

**CITY OF BARABOO  
POLICE AND FIRE COMMISSION  
MEETING MINUTES**

**MINUTES FOR: Regular Meeting on July 18, 2016**

The Baraboo Police & Fire Commission (PFC) met on this date and time at the Municipal Building, Police Chief's office. The meeting was opened at 3:30pm by PFC President Bach. A notice of this meeting was posted on July 13, 2016.

Roll call found Commissioners Bach, Madalon, Kluge and Kujak were in attendance. Alt was excused. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Commissioner Bach.

Bach made a request to have the Agenda approved.

- Kluge made a motion to approve the Agenda, Kujak offered a second. Motion carried 4-0.

Bach made a request to have the PFC Minutes of June 20, 2016 be approved.

- Kujak made a motion to approve the Minutes, Bach offered a second. Motion carried 4-0.

There were no speakers under Public Comments.

The Police Chief provided an oral update on the current Police Officer hiring process. He noted that they have one background completed and will offer more discussion on that during the closed session.

The Police Department and Fire Department reports for June and July 2016 were presented by the respective Chiefs.

Under Communications, a document (from Norm & Judy Briggs) was presented as a compliment to the Police Department on recent interaction with the Department.

The Police & Fire Chief's orally presented their commendations for each other's Departments, and members, for the great assistance given to the Baraboo Circus Parade. Discussion with the PFC also received the Commissioner's pleasure with the Department's role in the event.

Bach announced that the Commission will meet in Closed Session as per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as per Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session is to discuss a Police Department candidate background investigation.

- Kujak made a motion to move to Closed Session, Kluge offered a second. Motion carried 4-0.

Bach announced that the Commission will reconvene in Open Status as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session, and to continue the normal business.

- Madalon made a motion to move to Open Session, Kujak offered a second. Motion carried 4-0.

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The Police Chief presented a letter to the PFC, seeking the PFC's approval of his hiring a Police Candidate (Megan Dorner) to the position of Police Officer. This appointment would come with a 12-month probationary period beginning on the date of hire. The Officer's hiring will only occur after their successful completion of a medical evaluation, psychological examination, and with the approval of the City Administrator.

- Bach made a motion to approve the Police Chief's appointment, Kujak offered a second. Motion carried 4-0.

PFC discussion was held that perhaps we could forego the regular August meeting due to medical needs of some Commissioners, and another not being available due to personal / family needs. It was decided that the PFC would not hold its regular meeting (August 20), but would be available for a special meeting if either of the Chief's found an urgent need to do so.

Madalon made a motion to adjourn the meeting; Kujak offered a second. Motion passed 4-0.

Respectfully submitted,



Dennis Kluge, Secretary  
Cc: City Clerk

Approved by PFC on Sept 19, 2016