

## Emergency Management Commission Minutes of

**October 22, 2015**

Present: Kevin Stieve, Mark Schauf, Dana Sechler, Bob Koss, Dana Sechler

Absent: Tom Pinion, Kelly Lapp, Wade Peterson

Also Present: Ed Geick, Don Evenson, Ryan Labroschian, Brooke Hill (Bear-A-Boo), Heidi Johnson (Renewal Unlimited), Lani Chitko (Sunshine Playhouse), Rene Pilon (St. Clare Day Care), Dr. Chris Olson, Lisa Vodak

Meeting called to order at 1300. Stieve noted compliance with open meeting law. Moved by Koss, seconded by Schauf, to approve agenda and carried unanimously. Motion to approve meeting minutes of September 17, 2015 by Schauf, seconded by Koss and unanimously approved.

Sign in on ICS Form 211 – Form was passed around and signatures were obtained. Introductions were made.

4K Sites Emergency Planning Sites – Discussion on how each site is prepared for the following:

- Fire – need extinguisher training
- Tornado/Severe Weather
- Gas leak
- Unruly parent
- Missing/Lost child
- Active ongoing deadly violence
- Medical emergencies

Jeff Jelinek recommended that each daycare be signed up with the Nixle system and should have a weather radio. ALICE training and ICS would be good for all daycare personnel. No evacuation training has taken place yet.

How attendance is handled at each facility and reunification plans was discussed. Each daycare can provide a listing of children in care in a timely manner. The Infinite Campus system works well and can be interfaced with CrisisGo mobile app.

Each facility has a reunification alternate location in place. Jelinek added that if alternate location was not an option, Kobussen busses could be at each facility promptly.

Wireless Priority Service Activation - In progress

Reunification Plan Update – Training for School District will take place on Wednesday, November 4<sup>th</sup> 1:45PM to 3:45PM.

School District Safety Plan Updates - School Administrators have been eager to have plans in place and working well with local agencies.

St. Clare Hospital Updates – Kelly Lapp did not attend meeting.

Good of the Order Items

- November 2<sup>nd</sup> 10AM to Noon – a representative from Dept of Justice will be addressing concealed carry law at hotels/resorts in the Lake Delton/Wisconsin Dells area which has become an issue
- WEM – training – Rapid Needs System - Information will be forwarded when available.

**Next Regular Meeting** – Thursday, November 19, 2015 at 1300.

**Adjournment** A motion was made by Schauf and seconded by Sechler and unanimously approved to adjourn at 1416.