

Minutes of the Public Safety Committee Meeting – January 9, 2015

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, and Wade Peterson, Off. Labroschian, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the October 27, 2014 meeting. By voice vote the motion carried.

New Business

- a. Recommendation for acquisition of Becker's Lynn Street and Depot Street properties – Engineer Pinion that Sauk County has acquired these properties by tax deed and staff feels that it is in the City's best interest to acquire these properties, one for Riverfront redevelopment purposes, and the other one to allow the City Service Campus, which could utilize a good portion of the building that is there. Wedekind asked what the taxes were on these properties. Pinion said that the Lynn Street property is roughly \$54,000 in total back taxes and the Depot Street property is over \$10,000. He said that at this point it is unknown how generous the County is willing to be. If the Committee is in agreement then they would recommend to the Council actually give Administrator Geick the permission to begin to negotiate with the County on the acquisition of those properties. He said that the Lynn Street property does have some environmental concern. It was moved by Kolb, seconded by Plautz to recommend the acquisition of the Becker properties on Lynn Street and Depot Street. Motion carried unanimously.
- b. Review and approval to purchase 2000 Ford Cargo Van from Water Utility to replace Engineering Department's 2000 Ford Ranger – Pinion said that the Ford Ranger is on its last leg and needs to be replaced. He said that the van is a ¾-ton and will serve the Engineering Department's needs for a long time to come. He said that originally money was put into the 2015 budget to replace the truck with a new; however, after deliberations with the Mayor and staff it was decided that the department could forego that as long as the van could be acquired. The money would be coming out of the Public Works Equipment Replacement Fund. He said for \$3,000 they are able to upgrade and the truck will be sold, and for the \$500 that will be gotten, they will buy some lumber and built racks in the back of the van to hold the equipment and supplies. It was moved by Kolb, seconded by Plautz to approve the purchase of the 2000 Ford Cargo Van from Water Utility. Motion carried unanimously.
- c. Review and approval of the Pavement Design Report for the STH 123 resurfacing project - Pinion said that Hwy. 123 will become Parkway and Walnut Street and will lose its designation in 2017 when the bypass comes in. He said that part of the jurisdictional transfer agreement that was approved said that it would become a local road and in order to do that, the State has to come in and give it a minimum of a 15-year life, so they are going to resurface it. Pinion said that his response is that he would rather see 4-inches milled rather than 3½, but at the very least we will have 3½" milled. It was moved by Plautz, seconded by Kolb to approve the Pavement Design Report as presented. Motion carried unanimously.
- d. Review and recommendation of award of Well #8 Rehabilitation & Repair contract to CTW Corporation – Peterson said that Well #8 is their newest well and there has been significant loss in production. This well is being used a little as possible at this time. He said bids were taken for the removal of it, similar to what was done for Well #6 and then they had each vendor give numbers of different items that may be required to fix it. He said that the low bid was CTW. He said that they are not sure what the repairs will be; therefore, he put in that the repairs could not exceed \$15,000. He said that repairs cost less than \$15,000 at Well #6, so he put a ceiling on it. He said there is \$7,500 to pull it, and then not to exceed \$15,000 for the repairs. He said if it is something more significant than this he will bring it back to the Committee. It was moved by Kolb, seconded by Plautz to recommend the award of Well #8 Rehabilitation & Repair contract to CTW Corporation for \$7,536.00 and not to exceed \$15,000 for repairs. Motion carried unanimously.
- e. Review and approve utility billing credit for an undetected water leak at 1017 Parkside Avenue – Peterson said that the leak detection system didn't not pick up this significant leak. He did say that they are catching most of the leaks. He said that the total credit between water and sewer is \$1,653.55. It was moved by Kolb, seconded by Plautz to approve the utility billing credit in the amount of \$1,653.55. Motion carried unanimously.
- f. Review and recommendation of proposed Amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower – Pinion said that in 2001 the City executed a license agreement with US Cellular Operating Company for an array up to 12 antennae. He said that they would like to add some equipment to supplement and improve the operating capability of their existing antennae array. He said to add these four pieces of equipment it is an extra \$1,500 per year. It was moved by Plautz, seconded by Kolb to recommend approval of the proposed amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower. Motion carried unanimously.
- g. Status of refuse disposal at 424 4th Avenue and 506-509 Martin Street (Hilltop apartments) – Chief Schauf said that there have been numerous complaints both at the Hilltop Court Apartments and the property at 424 4th Avenue. He said that the 4th Avenue dumpster has been filled over capacity for some time. He said that the owners have not been paying their disposals; therefore, the company stopped picking up the dumpsters. In an effort to resolve this, the department has contacted both property owners and both have been issued citations for failure to abate after notices were issued. He said that that it got to the point where the Department actually called the company and secure that the City would pay for the disposal fee and put it on their taxes. He said that the 4th Avenue property was done twice, the second time the disposal company removed the dumpster, at which point the owners were told either they get this problem taken care of, or they would be shut down because they had no way to dispose of the trash. He said that the owner of the 4th Avenue property has since entered into a new agreement with a new disposal company and this is resolved. He said that it appears that the City will have more and more of these problems and he wanted to advise the Committee of the issues and what steps were taken because if the steps taken in the case hadn't resolved the issue, they will have to take

more aggressive actions, including possibly including the Department of Health and declaring the property inhabitable because they have no way to get rid of their garbage.

Reports

- a. **Utility Superintendent's Report** – Peterson then presented two possibilities for painting the Mine Street water tower. He said that this is a bid thing and it was kind of left open for a couple of different options so were weren't committed to how it would be painted. Contacts were made with the Country Club if they would partake in anything or if they had any ideas; however, he hasn't heard from them. He said that two-tone painting is becoming more common to hide the mold on the bottom of towers. He said that he is continuing to speak to City Hall regarding possibly taking over some of the duties that they now do for them. He said that there has been a new employee hired at the Wastewater Treatment Plant. He said in 2014 the Utility had 11 water main breaks, 14 service breaks, 370 hydrants, and 585 water valves.
- b. **Street Superintendent's Report** – Koss said that the new employee, Greg Mayer started employment on January 5th. He is currently training on the garbage route.
- c. **Police Chief's Report** – Schauf introduced Ryan Labroschian, who was promoted from the afternoon sergeant ranks to lieutenant. Schauf said that drugs will continue to be a problem, heroin will continue to be a problem. He said that challenge with heroin is that a person can be addicted the first time they try it. He said that the DNR has said that the way the Department was getting rid of the drugs in the drug drop box was not acceptable anymore, they can only be taken to a certain type of burner, which doesn't exist in the State of Wisconsin and they wanted the City to truck all of them out of state and pay the expense to do so. He said that the Chiefs Association has been working with the AGs office to get the DNR to change some things and the last he heard is that the state law is going to change because they realize that the drugs being taken off the street is better than saddling municipal governments with disposal fees. He said that approximately 500 pounds of prescriptions drugs are collected every three months. He said that there were 33 search warrants done by the Sauk County Task Force in 2014, and 17 or 18 of them were in the City of Baraboo, so we were by far the most aggressive agency with that.
- d. **Fire Chief's Report** – Steve said that Captain Jeff Thompson passed away yesterday from cancer, his visitation is Tuesday from 4-8 at St. John's Lutheran Church, and funeral with Wednesday at 11:00 at the same church. He said he is working with the family for full fire service funeral based on their wishes. He said that three new people have been hired, two needed training which they started last evening. The cadet firefighter, who is Jeff's son, Jake Thompson is going to be going through the training also. He said that even though he is in high school volunteer program, they can still get him fully trained by the summer. He said there is another one that was offered employment is going through the medical exam process is already certified, he was on the Portage Fire Department for three years. He said that total numbers right now are at 44.

ADJOURNMENT – Plautz moved, Wedekind seconded to adjourn the meeting at 1:39 pm. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman