100-31-53635-350-000	59.88
10/19/2018	V&H INC.	2550470 RI	10/05/2018	PW-#17 AIRSPRING	100-31-53240-350-000	248.00
10/19/2018	V&H INC.	2550835 RI	10/08/2018	PW-#18 AIRSPRING	100-31-53240-350-000	187.48
10/19/2018	V&H INC.	2550835 RI	10/08/2018	PW-#19 AIRSPRING	100-31-53240-350-000	124.00
Total 7001823:						959.68
Grand Totals:						178,288.22

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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15802						
10/15/2018	ALLIANT ENERGY	W082330OC	10/08/2018	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	2,954.27
10/15/2018	ALLIANT ENERGY	W082330OC	10/08/2018	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	13.27
10/15/2018	ALLIANT ENERGY	W233450SE	09/24/2018	WA-BARNHART TWR @ COMM PKWY	970-37-66500-222-000	28.68
10/15/2018	ALLIANT ENERGY	W379642OC	10/12/2018	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	2,390.61
10/15/2018	ALLIANT ENERGY	W379642OC	10/12/2018	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	13.75
10/15/2018	ALLIANT ENERGY	W406031OC	10/10/2018	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	2,391.35
10/15/2018	ALLIANT ENERGY	W406031OC	10/10/2018	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	15.48
10/15/2018	ALLIANT ENERGY	W430251OC	10/09/2018	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,600.88
10/15/2018	ALLIANT ENERGY	W430251OC	10/09/2018	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	13.27
10/15/2018	ALLIANT ENERGY	W647465SE	09/24/2018	WATER-MOORE ST TOWER	970-37-66500-222-000	31.98
10/15/2018	ALLIANT ENERGY	W681563OC	10/10/2018	WATER-MINE RD TOWER	970-37-66500-222-000	74.68
10/15/2018	ALLIANT ENERGY	W799954OC	10/08/2018	WATER-BIRCH ST TWR-RADIO BLDG	970-37-66500-222-000	29.64
10/15/2018	ALLIANT ENERGY	W921475OC	10/10/2018	WATER-COMM AVE BOOSTER STATI	970-37-62300-222-000	185.59
10/15/2018	ALLIANT ENERGY	W921475OC	10/10/2018	WATER-COMM AVE BOOSTER STATI	970-37-66500-223-000	40.21
10/15/2018	ALLIANT ENERGY	W97870OCT	10/12/2018	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	1,263.59
Total 15802:						12,047.25
15803						
10/15/2018	BAKER TILLY VIRCHOW KRAUS	S-BT131730	10/02/2018	SEWER-RATE STUDY-CLIENT 2928	960-36-85200-215-000	3,040.00
Total 15803:						3,040.00
15804						
10/15/2018	BLAINS FARM & FLEET - UTILIT	S9302018	09/30/2018	SEWER-LAB TUBING	960-36-82700-340-000	32.00
Total 15804:						32.00
15805						
10/15/2018	CITY TREASURER - WATER	S91009000S	09/30/2018	SEWER-MANCHESTER PLANT	960-36-82700-221-000	424.51
10/15/2018	CITY TREASURER - WATER	S91009000S	09/30/2018	SEWER-MANCHESTER PLANT	960-36-82700-226-000	338.53
10/15/2018	CITY TREASURER - WATER	S91010000S	09/30/2018	SEWER-HEADWORKS BLDG	960-36-82200-221-000	1,210.24
10/15/2018	CITY TREASURER - WATER	S91011000S	09/30/2018	SEWER-MANCHESTER SLUDGE	960-36-82710-221-000	981.08
10/15/2018	CITY TREASURER - WATER	S91011000S	09/30/2018	SEWER-MANCHESTER SLUDGE	960-36-82710-226-000	228.97
10/15/2018	CITY TREASURER - WATER	W78097800S	09/30/2018	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-60300-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W78097800S	09/30/2018	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-66500-226-000	34.47
10/15/2018	CITY TREASURER - WATER	W99000460S	09/30/2018	WATER-BIRCH ST TOWER	970-37-66500-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W99001220S	09/30/2018	WATER-WELL NO. 4	970-37-60300-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W99002190S	09/30/2018	WATER-WELL NO. 2	970-37-60300-226-000	20.93
10/15/2018	CITY TREASURER - WATER	W99002640S	09/30/2018	WATER-WELL NO. 6	970-37-60300-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W99002820S	09/30/2018	WATER-MOORE ST TOWER	970-37-66500-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W99003150S	09/30/2018	WATER-BARNHART BOOSTER	970-37-62600-226-000	18.47
10/15/2018	CITY TREASURER - WATER	W99003340S	09/30/2018	WATER-MINE RD TOWER	970-37-66500-226-000	27.08
10/15/2018	CITY TREASURER - WATER	W99003350S	09/30/2018	WATER-WELL NO. 2	970-37-60300-226-000	12.31
10/15/2018	CITY TREASURER - WATER	W99006150S	09/30/2018	WATER-BARNHART TOWER	970-37-66500-226-000	12.31
Total 15805:						3,370.45
15806						
10/15/2018	CORE & MAIN LP	U-J542197	09/21/2018	UTIL-SENSUS HOSTING FEE-YR #3	960-36-85100-250-000	6,487.50
10/15/2018	CORE & MAIN LP	U-J542197	09/21/2018	UTIL-SENSUS HOSTING FEE-YR #3	970-37-90200-340-000	6,487.50
10/15/2018	CORE & MAIN LP	W-J533662	10/02/2018	WATER-INVENTORY-ACCT 97801	970-96-10154-001	2,758.00
10/15/2018	CORE & MAIN LP	W-J546203	09/25/2018	WATER-INVENTORY-ACCT 97801	970-96-10154-001	1,525.00
10/15/2018	CORE & MAIN LP	W-J546203	09/25/2018	WATER-METER WIRE-ACCT 97801	970-96-10346-101	230.00

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Total 15806:						17,488.00
15807						
10/15/2018	CT LABORATORIES LLC	S140044	09/28/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140069	09/28/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	74.00
10/15/2018	CT LABORATORIES LLC	S140102	09/28/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	74.00
10/15/2018	CT LABORATORIES LLC	S140155	09/28/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140249	10/08/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140276	10/08/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	74.00
10/15/2018	CT LABORATORIES LLC	S140319	10/08/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	74.00
10/15/2018	CT LABORATORIES LLC	S140382	10/08/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140432	10/08/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140490	10/10/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	S140522	10/10/2018	SEWER-INFLUENT/EFFLUENT TESTS	960-36-82700-217-000	58.00
10/15/2018	CT LABORATORIES LLC	W139754	09/24/2018	WA-SUBHALOACETIC ACIDS/SDWA T	970-37-64200-217-000	360.00
10/15/2018	CT LABORATORIES LLC	W140514	10/08/2018	WA-WELL NO. 2: ANIONS/SDWA/NITR	970-37-64200-217-000	10.00
Total 15807:						1,072.00
15808						
10/15/2018	CTW CORPORATION	W27399	06/13/2018	WA-MINE TWR: INSTALL ATTITUDE V	970-37-67200-239-000	1,299.77
Total 15808:						1,299.77
15809						
10/15/2018	FIRST SUPPLY LLC MADISON	W11305610	09/26/2018	WATER-INVENTORY-CUST 5004019	970-96-10154-001	536.76
10/15/2018	FIRST SUPPLY LLC MADISON	W11362346	10/05/2018	WATER-INVENTORY-CUST 5004019	970-96-10154-001	1,170.00
10/15/2018	FIRST SUPPLY LLC MADISON	W11362346-	10/05/2018	WATER-INVENTORY-CUST 5004019	970-96-10154-001	168.00
10/15/2018	FIRST SUPPLY LLC MADISON	W11362346-	10/05/2018	WATER-INVENTORY-CUST 5004019	970-96-10154-001	42.00
10/15/2018	FIRST SUPPLY LLC MADISON	W11362685	10/05/2018	WATER-INVENTORY-CUST 5004019	970-96-10154-001	494.00
Total 15809:						2,410.76
15810						
10/15/2018	HILLS WIRING INC	S72467	09/06/2018	SEWER-TEMP SILO FUSES	960-36-83300-250-000	18.95
Total 15810:						18.95
15811						
10/15/2018	HUB CHEMICAL CO. INC.	S4511	10/02/2018	SE-MAIN/RIVER XING DEGREASER	960-36-83100-340-000	1,080.00
10/15/2018	HUB CHEMICAL CO. INC.	W4507	09/27/2018	WATER-TOWELS @ WELLS	970-37-63100-260-000	55.00
Total 15811:						1,135.00
15812						
10/15/2018	LW ALLEN LLC	S106468	09/18/2018	SE-MONITOR:HEADWRKS CONTROL	960-36-82200-250-000	158.37
10/15/2018	LW ALLEN LLC	S106571	09/30/2018	SE-WET WELL: TRANSDUCER	960-36-83400-250-000	1,802.73
Total 15812:						1,961.10
15813						
10/15/2018	LYCON INC.	S854232-IN	09/30/2018	SEWER-NEW SHED: CONCRETE	960-96-10107-001	6,167.50
10/15/2018	LYCON INC.	S854232-IN	09/30/2018	SEWER-NEW SHED: CONCRETE	960-36-95000-822-000	6,167.50
10/15/2018	LYCON INC.	S854232-IN	09/30/2018	SEWER-NEW SHED: CONCRETE	960-36-95000-899-000	6,167.50-

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 15813:						6,167.50
15814						
10/15/2018	MENARDS - BARABOO	S91114	09/27/2018	SE-SELFLOCK TAPE/TP #31900288	960-36-85600-390-000	16.97
10/15/2018	MENARDS - BARABOO	S91115	09/27/2018	SEWER-NEW SHED: REBAR/DRAINS	960-96-10107-001	1,299.23
10/15/2018	MENARDS - BARABOO	S91115	09/27/2018	SEWER-NEW SHED: REBAR/DRAINS	960-36-95000-822-000	1,299.23
10/15/2018	MENARDS - BARABOO	S91115	09/27/2018	SEWER-NEW SHED: REBAR/DRAINS	960-36-95000-899-000	1,299.23
10/15/2018	MENARDS - BARABOO	S91119	09/27/2018	SEWER-NEW SHED: LUMBER	960-96-10107-001	72.84
10/15/2018	MENARDS - BARABOO	S91119	09/27/2018	SEWER-NEW SHED: LUMBER	960-36-95000-822-000	72.84
10/15/2018	MENARDS - BARABOO	S91119	09/27/2018	SEWER-NEW SHED: LUMBER	960-36-95000-899-000	72.84
10/15/2018	MENARDS - BARABOO	S91122	09/27/2018	SEWER-NEW SHED: COUPLINGS	960-96-10107-001	21.14
10/15/2018	MENARDS - BARABOO	S91122	09/27/2018	SEWER-NEW SHED: COUPLINGS	950-36-95000-822-000	21.14
10/15/2018	MENARDS - BARABOO	S91122	09/27/2018	SEWER-NEW SHED: COUPLINGS	960-36-95000-899-000	21.14
10/15/2018	MENARDS - BARABOO	S91257	09/28/2018	SEWER-NEW SHED: BONDING/JOINT	960-96-10107-001	63.94
10/15/2018	MENARDS - BARABOO	S91257	09/28/2018	SEWER-NEW SHED: BONDING/JOINT	960-36-95000-822-000	63.94
10/15/2018	MENARDS - BARABOO	S91257	09/28/2018	SEWER-NEW SHED: BONDING/JOINT	960-36-95000-899-000	63.94
10/15/2018	MENARDS - BARABOO	S91829	10/05/2018	SE-NEW SHED: REBAR RETURN	960-96-10107-001	664.03
10/15/2018	MENARDS - BARABOO	S91829	10/05/2018	SE-NEW SHED: REBAR RETURN	960-36-95000-822-000	664.03
10/15/2018	MENARDS - BARABOO	S91829	10/05/2018	SE-NEW SHED: REBAR RETURN	960-36-95000-899-000	664.03
10/15/2018	MENARDS - BARABOO	S91830	10/05/2018	SE-SAW BLADES/ANCHORS #3190028	960-36-83400-250-000	17.16
10/15/2018	MENARDS - BARABOO	S92087	10/08/2018	SEWER-EARPLUGS-ACCT 31900288	960-36-85600-390-000	24.99
10/15/2018	MENARDS - BARABOO	S92087	10/08/2018	SE-CONDUIT/ADAPTERS/COUPLERS	960-36-83300-260-000	34.44
10/15/2018	MENARDS - BARABOO	W91558	10/02/2018	WA-METER CAPS-ACCT 31900285	970-37-67600-350-000	2.33
Total 15814:						889.01
15815						
10/15/2018	MSA PROFESSIONAL SERVICE	S35106#10	10/05/2018	SE-WTP SOLIDS PROCESS CONSTRU	960-96-10107-001	9,011.93
10/15/2018	MSA PROFESSIONAL SERVICE	S35106#9	09/12/2018	SE-WTP SOLIDS PROCESS CONSTRU	960-96-10107-001	7,978.75
Total 15815:						16,990.68
15816						
10/15/2018	NCL OF WISCONSIN INC	S412979	09/26/2018	SE-LAB SUPPLIES-ACCT 3595	960-36-82700-340-000	362.51
Total 15816:						362.51
15817						
10/15/2018	PUBLIC SERVICE COMMISSION	W-RA19-I-00	10/01/2018	WATER: 2018-2019 ADV ASSESSMEN	970-37-40800-580-000	1,961.72
Total 15817:						1,961.72
15818						
10/15/2018	SEILER INSTRUMENT & MFG C	UINV-371548	09/25/2018	UTIL-GPS SOFTWARE MAINT-1 YR	970-37-93200-250-000	196.66
10/15/2018	SEILER INSTRUMENT & MFG C	UINV-371548	09/25/2018	UTIL-GPS SOFTWARE MAINT-1 YR	960-36-83100-250-000	196.67
10/15/2018	SEILER INSTRUMENT & MFG C	UINV-371548	09/25/2018	UTIL-GPS SOFTWARE MAINT-1 YR	950-36-83100-250-000	196.67
Total 15818:						590.00
15819						
10/15/2018	SEWER DEBT SERVICE FUND	S10/2018	10/15/2018	SEWER-OCT 2018 FUNDING	960-96-10125-001	15,412.16
Total 15819:						15,412.16

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
15820						
10/15/2018	SPRECHER PLUMBING INC	W10657	10/03/2018	WA-REPLACE LEAD SERVICE@218 1	261-37-53700-238-000	2,650.00
10/15/2018	SPRECHER PLUMBING INC	W10657	10/03/2018	WA-REPLACE LEAD SERVICE@218 1	970-96-10145-001	2,650.00
10/15/2018	SPRECHER PLUMBING INC	W10657	10/03/2018	WA-REPLACE LEAD SERVICE@218 1	261-00-25640-000	2,650.00-
10/15/2018	SPRECHER PLUMBING INC	W10663	10/06/2018	WA-REPLACE LEAD SERVICE@403 4T	261-37-53700-238-000	3,000.00
10/15/2018	SPRECHER PLUMBING INC	W10663	10/06/2018	WA-REPLACE LEAD SERVICE@403 4T	970-96-10145-001	3,000.00
10/15/2018	SPRECHER PLUMBING INC	W10663	10/06/2018	WA-REPLACE LEAD SERVICE@403 4T	261-00-25640-000	3,000.00-
Total 15820:						5,650.00
15821						
10/15/2018	STAAB CONSTRUCTION CORP	S35106#8	09/25/2018	SEWER-SOLIDS PROCESS PROJECT	960-96-10107-001	622,520.75
Total 15821:						622,520.75
15822						
10/15/2018	TERRYTOWN PLUMBING INC	W145096	10/03/2018	WA-REPLACE LEAD SERVICE@423 3	261-37-53700-238-000	3,000.00
10/15/2018	TERRYTOWN PLUMBING INC	W145096	10/03/2018	WA-REPLACE LEAD SERVICE@423 3	261-00-25640-000	3,000.00-
10/15/2018	TERRYTOWN PLUMBING INC	W145096	10/03/2018	WA-REPLACE LEAD SERVICE@423 3	970-96-10145-001	3,000.00
Total 15822:						3,000.00
15823						
10/15/2018	USA BLUEBOOK	W689587	09/21/2018	WATER-PIPE WRENCH (24')	970-37-67500-392-000	85.84
Total 15823:						85.84
15824						
10/15/2018	VOYAGER FLEET SYSTEMS IN	S869251835	10/08/2018	SEWER-FUEL: PICKUP	960-36-82800-348-000	77.70
10/15/2018	VOYAGER FLEET SYSTEMS IN	S869251835	10/08/2018	SEWER-FUEL: LOADER	960-36-82810-348-000	178.56
10/15/2018	VOYAGER FLEET SYSTEMS IN	S869251835	10/08/2018	SEWER-FUEL: JETVAC	960-36-83100-348-000	99.24
10/15/2018	VOYAGER FLEET SYSTEMS IN	S869251835	10/08/2018	SEWER-FUEL: JETVAC	950-36-83100-348-000	99.24
10/15/2018	VOYAGER FLEET SYSTEMS IN	W869251835	10/08/2018	WATER-FUEL: TRUCKS	970-37-66200-348-000	754.14
10/15/2018	VOYAGER FLEET SYSTEMS IN	W869251835	10/08/2018	WATER-FUEL: MOWER	970-37-63100-260-000	14.39
10/15/2018	VOYAGER FLEET SYSTEMS IN	W869251835	10/08/2018	WATER-FUEL: MOWER	970-37-66100-348-000	14.40
10/15/2018	VOYAGER FLEET SYSTEMS IN	W869251835	10/08/2018	WA-FUEL: BACKHOE/VALVE TURNER	970-37-67500-348-000	125.42
Total 15824:						1,363.09
15825						
10/15/2018	WI STATE LABORATORY OF HY	S562653	09/30/2018	SEWER-NUTRIENTS/BOD/SOLIDS TE	960-36-82700-217-000	147.00
10/15/2018	WI STATE LABORATORY OF HY	W563889	09/30/2018	WA-FLUORIDE TEST-SEPT 2018	970-37-64200-217-000	25.00
Total 15825:						172.00
Grand Totals:						719,040.54

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1198						
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- PROGRAMMING SNACKS WALMA	100-51-55110-391-511	11.10
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	22.00
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- US CELLULAR	100-51-55110-311-000	10.50
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- VIDEO GAMES - GAME STOP	100-51-55110-328-000	118.28
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN PROGRAMMING SNACKS	100-51-55110-391-511	19.14
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	10.99
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- PROGRAMMING SUPPLIES CHIL	100-51-55110-391-510	8.64
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-391-511	43.77
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	63.94
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	37.21
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	7.37
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN DVD AMAZON	100-51-55110-328-000	49.01
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	10.10
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	8.94
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	155.95
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	177.66
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	6.65
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	40.06
10/12/2018	US BANK	0497 09-25-1	09/25/2018	LIB- TEEN BOOK AMAZON	100-51-55110-327-000	12.11-
10/12/2018	US BANK	0561-092118	09/21/2018	CITY-VACATE PATHWAY LAND MANAS	100-30-53100-210-000	169.02
10/12/2018	US BANK	1085-092518	09/25/2018	MAYOR-2018 CONFERENCE	100-10-51410-320-000	215.00
10/12/2018	US BANK	1085-092518	09/25/2018	ADMIN-2018 CONFERENCE	100-14-51400-320-000	215.00
10/12/2018	US BANK	1085-092518	09/25/2018	CDA-CANNON-2018 LEAGUE CONFER	100-00-15980-000	215.00
10/12/2018	US BANK	3287-92518	09/25/2018	ZOO-MONKEY MEDICINE	100-52-55410-340-000	52.97
10/12/2018	US BANK	3287-92518	09/25/2018	REC-TAI CHI DVDS	100-53-55300-340-171	316.50
10/12/2018	US BANK	3287-92518	09/25/2018	REC-WPRA TICKET RETURN	100-53-46753-320	16.76
10/12/2018	US BANK	4395 092518	09/25/2018	PD- RESPIRATOR, GLOVES	100-20-52110-340-000	62.91
10/12/2018	US BANK	4395 092518	09/25/2018	PD- LICENSING FOR K9 WHELEN	100-20-52140-320-000	15.00
10/12/2018	US BANK	4395 092518	09/25/2018	PD- TRUCK LINER FOR CSO VAN	100-20-52110-240-000	231.00
10/12/2018	US BANK	4395 092518	09/25/2018	PD- ALICE RECERT - SHIMON	100-20-52120-320-000	10.00
10/12/2018	US BANK	4395 092518	09/25/2018	PD- GILBERT APPLETON TRAINING C	100-20-52110-320-000	89.00
10/12/2018	US BANK	6187 09-25-1	09/25/2018	LIB- PROF. COLLECTION BOOK AMAZ	100-51-55110-320-000	17.56
10/12/2018	US BANK	6187 09-25-1	09/25/2018	LIB- MANZ FLOWERS AMBERMOON	850-51-55110-300-000	49.99
10/12/2018	US BANK	7925-092518	09/25/2018	CDA-POSTAGE	100-00-15980-000	50.00
10/12/2018	US BANK	8480-092518	09/25/2018	PW-#88 LEAF VAC IGNITION SWITCH	950-36-81000-350-000	59.11
10/12/2018	US BANK	8667-092518	09/25/2018	STANDBY WORK DETAIL LUNCHES	100-21-52200-390-000	88.95
10/12/2018	US BANK	8667-092518	09/25/2018	DONUTS - MORNING RESPONSE FLO	100-21-52200-390-000	17.50
10/12/2018	US BANK	8667-092518	09/25/2018	WIRELESS DOORBELL FRONT DOOR	100-11-51610-340-000	25.99
10/12/2018	US BANK	8667-092518	09/25/2018	FD-MEAL FOR INCIDENT RESPONSE	100-21-52200-390-000	67.90
10/12/2018	US BANK	8667-092518	09/25/2018	FD-OFFICE SUPPLIES	100-21-52200-310-000	31.56
10/12/2018	US BANK	8667-092518	09/25/2018	NEW GARAGE DOOR REMOTE RECEI	100-11-51610-340-000	62.36
10/12/2018	US BANK	8829 092518	09/25/2018	PD- HOTEL WAUWATOSA GILBERT TR	100-20-52110-320-000	90.00
10/12/2018	US BANK	8829 092518	09/25/2018	PD- TACTICAL LIGHT W/ WEAPONS M	100-20-52110-392-000	255.79
10/12/2018	US BANK	8829 092518	09/25/2018	PD- RINGELSTETTER RABIES CONTR	100-20-54110-320-000	55.00
10/12/2018	US BANK	8829 092518	09/25/2018	PD- SABOL APPLETON HOTEL CIN TR	100-20-52110-320-000	328.00
10/12/2018	US BANK	8829 092518	09/25/2018	PD-SCHAUF AMAZON TAX	100-00-13100-000	3.24
10/12/2018	US BANK	8829 092518	09/25/2018	PD- DISPOSABLE SHOE COVERS FO	100-20-52120-340-000	18.99
10/12/2018	US BANK	8829 092518	09/25/2018	PD- WATERPROOF SHOE COVERS F	100-20-52120-340-000	18.95
10/12/2018	US BANK	8829 092518	09/25/2018	PD- FLASHING LED WRISTBANDS FO	100-20-52110-392-000	20.97
10/12/2018	US BANK	8829 092518	09/25/2018	PD- FILES, FOLDERS, PENCIL BAGS F	100-20-52130-310-000	50.33
10/12/2018	US BANK	8829 092518	09/25/2018	PD- BLUETOOTH SPEAKER FOR OFFI	100-20-52110-392-000	39.99
10/12/2018	US BANK	8895-092518	09/25/2018	PD- LEXIS NEXIS	100-20-52120-270-000	52.25
10/12/2018	US BANK	8895-092518	09/25/2018	PD- PLANT CADDY	100-11-51640-340-000	43.77
10/12/2018	US BANK	8895-092518	09/25/2018	PD- EVIDENCE SHIPPING	100-20-52130-343-000	10.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-ILL POSTAGE	100-51-55110-343-000	70.58

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-ADULT SERVICES NON FICTION B	100-51-55110-322-000	24.95
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-USA TODAY MONTHLY SUBSCRIP	100-51-55110-326-000	29.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-DONORPERFECT MONTHLY SUBS	100-51-55110-311-000	39.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-ADULT SERVICES FICTION BOOK	100-51-55110-323-000	11.65
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-ADULT SERVICES DVD ORDER	100-51-55110-328-000	365.11
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-KIPLINGER'S PERSONAL FINANC	100-51-55110-326-000	12.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-HIGHLIGHTS HIGH FIVE	100-51-55110-326-000	39.99
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-NATIONAL GEOGRAPHIC RENEW	100-51-55110-326-000	25.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-NATIONAL GEOGRAPHIC TRAVEL	100-51-55110-326-000	10.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB-DISCOVER MAGAZINE RENEWAL	100-51-55110-326-000	19.95
10/12/2018	US BANK	8979-092518	09/25/2018	LIB- \$25 DONATION FROM BOHL IN H	850-51-55110-300-000	25.00
10/12/2018	US BANK	8979-092518	09/25/2018	LIB- ADULT SERVICES DVD ORDER	100-51-55110-328-000	602.12
10/12/2018	US BANK	Amazon 9-7-	09/25/2018	LIB-TEEN ANIME	100-51-55110-328-000	31.49
10/12/2018	US BANK	Amazon 9-7-	09/25/2018	LIB-BOOKS	100-51-55110-324-000	24.98
10/12/2018	US BANK	Amazon-9-20	09/27/2018	LIB-BOOK	100-51-55110-324-000	12.25
10/12/2018	US BANK	Amazon-9-7-	09/25/2018	LIB-TEEN	100-51-55110-328-000	54.23
10/12/2018	US BANK	FARMFLEET	09/22/2018	LIB 2018 TEEN SUPPLIES	100-51-55110-391-511	2.29
10/12/2018	US BANK	FIND-265590	09/22/2018	LIB-LAUNCHPAD REPLACEMENT	100-51-55110-328-000	69.99
10/12/2018	US BANK	FIND-267670	09/22/2018	LIB-LAUNCHPAD REPLACEMENT	100-51-55110-328-000	69.99
10/12/2018	US BANK	JOANN-9-1-1	09/24/2018	LIB - CRAFTERNOON SUPPLIES	100-51-55110-391-510	1.19
10/12/2018	US BANK	Joann-9-3-18	09/24/2018	LIB - CRAFTERNOON SUPPLIES	100-51-55110-391-510	.80
10/12/2018	US BANK	POSTOFFIC	09/24/2018	LIB-LAUCHPAD RETURN	100-51-55110-343-000	14.26
10/12/2018	US BANK	USPS-9-24-1	09/27/2018	LIB-POSTAGE	100-51-55110-343-000	3.22
10/12/2018	US BANK	WALMART-8-	09/24/2018	LIB-GHOSTBUSTIN', TURKEY BINGO,	100-51-55110-391-510	211.73
10/12/2018	US BANK	WALMART-9-	09/22/2018	LIB-HOMESCHOOLING PROGRAM SU	100-51-55110-391-510	26.91
10/12/2018	US BANK	WALMART-9-	09/22/2018	LIB-SCARECROW WORKSHOP SUPPL	100-51-55110-391-510	15.76
10/12/2018	US BANK	Walmart-9-16	09/22/2018	LIB -B/G CLUB SUPPLIES	100-51-55110-391-510	38.68
10/12/2018	US BANK	Walmart-9-22	09/27/2018	LIB -B/G CLUB, GHOSTBUSTIN'	100-51-55110-391-510	31.99
Total 1198:						5,739.67
1199						
10/12/2018	WMCA DISTRICT IV - DO NOT U	091118	08/21/2018	CLK-DISTRICT MEETING-ATKINSON	100-11-51420-320-000	25.00
Total 1199:						25.00
Grand Totals:						5,764.67

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

The City of Baraboo, Wisconsin

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the City is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: The 2018 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

- 3rd Quarter, 2018 City-Wide Amendments, and
- 3rd Quarter, 2018 Water & Sewer Utilities' Amendments

See attached memorandum and amendment schedules.

Offered by: Finance/Personnel Committee **Approved by:** _____

Mayor

Motion: _____

Second: _____

Certified by: _____

City Clerk



Finance Department Memorandum

To: Finance Committee

From: Cynthia Haggard, Director of Finance, 

Date: October 23, 2018

Re: Budget Amendments

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Current:

Budget amendments are typically presented to the Finance/personnel Committee which are then forwarded to the Common Council for approval the same night. This process is a quarterly process.

Recommendation:

The Finance Director will continue to closely work with Department Heads and communicate budget amendments to the City's Finance/Personnel Committee and Common Council on a quarterly basis. The practice for the Library, Business Improvement District, Community Development, Baraboo-Dells Airport, Parks and Recreation, and UW-Baraboo/Sauk County is that their respective budget amendments will need to be presented to their Boards and/or Commissions before the amendments are presented to the City Council as part of the overall city-wide budget amendment process.

In order to make changes to the budget, a Notice and Resolution to Amend Budget must be adopted. The resolution must summarize the appropriation changes for each spending classification and identify from where the sources of funds are coming.

Two categories of budget amendments are identified:

1. Budgetary Transfers
2. Supplemental Budgets

Budgetary Transfers

The budgetary transfer will have a source of funds of either 1) Reduction in Other Appropriation within Same Fund, or 2) Transfer from Other Fund.

Reduction in Other Appropriation within Same Fund - Essentially transferring budgeted and appropriated monies between spending category within same fund.

Transfer from Other Fund - A transfer consists of moving budgeted and appropriated monies from one or more spending categories in one fund to one or more spending categories in another fund.

Supplemental Budgets

A supplemental budget shall be adopted to account for revenues in excess of the budget and to authorize expenditures of additional funds. Whenever the City receives unanticipated revenues, or revenues not assured at the time of the adoption of the budget, a supplemental budget and appropriation shall be enacted to authorize the expenditure of these unanticipated funds. The supplemental budget will have a source of funds of either 1) Fund Balance Applied, or 2) New Revenue.

Fund Balance Applied – In this case, the City is utilizing available fund balance to cover actual net expenses exceeding revenues. This situation is caused by expenses coming in higher than budget, or revenues coming in lower than budget.

New Revenue – In this case, the City has received funds that were not planned and wishes to apply those funds to expenses in the current year - not in the original budget.

Attached:

1. 3rd Quarter, 2018 City-Wide Amendments, and
2. 3rd Quarter, 2018 Water & Sewer Utilities' Amendments

**City of Baraboo
3rd Quarter Budget Amendments
Supplemental Budget**

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	100-10-48400-000	Insurance Recoveries	(4,629)	(21,675)	(26,304)
				<u>\$ (21,675)</u>	
Use of Funds					
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	20,926	21,675	42,601
				<u>\$ 21,675</u>	

To appropriate insurance proceeds for recycle truck repair

BID

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
BID	390-69-49300-000	Fund Balance Applied	(22,583)	(3,000)	(25,583)
				<u>\$ (3,000)</u>	
Use of Funds					
Community Development	390-69-56700-300-972	Promotions	20,500	3,000	23,500
				<u>\$ 3,000</u>	

To create budget to apply fund balance for House United Insurance Claim

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Library	100-51-43720-000	Sauk County Library Aid	(261,436)	(2,222)	(263,658)
				<u>\$ (2,222)</u>	
Use of Funds					
Library	100-51-55110-270-000	Special Services	53,763	1,084	54,847
Library	100-51-55110-530-000	Rents and Leases	4,350	700	5,050
Library	100-51-55110-250-000	Repair & Maint Serv-Equipment	1,000	438	1,438
				<u>\$ 2,222</u>	

To create budget for Technology grant funds

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Recreation	100-53-46750-231	Swimming Pool - Water Aerobics	(2,500)	(200)	(2,700)
				<u>\$ (200)</u>	
Use of Funds					
Pool	100-53-55420-215-231	Prof Services - Water Aerobics	1,200	200	1,400
				<u>\$ 200</u>	

To create budget revenue to cover additional program costs

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Parks	100-52-49287-000	Transfer from Park Segregated	(41,288)	(225)	(41,513)
				<u>\$ (225)</u>	
Use of Funds					
Civic Center	100-52-55130-822-000	Building Improvements	16,188	225	16,413
				<u>\$ 225</u>	
<i>To create budget revenue for Civic Center A/C</i>					

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Parks	870-52-49300-000	Fund Balance Applied	(15,380)	(1,900)	(17,280)
				<u>\$ (1,900)</u>	
Use of Funds					
Parks	870-52-55200-861-000	Facilities Improvements	6,000	1,900	7,900
				<u>\$ 1,900</u>	
<i>To create budget to apply fund balance for Oshner Park ADA</i>					

Capital Equipment Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	490-10-49300-000	Fund Balance Applied	(258,950)	(29,500)	(288,450)
				<u>\$ (29,500)</u>	
Use of Funds					
Police	490-20-52110-810-000	Vehicle Purchase	-	29,500	29,500
				<u>\$ 29,500</u>	
<i>To create budget to apply fund balance for Vehicle Purchase</i>					

**City of Baraboo
3rd Quarter Budget Amendments
Budgetary Transfers**

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	100-53-55300-120-080	Wages-Soccer	2,330	(1,220)	1,110
				<u>\$ (1,220)</u>	
Use of Funds					
Recreation	100-53-55300-215-080	Prof Services - Soccer	-	1,220	1,220
				<u>\$ 1,220</u>	

To transfer budget for Soccer Program

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-810-000	Vehicle Purchase	25,000	(2,600)	22,400
				<u>\$ (2,600)</u>	
Use of Funds					
Forestry	100-52-56110-250-000	Repair & Maint Serv-Equipment	1,816	2,600	4,416
				<u>\$ 2,600</u>	

To transfer budget for Bandit Clipper Repair

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-250-000	Repair & Maint Serv-Equipment	15,000	(6,800)	8,200
				<u>\$ (6,800)</u>	
Use of Funds					
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	35,801	6,800	42,601
				<u>\$ 6,800</u>	

To transfer budget for Packer Shoe Replacement Mack Truck

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
PS/Admin Building	100-11-51640-260-000	Repair & Maint Serv-Buildings	9,503	(1,000)	8,503
				<u>\$ (1,000)</u>	
Use of Funds					
PS/Admin Building	100-11-51640-392-000	Small Equipment Purchase	-	1,000	1,000
				<u>\$ 1,000</u>	

To transfer budget for lockout/tagout, first aid

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Municipal Building	100-11-51610-222-000	Electricity	19,000	(600)	18,400
				<u>\$ (600)</u>	

Use of Funds

Municipal Building	100-11-51610-260-000	Repair & Maint Serv-Buildings	9,589	600	10,189
				<u>\$ 600</u>	

To transfer budget for for FD garage door repair

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	21,696	(3,000)	18,696
				<u>\$ (3,000)</u>	

Use of Funds

Parks	100-52-55200-280-000	Repair & Maint Serv-Facilities	16,073	3,000	19,073
				<u>\$ 3,000</u>	

To transfer budget for Oshner Park ADA

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Storage Buildings	100-31-51630-260-000	Repair & Maint Serv-Buildings	3,000	(1,733)	1,267
				<u>\$ (1,733)</u>	

Use of Funds

Storage Buildings	100-31-51630-822-000	Building Improvements	60,000	1,733	61,733
				<u>\$ 1,733</u>	

To transfer budget for new cold storage facility

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
PW Operations	100-31-53230-910-000	Insurance Allocation	26,035	(2,050)	23,985
				<u>\$ (2,050)</u>	

Use of Funds

Police Department	100-20-52110-910-000	Insurance Allocation	73,825	900	74,725
Fire Protection	100-21-52200-910-000	Insurance Allocation	17,721	600	18,321
Mapping & Engineering S	100-30-53100-910-000	Insurance Allocation	4,150	450	4,600
Storage Buildings	100-31-51630-910-000	Insurance Allocation	1,505	100	1,605
				<u>\$ 2,050</u>	

Reallocate insurance to actual

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	19,196	(500)	18,696
				<u>\$ (500)</u>	
Use of Funds					
Parks	100-52-55200-530-000	Rents and Leases	557	500	1,057
				<u>\$ 500</u>	
<i>To transfer budget for port-a-potty rental</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-320-000	Publications, Training, Dues	759	(50)	709
				<u>\$ (50)</u>	
Use of Funds					
Parks	100-52-55200-330-000	Travel	100	50	150
				<u>\$ 50</u>	
<i>To transfer budget for travel mileage reimbursement</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-340-150	Operating - Adventure Camp	558	(160)	398
				<u>\$ (160)</u>	
Use of Funds					
Recreation	100-53-55300-340-160	Operating - Visual Arts	150	160	310
				<u>\$ 160</u>	
<i>To transfer budget for for theater camp supplies</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	64,500	(8,126)	56,374
				<u>\$ (8,126)</u>	
Use of Funds					
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	34,475	8,126	42,601
				<u>\$ 8,126</u>	
<i>To transfer budget for recycle truck repair</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Machinery & Equipment	100-31-53240-240-000	Repair & Maint Service-Vehicle	26,000	(5,100)	20,900
				<u>\$ (5,100)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-240-000	Repair & Maint Service-Vehicle	11,500	5,100	16,600
				<u>\$ 5,100</u>	
<i>To transfer budget for emergency repair to garbage truck</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	9,000	(236)	8,764
				<u>\$ (236)</u>	
Use of Funds					
Pool	100-53-55420-340-000	Operating Supplies	2,300	236	2,536
				<u>\$ 236</u>	
<i>To transfer budget for under budgeted expenses</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-340-150	Operating - Adventure Camp	440	(42)	398
				<u>\$ (42)</u>	
Use of Funds					
Recreation	100-53-55300-340-075	Operating - Mini Camp	120	42	162
				<u>\$ 42</u>	
<i>To transfer budget for under budgeted expenses</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-346-010	Uniforms - Teeball	1,000	(250)	750
				<u>\$ (250)</u>	
Use of Funds					
Recreation	100-53-55300-346-080	Uniforms - Soccer	750	250	1,000
				<u>\$ 250</u>	
<i>To transfer budget to cover Soccer Shirts</i>					

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	870-52-55200-822-000	Building Improvements	3,800	(225)	3,575
				<u>\$ (225)</u>	
Use of Funds					
Transfer to General Fund	870-10-59210-900-000	Cost Reallocation	-	225	225
				<u>\$ 225</u>	
<i>To transfer budget to General Fund for Civic Center A/C</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
City Clerk	100-11-51420-320-000	Publications, Training, Dues	2,252	(230)	2,022
10 City Clerk	100-11-51420-330-000	Travel	100	(70)	30
				<u>\$ (300)</u>	
Use of Funds					
Finance	100-11-51500-330-000	Travel	-	300	300
				<u>\$ 300</u>	
<i>To transfer budget to Finance Department for CVMIC Conferences</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-240-000	Repair & Maint Service-Vehicle	22,900	(2,000)	20,900
				<u>\$ (2,000)</u>	
Use of Funds					
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	40,601	2,000	42,601
				<u>\$ 2,000</u>	
<i>To transfer budget to cover truck emergency repair</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-240-000	Repair & Maint Service-Vehicle	4,500	(1,500)	3,000
				<u>\$ (1,500)</u>	
Use of Funds					
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	17,196	1,500	18,696
				<u>\$ 1,500</u>	
<i>To transfer budget to cover maintenance on shed</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Parks	100-52-55200-340-000	Operating Supplies	8,877	(785)	8,092
				<u>\$ (785)</u>	
Use of Funds					
Parks	100-52-55200-345-000	Chemicals	3,500	785	4,285
				<u>\$ 785</u>	
<i>To transfer budget to cover additional chemicals</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-320-000	Publications. Training. Dues	959	(250)	709
				<u>\$ (250)</u>	
Use of Funds					
Recreation	100-53-55300-270-000	Special Services	1,250	250	1,500
				<u>\$ 250</u>	
<i>To transfer budget for increased online payments</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-320-000	Publications. Training. Dues	1,109	(400)	709
				<u>\$ (400)</u>	
Use of Funds					
Pool	100-53-55420-320-000	Publications. Training. Dues	750	400	1,150
				<u>\$ 400</u>	
<i>To transfer budget to cover pool training</i>					

City of Baraboo
Utilities
3rd Quarter Budget Amendments
Budgetary Transfers

Sewer Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Sludge Operating Expense	960-36-82710-345-000	Chemicals	71,250.00	(300.00)	70,950.00
Sewer Mains Maintenance	960-36-83100-250-000	Repair & Maint Serv-Equipment	5,000.00	(3,500.00)	1,500.00
Sewer Mains Maintenance	960-36-83100-270-000	Special Services	5,000.00	(5,000.00)	-
				<u>\$(8,800.00)</u>	
Use of Funds					
Sewer Sludge Conditioning Chem	960-36-82500-345-000	Chemicals	20,800.00	300.00	21,100.00
Sewer Mains Maintenance	960-36-83100-236-000	Repair & Maint Serv -Mains	45,000.00	6,500.00	51,500.00
Sewer Plant Maint	960-36-83400-250-000	Repair & Maint Serv-Equipment	7,700.00	2,000.00	9,700.00
				<u>\$ 8,800.00</u>	

Transfer funds to cover budget overages

Water Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Water Trans & Dist Expenses	970-37-66200-510-000	Insurance	684.00	(50.00)	634.00
				<u>\$ (50.00)</u>	
Use of Funds					
Water Property Insurance	970-37-92400-510-000	Insurance	6,650.00	50.00	6,700.00
				<u>\$ 50.00</u>	

Transfer funds to cover budget overages