

City of Baraboo
Parks & Recreation Commission
April 11, 2016 – Minutes

Present: Greg Wise, Denise Statz, Roy Franzen, John Kewitz, Angela McMurray, Craig Schlender, Mike Hardy & Rick Luther

Also Present : Kandie Beckwith, Holly Fenske & Fran Johnson (Friends of the Baraboo Zoo); Joe Zemanovic (Habitat for Humanity)

Wise called the meeting to order at 6:00pm, Legal Posting of the Agenda had been met. The Agenda was approved as printed.

McMurray motioned and Kewitz seconded approval of the March 14, 2016 minutes. Motion Carried.

Appearances: Friends of the Baraboo Zoo members gave a fundraising update and notified of upcoming events.

Unfinished Business: Joe Zemanovic, Habitat for Humanity, would like to use Pierce Park Pavilion for approximately 2 weeks to do some work on houses that will be built in the area, as well as trailer storage in the parking lot. Commission discussed waiving fees for use of the Pavilion. Motion by McMurray, seconded by Schlender. Motion passed. Commission would allow the temporary parking of the job site trailer and address further if complaints by residents.

New Business: Hardy requested permission to require long term facility key holders to be charged \$10 deposit which would be returned when the key is returned. Cost for City to have new keys cut is \$7 per key. Members discussed raising the deposit to \$20 per key. Motion by Franzen, seconded by Statz. Motion passed.

Hardy reported that a local high school band requested using the Civic Center for a concert venue on May 6th. While they would be held to existing reservation policies, they did not have a sponsor and were a new event for the Civic Center. Hardy stated that no action was needed as they would be held to current reservation policies, but if Commission had concerns, we should review those policies. Commission felt no changes were needed as long as they respect the current rules.

Hardy presented the Baraboo River Corridor Plan. Motion by Franzen to recommend acceptance of the Plan to Council, Seconded by McMurray. Motion passed.

Friede submitted the low bid of \$114,756 for Civic Center locker room renovations. Motion by Wise, seconded by Franzen to recommend the Friede bid to Finance Committee. Motion passed.

Friede submitted the low bid of \$60,386 for Maxwell-Potter shelter renovations. Motion by Schlender, seconded by McMurray. Motion passed.

Hardy presented a request for a new lease renewal from the Wisconsin D.P.I for Civic Center room 35. The new lease would begin in July, 2016 and end in June of 2022 and have a 2.5% rent increase per year. Motion by Statz, Seconded by Franzen to recommend approval to Finance Committee. Motion approved.

Communications and Reports

March revenues were \$12,978.57

Hardy reported on:

- Stump grinding completed, spring planting and EAB treatments to begin next month
- Zoo fundraisers include Dueling Pianos (April 23); BooU Otter Games (May 7); Otter Open Golf (May 24)

Next Regular Meeting: May 9, 2016 – joint park tour with CORP committee

Franzen motioned to adjourn, Kewitz seconded. Motion carried

Respectfully Submitted,

John Kewitz, Secretary