

Members Present: Petty and Thurow

Absent: Sloan

Others Present: M. Palm, E. Geick, W. Petersen, M. Hardy, C. Giese, members of Council, media and the public

Call to Order –Ald. Petty called the meeting to order at 5:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Petty to adopt the agenda and carried unanimously. Moved by Petty, second by Thurow to approve the minutes of the January 13, 2015 meeting. Motion carried, unanimously.

Accounts Payable – Moved by Petty, seconded by Thurow to recommend Council approval of the accounts payable for \$519,045.74. Motion carried unanimously.

Farm Bureau Special Assessments – Giese explained that the property owner has requested leniency on their special assessment for sidewalk following reconstruction of South Boulevard. They specifically are seeking a 1% interest rate and extended installments under the hardship clause of the levying resolution. However, the policy only applies to residential properties. Giese presented two payment options: the first being the installment plan that was originally offered and the second being delay of the first installment by one year, but completing the installments still within the 5 year plan. The Committee discussed the options and agreed they should be offered to the property owner. No action was taken but consensus is to offer two options for payment.

Baraboo Theatre Guild – WACCT is an annual acting competition and they are asking for relief on the right-of-way use permit. They are also asking that businesses reschedule their deliveries on that day and this has already been coordinated ahead of time. DBI is aware and supports the event. Moved by Thurow, seconded by Petty and carried to grant the ROW permit and waive the fee.

Utility Collection Procedures – Wade Petersen explained that the Utility will begin collecting mailed in payments on April 1, 2015. A P.O. Box address will be printed on the bills. The committee reviewed the revised internal controls. Moved by Petty, seconded by Thurow to accept the recommendation and Adm Geick will notify the Council through his memorandum.

Adjournment – Moved by Thurow, second by Sloan to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Respectfully submitted,
Cheryl Giese