

Minutes of the Public Safety Committee Meeting – February 29, 2016

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Ed Geick, Wade Peterson, Kevin Stieve, Chief Schauf, Lacey Steffes, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Council Chambers, 135 4th Street, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the January 25, 2016 meeting. By voice vote the motion carried.

New Business

- a. Review and recommendation to close 3rd Street, between Ash and Oak Streets, for a Special Event on May 21st sponsored by Spa Serenity, featuring a Farm to Pavement Dinner with proceeds benefiting the local Boys & Girls Club and their new Kids Café program – Lacey Steffes said that Spa Serenity will be celebrating their ten-year anniversary this spring and would like to organize an event that would somehow give back to the community and they chose the Boys and Girls Club's Food Program, since they have their new kitchen that they have been working on. They have planned a dinner event with a caterer from Madison, The Harvest Tavern. She said that 125 to 150 tickets will be sold, with a cocktail hour with beer and wine, the dinner, and then entertainment after dinner on 3rd Street, with everything ending by 10:00 p.m. She said that she has talked to all neighboring businesses on 3rd that would be open during those hours and be affected to let them know what they would be doing and invited them to participate with them and there were no objections. She said that the street would open back up at 11:00 p.m. for cleanup. Pinion said that Staff has met with Lacey a couple of times and they will be maintaining a portion of the street that won't be obstructed so that the Fire Department could get through. Staff has no objections. It was moved by Kolb, seconded by Plautz to approve the Special Event on May 21st as presented. Motion carried unanimously.
- b. Review and approve \$9,000 Contract with MSA Professional Services to complete a Biosolids Study at our WWTP in 2016 – Peterson said that he is looking at their equipment used to process biosolids, which is cost \$1,000,000 to \$1,500,000 to do so. The contract with MSA is to provide the engineering and bring everything together. He said that the reason this is being done now with the project not being done for two to three years is because we need to give our outlying communities advance notice of their portion of their bill will be. It was moved by Kolb, seconded by Plautz to approve the \$9,000 Contract with MSA Professional Services to complete a Biosolids Study at WWTP in 2016. Motion carried unanimously.
- c. Review and approve monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February 2016 – It was moved by Kolb, seconded by Plautz to approve the monthly Billing Adjustments/Credits as presented. Motion carried unanimously.
- d. Discussion on Draft Uniform Crime Report (UCR) – Schauf said that this is a draft report and anytime that the Department take and investigate calls they are required to go onto the Federal website and document everything from number of cases, number of arrests, etc. Schauf then explained the reports to the Committee. Schauf then explained why the draft UCR showed that nobody was arrested for sale of drugs, which was incorrect. He said that the possession of drug paraphernalia has a higher rating in the UCR than the delivery of cocaine or delivery of marijuana, and therefore that is what is placed in the report. He said that he is having his Clerk try to clean up the numbers. He did say that one thing that he is proud of is that it shows that the Clearance rates are up.
- e. Review and Approve Quote for Body-Worn Cameras for the Police Department – Schauf said that he doesn't necessarily need approval on this quote, but he wanted to give the Committee an update. He said that the Department was not selected for the Grant and the reason why is because he had been too proactive and had purchased some small video cameras; therefore, they said since the Department already had a program they were going to go with someone else that didn't have one. He said that he provided the quote to the Committee so that they can see how much it is going to cost. He said that this is the way of the future, and these cameras will have to be purchased for all officers. He said that the cost will be approximately \$950.00 per camera, about \$1,000 in licensing fees, and approximately \$825/year in software fees.
- f. Review and Approve revision to the Fire Department Capital Equipment Replacement Plan – Chief Stieve stated that this item and g. go together and it was the consensus that they would be discussed together. Stieve said that it was in 2012 when the Capital Equipment Plan was originally approved. He believes it was 2014 that is was added to replace the van and Car #2, which is a Crown Victorian with one vehicle, being a pickup truck. He said that was scheduled for 2016 and the money was allocated in the Capital Equipment Fund because we do have money available in the Fire Department Equipment Fund, so it wasn't put in the budget for 2016. He said during budget deliberations it was decided to hold off on the plan because the Public Works has a vehicle to borrow the Department to haul hose, etc. He said after further consideration and looking at the current car #2 and some of the issues they have had with it, he would like the Committee to reconsider a change, which would be to keep the van, not only as a Fire Department vehicle, but also as a City Fleet Vehicle. He said that he would like to replace Car with an Interceptor, like the Police Department has because it has an all-wheel drive capability and it also has a little bit more storage space. He said that starting in March they will be rotating the officers through an on-call weekend, where they would actually take the vehicle home and respond to calls. He said that the \$50,000 is there, the cost of the vehicle is \$27,500 and with new warning equipment, radio counsel and other emergency equipment, he wouldn't expect the total cost to exceed \$40,000 for the vehicle. Kolb moved that the Committee approve the revision to the Capital Equipment Replacement and approve the purchase of the 2016 Ford Interceptor, complete with all equipment, not to exceed \$50,000. Plautz seconded the motion. Motion carried unanimously.
- g. Review and Approve purchase of 2016 Ford Interceptor to replace the Fire Department's Car #2 – Discussed with Item f.

Reports

- a. Utility Superintendent's Report – Utility Superintendent had nothing to report.
- b. Street Superintendent's Report – Pinion said that everything is going well. Public Works is just completing the inventory of trees that were slated for removal. The stump grinder has been scheduled for April 4th, which will take approximately two weeks to finish. He said that recent repairs to the City Services Center is going well and by the end of the week the front offices should be restored and back up and running. Next week Phase 2 will begin, which is Wade's and Bob's office and hopefully the Emergency Operations Center done for their meeting in March.

- c. Police Chief's Report – Schauf said last month Kolb asked for mental commitments evaluation to be made part of his monthly report. He said that he has added that category to the report, they are a query put it together; however, it isn't working correctly. He said that he was notified today that the Sheriff's Department is going to be recognized by the National Highway Traffic Safety Administration for work that we did (we being all police departments) in a traffic enforcement, both OWI, distractive driving, it includes the Bar Buddies Program that is here in Baraboo and in Sauk. He then he presented history on a former police officer, Bob Marquardt was hired as a police officer early 1942, he was then drafted into World War II two to three months later. He was subsequently killed in the line of duty in Nancy France in 1944. He said that he was a citizen police officer and would have been a police officer when coming out of the service so he is trying to get his name added to the Law Enforcement Memorial at the Courthouse. He said that his family has given back a picture of him in his police uniform, and the baton and whistle that he carried on duty in 1942. He went on to say that today, his daughter gave him his purple heart. He said that he is going to have a display case made up for Mr. Marquardt.
- d. Fire Chief's Report – Stieve gave the Committee an update on Department members, training, promotions, etc. He then that the article that Mr. Argo, the history teacher at the High School is doing on the Baraboo 21, three of people on that ship were eventually Baraboo Firefighters, Ken Stewart, Ed Coughlin; therefore, the Department will be three bricks to memorialize those men.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 1:44 p.m. Motion carried.

Pinion said that next month he would like to move the meeting up one week to March 21 due to the fact that there are some bids coming due on the Water Main Bursting Project on Water Street and he is hoping to take it to Council in the 22nd.

Respectfully submitted,

Phil Wedekind, Chairman