

**Members Present:** Petty, Sloan and Thurow

**Absent:** none

**Others Present:** C. Giese, E. Geick, M. Reitz, K. Stieve, M. Hardy, and others

**Call to Order** –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Sloan to approve the minutes of October 13, 2015. Motion carried unanimously.

**Accounts Payable** – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for **\$283,857.34**. Motion carried unanimously.

**Fire Protection Agreement** – Chief Kevin Stieve explained the addendum to the current fire protection agreement covering the rural areas. A township member questioned the current formula of charging back fire inspections, since they have a low number of inspections. A review revealed that their concerns were valid and therefore a change in the formula is proposed via the addendum. Moved by Sloan, seconded by Thurow and carried to recommend the fire protection agreement to the Council for action.

**Civic Center Rental Rates** – Mike Hardy presented proposed 2016 rental rates indicating a 1.5% increase. Utilities are calculated at cost per sq foot. The Boys and Girls Club is charged 15% of the rent and Senior Center is being charged 15% of the rent at a phased in approach over 3 years to ramp up to the 15% rental charge. The Senior Citizens Club is opposed to paying rent and may contact the Council asking for waiver of rental fees. No other groups receive free rent. Moved by Sloan, seconded by Thurow and carried to approve the long term rental rates. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rates for the Boys and Girls Club. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rate for the Baraboo Area Seniors Club.

**Taxi Grants** -- Cheryl Giese explained that the City has applied for two grants for the taxi program: Operating which provides about 2/3 of the money needed to operate the program and Capital which replaces vehicles. In addition, the DOT was required that the City formally adopt two policies which help them to comply with federal audits. The two policy matters are vehicle disposal and service procurement. Moved by Thurow, seconded by Sloan and carried to approve the taxi grants and adherence to DOT policies.

**Snow Removal** – Chief Schauf took annual bids for snow removal and received a proposal from Sun Rise Properties. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

**Elevator Service Contract** – Cheryl Giese presented information on elevator service contract proposals. Four proposals were received. Two vendors could not service all 10 elevators because of a proprietary issue with the UW Campus Science Building Schindler elevator, citing that they could not obtain parts for the Schindler. All proposals were reviewed and after considering service and cost, the solution is to award a contract for the 9 elevators to Schumacher Elevator in the amount of \$82,253.41 and a contract to Schindler for the Science Building elevator in the amount of \$14,566.84. The contracts expire December 31, 2020. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

**Committee Comments:** None.

**Adjournment** – Moved by Thurow, seconded by Sloan and carried to adjourn. Motion carried, meeting adjourned at 6:25 p.m.

Cheryl Giese, Clerk-Finance Director