

Emergency Management Commission Minutes of

July 23, 2015

Present: Kevin Stieve, Mark Schauf, Wade Peterson, Dana Sechler, Bob Koss, Tom Pinion, Mike Palm

Absent: Kelly Lapp

Also Present: Ed Geick, Don Evenson, Lisa Vodak, Trina Cromwell

Meeting called to order at 1305. Stieve noted compliance with open meeting law. Moved by Koss, seconded by Schauf, to approve agenda and carried unanimously. Motion to approve meeting minutes of June 25, 2015 by Palm, seconded by Koss and unanimously approved.

Sign in on ICS Form 211 – Form was passed around and signatures were obtained.

Reunification Plan

Actual exercise will take place at next meeting. Discussion on what is needed:

- Wrist bands – Green = Parents Blue = Workers Yellow = Students
- Job Action Sheets – More efficient to be able to rip sheets off and go.
- Four separate rooms – one for each: Students, Parents, Crisis, Counseling
- Media Report – PIO
- Important to brief parents often
- Counseling/Crisis/Briefing Room
- Death/Injury notification along with counseling
- Separate entrance/exit for main entry, parent & student rooms
- Post it notes – one for student, one for parent, notes go into reunification room, sign off, time out, stapled together with student name on top
- Establish a hash tag/call center

Possible locations for Family Reunification Center:

UW Campus
Civic Center
Sears Building
Badger Ridge
Library
St. Joseph School

St. Clare Update - Kelly Lapp was not present for meeting.

Big Top Parade Update – Sat. July 25 at 2PM

- Several street / lane closures start at 12:30PM
- 15-20k people expected
- Parade route extended
- 84 Units
- Plan in place for PETA/protesters
- Command post at City Hall – EOC if emergency
- Volunteer tent located behind Ringling Mansion

Next Regular Meeting – August 27, 2015 at 1300.

Adjournment A motion was made by Schauf and seconded by Sechler and unanimously approved to adjourn at 1435.