

City of Baraboo Clerk's Department
135 4th Street
Baraboo, WI 53913
608-355-2700

To: Administrative Committee
From: Cheryl M. Giese, City Clerk-Finance Director
Date: July 1, 2015 for meeting of July 6, 2015
Re: Report on Airport Activities

Growth and Development Activities: program needs and planning efforts, grant funding, current and future development of facilities, advertising and promotion.

- Tree Trimming/Obstruction Clearing Project. FAA has decided that new flight check data is needed since discrepancies were found with identifying the tallest structure in the flight path. The new flight is scheduled for later this summer. They have issued NOTAMs which assist pilots but we are working as diligently as possible to get this item resolved.
- 2014 Paving Project. Winter damages were very minor including some washout in the drainage ditches and some pavement repairs where Alliant Utilities drilled holes in the pavement looking for damaged wires. These repairs were made in mid-June and this project is considered complete.
- Property Acquisition. No update. MSA Professional Services has been contracted by the Bureau of Aeronautics to acquire the Coolidge property north of the airport. From what we understand, the timeline to closing will stretch to the fall of 2015.
- Runway Reconstruction Planning. The City Council will hold a public hearing at their July 14th Council meeting to hear comments concerning petitioning the Bureau and FAA for state and federal aid for future airport projects, including the runway reconstruction. Plans are design of the runway reconstruction in 2015, any required studies including wildlife, archeological, feasibility or master plan work in 2016 and construction in 2017. The project would consist of reconstructing the mile of paved runway, replacement of the runway lighting on both sides of the runway and possible storm water drainage if necessary. Current estimates for the work is approximately \$3 million and State and Federal grants are expected to pay for 95% of the work with the remaining 5% being paid locally.

Our project has been submitted for funding with the State's federal budget request and our project is in competition with needs from all of the other airports in the State. The Bureau of Aeronautics has also recently contracted with MSA Professional Services to provide the engineering services for this project. Our first scoping meeting is next week.

The project will be to reconstruct the existing runway. However different airport patrons have suggested two options: widening from 75' to 100' and also lengthening. The widening request will improve safety. We only have one paved runway and wind direction can impact ability to hold aircraft in the flight path, therefore a wider paved surface improves ability for safer landings and take offs in inclement conditions. Widening of the runway is not eligible for federal and state funding. The estimated cost of the widening is \$850,000 and would need to be paid locally.

A meeting with Airport Owners and the Bureau of Aeronautics was held in June and the group discussed the scope of the runway reconstruction project as well as cost sharing. Additional work will occur in the next few months.

Policies and Enforcement: Promote/regulate safe and efficient use of airport including airshow and events, policy enforcement, enforcement of Rules and Regulations, collect fees and revenues, uphold Owner Assurances given to Bureau and FAA policy development.

- Semi-annual invoices. Invoices were mailed in January and the second half is due in June.

Operations and Maintenance: Purchase small equipment, budget administration and monthly reporting, coordinate with On-site maintenance provider.

- Monthly budget report is attached.

Community Relations: Reports to Owners, liaison between owner and airport users, attend aviation conferences, develop and maintain website.

- No activities this month.

Notice of Public Hearing
In the Matter of State and Federal Aid
For Improvements at the
Baraboo-Wisconsin Dells Municipal Airport

The City of Baraboo is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Baraboo-Wisconsin Dells Airport:

Reconstruct/rehabilitate runway, parallel and hanger taxiways, entrance road and auto parking lot; replace/rehabilitate runway and taxiway lighting; airport approach lighting; land acquisition in runway approaches and for airport development; conduct wildlife study; drainage improvements; clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55, and any necessary related work.

Notice is hereby given that the City of Baraboo will hold a public hearing on July 14, 2015 at 7:00 p.m. at the City of Baraboo Council Chambers, 135 4th Street, Baraboo.

All interested persons are invited to attend and present their views on the need for the proposed airport development.

Parking for people with disabilities and an accessible entrance are available at the front entrance of the Baraboo Municipal Building at 135 4th Street. Please call the Baraboo City Clerk at 608-355-2700, 5 days in advance of the hearing to make specific accessibility requests.

Published by the authority of the City of Baraboo.
Cheryl Giese, City Clerk-Finance Director

Two Applicants for 'Class B' Liquor License

Garden Party closed in mid December, 2014 and held a "grandfathered" "Class B" liquor license until June 30, 2015.

A liquor license cannot be "sold" to another party. And if money was exchanged, it is not binding upon the Council.

On 6-15-15 the owner of Garden Party, Teresa Lenerz requested a 6 month extension of the cessation of operations condition under City Code 12.02(10)(e) and filed for renewal of her license.

Is the Committee/Council willing to grant a 6 month extension under 12.02(10)(e)?

YES = City Clerk department will issue license to expire in 6 months.

NO = License is considered lapsed and can be reissued to any qualified applicant within the City.

Interest in the license has been expressed by at least 2 parties and one has already made an application for the license.

The City had 2 applicants competing for the same license one other time. To decide issuance, the City Administrative Committee heard proposals from each applicant and then recommended one to the City Council. The 2nd applicant was offered a reserve liquor license.

5. Have submitted proof that the person to whom such license is to be issued is the holder of a seller's permit under Ch. 77 of the Wisconsin Statutes or the City has been informed by an employee of the Wisconsin Department of Revenue that the Department will issue a seller's permit to the applicant. (1741 05/31/94)
6. Have successfully completed within the two years prior to the date of application a responsible beverage server training course at any location that is offered by a vocational, technical and adult education district and that conforms to curriculum guidelines specified by the Board of Vocational, Technical and Adult Education or a comparable training course that is approved by the Wisconsin Department of Revenue or the Educational Approval Board, unless the applicant held within the past two years, a Class "A", or "Class A" or "Class C" license, or a Class "B" or "Class B" license or permit or a manager's or operator's license. (1741 05/31/94)

- (b) Criminal Offenders. No license or permit related to alcohol beverages may, subject to §§111.321, 111.322 and 111.335, Wis. Stats., be issued under this section to any natural person who has been convicted of a felony unless the person has been duly pardoned.
- (c) Corporations and Limited Liability Companies. No license or permit may be issued to any corporation or limited liability company unless the corporation or limited liability company meets the qualifications under pars. (a) 1 and 5 and (b) above and unless the agent of the corporation or limited liability company and the officers and directors of the corporation or the members or managers of the limited liability company meet the requirements under pars. (a) 1 and 3 and (b) above, and unless the agent of the corporation or limited liability company meets the qualifications under pars. (a) 2, 4 and 6. (1741 05/31/94, 1863 04/16/96)
- (d) Operators' Licenses. Paragraph (a)2. above does not apply to applicants for operators' licenses.

(9) LIQUOR LICENSE QUOTAS.

- (a) "Class B" Liquor License Quota. The number of retail "Class B" liquor licenses

issued under this section is limited as provided in §125.51(4), Wis. Stats.

- (b) "Class A" Liquor License Quota. The number of "Class A" liquor licenses issued under this section is limited to one license for each 1,500 population of the City.

(10) LICENSE CONDITIONS AND RESTRICTIONS. In addition to the conditions and restrictions imposed by State law on the granting of a retail "Class A," "Class B," Class "B", Class "A", or "Class C" alcohol beverage license, the following conditions and restrictions shall apply: (1970 04/21/99)

- (a) Consent to Inspection of Premises. It shall be a condition of any license issued hereunder that the licensed premises may be entered and inspected at any reasonable hour by any police officer of the City without any warrant, and the application for a license hereunder shall be deemed a consent to this provision. If such inspection is denied, such denial shall be deemed a violation of this section.
- (b) Violation by Agents or Employees. A violation of this section by a duly authorized agent or employee of a licensee shall constitute a violation of the licensee.
- (c) Sales to Underage Persons Prohibited. No alcohol beverages shall be sold, dispensed, given away or furnished to any underage person unless accompanied by a parent, guardian or spouse who has attained the legal drinking age.
- (d) Sales by Clubs. No club licensed under §125.51(3)(e), Wis. Stats., shall sell alcohol beverages except to members and guests invited by members.
- (e) Cessation of Operations. If any licensee shall suspend or cease doing business for 6 consecutive months or more, his "Class A" retail liquor license or his "Class B" intoxicating liquor license or his Class "B" fermented malt beverage license shall be subject to revocation by the Council after a public hearing. The Council may, for a good cause shown, extend such 6-month period.
- (f) Transfer of License. No license shall be transferable from person to person except as provided by §125.04(12)(b), Wis. Stats., or from place to place, except as provided in §125.04(12)(a), Wis. Stats.
- (g) Location of Premises Restricted. No Retail Class A or Class B license shall be issued for premises, the main entrance of which is less than 300 feet from the main entrance of any established public