

Administrative Committee

November 2, 2015

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Adm. Geick, Chief Schauf, Laura Hamden-Krause

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of October 5, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, noting that the Coolidge property acquisition was completed October 28th. The Committee heard a report that FAA will be creating drone use guidelines for hobbyist drone owners in relationship to flying near airports. The Committee questioned whether enacting a local ordinance would have any influence in protecting the airspace and requested Administrator Geick look into the matter. Also reported on was the 2016 proposed budget and an airport site maintenance agreement with Baraboo Dells Flight Center.

Facility Naming Policy: Adm Geick discussed that this item has been recommended by the Parks and Recreation Commission and creates a policy for naming facilities or allowing advertising on city property. The Committee requested that this item be placed on the next agenda for further consideration.

Open Liquor Licenses: The Committee reviewed the proposed policy language for prioritizing vacant liquor license applications. Laura Hamden-Krause who holds a reserve license, requested to know the priority of the reserve license holders and hers is in the third position. Ald. Robkin expressed concern for whether through this policy, the City is awarding value to a business (therefore compensating them) if upgraded from reserve to regular. No action on this item and it will reappear at the next meeting.

Semi-Tractor Parking Permit: The Committee reviewed Nick Steinbrink's application for parking a semi-tractor at 638 3rd Avenue owned by Marten Transport. The Police Chief and Zoning Administrator have not yet made their reports on this application. Moved by Alt, seconded by Ellington to grant the license pending favorable inspection by the Department Heads.

Next meeting is to be held December 7, 2015 at 12 p.m.

Moved by Alt, seconded by Ellington and carried to adjourn.

Cheryl Giese,
Clerk-Finance Director