

Present: Kevin Stieve, Mark Schauf, Dana Sechler, Mike Palm, Bob Koss, Kelly Lapp

Absent: Tom Pinion, Wade Peterson

Also Present: Ed Geick, Jeff Jelinek, Don Evenson

Meeting called to order at 1302. Stieve noted compliance with open meeting law. Moved by Koss, seconded by Schauf, to approve agenda and carried unanimously. Motion to approve meeting minutes of April 23, 2015 by Koss, seconded by Schauf and unanimously approved.

Sign in on ICS Form 211 – Form was passed around and signatures were obtained.

Ares/Races Presentation – Don Evenson gave his personal history of using amateur (ham) radios.

- Sauk County has two UHV repeaters
- Radios are used for severe weather spotting/reporting
- Certain criteria for reporting severe weather to Sullivan
- There are stations in all Sauk hospitals
- Several channels are available – Don can provide a listing
- Over 800,000 licensed hams in USA
- Steve Schulze provides a constant weather service for Baraboo area

St. Clare Update Kelly Lapp added they are still waiting for Joint Commission to do survey sometime prior to June 18<sup>th</sup> on emergency preparedness. Many life safety issues have come up in preparing and there is a lot of work yet to be done.

Create Training List/EOC Drill Discussion of what training, improvements can be made for future events based on the drill from April 23, 2015.

- Better organization – order of bins on tables, elevate names of each agency on tables, streamline forms, Status Board/Powerpoint updating
- Communication Plan -Between EOC with radio operators and phone message takers and runners
- Terminology/ICS100 for staff that is involved in EOC
- Training on reunification plan
- Volunteer Management
- Damage Assessment
- Interactive Map – A good visual tool
- Pass System
- Succession – When a operational period ends, information needs to be communicated
- Reporting – Operational periods end and everything needs to be documented
- Financial issues – plan ahead, payment of workers, food, etc.
- PIO rumor
- Perimeter security at EOC
- COOP Plan
- School District – Staff should be trained and familiar with ICS procedures, a representative could be present for EM meetings. Different procedures would be used based on High School, Middle & Elementary. Jelinek added that Sauk Prairie Schools is very proactive in ICS procedures. Baraboo needs to do the same.

COOP Update – Ed commented that work has begun and making progress. Looking at approximately 2 months for completion. Ed also added that the City will be looking at the budget for upgrading fiber line speeds in the future.

Good of the Order Items

- Jeff added an active shooter exercise will take place on June 6<sup>th</sup> at 6AM – Tanger Outlet Mall.
- Kevin talked about the US Cellular wireless priority service at .75 per minute/no activation charge. Investigate further into running this under the GETS service.
- Local EM meeting took place this morning and topic was mall and school shootings. FBI Agent from Portland, Oregon was speaker. Twitter was used – news teams, channels watch Twitter first. Discussion on multiple PIO's and the complications with it.

**Next Regular Meeting** – June 18, 2015 at 1300.

**Adjournment** A motion was made by Sechler and seconded by Koss and unanimously approved to adjourn at 1434.