AMENDED

AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, July 26, 2016, **6:15 P.M.**
Location: Council Chambers, 135 4th Street, Baraboo
Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow
Others Noticed: Department Heads *(agenda only)*, A. Bolin, E. Geick, C. Giese, M. Palm, P. Wedekind, John Alt, Post at Library, & Media

1. **Call to Order –**
   - Note compliance with Open Meeting Law.
   - Approve agenda.
   - Approve July 12, 2016 minutes.

2. **Accounts Payable** – Review and recommendation on paying **$3,396,612.09** *

3. **Budget Amendments** - Review and recommendation of 2nd Quarter budget amendments for City and Utilities.*

4. **Donation Policy** – Review and recommendation for new section in Financial Policy.

5. **Room Tax Agreement** – Review and recommendation for Room Tax Agreement.

6. **Committee Comments**

7. **Adjournment**

Joel Petty, Chairperson

Agenda prepared & posted by D. Munz on 07/22/2016

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 135 4th Street, or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Finance/Personnel Committee – Council Chambers July 12, 2016

Members Present: Petty, Sloan and Thurow
Absent: none
Others Present: Mayor Palm**,** C. Giese, E. Geick, A. Kleczek Bolin, Carla Gogin, Dan La Haye

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of June 28, 2016. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for **$1,430,627.50**. Motion carried unanimously.

Financial Statements – Carla Gogin and Dan La Haye from Baker Tilly reviewed the audited financial statements for 2015, noting that a clean opinion was issued. The management, discussion and analysis report was written for communication to the general public. The records are in very clean shape and city staff were commended for their work on the financial records. The statements fund balances and communication report to management were reviewed and the Committee had very few comments.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:37 p.m.

Cheryl Giese, Clerk-Finance Director

Check # / Invoice Number	Check Date / Invoice Date	Vendor Name / Invoice Description	Account Number		Check Amount
14477	**7/15/16**	**ADVANCED DISPOSAL-SEWER**			**$50.00**
S-E6009413	6/30/16	SE-GRIT RECERTIFICATION FEE	960-36-85600-00390-000	50.00	
14478	**7/15/16**	**ALLIANT ENERGY**			**$9,565.02**
W379642JUN1	6/29/16	WATER-WELL NO. 7-801 GALL R	970-37-62300-00222-000	2,601.16	
W379642JUN1	6/29/16	WATER-WELL NO. 7-801 GALL R	970-37-66500-00223-000	12.48	
W799954JUL1	7/11/16	WATER-BIRCH ST TWR-RADIO B	970-37-66500-00222-000	48.39	
W082330JUL1	7/11/16	WATER-WELL NO. 6-SAUK AVE	970-37-62300-00222-000	3,706.66	
W082330JUL1	7/11/16	WATER-WELL NO. 6-SAUK AVE	970-37-66500-00223-000	12.87	
W430251JUL1	7/12/16	WATER-WELL NO. 8-721 2ND AV	970-37-62300-00222-000	2,807.29	
W430251JUL1	7/12/16	WATER-WELL NO. 8-721 2ND AV	970-37-66500-00223-000	12.87	
W921475JUL1	7/8/16	WATER-COMM AVE BOOSTER S	970-37-62300-00222-000	332.94	
W921475JUL1	7/8/16	WATER-COMM AVE BOOSTER S	970-37-66500-00223-000	30.36	
14479	**7/15/16**	**AQUACHEM OF AMERICA INC**			**$3,960.00**
S1313AQ	6/20/16	SE-POLYMER (8) 55 GAL DRUMS	960-36-82500-00345-000	3,960.00	
14480	**7/15/16**	**BLAINS FARM & FLEET - UTILITY**			**$39.27**
S1815	6/8/16	SEWER-2 1/2" FIXED EYE PULLE	960-36-85600-00390-000	7.99	
S8632	6/10/16	SEWER-DUCT TAPE/SQUEEGEE	960-36-85600-00390-000	31.28	
14481	**7/15/16**	**CENTURYLINK**			**$11.90**
U1380787227	6/30/16	UTIL-LONG DISTANCE #85185428	960-36-85100-00220-000	7.14	
U1380787227	6/30/16	UTIL-LONG DISTANCE #85185428	970-37-66500-00220-000	2.38	
U1380787227	6/30/16	UTIL-LONG DISTANCE #8 17,681.25 +	970-37-92100-00220-000	2.38	
		3,000.00 +			
14482	**7/15/16**	**CITY TREASURI**			**$5,969.85**
S91009000JUN	6/30/16	SEWER-MANCHESTER PL 82,928.42 +	960-36-82700-00221-000	383.95	
S91009000JUN	6/30/16	SEWER-MANCHESTER PL 35,914.36 +	960-36-82700-00226-000	338.53	
S91010000JUN	6/30/16	SEWER-HEADWORKS BLI 3,257,088.06 +	960-36-82200-00221-000	1,206.25	
S91011000JUN	6/30/16	SEWER-MANCHESTER SL	960-36-82710-00221-000	3,625.03	
S91011000JUN	6/30/16	SEWER-MANCHESTER SL 3,396,612.09 *	960-36-82710-00226-000	228.97	
W78097800JU	6/30/16	WATER-OAK ST HILIFT/RESERV	970-37-60300-00226-000	12.31	
W78097800JU	6/30/16	WATER-OAK ST HILIFT/RESERV	970-37-66500-00226-000	34.47	
W99000460JU	6/30/16	WATER-BIRCH ST TOWER	970-37-66500-00226-000	12.31	
W99001220JU	6/30/16	WATER-WELL NO. 4	970-37-60300-00226-000	12.31	
W99002190JU	6/30/16	WATER-WELL NO. 2	970-37-60300-00226-000	20.93	
W99002640JU	6/30/16	WATER-WELL NO. 6	0-37-60300-00226-000	12.31	
W99002820JU	6/30/16	WATER-MOORE ST TOWER	970-37-66500-00226-000	12.31	
W99003150JU	6/30/16	WATER-BARNHART BOOSTER	970-37-62600-00226-000	18.47	
W99003340JU	6/30/16	WATER-MINE RD TOWER	970-37-66500-00226-000	27.08	
W99003350JU	6/30/16	WATER-WELL NO. 2	970-37-60300-00226-000	12.31	
W99006150JU	6/30/16	WATER-BARNHART TOWER	970-37-66500-00226-000	12.31	
14483	**7/15/16**	**FASTENAL COMPANY**			**$80.25**
W-WIBAR1872	6/22/16	WATER-SAFETY GLASSES/SLING	970-37-66500-00340-000	31.40	
W-WIBAR1873	6/27/16	WATER-HYDT SCREWS-WIBAR0	970-37-67700-00241-000	23.09	
W-WIBAR1876	7/11/16	WATER-VALVE REPAIR PARTS	970-37-67300-00236-000	17.29	

Check # / Invoice Number	Check Date / Invoice Date	Vendor Name / Invoice Description	Account Number		Check Amount
W-WIBAR1877	7/13/16	WA-GATE VALVE SCREWS-WIBA	970-37-67300-00236-000	8.47	
14484	**7/15/16**	**HAWKINS INC**			**$986.87**
W3908582	6/29/16	WA-WELL #8 CHEMICAL FEED V	970-37-65200-00250-000	79.80	
W3911058	7/1/16	WA-CHLORINE/FLUORIDE #107	970-37-64100-00345-000	907.07	
14485	**7/15/16**	**J & J UNDERGROUND LLC**			**$35,000.00**
W35086#2	6/13/16	WATER-STREET MAIN REPLACE	970-96-00000-10107-001	35,000.00	
14486	**7/15/16**	**MENARDS - BARABOO**			**$142.36**
S23893	7/8/16	SEWER-FLAG/POLE MOUNT SUP	960-36-83400-00260-000	91.46	
W24167	7/11/16	WA-WELL #8 PARTS/BOTTLED W	970-37-63300-00250-000	15.69	
W24167	7/11/16	WA-WELL #8 PARTS/BOTTLED W	970-37-66500-00340-000	7.47	
W23257	7/1/16	WATER-VALVEBOX CAULK/CR	970-37-67300-00236-000	27.74	
14487	**7/15/16**	**MSA PROFESSIONAL SERVICES INC**			**$1,535.50**
W35086#5	6/15/16	WATER-ST MAIN REPLACEMEN	970-96-00000-10107-001	634.50	
W35086#6	7/1/16	WATER-ST MAIN REPLACEMEN	970-96-00000-10107-001	901.00	
14488	**7/15/16**	**NCL OF WISCONSIN INC**			**$691.78**
S374219	6/14/16	SEWER-LAB SUPPLIES-ACCT 35	960-36-82700-00340-000	401.59	
S374762	6/23/16	SEWER-LAB SUPPLIES-ACCT 35	960-36-82700-00340-000	290.19	
14489	**7/15/16**	**NORTHERN LAKE SERVICE INC**			**$255.00**
S297061	6/27/16	SE-MERCURY TESTS-CLIENT 915	960-36-82700-00217-000	255.00	
14490	**7/15/16**	**OFFICE DEPOT INC**			**$52.39**
W84575805100	6/16/16	WA-INK/HIGHLIGHTERS #32720	960-36-85100-00310-000	1.65	
W84575805100	6/16/16	WA-INK/HIGHLIGHTERS #32720	970-37-92100-00310-000	50.74	
14491	**7/15/16**	**SAUK COUNTY MIS**			**$20.78**
U2016-02	7/12/16	UTIL-QTR #2, 2016 SUPPORT:UB	950-36-84000-00250-000	6.92	
U2016-02	7/12/16	UTIL-QTR #2, 2016 SUPPORT:UB	960-36-85100-00250-000	6.93	
U2016-02	7/12/16	UTIL-QTR #2, 2016 SUPPORT:UB	970-37-93200-00250-000	6.93	
14492	**7/15/16**	**SEWER DEBT SERVICE FUND**			**$20,243.25**
S07/2016	7/15/16	SEWER-JULY 2016 FUNDING	960-96-00000-10125-001	20,243.25	
14493	**7/15/16**	**SPRECHER PLUMBING, INC**			**$272.25**
W10079	7/2/16	WA-UNPLUG FIXTURES@1000 3	970-37-67500-00238-000	272.25	
14494	**7/15/16**	**USA BLUEBOOK**			**$1,012.24**
S9991515	6/29/16	SE-FLOATS@8TH ST GRINDER P	960-36-83200-00250-000	273.50	
W973514	6/8/16	WA-CHLORINE ACCUVAC/FLUOF REAGENT/PRYBAR/	970-37-66500-00340-000	27.98	
W973514	6/8/16	WA-CHLORINE ACCUVAC/FLUOF REAGENT/PRYBAR/	970-37-64300-00340-000	470.36	
W973514	6/8/16	WA-CHLORINE ACCUVAC/FLUOF REAGENT/PRYBAR/	970-37-67700-00241-000	47.64	
W988873	6/27/16	WATER-17" PRYBARS-CUST 83	970-37-66500-00340-000	59.12	
W991598	6/29/16	WA-BLUE MARKING PAINT #83	970-37-66500-00340-000	133.64	
14495	**7/15/16**	**VOYAGER FLEET SYSTEMS, INC**			**$2,314.71**
S869251835JU	7/8/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	950-36-83100-00348-000	185.17	

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S869251835JU	7/8/16	SEWER-FUEL-ACCT 869251835	JETVAC/LOADER/M	960-36-83100-00348-000	185.18	
S869251835JU	7/8/16	SEWER-FUEL-ACCT 869251835	JETVAC/LOADER/M	960-36-82800-00348-000	142.70	
S869251835JU	7/8/16	SEWER-FUEL-ACCT 869251835	JETVAC/LOADER/M	960-36-82810-00348-000	459.20	
S869251835JU	7/8/16	SEWER-FUEL-ACCT 869251835	JETVAC/LOADER/M	960-36-82700-00390-000	53.83	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-66200-00348-000	1,097.67	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-63100-00260-000	40.52	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-66100-00348-000	40.51	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-67300-00348-000	17.51	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-67500-00348-000	17.51	
W869251835JU	7/8/16	WATER-FUEL-ACCT 869251835	TRKS/BACKHOE/M	970-37-67700-00348-000	74.91	
14496	**7/15/16**	**WI STATE LABORATORY OF HYGIENE**				**$25.00**
W465516	6/30/16	WATER-FLUORIDE TEST-JUNE 2		970-37-64200-00217-000	25.00	
14497	**7/15/16**	**WIESER CONCRETE PRODUCTS INC**				**$700.00**
W-INV129580	6/20/16	WATER-REACTION BLOCK (X-		970-37-67300-00236-000	350.00	
W-INV129580	6/20/16	WATER-REACTION BLOCK (X-		970-37-67700-00241-000	350.00	

Total Checks: 21 Grand Total: $82,928.42

FINANCE COMMITTEE APPROVAL:

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(Chairman)

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(Date)

Check # / Invoice Number	Check Date / Invoice Date	Vendor Name / Invoice Description	Account Number		Check Amount
7001170	**7/22/16**	**ADVANCED DISPOSAL**			**$88.76**
A20000337337	6/30/16	LIBE- GARBAGE AND RECYCLIN	851-51-55110-00260-000	88.76	
7001171	**7/22/16**	**BAKER TILLY VIRCHOW KRAUSE,LLP**			**$7,734.00**
BT993785	6/29/16	CLK- SERVICE THRU 6/25/16	100-11-51510-00215-000	7,734.00	
7001172	**7/22/16**	**BRUCE MUNICIPAL EQUIPMENT INC**			**$1,811.53**
5162019	6/15/16	PW - REPAIR PARTS, #30	100-31-53240-00350-000	1,811.53	
7001173	**7/22/16**	**CAPITAL NEWSPAPERS**			**$140.98**
1379655	7/13/16	CLK- ABSENTEE BALLOT	100-11-51440-00210-000	43.66	
1378841	7/7/16	CLK- MINUTES 6/14/16	100-10-51100-00210-000	6.93	
1378839	7/7/16	CLK- MINUTES 5/24/16	100-10-51100-00210-000	32.26	
1378216	7/7/16	CLK- BOR NOTICE	100-11-51530-00210-000	58.13	
7001174	**7/22/16**	**HILL'S WIRING INC**			**$768.21**
65375	6/30/16	PW- LIGHTS AT 2ND/BROADWA	100-31-53300-00270-000	121.50	
65423	7/13/16	pw- troubleshoot overhead cran	100-31-53270-00250-000	171.00	
65480	7/15/16	PW- ASH ST HISTORIC LIGHTS	100-31-53420-00270-000	160.65	
65482	7/15/16	PW- WALK/DON'T WALK	100-31-53300-00270-000	315.06	
7001176	**7/22/16**	**LARK UNIFORM, INC.**			**$2,779.23**
224703	7/7/16	PD- CHIEF POLO SHIRT	100-20-52110-00346-000	81.40	
224418	7/1/16	PD- BROWNING UNIFORMS	100-20-52120-00346-000	237.90	
224407	7/1/16	PD- PICHLER PANTS	100-20-52110-00346-000	251.85	
224405	7/1/16	PD- SHIMON PANTS	100-20-52110-00346-000	79.95	
224518	7/5/16	PD- M. GILBERT BRASS	100-20-52110-00346-000	20.35	
224701	7/7/16	PD- BURKEL BIKE SHIRT	100-20-52110-00340-000	81.40	
224419	7/1/16	PD- LEE BATON HOLDER	100-20-52110-00346-000	24.95	
224420	7/1/16	PD- CREIGHTON SHIRT/PANTS	100-20-52110-00346-000	238.96	
224141	6/28/16	PD- CREIGHTON SHIRTS	100-20-52110-00346-000	81.97	
224800	7/8/16	PD- USTUPSKI RETURN HOLDER	100-20-52110-00346-000	-50.90	
FIRE DEPT UN	7/12/16	FD - CLASS A Uniforms FOR 9	100-21-52200-00346-000	1,731.40	
7001177	**7/22/16**	**MENARDS - BARABOO**			**$1,903.69**
23665-3190027	7/6/16	FD- SUPPLIES	100-00-00000-34220-000	116.62	
24680-3190027	7/18/16	FD- FOAM FIRE BLOCK	100-00-00000-34220-000	35.82	
23741-3190027	7/7/16	FD-BUILDING MATERIALS/TV M	100-00-00000-34220-000	69.58	
23741-3190027	7/7/16	FD-BUILDING MATERIALS/TV M	100-21-52200-00350-000	39.98	
23843-3190029	7/8/16	PRKS-R&M SUPPLIES	100-52-55200-00350-000	103.85	
20077-3190029	5/26/16	PRKS- RESTROOM DOORS PAINT	100-52-55200-00350-000	148.84	
23655-3190029	7/6/16	PRKS- ANGLE BROOM	100-52-55200-00340-000	6.99	
23285-3190029	7/1/16	PRKS- ZOO SUPPLIES	100-52-55410-00350-000	110.29	
23903-3190027	7/8/16	FD - Supplies CBTP	100-00-00000-34220-000	1,271.72	
7001178	**7/22/16**	**UNIFIRST CORPORATION**			**$372.07**
0981973702	7/20/16	CLK- MATS	100-11-51610-00260-000	42.75	
0981973704	7/20/16	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	84.79	

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0981972796	7/13/16	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	79.68	
0981971873	7/6/16	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	84.35	
0981971870	7/6/16	CLK- MATS	100-11-51610-00260-000	42.75	
0981972793	7/13/16	CLK- MATS	100-11-51610-00260-000	37.75	
7001179	**7/22/16**	**V&H, INC.**			**$588.85**
2302898 RI	7/11/16	PW- STOCK GAUGE	100-31-53240-00350-000	22.37	
2304971 RI	7/15/16	PW- #18 YELLOW LENS	100-31-53240-00350-000	8.52	
2289568RI	6/8/16	PW - REPAIR PARTS	100-31-53240-00350-000	557.96	
7001180	**7/22/16**	**WASTE MANAGEMENT CORP.**			**$19,562.04**
0681706-4843-	7/1/16	ENG- GARBAGE AND RECYCLIN	100-31-53635-00290-000	3,033.84	
0681706-4843-	7/1/16	ENG- GARBAGE AND RECYCLIN	100-31-53630-00270-000	16,528.20	
7001181	**7/22/16**	**WISCONSIN TAXPAYERS ALLIANCE**			**$165.00**
GEICK-2016	7/1/16	ADMIN- 2016 MEMBERSHIP	100-14-51400-00320-000	165.00	

Total Checks: 11 Grand Total: $35,914.36

FINANCE COMMITTEE APPROVAL:

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(Chairman)

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(Date)

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178931	**7/22/16**	**ACCURATE BUILDING**			**$9,157.00**
1654	7/18/16	CITY- TUCK-POINT BUILDING	100-11-51610-00260-000	9,157.00	
178932	**7/22/16**	**AIRTITE ENVIRONMENTAL**			**$7,240.00**
AA1364	7/11/16	ENG- 212 14TH ST ASBESTOS AB	460-10-56800-00270-000	7,240.00	
178934	**7/22/16**	**ALLIANT ENERGY**			**$8,141.03**
0562810000-07	7/15/16	FD- SIREN 11TH AND WASH	100-21-52500-00222-000	1.29	
1397700000-07	7/5/16	AIR- ELEC/GAS	630-35-53510-00222-000	27.61	
1397700000-07	7/5/16	AIR- ELEC/GAS	630-35-53510-00223-000	13.57	
8618800000-07	7/5/16	AIR- ELECTRIC RUNWAY	630-35-53510-00222-000	481.84	
3685030000-06	6/30/16	PRKS- LIGHTING SHARED SAVIN	300-10-58220-00620-000	12.23	
3685030000-06	6/30/16	PRKS- LIGHTING SHARED SAVIN	300-10-58120-00610-000	439.17	
3275630000-07	7/1/16	PRKS- 4TH ST SHELTER	100-52-55200-00223-000	11.70	
3275630000-07	7/1/16	PRKS- 4TH ST SHELTER	100-52-55200-00222-000	24.99	
6229260000-07	7/1/16	PRKS- ELECTRIC LANGR PARK	100-52-55200-00222-000	7.80	
0369820000-06	6/29/16	PRKS- BROADWAY ELECTRIC	100-52-55200-00222-000	60.93	
9083840000-07	7/15/16	PW- BRIAR ST SHOP	100-31-51630-00222-000	95.17	
9083840000-07	7/15/16	PW- BRIAR ST SHOP	100-31-51630-00223-000	19.87	
5397730000-07	7/15/16	PW- POTTER ST	100-31-51630-00222-000	10.43	
6710250000-07	7/13/16	PW- CSC ELECTRIC/GAS	100-31-53270-00222-000	2,799.25	
6710250000-07	7/13/16	PW- CSC ELECTRIC/GAS	100-31-53270-00223-000	118.63	
7618340000-06	6/29/16	LIBE- ELECTRIC	851-51-55110-00222-000	581.94	
7618340000-06	6/29/16	LIBE- ELECTRIC	851-51-55110-00223-000	12.87	
0693140000-06	6/29/16	LIBE- GAS	851-51-55110-00223-000	12.87	
JULY 26, 2016	7/15/16	PW- STREET/TRAFFIC LIGHTS	100-31-53300-00222-000	65.97	
JULY 26, 2016	7/15/16	PW- STREET/TRAFFIC LIGHTS	100-31-53420-00222-000	489.48	
2949930000-07	7/12/16	CLK- CITY HALL ELECTRIC/GAS	100-11-51610-00222-000	2,789.68	
2949930000-07	7/12/16	CLK- CITY HALL ELECTRIC/GAS	100-11-51610-00223-000	63.74	
178935	**7/22/16**	**AMERICAN LIFEGUARD PRODUCTS**			**$437.12**
67006B	6/5/16	PRKS- SWIM SUITS	100-53-55420-00346-000	87.47	
67006A	5/24/16	POOL - LIFEGUARD UNIFORMS	100-53-55420-00346-000	349.65	
178936	**7/22/16**	**AMERIGAS - BARABOO**			**$120.64**
85707141	7/8/16	PW- #70 PROPANE	100-31-53300-00376-000	120.64	
178937	**7/22/16**	**SAA DESIGN GROUP, INC.**			**$2,715.80**
164132	7/1/16	PK - Otter exhibit design	870-52-55200-00861-000	2,715.80	
178938	**7/22/16**	**BADGER SPORTING GOOD CO., INC.**			**$687.16**
AAJ005521-AI	7/11/16	PK- BASEBALLS/SOFTBALLS/SUP	100-53-55300-00340-020	220.16	
AAJ005521-AI	7/11/16	PK- BASEBALLS/SOFTBALLS/SUP	100-53-55300-00340-090	467.00	
178939	**7/22/16**	**BARABOO DISTRICT AMBULANCE**			**$126,241.50**
CB2016	7/1/16	CLK- BDAS LEVY 2ND HALF 20	100-10-52300-00720-000	126,241.50	
178940	**7/22/16**	**BARABOO SCHOOL DISTRICT**			**$12,279.48**

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2ND QTR 2016	7/20/16	TR- 2ND QTR MOBILE HOME TA	100-00-00000-24610-000	12,279.48	
178941	**7/22/16**	**BARABOO SURPLUS**			**$32.99**
332584	7/12/16	PD- GORDY BOOTS	100-20-52110-00346-000	32.99	
178942	**7/22/16**	**BJ CLEANING INC**			**$49.00**
7170	6/30/16	LIBE- CLEANING FOR JUNE	851-51-55110-00260-000	49.00	
178943	**7/22/16**	**CENTURYLINK**			**$721.51**
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	630-35-53510-00220-000	0.06	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-10-51100-00220-000	0.68	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-10-51410-00220-000	0.68	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-11-51420-00220-000	7.51	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-11-51610-00220-000	0.68	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-11-51530-00220-000	1.02	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-11-51520-00220-000	4.44	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-13-51300-00220-000	1.71	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-14-51400-00220-000	1.71	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-20-52110-00220-000	6.83	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-21-52200-00220-000	5.12	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-22-52400-00220-000	1.37	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-30-53100-00220-000	2.39	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-31-53230-00220-000	3.68	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-52-55130-00220-000	1.92	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-52-55200-00220-000	2.03	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-52-55410-00220-000	0.91	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-53-55300-00220-000	1.86	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	100-53-55420-00220-000	0.91	
85151078-6/30/	6/30/16	CITY- PHONES LONG DISTANCE	800-80-55600-00220-000	0.14	
301217856/6/17	6/17/16	CITY- PHONES	100-10-51100-00220-000	12.75	
301217856/6/17	6/17/16	CITY- PHONES	100-10-51410-00220-000	12.75	
301217856/6/17	6/17/16	CITY- PHONES	100-11-51420-00220-000	140.30	
301217856/6/17	6/17/16	CITY- PHONES	100-11-51610-00220-000	23.36	
301217856/6/17	6/17/16	CITY- PHONES	100-11-51530-00220-000	19.13	
301217856/6/17	6/17/16	CITY- PHONES	100-11-51520-00220-000	82.90	
301217856/6/17	6/17/16	CITY- PHONES	100-13-51300-00220-000	31.89	
301217856/6/17	6/17/16	CITY- PHONES	100-14-51400-00220-000	31.89	
301217856/6/17	6/17/16	CITY- PHONES	100-20-52110-00220-000	127.54	
301217856/6/17	6/17/16	CITY- PHONES	100-21-52200-00220-000	95.66	
301217856/6/17	6/17/16	CITY- PHONES	100-22-52400-00220-000	25.51	
301217856/6/17	6/17/16	CITY- PHONES	100-30-53100-00220-000	44.64	
301217856/6/17	6/17/16	CITY- PHONES	100-31-53230-00220-000	27.54	
178944	**7/22/16**	**CITY OF MINNEAPOLIS**			**$234.00**
400451000243	7/12/16	PD- APS FOR JUNE	100-20-52110-00270-000	234.00	
178945	**7/22/16**	**COMPLIANCE SERVICES, INC**			**$324.00**
23314	7/17/16	ENG- MOBILE TESTING (5)	100-14-51430-00217-000	324.00	

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178946	**7/22/16**	**COUNTRY PLUMBER INC**			**$48.00**
691481	6/30/16	PRKS- ZOO CREW PORTA POTTY	870-52-55200-00300-000	48.00	
178947	**7/22/16**	**COUNTY MATERIALS CORPORATION**			**$1,718.40**
274941200	6/30/16	PK - Pierce Park Field #5 unde rground	250-52-55200-00821-000	1,718.40	
178948	**7/22/16**	**DELL MARKETING L.P.**			**$164.00**
XJXXMFDP6	7/6/16	CLK- TONER FOR CHERYL'S PRI	100-11-51420-00311-000	50.00	
XK122W161	7/13/16	IT-DVD DRIVE	100-10-51450-00392-000	45.00	
XK1219TR7	7/12/16	IT-LAPTOP CASE AND KEYBOAR	100-10-51450-00392-000	69.00	
178949	**7/22/16**	**DON LARSON CHEVROLET, INC.**			**$867.18**
130075	5/3/16	PD- NEW KEY FOB UPLANDER	100-20-52110-00240-000	88.95	
129036	4/8/16	PD- 2008 UPLANDER FIX DOOR	100-20-52110-00240-000	759.29	
132679	7/6/16	PD- CHANGE TAIL LIGHT BULB	100-20-52110-00240-000	18.94	
178950	**7/22/16**	**DORTON TECHNOLOGY SOLUTIONS**			**$5,799.10**
2016106	7/13/16	PD- Data storage for digital v ideo	100-00-00000-34218-000	5,799.10	
178951	**7/22/16**	**ENGINEERING FOR KIDS**			**$1,568.00**
127	7/13/16	PRKS- ROBOTICS SUMMER CAM	100-53-55300-00215-150	1,568.00	
178952	**7/22/16**	**FASTENAL COMPANY**			**$75.76**
WIBAR187508	7/1/16	PD- FASTENERS	100-20-52110-00340-000	3.00	
WIBAR187331	6/27/16	PW- BIT	100-31-53300-00364-000	50.40	
WIBAR187547	7/6/16	PW- WASHER HEAD	100-31-53240-00350-000	22.36	
178953	**7/22/16**	**FIRE DEPARTMENT TRAINING**			**$48.00**
17359	7/2/16	FD- CHIEF MEMBERSHIP	100-21-52200-00320-000	48.00	
178954	**7/22/16**	**FRIEDE & ASSOCIATES LLC**			**$53,971.00**
1606-18	7/6/16	PK - CC locker rooms	430-52-55130-00822-000	33,235.00	
1606-17	7/6/16	PK - Maxwell-Potter shelter	430-52-55200-00822-000	20,736.00	
178955	**7/22/16**	**GLACIER PAINT & INTERIORS**			**$850.40**
18196	6/7/16	PRKS- LOCKER ROOM	100-52-55130-00350-000	44.95	
18304	6/30/16	PRKS- ZOO SHELTER	100-52-55200-00350-000	312.00	
18297	6/28/16	PRKS- DOORS LANGER/PIERCE	100-52-55200-00340-000	25.45	
18240	6/16/16	PRKS- ZOO SHELTER/TABLES	100-52-55200-00350-000	468.00	
178956	**7/22/16**	**HANGER HEATING & A-C**			**$175.00**
6228	7/7/16	LIBE- SERVICE & FILTERS	851-51-55110-00260-000	175.00	
178957	**7/22/16**	**HARDY/MICHAEL//**			**$60.48**
071416	7/15/16	PRKS- TRAVEL FOR ABORIST AS	100-52-56110-00320-000	60.48	
178958	**7/22/16**	**HARTJE TIRE & SERVICE**			**$836.18**
40-36123	7/1/16	PW- TIRES	100-31-53240-00341-000	470.00	
40-36122	7/6/16	PW- #81/#83	100-31-53620-00341-000	183.09	
40-36122	7/6/16	PW- #81/#83	100-31-53635-00341-000	183.09	
178959	**7/22/16**	**HOHL'S FARM SUPPLY INC**			**$287.13**

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47236	7/9/16	PRKS- ANIMAL FEED	100-52-55410-00342-000	287.13	
178960	**7/22/16**	**HOLIDAY WHOLESALE**			**$144.94**
7857069	7/12/16	PRKS- CONCESSION STAND SUP	100-52-55410-00390-000	144.94	
178961	**7/22/16**	**HORN PLASTICS INC**			**$3,883.50**
INV000000001	6/6/16	PW - INSTALL BED LINER, #17	100-31-53240-00240-000	3,883.50	
178962	**7/22/16**	**HUB CHEMICAL CO., INC.**			**$1,677.95**
26571	6/30/16	PRKS- CHLORINE	100-53-55420-00345-000	1,070.95	
26453	6/16/16	CSC - TOILET PAPER & ROLL TO LS	100-31-53270-00340-000	607.00	
178963	**7/22/16**	**INSIGHT FS**			**$241.20**
71223	7/11/16	PRKS- CHALK FOR FIELDS	100-52-55200-00280-000	241.20	
178964	**7/22/16**	**JEFFERSON FIRE & SAFETY, INC.**			**$20.00**
228348	7/13/16	FD- AIRPAK	100-21-52200-00250-000	20.00	
178965	**7/22/16**	**KLEENMARK**			**$72.48**
155382	6/30/16	PRKS-RESTROOM CLEANER	100-52-55200-00340-000	72.48	
178966	**7/22/16**	**LODI VETERINARY HOSPITAL**			**$329.35**
7/1/16	7/1/16	PRKS- ANIMAL EXAMS	100-52-55410-00211-000	329.35	
178967	**7/22/16**	**LUND/NATE//**			**$24.08**
AMAZON 6/	6/17/16	PD- GUN HOLSTER	100-20-52110-00346-000	24.08	
178968	**7/22/16**	**MCFARLANES INC**			**$1,104.52**
IV78297	7/5/16	PRKS/PW- BRUSH HOG BLADE	100-52-55200-00350-000	72.26	
IV78297	7/5/16	PRKS/PW- BRUSH HOG BLADE	100-31-53640-00340-000	72.26	
IV77509	6/20/16	PW - STOCK SKIDLOADER TIRES	100-31-53240-00341-000	960.00	
178969	**7/22/16**	**MID-STATE EQUIPMENT INC.**			**$171.16**
K90161	7/11/16	PW- #27&28 FILTERS	100-31-53240-00350-000	171.16	
178970	**7/22/16**	**MSA PROFESSIONAL SERVICES INC**			**$2,579.31**
350330-26	7/13/16	ENG- LANDFILL MONITORING	100-31-53630-00215-000	2,579.31	
178971	**7/22/16**	**NAPA AUTO PARTS**			**$282.62**
248861	6/3/16	PW- USC PICK UP	100-31-53240-00350-000	13.49	
251640	7/1/16	PW- STOCK	100-31-53240-00350-000	59.35	
252990	7/15/16	PW- STOCK FITTINGS/FILTERS	100-31-53240-00350-000	28.41	
252273	7/8/16	PW- #41 BATTERY	100-31-53240-00350-000	107.50	
252524	7/11/16	PRKS- SPARK PLUG/SCRAPER	100-52-55130-00250-000	8.10	
253124	7/16/16	FD- PARTS FOR MODEL T	100-21-52200-00240-000	9.81	
247086	5/16/16	PRKS- BLADE	100-52-55130-00350-000	13.99	
243718	4/13/16	PRKS-BLADE	100-52-55200-00350-000	27.98	
243467	4/11/16	PRKS- OIL AND FILTER	100-52-55200-00348-000	13.99	
178972	**7/22/16**	**O'REILLY AUTO PARTS**			**$20.38**
2366-309322	7/13/16	PD- LIGHTS FOR #40	100-20-52110-00240-000	20.38	

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178973	**7/22/16**	**OAKESON/ERIK//**			**$136.80**
07/18/2016	7/18/16	PD- LAPG-POINT SPEED PLATE	100-20-52110-00346-000	136.80	
178974	**7/22/16**	**OFFICE DEPOT INC**			**$204.39**
847686674001	6/28/16	PD- OFFICE SUPPLIES	100-20-52130-00310-000	204.39	
178975	**7/22/16**	**PALM/MICHAEL//**			**$72.71**
07/11/16	7/11/16	ADMIN- TRAVEL FOR MEETINGS	100-10-51410-00330-000	72.71	
178976	**7/22/16**	**PET SUPPLY/THE//**			**$64.56**
53426	7/5/16	PRKS- ANIMAL FEED	100-52-55410-00342-000	64.56	
178977	**7/22/16**	**POWER BUROW PRODUCTS**			**$386.21**
2817	7/7/16	PW- #30 WORK ON CYLINDERS	100-31-53240-00250-000	386.21	
178978	**7/22/16**	**QUILL CORPORATION**			**$591.82**
7031103	6/29/16	PRKS- OFFICE SUPPLIES/TONER	100-53-55300-00310-000	308.85	
7031103	6/29/16	PRKS- OFFICE SUPPLIES/TONER	100-52-55200-00310-000	148.01	
6883015	6/23/16	PRKS- TOILET PAPER	100-52-55200-00340-000	134.96	
178979	**7/22/16**	**REINDERS, INC.**			**$322.64**
1642772-00	7/5/16	PRKS- WATERWHEEL REPAIRS	100-52-55200-00350-000	322.64	
178980	**7/22/16**	**RICOH USA INC**			**$207.07**
5043350551	7/13/16	CLK- COPIER IMAGES	100-11-51420-00250-000	207.07	
178981	**7/22/16**	**RIVERSIDE RENTALS**			**$155.00**
63187	7/2/16	PW- GAS TANKS	100-31-53240-00348-000	155.00	
178982	**7/22/16**	**SAFETY FIRST, INC.**			**$491.63**
25038	7/15/16	FD- DRAGER	100-21-52200-00250-000	491.63	
178983	**7/22/16**	**SAUK COUNTY MIS**			**$3,240.16**
2016-02	7/14/16	IT-FIBER PART,HELPDESK	100-10-51450-00392-000	300.75	
2016-02	7/14/16	IT-FIBER PART,HELPDESK	100-31-53270-00250-000	104.72	
2016-02	7/14/16	IT-FIBER PART,HELPDESK	100-10-51450-00250-000	2,834.69	
178984	**7/22/16**	**SAUK COUNTY SHERIFF'S DEPT**			**$1,037.48**
JUNE 2016	7/19/16	PD- TRANSPORTS FOR JUNE 201	100-20-52110-00270-000	1,037.48	
178985	**7/22/16**	**SCHIEFELBEIN BODY SHOP LLC**			**$498.85**
3002	4/27/16	PD- REPAIR #51 2008 UPLANDER	100-20-52110-00240-000	498.85	
178986	**7/22/16**	**SEVERSON OIL COMPANY**			**$61.02**
269837	7/14/16	FD- RACING FUEL	100-21-52200-00348-000	61.02	
178987	**7/22/16**	**SHERWIN-WILLIAMS CO**			**$95.00**
5967-9	7/7/16	PW- BLACK PAINT	100-31-53300-00368-000	95.00	
178988	**7/22/16**	**SSM HEALTHCARE OF WI**			**$621.10**
42200115 7/5/	7/19/16	FD- PHYSICALS	100-21-52200-00270-000	455.10	
42200396-7/19/	7/19/16	PW- LUCK HEARING TEST	100-31-53230-00217-000	16.00	

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42135700-7/5/1	7/5/16	PD- ALCOHOL COLLECTION	100-20-52110-00270-000	150.00	
178989	**7/22/16**	**SUNRISE PROPERTY CARE, LLC**			**$249.80**
5947	6/17/16	PD- MOWING 326 BLAKE	100-31-53640-00270-000	59.47	
5990	6/29/16	PD - 6/29 MOWING	100-31-53640-00270-000	190.33	
178990	**7/22/16**	**SUPREME AWARDS**			**$42.15**
044036	7/6/16	FD- ENGRAVING	100-21-52200-00390-000	14.55	
044062	7/11/16	PD- ENGRAVING PLAQUE	100-20-52110-00340-000	27.60	
178991	**7/22/16**	**TERRYTOWN ENTERPRISES TWO LLC**			**$3,840.00**
2272	7/5/16	PK - bucket truck rental	100-52-53370-00530-000	3,840.00	
178992	**7/22/16**	**TERRYTOWN PLUMBING INC**			**$347.16**
136237	7/1/16	PRKS- ZOO WATER	100-52-55410-00280-000	347.16	
178993	**7/22/16**	**TOWN OF BARABOO**			**$1,403.47**
002 -0290-0000	7/1/16	TR- ANNEXATION SOUTH PT APT	100-11-51910-00740-000	675.74	
002-0054-0000	7/1/16	TR- LOECHLER ANNEXATION	100-11-51910-00740-000	727.73	
178994	**7/22/16**	**TYLER TECHNOLOGIES INC**			**$5,690.00**
060-5589	7/5/16	CLK- SERVICES FOR 2016	100-11-51530-00215-000	5,690.00	
178995	**7/22/16**	**US CELLULAR**			**$799.97**
145715302	7/8/16	CITY- BIZ SHARE	100-31-53230-00220-000	17.92	
145715302	7/8/16	CITY- BIZ SHARE	100-11-51610-00220-000	19.67	
145715302	7/8/16	CITY- BIZ SHARE	100-13-51300-00220-000	41.32	
145715302	7/8/16	CITY- BIZ SHARE	100-21-52200-00220-000	17.92	
145715302	7/8/16	CITY- BIZ SHARE	100-20-52110-00220-000	359.04	
145516865	7/8/16	CITY- STATE PLAN	100-31-53230-00220-000	1.25	
145516865	7/8/16	CITY- STATE PLAN	100-21-52200-00220-000	18.00	
145516865	7/8/16	CITY- STATE PLAN	100-53-55300-00220-000	33.90	
145516865	7/8/16	CITY- STATE PLAN	100-52-55130-00220-000	1.40	
145516865	7/8/16	CITY- STATE PLAN	100-00-00000-15640-000	1.25	
145516865	7/8/16	CITY- STATE PLAN	100-00-00000-15980-000	29.20	
145598082	7/8/16	city- belief 1500	100-10-51410-00220-000	38.25	
145598082	7/8/16	city- belief 1500	100-00-00000-15640-000	38.75	
145598082	7/8/16	city- belief 1500	100-21-52200-00220-000	66.35	
145598082	7/8/16	city- belief 1500	100-14-51400-00220-000	38.76	
145598082	7/8/16	city- belief 1500	100-30-53100-00220-000	38.75	
145598082	7/8/16	city- belief 1500	100-20-52110-00220-000	38.24	
178996	**7/22/16**	**VOYAGER FLEET SYSTEMS, INC**			**$9,338.06**
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-30-53100-00348-000	106.19	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-21-52200-00348-000	360.70	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-20-52110-00348-000	32.53	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-20-52110-00348-000	3,132.15	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-20-54110-00348-000	44.34	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-52-55200-00348-000	1,148.32	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53300-00348-000	994.46	

Check # / Invoice Number	Check Date / Invoice Date	Vendor Name / Invoice Description	Account Number		Check Amount
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53240-00348-000	508.28	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53620-00348-000	1,355.25	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53635-00348-000	676.79	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53370-00348-000	356.06	
869251835628	7/8/16	CITY- FLEET GAS CARDS	100-31-53640-00348-000	16.28	
869251835628	7/8/16	CITY- FLEET GAS CARDS	950-36-81000-00348-000	606.71	
178997	**7/22/16**	**WAL-MART COMMUNITY CREDIT**			**$205.86**
2601 7/16/16	7/16/16	PD-PARADE WATER,BATTERIES	100-20-52110-00340-000	205.86	
178998	**7/22/16**	**BARABOO NATIONAL BANK**			**2,858,163.80**
5060 PAYOFF	7/1/16	TR- 5060 BOND PRINC/INT	360-10-58110-00610-000	1,145,000.00	
5060 PAYOFF	7/1/16	TR- 5060 BOND PRINC/INT	360-10-58210-00620-000	12,261.43	
5060 PAYOFF	7/1/16	TR- 5060 BOND PRINC/INT	300-10-58110-00610-000	1,485,000.00	
5060 PAYOFF	7/1/16	TR- 5060 BOND PRINC/INT	300-10-58210-00620-000	15,902.37	
8652660 BOND	7/1/16	CITY- 865/2660 BOND PRINCIPAL	370-10-58110-00610-000	170,000.00	
8652660 BOND	7/1/16	CITY- 865/2660 BOND PRINCIPAL	380-10-58110-00610-000	30,000.00	
178999	**7/22/16**	**BOND TRUST SERVICES CORP.**			**$123,420.00**
29974	6/15/16	CITY- 2080 TAX BOND	370-10-58210-00620-000	1,425.00	
29974	6/15/16	CITY- 2080 TAX BOND	370-10-58110-00610-000	50,000.00	
29974	6/15/16	CITY- 2080 TAX BOND	380-10-58110-00610-000	70,000.00	
29974	6/15/16	CITY- 2080 TAX BOND	380-10-58210-00620-000	1,995.00	

Total Checks: 68 Grand Total: $3,257,088.06

FINANCE COMMITTEE APPROVAL:

_____
(Chairman)

_____

_____

_____
(Date)

A/P CHECK REGISTER REPORT

City of Baraboo

Council Meeting 7/26/2016

Check # / Invoice Number	Check Date / Invoice Date	Vendor Name / Invoice Description	Account Number		Check Amount
178907	**7/13/16**	**CANNON/PATRICK//**			**$3,000.00**
2016-6B	6/30/16	JUNE SERVICES	100-67-56710-00290-000	3,000.00	

Total Checks: 1 Grand Total: $3,000.00

FINANCE COMMITTEE APPROVAL:

_____
(Chairman)

_____

_____

_____
(Date)

RESOLUTION NO. 2016 - Dated: July 26, 2016

The City of Baraboo, Wisconsin

Background: The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [ ] Not Required [x] Budgeted Expenditure [ ] Not Budgeted

Comments: The 2016 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized for the 2nd Quarter, 2016;

See attached listing.

Offered by: **Finance/Personnel Comm.** **Approved:** _____

Motion:

Second: **Attest:** _____

2016 BUDGET AMENDMENTS

2nd Quarter, 2016

		Account	Account Name	Original Budget	Amount to Amend	Added to Budget	Amended Budget
BA 16-01	Sewer Utility	Transfer funds to cover budget overages					
		960-36-82810-240	Sludge Trans Repair & Maint	750	550		1300
		960-36-82810-348	Sludge Trans Gas & Oil	4550	-550		4000

2016 BUDGET AMENDMENTS
2nd Quarter, 2016

		Account	Account Name	Original Budget	Amount to Amend	Added to Budget	Amended Budget
16-13	Attorney	Use salary savings to pay for contracted services and clerical wages.					
		100.13.51300.110	Attorney - Salaries	81,365	(8,000)		73,365
		100-13-51300-215	Attorney - Professinal Services	7,000	2,000		9,000
		100-13-51300-120	Attorney - Wages	3,425	6,000		9,425
	Transfer funds to cover additional services						
16-14	Public Works	Garbage Truck Repairs					
		100.31.53620.00350.000	PW - Garbage & Refuse, Repair & Maint I	6,000	3,000		9,000
		100-31.53635-00240.000	PW - Recycling, Repair & Maint Service	2,000	(2,000)		0
		100.31.53635.00350.000	PW - Recycling, Repair & Maint Materials	5,000	(1,000)		4,000
	Transfer funds to cover repair parts						
16-15	Ringling grant	Received WEDC grant for Ringling renovations					
		100-10-43790	Other Local Government grants	5,000	249,455		254,455
		100-10-55190-720	Gen Gvmt - Cultural Expense	24,500		249,455	273,955
	Appropriate grant funds to Ringling project						
16-16	Police	Bar Buddies Grant					
		100.20.52110.270	PD - Police Department, Special Services	34,000		2,890	36,890
		100.20.43525	PD - Police Grant	10,000	2,890		12,890
	Appropriate grant funds for Bar Buddy services						
16-17	Elections	Purchase 2nd ballot box					
		100-11-51440-814	Elections - Equipment purchase	0		6,065	6,065
		100-10-49300	Fund Balance	525,257	6,065		531,322
	Appropriate fund balance for purchase						
16-18	Police	Revise Police contract to include education incentive with salary					
		100-20-52110-125	Police - Education Incentive	12,420	(12,420)		0
		100-20-52120-125	Police Dept Serv - Education Incentive	2,700	(2,700)		0
		100-20-52110-110	Police - Salaries	1,325,397	12,420		1,337,817
		100-20-52120-110	Police - Salaries	283,992	2,700		286,692
	Transfer funds for education to salaries						
16-19	Public Works	Replace Truck Box, #8					
		490-31.53240-810	Mach & Equip, Vehicle purchase	0		38,990	38,990
		490-10-49300	Capital Equipment Fund Balance Applied	0	38,990		38,990
	Appropriate capital equipment funds to make the repair						
16-20	Police	Wireless Security software support					
		100-20.52130-250	Police-Rec&Support-R & M-Equipment	17,876	1,575		19,451
		100-20.52110-814	Police-Equipment Purchases	41,500	(1,575)		39,925
	Transfer funds to cover the 1st year						
		General Fund	**Total Additional Appropriation**		**297,400**	**297,400**	
16-01	Stormwater	Sweeper Repairs					
		950.36.81000.00350.000	SW - Street Cleaning, Repair & Maint Mat	10,000	2,300		12,300
		950.36.81000.00250.000	SW - Street Cleaning, Equipment Repairs	6,500	(2,300)		4,200
	Transfer funds to cover repair parts						
16-1	CDA	Re-allocation of budgeted funds (Donahue Terrace)					
		980.67.44000.00122.000	Overtime	0	2,000		2,000
		980.67.46000.00260.000	Repairs & Maint serv Buld	10,000	(2,000)		8,000

2016 BUDGET AMENDMENTS

2nd Quarter, 2016

Transfer funds to cover overages

				Original	Amount to	Added to	Amended
16-2	CDA	Re-allocation of budgeted funds (Corson Square)					
		981.67.41000.00140.000	Commission Fees	630	270		900
		981.67.41000.00220.000	Telephone	0	1,200		1,200
		981.67.44000.00122.000	Overtime	0	2,000		2,000
		981.67.44000.00340.000	Operating Supplies	500	500		1,000
		981.67.75000.00814.000	Equipment Purchases	0	2,000		2,000
		981.67.46000.00250.000	Repairs & Main - Equipment	1,000	(1,000)		0
		981.67.46000.00260.000	Repairs & Main - Building	5,000	(5,000)		0

Transfer funds to cover overages

FAX MEMO

DATE: March 30, 2016

TO: Baraboo National Bank, 355-3029
Trish

FR: City of Baraboo, Treasurer's Office

RE: Wire Transfer to Zions Bank

The City of Baraboo wishes to transfer **$17681.25** to Zions Bank, to the escrow account of the City of Baraboo. for advance refunding bonds.

Please process on Wednesday, July 20, 2016

ZB, NA dba Zions Bank
ABA #124000054
Illinois Corporate Trust
Account #: 080000680
Ref: Baraboo

I hereby authorize the Baraboo National Bank to make this transfer and debit City of Baraboo account as follows:

101000306 $17,681.25

Lori J. Laux

Lori J Laux, Treasurer-City of Baraboo

Cheryl M. Giese

Cheryl M Giese, City Clerk – Finance Director – City of Baraboo

X _____

X _____

FINANCIAL POLICY

DONATION POLICY FOR THE SOLICITATION, ACCEPTANCE AND DISTRIBUTION OF MONETARY CONTRIBUTIONS AND REAL OR PERSONAL PROPERTY

Purpose: The purpose of this policy is to establish a formal process for acceptance and documentation of donations made to the City of Baraboo. This policy provides guidance when individuals, community groups, and businesses wish to make donations to the City. This policy also establishes the standards for City employees and City officials regarding the acceptance of gifts and fundraising activities during the performance of City business. To promote consistent and best practices by all City employees and departments, and to ensure compliance with applicable laws and accounting procedures, the following policy and guidelines are hereby established:

1. *Types of Donations.* Donations may be offered in the form of cash, real or personal property. Designated donations are those donations that the donor specifies for a particular City department, location, or purpose. Undesignated donations are those donations that are given to the City for an unspecified use. Designated donations may only be accepted when they have a purpose consistent with the City's goals and objectives and are in the best interest of the City of Baraboo.

2. *Acceptance of Donations.* All donations to the City shall immediately be submitted for consideration to the City Administrator. Based on the value of the donation offered as outlined below, appropriate City staff shall review every donation and determine if the benefits to be derived warrant acceptance of the donation. The following points list the threshold amounts for donation acceptance.

A. Offers of donations of cash or items valued at $5,000 or below shall be considered for acceptance by the City Administrator or delegate.

B. Offers of donations of cash or items valued more than $5,000 and up to $10,000 shall be considered for acceptance by the applicable Committee, Board, or Commission.

C. Offers of donations of cash or items valued more than $10,000 shall be considered for acceptance by the City Council. Donations valued at more than $10,000 require acceptance through a written agreement consistent with these guidelines and approved by the City Council.

D. All offers of donations of real property, regardless of value, shall be considered for acceptance by the City Council.

3. *Acceptance of Designated Donations.* Prior to acceptance of designated donations, appropriate City staff will review the conditions of any designated donation and determine if the benefits to be derived warrant acceptance of the donation. Criteria for the evaluation include but are not limited to:

A. Consideration of an immediate or initial expenditure required in order to accept the donation;

B. The potential and extent of the City's obligation to maintain, match, or supplement the donation; and

C. The need for the property, including where and what type of property it is.

4. *Fundraising.* Solicitation of voluntary contributions shall not violate the Code of Ethics for local officials under Wisconsin Statutes and City of Baraboo Code of Ordinances. In addition, no solicitation shall state or imply that a donation will influence or affect how the party is treated by City officers and employees.

a. All fundraising and solicitation efforts shall be consistent with the missions, goals, and mandates of the City. Solicitation for business, commercial, or personal reasons by City employees not directly related to City operations is prohibited. All donated funds or property become public property upon acceptance and shall be used or expended for public purposes.

b. All fundraising and solicitation efforts to support City programs and projects shall be authorized by the City Council after prior review and recommendation by the appropriate oversight Committee, Commission or Board. Council authorization may include continuing authorization or authorization for a one-time only project.

5. *Accounting.* Following donation acceptance, the Department shall obtain written approval of the City Clerk/Finance Director or delegate regarding procedures to account for the donation. Said approval shall include proper accounting protocols for fundraising revenues and expenditures to be coordinated through the office of the City Clerk. No Department shall be allowed to maintain a checking or savings account for fundraising activities that is separate from the City accounting system.

5. *Status of Donated Property.* All donated property given to the City of Baraboo becomes the property of the City to oversee, maintain, and manage and may be used in the complete discretion of the City, unless the parameters of the donation specifically require otherwise. The City will decide when changes shall be made to any facility or materials, with no guarantee of donated items being retained. If personal property becomes obsolete, the City will attempt, if possible, to find another use for the property. The City is not required to maintain the property beyond its useful life.

NOTE: The City of Baraboo cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

ROOM TAX AGREEMENT

THIS AGREEMENT made this ____ day of July, 2016, by and between the CITY OF BARABOO (hereinafter "CITY") and the BARABOO AREA CHAMBER OF COMMERCE, a non-profit corporation (hereinafter "CHAMBER").

WHEREAS, City of Baraboo Code of Ordinances § 3.14 provides, among other things, for the collection of a room tax;

WHEREAS, the City is willing to allow the Chamber to use a portion of the room tax revenues to promote tourism in the Baraboo area provided that the Chamber and the City enter into a contract containing provisions satisfactory to the City;

WHEREAS, the City finds that the recreational opportunities in the City of Baraboo are a significant attraction to transient tourists and that construction of tangible improvements to recreational facilities within the City is an effective way to promote transient tourism;

WHEREAS, the Chamber qualifies as a tourism entity within the meaning of Wis. Stat. § 66.0615(l)(f) .;

WHEREAS, it is understood by the City and the Chamber that it is necessary for the Chamber to regularly account for and report upon the use of said room tax proceeds to the City Council; and

NOW, THEREFORE, in consideration of the recitals, terms and conditions contained herein, and the anticipated room tax proceeds to be paid hereunder, the receipt and sufficiency of which are hereby acknowledged, the City and Chamber agree as follows:

1. Use of Room Tax Proceeds. The room tax proceeds distributed to the Chamber pursuant this agreement shall be used by the Chamber for tourism promotion and tourism development as defined in Wis. Stat. § 66.0615(1)(fm).

2. Required Reports and Accounting. The representative of the Chamber shall regularly attend meetings of the City and report on its efforts to promote tourism in the City of Baraboo. The Chamber shall report and account in writing to the City no later no later than forty-five (45) days after December 31 of each year during the term of this agreement. The information contained in the reports and accountings shall include, but not be limited to the following:

A. An accounting of the room tax proceeds received and expended by the Chamber for the preceding year and the budget for the coming year. The report shall specifically identify each expenditure of at least one thousand dollars ($1,000);

B. Planned future projects or promotions, if any, and the anticipated costs thereof;

C. Identification of the portion of room tax proceeds allocated for Chamber salaries, wages, office maintenance and other administrative expenses;

D. Reasonably specific identification of the benefits derived from tourism in the City of Baraboo as a result of Chamber projects or promotions during the period for which the report is made, including an analysis of benefits conferred on Baraboo businesses due to the Chamber's efforts in promoting tourism; and

E. Reasonably specific identification of the reasons why transients use the hotels and motels in the Baraboo Area.

3. Distribution of Proceeds of Room Tax. The City hereby agrees that the room tax revenue collected by the City, less collection expenses shall be distributed to the Chamber as follows:

a. For the year 2016, fifty (50%) per cent of the first 5% of the net room tax and 70% of the net room tax over the amount distributed in the first portion of this sentence.

b. For the year 2017, the proceeds of the room tax to be distributed by the City shall be the greater of 30% of the room tax collected or $6422.65..

4. City Businesses Representation on Chamber Committees. It is understood and agreed that the Chamber intends to create a committee of the Chamber, the duty and purpose of which, among other things, will be to review, monitor, and otherwise act upon promotions and programs consistent with the purposes of paragraph 1 of this agreement. The Chamber shall by rule provide that the member businesses located in the City of Baraboo shall be fairly represented on any such committee.

5. Payment. Payment of the Chamber's portion of room tax revenues shall be made quarterly. Such quarterly payment shall be made no later than forty-five (45) days after the end of the quarter for which such proceeds were collected.

6. Baraboo River Project. The Chamber agrees to support and promote the Baraboo River Project and promote the use of the Baraboo River for tourism activities.

7. Hold Harmless and Indemnification. The Chamber shall indemnify and hold harmless the Village, its agents, servants, employees, officers, directors and representatives from, and shall at the Chamber's expense and at the Village's option, defend against all demands, actions, suits, claims, damages and liabilities, including reasonable attorney's fees, or proceedings of any kind whatsoever arising directly or indirectly from the advertising and promotional activities of the Chamber, including, but not limited to, actions based on misleading, defamatory, or discriminatory activities, advertising or promotion, or arising directly or indirectly by, through or from the operations of, including any acts or omissions by, the Chamber, its employees, volunteers, agents, officers, directors and representatives.

8. Liability Insurance. During the term of this Agreement and during such time as the Chamber shall use the room tax revenues to finance Chamber operations as provided herein,

the Chamber shall, at no cost to the Village, maintain and provide comprehensive general liability insurance, with "personal injury" endorsement, which covers advertising, promotions, defamation, disparagement, libel, slander and discriminatory activities, and said insurance shall name the Village of West Baraboo, its officers, directors, employees, commissions, boards and agents, as additional insureds in an amount not less than One Million Dollars ($1,000,000.00) for bodily injury, disability or death to one person, or for damages to property in an amount not less than Five Hundred Thousand Dollars ($500,000.00). A certificate of insurance verifying the Chamber's insurance coverage by a reputable insurance company licensed to do business in the State of Wisconsin shall be delivered to the Village together with proof of payment of the premium therefore and such certificate shall evidence the obligation of the insured not to cancel or materially amend the policy without thirty (30) days prior written notice to the Village..

9. Independent Status of Chamber. The Chamber acknowledges and agrees that it is independent of the City and that its business is independently owned and operated and that nothing in this Agreement shall be interpreted to cause or result in, directly or indirectly, a principal/agent or employer/employee relationship between the Chamber and the City and nothing in this Agreement shall, in any way, be construed as an agreement of partnership, general or limited, joint venture, or as an agency relationship whatsoever between the Chamber and the City. The Chamber agrees not to represent or advertise in any way that its relationship with the City is other than as provided in this paragraph.

10. Non-Discrimination. The Chamber agrees to conduct such business where the City room tax revenues are used in a manner so as not to discriminate against any person because of age, race, creed, color, handicap, marital status, sex, national origin, ancestry, arrest record or conviction, or any other form of discrimination specifically prohibited by applicable state or federal laws.

11. Term. This Agreement shall take effect retroactively to January 1, 2016 and shall expire on December 31, 2017.

12. No portion of the room tax from the City shall be used for July 4th fireworks.

13. General Provisions.

A. Construction. The headings used in this Agreement are for convenience and shall not be resorted to for purposes of interpretation or construction hereof.

B. Entire Agreement. This agreement constitutes the entire agreement pertaining to the subject matter and supersedes all prior and contemporaneous agreements of the parties in connection with the subject matter of this agreement.

C. Amendment. This Agreement may be modified or amended only by a writing duly authorized and executed by the City and the Chamber. This Agreement may not be amended or modified by oral agreements or understandings between the

parties, or their agents, unless the same shall be reduced to writing duly authorized and executed by both the City and the Chamber.

D. Enforcement. The City and Chamber acknowledge and agree that each party shall have the right at all times to enforce the provisions of this Agreement in accordance with the terms hereof, notwithstanding any conduct or custom on the part of either party in refraining from doing so at any time or times. The failure of either party at any time or times to enforce its right under the provisions of this Agreement strictly in accordance with the same shall not be construed as having created a custom in any way or manner contrary to the specific of this Agreement or as having in any way or manner modified or waived the same. No waiver of any breach or breaches of any provisions of this Agreement shall be construed to be a waiver of any preceding or succeeding breach of such provision, or any other provision hereof.

BARABOO AREA CHAMBER OF COMMERCE, a nonprofit corporation	City of Baraboo
By:	By:
_____	_____
[name], Executive Director (date)	Michael J. Palm, Mayor