

Members Present: Petty and Thurow

Absent: Sloan

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, W. Petersen

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Petty to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of July 26, 2016. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Petty to recommend Council approval of the accounts payable for **\$3,396,612.09**. Motion carried unanimously.

Financial Policy regarding Donations – The Committee reviewed the revised policy concerning accepting donations. Moved by Petty, seconded by Thurow and carried to recommend to Council for action.

Room Tax Agreement – Alene explained changes to the Room Tax agreement with the Chamber of Commerce and clarified other references to the Village of West Baraboo. Moved by Thurow, seconded by Petty and carried to recommend to Council for action.

Water Rate Increase –

Wade Petersen explained that the Water Utility is requesting a simplified rate adjustment of 3% for 2017 and this is the last one available during the 5 year window they had. This will generate \$51,500 in additional revenue. Moved by Petty, seconded by Thurow to recommend to Council the water rate increase of 3%. The average residential increase is about \$5 annually.

Water Meter Software -- The Utility's customer data stored on Sensus is currently on a local server but now the company stores data in the Cloud. The water server is failing and the Utility will need to move their data for storage to the Cloud. The estimated cost is \$15,225 plus an annual license fee of \$12,230. Moved by Thurow, seconded by Petty and carried unanimously to recommend to Council for action.

2017 Budget Review – Capital and labor preliminary budgets were reviewed. The Chief of Police discussed the need for a 2nd School Liaison officer resulting in a full time officer in the middle school and also high school. Chief Stieve discussed that his department is transforming and he is succession planning for driver/operators. He is also asking for weekend scheduled staff to combat staffing shortages on the weekends. The City's equalized value has increased about 1% over last year and the City experienced .8% of net new construction.

Brian Geick Event Fee Waiver

The Committee reviewed the request for waiving a fee for the Brian Geick Memorial Softball Event. It was noted that the event organizer was likely affiliated with a tax exempt organization, but this detail was not evident on the application. The Committee suggested they would waive the fee, but to clarify with the event organizer concerning tax exempt status. Moved by Petty, seconded by Thurow and carried to waive special event fee of \$150 dollars.

Committee Comments: None.

Adjournment – Moved by Petty, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:45 p.m.

Cheryl Giese, Clerk-Finance Director