

City of Baraboo
Parks & Recreation Commission
August 10th, 2015
Minutes

Present: Greg Wise, Roy Franzen, Mike Plautz, Craig Schlender, June Dills, Rick Luther, John Kewitz & Mike Hardy

Wise called the meeting to order at 6:00pm. Legal posting of the Agenda had been met. The Agenda was approved as printed.

Plautz motioned and Kewitz seconded approval of July 13th, 2015 minutes. Motion Carried.

Appearances:

Diane Pillsbury, Director of Baraboo Area Senior Citizens Organization gave their annual report to the Commission. Also present was Sandra Hayes, president of BASCO who spoke against the seniors paying any rent or utilities for use of the Civic Center.

Unfinished Business:

Franzen motioned and Dills seconded approval of the location described by Hardy for placing the Argo/Daehn WWII Memorial at Mary Rountree Evans Park along the Riverwalk beyond the left field fence. Motion Carried.

New Business:

Hardy recommended that BASCO be charged 15% of their rent in 2016 in an effort to create fair and equitable treatment of other groups using the Civic Center. He noted the Boys and Girls Club has been paying 15% for several years, and BASCO has never paid any rent, utility or maintenance charges for use of the building. The 2016 rent would amount to \$150.12 a month. BASCO had been made aware of the recommendation and the item on the agenda, but no seniors were present for the discussion. Hardy had offered to work with the seniors on a couple of fundraising events during the year, such as a "Senior Fair" which could attract businesses to sponsor the event and raise most or all the rent needed for an entire year. The idea is to get the seniors to provide needed volunteer help in lieu of money. BASCO didn't show much interest in this proposal and instead asked that the City continue to waive all rent. Wise offered an alternative of phasing in the 15% rent over 3 years. The 2016 rent would be \$50.04/month. Schlender asked if seniors could take over some of their own cleaning which would lighten the maintenance load on Civic Center staff. Franzen Motioned and Wise Seconded to require BASCO to pay 1/3 of 15% rent payments in 2016, 2/3 of 15% in 2017 and full 15% beginning in 2018. Motion Carried.

Hardy stated that the Boys and Girls Club had been paying 15% rent for several years. In 2016, they would be adding daily kitchen use. Hardy recommended charging 15% of the kitchen rate (\$350/annual) in addition to rent owed. Kitchen rent would amount to \$52.50/year. Franzen motioned and Plautz seconded to charge the Boys & Girls Club 15% of rent rates in 2016 (\$645.81/month) as well as 15% of kitchen rates (\$52.50/year). Motion Carried.

Hardy recommended a 1% increase in Civic Center long term leases. Wise motioned and Franzen seconded to increase Civic Center 2016 long term lease rates by 1% to \$7.60/sq. ft. Motion Carried.

Hardy recommended increasing the Ochsner Park House rent by \$50, noting that residents are no longer required to lock the zoo or do any work as part of their lease. The rate is still significantly below market rate. Franzen motioned and Dills seconded to charge \$550/month for the Ochsner Park House lease for 2016. Motion Carried.

Kewitz motioned and Franzen seconded to continue the Baraboo Youth Hockey Association lease of the Pierce Park pavilion from October 15-April 15 and require BYHA to pay all utilities during the lease period, as well as provide 2 hours of open skating for the public every week as well as free skating during winter break and Winterfest. No monthly rent would be charged if open skate times are offered and utility payments are made on time. Motion Carried.

Franzen motioned and Schlender seconded to increase the 2016 Park and Recreation Fees & Charges as follows: increase Civic Center kitchen rate by \$5/hour to \$10/hour; increase Swimming Pool rentals by \$25 to \$100; increase Senior Fitness program \$2/session to \$12/session, and increase Stroller Wellness program \$5 to \$40 res./\$50 non-res. All other Fees and Charges would remain the same Motion Carried.

Schlender motioned and Wise seconded to use bond funds of \$3,864.86 to award Greenly Signs for Civic Center sign upon review of references and design by Hardy and Franzen. Motion Carried.

Hardy discussed a report of drones spooking the animals at the zoo one evening over the weekend of Aug. 1 & 2. He will work with City Attorney Reitz on a potential ordinance regarding this situation.

Communications and Reports

July Revenue was \$18,924.02

Luther reported on 2015 summer Youth, Adult and Outdoor Pool programs.

Hardy reported that since he started the Doggie Dip in 2010, about 500 dogs have attended and \$3,000 has been raised for the dog park. The 6th annual Doggie Dip will be held August 22nd. Hardy noted the 1st annual Zoo Golf Outing to benefit the Friends of the Zoo will be held August 25th. The Commission was reminded of the 2016 Budget discussion next month. Hardy asked members to submit any requests for projects they wished to see completed in 2016 to him in the next 3 weeks.

President's Report:

Wise expressed his appreciation for the hard work done by Hardy, Luther and all of the Parks & Recreation employees through a very busy summer.

Wise will not be at the September 14th meeting.

Next Regular Meeting: Monday, September 14th, 2015

Schlender motioned and Kewitz seconded to Adjourn. Motion Carried.

Respectfully Submitted,

June Dills – Commission Secretary