

**AGENDA  
CITY OF BARABOO COMMON COUNCIL  
Council Chambers, 135 4<sup>th</sup> Street, Baraboo, Wisconsin  
Tuesday, July 26, 2016, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

*Notices sent to Council members:* Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Zolper, and Thurow

*Notices sent to City Staff and Media:* Atty. Bolin, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

*Notices sent to other interested parties:* Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, Joe Ward

**CALL TO ORDER**

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF PREVIOUS MINUTES** - (Voice Vote): July 12, 2016

**APPROVAL OF AGENDA** (Voice vote):

**COMPLIANCE WITH OPEN MEETING LAW NOTED**

**PRESENTATIONS/PROCLAMATIONS**

- The Mayor will present a Gem Award to Mr. Joe Ward.
- The Mayor would like to proclaim the month of August as Children’s Vision and Learning Month

**PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

**MAYOR'S COMMENTS** -

**CONSENT AGENDA** (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$ \_\_\_\_\_

CA-2...Approve 2<sup>nd</sup> Quarter budget amendments for the City and Utilities.

**2<sup>nd</sup> READING OF ORDINANCES**

SRO-1...Authorize changes to Code 13.15(2) for water service to property outside the municipal border.

**COMMITTEE OF THE WHOLE**

Motion for convening as a Committee of the Whole to discuss goal setting survey results.

**BRING YOUR SURVEY RESULTS AS THEY WILL NOT BE PROVIDED AT THE MEETING.**

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

**REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following: **Monthly Reports for June, 2016 from** – Fire Dept., Treasurer, Police Dept.

**Minutes from the Following Meetings –**

**Copies of these meeting minutes are included in your packet:**

Finance Comt. 7-12-16

**Copies of these meeting minutes are on file in the Clerk's office:**

District Ambulance Comm. 5-25-16 Outdoor Recreation Plan Comt. 6-13-16

Parks & Rec Comm. 6-13-16 Bicycle Route Sub-Committee 5-9-16

Baraboo Public Library 6-21-16

**Petitions and Correspondence Being Referred**

**INFORMATION**

**ADJOURNMENT** (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

***JULY 2016***

SUN	MON	TUE	WED	THU	FRI	SAT
24	25 Public Safety	26 Finance Council	27 Ambulance	28 Public Arts Assoc	29	30
31						

***AUGUST 2016***

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Administrative	2 CDA	3	4 BEDC	5	6
7	8 Park & Rec	9 Finance Council	10	11	12	13
14	15 PFC SCDC	16 Library Plan	17 BID	18 UW Campus	19	20
21	22	23 Finance Council	24	25 Emergency Mgt Public Arts Assoc	26	27
28	29 Public Safety	30	31 Ambulance			

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese  
Agenda posted by DMM on 07/22/2016

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, July 12, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Sloan, Petty, Ellington, Alt, Zolper, Thurow

Council Members Absent: Plautz

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, Attny. Kleczek-Bolin members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of June 28, 2016.

Moved by Petty, seconded by Sloan and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATION-**

Carla Gogin and Dan La Haye from Baker Tilly presented the audited 2015 financial statements for the City, Utilities and CDA. They reported on the fund balance highlights, management communication and answered questions from the Council. They reported that the City is in sound financial position.

**PUBLIC INVITED TO SPEAK** – no one spoke

**MAYOR'S COMMENTS** –The Mayor recognized Kerri Olsen and Bobbi Boettcher for the 4<sup>th</sup> Annual Baraboo Big Top Parade and Circus Celebration July 23 and 24, 2016.

**CONSENT AGENDA**

**Resolution No. 16-57**

THAT the Accounts Payable, in the amount of \$ 1,430,627.50 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Ellington, seconded by Zolper and carried that the Consent Agenda be approved-8 ayes.

**NEW BUSINESS**

**Resolutions:**

**Resolution No. 16-58**

A Resolution authorizing the Mayor and City Clerk to enter into the Second Amendment to the License Agreement with US Cellular.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

The Mayor and City Clerk are authorized to enter into the attached Second Amendment to the License Agreement as shown upon the attached form.

Moved by Kolb, seconded by Alt and carried that **Resolution No. 58** be approved-8 ayes.

**Resolution No. 16-59**

That the Common Council of the City of Baraboo, Wisconsin, intends to pursue the vacation of an unimproved alley right-of-way lies west of Jefferson Street between 10<sup>th</sup> and 11<sup>th</sup> Street, pursuant to the procedures set forth in Wis. Stat. §66.1003(4).

Further, that the Common Council of the City of Baraboo, Wisconsin, shall hold a public hearing in the Council Chambers of the Municipal Building located at 135 Fourth Street, Baraboo, Wisconsin, on the 23<sup>rd</sup> day of August, 2016, at 7:00 o'clock p.m. for the purpose of giving an opportunity to any interested persons to be heard relative to the vacation of that portion of said alley.

BE IT FURTHER RESOLVED that the City Clerk shall provide Notice of the hearing to the owners of all the lots abutting the unpaved alley.

BE IT FURTHER RESOLVED that the City Clerk shall publish a Class III Notice of this Resolution to commence vacation proceedings as provided by law.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 59** be approved-8 ayes.

**Resolution No. 16-60**

That the audited financial statements for 2015 as prepared by Baker Tilly Virchow Krause LLP are hereby accepted.

Moved by Petty, seconded by Sloan and carried that **Resolution No. 60** be approved-8 ayes.

**Ordinances:**

Moved by Sloan, seconded by Petty and carried unanimously to approve the 1<sup>st</sup> reading of **Ordinance No. 2443** for providing water service to property outside the city border. (Hoppe property).

1. **13.15 OUTSIDE SERVICE LIMITED.**

A parcel of land located in Section 24, Town 12 North, Range 6 East, more particularly described as follows:

The North one-half of the South one-half of the Southwest Quarter of the Northwest Quarter (SW ¼, NW ¼), Section Twenty-Four (24), Township Twelve (12) North, Range Six (6) East, except lands conveyed to Sauk County for highway purposes.

2. This Ordinance shall take effect upon passage and publication as provided by law.

**COMMITTEE OF THE WHOLE**

Moved by Alt, seconded by Ellington and carried unanimously to convene as a Committee of the Whole to discuss the future Public Safety/Administrative building.

John Sabinash from Zimmerman Architects presented the proposed building plans for the future Public Safety/Administration building to be constructed on Lynn Avenue. Geick explained work on the USDA loan and that preliminary approval was received. We are doing something very different from the school district who is bonding for their project. We are offered 2.75% with a RDF 40 yr loan, repaid through general debt payments. This method of financing does not have to go to referendum and the tax rate effect is not yet known since the project has not been bid yet. \$14M is the current architect design, including FFE. The stakeholders have reviewed the project plan and offered their feedback.

Kolb questioned if there will be a formal presentation discussing other sites that have been considered and rejected. Geick explained that a combination of formal presentations, newsletter inserts and website articles are planned to help get the word out to the public.

Moved by Sloan, seconded by Petty and carried unanimously to reconvene into regular session.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

**Minutes of the Public Safety Committee Meeting –****June 27, 2016**

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. Others Present: Tom Pinion, Wade Peterson, Chief Stieve, Mike Palm, Ed Geick, Chief Schauf, Attorney Alene Kleczek Bolin, Kris Jackson, Craig Hoppe, Eugene Doro, and Tom Fitzwilliams.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. Plautz indicated that the minutes of the May 31, 2016 needed to be corrected regarding the Special Assessment procedure for new sidewalks and consider an alternative procedure utilizing a special charge. It should state that Kolb moved to utilize the special charge procedure as long as all affected citizens are notified prior to the work being done and a public hearing being held. It was moved by Plautz, seconded by Kolb to approve the minutes of the May 31, 2016 minutes as corrected. By voice vote the motion carried.

New Business

- a. Review and recommendation to close Oak Street, between 2<sup>nd</sup> and 3<sup>rd</sup> Streets, for a Special Event – “Foo Fest”, on September 10<sup>th</sup> from Noon to Midnight, sponsored by Brothers on Oak (as a fundraiser for the Baraboo Fire Fighters’ Association) – Pinion said that Brothers on Oak were not notified of the meeting. Chief Stieve said that he has appointed another person to attend the Fire Fighters’ Association meetings and the only thing he has reported on was the date of the event and the band Madison County would be playing. He said that Madison County has a big following and it would be a good money-maker for the Department; however, the Committee sets the rules. Plautz asked if having the evening at the fairgrounds has been discussed, Stieve thought that would be a great idea, and will discuss it when meeting with Brothers on Oak. Kolb said that they are also expanding the site from last year, and asked Chief Schauf for his thoughts. Schauf said that he would be supportive of the 10:00 p.m. time limit, but as far as the expansion, as long as they could contain it he would not be opposed. He feels that any residents living in the area should have a voice in it because it would restrict any access; however, the street is where they get, not the sidewalk. Wedekind said he hopes that issues get resolved before coming back the next meeting.
- b. Consider request by Craig Hoppe to allow a connection to the City’s watermain for his 10-acre parcel located on the east side of CTH A approximately 350 feet north of Trap Shoot Road in the Town of Fairfield – Pinion said the key to this request is the proximity to the former landfill. Hoppe has an accepted off on a 10-acre parcel of land. He said this land being as far out as it is has a restriction that a private well cannot be drilled within 1200 feet of landfill, and most of this property is encumbered by the 1200 foot restriction. He then said that according to the County, a well cannot be drilled on any of this property. He said this property is well beyond the limits of the City’s 20-year Sanitary Sewer Service Area Plan. Hoppe said that he will be building a residence and a shop. He said that it would be much safer for him to tap into the City’s water supply and put his own septic in. Peterson said from the Utility standpoint that is a tremendously long run and now there are only 4 customers hooked up, the more customers that are hook up, the fresher the water is provided; therefore, he would recommend allowing this. Attorney Bolin said that if the Committee would allow this, they do not have to allow it in other places; therefore, it would not be setting precedence. Pinion said that Sauk County would issue Hoppe a permit to extend the lateral get from Point A to Point B and the Hoppe would incur the total cost. Pinion said in reviewing the Ordinance it seems that it would have to be revised to add this property to the list of outside customers. It was moved by Kolb to allow Craig Hoppe to allow a connection to the City’s watermain for his 10-acre parcel located on the east side of CTH A approximately 350 feet north of Trap Shoot Road in the Town of Fairfield. Plautz seconded, and the motion carried unanimously.
- c. Review Proposal summary and recommend awarding a contract for an Asbestos Abatement Project as 212 14<sup>th</sup> Street – Pinion said that the Council acquired this property through back taxes and asked the City if there was any interest in the property. Staff looked at it and felt that it could be appropriate to relocate the house from 227 5<sup>th</sup> Avenue to this site and put it back on the tax roll and vacant lot in the City. Bids were solicited for asbestos removal, four companies responded and it is recommended to award the Asbestos Abatement Contract to Airtite Environmental Services in the amount of \$7,240.00. Attorney Bolin explained how the City acquired the property and did not cost the City any money. It was moved by Plautz, seconded by Kolb to recommend awarding the Asbestos Abatement Contract to Airtite Environmental Services in the amount of \$7,240.00. Motion carried unanimously.
- d. Consider Proposed Amendment to Agreement with US Cellular for the CTH A Water Tower Site – Attorney Bolin said that this is an amendment to the license agreement that the City currently has with US Cellular which is a very beneficial license agreement to the City. The amendment allows them to add three RRUs and one Raycap and will be paying \$2400/year more. It was moved by Kolb, seconded by Plautz to approve the amendment to Agreement with US Cellular for the CTH A Water Tower. Motion carried unanimously.
- e. Review and recommend approval of the WWTP’s 2015 Compliance Maintenance Annual Report – This is the annual report card rating the WWTP, which all areas received A grades. It was moved by Kolb, seconded by Plautz to approval of the WWTP’s 2015 Compliance Maintenance Annual Report. Motion carried unanimously.
- f. Review Biosolids Process Upgrade Study for our WWTP with Tom Fitzwilliams of MSA Professional Services – Fitzwilliams said that they did a study where they focused on one aspect of the WWTP, the biosolids process. He explained the biosolids

process to the Committee. He said the process requires two pieces of equipment, the dewatering piece of equipment to reduce the volume, and alkaline stabilization process to treat the sludge further. He said that the current equipment is approximately 22-years old and is reaching the end of its life and are at the point of the next equipment replacement. There is a new technology to replace the dewatering equipment called a centrifuge, which is a big drum that spins fast removing the water. He said that Eugene Doro piloted three different manufacturers of this equipment, one emerged as a good fit, one for cost and its function, and it is also made in Wisconsin, the company is called Centrisys. He said that the next equipment evaluation was the Upland Stabilization Process, where two different options were looked at, one to stay with the same type of equipment that the WWTP has now, and then an alternative process which is called Bioset, a little different being more enclosed and a little cleaner process, and produces a higher quality sludge. He said that there are only two types of sludge that can be produced, Class A and Class B, the City is allowed to produce either or. Class B sludge has more strings attached when applying it, wider setbacks from homes, wells, and streets, and Class A sludge can be put in backyard and gardens. He said that the Bioset process makes Class A sludge only, the CemenTech, called the N-Viro makes A or B. He said with the Bioset system cost, it was about \$600,000 more than the CemenTech equipment. Therefore, for the purpose of this study they locked into the current standard that is being used. He said that cost estimate for everything came to approximately \$2.3 million, they looked at the cost sharing agreements that exist between West Baraboo, Sanitary District, and Devil's Lake, and they would all have a portion of this project to pay for, which would be approximately \$300,000 combined; \$265,000 – West Baraboo, \$38,000 – Sanitary District, and about \$18,000 – Devil's Lake. He said that the City would be looking at approximately a 12% increase to the Sewer Utility Budget, which could translate to a 12% sewer rate increase. Peterson said the Utility is looking at a 2018 timeframe and the reason that it is in front of the Committee so far in advance is because of the outlying communities so they can plan and have the money in 2018 when needed. The difference between Class A and Class B sludge was then discussed and the difference in cost. Fitzwilliams said that he wouldn't rule out the Bioset process, it costs more money; however, the regulations with wastewater treatment never become more relaxed, they only get stricter; therefore, it could be a possibility that only Class A may be used, even if it is not on the books at this time. He feels that the Bioset is more efficient at producing Class A sludge and less lime could be used. He went on to say that the capital cost upfront on the Bioset will cost more; however, if the City was to produce Class A sludge entirely on both systems, he feels in the long run the Bioset would become more effective over 20 years. Kolb felt that when the times come that it should be taken into consideration that it could cost \$500,000 more. He said that they will lean on the Bioset people a little more to see if the City could get better pricing. Peterson felt that maybe the City would be better off presenting the higher numbers to the outlying communities so their percentage is there. Fitzwilliams said that he will redo the estimates. Kolb moved to recommend using the Bioset cost for Biosolids Process Upgrade. Plautz seconded the motion, and motion carried unanimously.

#### Reports

- a. Utility Superintendent's Report – Peterson said that they are in construction season. The annual jetting and cleaning of the sewers has just finished. The Department is still hauling out spring biosolids due to a few farmers lagging behind, and in about a month they will start hauling out fall biosolids on the winter wheat fields. He said the Wastewater has always contracted out to get manhole rehabilitation projects done; however, the sewer guys have stepped up and have been doing some of it in-house. On the Water side they have been keeping ahead of the street projects as far as replacing some fire hydrants and valves. He said they will have their significant Water Project on 4<sup>th</sup> Street that will be done after the Circus Parade.
- b. Street Superintendent's Report – Koss said that interviews will be on Friday for new personnel. He said that at this time there are two openings; but he doesn't know how many they will be filling at this time. He said that Truck 17 is back and looks like brand new. He said that Truck #18 had a portion of the floor that actually broke through so they have to more work on that; therefore, only two tri-axes will be done this year, and the third one will be done next year.
- c. Police Chief's Report – Chief Schauf said that he promoted Mike Pichler to the second school resource officer, he will be assigned to the high school; however, will not start the position until the vacant officer position is filled. He said the department is getting for the parade and the fair.
- d. Fire Chief's Report – Chief Stieve said that Jeff Beckwith was promoted to an Assistant Chief in January. Jim Carter was promoted from Lt. to Captain on one of the Engine Companies, and then there was an Assistant Chief's vacancy in March which has gone unfilled and probably will be. Mark Steward and Tyler Greenwood were promoted to Lieutenants, one to the aerial and the other to the Phoenix Company, which is an engine company. Logan LaMasney was a high school student that has been with the department from September until his graduation, and through his time with the department he was able to go through Entry Level Firefighter and also Firefighter 1, so he was hired as a probationary firefighters on June 17. He said personnel roster is at 40 people. He said that the shipping container are in place, and he thanked the Engineering Department, they got them all set and leveled out and then PW Department came when an end-loader was needed to tip them over or move them around. He said Bill's Towing came in to raise the container on the very top and he has not charged the City for his work. He said that the Department receives money and will placing a sign in this area identifying the grounds and recognize those people that have donated. He said that succession planning has been extensively talked about at the officer's level; the first step is to get a driver/operator program started, where they train in-house, and how that works is that they can do that themselves. He said if the department wanted to go through MATC-Madison and bring up a driver/operator course that they teach, which would be a generic course, at least 10 people are needed, which they tried to do that last spring and they didn't have enough people. He said that he checked with their State Training Coordinator, they have all the training resources on-line so those difference sections have been assigned out to different officers and they are going through them. Wedekind asked if they had to have CDLs, Stieve said that they have to follow all CDL laws, but do not have to hold the license. He said the majority of the officers have just finished the Emergency Service Instructor I class in April, so this will help them gain the necessary hours of witness training. He said that he is a certified instructor already and one or two others that can witness them, and then once they get 30 hours it is turned into the State and the become certified, and then they have to do so many instructor hours over a period of five years. He said Car 2 is now in service 6

and it came in under what was allocated. Engine 3 Committee, they have a replacement engine on the schedule for 2017, and they are in the process of doing the specifications. He said that \$500,000 is estimate; however, he feels it will probably be more than that just to be up front with the Committee and to remind everyone that the truck will be around for 25 years, so they want it built to help the department over that period of time. He attended the State Chiefs Conference and received very good training and information. He said he will strongly encourage through the budget process in the Fire Department that the City do the Fire Department Study.

Pinion said the street projects are going along well; Barker Street should be paved later this week, which means we have rebuilt Barker Street in less than three weeks. Martiny Court is scheduled for paving, but the property owner is redoing the parking lots, so he isn't sure if Gasser will pave before he does his lots. He said Monroe Street was pulverized this morning, so that will be regarded and back open to residents in a gravel state later today, so concrete will be poured and get that paved in the next couple of weeks. He said the 8<sup>th</sup> Street should be done in August, it will be milled one day and if not paved the same day, it would be the next, Ash to Lincoln Street.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 2:01 p.m. Motion carried.

**Finance/Personnel Committee – Council Chambers** **June 28, 2016**

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, Jim Mann of Ehlers & Associates, and others

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of May 24, 2016. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$1,286,717.79. Motion carried unanimously.

Uncollectible Accounts –

The Committee reviewed the list of uncollectible accounts indicating \$217.78 of personal property accounts and \$817.97 for accounts receivable. Moved by Sloan, seconded by Thurow and carried unanimously to write off the uncollectible accounts.

Bond Resolution –

Jim Mann of Ehlers and Associates presented the sale of bonds today resulting in \$217,000 savings from the estimate and the bond sale is \$5,295,000. The refunding portion is around \$300,000 of savings. Moody's affirmed the Aa3 rating noting 3 positive items in their review: solid financial statements, solid management, fund balances. They did observe the higher than average debt burden and Ehlers encouraged maintaining the reserves at a very healthy level. Moved by Sloan, seconded by Thurow and carried unanimously to recommend selling \$5,295,000 of General Obligation Bonds.

Budget Calendar –

Ed reviewed the proposed budget calendar for 2017. The next Council meetings will include discussion of the goals for the next budget year.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:37 p.m.

**Copies of these meeting minutes are on file in the Clerk's office:**

Friends of the Library 4-12-16

SCDC

4-18-16, 5-16-16

Plan Commission 6-21-16

**ADJOURNMENT**

Moved by Petty, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

The City of Baraboo, Wisconsin

<i>Background:</i>
<b>Fiscal Note: (Check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted</b>
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ \_\_\_\_\_ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Offered By:** Consent

**Motion:**

**Second:**

**Approved by Mayor:** \_\_\_\_\_

**Certified by City Clerk:** \_\_\_\_\_

**The City of Baraboo, Wisconsin**

**Background:** The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

**Fiscal Note:** (check one)  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** The 2016 City Budget provides for publishing expenditures.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the following budget amendments are authorized for the 2<sup>nd</sup> Quarter, 2016;

See attached listing.

**Offered by:** Finance/Personnel Comm. **Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

**2016 BUDGET AMENDMENTS**  
**2nd Quarter, 2016**

Account	Account Name	Original Budget	Amount to Amend	Added to Budget	Amended Budget
BA 16-01 Sewer Utility	Transfer funds to cover budget overages				
960-36-82810-240	Sludge Trans Repair & Maint	750	550		1300
960-36-82810-348	Sludge Trans Gas & Oil	4550	-550		4000

**2016 BUDGET AMENDMENTS**

2nd Quarter, 2016

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>
16-13	Attorney	Use salary savings to pay for contracted services and clerical wages.				
	100.13.51300.110	Attorney - Salaries	81,365	(8,000)		73,365
	100-13-51300-215	Attorney - Professional Services	7,000	2,000		9,000
	100-13-51300-120	Attorney - Wages	3,425	6,000		9,425
	Transfer funds to cover additional services					
16-14	Public Works	Garbage Truck Repairs				
	100.31.53620.00350.000	PW - Garbage & Refuse, Repair & Maint I	6,000	3,000		9,000
	100-31.53635-00240.000	PW - Recycling, Repair & Maint Service	2,000	(2,000)		0
	100.31.53635.00350.000	PW - Recycling, Repair & Maint Materials	5,000	(1,000)		4,000
	Transfer funds to cover repair parts					
16-15	Ringling grant	Received WEDC grant for Ringling renovations				
	100-10-43790	Other Local Government grants	5,000	249,455		254,455
	100-10-55190-720	Gen Gvmt - Cultural Expense	24,500		249,455	273,955
	Appropriate grant funds to Ringling project					
16-16	Police	Bar Buddies Grant				
	100.20.52110.270	PD - Police Department, Special Services	34,000		2,890	36,890
	100.20.43525	PD - Police Grant	10,000	2,890		12,890
	Appropriate grant funds for Bar Buddy services					
16-17	Elections	Purchase 2nd ballot box				
	100-11-51440-814	Elections - Equipment purchase	0		6,065	6,065
	100-10-49300	Fund Balance	525,257	6,065		531,322
	Appropriate fund balance for purchase					
16-18	Police	Revise Police contract to include education incentive with salary				
	100-20-52110-125	Police - Education Incentive	12,420	(12,420)		0
	100-20-52120-125	Police Dept Serv - Education Incentive	2,700	(2,700)		0
	100-20-52110-110	Police - Salaries	1,325,397	12,420		1,337,817
	100-20-52120-110	Police - Salaries	283,992	2,700		286,692
	Transfer funds for education to salaries					
16-19	Public Works	Replace Truck Box, #8				
	490-31.53240-810	Mach & Equip, Vehicle purchase	0		38,990	38,990
	490-10-49300	Capital Equipment Fund Balance Applied	0	38,990		38,990
	Appropriate capital equipment funds to make the repair					
16-20	Police	Wireless Security software support				
	100-20.52130-250	Police-Rec&Support-R & M-Equipment	17,876	1,575		19,451
	100-20.52110-814	Police-Equipment Purchases	41,500	(1,575)		39,925
	Transfer funds to cover the 1st year					
	<b>General Fund</b>	<b>Total Additional Appropriation</b>		<b>297,400</b>	<b>297,400</b>	
16-01	Stormwater	Sweeper Repairs				
	950.36.81000.00350.000	SW - Street Cleaning, Repair & Maint Mat	10,000	2,300		12,300
	950.36.81000.00250.000	SW - Street Cleaning, Equipment Repairs	6,500	(2,300)		4,200
	Transfer funds to cover repair parts					
16-1	CDA	Re-allocation of budgeted funds (Donahue Terrace)				
	980.67.44000.00122.000	Overtime	0	2,000		2,000
	980.67.46000.00260.000	Repairs & Maint serv Buld	10,000	(2,000)		8,000

**2016 BUDGET AMENDMENTS**

2nd Quarter, 2016

			<b>Original</b>	<b>Amount to</b>	<b>Added to</b>	<b>Amended</b>
Transfer funds to cover overages						
16-2	CDA	Re-allocation of budgeted funds (Corson Square)				
		981.67.41000.00140.000	Commission Fees	630	270	900
		981.67.41000.00220.000	Telephone	0	1,200	1,200
		981.67.44000.00122.000	Overtime	0	2,000	2,000
		981.67.44000.00340.000	Operating Supplies	500	500	1,000
		981.67.75000.00814.000	Equipment Purchases	0	2,000	2,000
		981.67.46000.00250.000	Repairs & Main - Equipment	1,000	(1,000)	0
		981.67.46000.00260.000	Repairs & Main - Building	5,000	(5,000)	0
Transfer funds to cover overages						

# Memo

## City Administrator



To: Mayor and City Council  
From: Ed Geick  
Subject: Goal Setting for 2016 – Summary of Goals Survey  
Date: July 14, 2016  
CC: Department Heads

In the cover memo below I will summarize some of the key points that have come out of the goals survey. For additional background, I have attached two reports to this memo. First, a Summary List of Goals for 2016 that shows a breakdown of the top 30 items for the City Council and Department Heads and second, the report from the Google survey that also provides a list of comments for all the items survey. The Google survey report will only provide a summary of two groups combined and for that reason I provide you with the summary list so that you could see any particular differences between Council and Department Head voting. I have also provided below the City's current Mission Statement and the 2014 Visioning Statement. As part of the discussion at our next meeting on July 26<sup>th</sup> you can discuss and make any changes you feel are necessary in these statements.

### What is the strategic planning process

A strategic plan sets the direction of the organization. It is tied to the organization's mission and vision statements. Through strategic planning, goals are developed to help the organization work toward their overall mission. In addition to goals, the strategic plan also includes the actions needed to achieve goals. The strategic plan asks:

- Where are we going?
- How will we get there?
- What skills will we need?
- What will be the obstacles?

### Mission Statement from Council Handbook

*"Baraboo City government exists to provide quality services responsive to the needs of the community while being cognizant of affordability."*

### 2014 Visioning Statement

Common Concepts from Council and Mayor: Strong, diversified, regional economy...Good paying jobs...Good schools...Good municipal services and infrastructure (police, fire, ambulance, library, parks & recreations)...Growing population...High quality of life...Small town feel that attracts visitors, workers and residents... having a government that keeps its citizens informed and encourages active and positive participation in support of the community.

### Summary

Among Council Members and the Department Heads there is a lot of common agreement among the top 30 goals on what is important for us to work on. For the City Council there is an obvious strong interest to improve the appearance of the community by enforcing existing codes on nuisance properties and potentially doing more in this area. For the Department Heads some of the top concerns are having the tools, technology and staff to get the jobs done. For both groups it is very important to work on intergovernmental cooperation and building partnerships.

The efforts to encourage development, redevelopment along the Baraboo River and to provide stricter controls on the appearance of new buildings, particularly in the South Blvd corridor are important goals. In addition, there is a strong interest to improve the appearance of downtown buildings.

Continuing Road maintenance and improvement of pedestrian crossings was a high priority in the survey results. For other future projects there is agreement to prioritize: the roundabout at South Blvd and Lynn St. should be planned, improvement of the Airport runway is needed, the riverwalk projects should continue, acquiring the IAM Dairy property is a priority as is relocation of the ATC/Alliant substation along the River.

Budget and Finance: The importance of maintaining a close watch on our budget and finances is also a priority. The Staff will be tasked with looking at alternative revenue sources, studying the idea of a municipal court, developing more detailed plans for future staffing and improving communications systems. There was strong agreement that only minimal improvement of the UW-BSC Theater should be done. The Department Heads emphasized some of the specific future staffing ideas and possibly a study of Fire Dept operations more than the City Council did.

Depending on how our next discussion goes and what further defining of these goals takes place will set the stage for the next step in this process. The Department Heads and I will take the input from that next meeting and prepare an action plan for how to get these things done.

Ed Geick

## Summary list of Goals for 2016

July 14, 2016

City Council Responses	Department Head Responses
1) 95.6% Control appearance of buildings on South Blvd	1) 90% Technology upgrades
2) 91.1% Property maintenance enforcement	2) 90% Continue annual road improvement funding
3) 88.9% Continue annual road improvement funding	3) 88% Address future staff needs, training, retention of employees
4) 86.7% Riverfront development continuation	4) 86% Adequate compensation for employees
5) 86.7% Look for alternative revenue sources	5) 86% Improve street crossings and pedestrian traffic safety
6) 86.7% Continue working on Intergovernmental Cooperation and partnerships	6) 86% Building partnerships
7) 86.7% Continue to work on efficiency of operations	7) 86% Adequate compensation for employees
8) 84.4% UW-BSC Theater, do minimal improvements	8) 84% Riverfront development continuation on south side of river
9) 84.4% Make sustainability a priority in city planning and projects	9) 84% Control appearance of buildings on South Blvd
10) 84.4% Address future staff needs, training, retention of employees	10) 84% Continue working on Intergovernmental Cooperation and partnerships
11) 84.4% Address nuisance properties	11) 82% Workforce development
12) 84.4% Address future staff needs, training retention of employees	12) 80% Update communications infrastructure for Public Safety
13) 84.4% Address nuisance properties, junk cars, campers, etc. need to be removed.	13) 80% Riverwalk extensions
14) 84.4% Utility improvements	14) 80 % UW-BSC Theater, do minimal improvements
15) 84.4% Adequate compensation for employees	15) 80% Update communications infrastructure for Public Safety
16) 84.4% Facility upgrade at WWTP	16) 80% Property maintenance grants to improve city appearance
17) 84.4% Airport runway improvement	32) 78% Control appearance of buildings on South Blvd
18) 84.4% Relocation of river corridor Alliant/ATC substation	17) 78% South Blvd at Lynn St. roundabout
19) 82.2% 1AM Dairy property acquisition	18) 76% Make sustainability a priority in city planning and projects
20) 82.2% Improve street crossings and pedestrian traffic safety	19) 76% Emerald Ash Borer spread
21) 82.2% Building Inspector, do more property maintenance activity	20) 78% Address nuisance properties, junk cars, campers, etc need to be removed
22) 82.2% Property maintenance grants to improve city appearance	21) 78% Continue work on efficiency of operations
23) 80% Do a study of municipal court creation	22) 78% Plan for sale of surplus city property
24) 80% Update communications infrastructure for Public Safety	23) Airport runway improvement
25) 77.8% Continue implementing River Corridor Plan	24) 76% Ongoing violence in society
26) 77.8% South Blvd at Lynn St roundabout	25) 74% Do a study of municipal court creation
27) 77.8 % Ongoing violence in society	26) 74% Continue implementing River Corridor plan
28) 77.8% Riverwalk extensions	27) 74% Building citizenship
29) 75.6% Plan for sale of surplus city property	28) 74% More use of student interns
30) 75.6% Workforce development	29) 74% Airport runway widening
	30) 72% - These items were all tied:

## Summary list of Goals for 2016

July 14, 2016

31) 75.6% Develop programs to improve appearance of downtown buildings.	<ul style="list-style-type: none"><li>a. Water quality in river</li><li>b. More river recreation opportunities</li><li>c. Restudy of library space usage and need</li><li>d. Study Fire Dept operation and services</li><li>e. Property maintenance enforcement</li><li>f. Utility improvements</li><li>g. Need for Human Resources Director</li><li>h. Job creation, build around resources</li><li>i. Improve parks, add youth + teen equipment</li><li>j. Relocation of river corridor Alliant substation</li></ul>

# June 17, 2016 Goal Setting Survey

Trying to connect...



QUESTIONS

RESPONSES 19

19 responses



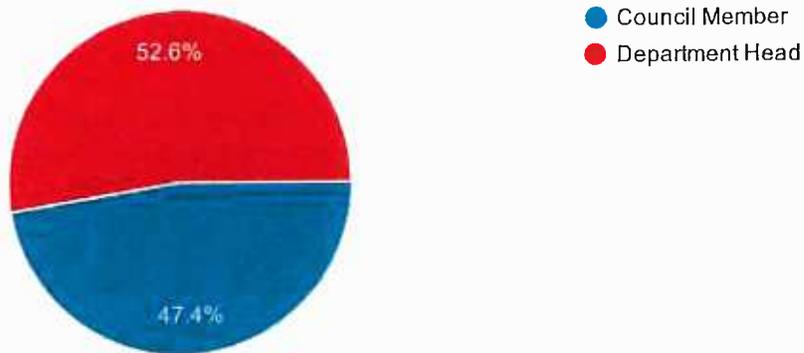
- SUMMARY
- INDIVIDUAL

Not accepting responses

### Message for respondents

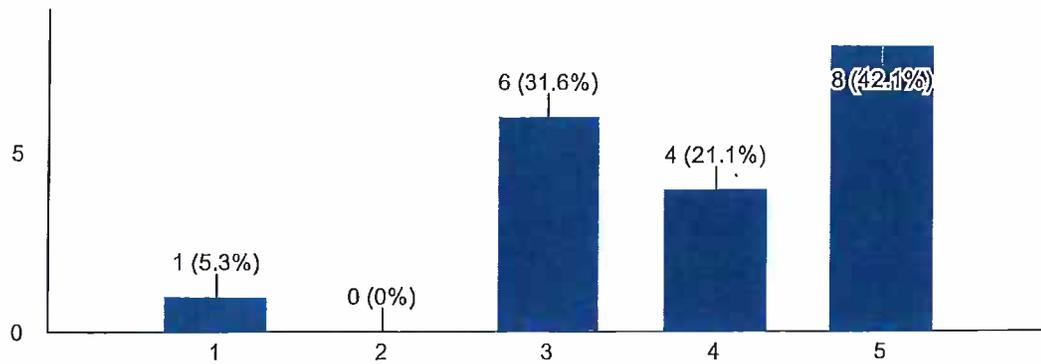
This form is no longer accepting responses

### Are you a (19 responses)



ECONOMIC DEVELOPMENT

## How important is Workforce Development (19 responses)



## Comment (5 responses)

The City has consistently provided service that is not available in other similar sized communities. With the bypass, I anticipate increased visitors, residents who want to take advantage of the positive lifestyle in Baraboo and transiency. As the County Seat, we will see an increase in services needed and provided here, which has a peripheral impact on us for services.

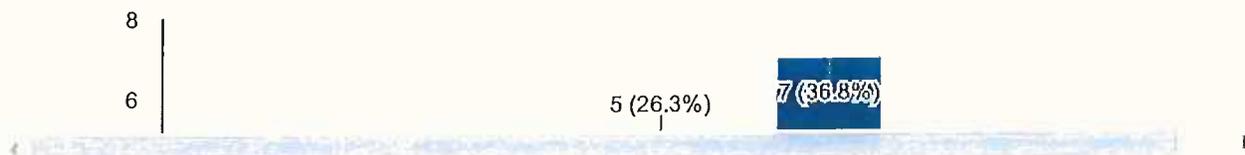
A skilled workforce is a key ingredient to a healthy local economy. Workforce development is much more than appropriate educational attainment. A living wage, affordable housing and sound infrastructure all support workforce development.

Local businesses need a qualified pool of labor to draw on. Attracting new businesses requires the same. Specific input is needed from employers about exactly what skills are lacking and training desired.

Very Important, but may be a tough item for a government to heavily influence.

People Helping People is doing the grassroots effort and we need to follow up with a Full Time Economic Development Position to bring in Businesses we want to see or we seek out businesses to move here personally with face to face contact.

## What effect will the bypass have on city businesses (19 responses)



## Comment (8 responses)

I do not anticipate the "go by" theory but instead embrace an increase in the community population and needs to services and businesses.

With appropriate signage and attractive entry points to the city the 4 lane will encourage growth. It may also assist with re-routing heavy truck traffic which will save on roads.

Only in the way we operate

I believe extra marketing will have to take place.

A proactive approach is critical. If ever there was a need to get ahead a potential problem, this is it.

This is a huge question, with no real answer until it opens. It will certainly have negative effects, but may have some positives if opportunities are taken advantage of.

I don't know....Many will still come here to bike and use Devils lake, Crane Foundation, Circus World and other area attractions but I don't know the effect on local business the bypass will have. Since the construction of this bypass I have noticed much more traffic on Highway 12 coming into Baraboo and leaving towards Madison. Traffic Flow has Increased for whatever purpose. If correct signage is used that will help bring visitors to the right place.

need to have signs on the bypass to give notice of things in the city businesses

## Should city develop programs to improve the appearance of downtown buildings

(19 responses)

### Comment (7 responses)

If we brand Baraboo as middle America hometown, we need to keep up with policies that enhance that, but I would caution on spending City dollars on it.

Enhancing the appearance of downtown as well as the east side/west side corridors are essential to attracting and retaining business and residents.

The owner will have to have his feet held to the fire. They won't want to spend a dime.

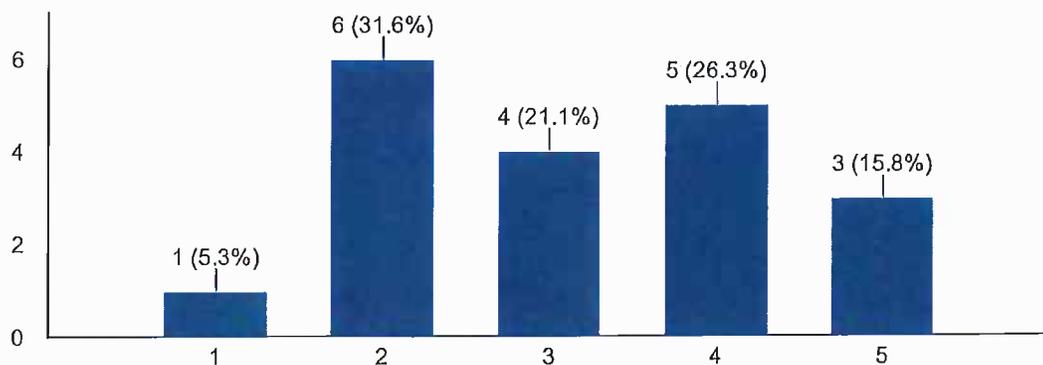
The new historic district designation provides a system for helping owners fund maintenance and restoration of those structures. Doesn't the CDA already have programs to provide assistance to others?

An always touchy subject to force this on privately owned property.

If you do it should be done through BID. It should also be taken into account that we don't force business out of business by requiring them to follow a code of appearance for their buildings that either they or the owners cannot afford. Updates in appearance would be passed on to the businesses as rent increases which I am told many cannot afford. be careful if you proceed in this direction make sure that it doesn't become mandates without approval from the businesses. We don't want to drive people out with expensive mandates they cannot afford. What do you mean by appearances? New Paint coatings or sandblasting or new siding etc. Depends what you want to require.

some buildings need improvement but not change historic appearance

### Improve west side appearance (19 responses)



### Comment (6 responses)

We need to be conscious of this but I feel some of it that will cause the most frustration is out of our control.

Same as above

Isn't this a question of cooperation with West Baraboo? The west side is West Baraboo. I think intergovernmental cooperation is of critical importance. The bulk of the financial responsibility lies with West Baraboo.

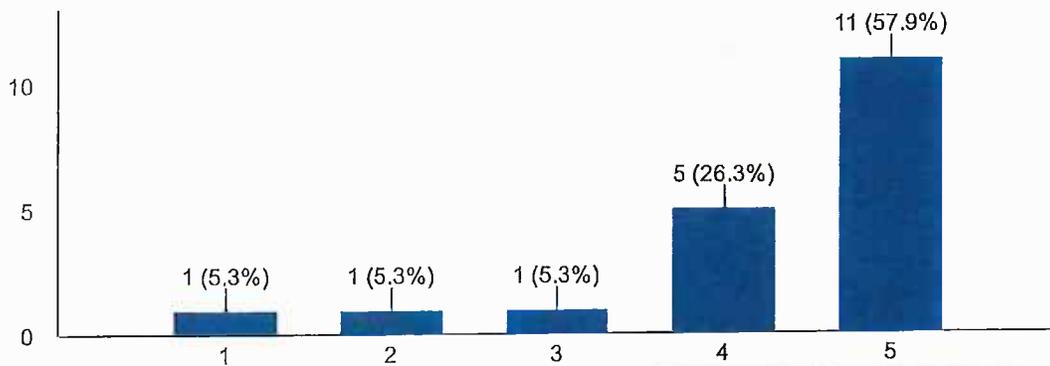
A mandatory building appearance ordinance would be a good start for the new construction that is bound to come. Again, it will be tough to impose anything on existing buildings.

Are you talking about City owned lands and property or again creating ordinances to force owners to put on new siding, certain landscape ideas, improve fronts of buildings. I think we already have codes for cleaning up businesses that have trash. As businesses come in they would want to make their store look attractive I would think. Too much appearance regulations could be a negative in attracting businesses or forcing current businesses to leave.

west side appearance should be maintained as now but keep it

### Should the City continue with Riverfront development on south side of river

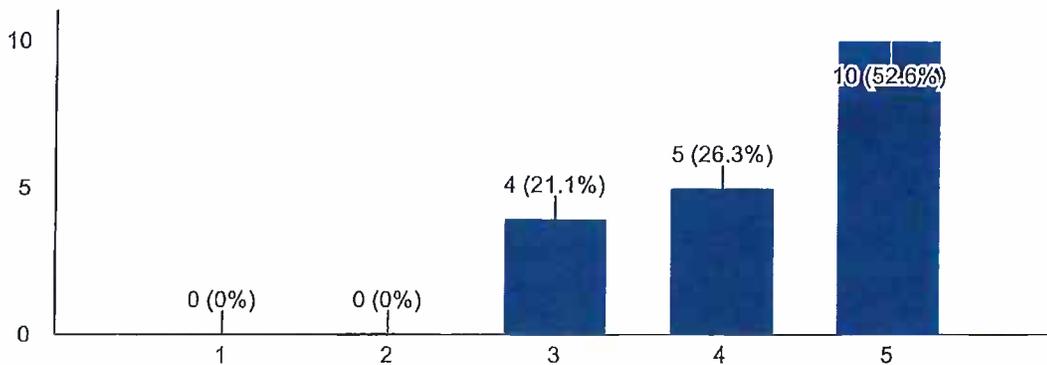
(19 responses)



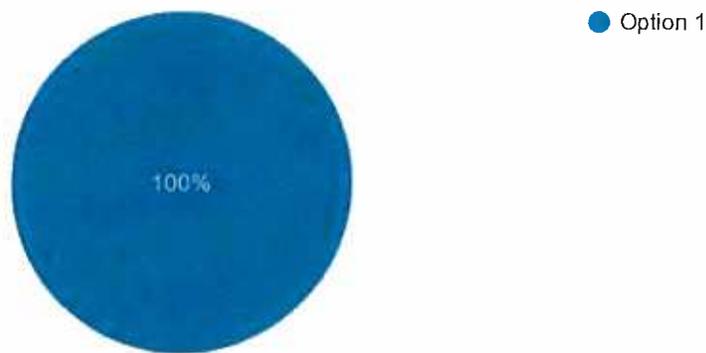
### Comment (7 responses)



### Is it important to control appearance of buildings on South Blvd (19 responses)

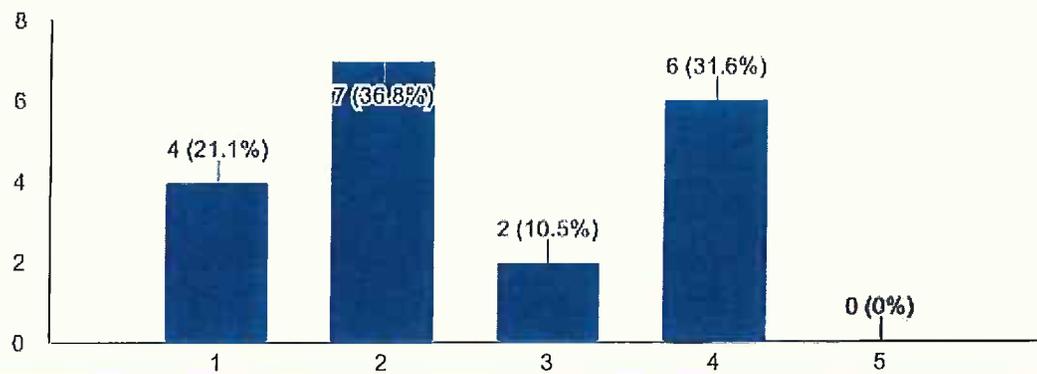


### Comment (7 responses)



### Should city create parks in new development on northeast side (10 responses)

19 responses



### Comment (8 responses)

We have many parks to serve this area.

Other necessary infrastructure improvements need to come first.

I thought there was a park up there already.

There is a nice park already there.

City View Park is a great start; additional land should be set aside as recommended by the Parks and Rec. Commission.

Question: Why is this included in the economic development section? If the answer is that parks improve the livability of our community shouldn't improvements to other services and amenities be included here as well?

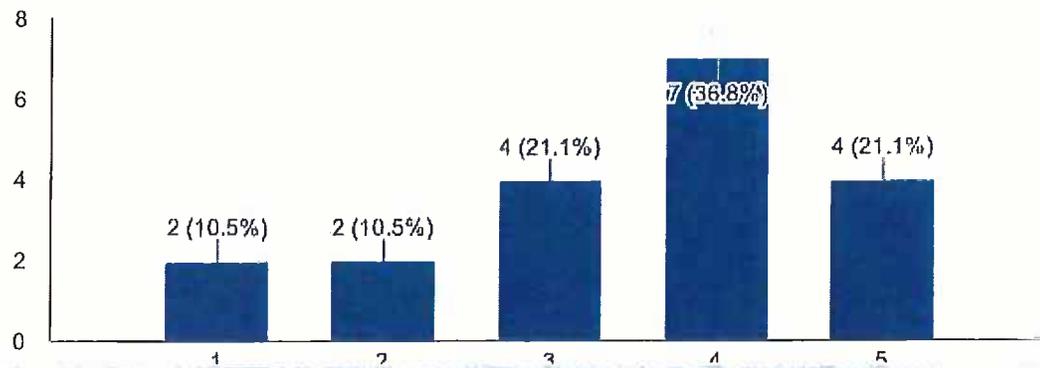
There is already an existing park there. Maybe some improvements, but nothing drastic.

Parks and activities for children were a main factor at the Governor's Conference Discussions for bringing new people into a City. Statistics showed that people moving to certain areas were influenced more by the schools and Modern Parks and activities that the City provided. It was not economic development but the amenities available in raising their children. We moved to Baraboo instead of Madison because of the amenities available in a small town and to avoid the traffic. I worked in Madison and we lived in Baraboo.

development could continue on area started if funds can be used in park funds

### Is there a need to allocate more resources to help implement studies, business recruitment for east side redevelopment

(19 responses)



## Comment (6 responses)

create a TID?

Current staff does not have time to monitor the pulse of the community through social media. this can be in conjunction with other efforts.

We need to send a clear message to existing owners to clean up existing before we try and attract new.

This is definitely a sore spot in an otherwise great community. We have some good businesses and owners out there and would love to see that come back to life.

I think we have enough studies. We don't need to waste any more money on what we already know. What we need now is a full time Economic Director that will implement the studies we already have and approach businesses with brochures, e-mails, letters, personal contact etc to put those ideas from the study into practice. I know Mayor Palm mentioned that he had many business contacts from his employment with MSA that he said would help bring economic development to the City. He could work closely together with an Economic Development Co-Ordinator to touch base with his contacts and open a network of contacts. LinkedIn is also a good source of networking business leaders and business contacts for economic development.

This needs to make east side look better for people coming to the city

## Is it the city's responsibility to attract millennials to the community (18 responses)



## Comment (7 responses)

I think we will attract millennials as they begin having families and are looking for a great place to live work and play. The attraction will develop with good services.

As a partner with the County and other regional interests. We cannot go it alone.

That is our new workforce, absolutely. I think there has to be more training on it for staff.

Talk about workforce development and community building ... this age group brings a whole new skill set to civic engagement. We have so much going for us, but we need to get this word out consistently and effectively. Targeted marketing of the city/area is an outstanding place to live and raise a family is of critical importance.

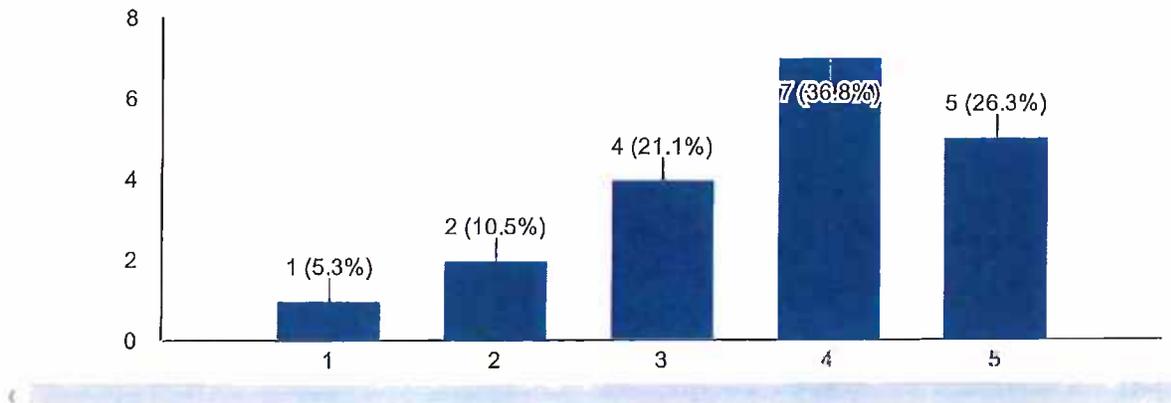
Not something that would be directly our responsibility nor something that a government might excel at. There is also a ton of emphasis on this in every community and would probably exhaust any money that we could throw at it without much success.

As long as we don't spend money on another study. Tax dollars are tight and so are peoples incomes. We simply cannot afford to tax people out of their homes to accomplish our purposes. The question really is already answered in the type of attractions, work possibilities, income opportunities ( New Business Creations) that we are already creating. Putting more young age kids on committees for the City gets them involved in getting their ideas into the mainstream and valuing their input. Many High School kids want to leave their communities to "seek" out what the world has to offer. Then later in life they return to a smaller community after they realize Big City Life isn't all it is cracked up to be. Many go to College, Art, Dance or Music Schools out of State and then return, so Arts, Music, Dance, Choreography and Artistic opportunities in a small community will attract these younger people. I don't know if it is our "responsibility" to attract them but it certainly should be a priority. But all of the above ideas will also attract other age groups too. The Skateboard business near downtown is run by millennials I believe and is great for kids to create their own inventions and make money with it. That could be a way to attract millennials by offering business ideas and workshops geared to their interests to help them get started. We could start this with High School kids during their High School years as a class/workshop in school like they do with the construction trades classes. Our Economic Director could devise ways to reach them as well.

need to do this

ENVIRONMENTAL

## Water quality in river (19 responses)



## Comment (5 responses)

Poor water quality is mostly due to non point pollution., County or state needs to do more to control this

I just floated it the other day outside of the City. It is dark, but I am not sure what you are going to do with it. The river needs to be deeper in the City proper so people can enjoy it more and bring more people to that area.

To improve water quality, we will have to work with land owners up stream.

Clean water is an attraction of itself; will amplify efforts to promote river recreation.

I think the water quality is fine. Our problem is we don't really control what comes down to us from upstream. The other problem is an overzealous DNR which wants to lower phosphorous levels etc and force our community into a 6-9 Million Dollar revamp of our Waste Water Treatment Plant to meet those new levels. It is causing more burdens on taxpayers than needed and causing municipalities to move tight tax dollars to this area and away from other needed improvements. We don't need to focus on water quality other than to do our jobs and maintain the water quality we have. The water quality fanatics will force their agenda on us no matter what we do. We have a good quality system.

## Emerald Ash Borer spread (19 responses)



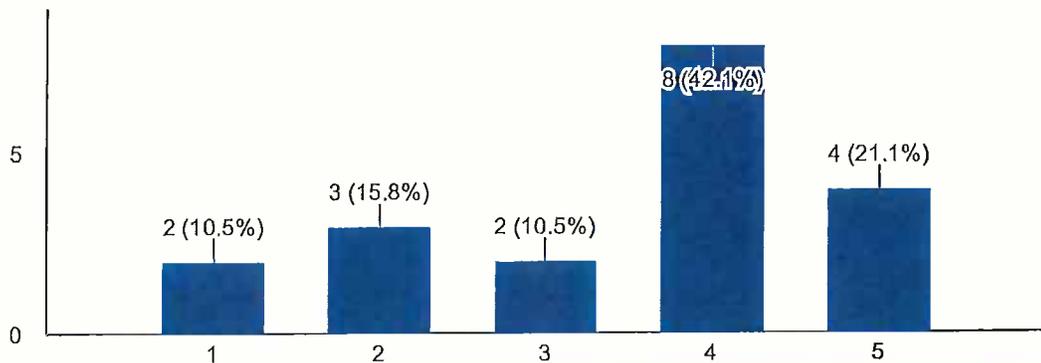
### Comment (3 responses)

From what I see, Mike has a good handle on this.

With an abundance of ash trees, this is something we are going to have to stay on top of to keep the appearance of our city the way we love.

We have used the Trunk implant method which is more effective than other methods and we started early enough to prevent the destruction of many Ash trees. We have about 1200 Ash Trees on City property and about that same number on private property. It was suggested we use money from the fees allotted to Parks from New Development Housing to pay for yearly costs associated with this tree disease. I would oppose a Park Utility Fee for this added to citizens water bills. We can't tax fixed income citizens and low income citizens out of their homes by increasing utility bills. A tree utility is not a direct use utility such as Water, Natural Gas, or Heat & Electricity which citizens use directly in their homes. This must be paid for another way. We have started to educate and hold workshops for private citizens to help manage this Emerald Ash Borer. maybe a few more Newspaper Articles, brochures, and City news letter Articles will alert more people to get involved. Any Grant money available for this?

### More river recreation opportunities (19 responses)



### Comment (6 responses)

follow recommendations in River Corridor Study

We will need to be ready to respond to more issues and emergencies with this increase

Deeper water is needed for this! But it could be a gold mine.

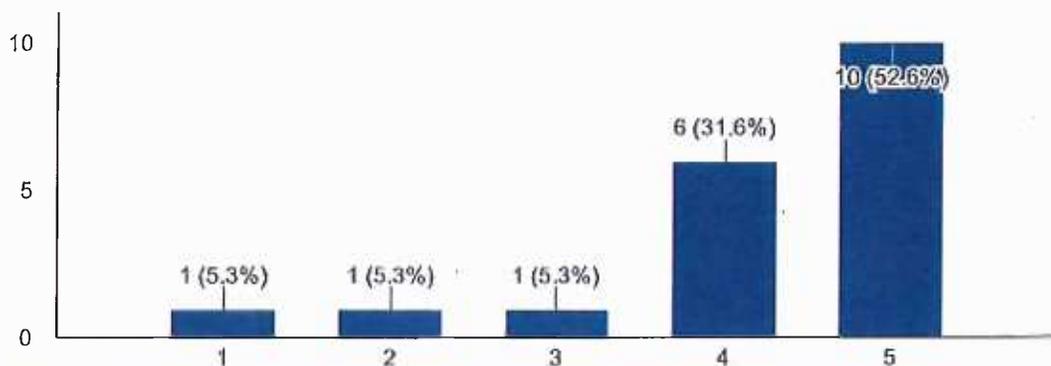
One of Baraboo and Sauk County's unique features; a strength to build on.

This will hopefully come as a side effect of river development and we wouldn't have to be directly involved in it.

I agree...promote the River as much as possible...That is why we got into the River Front Development Plan in the First place. The River Walk is progressing nicely with the Bridge coming along. Bike racing along the River today and throughout the summer months enhances that as will the New River Shelter and Launch. A few more River businesses wouldn't hurt either. Maybe we can one day own Spirit Point and develop that into a Park, volleyball, basketball, Nature Preserve, picnic area and stopping point on the River Walk where people can meet and talk and congregate together.

## TRANSPORTATION

### Improve street crossings and pedestrian traffic safety (19 responses)



### Comment (6 responses)

Ped safety is increasingly difficult to protect. Enforcement is only one of the three "E"s of safety. Education and Environment are the others and we need to be rethinking these issues as we design a sustainable community.

This is a major enhancement to promoting a safe city.

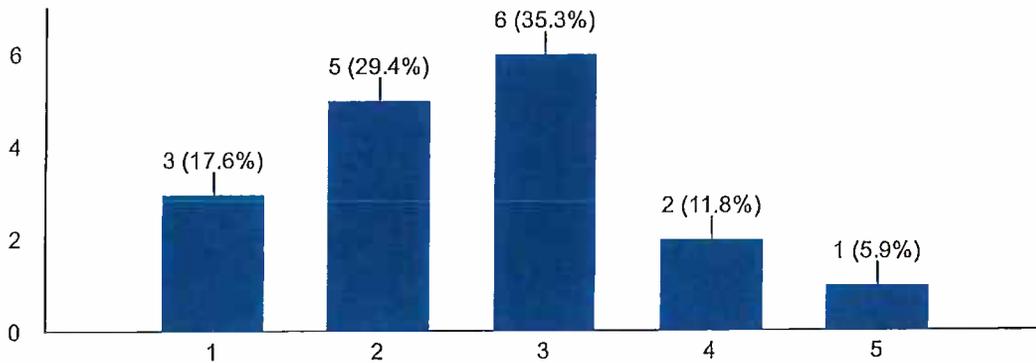
More targeted enforcement for PD? More education for public. An intern would come in handy for this.

While improving street crossings will help, we don't have a massive problem of people being injured. A low speed limit with heavy enforcement is probably the more economical solution to this issue.

Just ask John Ellington...I am sure he will agree.

hy 33 needs to be improved for pedestrians and street crossings

### Waldo Street sidewalk (17 responses)



### Comment (7 responses)

Follow the plan, other areas are in greater need and have more traffic.

Sidewalks are an important part of the transportation infrastructure and a wise investment.

Sidewalks are needed everywhere, follow the plan in place.

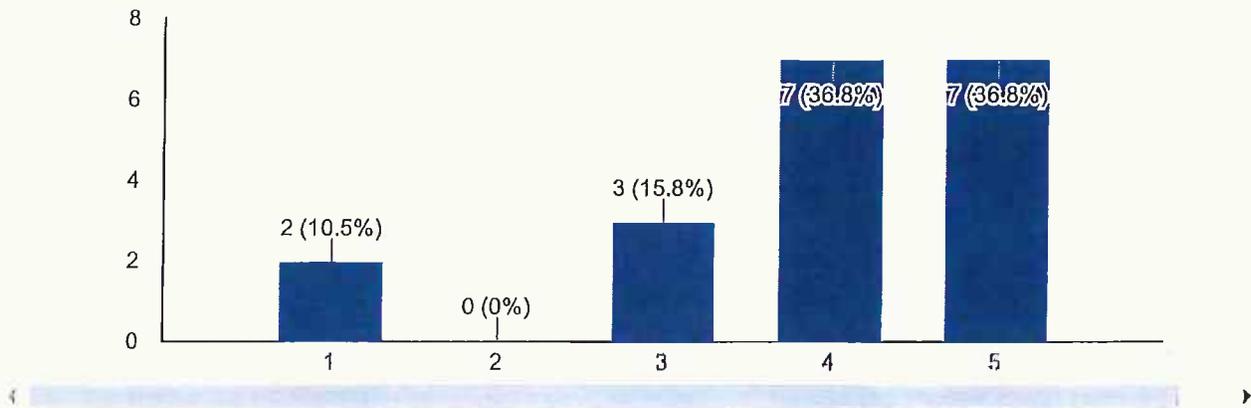
Not familiar with this issue; not comfortable rating.

Needed, sooner than later.

If the residents at Oak Park Place are indeed walking in the streets then we certainly should make it safer for our older residents to connect to downtown or wherever they choose to walk. Need the 5 foot wide variety to handle wheelchairs etc.

this is not a problem now

### South Blvd. at Lynn St. roundabout (19 responses)



### Comment (7 responses)

This will be an important part of the building project and helps the revitalization mentioned previously of the river and downtown.

Roundabouts save time and money. Makes sense for the long run.

I think it would be great when the new building goes in.

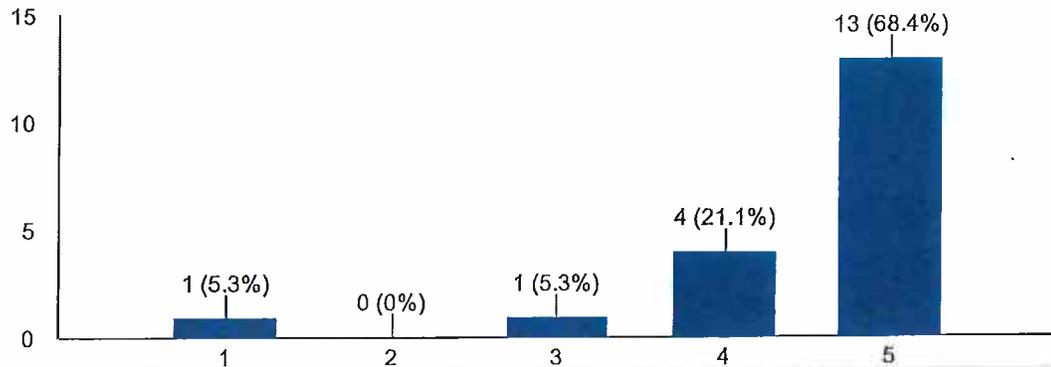
What if St. Vincent moves?

Absolutely necessary before the new City Building opens.

Certainly would compliment the one roundabout we already have and improve entrance traffic for the new City Hall building. The one thing that needs a vast improvement is the education of drivers yielding to cars already in the circle of the roundabout. I go through the roundabout frequently and am amazed at the drivers who rush ahead and try to squeeze ahead of me while I am almost directly in their path. This happens at least 50% of the times I am using the roundabout. A number of times I was almost hit by drivers who do not yield and are oblivious to my vehicle. They act as though I should be yielding to them which I am forced to do to avoid a collision. One lady I honked my horn at, who missed me by inches, just waved as she drove away, as though nothing was wrong. Drivers need to be better educated about roundabout use or this second one at Lynn Street may "yield" more traffic accidents. (Pun Intended)

It would improve traffic in that area

### Continue annual road improvement funding (19 responses)



## Comment (8 responses)

as much as we can

We have backed off due to budget issues but need to keep slow and steady.

Excellent roads are key to economic success.

Follow the current plan, update if needed and try and find funding.

At the session on 6/14, Council members say that hear about roads most often.

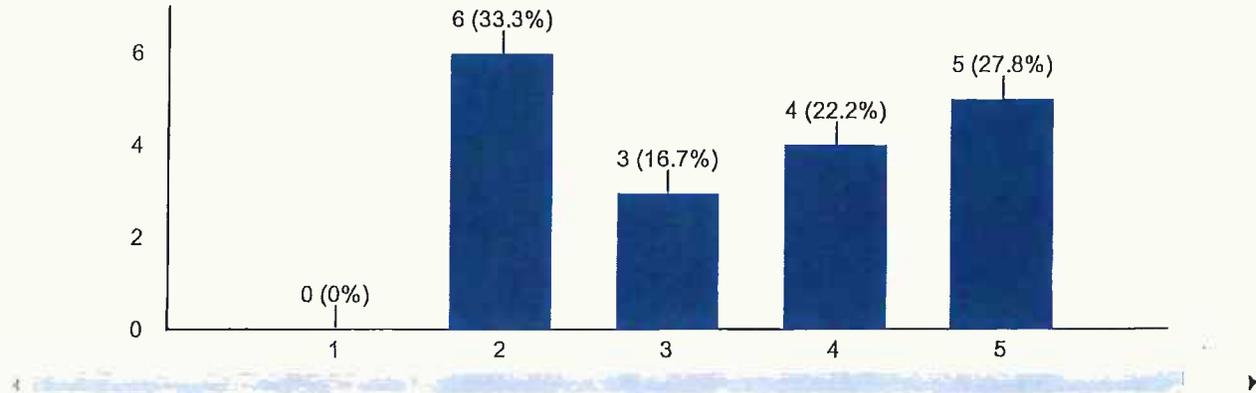
We have to get on this and try and stay ahead of it. I think additional taxes/funding sources will be necessary to do this and will be well tolerated if results are seen.

But not with a wheel tax.....I cannot put more burdens on our citizens. A wheel tax should come from the county who would then share some of those taxes with the City for road improvements in Baraboo which is obviously part of Sauk County. it is not fair to put the tax burden on Baraboo citizens with a wheel tax for road improvements when Town of Baraboo, Fairfield, Greenfield and other township residents who use our roads regularly pay no wheel tax. Once we start down that road a \$10 wheel tax will turn into \$20 then to \$30 and \$40. We will reason it is only a \$10 increase each time which isn't much but will be when incomes are not going up for many aging Baraboo residents. Plus we have the \$10 Million City hall project along with a likely \$15 to \$20 Million Dollar school project and adding a wheel tax is simply over burdening our citizens at this time. The economy is chugging along around 2% or so and that is not enough for me to justify adding these extra smaller taxes.

Work needs to be continued so that streets are not allow to fall down as has been allowed in the past.

## PUBLIC FACILITIES & EQUIPMENT

## Restudy of library space usage and need (18 responses)



## Comment (7 responses)

As an important part of the community, can we develop satellite library areas like with the UW to make walking to the neighborhood library a possibility are we just deflecting the issue. there needs to be a look at the library and programming to this end.

Infrastructure needs to be addressed first

Absolutely

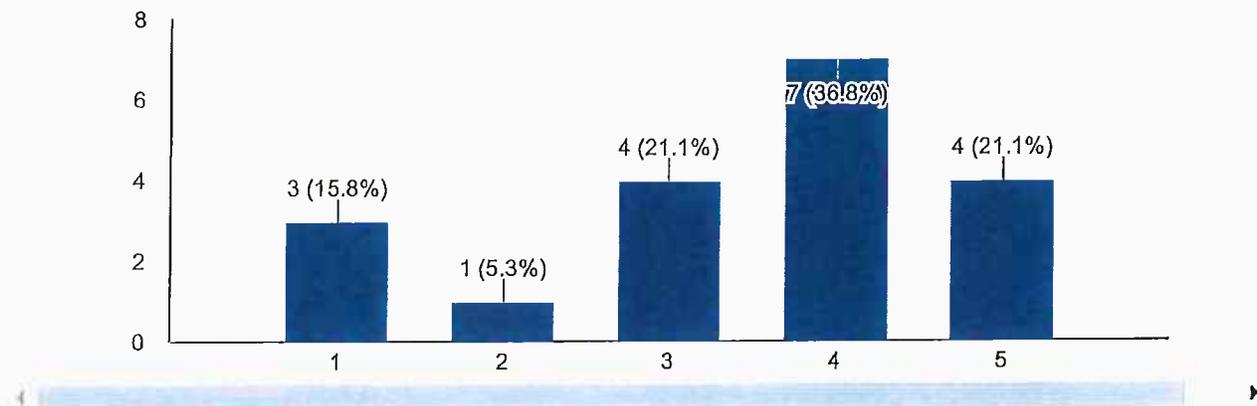
The library is at a crossroads; with an average of 3,000 visits per week and annual program attendance of over 16,000, current space does not meet current community or technology needs let alone provide agile/flexible space for the future. Council and community need to be updated.

Technology is moving at a rate that mandates this be looked at before we spend any public money on this. If we are to be looking to the future, it realistically has to be considered that physical libraries may be nearly extinct in 20 years.

Do we really need to spend money on another study to accomplish this? If it is needed, then we have plenty of creative level headed people who use and work in the Library regularly. They should be able to keep track of the numbers of library users daily and what areas they access most. We could have designers come in to volunteer to give their advice on how to reshape or reuse library space. Especially if we issue a call to the community for help in this area. Have a community meeting for interested persons and asking the community for their input would give us access to more creative ideas for free and the Library Board could put all this together and give us a report. They already likely know what areas need improving and probably have more ideas on how to better improve use of space. We should start there before we spend money on another study. I wish we had the money now to add on to the Library but if they consolidate now then future expansion could be just as detailed and consolidated.

I feel that police and fire station need to be done first

### Create UW-BSC building maintenance plan (19 responses)



### Comment (7 responses)

We have an investment to maintain, but the County and UW needs to be on board.

It is necessary to maintain what we have. We need a long range plan that involves other partners.

This should be done already. If not what have they been doing the last 40 plus years?

Isn't the state responsible for the operating costs of the campus facilities?

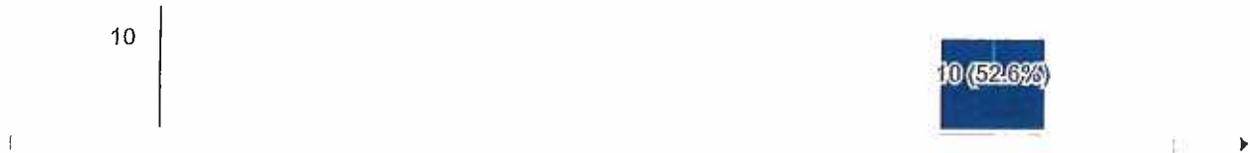
The state has currently dropped this in our laps, so we are forced to have to deal with it.

If we don't already have one, we should. We need to see what the probable maintenance fixes will likely be and probable associated costs over the years to better prepare and save for those expenses if possible. At least identifying these costs give us a better idea of future expenses.

This is needed to keep planning done

### UW-BSC Theater, do minimal improvement since we have AI Ringling Theater

(19 responses)



### Comment (7 responses)

Partnerships will win in our community.

We need to leverage every dollar and the best way to do so is to partner. This is an easy one and a win win for the taxpayer.

Utilize current resources we have.

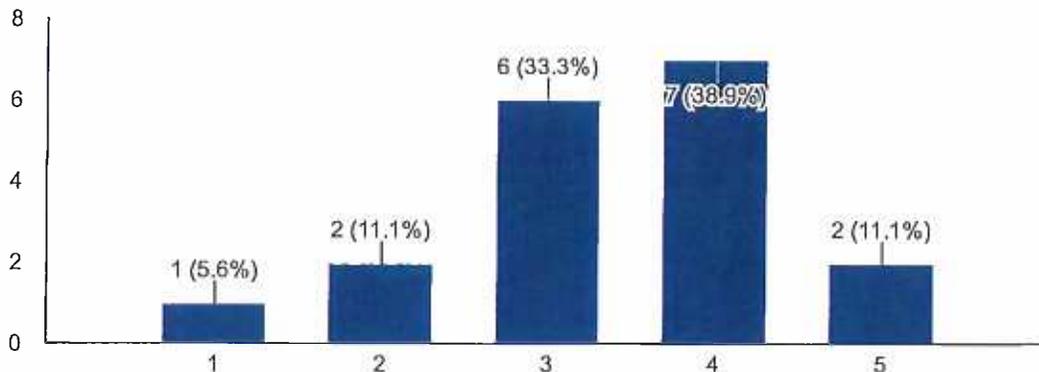
This seems like a good resource-sharing initiative

We have to do things like this if we are forced to take on added maintenance expenditure.

No...I believe we need a serious update to an outdated theater. If we want to attract Millenials who are active in the Arts, Music, Dance and Theater Departments, then we need an updated theater where they can stage their own productions. The AI Ringling is really not an extension of the UW-BSC Theater. Students want their own productions in their own theater and many of their plays, musical productions, etc are better suited to a smaller stage. If some are not, then they can use the AL. If we do not update the current theater at UW-Baraboo, then why keep it at all? Turn it into some other type of useful facility for the college....Maybe for painting classrooms or piano practice rooms or a dance studio or a recording studio which younger musicians have been asking for for a long time now. As it is now for a theater setting, it is way behind the times, and as long as it stays that way, it won't be used as much for a theater and music venue. As it is, it certainly won't attract many paying or non-paying customers.

it seems that use of the AI Ringling Theater could be use for big use

### Do maintenance plan for library HVAC (18 responses)



### Comment (6 responses)

Maintenance is important and we should have a plan with appropriate budget to address ongoing needs.

Should be done already.

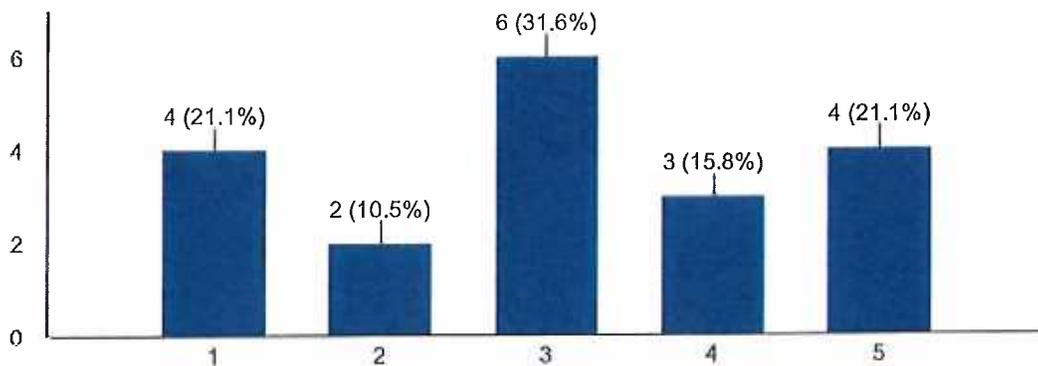
The Library Board, as mindful stewards of community tax dollars, has delayed planning any major HVAC upgrades in the belief that a building expansion and remodel was imminent. An HVAC system overhaul can be planned and installed most efficiently and cost-effectively during the building project.

We have a great library building and we must at least keep it maintained as is for the near future.

Don't we already have someone or some business who regularly or yearly inspects the HVAC system and clean it? I don't see the need to establish a plan for maintenance that a local contractor does anyway on a yearly basis. If we don't have regular inspections and cleanings, we should contract out for that. That would be a good maintenance plan.

need to keep in good condition

### Move city asphalt and concrete recycling to new site (19 responses)



### Comment (7 responses)

Need to plan ahead but is there another way to reduce the pressure? It is important to keep this service for the citizens.

We've examined numerous sites and haven't come up with any suitable alternative

If necessary. Old Landfill on Highway A?

The space is filling up fast!

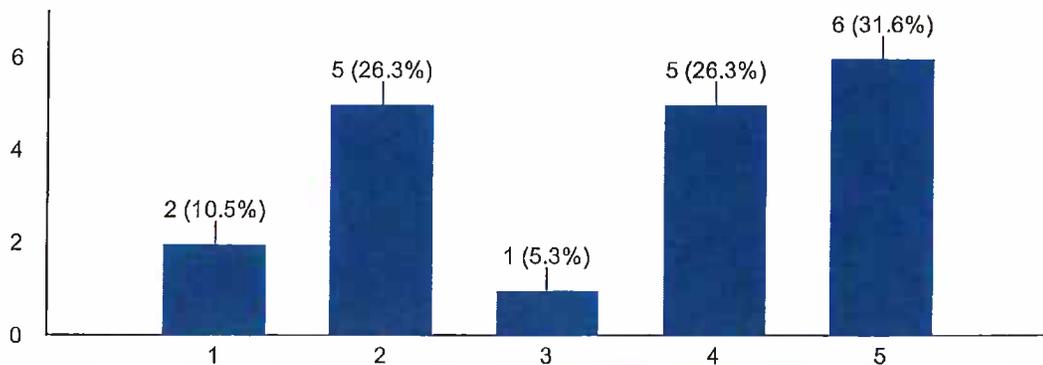
Whatever Bob recommends ...

Where? I remember it was said at the meeting that we are running out of space at the current site and it would be better to move out of town? If there is a need then we should look at where we would place this. Maybe we could move everything to another location, not just asphalt and concrete recycling and free up that area for other development. The current site certainly is convenient for residents and out of the way.

where would it go

### CONCERNS

#### Addicts (19 responses)



#### Comment (6 responses)

There is a problem with drugs in America and the police will not win the war alone. We need court diversion and ways to help people who live here. The cost is a concern but public/private partnerships are a means to this end.

We need to partner with local, state and federal agencies to address the problem.

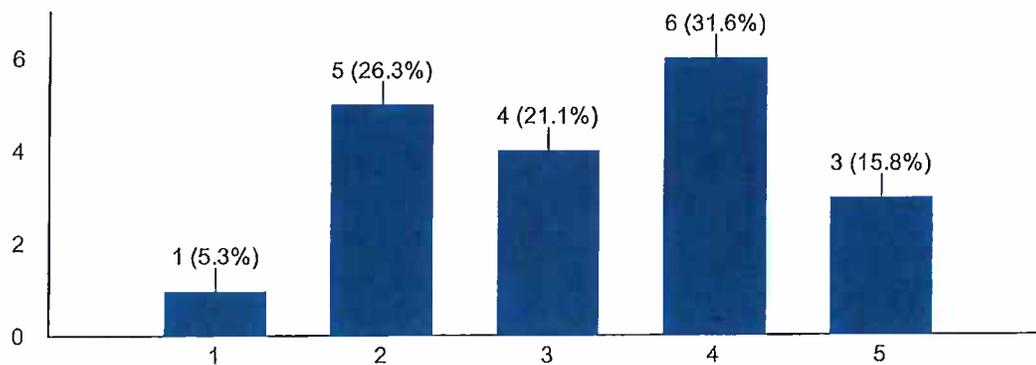
They want to help themselves. I think there are resources in town now in addition to Sauk County Public Health and Human Services.

When we find ten empty bottles of cough syrup in one trash can in the men's bathroom at the library, it's clear that substance abuse - in its many forms - is an issue in our community.

Healing and helping them to turn to other more useful endeavors instead of Heroin etc should be a major concern for the City. The Drug Court is useful and a good start. Maybe a municipal Court would also help. Too many young people I work with in their teenage years have already turned to Marijuana, Heroin, Meth, Cocaine and other drugs to get high, be cool, rebel against parents and police, and avoid facing their life situations. Some are from divorced homes and don't have the same supervision when one parent works a different shift from school hours. They don't have much money so they resort to stealing for their habit which involves more police time and involvement. It is the wrong way to start out a life and leads many away from being productive and satisfied. You can never get enough once you get hooked on these drugs and the crime increases. It needs to be a very high priority so our city doesn't become a drug haven that leads others into the same addiction.

need to be handled

## Homelessness (19 responses)



## Comment (7 responses)

We have some programs in community and the need may rise in the near future, but private and county resources need to be leaders.

Affordable housing is an issue but it should not be defined as substandard housing which seems to be the case currently.

I am not quite sure how many more resources are needed, but we should work another group to guide this process.

The library is affected by the growing homeless population. During the winter months in particular we are a destination for individuals who have no where else to go. We are proud to welcome and serve everyone. Even without a card individuals have access to internet computers, newspapers, magazines and books while in the

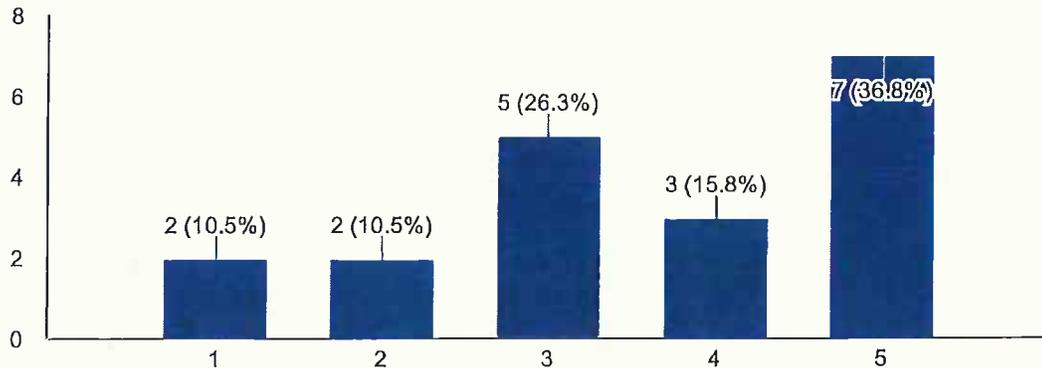
library.

A social issue that will have to be handled at a higher level than city government.

Some refuse help when needed and want to be homeless. We have talked with some of these types of people. They have a family member who offered their home in exchange for their monthly SS check to control their wasting their money on drinking and they refused. Those who want our help we normally send to Pastor Matt and his wife at their church. We may see a rise in homelessness in the future and it would be good to keep this on our radar. Maybe encourage a male homeless shelter...Madison has a lot of homeless and it is causing many issues.

Would like to see this handled by churches and other sources

### Building citizenship (19 responses)



### Comment (5 responses)

This can be done in conjunction with school and religious entities. we need to be partners.

Policies that are crafted with maximum input from all stakeholders will support good citizenship. People want to give input and see results from their participation.

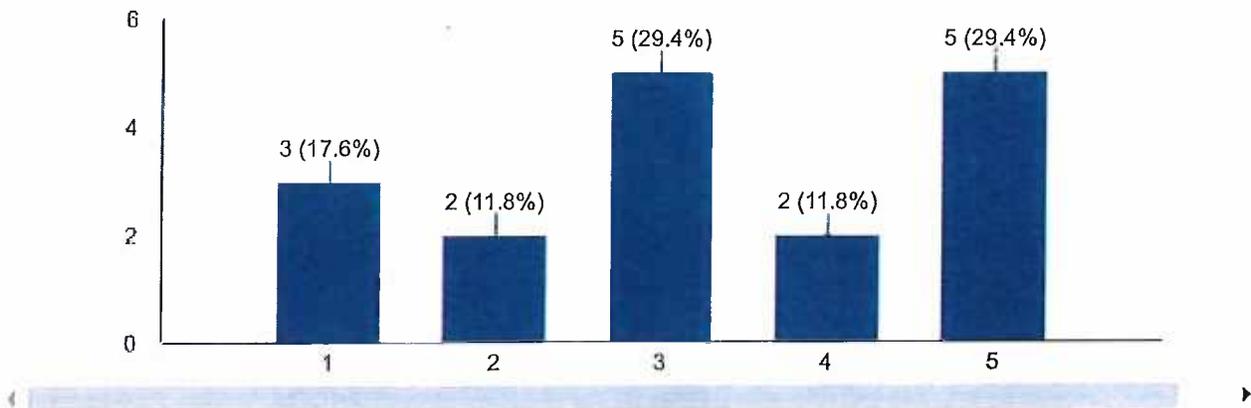
Another job for an intern - get the message out. Training for Dept. Heads and employees.

Our businesses, organizations, and government run better with input from many points of view. Civil, civic engagement is a fine art to be cultivated. Even more so in a presidential election year, what a relief just to listen to each other.

Working to involve more people in our town's activities at any level or in community service organizations or in government gives people a sense that their input is being taken into account. When a person has a vested interest and is active in that part of a community, they have more of a sense to build and protect their community instead of simply complaining all the time and not doing anything about it. "Get Involved" should be our community slogan to make Baraboo a better community with more citizen involvement. I think we

already provide many opportunities for this but need a City slogan and plan, to attract more people into helping make their community their own. City Government and City Staff do not see all the possibilities or have all the creative ideas for improving and growing our city even during uncertain economic times. When we become more involved with each other, we tend to set aside our differences and work together for the same goals.

State unfunded mandates (17 responses)



Comment (6 responses)

This is a constant problem but our ability to control it puts it lower on my list.

We need to clean house in Madison.

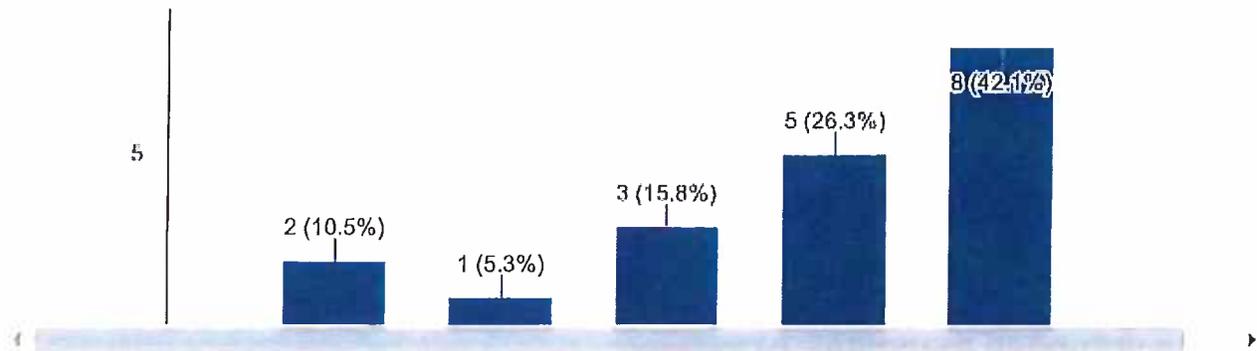
What are you going to do? Constant communication with elected officials.

Not sure what this is referring to ...

Which we can't afford. If the State mandates it then the State should help pay for it, again with our taxes for Gods sake. The State doesn't like it when the Federal Government shoves these mandates down their throats so I don't see why they do it to us.

This should be handled by State

Ongoing violence in society (19 responses)



## Comment (7 responses)

We need to be ready to deal with the increasing nature of violence. what it takes to shock the public is getting greater and greater. We need to work together with Police Fire and EMS to be ready to respond. That includes tools and equipment to properly equip and train responders. We have started a path that others will follow, but cannot be satisfied with what we have accomplished.

The drug addiction issue is part and parcel of overall societal violence. A solid economic environment comprised of excellent schools, living wage jobs, affordable housing and excellent infrastructure will go a long ways to addressing this issue.

Education. I don't think we are going to stop it by ourselves.

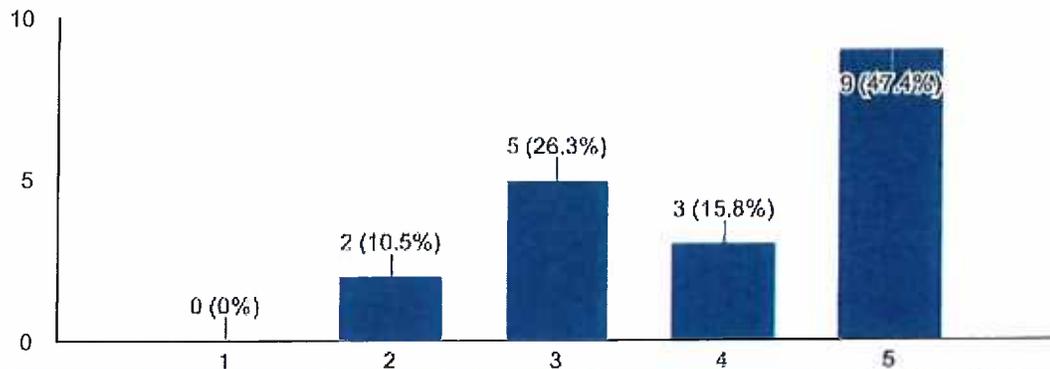
As Chief Schauf said, it's just a matter of time ... We will face something like Sandy Hook or Orlando or San Bernardino. We must do all we can to prepare.

Unfortunately, I think we have to believe what Chief Schauf says, when he says "It's coming!" We will have to prepare

We need to beef up our police force as the times they are a changin, so the old 1960's song goes. Our police and citizens will need more protection, and as much as I don't want to see America turn into a police state, we may have no other choice in order to protect ourselves and our citizens. It would not hurt to have armed guards at our schoolhouse doors to protect our children from intruders and mass shooters. Other nations already do this. We seem to think we are living in the 1950's age of innocence as far as our schools are concerned. They were not targets in the 1950's but are today. Our children need our constant protection no matter the cost. If it saves one life it is worth it. Thankfully we have the Second Amendment to arm and protect ourselves as the Police cannot be everywhere. But as our society seems to increasingly believe that human life in the womb is cheap and disposable, that attitude turns outward and human life becomes cheap and disposable outside the womb. It seems people want to settle disagreements with acts of violence. Add to that the open borders and terrorists, criminals, sex offenders and lone wolf killers can enter our nation without being checked or screened out, the door is open for more mass shootings and killings. ISIS will continue to infiltrate wherever they can and follow through on their plan for Jihad in America. When I was visiting Muslim nations they expressed a hatred for the United States as being wicked and immoral. I was threatened with a knife a few times for protecting some British girls from being raped by a gang of Muslim boys. My Muslim friend helped rescue us and took us to his father's shop for protection. Their culture is violent and it is spreading to the United States and Europe. We will need to allocate more money and resources to police, fire and ambulance as the violence worsens. Good that the County purchased the Assault vehicle. it will be needed.

This needs to be handled

## Make sustainability a priority in city planning and projects (19 responses)



## Comment (4 responses)

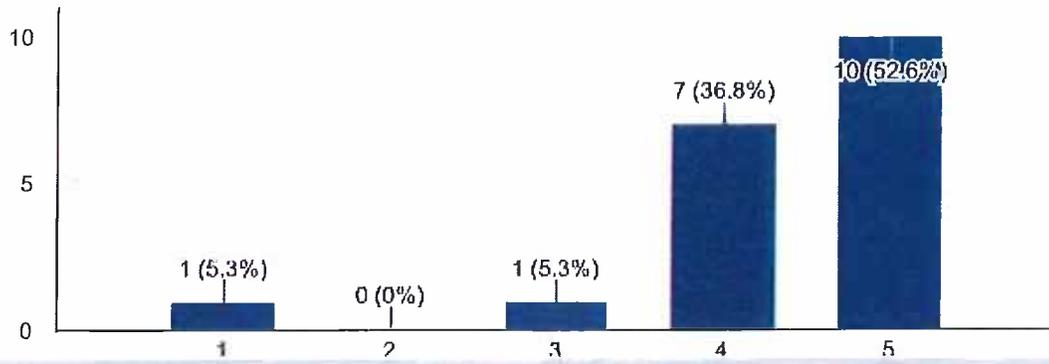
This is the result of good budgeting.

The natural beauty of our community is what drew many of us here from other places. The Aldo Leopold Foundation, the International Crane Foundation, Devil's Lake State Park; the Baraboo Range with its many Nature Conservancy properties are part of what puts us on the map. Beyond the philosophical argument, it also makes sense financially. Sustainability/energy efficiency is practical.

Great idea, but not at a cost that doesn't have a payback that makes sense.

Not sure what this means. Are we talking building long lasting buildings? Using more solid and dependable building materials? Building with longer lasting roofing materials like metal roofs? Or is this about solar power/wind power which always needs a backup like coal as you can't store enough solar or wind in case of excessive use. Even Germany, the leader in solar and alternate energy, uses coal as a backup for electricity since these alternate energy sources are used up by the nations energy needs. They contract with energy companies supplied by coal for backup power. it is also cheaper for them. If this about reducing future building maintenance costs, then by all means, we should include this in our planning, if we can afford it, to keep maintenance costs down. We should at least look at it and decide if we can afford to do this. Sometimes you spend more up front for good quality materials that produces a building that lasts forever barring weather related problems.

## Address future staff needs, training, retention of employees (19 responses)



### Comment (6 responses)

We have the ability to make the City a place people want to work. we demonstrated basic fairness when Act 10 came through and we need the ability to maintain that and look to the future. HR position would allow department heads to focus on their work and help to promote the City.

City operations are at the heart of City success.

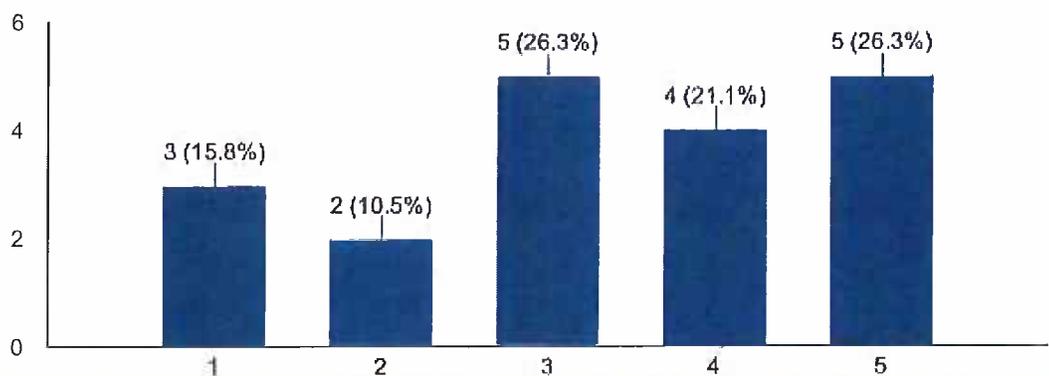
Always good to invest in your staff.

A city is about service, and service is provided by people. People are our most valuable resource.

Great employees are what makes this city run. Very Important to keep them.

Especially Police, Fire and rescue. it seems we do a good job already of retaining employees from my view. Pay is good for just starting out. Benefits too for this small a town.

### Study of Fire Department operation and services (19 responses)



Comment (5 responses)

we are not a small town anymore and there is an ever changing dedication. earlier we spoke of millennials. Finding "volunteers" will be an increased problem and I anticipate the City to grow with the bypass.

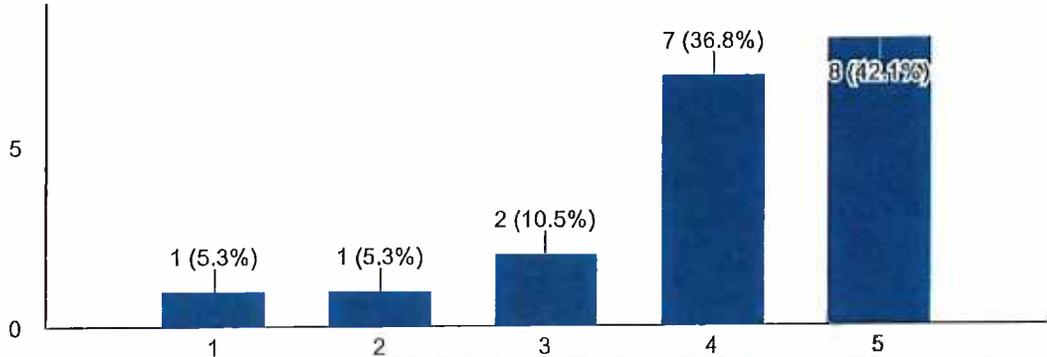
Long range is planning is fundamental to good budgeting.

Absolutely! Needs to be done yesterday. Allocate the money for 2017.

The FD needs a space that will help it achieve its mission. It cannot be left behind.

We did it for the ambulance so I don't see why we shouldn't do it for the Fire Department. it could help us prioritize department needs and services.

Address nuisance properties, junk cars, campers, etc. need to be removed (19 responses)



Comment (6 responses)

Many of these tools can be provided in ordinance and the police can do some of the work with enforcement if properly trained and supported

This is fundamental to improving the appeal of the city. It should be a top priority. Affordable housing should not be defined as barely inhabitable. A solid set of enforceable ordinances needs to be in place. This should include substantial fines for those who do not comply. We are missing out on increased property valuation because of this.

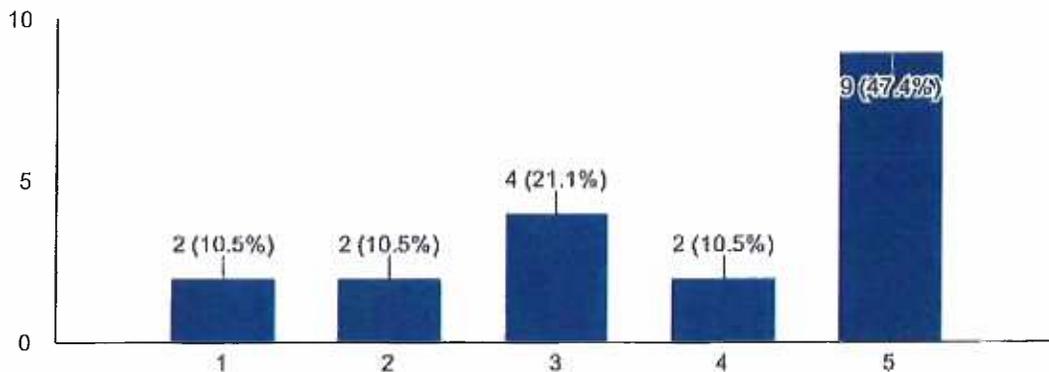
Needs attention. If affordable, hire staff to do it. make them a firefighter.

Why aren't we already doing this? Is this a staffing issue?

A large percentage of complaints we here from our citizens. It would really help the city's appearance and attractiveness to new residents (Millennials even?)

As long as we don't get too excessive and go overboard. But there are some properties that look like they belong out in the country. Too many junk cars makes the property look like it is not properly maintained. A home near us looks like a junkyard of junked vehicles that need to be disposed of. Very unsightly. Need to also address if the owner is elderly and has trouble maintaining property grass being cut, house needs painting etc. As long as we are sensitive to the ability of the person to address these issues or contact family who could help out. I know one such instance off of East St. Nice elderly lady without the financial ability to even paint the house.

Look for alternative revenue sources (19 responses)



Comment (7 responses)

I think we do this a great deal, but more taxes on the citizens will not play well. At what point to we sell advertising and become a "sell out"?

We should always be looking for additional revenue streams. Solid partnerships is one way to grow revenue.

Has to be ongoing.

Let's just be good managers of the funds we have.

Makes sense.

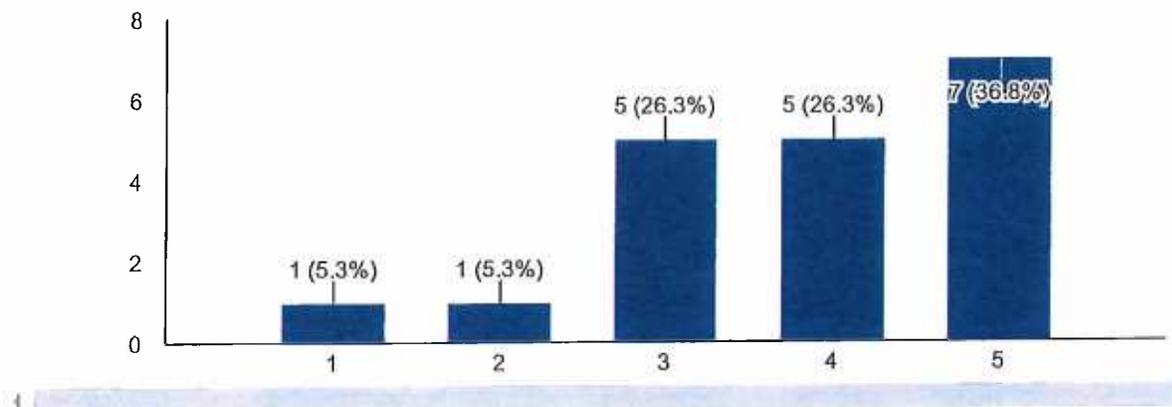
In the near future, it doesn't look like the state funds are going anywhere but down. We need to find the resources to keep the city going and growing.

If you are talking grants, fine. If you are talking operating a City business as one municipality in Michigan does

for profit, fine. But I am opposed to a wheel tax and a tree utility tax. Too burdensome at this time for City residents.

### DIRECTION: CURRENT AND FUTURE

Do a study of municipal court creation (19 responses)



Comment (6 responses)

There is a potential for significant payback on this and allowing more control of our violations. Revenue will increase as we set bond schedules.

Again this should be a top priority. This would be an example of a new revenue stream. It works well in other communities.

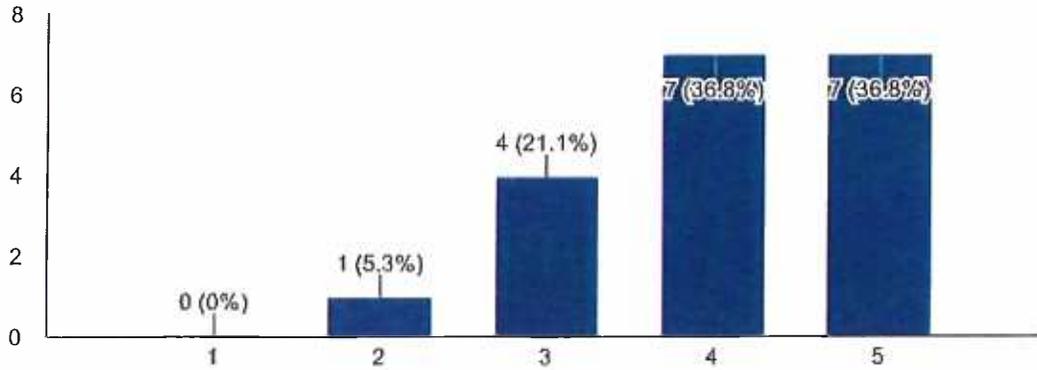
Alternate revenue source. New building, now is the time.

This may be a part of the revenue sources we are looking for.

Police Chief has a good idea. More control over local issues and traffic stops and fines.

this should be handled by the City

Property maintenance enforcement (19 responses)



### Comment (7 responses)

Just do it!

Make the ordinance and allow for the enforcement.

As previously stated this NEEDS to be a priority. By not enforcing property maintenance in the city we are missing out on increased revenue, a chance to provide real affordable housing and attract and retain population to mention a few.

Needs to be done as long as the owner has the money. If staff is hired, make them a firefighter.

Again why are we not doing this already?

Most people in Baraboo take care of their properties. We have the ability to force trash removal from properties where the owner refuses to do so as we did on Hwy 33 by Jefferson. This could too easily become a crackdown on homeowners who are elderly who cannot even afford a new paint job on their home. Beauty is in the eye of the beholder and we could easily become too controlling and picky as to what we want to see done. Residents would then leave as we become too controlling of a municipality. We don't like State Government control over local matters and the State of Wisconsin telling us what to do, so residents certainly don't want the City of Baraboo "appearance police" knocking on their door with a letter demanding improvements or fines will be issued. We, the police, or the building inspectors office, have more pressing issues to deal with than outward appearances of homes.

The city needs to maintain appearance

### Continue working on Intergovernmental Cooperation and Partnerships (19 responses)



### Comment (6 responses)

always a struggle.....competing issues and egos

We have to continue this. Working with other municipalities to reduce costs. Develop partnerships outside our traditional box to make us better, stronger and able to respond. we need to check ego.

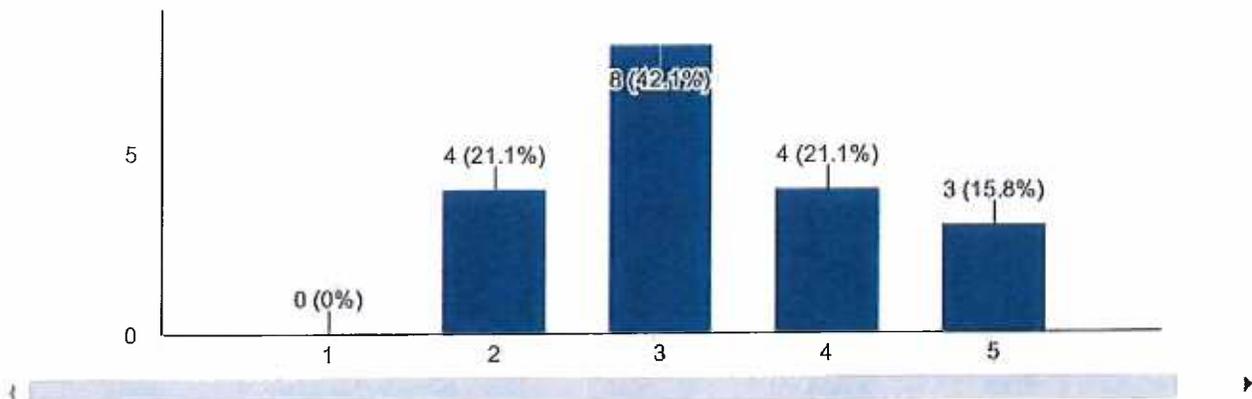
Obvious

Absolutely necessary in today's world. Merge EMS into the Fire Department.

It builds trust and co-operation instead of animosity and frustration leading to complaining. We must work together with the townships and West Baraboo, not Lording it over them because we are the larger municipality on the block, but genuinely working together to find solutions that benefit all our communities. We are all in this together and will need each other more as conditions in our nation are likely to change. I think we can become more prosperous even in times of economic stress when we work together with our neighbors. We all need each other to become prosperous together.

yes

### Library references system, RFI (19 responses)



## Comment (4 responses)

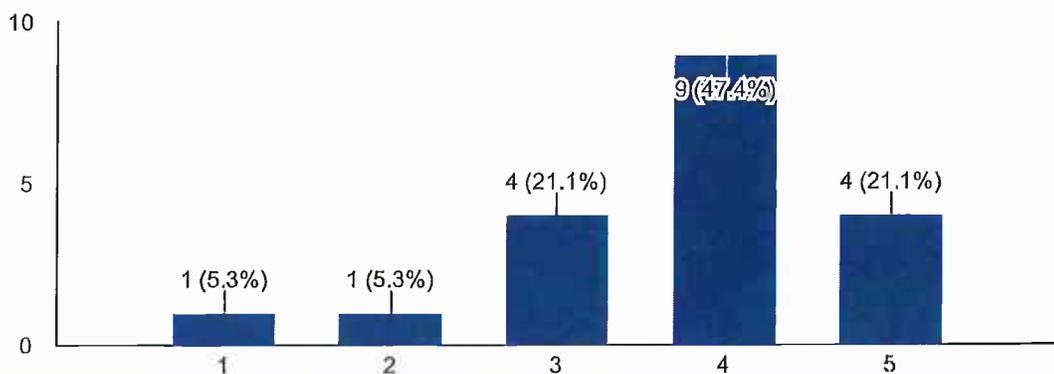
Not sure what this is exactly, but justifiable, do it.

This should be RFID - radio frequency identification. It increases the efficiency of handling the more than 500,000 items we check out and check in in a year and frees staff to do more technology support and customer service-related work.

If it makes monetary sense, and we can save actual labor costs to offset the cost, I would be for it.

Sounds like an internal matter to me for the Library Board.

## Building Inspector, do more property maintenance activity (19 responses)



## Comment (3 responses)

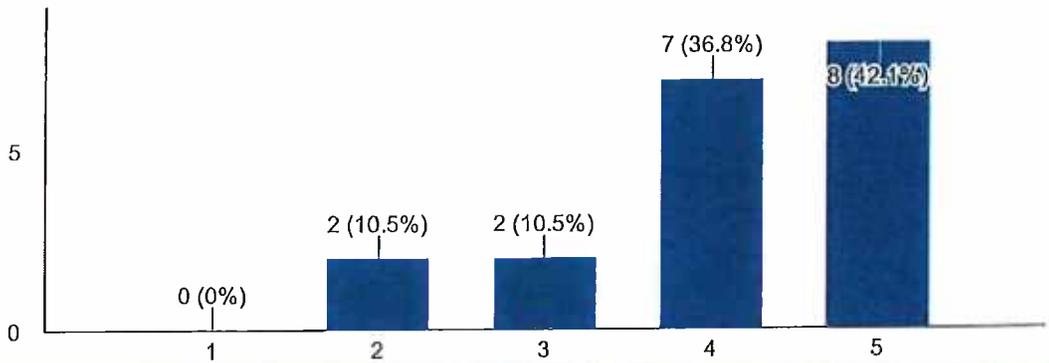
Needed to enforce property maintenance. Appropriate enforcement will more than pay for the position.

If staff is hired for this, make them a firefighter.

Maybe here and there in general to give the City a once over look, but what specific property maintenance are you talking about? Siding, windows, roof, outbuildings, painting home etc.? I said earlier I was not interested in turning Baraboo into having "appearance police" show up at people's doors. Whether it be the building inspector or the police with a fine to issue if compliance is not met in a certain time period...Our citizens shouldn't have to live in fear that their government is looking for something wrong or to fine them with into compliance...Neighbors will call the police for storing trash in their backyard outside until their friend with a truck can come to pick it up or it takes longer because of their schedules. Or their lawnmower broke down and it takes 2 weeks for the service department to fix it and a week before a lawn service can fit it in. We have had

a neighbor call police for "something" they thought they saw instead of coming over to see what was really going on. When police showed up they found a completely different situation than what the neighbor "perceived." I Since I knew and had talked with the neighbor a number of times, i was surprised they didn't simply come over to talk with us about "what they thought" they saw. My dad moved into the country over nosy neighbors and false accusations. Small towns can become way too judgmental. We need to guard against that.....We should not be encouraging neighbors to call the building inspector or police before trying to talk with their neighbor. Unless the neighbor is known to be angry and unapproachable. I don't want the building Inspector to be actively "looking" for something he can write a homeowner up for. if a property is obviously falling apart then contact should be made. I just don't like this as it could lead to control and a heavy handed approach. It could change the perception of this City as a comfortable and nice place to live. We should guard against over-regulation.

### Continue to work on efficiency of operations (19 responses)



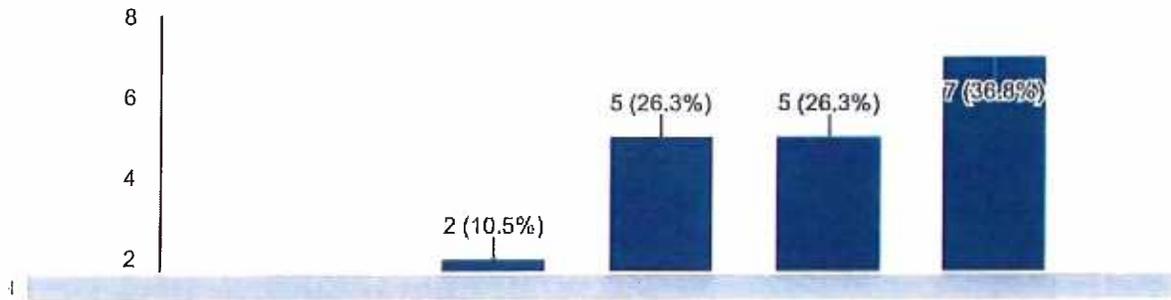
### Comment (3 responses)

Creating operational efficiencies is a way to increase revenue.

Should be happening everyday. Merge EMS int the fire department.

I think the new City Hall should alleviate some of our efficiency concerns.

### Utility Improvements (19 responses)



**Comment** (4 responses)

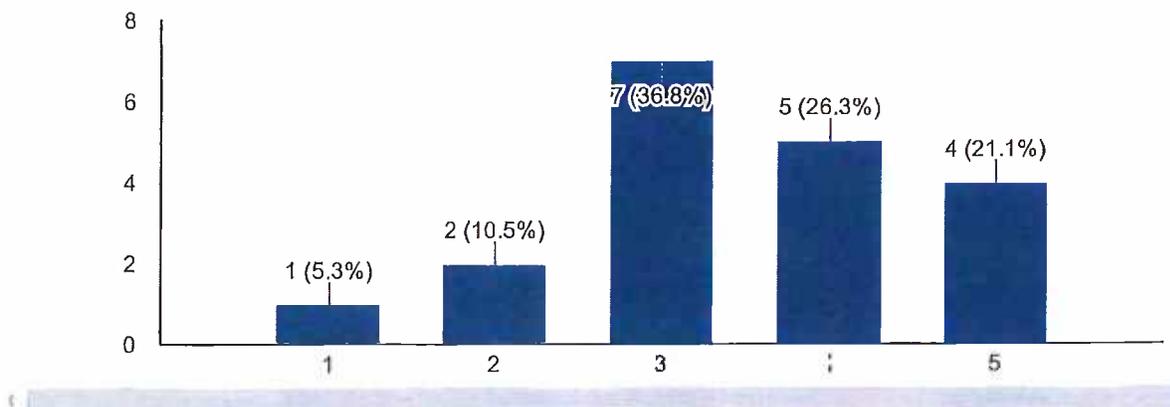
Part of necessary infrastructure

Core service - needs to be taken care of.

If we let the upkeep/upgrades on this slip, it will probably end us costing us more in the long run.

The Department Heads can give us their concerns for improvements—Some of the upgrades we made for billing and seeing in real time what is occurring has helped.

**Does the city web site need improvement** (19 responses)



**Comment** (4 responses)

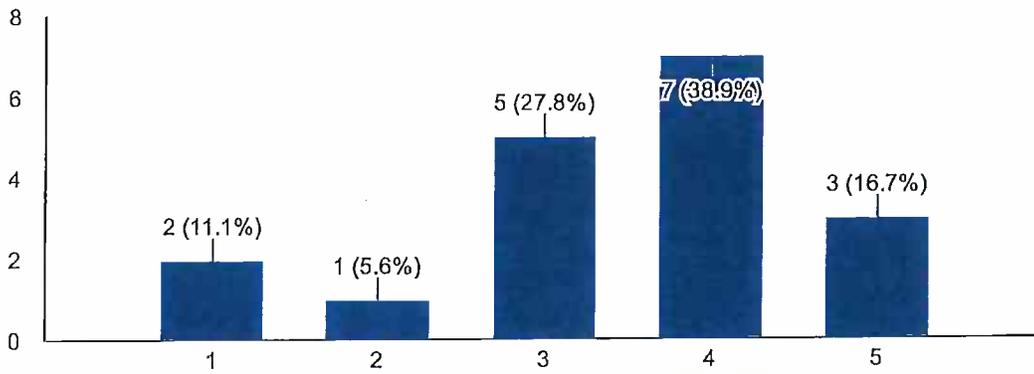
Should be a quality product and as such go through regular quality process review.

Should be evaluated on a regular basis. Another job for an intern.

I think it's good. We should be using social media more effectively as a tool to send traffic to the website. Donna is doing a great job of improving the social media and marketing efforts.

Needs a little better ease of finding things...It sometimes seems too cluttered....Some agenda meetings need to be updated as they are a few months behind.

### Is there a need for a Human Resource Director (18 responses)



### Comment (3 responses)

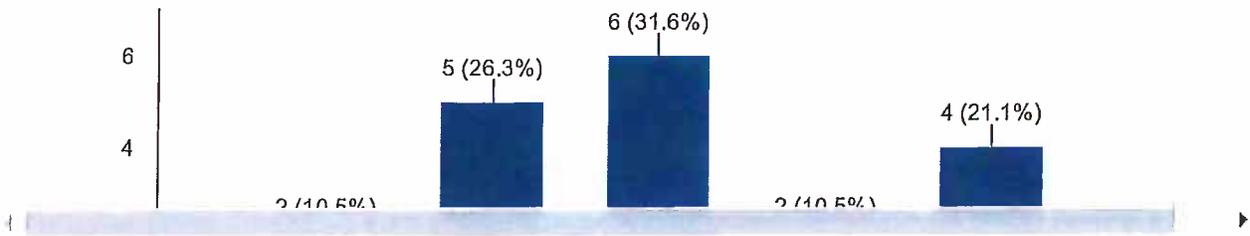
That depends on the results of a long range staffing plan.

Most likely

I though Ed filled those shoes.....(smile) We probably don't have the money but if Staff thinks it is necessary then we should look at the advantages of doing so and decide.

### Highly encourage new and existing employees to be firefighters

(19 responses)



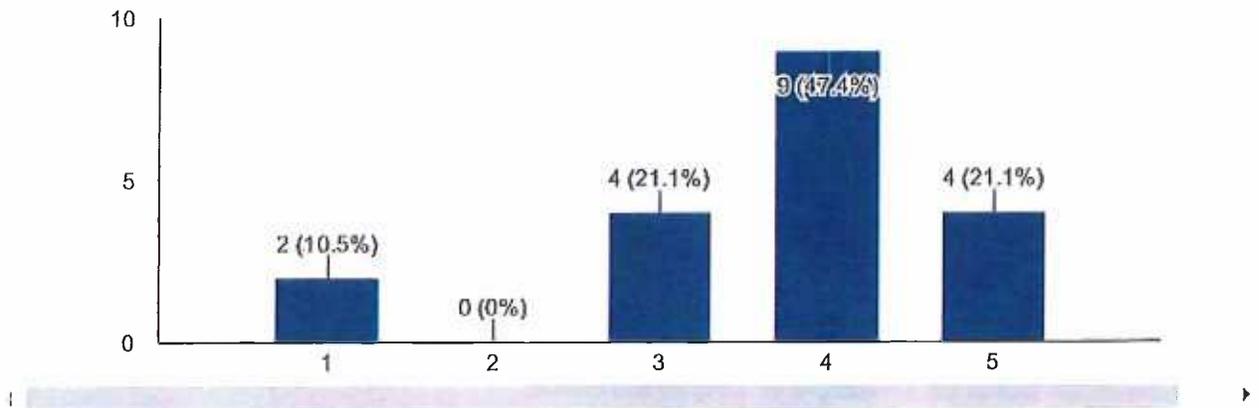
**Comment** (3 responses)

Absolutely, they need to be given flexibility in their work schedule if we can get them.

Great idea!

But not push them into it. Nothing worse than someone who doesn't really want to be there but is because he/she felt forced into it. They don't give it their all.

**More use of student interns** (19 responses)



**Comment** (5 responses)

Confidential issues are a concern.

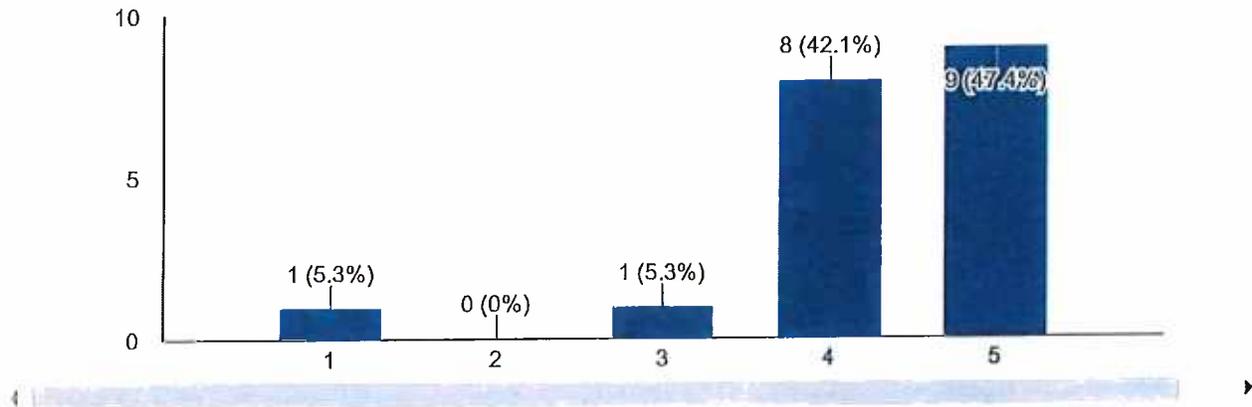
Great way augment existing staffing and give potential hires a look at what the City has to offer in regards to employment.

Needed!

Another great idea!

Good idea to encourage Millennials to participate in City Government and possibly stay in Baraboo.

### Adequate compensation for employees (19 responses)



### Comment (4 responses)

We need to remain fair in the market place

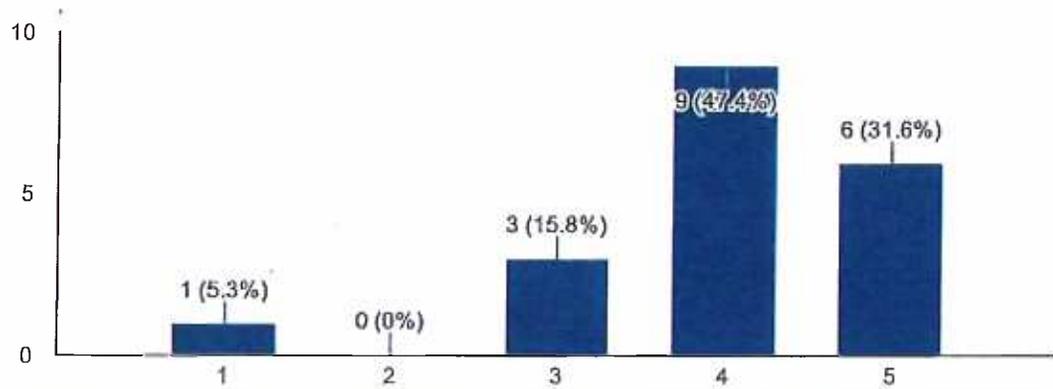
Key to keeping great employees and becoming an employer of choice.

I think the City does a pretty good job of staying on top of this.

City Public Works employees start out around \$18.56 I believe but then can only reach a high of \$21 to \$22 even after many years. I think there should be more reward for excellent work and longevity combined. The ending rate should be around \$25.50 to keep encouraging better work habits so employees feel they have more to work towards instead of being stuck at a final level after 5 -10 years. (I don't know when they reach the highest pay grade) A higher ending rate would give anyone more incentive to work hard. Something more they can attain to. I realize starting out at \$18.56 these days is better than most and \$22 is also good, but if there is only a \$3.50 difference per hour between a starting employee and a 20 year veteran, that should be changed. The veteran could lose his incentive to keep working as hard as he once did when he first started. Just saying.....I have seen it happen in other industries. Don't know if anyone has complained recently but i have heard it said before. I know we have a study that was done but I think we should consider this in the future when considering pay. The only other alternative would be to lower the starting pay to maybe \$15.56 per hour but that may not even be a possibility. I just want this considered.

## NEW PROJECTS

## Update communications infrastructure for Public Safety (19 responses)



## Comment (3 responses)

Technology is pushing forward and we are using the same basic system. we need to upgrade to digital systems for responders and emergency management.

Key to efficient operations.

I am not sure what this would do for us. We have separate repeaters at separate locations. I am not sure digital communications is always the best.

## River walk extensions (19 responses)

### Comment (4 responses)

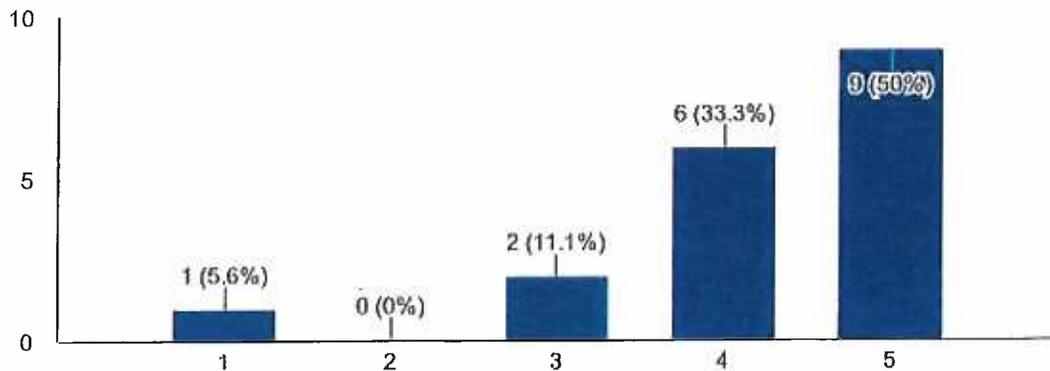
Should be part of a long range infrastructure plan

Great asset, we need to maximize it!

Partner with service organizations to accomplish

The river walk seems to be a very highly used resource that we should look at expanding.

### Technology upgrades (18 responses)

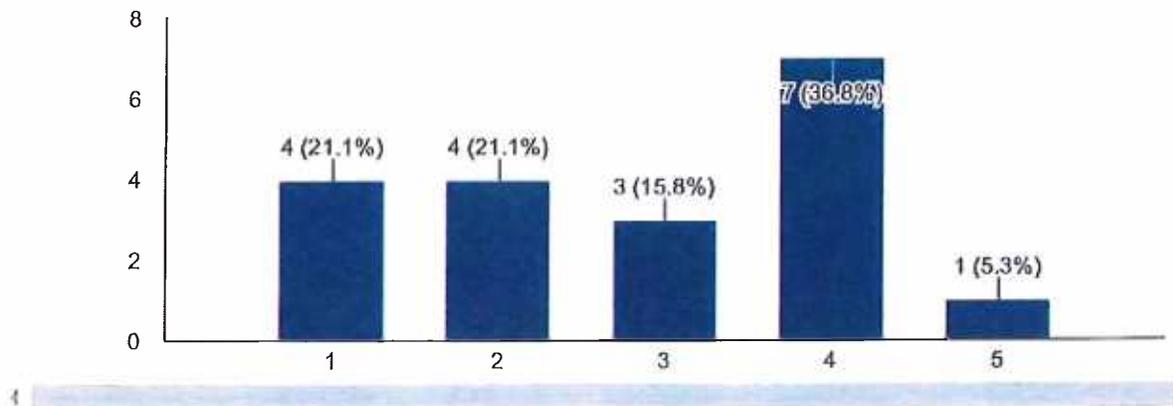


### Comment (2 responses)

Key to efficient operations

We need to stay on top of them. And balance the finances that go with them.

### Acquire former train depot (19 responses)



### Comment (4 responses)

Nice to but not sure a need to. With appropriate partners to share cost it might be more attractive.

Great old historic building, but most likely will take a lot of expensive work. Developer?

For what purpose? Maybe have a plan first?

Have we considered yet where the cost to repair and upgrade would come from and can we pay for it considering we seem to be looking for alternative revenues from citizens as we are strapped for cash including wheel taxes, new utility taxes, etc. Citizens don't like being taxed more when the City says it needs more money for road repairs, but then spends excess money on a building that needs major repairs for what use? It is a historic treasure that we should repair but we shouldn't be adding new wheel taxes for road improvements and new taxes to combat the Emerald Ash Borer, and turn around and spend taxpayer money on a building that needs major renovations with taxpayer money...That will definitely not sit well with our citizens.....Maybe we could use the money we would use to purchase and repair the depot with to fix roads and not charge a wheel tax....Or a utility Tax. We can't do everything we want. ( Unless you can show grant money available to fix this up)

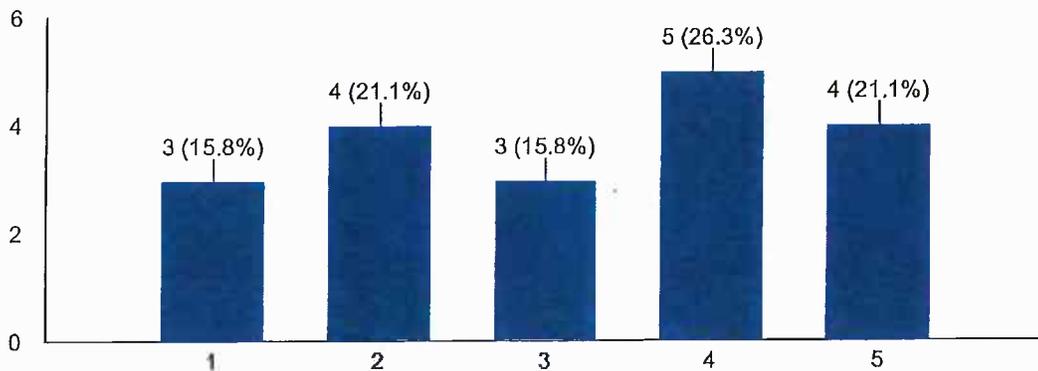
### Job creation, build around resources (19 responses)

### Comment (2 responses)

A must, but have to work hard at it.

Will help attract new residents

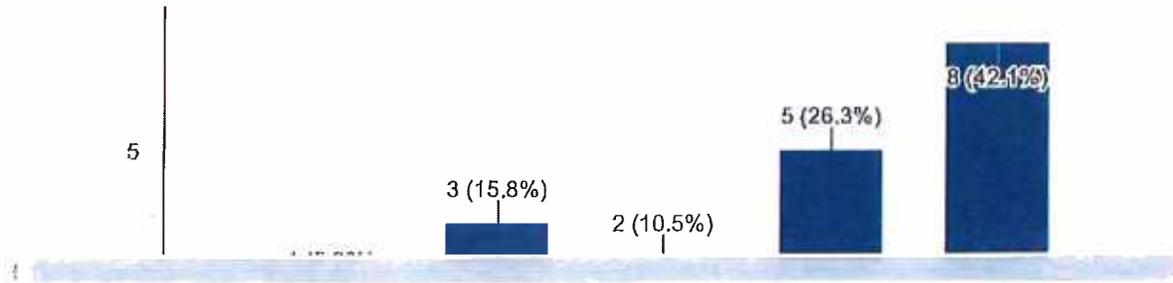
### River channel improvements (19 responses)



### Comment (1 response)

Absolutely, ties in with other questions. It is a gold mine if we could get this done!

Plan for sale of surplus city property like Jackson property and school forest property  
(19 responses)



**Comment** (4 responses)

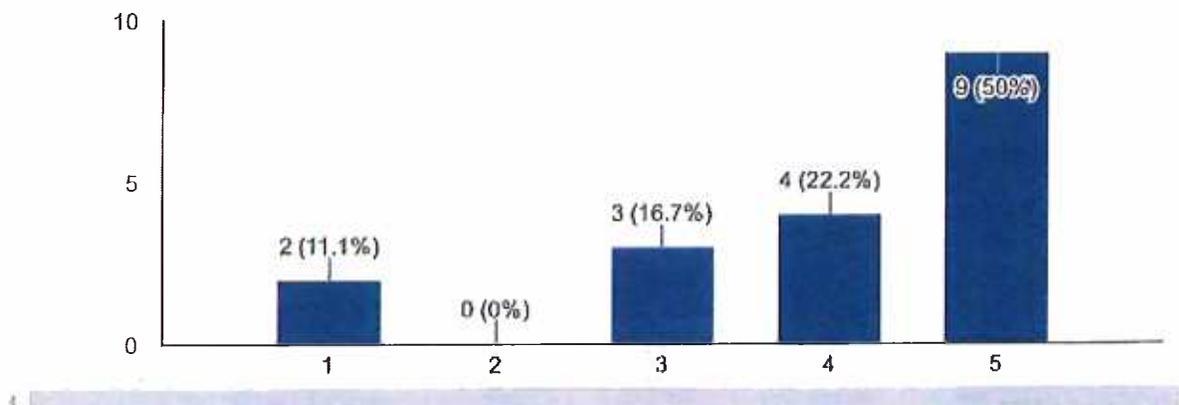
Potential revenue stream that could be directed at infrastructure improvements or supporting the creation of a full time building inspector position.

Just to sell them? Jackson property provides huge training asset for fire and even police. How much is that worth?

Some of these are very valuable when looking at attracting new business. I think we need to keep long term in mind, not just dumping them off.

Plan for usage....A friend of mine thought the lower and flatter section would work well for a new hockey rink and parking. Maybe the property could be divided up for multi-use purposes instead of being considered for just one purpose. It may then sell sooner and encourage new development sooner.

**Plan for installation of roundabout at South Blvd. at Lynn St.** (18 responses)



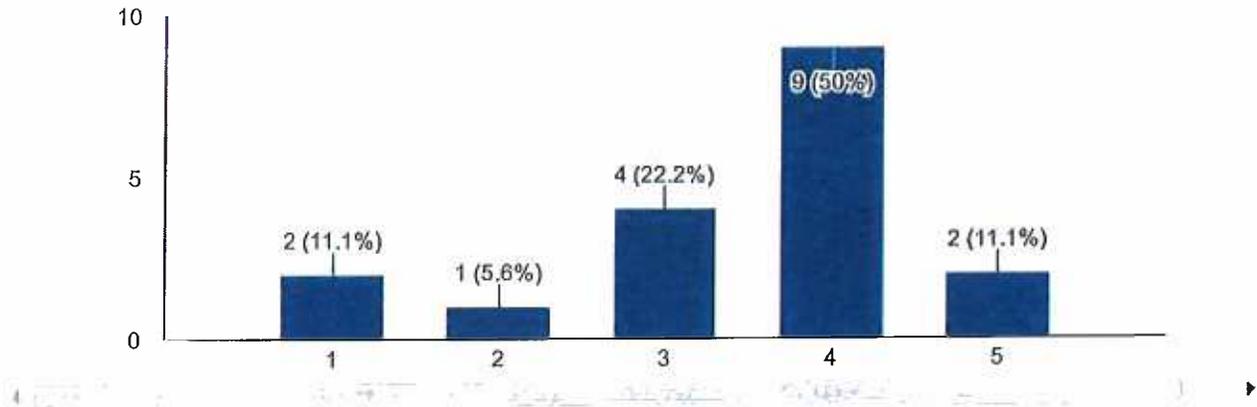
**Comment** (3 responses)

Because roundabouts are more efficient it should be part of a infrastructure improvement plan.

Duplicate question

I'm not sure I understand why this is on the list. Isn't it already being done?

### Improve parks, add youth and teen equipment (18 responses)



### Comment (4 responses)

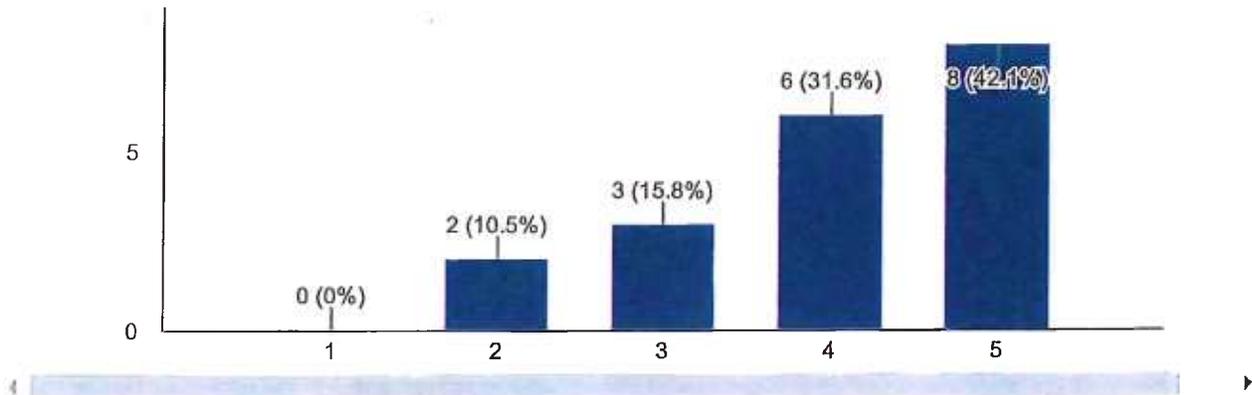
Important to partner with schools and other CBOs to determine need.

As budget allows.

Any outside activities we can get our youth interested in are worth looking at.

Many, many people who move to new communities have said in surveys that parks and activities for their children of any age, including good schools, is what motivates them to move to a certain community more than where their job is located or the businesses that are located there. The summer months are especially crucial to keep kids and teens active in good wholesome activities to keep their minds from devising tricks to play on the older crowd or getting themselves in trouble. Maybe a Teen Center like Basco has for senior citizens with many different activities like sports related, or gaming or learning new skills, horse riding, boating and other activities that could be scheduled outside the teen center. if i had the money I would definitely help run and open a center for teens. it helps to keep them away from drugs and at least have a place of their own to meet and talk. It would be something to consider for future development for the good of Baraboo...Could be run through the Parks Department. Maybe if the Hockey Association can build a new rink or work together with an existing rink, their Pierce Park building could be renovated and used for the New Teen Center. It already has a concession area and enough space for many types of activities.

### Airport runway improvement (19 responses)



### Comment (4 responses)

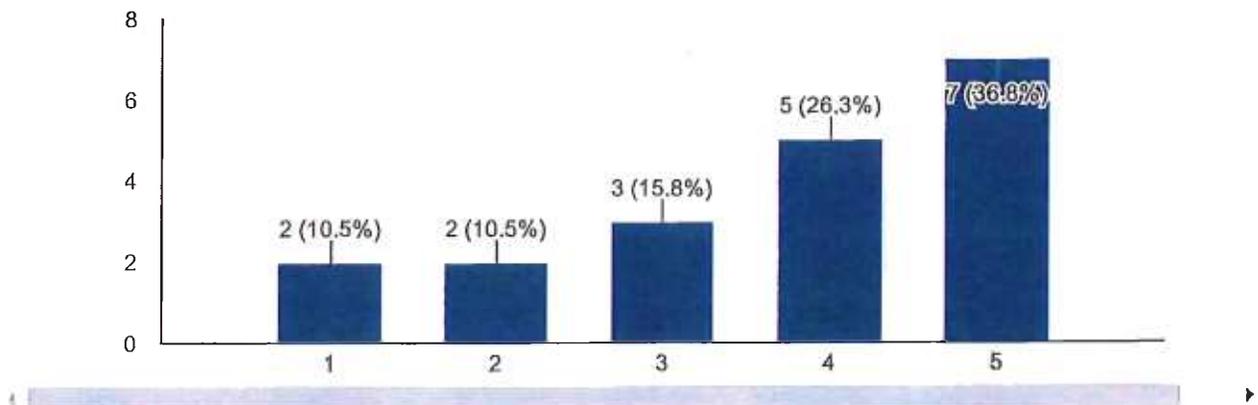
Part of overall infrastructure improvement that supports economic development.

Economic development engine? Do it.

As long as we get Federal funds, this is a wise investment.

Wider runways equals larger planes to land with needed supplies in case of an emergency. It is always good to have runways stable and useful.

### Airport runway widening (19 responses)



### Comment (4 responses)

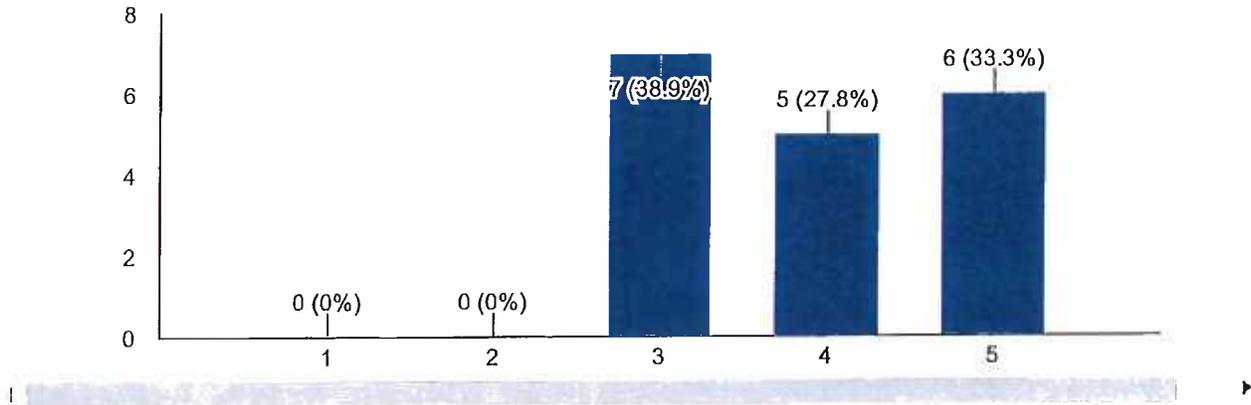
see above

As mentioned above.

Without federal money, this doesn't make any economic sense.

Same as last question

### Facility upgrade at WWTP (18 responses)



### Comment (4 responses)

Core service, got to do it!

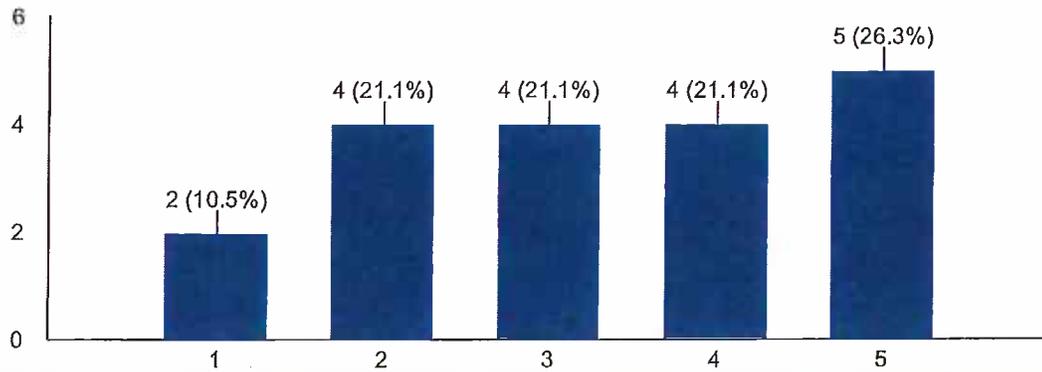
Everyone Poops!!

What is WWTP?

Don't know what WWTP is.

OTHER

### Wheel tax for additional revenue (19 responses)



### Comment (5 responses)

Need to take a look at this as a potential revenue stream.

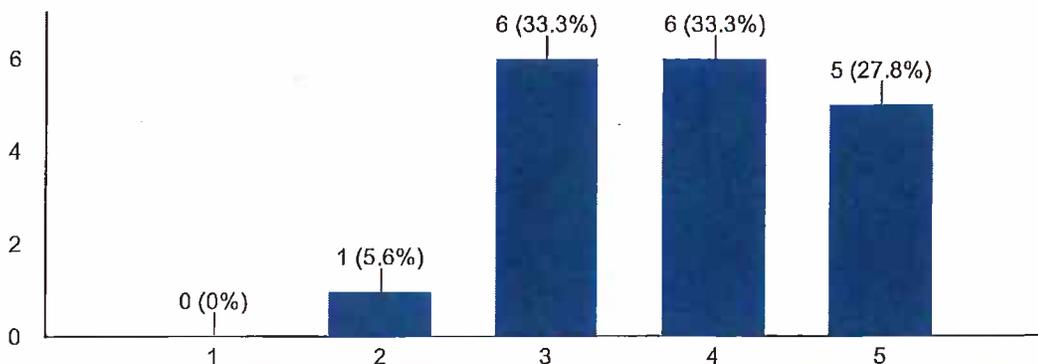
Tough call. We need the money, but we are double whamming our citizens.

A necessary evil, that I believe will be supported as long as roads are fixed.

You already know where I stand on that....Excess tax that burdens citizens and unfairly applied. other township citizens use our roads and would pay no wheel tax. New 10 Million City Hall and likely 15- 20 Million School repairs are enough of a tax burden for now.

hope to find other additional revenue

### 1AM Dairy property acquisition (18 responses)



### Comment (7 responses)

Consistent with the plans on the riverfront clean up.

Makes sense with the impending New City Hall location.

It is an eyesore! How does it get paid for?

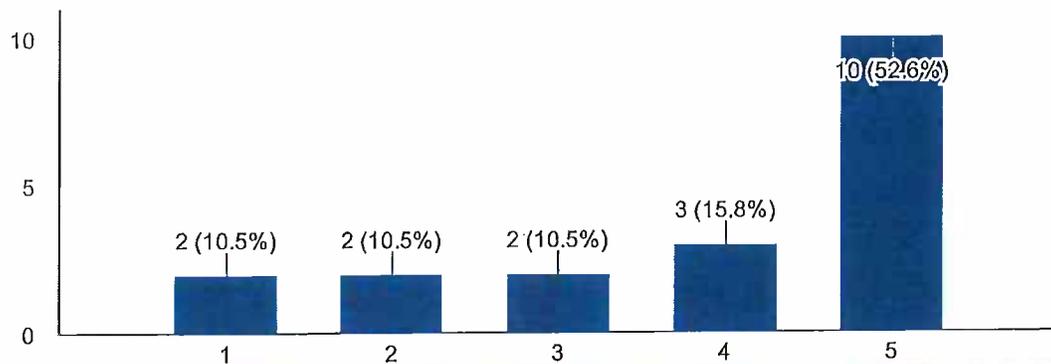
I am not familiar with this issue.

Will help with any busineses development or city building expansion.

His price is too high...What do we want, the dairy or the train depot..Can't have both.

Would like to see it moved

### Relocation of river corridor Alliant substation (19 responses)



### Comment (5 responses)

Same as above

Marketing tool to move it.

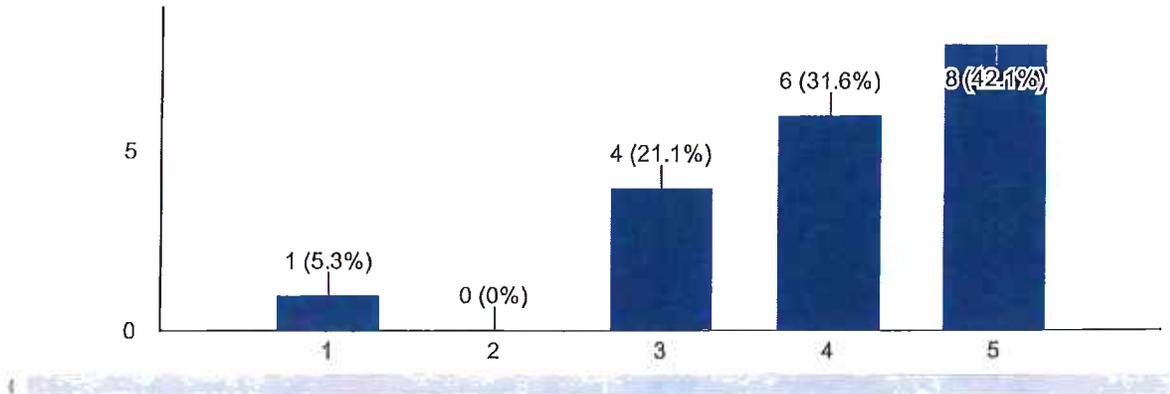
Too expensive to be a viable option.

It is up to Alliant isn't it? Didn't they want almost 2 Million if the City wanted to move it? Has something new

occurred?

Would like to see this moved

### Property maintenance grants to improve city appearance (19 responses)



### Comment (5 responses)

A new look at solving the problem if we can manage it.

Great way to provide incentive to current homeowners to improve property. Most cost efficient way to proceed.

It will go a long way to improving the appearance. Just make sure to make that employee a firefighter.

This is a much better way to improve city appearance than having the building Inspector look for properties to write up and force compliance....Grants are a much better way to go..Informing citizens of State low income grants for fixing up properties is also the way to go...Many are available...Thanks for including this.

This would seem to keep the city appearance

### Building partnerships (18 responses)



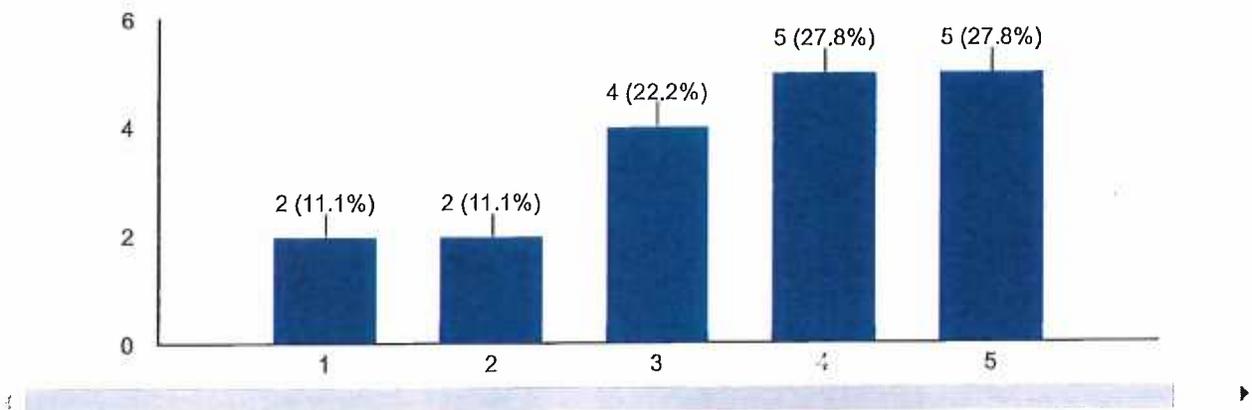
### Comment (3 responses)

Key to expanding revenue stream.

Has to be ongoing.

should help everyone

### Partner with UW-BSC for city projects (18 responses)



### Comment (4 responses)

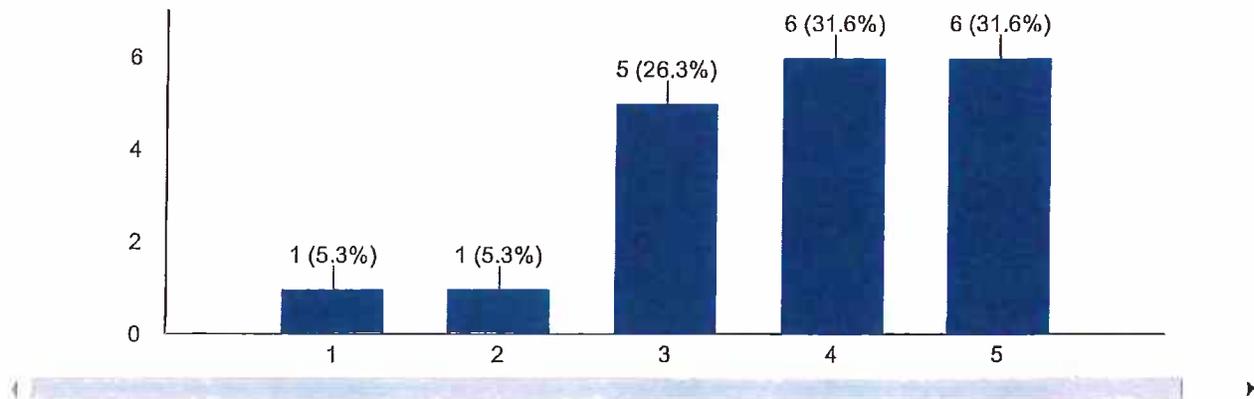
How will that work?

Not sure what this means

Not sure what this means ...

Such as?.....And are they willing to consider?

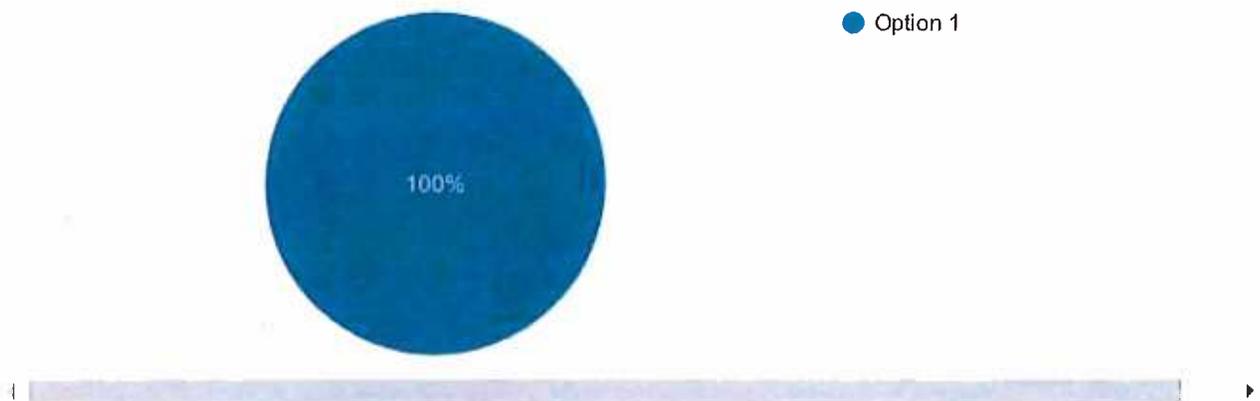
### Continue implementing River Corridor Plan (19 responses)



### Comment (1 response)

Absolutely

(3 responses)



**Baraboo Fire Department  
Monthly Report - June 2016**

Incident Responses	June	Year to Date	Totals	Year to Date	Percentage Increase/Decrease
	2016	2015	2015	2016	
Fire, Other	0	2	4	1	
Building Fire	0	8	14	4	
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	
Fire in Structures other than Building	0	0	1	0	
Cooking Fire	0	4	9	3	
Chimney Fire	0	0	0	0	
Vehicle Fire	4	7	10	9	
Wildland Fire	0	7	11	0	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	1	2	0	
Dumpster or other Trash Receptacle Fire	2	1	4	3	
Outside Storage Fire	0	0	0	0	
Outside Gas or Vapor Combustion Explosion	0	0	0	0	
Medical Assist	1	6	17	5	
Vehicle Crash	8	27	72	29	
Motor vehicle/pedestrian crash	1	1	2	2	
Search for Person on Land	0	0	0	3	
Extrication of Victim(s) from Building/Structure	0	1	1	0	
Extrication from Vehicles	0	2	5	3	
Extrication, Other	0	0	1	0	
Elevator Rescue	0	0	0	0	
Water/Ice Rescue	0	0	0	0	
High Angle Rescue	1	1	3	2	
Hazardous Material	1	2	5	7	
Carbon Monoxide Incident	0	0	1	7	
Hazardous Call, Other	1	9	24	4	
Vehicle Accident - General Cleanup	0	4	9	3	
Animal Rescue	0	0	1	1	
Water Problem, Other	0	1	2	1	
Smoke or Odor Removal	0	1	1	0	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	0	1	10	0	
Public Service	2	6	6	4	
Unauthorized Burning	0	2	5	1	
Authorized Burning	0	1	1	0	
Good Intent Call	2	24	41	11	
Dispatched/Cancelled	5	6	20	12	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	2	3	0	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	1	3	4	5	
Bomb Threat	0	0	0	0	
Alarm	7	18	41	24	
Carbon Monoxide Alarm	3	7	15	10	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	0	3	8	4	
Mutual Aid - Rural	0	4	9	4	
<b>Totals</b>	<b>39</b>	<b>162</b>	<b>362</b>	<b>162</b>	<b>1.90%</b>
	<b>-1</b>	<b>-4</b>	<b>-4</b>	<b>-1</b>	<b>Exposure Fires</b>
	<b>38</b>	<b>158</b>	<b>358</b>	<b>161</b>	<b>Total Incidents</b>
<b>Incident Responses by Municipality</b>	<b>Total Incidents</b>	<b>Percent</b>			
City of Baraboo	25	64.10%	94	58.02%	
Village of West Baraboo	5	12.82%	15	9.26%	
Town of Baraboo	6	15.38%	28	17.28%	
Town of Fairfield	2	5.13%	6	3.70%	
Town of Greenfield	1	2.56%	11	6.79%	
Town of Sumpter	0	0.00%	0	0.00%	
Mutual Aid - City	0	0.00%	4	2.47%	
Mutual Aid - Rural	0	0.00%	4	2.47%	
<b>Totals</b>	<b>39</b>	<b>100.00%</b>	<b>162</b>	<b>100.00%</b>	
			<b>-1</b>		<b>Exposure Fires</b>
			<b>161</b>		<b>Total Incidents</b>

**Baraboo Fire Department  
Monthly Report - June 2016**

<b>Fire Inspections</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec</b>
City of Baraboo	17	48	154	124	148	203						
Village of West Baraboo	42	85	0	2	1	0						
Town of Baraboo	2	0	0	0	0	26						
Town of Fairfield	2	0	0	0	0	3						
Town of Greenfield	0	0	0	0	0	2						
Town of Sumpter	0	0	0	0	0	0						
<b>Totals</b>	<b>63</b>	<b>133</b>	<b>154</b>	<b>126</b>	<b>149</b>	<b>234</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
							<b>Total Inspections Year to Date</b>					<b>859</b>

<b>Fire Prevention Education - Current Month</b>	<b>Number of Activities</b>	<b>Number of Adults</b>	<b>Number of Children</b>	<b>Total Participants</b>	
Fire Extinguisher and Fire Safety Training	0	0	0	0	
Fire Safety Presentations	0	0	0	0	
Fire Safety House Training	0	0	0	0	
Other (Open House)	0	0	0	0	
<b>Grand Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
			<b>Total Fire Safety Contacts Year to Date</b>		<b>1148</b>

	<b>Number of Smoke Alarms</b>	<b>Number of CO Alarms</b>	<b>Total</b>
<b>Install Smoke and Carbon Monoxide Alarms</b>	0	0	0

**6 Year to Date Total**



**TREASURER'S INVESTMENT TRANSACTION REPORT**

Jun-16

		<b>Average Rate of Return on Current Deposits:</b>			<b>Benchmarks:</b>	
		Avg Term				
<b>Total Receipts:</b>	191,302.17	General Funds:	13.6 M	0.56%	LGIP	0.42%
		Utility Funds:	20.6 M	0.70%		
<b>Total Disbursements:</b>	1,509,916.15	Segregated Funds:	39.7 M	0.98%	90-day T-bill:	0.27%
		Securities w/Dana	5.9 years	0.91%		
		All Funds:	20.7 M	0.67%	6M CD:	0.25%
		Liquid:	51%		12M CD:	0.55%
		Term:	49%		18M CD:	0.72%

**Policy Objectives:**

- Safety:     ▪ \$3,100,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity:   ▪ Nothing new to report.
- Yield:       ▪ Banks are holding CD rates low.

**TRANSACTIONS**

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Renew	CD	Library Bldg	SUM	14890100-1		16 mos	6/18/2016	1.00%	150,000.00	Reinvested
						Same	16 mos	10/22/2017	1.00%	152,018.23	Reinvested

Comments:

**INVESTMENT ADVISOR TRANSACTIONS**

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
NONE											

**Dana Investment Advisors, Inc.**  
**Performance Report**  
**Gross of Fees**



From June 30, 2015 to June 30, 2016

**Portfolio: 2493 - City of Baraboo Reserve Funds**

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	<u>Market</u>	<u>Cost</u>
<b>Portfolio Value on 06/30/2015</b>	<b>\$3,005,590.42</b>	<b>\$3,008,748.55</b>
<b>Contributions/Withdrawals</b>	<b>\$68,096.48</b>	<b>\$68,096.48</b>
<b>Interest</b>	<b>\$46,365.88</b>	<b>\$46,365.88</b>
<b>Dividends</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Unrealized Gain/Loss</b>	<b>(\$5,616.81)</b>	<b>\$0.00</b>
<b>Realized Gain/Loss</b>	<b>(\$12,437.22)</b>	<b>(\$13,852.88)</b>
<b>Change in Accrued Income</b>	<b>\$2,363.30</b>	<b>\$2,363.30</b>
<b>Portfolio Value on 06/30/2016</b>	<b>\$3,104,362.05</b>	<b>\$3,111,721.33</b>
<b>Total Gain</b>	<b>\$30,675.15</b>	<b>\$34,876.30</b>
<b>Annualized Returns For the Period</b>	<b>1.02 %</b>	<b>1.16 %</b>

**Baraboo Police Department  
Monthly Activity Report  
May 2016**

<b>Calls for Service</b>	<b>Current Month</b>	<b>Current Year to Date</b>	<b>Prior Year to Date</b>	<b>Change</b>	<b>Percentage Change</b>
Burglaries	0	12	18	-6	-33.33%
Thefts	35	173	210	-37	-17.62%
Check Welfare Mental	9	60	0	60	#DIV/0!
Mental Commitment	3	19	20	-1	-5.00%
Criminal Damage	7	36	31	5	16.13%
Assist other agencies	103	429	307	122	39.74%
Assists - West Baraboo	5	34	22	12	54.55%
Animal Complaints	37	87	115	-28	-24.35%
<b>Total of all Calls</b>	<b>949</b>	<b>4,253</b>	<b>3,737</b>	<b>516</b>	<b>13.81%</b>

<b>Traffic Crashes</b>	<b>Current Month</b>	<b>Current Year to Date</b>	<b>Prior Year to Date</b>	<b>Change</b>	<b>Percentage Change</b>
Total Traffic Crashes	24	110	121	-11	-9.09%
Persons Killed	0	1	0	1	#DIV/0!
Persons Injured	8	28	19	9	47.37%
Pedestrians Injured	0	1	0	1	#DIV/0!

<b>Enforcement Activity</b>	<b>Current Month</b>	<b>Current Year to Date</b>	<b>Prior Year to Date</b>	<b>Change</b>	<b>Percentage Change</b>
Adult Notices of Appearance	78	441	402	39	9.70%
Drug Charges	14	73	48	25	52.08%
Traffic Citations	396	2393	1739	654	37.61%
OWI Arrests	6	34	27	7	25.93%
Seatbelt Violations	43	205	158	47	29.75%
Traffic Warnings	177	1092	857	235	27.42%
Juvenile Offenses	21	193	211	-18	-8.53%
Curfew Violations	0	1	1	0	0.00%
Underage Alcohol Citations	6	18	19	-1	-5.26%
Parking Citations	35	1,332	1,450	-118	-8.14%

<b>Fines and Fees</b>	<b>Current Month</b>	<b>Current Year to Date</b>	<b>Prior Year to Date</b>	<b>Change</b>	<b>Percentage Change</b>
Court Fines	\$2,549.43	\$23,377.18	\$27,557.10	-\$4,179.92	-15.17%
Parking Fines	\$2,050.00	\$20,737.13	\$26,195.50	-\$5,458.37	-20.84%
Police Department Fees	\$166.45	\$504.18	\$823.02	-\$318.84	-38.74%

**Members Present:** Petty, Sloan and Thurow

**Absent:** none

**Others Present:** Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, Carla Gogin, Dan La Haye

**Call to Order** –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of June 28, 2016. Motion carried unanimously.

**Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for **\$1,430,627.50**. Motion carried unanimously.

**Financial Statements** – Carla Gogin and Dan La Haye from Baker Tilly reviewed the audited financial statements for 2015, noting that a clean opinion was issued. The management, discussion and analysis report was written for communication to the general public. The records are in very clean shape and city staff were commended for their work on the financial records. The statements fund balances and communication report to management were reviewed and the Committee had very few comments.

**Committee Comments:** None.

**Adjournment** – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:37 p.m.

Cheryl Giese, Clerk-Finance Director