CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

MINUTES FOR: Regular Meeting on July 20, 2015

The Baraboo Police & Fire Commission (PFC) met on this date and time at the Municipal Building, Police Chief's office. The meeting was opened at 3:30pm by President Bach. A notice of this meeting was posted on July 14, 2015.

Roll call found Commissioners Bach, Kluge, Alt and Madalon were in attendance. Commissioner Kujak was absent. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Bach.

Alt made a motion to approve the PFC Agenda as posted; Madalon offered a second. Motion carried 4-0.

Alt made a motion to approve the PFC Minutes of June 15, 2015; Madalon offered a second. Motion carried 4-0.

The Fire Chief indicated that he has a list of 5 candidates that have passed all requirements to this point, and he has background investigations going on them. He hopes to have more information at the upcoming (August) meeting.

Commissioner Bach discussed revised drafts of PFC Policies on Police Officer and Supervisor Selection Processes. This received good discussion with some edits. The draft version will now go to the City Attorney for review. More to follow at the August meeting.

Note: Commissioner Kujak arrived at the meeting.

The Police Department and Fire Department reports for June and July 2015 were presented by the respective Chiefs.

Bach announced that the Commission will meet in Closed Session as per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as per Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session is to discuss the possible hiring of a Police Officer; and to discuss a Performance Appraisal within the Fire Department. Alt made a motion to move to Closed Session, Madalon offered a second. Motion carried 5-0.

Bach announced that the Commission will reconvene in Open Status as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session. Alt made a motion to move to Open Session, Kluge offered a second. Motion carried 5-0.

The Police Chief submitted a letter requesting the support of his hiring a Police Officer from the current eligibility list. He has requested the PFC approval for the hiring of Carl Ustupski, which can only happen

after the successful completion of a medical evaluation, psychological examination and the City Administrator's approval. The candidate's name was taken up under a single PFC vote where Alt made a motion to approve, Kujak offered a second. Motion passed 4-1 (*Kluge voting No*).

Madalon made a motion to adjourn the meeting, Bach offered a second. Motion carried 5-0.

Respectfully submitted,

Dennis Kluge, Secretary
Cc: City Clerk

Approved by PFC on August 17, 2015