

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, August 23, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Ellington, Alt, Zolper, Thurow

Council Members Absent: Sloan, Petty

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, Attny. Kleczek-Bolin, members of the press and others.

The Pledge of Allegiance was given.

Moved by Alt, seconded by Kolb and carried to approve the minutes of August 9, 2016.

Moved by Wedekind, seconded by Ellington and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PUBLIC HEARING – Mayor Palm opened the public hearing concerning amending the official map in Section 8.01(2) of the Code of Ordinances. No one spoke and the Mayor closed the hearing.

Mayor Palm opened the public hearing concerning vacating an alley west of Jefferson Street between 10th and 11th Streets. No one spoke and the Mayor closed the hearing.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S COMMENTS –The Mayor announced a field exercise at Al Behrman elementary school from 8 to noon.

CONSENT AGENDA

Resolution No. 16-69

THAT the Council confirms the Mayor's appointments of Jane McMahon and Lori Van Asten to the Library Board serving until June 30, 2019.

Moved by Ellington, seconded by Alt and carried that the Consent Agenda be approved-7 ayes.

2ND READING ORDINANCES

Moved by Kolb, seconded by Plautz and carried unanimously to approve the 2nd Reading of **Ordinance No. 2445** amending the City of Baraboo Code of Ordinances §§ 17.08, 17.29, 17.32, and 17.32A to define a Self-Service Storage Facility and Warehouse and regulate them as a conditional uses in the I-3 and I-4 Industrial Zoning Districts.

Moved by Alt, seconded by Kolb and carried unanimously to approve the 2nd Reading of **Ordinance No. 2446** amending the City of Baraboo Code of Ordinances §§ 17.08, 17.20, 17.20A, 17.21, 17.22, 17.23, and 17.24 to restrict short-term rental uses to detached single-family dwellings and regulate them as a conditional use in all residential districts in the City of Baraboo.

Moved by Wedekind, seconded by Kolb and carried unanimously to approve the 2nd Reading of **Ordinance No. 2447** amending the City of Baraboo Code of Ordinances §7.02 to provide for no parking on the west side of Waldo Street between South Blvd and Quarry Street.

NEW BUSINESS

Resolutions:

Resolution No. 16-70

To approve the attached Financial Policy entitled “Donation policy for the solicitation, acceptance and distribution of monetary contributions and real or personal property”.

Moved by Wedekind, seconded by Ellington and carried that **Resolution No. 16-70** be approved-7 ayes.

Resolution No. 16-71

WHEREAS, the City of Baraboo has been approached with concerns from local residents about bicycle safety and travel to various school and park facilities; and

WHEREAS, the Parks Commission has designated a committee to study and recommend a safe bicycle route, which has been approved by both the Parks Commission and Public Safety Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City Bicycle Route recommended be established on designated city streets and city staff be permitted to market the route to the public.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 16-71** be approved-7 ayes.

Resolution No. 16-72

Whereas the Common Council has determined that the public interest requires the vacation of said alley;

And whereas on July 12, 2016, the Common Council enacted a Resolution of Intent to pursue the vacation of this alley;

And whereas a Class III Notice was published in the Baraboo News Republic giving notice of the fact that the Common Council would consider the vacation of Jefferson Street at its August 23, 2016 meeting, and that the public was invited to advise the Council as to their concerns regarding this matter;

And whereas all abutting land owners were given notice of the City’s intent to vacate said alley as required by Wis. Stat. §66.1003(4)(b);

And whereas the Wisconsin Secretary of Transportation was given notice of the intent to vacate said alley and no objection or comment of the Department of Transportation has been communicated to the City;

And whereas no one has filed an objection to the vacation of said alley in accordance with Wis. Stat. §66.1003(4)(d);

Now therefore, based upon the above, IT IS HEREBY RESOLVED by the Common Council of the City of Baraboo that the unimproved alley lying west of Jefferson Street between 10th Street and 11 Street is hereby vacated.

Moved by Alt, seconded by Ellington and carried that **Resolution No. 16-72** be approved-7 ayes.

Resolution No. 16-73

That the City accept the bid of Community First Bank for borrowing up to \$587,500 at 1.16% interest and closing costs of \$600 for 12 months.

That the Mayor, City Clerk-Finance Director and City Treasurer be authorized to execute the necessary loan documents.

Moved by Wedekind, seconded by Alt and carried that **Resolution No. 16-73** be approved-7 ayes.

Resolution No. 16-74

That the Proposal for the sale of the existing city-owned house at 227 5th Avenue and its relocation onto the vacant city-owned lot at 212 14th Street from Tim and Stacy Jax in the amount of \$1,005.00 is hereby accepted and that the Mayor and City Clerk are authorized to execute a Purchase Agreement and corresponding documents to complete this transaction.

Moved by Wedekind, seconded by Plautz and carried that **Resolution No. 16-74** be approved-7 ayes.

Resolution No. 16-75

The City of Baraboo hereby reject the offer of sale for the property at E11162 County Rd W that contains Lot 1 of the Baraboo Industrial Park plat.

Moved by Ellington, seconded by Alt and carried that **Resolution No. 16-75** be approved-7 ayes.

Resolution No. 16-76

WHEREAS, the City of Baraboo is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, the City of Baraboo attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the City of Baraboo requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the City of Baraboo will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the City of Baraboo will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City Forester to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Moved by Kolb. seconded by Plautz and carried that **Resolution No. 16-76** be approved-7 ayes.

Resolution No. 16-77

That a 12-foot wide permanent easement for underground electric and underground communication line facilities is hereby granted by the City of Baraboo to Wisconsin Power and Light Company west of Hagar Street to Moore Street.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 16-77** be approved-7 ayes.

Resolution No. 16-78

THAT the Accounts Payable, in the amount of \$395,662.28 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Ellington, seconded by Wedekind and carried that **Resolution No. 16-78** be approved-7 ayes.

Ordinances:

Moved by Plautz, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2448** amending the City of Baraboo Code of Ordinances §12.13(12) to allow a broader special exception to the number of dogs and cats per household.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. The City of Baraboo Code of Ordinance § 12.13(12) is hereby amended as follows:

NUMBER OF DOGS AND CATS PER HOUSEHOLD LIMITED. No person, except a kennel licensee, shall own, harbor or keep more than two dogs and two cats that are more than five months of age. If more than two dogs and two cats are owned, harbored or kept in or by any one household, the head of the house-hold shall be deemed the person so owning, harboring or keeping such animals, notwithstanding that the dog or cat license or licenses may be issued to other members of the household as owners of such animals. The Common Council shall be authorized to grant a special exception to this section and thereby allow a greater number of dogs and/or cats that are more than five months of age for a specific household provided the following conditions are satisfied: (1885 10/08/96)

- (a) No more than a total of five animals (dogs and cats combined) shall be owned, harbored or kept by one household.
- (b) The need for the additional animals shall be based on either a change in household circumstances or a need for an additional animal due to a disability in the household. An existing household acquiring a new animal shall not be considered a change in household circumstances.
- (c) Each permitted animal shall be neutered or spayed.
- (d) Each permitted animal shall be raised in a safe, sanitary and healthful environment and shall be properly fed and groomed at all times and all animal waste shall be disposed of in a safe and sanitary manner. If a permitted animal dies, it shall not be replaced with another animal.
- (e) Each permitted animal shall be kept or harbored inside the residence.
- (f) The owner of the household where such animals are harbored or kept shall give his/her written consent to the granting of an exception under this subsection.
Each permitted animal shall be properly registered with the City and all license fees paid.
- (h) The Council may impose such additional conditions as the Council deems necessary for the public health, safety and general welfare.
- (i) In granting or denying a special exception, the Council shall take into consideration how and when the excess number of animals were acquired by the household, and whether such animals were acquired with knowledge of the limited number of such animals permitted by the City Codes.
- (j) City police officers, community service officers and/or the zoning administrator shall be authorized to inspect the household at any reasonable time without notice to the owner 102or occupants thereof for compliance with the conditions established by the Council. A single violation of any of the above conditions or of any other condition ordered by the Council or any violation of City Ordinances shall be sufficient grounds for revocation of the special exception permit. The Council shall be empowered to revoke any permit issued under this subsection.
- (k) Before considering an application for a special exception permit under this section, the Common Council shall refer the application to the Administrative Committee. If the Administrative Committee finds that a permit should not be issued, this determination shall be final and shall constitute a formal denial of the permit. If the Administrative Committee finds that the permit should be granted, this determination shall be deemed a recommendation only and the final determination to grant or deny the permit shall be made by the Council.
- (l) Only one special exception permit shall be allowed per household so that in no case shall a person have more than 3 dogs or 3 cats.

- (m) An attempt shall be made to contact neighboring property owners regarding a request for a special exception permit.
2. This Ordinance shall take effect upon passage and publication as provided by law.

Aldes Plautz and Wedekind discussed the code allowing 5 animals and the combination of cats and dogs per household. Wedekind wanted the neighbors notified each time an exception was requested. It was clarified that the change in this ordinance allows an exception for change in household circumstances or disability of person(s) in the household, and that all animals must be harbored inside the residence.

Moved by Kolb, seconded by Alt to suspend the rules and hear the 2nd reading of Ordinance 2448 amending the City of Baraboo Code of Ordinances §12.13(12) to allow a broader special exception to the number of dogs and cats per household. Wedekind stated that he felt uncomfortable with rushing this ordinance since it does not allow time for public comment. Roll Call: Ayes: 6, Nays: 1 – Wedekind. Motion failed.

Moved by Kolb, seconded by Wedekind and carried unanimously to hear the first reading of **Ordinance No. 2449** amending the Official Map in Section 8.01(2) of the Code of Ordinances.

THE COMMON COUNCIL OF THE CITY OF BARABOO DOES HEREBY
ORDAIN AS FOLLOWS:

1. The Official City Map is hereby amended as reflected in the map dated April 14, 2016. Section 8.01(2) of the Municipal Code of the City of Baraboo shall be amended to add this ordinance number reflecting an official map amendment.
2. This Ordinance shall take effect upon passage and publication as provided by law.

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for July, 2016 from** – Treasurer, Fire Dept.

Minutes from the Following Meetings –

Minutes of the Public Safety Committee Meeting –

July 25, 2016

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Wade Peterson, Chief Stieve, Mike Palm, Ed Geick, Attorney Alene Kleczek Bolin, Bob Koss, Mike Hardy, Greg Slayton, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the June 27, 2016 minutes. By voice vote the motion carried.

New Business

- a. **Review and recommendation to close Oak Street, between 2nd and 3rd Streets, for a Special Event – “Foo Fest”, on September 10th from Noon to Midnight, sponsored by Brothers on Oak (as a fundraiser for the Baraboo Fire Fighters’ Association)** – Pinion said that this month, the petitioner, Greg Slayton is present to answer any questions from the Committee. Greg Slayton then addressed the Committee. He said that this event was not held the same weekend as the Circus Parade due to the scheduling of the band that they are hiring, Madison County, a Country Band is a big following in South Central Wisconsin. He said that he is anticipating up to four times more people in attendance than last year’s event. He said that he has printed tickets already and have done some pre-selling over the weekend. He said that he is forecasting being able to do more for the Fire Department because of longer running hours, last year it started at 4:00 and this year it will start at noon, and there is a bean bag tournament held. He said that they will be having one or two different DJs and a number of raffles. He said the main thing that is being requested this year, other than more space is a variance on time; he knows that there is a special event cutoff at 10:00 p.m. He said that in a preliminary meeting with staff regarding noise, Chief Schauf expressed a number a concerns about after 10:00 because the noise traveling down the street, it seemed to be the consensus that no matter what the band would be stopped at that time because that is what provides the most decibels, and then at 10:00 they could get an extension if the Committee were in agreement it would allow people to still mill around

to a later time and there wouldn't be a noise issue. He said any time extension would be appreciated and if midnight was granted they would start dispersing people at 11:30, but they would not have a band playing. Wedekind asked if he had contacted people in the neighborhood and Slayton said that he has talked to almost all the people that he could get a hold of on his block, and there has been no negativity expressed; however, in that previous meeting it was stated that if there was any noise complaint of any kind called in to the Police Department, it would be shut down. Plautz asked Slayton if there would be music from 10 until midnight and he stated that it would be a very soft "mood music". Kolb doesn't like the idea of going past 10:00 p.m. Slayton asked if the reason was because of breaking protocol, Kolb answered that was part of it; however, he felt that whenever there is a large congregation of people downtown, it will be a distraction for a lot of people, not just the people in that block. He felt that the Committee is willing to give Slayton the extra space, but he is not in favor of anything past 10:00 p.m. He feels that if they want to go later, they should possibly look at going to the fairgrounds or some other venue. Slayton said that the earlier the event shuts down the more money the bar makes, and it isn't about making money in the bar, but for the fire department. He feels that the Fire Department could make double the money by extending the event by one hour or hour and a half in beer and brat sales. Slayton asked if this law could be taken to City Council and asked to be changed. Attorney Bolin said that there is actually no law regarding special events and when they have to end; however, that has been what this body and the Police Department has said would be the time. She said that there is a Noise Ordinance that regulates noise from 10:00 until 6:30; however, when applying for a Special Events License, what this body is doing is deciding what hours within which you can have the event. Therefore, just to clarify, the Committee does have the ability to set the time, but there is not actually anything in the City's ordinances that state an event has to stop at 10:00 p.m. Slayton said that at a previous meeting said that he did not have a problem with the event going past 10:00 p.m. as long as the band was concluded by 10:00 p.m. and he agreed that if there was a single noise complaint that it would be shut down immediately. Wedekind asked Slayton how long it took to shut it down last year and he stated 30 minutes. Geick said that Schauf had concerns for the band playing later, but with the event going on and people within the fence in area, he wasn't as concerned about. Kolb said that he would like to see how it goes this year with a bigger following before he would be willing to go longer, with the band shutting down at 10:00, he would be willing to go until 10:30. Slayton then asked the Committee to go until 11:00 and they disperse by 11:30, and if there is a noise complaint phone in to anyone it ends at that time. Kolb said that if it can be controlled this year with the numbers he may be willing to go later next year. It was moved by Kolb, seconded by Plautz that all activities stop at 10:00 p.m. and everyone is dispersed by 10:30 p.m. Motion carried unanimously. Scott, Mr. Slayton's insurance agent then explained the insurance for the event to the Committee. Slayton said that he would have the band stop at 9:30 and feels he will have no problem getting everyone out by 10:30.

- b. Consideration of waiving the time restriction on construction and machinery noise for the Wisconsin Dept. of Transportation's pavement improvement project on the existing USH 12 corridor in the City – Pinion said that he was contacted by the DOT, as part of the jurisdictional transfer for the existing Highway 12 corridor they will be redoing some of the pavement surface in West Baraboo primarily; however, it will extend across the river to Walmart and Menards. He said that this is 2018 project and they are just inquiring whether the City would consider allowing nighttime construction. The DOT are not saying that they need to do this to get it done, but that are saying that there is a possibility that we could include in our bidding documents. He said that there is no one person within the City that can make that decision and the City does have a construction noise ordinance that does limit it from 10:00 p.m. to 6:30 a.m. Therefore, if the Committee is interested in allowing that nighttime construction, a waiver will have to be created through the ordinance to do so. Geick said that he would like Attorney Bolin to go through the ordinance because a couple of questions came up this past weekend because PW crews were out sweeping the streets early in the mornings to get ready for the parade and there were some objections to it. He said that Tom Pinion is correct, technically the City's own crews cannot be out doing anything except emergency repairs or snow removal, for any kind of construction work or street sweeping, except for those hours that are allowed. He said that the Attorney said that the City is in the wrong when this is being done and the ordinance needs to be changed if it is going to continue to be allowed. Koss that said that it wouldn't really be needed except for the downtown and everything around it because there is no parking in this area at that time. Pinion said that in six years he has had four or five complaints and all from the same household. Palm expressed concern at the intersection of City Rd. W and Hwy 12 and felt that the best time for work to be done there is from 10:00 p.m. to 6:00 a.m. Bolin said that if a motion were made that would not allow them to do this, she will change the ordinance to include the street sweeping and then she would like to do some sort of waiver process for a temporary work. It was moved by Kolb, seconded by Plautz to endorse waiving the time restriction on construction and machinery noise for the Wisconsin DOT pavement improvements project on the existing USH 12 corridor in the City. Motion carried unanimously.
- c. Review and recommendation of the Baraboo School District (Off-Campus) Evacuation Agreement between the Baraboo School District and the City of Baraboo for use of the Baraboo Civic Center building at 142 2nd Street – Chief Stieve said that some time ago the Committee and City Council agreed to use the Library for an evacuation point for West School, this is the same agreement for some of the schools to use the Civic Center as an evacuation point. Plautz moved, Kolb seconded to recommend approve of the agreement. Motion carried.
- d. Consideration of Parks and Recreation Commission's proposal to designate an official Bike Route through Baraboo – Mike Hardy presented this request to the Committee. He said that the Park Commission has been trying to connect as many parks and schools as possible with a "safe route". Kolb asked if there would be designated bike lanes on streets. Hardy said that the Commission is not suggesting that bike lanes be painted on the streets, other than possibly South Blvd. and Walnut; however, some signage along the way. He said they are also suggesting brochures or flyers for the public to make them aware of the safe routes through town. Hardy then explained the process how the Commission derived as this route. A question was asked if the Commission has discussed this with West Baraboo and Hardy said that at this time they have not. Attorney Bolin asked the meaning of a "safe route". Hardy said that it is just a designated route that gives citizens the best

route from home to school. Bolin felt that calling it a safe route may give the implication that the City is insuring that citizens will not get hit by a car. Hardy said that it is a "bike route", and maybe shouldn't be called "safe route". Kolb moved, Plautz seconded to move the proposed Bike Route forward to Council. Motion carried unanimously. Kolb stated that he would like to see the City engage West Baraboo more.

- e. Review and approval of purchase of de-icing salt for the 2016/2017 winter season – Kolb moved, Plautz seconded to approve the low bid from Compass Minerals in the amount of \$78.71 per ton delivered to Baraboo. Motion carried unanimously.
- f. Consideration of Alliant Energy's request for an easement for new gas and electric facilities on City-owned land on the east side of Moore Street south of that portion of the Blackhawk Manor Manufactured Home Community at 903 Moore Street – Pinion said this would be along the southern line of the Blackhawk property, which would be generally the extension of Hager Street which is a 33-foot L-shaped parcel that was originally acquired for street and utility purposes. Alliant is requesting an easement along the northerly 12 feet of the property for new gas and electric facilities. He said that the City cohabitate with Alliant on a routine basis and there is room to accommodate that if the Committee wishes. It was moved by Kolb, seconded by Plautz to approve Alliant Energy's request for an easement for new gas and electric facilities on City-owned land as presented. Motion carried unanimously.
- g. Review and recommendation concerning Simplified Rate Case submittal to the PSC for a 3% increase in Water Rates for 2017 – Peterson said that this will definitely be the City's last opportunity for the simplified rate case, which costs approximately \$200-\$300 to submit versus a full rate case which is \$5,000-\$10,000. He said the same that has been done the last two years; he shows what the rates are at, what they would be and roughly how much additional revenue would be collected with the 3% increase. It was moved by Plautz, seconded by Kolb to recommend the Simplified Rate Case submittal to the PSC for a 3% increase in Water Rates for 2017. Motion carried unanimously.
- h. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for the months of June and July, 2016 – Peterson explained the adjustments/credits for June and July. It was moved by Kolb, seconded by Plautz to approve the Adjustments/Credits for June and July as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said that the exterior of the Moore Street and County A towers were cleaned. He said that all utilities are in for the Golden Meadows Addition. He said that the Oak Street water main break in front of Vodak's blew out a chunk of pipe losing about 70,000 gallons of water. There were some basements that did get some mud and water, Service Master was contacted to clean up the basements. Peterson said that the Universal pipe was installed in 1963. He said that Department was been working on manhole repairs. The sewer cleaning for the year is done and all the water crew has finished up the annual hydrant maintenance. He then said that the department is starting to look at the 2017 budget.
- b. Street Superintendent's Report – Koss said that two new employees started today which brings the department back up to full staff. He said that the department is working out at Pierce Park on the new ball diamond and improving the drainage swale from Parkside through Pierce Park. He said that when finished the department will move to alleys and then crack filling for the rest of the year.
- c. Police Chief's Report – He was not in attendance; however, did communicate that the fair was busy but went well and that hopefully the parade goes well to0, but is yet to be determined. He also said that staff is working through the hiring process to fill the last opening in the department.
- d. Fire Chief's Report – Stieve said that the parade went well from his department's standpoint; they did have an engine company on standby which was parked on Broadway, south of 3rd for a quicker response if needed. He said that the department was asked to provide a water mist with the ladder truck due to the forecasted warm weather for the animals and people; however, it wasn't needed because of the rain. He said that the fair was down due to lack of events.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 1:59 p.m. Motion carried.

Administrative Committee

August 9, 2016

Present: Thurow, Ellington, Alt

Absent: none

Also Present: Mayor Palm, Clerk Giese, Adm. Geick, Chief Schauf, Atty Kleczek Bolin and media

The meeting was called to order by Ald. Thurow at noon, noting compliance with the Open Meetings law.

Moved by Alt and seconded by Ellington and carried to approve the minutes of June 6, 2016. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese reviewed monthly airport activities including clearing the Coolidge property. No action was taken.

Stoeckmann Living Trust Lease – Darryl Veit intends to purchase the hanger from William Stoeckmann Living Trust and is requesting that the lease be assigned to him. Moved by Alt, seconded by Ellington and carried unanimously to allow the lease transfer.

Airport Operations Seminar – The Bureau of Aeronautics announced a Land Use and Planning Seminar for Airport Owners in September. All members were encouraged to attend if they are available. No action taken.

FAA Policy on Use of Hangars – the revised FAA policy requiring an aviation use of hangers at airports was reviewed, together with the draft of a letter that will be sent to all hanger tenants. The letter asks hanger owners to self report their use of the hanger to show that the Baraboo-Dells Airport is in compliance with the federal policy. We will work with those hanger owners who are not in compliance during the next year in an effort to bring them into compliance. No action taken.

James Lutz Dog Exception – James Lutz and his wife Karen Hein were in attendance and reported that they recently moved back to Wisconsin and desire to live in Baraboo. In searching for homes in Baraboo, they discovered our local ordinance limiting to 2 dogs per household and they currently have 3. One of the dogs is fairly old and has had surgeries. They don't intend to have 3 dogs after the older one passes. They are very responsible dog owners and don't want their dogs to be a nuisance to anyone else. They will fence the yard and their dogs mostly remain in the house. They walk their dogs at Devil's Lake and stressed that they are not intending to replace a dog and can drop to 2 dogs after one dies.

Alene reviewed the dog exception rulings in Chapter 12 of the City Code, noting the need for additional animals is based on physical disabilities of persons living in the household. All members desired to change the ordinance to allow multiple animals in these situations. The committee suggested that they proceed with finding a house and notify the City when they move into city limits. They were encouraged to register their dogs when they become residents. The Committee made a distinction with people who desire to move to Baraboo rather than those who are already residents.

CARE MOU – Alene explained that this will be an internal document and does not need Committee action. No action taken.

Runway Reconstruction Video – The Committee watched a video that explained the options for reconstructing the runway in 2018. The options are reconstructing the existing footprint, or widening the runway to 100'. The widening would require a greater local cost since it is not eligible for state and federal funding at this time. The Committee asked for information on the City's return on investment and questioned if the widening would improve the local economy in any measureable way. Members were referred to the Mayor who is representing the City at the Airport Owner's meetings. No action taken.

The next meeting will be Monday, September 12 at noon.

Moved by Ellington, seconded by Alt and carried to adjourn.

Finance/Personnel Committee – Council Chambers

August 9, 2016

Members Present: Petty and Thurow

Absent: Sloan

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, W. Petersen

Call to Order – Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Petty to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of July 26, 2016. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Petty to recommend Council approval of the accounts payable for **\$3,396,612.09**. Motion carried unanimously.

Financial Policy regarding Donations – The Committee reviewed the revised policy concerning accepting donations. Moved by Petty, seconded by Thurow and carried to recommend to Council for action.

Room Tax Agreement – Alene explained changes to the Room Tax agreement with the Chamber of Commerce and clarified other references to the Village of West Baraboo. Moved by Thurow, seconded by Petty and carried to recommend to Council for action.

Water Rate Increase –

Wade Petersen explained that the Water Utility is requesting a simplified rate adjustment of 3% for 2017 and this is the last one available during the 5 year window they had. This will generate \$51,500 in additional revenue. Moved by Petty, seconded by Thurow to recommend to Council the water rate increase of 3%. The average residential increase is about \$5 annually.

Water Meter Software -- The Utility's customer data stored on Sensus is currently on a local server but now the company stores data in the Cloud. The water server is failing and the Utility will need to move their data for storage to the Cloud. The estimated cost is \$15,225 plus an annual license fee of \$12,230. Moved by Thurow, seconded by Petty and carried unanimously to recommend to Council for action.

2017 Budget Review – Capital and labor preliminary budgets were reviewed. The Chief of Police discussed the need for a 2nd School Liason officer resulting in a full time officer in the middle school and also high school. Chief Stieve discussed that his department is transforming and he is succession planning for driver/operators. He is also asking for weekend scheduled staff to combat staffing shortages on the weekends. The City’s equalized value has increased about 1% over last year and the City experienced .8% of net new construction.

Brian Geick Event Fee Waiver

The Committee reviewed the request for waiving a fee for the Brian Geick Memorial Softball Event. It was noted that the event organizer was likely affiliated with a tax exempt organization, but this detail was not evident on the application. The Committee suggested they would waive the fee, but to clarify with the event organizer concerning tax exempt status. Moved by Petty, seconded by Thurow and carried to waive special event fee of \$150 dollars.

Committee Comments: None.

Adjournment – Moved by Petty, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:45 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

District Ambulance Comm.	6-29-16	Parks & Recreation Comm.	7-11-16
CDA Loan Review Comt.	7-21-16	Library Board	7-19-16
UW Campus Comm.	7-21-16	Public Art Comm.	7-20-16
BID Development	4-25-16		

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Clerk Giese requested that the Council members view a video available on the City’s website concerning runway reconstruction options in preparation for a future Council meeting, and that more information about the topic would be released in the next few days.

CLOSED SESSION

Moved by Kolb, seconded by Wedekind and carried unanimously to adjourn to closed session per SS 19.85(1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically discuss Menards v. City of Baraboo, Case No. 16 CV 363.

And §19.85(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (City Administrator’s performance evaluation and/or wage adjustment.)

Council Members Present: Wedekind, Kolb, Plautz, Ellington, Alt, Zolper, Thurow
 Council Members Absent: Sloan, Petty
 Others Present: Mayor Palm, Clerk Giese, Adm. Geick, Attny. Kleczek-Bolin

No action taken.

OPEN SESSION

Moved by Kolb, seconded by Wedekind and carried on a unanimous roll call vote to return to Open Session as per WI Stats 19.85(2) to address any business that may be the result of deliberations made in Closed Session.

Resolution No. 16-79

THAT the salary for the City Administrator be adjusted by 3% effective August 23, 2016 and that the Mayor and City Administrator are authorized to decide on whether to take as merit pay, salary adjustment or a combination.

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 16-79** be approved
-7 ayes.

ADJOURNMENT

Moved by Kolb, seconded by Wedekind, and carried on voice vote, that the meeting adjourn.

Cheryl M. Giese, Clerk-Finance Director