

**Administrative Committee**

**July 6, 2015**

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Joe Colossa, Terry Lenerz, Ben Letendre, Janet Fritch, Adm. Geick, Chief Schauf

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of April 6, 2015. Motion by Ellington, seconded by Alt to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting a meeting with Airport Owners concerning the runway reconstruction project and application of Ho-Chunk to place properties in Trust.

Garden Party Liquor license: Garden Party held a "Class B" liquor license which expired on June 30, 2015. Terry Lenerz made an application to renew the license on June 15, 2015 but has ceased operations since mid December. Each applicant must have a licensed premise and actively be operating a business. Baraboo City Code 12.02(10)(e) allows the Council to grant one six month extension to a business ceasing operations. Ms. Lenerz has requested a six month extension by way of her renewal application.

Joe Colossa of the Ringling Manor had filed an original application for the "Class B" license on May 28, 2015. He stated that he filed the application after speaking with Terry Lenerz and learning that she did not intend to reapply for the license.

Attorney Ben Letendre, representing Grant Slayton, expressed that his client desires to rent the facility and open a restaurant. He has not made an application yet and has not decided upon his business plan. Janet Fritch stated that her building is not very rentable without an available liquor license.

The Committee learned that Slayton's plan was for Ms. Lenerz to renew her license and then the parties would have 6 months in which for the building to be leased, and a business plan to be developed. At that point, Mr. Slayton or his business manager (possibly Ms. Lenerz) would file a new application and the license could be conditionally surrendered by Ms. Lenerz and reissued to a new applicant.

The Committee desired to seek legal counsel on this issue, wanting to learn more about the City's past practice of voluntarily surrendering and reissuing licenses.

Moved by Ellington, seconded by Alt and carried unanimously to recommend granting a 6 month extension to Terry Lenerz and that Mr. Slayton present his business plan and lease at the August meeting for consideration. The committee confirmed that this item will be presented to the Council after receiving a legal opinion.

Airport Public Hearing

The Committee viewed a power point presentation on requesting federal aid for airport improvement projects. The Common Council will hold a public hearing on July 14<sup>th</sup> concerning requesting federal funding. The projects include:

Reconstruct runway and parallel taxiway	\$2.3 M
Widen runway	\$850,000
Reconstruct taxiways, entrance road and parking lot	\$620,000
Land acquisition, studies and drainage improvements	\$811,000

Next meeting is to be held August 3, 2015 at 12 p.m.

Moved by Ellington, seconded by Alt and carried to adjourn.

Cheryl Giese,  
Clerk-Finance Director