

AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, July 14, 2015, **6:00P.M.**
Location: Council Chambers, 135 4th Street, Baraboo
Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow
Others Noticed: Department Heads (*agenda only*), E. Geick, C. Giese, M. Palm, M. Reitz, P. Wedekind, Dean Tracy White, (UW-BSC), John Alt, Post at Library, & Media

1. **Call to Order –**
 - Note compliance with Open Meeting Law.
 - Approve agenda.
 - Approve June 23, 2015 minutes.
2. **Accounts Payable –** Review and recommendation on paying **\$534,632.04** *
3. **Ehlers Report –** Review and recommendation of financial plans for future Public Safety Building.
4. **Uncollectible Accounts –** Review and recommendation of writing off delinquent and uncollectible accounts. *
5. **2014 Financial Statements –** Review and recommendation of 2014 audited financial statements by Baker Tilly-Virchow Krause LLP. *
6. **WEDC Grant –** Review and recommendation of WEDC grant proposal up to \$249,455 for restoration of the Al. Ringling Theatre. *
7. **FY 2016 Budget -** Review schedule for FY 2016 Budget.
8. **Committee Comments**
9. **Adjournment**

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 07/10/2015

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 135 4th Street, or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: M. Palm, M. Klingenmeyer, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:40 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of June 9, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$309,762.47. Motion carried unanimously.

Committee Comments: None.

Adjournment – Moved by Sloan by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:42 p.m.

Mary Klingenmeyer, Deputy Treasurer

A/P CHECK REGISTER REPORT

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Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description		
7000798	7/10/15	ADVANCED DISPOSAL		\$78.70
A20000291951	6/30/15	LIBE- GARBAGE AND RECYCLIN	851-51-55110-00260-000	78.70
7000799	7/10/15	BOARDMAN & CLARK LLP		\$185.00
54355	6/17/15	ADMIN- PROFESSIONAL SERVIC	100-13-51300-00215-000	185.00
7000800	7/10/15	BRUCE MUNICIPAL EQUIPMENT INC		\$106.25
5152152	7/2/15	PW- #49 WELDMENT PIN	950-36-81000-00350-000	44.01
5152009	6/15/15	PW- #49 WELDMENT PIN AND W	950-36-81000-00350-000	62.24
7000801	7/10/15	CAPITAL NEWSPAPERS		\$407.07
1270997	6/12/15	ENG- TID 6 RAIL SPUR PROJ.	360-30-53520-00242-000	111.60
1270249	6/11/15	ENG- PUBLIC HEARING COND. U	100-22-56400-00210-000	27.67
1272228	6/19/15	CLK- MINUTES 5/26/15	100-10-51100-00210-000	10.25
1275050	6/28/15	AIR- HEARING FOR RUNWAY	630-35-53510-00210-000	27.61
1270646	6/12/15	CLK- LIQUOR LICENSE	100-11-51420-00210-000	62.51
1272232	6/19/15	CLK- BUDGET AMENDMENTS	100-10-51100-00210-000	93.48
1274529	6/25/15	CLK- 2015 ASSESSMENT ROLL	100-11-51530-00210-000	12.97
1272974	6/25/15	CLK- LIQUOR LICENSE	100-11-51420-00210-000	29.09
1274002	6/25/15	CLK- LIQUOR LICENSE	100-11-51420-00210-000	31.89
		20,242.08		
		51,621.90		
		121,959.63		
		340,808.43		
		534,632.04		
7000802	7/10/15	CROELL REDI-MIX		\$7,257.90
32900	6/19/15	PRKS-WARD PLAYGROUND ADA	250-52-55200-00861-000	585.00
34858	6/26/15	PW- AGGREGATE 8TH & SUMMI	100-31-53300-00410-000	1,577.40
34380	6/25/15	PW- AGGREGATE 8TH & SUMMI	100-31-53300-00410-000	1,056.00
36640	6/30/15	PW- AGGREGATE 8TH & SUMMI	100-31-53300-00410-000	2,940.00
32901	6/19/15	PW- 4000 PSI RIVER OUTFALLS	950-36-83100-00410-000	732.00
35224	6/29/15	PW- 8TH AND SUMMIT AGGREGA	100-31-53300-00410-000	367.50
7000803	7/10/15	GLACIER VALLEY FORD INC		\$1,348.06
65960	5/27/15	PD- #43 4 TIRES,BRAKES,ROTAR	100-20-52110-00240-000	410.72
66328	6/15/15	PD- #55 FRONT BRAKES, ROTAR	100-20-52110-00240-000	355.44
66404	6/18/15	PD- #54 OIL CHANGE/INSPECTIO	100-20-52110-00240-000	24.98
66454	6/22/15	PD- #47 MOUNT/BALANCE 4 TIRE	100-20-52110-00240-000	40.00
66610	6/29/15	PD- #51 ABS LIGHT ON- BEARIN	100-20-52110-00240-000	516.92
7000804	7/10/15	HILL'S WIRING INC		\$629.71
62924	6/17/15	PRKS- LED EXIT LIGHT	100-52-55130-00350-000	59.98
62831	6/1/15	PW - REPAIR HISTORICAL LIGHT	100-31-53420-00270-000	569.73
7000805	7/10/15	HUB CHEMICAL CO., INC.		\$2,310.25
25219	7/1/15	PRKS- POOL CHEMICALS	100-53-55420-00345-000	765.25
25117	6/19/15	PRKS- POOL CHEMICALS	100-53-55420-00345-000	1,182.00
25118	6/13/15	PRKS- DISPENSER LEVER ROLL	100-53-55420-00340-000	48.00
25145	6/22/15	PRKS- HAND SANITIZER REFILL	100-52-55410-00340-000	315.00
7000806	7/10/15	LARK UNIFORM, INC.		\$644.86
196440	5/22/15	PD- MEDDAUGH SWIVEL KEY	100-20-52110-00346-000	9.27

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Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number	
197325	6/4/15	FD- CHIEF HEM PANTS	100-21-52200-00346-000	10.00
197596	6/9/15	PD- SINDEN SHIRT, NAME TAPE	100-20-52110-00346-000	137.55
198138	6/16/15	PD- SINDEN SUN GLASSES	100-20-52110-00346-000	109.99
198161	6/16/15	PD-LIFE SAVER/TACT/INSTR PIN	100-20-52110-00340-000	225.25
198167	6/16/15	PD-OFFICER BADGE	100-20-52110-00340-000	97.95
198172	6/16/15	PD- ACCOMODATION BAR	100-20-52110-00340-000	35.90
198148	6/16/15	PD- FRIE BATTERY	100-20-52120-00346-000	18.95
7000807	7/10/15	LAWSON PRODUCTS, INC		830.94
9303383795	6/30/15	PW - (10) ALL PURPOSE SAW BLA ES	100-31-53300-00340-000	830.94
7000809	7/10/15	MENARDS - BARABOO		\$2,084.00
92691	6/19/15	FD- WIRE	100-21-52200-00350-000	11.98
93695	7/2/15	PRKS- RATCH AND SPOKE	100-52-55200-00350-000	82.76
93527	6/30/15	PRKS- NANNY PARK TREATED L	100-52-55200-00350-000	40.16
92551	6/18/15	ENG- LINE	100-30-53100-00340-000	32.86
92865	6/22/15	PRKS- DUCT TAPE/KNIFE/MISC. S	100-52-55200-00340-000	82.96
93065	6/24/15	PD- BROOMS	100-20-52110-00340-000	35.95
92277	6/15/15	PRKS- BITS	100-52-55200-00340-000	27.23
92344	6/16/15	FD- WALL PLATE	100-21-52200-00350-000	11.99
92562	6/18/15	FD- MATERIAL FOR OUTLOT INS	100-21-52200-00350-000	123.14
93245	6/26/15	FD- BROOM AND DUST PAN	100-21-52200-00340-000	21.47
92205	6/14/15	PRKS- TARP AND FENCE PICKET	100-52-55410-00340-000	16.93
92291	6/15/15		100-52-55200-00340-000	4.97
93645	7/1/15	PD- GREAT STUFF	100-20-52110-00340-000	5.00
93492	6/29/15	PRKS- DRILL BIT	100-52-55130-00350-000	4.98
92671	6/19/15	PRKS- BOLT AND TRAPS	100-52-55200-00340-000	4.90
92581	6/18/15	PRKS- MISC. SUPPLIES STATZ	100-52-55200-00280-000	36.24
92584	6/18/15	PRKS- RETURNED STRUT STATZ	100-52-55200-00280-000	-16.34
92994	6/23/15	PK-CIVIC CENTER REFRIG / FREE	840-52-55130-00300-000	1,523.00
93546	6/30/15	PW- STOCK CLEVIS PIN	100-31-53240-00350-000	29.33
92895	6/22/15	PW- 8TH ST 250 FT ALUM	100-31-53300-00340-000	4.49
7000810	7/10/15	PER MAR SECURITY SERVICES		474.60
1336665	5/8/15	CLK- CITY HALL SECURITY 3RD	100-11-51610-00260-000	474.60
7000811	7/10/15	TAPCO TRAFFIC & PARKING		\$2,547.72
I491396	6/8/15	PW - SIGNS & SUPPLIES	100-31-53300-00364-000	666.20
I490960	6/3/15	PW - SIGNS & SUPPLIES	100-31-53300-00364-000	1,698.60
I494148	7/6/15	PW- CONE COLLARS	100-31-53300-00364-000	182.92
7000812	7/10/15	UNIFIRST CORPORATION		\$421.46
098 1920596	6/24/15	PW- MATS AND UNIFORMS	100-31-53270-00340-000	96.35
098 1921524	7/1/15	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	106.83
098 1921520	7/1/15	CLK- MATS	100-11-51610-00260-000	32.00
098 1922478	7/8/15	CLK- MATS	100-11-51610-00260-000	45.28
098 1920595	6/24/15	CLK- MATS	100-11-51610-00260-000	42.75
098 1918767 C	6/10/15	PW- CREDIT TAKEN IN ERROR	100-31-53270-00340-000	98.25

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7000813	7/10/15	V&H, INC.		\$915.56
2142322 FREIC	5/21/15	PW- FREIGHT CREDIT 2142322	100-31-53240-00350-000	-88.19
2137102RI	5/8/15	PW- #15 SEAL/SEAT/FEED LINE	100-31-53240-00350-000	3,986.49
2151437RI	6/16/15	PW- CREDIT FOR CORE	100-31-53240-00350-000	-125.00
2142322RI	5/21/15	PW- COVER/TELE FEED LINE	100-31-53240-00350-000	1,461.87
2142364RI	5/21/15	PW- #15 COVER, TELE FEED CREI	100-31-53240-00350-000	-4,779.61
2157566RI	7/1/15	PW- #6 PARTS	100-31-53240-00350-000	460.00
Total Checks:			15	Grand Total:
				\$20,242.08

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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13887	6/30/15	ALLIANT ENERGY		\$11,362.70
S147049U0610	6/10/15	SEWER-MANCHESTER CONTRO	960-36-82100-00222-000	7,258.09
S147049U0610	6/10/15	SEWER-MANCHESTER CONTRO	960-36-82710-00222-000	359.00
S676883U0615	6/15/15	SEWER-HEADWORKS BLDG	960-36-82200-00222-000	12.75
S548310U0615	6/15/15	SEWER-MANCHESTER SLUDGE	960-36-82710-00222-000	14.35
S169031U0615	6/15/15	SEWER-POTTER ST LIFTSTATIO	960-36-83200-00222-000	20.52
S548194U0619	6/19/15	SEWER-8TH ST GRINDER PUMP	960-36-83200-00222-000	8.42
S548170U0619	6/19/15	SEWER-ST RD 33 LIFTSTATION	960-36-83200-00222-000	54.95
W489307U061	6/11/15	WATER-WELL NO. 7-801 GALL R	970-37-62300-00222-000	2,886.72
W489307U061	6/11/15	WATER-WELL NO. 7-801 GALL R	970-37-66500-00223-000	10.92
W375036U062	6/23/15	WATER-OAK ST HI-LIFT STATIO	970-37-62300-00222-000	630.14
W375036U062	6/23/15	WATER-OAK ST HI-LIFT STATIO	970-37-66500-00223-000	20.95
W170018U062	6/23/15	WATER-EAST ST TOWER	970-37-66500-00222-000	35.16
W260053U062	6/24/15	WATER-MOORE ST TOWER	970-37-66500-00222-000	24.29
W703909U062	6/24/15	WA-BARNHART TOWER@COMM	970-37-66500-00222-000	26.44
13888	6/30/15	CARDMEMBER SERVICE		\$72.45
W06112015	6/11/15	WATER-DNR SAMPLE MAILING	970-37-64300-00343-000	72.45
13889	6/30/15	CENTURYLINK		\$271.60
S301299619JU	6/17/15	SE-PHONE/INTERNET#301299619	960-36-85100-00220-000	39.66
S301299619JU	6/17/15	SE-PHONE/INTERNET#301299619	960-36-85100-00250-000	50.94
W301217861JU	6/17/15	WATER-PHONE-ACCT 301217861	960-36-85100-00220-000	90.50
W301217861JU	6/17/15	WATER-PHONE-ACCT 301217861	970-37-66500-00220-000	45.25
W301217861JU	6/17/15	WATER-PHONE-ACCT 301217861	970-37-92100-00220-000	45.25
13890	6/30/15	CITY OF BARABOO-STORMWATER		\$572.87
STJUNE2015	6/30/15	STORMWATER-JUNE 2015 RECE	970-37-00000-40419-001	0.01
STJUNE2015	6/30/15	STORMWATER-JUNE 2015 RECE	970-96-00000-10142-001	572.86
13891	6/30/15	COLUMBIA COUNTY HIGHWAY COMM		\$486.84
W12636	6/18/15	WA-SAWCUT:VALVE@8TH AVE/	970-37-67300-00236-000	486.84
13892	6/30/15	DEVCO I, LLC		\$5,000.00
U-COMM CT	6/30/15	UTIL-EASEMENT @ COMMERCE	960-96-00000-10303-001	2,500.00
U-COMM CT	6/30/15	UTIL-EASEMENT @ COMMERCE	970-96-00000-10303-001	2,500.00
13893	6/30/15	DIGGERS HOTLINE INC		\$1,416.00
U150664101 P	6/9/15	UTIL-2015 PREPAYMENT #2	950-36-85000-00231-000	472.00
U150664101 P	6/9/15	UTIL-2015 PREPAYMENT #2	960-36-85100-00231-000	472.00
U150664101 P	6/9/15	UTIL-2015 PREPAYMENT #2	970-37-66500-00231-000	472.00
13894	6/30/15	FASTENAL COMPANY		\$103.24
W-WIBAR1763	6/4/15	WA-HYDT PARTS/SUPPLY-WIBA	970-37-67700-00241-000	53.29
W-WIBAR1765	6/9/15	WA-PAINT/HYDT SCREWS-WIBA	970-37-66500-00340-000	23.80
W-WIBAR1765	6/9/15	WA-PAINT/HYDT SCREWS-WIBA	970-37-67700-00241-000	26.15
13895	6/30/15	HAWKINS INC		\$767.01

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W3733120	5/28/15	WA-CHLORINE/FLUORIDE #107	970-37-64100-00345-000	767.01
13896	6/30/15	HD SUPPLY WATERWORKS LTD		\$8,798.51
S-D967915	5/27/15	SEWER-INVENTORY-ACCT 97801	960-96-00000-10154-001	2,740.00
W-D970769	6/3/15	WATER-INVENTORY-ACCT 978	970-96-00000-10154-001	632.51
W-D997299	6/8/15	WA-INVENTORY/SUPPLIES #978	970-96-00000-10154-001	5,156.00
W-D997299	6/8/15	WA-INVENTORY/SUPPLIES #978	970-37-67300-00236-000	270.00
13897	6/30/15	IMAGE BUILDERS INC		\$10,760.00
S6262015	6/26/15	SEWER-REHAB (8) SANT MANHO	960-36-83100-00236-000	10,760.00
13898	6/30/15	KLM ENGINEERING INC		\$5,791.50
W5648	6/17/15	WA-MINE TOWER ENG/INSPEC	970-37-92300-00215-000	5,791.50
13899	6/30/15	MAILBOXES PACK N SHIP LLC		\$324.85
S30992	6/2/15	SEWER-SLUDGE SAMPLE MAIL	960-36-82700-00217-000	324.85
13900	6/30/15	MENARDS - BARABOO		\$249.63
S92342	6/16/15	SE-PAIL/HINGE/CLEANER#31900	960-36-85600-00390-000	7.13
W92444	6/17/15	WATER-LOCATOR BATTERIES/	970-37-66500-00340-000	27.45
W92495	6/17/15	WA-HYDRANT SUPPLIES #3190	970-37-67700-00241-000	24.45
W92585	6/18/15	WA-TOOLS/LUG/MOWER SUPPL	970-37-93200-00250-000	9.97
W92585	6/18/15	WA-TOOLS/LUG/MOWER SUPPL	970-37-66500-00340-000	13.25
W92585	6/18/15	WA-TOOLS/LUG/MOWER SUPPL	970-37-93210-00250-000	8.92
S92975	6/23/15	SE-DUMPSTATION PARTS #3190	960-36-83100-00250-000	33.48
W93205	6/26/15	WATER-NOZZLE/20' HOSE#3190	970-37-67500-00238-000	33.93
W93425	6/29/15	WA-MINE TOWER PARTS #3190	970-37-67200-00239-000	19.11
W93462	6/29/15	WA-MINE RD TOWER LIGHT BUL	970-37-67200-00239-000	71.94
13901	6/30/15	MSA PROFESSIONAL SERVICES INC		\$2,109.56
W-R35074#6	6/3/15	WA-DESIGN: MINE TOWER PAI	970-37-92300-00215-000	1,739.50
S35078#1	6/12/15	SEWER-SERVICE AREA PLAN UP	960-36-85200-00215-000	370.06
13902	6/30/15	NAPA AUTO PARTS		\$126.65
S214107	6/8/15	SE-CEMENTECH SWITCH-ACCT 1	960-36-83300-00250-000	53.75
W212806	5/27/15	WA-GRAY DUMPTRK FILTERS #	970-37-66200-00240-000	28.99
W212808	5/27/15	WA-GRAY DUMPTRK TRANS. F	970-37-66200-00240-000	42.32
W215649	6/22/15	WA-WELL #8 MCC BULB-ACCT 1	970-37-63300-00250-000	1.59
13903	6/30/15	NCL OF WISCONSIN INC		\$171.22
S357286	6/19/15	SEWER-LAB TUBING-ACCT 3595	960-36-82700-00340-000	171.22
13904	6/30/15	PETERSON/WADE D//		\$200.10
U6292015	6/29/15	UTIL-WTP TRAINING@PLOVER+ JUNE, 2015 BUSINES	970-37-92600-00320-000	100.05
U6292015	6/29/15	UTIL-WTP TRAINING@PLOVER+ JUNE, 2015 BUSINES	960-36-85100-00330-000	100.05
13905	6/30/15	SAUK COUNTY MIS		\$144.93
U2015-1	6/17/15	UTIL-QTR #1, 2015 SUPPORT-UB/ CELL EMAIL/RECOR	950-36-84000-00250-000	23.45
U2015-1	6/17/15	UTIL-QTR #1, 2015 SUPPORT-UB/ CELL EMAIL/RECOR	960-36-85100-00250-000	27.61
U2015-1	6/17/15	UTIL-QTR #1, 2015 SUPPORT-UB/ CELL EMAIL/RECOR	970-37-93200-00250-000	93.87

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13906	6/30/15	U S POSTAL SERVICE		\$1,747.55
UBQTR#2-201	6/30/15	UTIL-BILLING-QTR #2, 2015	950-36-84000-00343-000	749.35
UBQTR#2-201	6/30/15	UTIL-BILLING-QTR #2, 2015	960-36-85100-00343-000	499.10
UBQTR#2-201	6/30/15	UTIL-BILLING-QTR #2, 2015	970-37-90300-00343-000	499.10
13907	6/30/15	UNIFIRST CORPORATION		\$24.00
S098 1917846	6/3/15	SEWER-TOWELS-CUST 719654	960-36-85600-00390-000	9.29
SS098 1919698	6/17/15	SEWER-TOWELS-CUST 719654	960-36-85600-00390-000	9.29
SCM098 1919	6/17/15	SEWER-CR:NO DELIVERY #719	960-36-85600-00390-000	-9.29
W098 1919699	6/17/15	WATER-TOWELS-CUST 719656	970-37-66500-00340-000	14.71
WCM098 19	6/17/15	WATER-CR:NO DELIVERY #719	970-37-66500-00340-000	-14.71
W098 1917847	6/3/15	WATER-TOWELS-CUST 719656	970-37-66500-00340-000	14.71
13908	6/30/15	V&H, INC.		\$98.91
U214161	5/26/15	UTIL-JETVAC AIR SPRING #21416	950-36-83100-00340-000	49.45
U214161	5/26/15	UTIL-JETVAC AIR SPRING #21416	960-36-83100-00250-000	49.46
13909	6/30/15	WEAVER AUTO PARTS-BARABOO		\$70.78
W10IN000597	6/3/15	WA-2008 FORD F250 OIL/LAMPPL	970-37-66200-00240-000	36.83
W10IN000696	6/5/15	WATER-SUPT 2010 FORD F150 O	970-37-93000-00240-000	33.95
13910	6/30/15	WIESER CONCRETE PRODUCTS INC		\$951.00
S-INV0000012	6/12/15	SEWER-INVENTORY-CUST X-00	960-96-00000-10154-001	951.00

Total Checks: 24 Grand Total: \$51,621.90

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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176218	7/10/15	AGENCY 360		\$2,097.00
INV-380	6/15/15	PD- FTO Software	100-20-52110-00392-000	2,097.00
176221	7/10/15	ALLIANT ENERGY		\$12,690.62
243023U06292	6/29/15	LIBE- ELECTRIC AND HEAT	851-51-55110-00222-000	488.78
243023U06292	6/29/15	LIBE- ELECTRIC AND HEAT	851-51-55110-00223-000	12.09
693043U07022	7/2/15	AIR- ELECTRIC SRE BUILDING	630-35-53510-00222-000	29.32
693043U07022	7/2/15	AIR- ELECTRIC SRE BUILDING	630-35-53510-00223-000	11.94
168041U06242	6/24/15	PRKS- ELECTRIC WEBER PARK	100-52-55200-00222-000	8.57
712490M06192	6/19/15	PRKS- HVAC SHARED SAVINGS C	300-10-58120-00610-000	797.96
712490M06192	6/19/15	PRKS- HVAC SHARED SAVINGS C	300-10-58220-00620-000	23.91
426047U06152	6/15/15	PRKS- PUMP STA. HILL ST. ELEC	100-52-55200-00222-000	21.25
527998U06292	6/29/15	FD- SIREN ELLIS AVE	100-21-52500-00222-000	1.31
244021U06302	6/30/15	FD- SIREN LANGE COURT	100-21-52500-00222-000	1.31
707209U06172	6/17/15	PRKS- PARK VIEW DR. ELEC	100-52-55200-00222-000	12.13
673601U06172	6/17/15	PRKS- 15TH ST ELECT. BLDG	100-52-55200-00222-000	19.82
617240U06262	6/26/15	PRKS- TENNIS COURTS ELEC.	100-52-55200-00222-000	16.34
669985U06252	6/25/15	PRKS- PIERCE S FLD ELECTRIC	100-52-55200-00222-000	8.30
222029U06252	6/25/15	PRKS- PIERCE PARK ELEC	100-52-55200-00222-000	536.73
118046U07022	7/2/15	AIR- ELECTRIC RUNWAY LIGHT	630-35-53510-00222-000	446.91
279012U06182	6/18/15	FD- SIREN 11TH & WASH	100-21-52500-00222-000	1.31
123026U06252	6/25/15	FD- MADISON ST SIREN	100-21-52500-00222-000	1.31
610134U06292	6/29/15	PD- ALMA WAITE GARAGE ELEC	100-20-52110-00222-000	102.75
607336U06292	6/29/15	PD- HEAT ALMA WAITE GARAG	100-20-52110-00223-000	12.48
550440U07012	7/1/15	PRKS- ELEC/GAS 4TH ST SHELTE	100-52-55200-00222-000	29.71
550440U07012	7/1/15	PRKS- ELEC/GAS 4TH ST SHELTE	100-52-55200-00223-000	11.31
185018U07012	7/1/15	PRKS- ELECTRIC LANGR PARK	100-52-55200-00222-000	7.92
373043U06292	6/29/15	PRKS- BROADWAY PARK	100-52-55200-00222-000	72.22
550530U06292	6/29/15	LIBE- HEAT	851-51-55110-00223-000	12.48
JULY 14, 2015	7/2/15	PW- TRAFFIC AND STREET LIGH	100-31-53300-00222-000	91.54
JULY 14, 2015	7/2/15	PW- TRAFFIC AND STREET LIGH	100-31-53420-00222-000	9,322.87
211052U06292	6/29/15	CLK- ELECTRIC 131 4TH	100-11-51610-00222-000	588.05
176222	7/10/15	SAA DESIGN GROUP, INC.		\$1,357.90
159100	7/1/15	PK - Otter exhibit design	870-52-55200-00861-000	1,357.90
176223	7/10/15	BADGER SPORTING GOOD CO., INC.		\$315.61
AAJ003954-AA	6/17/15	PRKS- SOFTBALLS	100-53-55300-00340-090	315.61
176224	7/10/15	BADGER WELDING SUPPLIES, INC.		\$679.01
3283947	6/4/15	PW - WELDING SUPPLIES	100-31-53240-00340-000	679.01
176225	7/10/15	BAR BUDDIES		\$826.83
APR 15	7/7/15	PD- GRANT WORK FOR APRIL	100-20-52110-00270-000	826.83
176226	7/10/15	BARA T'S CUSTOM SCREENPRINTING		\$868.25
10262	6/10/15	PRKS- TOT LOT/POOL STAFF/TRE	100-53-55420-00346-000	186.50
10262	6/10/15	PRKS- TOT LOT/POOL STAFF/TRE	100-53-55300-00346-010	215.10

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10262	6/10/15	PRKS- TOT LOT/POOL STAFF/TRE	100-53-55300-00340-120	370.20
10295	6/24/15	PRKS- TREX ADD ONS	100-53-55300-00346-010	35.85
10278	6/23/15	PRKS- OTTER RUN LATE SHIRTS	870-53-55300-00300-000	60.60
176227	7/10/15	BARABOO DISTRICT AMBULANCE		\$75.00
73156	6/2/15	PD- BLOOD DRAW	100-20-52110-00270-000	25.00
73136	5/18/15	PD- BLOOD DRAW	100-20-52110-00270-000	25.00
73144	5/23/15	PD- BLOOD DRAW	100-20-52110-00270-000	25.00
176228	7/10/15	BARABOO POWER EQUIPMENT, LLC		\$112.96
6549	6/18/15	PRKS- STIHL MIX/TUBE/OIL FILT	100-52-56110-00250-000	76.90
6549	6/18/15	PRKS- STIHL MIX/TUBE/OIL FILT	100-52-55200-00250-000	17.08
6549	6/18/15	PRKS- STIHL MIX/TUBE/OIL FILT	100-52-55200-00348-000	18.98
176229	7/10/15	BARABOO-DELLS FLIGHT CENTER		\$2,677.66
7/31/15	7/31/15	AIR- AUG RENT / JULY MAINT	630-35-53510-00200-000	3,335.00
7/31/15	7/31/15	AIR- AUG RENT / JULY MAINT	630-35-00000-48210-000	-657.34
176230	7/10/15	BILL'S TOWING AND AUTO REPAIR		\$130.00
P-12434	6/26/15	PD- TOWING A86454	100-20-00000-45120-000	65.00
P-12436	7/6/15	PD- TOWING A86456	100-20-00000-45120-000	65.00
176231	7/10/15	BJ CLEANING INC		\$47.00
6996	6/30/15	LIBE- JUNE CLEANING LIBE	851-51-55110-00260-000	47.00
176232	7/10/15	BLAIN'S FARM & FLEET- AIRPORT		\$334.39
6/16/15 9042	6/16/15	AIR- SPRAYER PARTS & TOOLS	630-35-53510-00350-000	334.39
176233	7/10/15	CANNON/PATRICK//		\$3,000.00
2015-6B	6/30/15	ADMIN- CDA PROFESSIONAL SE	100-67-56710-00290-000	3,000.00
176234	7/10/15	CASCADE ENGINEERING		\$3,152.56
30176112	6/29/15	PW - (54) 96 GAL GARBAGE CART	100-00-00000-16140-000	3,152.56
176235	7/10/15	CENTURYLINK		\$937.23
301217859 6/1	6/17/15	PRKS- PHONES	100-52-55130-00220-000	53.98
301217859 6/1	6/17/15	PRKS- PHONES	100-52-55200-00220-000	51.87
301217859 6/1	6/17/15	PRKS- PHONES	100-52-55410-00220-000	14.62
301217859 6/1	6/17/15	PRKS- PHONES	100-53-55420-00220-000	41.32
301217859 6/1	6/17/15	PRKS- PHONES	100-53-55420-00220-000	41.46
3013000963 6/	6/17/15	AIR- EMERGENCY PHONES	630-35-53510-00220-000	55.45
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-10-51100-00220-000	12.81
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-10-51410-00220-000	12.81
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-11-51420-00220-000	140.88
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-11-51610-00220-000	23.36
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-11-51530-00220-000	19.21
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-11-51520-00220-000	83.25
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-13-51300-00220-000	32.02
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-14-51400-00220-000	32.02
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-20-52110-00220-000	128.08

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301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-21-52200-00220-000	96.06
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-22-52400-00220-000	25.62
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-30-53100-00220-000	44.83
301217856 6/	6/17/15	CITY- PHONES BY DEPARTMEN	100-31-53230-00220-000	27.58
176236	7/10/15	CITY OF BARABOO - GENERAL FUND		\$25.59
6242015.00	6/24/15	PRKS- WEATHER RADIO POOL	100-53-55420-00340-000	25.59
176237	7/10/15	CITY OF MINNEAPOLIS		\$288.90
400413006072	6/15/15	PD- APS FOR MAY	100-20-52110-00270-000	288.90
176240	7/10/15	CITY TREASURER - WATER		\$17,912.03
51-0010 06/24/	6/24/15	CITY- WATER CITY HALL 2ND Q1	100-11-51610-00221-000	362.07
51-0010 06/24/	6/24/15	CITY- WATER CITY HALL 2ND Q1	100-11-51610-00226-000	194.50
99-0001 06/24/	6/24/15	CITY- LAND FOR SALE 2ND QTR `	460-10-56800-00226-000	12.31
99-00184 6/24/	6/24/15	CITY- 2ND QTR DEPOT ST WATE	380-10-56600-00226-000	105.12
99-PRKGLT 06	6/24/15	CITY- PARKING LOTS 2ND QTR W	100-31-53450-00226-000	457.21
51-0020 06/24/	6/24/15	FD- WATER 2ND QTR	100-21-52200-00221-000	66.53
62-1240 06/24/	6/24/15	CITY- TIF 8 2ND QTR 101 1ST AV	380-10-56600-00226-000	16.50
64-0070 06/24/	6/24/15	CITY- TIF8 2ND QTR 125 VINE	380-10-56600-00226-000	99.71
64-1240 06/24/	6/24/15	CITY- 325 LYNN ST 2ND QTR WT	380-10-56600-00226-000	215.20
51-0670 6/24/1	6/24/15	PRKS- CC 2ND QTR WTR 2015	100-52-55130-00221-000	413.41
51-0670 6/24/1	6/24/15	PRKS- CC 2ND QTR WTR 2015	100-52-55130-00226-000	421.00
99-0000 06/24/	6/24/15	PRKS- LAND STORMWATER 2ND	100-52-55200-00226-000	1,480.91
60-0650 6/24/	6/24/15	PRKS- 2ND QTR WTR RIDGE	100-52-55200-00221-000	142.95
60-0660 6/24/	6/24/15	PRKS- ZOO LANE 2ND QTR	100-52-55410-00221-000	3,292.53
60-0660 6/24/	6/24/15	PRKS- ZOO LANE 2ND QTR	100-52-55410-00226-000	236.35
60-0810 6/24/1	6/24/15	PRKS- OCHSNER 2ND QTR	100-52-55410-00221-000	721.79
62-0600 6/24/1	6/24/15	PRKS- MARY ROUNDTREE 2ND Q	100-52-55200-00221-000	322.41
62-0600 6/24/1	6/24/15	PRKS- MARY ROUNDTREE 2ND Q	100-52-55200-00226-000	51.70
62-0980 6/24/	6/24/15	PRKS- ZANTOW FD 2ND QTR	100-52-55200-00221-000	61.82
67-1005 6/24/	6/24/15	PRKS- LANGER SHELTER 2ND Q	100-52-55200-00221-000	58.00
72-1310 6/24/	6/24/15	PRKS- POOL 2ND QTR WTR 2015	100-53-55420-00221-000	1,509.58
72-1310 6/24/	6/24/15	PRKS- POOL 2ND QTR WTR 2015	100-53-55420-00226-000	320.06
99-0024 6/24/	6/24/15	PRKS- POOL STORMWATER 2ND	100-53-55420-00226-000	344.68
78-0979 06/24/	6/24/15	PRKS- MILL RACE 2ND QTR WTR	100-52-55200-00226-000	71.40
91-0040 6/24/1	6/24/15	PRKS- OLD DOG POUND 2ND QT	100-52-55200-00226-000	61.55
92-0990 6/24/1	6/24/15	PRKS- STEINHORST 2ND QTR WT	100-52-55200-00221-000	393.79
92-0990 6/24/1	6/24/15	PRKS- STEINHORST 2ND QTR WT	100-52-55200-00226-000	125.56
92-0991 6/24/1	6/24/15	PRKS- STEINHORST PARK	100-52-55200-00221-000	142.76
94-1260 6/24/1	6/24/15	PRKS- ATTRIDGE 2ND QTR WTR	100-52-55200-00221-000	40.14
95-0040 6/24/1	6/24/15	PRKS- PIERCE PRK 2ND QTR	100-52-55200-00221-000	316.69
95-0040 6/24/1	6/24/15	PRKS- PIERCE PRK 2ND QTR	100-52-55200-00226-000	777.99
95-0050 6/24/1	6/24/15	PRKS- 2ND QTR WATER 2015	100-52-55200-00221-000	227.34
95-0070 6/24/1	6/24/15	PRKS- FIELD 4 2ND QTR 2015	100-52-55200-00221-000	143.55
64094 6/24/15	6/24/15	PW- 450 ROUNDHOUSE COURT	100-31-53270-00226-000	1,543.67
64094 6/24/15	6/24/15	PW- 450 ROUNDHOUSE COURT	100-31-53270-00221-000	909.98
64-0990 6/24/	6/24/15	PW- CITY SHOP BRIAR ST	100-31-51630-00226-000	2,145.64
64-0990 6/24/	6/24/15	PW- CITY SHOP BRIAR ST	100-31-51630-00221-000	16.62

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61-1220 06/24/	6/24/15	LIBE - 2ND QTR WATER	851-51-55110-00221-000 89.01
176241	7/10/15	COM ELEC SERVICES INC	
0438228-IN	6/26/15	FD- PAGER REPLACED	100-21-52200-00250-000 10.95
176242	7/10/15	COMMUNICATIONS SERVICES	
5392	6/17/15	PD- MOBILE RADIO ANTENNAS	100-20-52110-00392-000 56.25
176243	7/10/15	COMPLIANCE SERVICES, INC	
21791	6/22/15	PD- MOBILE COLLECTION 2 TEST	100-20-52110-00215-000 146.00
176244	7/10/15	COMSTOCK TIRE INC.	
1-13658	7/1/15	PW - STOCK TIRES	100-31-53240-00341-000 1,000.00
1-13286	6/18/15	PW- STOCK POWER TRED	100-31-53240-00348-000 458.00
176245	7/10/15	CONNEY SAFETY PRODUCTS	
04949303	6/12/15	PRKS- POOL SUPPLIES FIRST AI	100-53-55300-00319-000 92.91
04949303	6/12/15	PRKS- POOL SUPPLIES FIRST AI	100-53-55420-00340-000 41.78
176246	7/10/15	COUNTRY PLUMBER INC	
683350	6/30/15	PRKS- L.OCHSNER PORTAPOTTY	100-52-55200-00530-000 90.00
176247	7/10/15	COUNTY MATERIALS CORPORATION	
2552016-00	6/15/15	SW - PIPE & CB RISERS	950-36-83100-00423-000 1,181.76
176248	7/10/15	CROMWELL/TRINA//	
6/23/15	6/19/15	PD- JUNE 17-19 TRAINING GB	100-20-52110-00320-000 47.90
176249	7/10/15	D.L. GASSER CONSTRUCTION, INC	
5000014167	6/22/15	PW- HOT/COLD MIX	100-31-53300-00379-000 302.13
176250	7/10/15	DELL PRAIRIE PRINTERS, INC.	
156742	6/22/15	FD- POST CARDS	100-21-52200-00310-000 19.62
156694	6/18/15	FD- CHAIR MAT	100-21-52200-00310-000 59.99
156251	5/19/15	PD- YELLOW PAPER	100-20-52130-00310-000 9.00
156682	6/18/15	PD- RIBBON TYPE WRITTER	100-20-52130-00310-000 2.30
176251	7/10/15	DON LARSON CHEVROLET, INC.	
117008	6/30/15	FD- TAHOE TIRE PATCH	100-21-52200-00240-000 29.30
176252	7/10/15	FAIRFIELD CONCRETE	
2015-2	7/3/15	ENG- APP.2 SIDEWALK/CURB/GU	100-30-53430-00270-000 1,174.30
2015-2	7/3/15	ENG- APP.2 SIDEWALK/CURB/GU	950-36-83100-00236-000 5,295.70
176253	7/10/15	FASTENAL COMPANY	
WIBAR176443	6/8/15	PRKS- POOL PARTS	100-53-55420-00350-000 42.35
WIBAR176456	6/8/15	PD- TOOL	100-20-52110-00340-000 4.00
WIBAR176986	6/24/15	PD- PARTS	100-20-52110-00340-000 3.85
WIBAR176684	6/15/15	PRKS- BATTERY & SUPPLIES	100-52-55200-00340-000 40.33
WIBAR176908	6/22/15	PW- EPOXY GUN	100-31-53300-00340-000 42.40
WIBAR176740	6/16/15	PW- ACRYLIC CART	100-31-53300-00340-000 385.20

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WIBAR176671	6/15/15	PW- FASTENERS	100-31-53300-00340-000	47.32
176254	7/10/15	FAYLONA/JULIE//		\$131.25
6/29/15	6/29/15	PK- STROLLER WELLNESS 8.75H	100-53-55300-00215-000	131.25
176255	7/10/15	FOX VALLEY TECHNICAL COLLEGE		\$450.00
TPB000027408	5/27/15	PD- CROMWELL/MARSHALL TRA	100-20-52130-00320-000	450.00
176256	7/10/15	FRIE/DAVID//		\$12.53
6/23/15	6/23/15	PD- MEALS FOR TRAINING, GB	100-20-52110-00320-000	12.53
176257	7/10/15	GAMETIME		\$2,238.95
PJI-0013954	6/25/15	PK - Expression Swing	870-52-55200-00814-000	2,238.95
176258	7/10/15	GEICK/EDWARD//		\$162.27
JUNE 2015	7/1/15	ADMIN- TRAVEL JUNE 2015	100-14-51400-00330-000	162.27
176259	7/10/15	GOLDEN NEEDLE EMBROIDERY		\$423.75
026275	6/23/15	PRKS- SHIRTS FOR TBALL	100-53-55300-00346-000	60.75
026290	6/29/15	PK- LITTLE LEAGUE,STAFF SHIR	100-53-55300-00346-000	26.25
026290	6/29/15	PK- LITTLE LEAGUE,STAFF SHIR	100-53-55300-00346-020	124.50
026272	6/20/15	PW- SHIRTS/JACKETS	100-31-53230-00346-000	212.25
176260	7/10/15	GUNTA LAW OFFICES, S.C.		\$4,967.50
7974	4/30/15	CITY- SUNDSMO CASE	720-14-51430-00215-000	4,967.50
176261	7/10/15	H J PERTZBORN PLUMBING, CORP.		\$110.00
176822	7/8/15	PW- QUARTERLY SPRINKLER I	100-31-53270-00260-000	110.00
176262	7/10/15	HD SUPPLY FACILITIES		\$55.86
9138366584	6/23/15	CLK- SPRAYER	100-11-51610-00340-000	55.86
176263	7/10/15	HOHL'S FARM SUPPLY INC		\$875.85
37208	6/3/15	PRKS- ANIMAL FEED	100-52-55410-00340-000	48.90
37208	6/3/15	PRKS- ANIMAL FEED	100-52-55410-00342-000	138.10
36962	6/20/15	PRKS- FEED	100-52-55410-00342-000	58.85
42585	6/4/15	PW - PERENNIAL RYE	100-31-53300-00377-000	630.00
176264	7/10/15	HONEY CREEK TREE NURSERY		\$3,105.00
2015-0120	6/11/15	PK - Spring tree planting	100-52-56110-00377-000	3,105.00
176265	7/10/15	JEFFERSON FIRE & SAFETY, INC.		\$903.21
217261	6/17/15	FD- HELMET CAPTAIN	100-21-52200-00346-000	8.00
217414	6/23/15	FD- AIR PACK BATTERY BOARD	100-21-52200-00250-000	107.00
217399	6/23/15	FD- TFT VALVE FOR NOZZLE	100-21-52200-00392-000	788.21
176266	7/10/15	JOHN DEERE FINANCIAL		\$1,562.47
27469 6/20/15	6/20/15	PRKS- PARTS FOR SAW/MOWER	100-52-55200-00250-000	523.36
14808 6/25/15	6/25/15	AIR- LANDPRIDE REPAIR AND G	630-35-53510-00348-000	426.72
14808 6/25/15	6/25/15	AIR- LANDPRIDE REPAIR AND G	630-35-53510-00350-000	612.39
176267	7/10/15	ADOLPH KIEFER & ASSOCIATES		\$712.84

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526096	6/4/15	PRKS- POOL UNIFORMS & WHIST	100-53-55420-00346-000	513.20
526096	6/4/15	PRKS- POOL UNIFORMS & WHIST	100-53-55420-00340-000	199.64
176268	7/10/15	KLEENMARK		\$275.32
144122	6/17/15	PRKS- CLEANER AND BAGS	100-52-55200-00340-000	275.32
176269	7/10/15	KOSS/ROBERT//		\$305.90
7/1/15	7/1/15	PW- MILEAGE FOR JUNE 2015	100-31-53230-00330-000	305.90
176270	7/10/15	LAFORCE INC		\$3,685.00
130-1458 SD	6/17/15	PK - ADA door openers for Civi c Center	430-52-55130-00822-000	3,685.00
176271	7/10/15	LAND'S END BUSINESS OUTFITTERS		\$402.99
SIN2907810	6/18/15	PD- MARSHALL SHIRTS	100-20-52130-00346-000	137.00
SIN2911655	6/22/15	PD- MCFADDEN SHIRTS	100-20-52130-00346-000	179.00
SIN2916481	6/23/15	CLK- ZEMAN/GIESE SHIRTS	100-11-51420-00346-000	86.99
176272	7/10/15	LEAVES INSPIRED TREE NURSERY		\$1,004.00
74	6/29/15	PK - City View Trees	100-52-56110-00377-000	1,004.00
176273	7/10/15	LODI VETERINARY HOSPITAL		\$218.85
4327927	4/30/15	PRKS- GOAT LAB	100-52-55410-00211-000	52.20
4327930	5/14/15	PRKS- GOAT LAB	100-52-55410-00211-000	50.40
4328124	6/3/15	PRKS- GOAT EUTHANASIA	100-52-55410-00211-000	116.25
176274	7/10/15	LYNN PEAVEY COMPANY		\$490.00
304209	6/19/15	PD- PRIVACY SCREEN	100-20-52120-00392-000	490.00
176275	7/10/15	M&M ICE SERVICE		\$40.00
54897	6/18/15	FD- 16 20#BAGS OF ICE	100-21-52200-00390-000	40.00
176276	7/10/15	MARSHALL/MEGAN//		\$57.87
6/19/15	6/19/15	PD-MEAL REIMB WILEAP CONF /	100-20-52110-00320-000	57.87
176277	7/10/15	MCFARLANES INC		\$371.33
548429	6/19/15	PRKS- PARTS	100-53-55420-00350-000	18.30
548429	6/19/15	PRKS- PARTS	100-52-55200-00350-000	102.93
548429	6/19/15	PRKS- PARTS	100-52-55200-00340-000	27.99
IV56097	6/19/15	PRKS- SMALL AERATOR SWITC	100-52-55200-00350-000	15.71
TO30417	5/22/15	PRKS- MOWER TIRES	100-52-55200-00250-000	63.90
TO30681	6/3/15	PW- #37 REPAIR REAR TIRE	100-31-53240-00250-000	142.50
176278	7/10/15	MEEKER/EMILY//		\$37.50
6/17/15	6/17/15	PRKS- REFUND OF SHELTER	100-52-00000-46720-000	37.50
176279	7/10/15	MINNESOTA LIFE INSURANCE CO		\$1,678.07
2832L AUG 20	6/30/15	CITY - LIFE INS AUGUST 2015	100-00-00000-21533-000	1,678.07
176280	7/10/15	MINUTEMAN PRESS-BARABOO, INC		\$149.74
32084	6/26/15	PRKS- DOORHANGERS	100-52-56110-00340-000	149.74
176281	7/10/15	MONROE TRUCK EQUIPMENT INC		\$137.57

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5300571	6/30/15	PW- #6 & 10 BRACKETS AND PIN	100-31-53240-00350-000	137.57
176282	7/10/15	MORRIS/JOHN//		\$101.50
06/23/2015	6/23/15	PW- JOURNEYMAN LICENSE FEE	100-31-53230-00320-000	101.50
176283	7/10/15	MOTION INDUSTRIES INC		\$676.75
WI30-429088	6/2/15	PW - HYDRAULIC PUMP, #30	100-31-53240-00350-000	676.75
176285	7/10/15	NAPA AUTO PARTS		\$2,354.52
215370	6/18/15	PRKS- SMALL ENGINE OIL	100-52-55200-00348-000	24.90
215633	6/22/15	PRKS- IND BELT	100-52-55130-00350-000	6.69
213133	5/29/15	PRKS- HUB FOR LOCK OUT ON T	100-52-55200-00240-000	239.04
213788	6/4/15	PW - HYDRAULIC HOSE & FITTI	100-31-53240-00350-000	1,540.76
214576	6/11/15	PW- #81 TUBE/FITTING	100-31-53635-00350-000	173.36
215287	6/18/15	PW- BRASS BRUSH PAINTING	100-31-53300-00368-000	3.38
215310	6/18/15	PW- HOSE FITTINGS, FILTERS	100-31-53240-00350-000	233.04
215932	6/24/15	PW- #81 BRASS FITTING	100-31-53635-00350-000	21.09
216021	6/25/15	PW- #81 FITTING	100-31-53635-00350-000	5.37
216066	6/25/15	PW- #81 FITTING	100-31-53635-00350-000	10.30
216061	6/25/15	PW- #81 FITTING	100-31-53635-00350-000	5.37
215677	6/22/15	PW- #14 FREON	100-31-53240-00348-000	39.29
216189	6/26/15	PW- WASH BAY HOSE END FITT	100-31-53270-00350-000	9.64
215644	6/22/15	PW- STOCK AIR & OIL FILTERS	100-31-53240-00350-000	42.29
176286	7/10/15	NORTHCENTRAL TECHNICAL COLLEGE		\$75.00
47504414 6/17	6/15/15	PD- WERNER DAAT TRAINING	100-20-52110-00320-000	75.00
176287	7/10/15	OAKESON/ERIK//		\$40.64
6/15/15	6/15/15	PD- EAR PIECE	100-20-52110-00346-000	40.64
176288	7/10/15	OFFICE DEPOT INC		\$271.54
774085353001	6/3/15	PD- INK	100-20-52130-00310-000	66.99
774085606001	6/3/15	PD- PAPER	100-20-52130-00310-000	29.19
776700184001	6/19/15	PD- INK AND PENS	100-20-52130-00310-000	60.77
775899708001	6/16/15	PD- FAX PAPER	100-20-52130-00310-000	70.36
777566418001	6/25/15	PW- SHEET PROTECTORS	100-31-53230-00310-000	17.01
777566328001	6/25/15	PW- FELT MARKERS/GARBAGE B	100-31-53270-00340-000	14.04
777566328001	6/25/15	PW- FELT MARKERS/GARBAGE B	100-31-53230-00310-000	13.18
176289	7/10/15	PERKINS OIL CO INC		\$463.40
0442452-IN	6/30/15	PW- OIL	100-31-53240-00348-000	463.40
176290	7/10/15	PET SUPPLY/THE//		\$59.98
45413	6/29/15	PRKS- PIG FOOD	100-52-55410-00342-000	59.98
176291	7/10/15	PETERSON AUTO PARTS		\$269.90
179755	6/22/15	PW- SHOP LIGHTS AND REEL	100-31-53270-00392-000	269.90
176292	7/10/15	PIERCE'S MARKETPLACE INC		\$64.38
319160 7/1/15	7/1/15	PRKS- ZOO FOOD	100-52-55410-00342-000	64.38

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176293	7/10/15	POINTON COMMUNICATIONS		\$911.10
21814	6/15/15	PD- PAGER SERVICES	100-20-52110-00270-000	911.10
176294	7/10/15	POINTON HEATING & AIR		\$684.70
000649240000	6/4/15	PRKS- POOL HEATER	100-53-55420-00861-000	684.70
176295	7/10/15	PRECISION APPRAISAL & REAL		\$1,500.00
227 5TH AVEN	7/7/15	ADMIN- 227 5TH AVE APPRAISA	430-20-57211-00821-000	1,500.00
176296	7/10/15	PRO-TECH SECURITY SALES		\$563.74
23589	6/18/15	PD-HELMET, SUSPENSION, CAM-	100-20-52110-00392-000	93.08
23589	6/18/15	PD-HELMET, SUSPENSION, CAM-	100-20-52110-00392-000	336.66
23589	6/18/15	PD-HELMET, SUSPENSION, CAM-	100-20-52110-00392-000	134.00
176297	7/10/15	QUILL CORPORATION		\$322.28
5407052	6/25/15	PRKS- SAFETY GLASSES	100-52-56110-00340-000	8.38
5350421	6/24/15	PRKS- POOL R/R PAPER SUPPLIE	100-53-55420-00340-000	313.90
176298	7/10/15	REEDSBURG UTILITY COMMISSION		\$279.95
26578 6/20/15	6/20/15	CLK- INTERNET	100-10-51450-00250-000	279.95
176299	7/10/15	REGISTRATION FEE TRUST		\$74.50
1999 GMC	7/1/15	AIR- LICENSE TRUCK	630-35-53510-00250-000	74.50
176300	7/10/15	RENNERT'S FIRE EQUIPMENT INC.		\$19.00
33042	6/17/15	FD- E-2 HEAT PANS	100-21-52200-00350-000	19.00
176301	7/10/15	RICOH USA INC		\$119.42
5036453864	6/11/15	ADMIN - COPIES UPSTAIRS	100-11-51420-00250-000	119.42
176302	7/10/15	RUNNING INC		\$12,690.18
12917	7/6/15	CITY- SHARED RIDE JUNE 2015	230-11-53500-00290-000	35,996.18
12917	7/6/15	CITY- SHARED RIDE JUNE 2015	230-11-00000-46399-000	-23,306.00
176303	7/10/15	SAUK COUNTY SHERIFF'S DEPT		\$100.00
6/29/15	6/29/15	PD- TRIAD DONATION	100-00-00000-34211-000	100.00
176304	7/10/15	SCHOOL/ANNA-MARIE//		\$225.00
6/29/15	6/29/15	PK- GET MOVING PROGRAM (15	100-53-55300-00215-171	225.00
176305	7/10/15	SCHULTZ SMALL ENGINE		\$100.13
6211	6/17/15	PRKS- MOWER PARTS	100-52-55200-00250-000	100.13
176306	7/10/15	SCOTT CONSTRUCTION, INC.		\$4,238.85
97090	7/2/15	ENG- ALLEY PAVING HITCHCOC	100-31-53310-00371-000	3,751.35
96950	6/19/15	AIR- ROLL GRASS RUNWAY	630-35-53510-00283-000	487.50
176307	7/10/15	SHERWIN-WILLIAMS CO		\$649.58
4719-5	6/9/15	PW- TRAFFIC PAINTING	100-31-53300-00368-000	55.10
4741+9	6/10/15	PW- TRAFFIC PAINTING	100-31-53300-00368-000	22.98
4907-6	6/15/15	PW- TRAFFIC PAINT	100-31-53300-00368-000	1.50
5106-4	6/19/15	PW- TRAFFIC PAINT RED	100-31-53300-00368-000	482.40

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5181-7 (2)	6/22/15	PW- TRAFFIC PAINT	100-31-53300-00368-000	87.60
176308	7/10/15	SHOE BOX /THE//		\$300.00
60665	6/14/15	PW- ANSTETT BOOTS	100-31-53230-00319-000	150.00
60818	6/24/15	PW- KARG BOOTS	100-31-53230-00319-000	150.00
176309	7/10/15	SIGN SHOP OF BARABOO INC		\$3,010.00
1642	6/22/15	PK - Park entrance signage	250-52-55200-00861-000	2,950.00
1642	6/22/15	PK - Park entrance signage	100-52-55410-00340-000	60.00
176310	7/10/15	SPENCER/LISA//		\$45.00
6/19/15	6/19/15	PRKS- REFUND FOR LITTLE LEA	100-53-00000-46751-020	45.00
176311	7/10/15	STAPLES ADVANTAGE		\$321.38
8033400513	2/28/15	PRKS- PRINTER FOR CC OFFICE	100-52-55130-00392-000	321.38
176312	7/10/15	STATE BAR OF WISCONSIN		\$258.09
537925	6/25/15	ATT- CIVIL PROCEDURE	100-13-51300-00320-000	195.18
537489	6/24/15	ATT- WORKERS COMP BOOK	100-13-51300-00320-000	62.91
176313	7/10/15	STEPP PARTS		\$1,966.02
837557	6/2/15	PW - ARM REPAIRS, #81	100-31-53635-00350-000	891.90
839141	6/16/15	PW - ARM REPAIRS, #83	100-31-53620-00350-000	1,074.12
176314	7/10/15	STRANDER'S SANITARY SERV LLC		\$243.38
17742	7/1/15	PRKS- ADA HANDI CAP PIERCE	100-52-55200-00280-000	175.46
17687	6/19/15	PRKS- HANDICAP PIERCE	100-52-55200-00340-000	67.92
176315	7/10/15	STREICHER'S		\$116.98
11158612	6/29/15	PD- WERNER RAIN PANTS/ BELT	100-20-52110-00346-000	116.98
176316	7/10/15	SUPREME AWARDS		\$77.70
042509	7/6/15	FD- PLAQUES	100-00-00000-34220-000	77.70
176317	7/10/15	TERRYTOWN PLUMBING INC		\$69.13
132290	6/29/15	PRKS- PIERCE PARK SUPPLIES	100-52-55200-00350-000	14.56
132297	6/29/15	PRKS- STEINHORST TOILET SEA	100-52-55200-00350-000	54.57
176318	7/10/15	ULINE		\$31.44
68614555	6/26/15	PD- FOAM TAPE	100-20-52120-00340-000	31.44
176319	7/10/15	US CELLULAR		\$779.19
88786829	6/8/15	CITY- BELIEF 1500	100-10-51410-00220-000	38.25
88786829	6/8/15	CITY- BELIEF 1500	100-00-00000-15640-000	38.75
88786829	6/8/15	CITY- BELIEF 1500	100-21-52200-00220-000	66.35
88786829	6/8/15	CITY- BELIEF 1500	100-14-51400-00220-000	42.73
88786829	6/8/15	CITY- BELIEF 1500	100-30-53100-00220-000	129.62
88786829	6/8/15	CITY- BELIEF 1500	100-20-52110-00220-000	38.24
8939191	6/8/15	CITY- BIZ SHARE	100-31-53230-00220-000	19.52
8939191	6/8/15	CITY- BIZ SHARE	100-11-51610-00220-000	19.08
8939191	6/8/15	CITY- BIZ SHARE	100-21-52200-00220-000	17.82

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8939191	6/8/15	CITY- BIZ SHARE	100-20-52110-00220-000 280.71
88742698	6/8/15	PW- DEPARTMENT PHONES	100-22-52400-00220-000 0.56
88742698	6/8/15	PW- DEPARTMENT PHONES	100-31-53230-00220-000 0.51
88742698	6/8/15	PW- DEPARTMENT PHONES	100-21-52200-00220-000 1.02
88742698	6/8/15	PW- DEPARTMENT PHONES	100-20-52110-00220-000 43.50
88742698	6/8/15	PW- DEPARTMENT PHONES	100-53-55300-00220-000 30.99
88742698	6/8/15	PW- DEPARTMENT PHONES	100-52-55130-00220-000 0.92
88742698	6/8/15	PW- DEPARTMENT PHONES	100-00-00000-15640-000 0.51
88742698	6/8/15	PW- DEPARTMENT PHONES	100-00-00000-15980-000 10.11
176320	7/10/15	VERIZON WIRELESS	
9747850799	6/23/15	PRKS- ZOO INTERNET	100-52-55410-00280-000 40.01
9747873318	6/23/15	PD- MIFI SQUADS	100-20-52110-00270-000 514.04
			\$554.05
176321	7/10/15	VIKING EXPRESS II	
39938 6/3/15	6/3/15	PW- DEISEL	100-31-53300-00348-000 84.49
			\$84.49
176322	7/10/15	WAL-MART COMMUNITY CREDIT	
6/22/15	6/22/15	PK- SUPPLIES POOL/TOT/ZOO CA	100-53-55300-00340-075 22.18
6/22/15	6/22/15	PK- SUPPLIES POOL/TOT/ZOO CA	100-53-55300-00340-120 81.46
6/22/15	6/22/15	PK- SUPPLIES POOL/TOT/ZOO CA	100-53-55420-00340-000 347.33
			\$450.97
176323	7/10/15	WAUKESHA COUNTY TECHNICAL	
S0593896	6/29/15	PD- BROWNING/GILBERT/LABRO	100-20-52110-00320-000 300.00
S0593896	6/29/15	PD- BROWNING/GILBERT/LABRO	100-20-52120-00320-000 50.00
			\$350.00
176324	7/10/15	WICHNER/MARK//	
6/19/15	6/19/15	PD-UNIF REIMB.HEARING PROT	100-20-52110-00346-000 80.51
			\$80.51
176325	7/10/15	WISCONSIN METAL SALES, INC.	
308676	6/29/15	FD- HOT ROLLED PLATE	100-21-52200-00350-000 25.00
			\$25.00
176326	7/10/15	WISCONSIN PROFESSIONAL POLICE	
6/30/15	6/30/15	CITY- POLICE DUES FOR JULY	100-00-00000-21550-000 733.50
			\$733.50
176327	7/10/15	WRPQ RADIO	
06/30/15	6/30/15	CITY- CHANNEL RATE JUNE	100-10-55370-00215-000 2,666.66
			\$2,666.66
176328	7/10/15	ZEP MANUFACTURING COMPANY	
9001725006	6/26/15	FD- BUG REPEL/WAND/CLEANR	100-21-52200-00340-000 262.60

Total Checks: 106 Grand Total: \$121,959.63

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FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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859	6/30/15	ELEMENT PAYMENT SERVICES, INC.		\$174.01
05/2015	5/31/15	REC - MAY PAYMENT SERVICES	100-53-55300-00270-000	174.01
860	6/30/15	GREAT-WEST FINANCIAL		\$8,464.00
PR #12 2015	6/10/15	WI DEFERRED COMP CONTRIBU	100-00-00000-21570-000	4,257.00
PR #13 2015	6/24/15	WI DEFERRED COMP CONTRIBU	100-00-00000-21570-000	4,207.00
861	6/30/15	IRS (WITHHOLDING)		\$107,894.70
PR #11 2015	6/3/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21511-000	31,370.34
PR #11 2015	6/3/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21512-000	21,085.08
PR #12 2015	6/17/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21511-000	33,269.08
PR #12 2015	6/17/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21512-000	22,170.20
862	6/30/15	PAYMENT SERVICE NETWORK INC		\$200.70
107018	6/3/15	TREAS - MAY ONLINE PAYMENT	100-11-51520-00290-000	115.95
107018	6/3/15	TREAS - MAY ONLINE PAYMENT	100-00-00000-21130-000	74.75
107018	6/3/15	TREAS - MAY ONLINE PAYMENT	970-37-00000-40470-001	10.00
863	6/30/15	TASC		\$121.94
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-11-51420-00136-000	14.07
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-11-51520-00136-000	4.69
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-14-51400-00136-000	9.38
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-20-52110-00136-000	28.14
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-20-52120-00136-000	4.69
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-51-55110-00136-000	14.07
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-52-55200-00136-000	18.76
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-31-53230-00136-000	4.69
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-00-00000-15980-000	4.69
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-30-53100-00136-000	4.69
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-00-00000-15610-000	3.90
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	100-00-00000-15640-000	8.61
IN571345	6/24/15	ADMINISTRATION FEE FOR JU	950-36-84000-00136-000	1.56
867	6/30/15	US BANK - ONE CARD		\$7,638.53
UW-GB 05/2	5/4/15	CLK, BRYANT-2015 INSTITUTE	100-11-51420-00320-000	477.00
UWEX.EDU 0	5/18/15	CLRK - BOR TRAINING GUIDE	100-11-51530-00320-000	32.00
ISHERIFF 05/	5/6/15	IT - ANTIVIRUS 1YR RENEWAL	100-10-51450-00250-000	950.00
ISHERIFF 05/	5/6/15	IT-WEB FILTERING SOFTWARE, 1	100-10-51450-00250-000	950.00
HABITAT FOR	5/7/15	CLK-EMPL YEE PURCH REIMBUR	100-11-51610-00350-000	84.40
DELTA AIR 0	4/27/15	GEICK-PLANE TICKETS, ICMA C	100-14-51400-00320-000	276.20
WALGREENS C	4/28/15	PD - 4x6 PHOTOS	100-20-52110-00340-000	12.40
LÆXISNEXIS 0	4/30/15	PD - APRIL MINIMUM BALANCE	100-20-52120-00270-000	50.00
COUSINS SUB	5/5/15	PD-MEAL FOR DEATH INVESTGA	100-20-52110-00390-000	15.36
DAIRY QUEE	5/7/15	PD-LUNCH FOR OFFICER INTER	100-20-52110-00390-000	5.90
GET N GO 05	5/7/15	PD-SODA & ICE FOR OFFICER IN	100-20-52110-00390-000	24.96
COUSIN SUBS	5/7/15	PD-LUNCH FOR OFFICER INTER	100-20-52110-00390-000	52.74
EBAY 05/25/15	5/12/15	PD-2 BUSHNELL HD CAMERAS	100-20-52120-00392-000	287.48

A/P CHECK REGISTER REPORT

Date: 6/30/2015

City of Baraboo

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Check #	Check Date	Vendor Name	Account Number	Check Amount
AMAZON.CO	4/27/15	PD-COMBAT TOURNIQUET	100-20-52110-00392-000	215.83
TASER TRAIN	4/28/15	PD-TASER INSTRUCTOR CERT.	100-20-52110-00320-000	390.00
CASEYS 05/2	5/5/15	PD - BAG OF ICE, DEATH INVEST	100-20-52110-00390-000	4.73
FARM & FLE	5/5/15	PD, BROWNING - GLOVES	100-20-52110-00340-000	21.97
AMAZON.CO	5/14/15	PD - TYVEK WRISTBANDS, RED	100-20-52110-00340-000	9.97
FARM & FLE	5/25/15	PD - CAR BATTERIES	100-20-52110-00240-000	232.92
AMAZON.CO	5/14/15	PD-TRAINING BARRELS, GLOCK	100-20-52110-00392-000	185.81
UPS CENTER 0	5/21/15	PD - UPS TO IL, GUN REPAIRS	100-20-52110-00250-000	33.84
PIZZA RANCH	4/25/15	FD - POST CALL MEAL	100-21-52200-00390-000	86.94
WALMART (5/1/15	FD - VELCRO	100-21-52200-00350-000	21.94
MINUTEMAN I	5/7/15	FD - 4x6 CARDS	100-21-52200-00310-000	67.74
BARABOO PO	5/8/15	FD - 2 TRUE FUEL	100-21-52200-00348-000	15.98
CONSTANT C	5/25/15	LIB - E-MAIL MARKETING	100-51-55110-00311-000	15.00
WALMART (5/5/15	LIB - BLEACH	100-51-55110-00391-000	2.94
CRUNCHY RO	5/12/15	LIB - 3 MONTH RENEWAL	100-51-55110-00391-000	19.95
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00328-000	426.14
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00326-000	85.11
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00392-000	36.99
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 850-51-55110-00300-000	95.59
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00391-000	23.02
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00324-000	186.54
AMAZON.CO	5/25/15	LIB - SEG / AUDIO VISUAL	WALMART GRANT 100-51-55110-00340-000	114.75
UPSTART 05/	4/28/15	LIB - POSTERS & BB SET	100-51-55110-00340-000	12.66
LAKESHORE L	5/4/15	LIB SEG - ALPHABET SOUNDS	BABY GARTEN DON 850-51-55110-00300-000	269.08
ANTSALIVE.C	5/7/15	LIB SEG - FAW ANT SUPPLY	WALMART GRANT 850-51-55110-00300-000	4.95
BOOK WORL	5/11/15	LIB - PROGRAMMING	100-51-55110-00391-000	25.00
USPS.COM 05	5/6/15	PRKS - STAMPED ENVELOPES	100-52-55200-00343-000	286.20
ESIGNS.COM	5/6/15	ZOO-SIGNS FOR SMARTPHONE A	870-52-55410-00300-000	96.00
ARBOR DAY F	4/29/15	PRKS - TREE GROWTH PLAQUE	100-52-56110-00340-000	39.90
DISPLAYS2G	5/15/15	REC - BROCHURE DISPLAYS	100-53-55300-00310-000	25.57
ICMA 05/25/15	5/5/15	ADMIN - EMS REPORT	100-14-51400-00320-000	12.95
FARM & FLE	4/27/15	PW - GATE & ATV SPRAYER	100-31-53230-00392-000	519.96
FARM & FLE	4/27/15	PW - GATE & ATV SPRAYER	100-31-53640-00392-000	599.98
ARING EQUIP	5/19/15	PW - TIMER RELAY, #21	100-31-53240-00350-000	228.69
APPLE STORE	4/9/15	PK-PAY TAX FOR INDIVIDUAL S	100-52-55410-00321-000	5.45
868	6/30/15	WI SCTF		\$876.90
PR #12 2015	6/10/15	CHILD SUPPORT WITHHOLDING	100-00-00000-21580-000	438.45
PR # 13 2015	6/24/15	CHILD SUPPORT WITHHOLDING	100-00-00000-21580-000	438.45
869	6/30/15	WIS DEPT OF EMPLOYE TRUST		\$134,541.90
0715HLTH	6/24/15	JULY 2015 HEALTH INS.	100-00-00000-21532-000	134,541.90
870	6/30/15	WIS DEPT OF REVENUE		\$20,286.59
PR #11 2015	6/15/15	WISCONSIN WITHHOLDING	100-00-00000-21513-000	9,495.24
PR #12 2015	6/30/15	WISCONSIN WITHHOLDING	100-00-00000-21513-000	9,728.16
PR #13 2015	6/24/15	PD - WAGE WITHHOLDING	100-00-00000-21580-000	517.87
MAY 2015	6/17/15	WI SALES & USE TAX RETURNS	100-00-00000-24213-000	317.34
MAY 2015	6/17/15	WI SALES & USE TAX RETURNS	940-00-00000-24213-000	144.06

A/P CHECK REGISTER REPORT

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Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description		
MAY 2015	6/17/15	WI SALES & USE TAX RETURNS	960-96-00000-20241-001	83.92
871	6/30/15	WISCONSIN RETIREMENT SYSTEM		\$60,609.16
05/2015	6/30/15	MAY 2015 RETIREMENT	100-00-00000-21520-000	60,609.16

Total Checks: 10 Grand Total: \$340,808.43

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Memo

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To: Ed Geick, City Administrator
From: Michael Harrigan, Senior Municipal Advisor/Chairman
James Mann, Senior Municipal Advisor/Director
Cc: Cheryl Giese, Finance Director
Date: July 10, 2015
Subject: City Hall / Police Station Financing Options

Ehlers has been engaged to provide analysis on the potential options for financing the proposed City Hall/Police Station project currently being planned. This document will explore the financing of an approximate \$10 M project in conjunction with the Mayor/Staff revised capital plan through 2021.

Existing Debt Picture

As of December 31, 2015 the City will have \$22,225,455 outstanding general obligation debt (schedule attached). Based on the assumption that the overall City value will increase one percent above the January 1, 2014 valuation number, this will represent the use of 57.90% of the overall statutory borrowing capacity of the City.

Of the current outstanding general obligation debt, 31.56% has been borrowed on behalf of other revenue generating sources.

• Tax Increment District #6	\$2,010,000
• Tax Increment District #7	\$1,774,132
• Tax Increment District #8	\$1,980,000
• Storm Sewer Utility	\$1,020,000
• Water Utility	\$230,000
• Total	\$7,014,132

City policy places a self-imposed limit on the amount of general obligation debt outstanding at any given time to be not greater than 60% of the statutory authority. While the City is currently within that policy, the proposed capital plan, driven primarily by the proposed City Hall/Police Station project is at risk to exceed that policy.

On the ensuing page, a schedule that shows the current debt structure with offsetting revenues sources is depicted (schedule attached).

Year Due	Existing Debt	TD #6	TD #7	Less Offsets per City Schedules:				Net Debt Levy	Equalized Valuation	Net Mill Rate	
				TD #8	Utility Rent	Water Utility	Storm Utility				
2015	2,743,205	(398,696)	(259,882)	(250,451)	(45,238)	(151,425)	(292,421)	1,345,092	722,958,100	1.86	2015
2016	2,697,157	(407,481)	(234,084)	(274,780)	(43,803)	(153,675)	(202,873)	1,367,959	730,187,681	1.87	2016
2017	2,538,764	(410,686)	(233,674)	(197,775)	(42,368)	(150,875)	(193,623)	1,309,764	737,489,558	1.78	2017
2018	2,571,466	(398,542)	(320,699)	(219,730)	(45,825)	(153,025)	(189,203)	1,244,442	744,864,453	1.67	2018
2019	2,946,560	(405,981)	(365,129)	(215,965)	(44,170)	(150,125)	(184,683)	1,580,507	752,313,098	2.10	2019
2020	2,573,251	(402,725)	(343,731)	(232,120)	(42,510)	(152,175)	(194,943)	1,205,048	759,836,229	1.59	2020
2021	2,465,696	(409,191)	(475,308)	(256,635)	(40,840)	(30,338)	(65,160)	1,188,225	767,434,591	1.55	2021
2022	1,833,792	(169,475)	(481,009)	(250,440)			(68,400)	864,468	775,108,937	1.12	2022
2023	1,880,054	(184,488)	(541,035)	(254,078)			(66,360)	834,094	782,860,026	1.07	2023
2024	1,691,518	(104,350)	(534,070)	(242,403)			(64,200)	746,495	790,688,627	0.94	2024
2025	1,262,333		(228,768)	(240,591)			(51,950)	741,024	798,595,513	0.93	2025
2026	1,039,428		(227,981)	(243,314)				568,133	806,581,468	0.70	2026
2027	560,313			(156,745)				403,568	814,647,283	0.50	2027
2028	574,050			(182,255)				391,795	822,793,756	0.48	2028
2029	366,016			(61,655)				304,361	831,021,693	0.37	2029
2030	348,048			(58,355)				289,693	839,331,910	0.35	2030
2031	199,563							199,563	847,725,229	0.24	2031
2032	194,094							194,094	856,202,482	0.23	2032
2033	188,406							188,406	864,764,506	0.22	2033
2034	182,719							182,719	873,412,151	0.21	2034
2035	152,438							152,438	873,412,151	0.17	2035
	28,673,712	(3,291,616)		(3,337,291)	(304,753)	(941,638)	(1,573,814)	(12,502)	15,301,885		

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Proposed Capital Plan

The City has developed a capital plan that has been modified by the Mayor/City Staff to reflect a total capital project list from 2016 through 2021 that would require financing of \$16,936,000 of projects with estimated bonds issued of \$17,360,000 (including issuance costs). The breakdown of the proposed capital expenditures is as follows:

8th Street/Avenue Study/Design	2015	\$250,000.00
City Hall/PD Design	2015	\$250,000.00
CC bathroom renovation	2015	\$100,000.00
8th Street/Avenue repair	2016	\$1,000,000.00
City Hall/PD Phase 1 Start	2016	\$2,500,000.00
Annual Streets	2016	\$450,000.00
City Hall/PD Phase 1 Finish	2017	\$2,500,000.00
City Hall/PD Phase 2 Start	2018	\$2,500,000.00
Annual Streets	2019	\$450,000.00
City Hall/PD Phase 2 Finish	2019	\$2,500,000.00
Library	2020	\$3,400,000.00
Annual Streets	2021	\$450,000.00
Campus/Theatre	2021	\$586,000.00
Total Capital Improvements		\$16,936,000.00

At issue is the fact that the projected capital projects borrowing annual amounts exceed the amount of principal being retired each year through 2020. Therefore, the amount of outstanding debt continues to rise each year through 2020 before starting to retreat. Based on the capital plan, below is a projection of statutory debt capacity (based on annual growth of 1%) and the debt that would be issued under the proposed plan (based on \$25/bond issuance costs).

		City of Baraboo								
		2015	2016	2017	2018	2019	2020	2021		
2015 Equalized Valuation (TID IN) ^(Note 1) :		767,725,341	775,402,594	783,156,620	790,988,187	798,898,068	806,887,049	814,955,920		
Borrowing Capacity - 5%:		5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%		
Total Available Capacity:		38,386,267	38,770,130	39,157,831	39,549,409	39,944,903	40,344,352	40,747,796		
Existing G.O. Debt - 12/31/15:		22,225,455	22,225,455	24,830,027	25,161,496	25,279,818	25,294,875	25,936,505		
New Borrowings (City Schedule)			4,660,000	2,560,000	2,560,000	3,020,000	3,490,000	1,070,000		
Less Payments on New Borrowings ^(Note 2)		0	0	(235,000)	(125,000)	(365,000)	(495,000)	(650,000)		
Total Unused Borrowing Capacity:		16,160,812	11,884,675	11,532,804	11,702,913	11,280,085	11,064,477	13,091,291		
Borrowing Capacity Remaining		42.10%	30.65%	29.45%	29.59%	28.24%	27.43%	32.13%		
Borrowing Capacity Used		57.90%	69.35%	70.55%	70.41%	71.76%	72.57%	67.87%		
Note 1		Assumes 1.00% growth in Equalized Value TID In								
Note 2		Payments on New Borrowings based on equal principal payments								
	Annual Borrowing ^(Note 3)	Existing Payments	New Payments	2016	2017	2018	2019	2020	2021	
2014										
2015	22,225,455	0								
2016	22,225,455	4,660,000	(2,055,428)	0						
2017	24,830,027	2,560,000	(1,993,531)	235,000						
2018	25,161,496	2,560,000	(2,076,677)	(365,000)	235,000	130,000				
2019	25,279,818	3,020,000	(2,509,943)	(495,000)	235,000	130,000	130,000			
2020	25,294,875	3,490,000	(2,198,370)	(650,000)	235,000	130,000	130,000	155,000		
2021	25,936,505	1,070,000	(2,148,544)	(825,000)	235,000	130,000	130,000	155,000	175,000	
2022	24,032,961		(1,571,287)	(935,000)	235,000	130,000	130,000	155,000	175,000	
2023	21,526,674		(1,656,674)	(935,000)	235,000	130,000	130,000	155,000	175,000	
2024	18,935,000		(1,510,000)	(930,000)	235,000	130,000	130,000	150,000	175,000	
2025	16,495,000		(1,120,000)	(930,000)	235,000	130,000	130,000	150,000	175,000	
2026	14,445,000		(930,000)	(925,000)	235,000	130,000	130,000	150,000	175,000	
2027	12,590,000		(475,000)	(925,000)	235,000	130,000	130,000	150,000	175,000	
2028	11,190,000		(505,000)	(925,000)	235,000	130,000	130,000	150,000	175,000	
2029	9,760,000		(315,000)	(920,000)	230,000	130,000	130,000	150,000	175,000	
2030	8,525,000		(310,000)	(915,000)	230,000	125,000	130,000	150,000	175,000	
2031	7,300,000		(175,000)	(910,000)	230,000	125,000	125,000	150,000	175,000	
2032	6,215,000		(175,000)	(805,000)	230,000	125,000	125,000	150,000	175,000	
2033	5,235,000		(175,000)	(805,000)	230,000	125,000	125,000	150,000	175,000	
2034	4,255,000		(175,000)	(805,000)	230,000	125,000	125,000	150,000	175,000	
2035	3,275,000		(150,000)	(805,000)	230,000	125,000	125,000	150,000	175,000	
2036	2,320,000			(805,000)	230,000	125,000	125,000	150,000	175,000	
2037	1,515,000			(575,000)	125,000	125,000	125,000	150,000	175,000	
2038	940,000			(450,000)		125,000		150,000	175,000	
2039	490,000			(320,000)				150,000	170,000	
2040	170,000			(170,000)					170,000	
2041									0	
		17,360,000	(22,225,455)	(17,360,000)	4,660,000	2,560,000	2,560,000	3,020,000	3,490,000	1,070,000
Note 3		Annual Borrowing based on Mayor/Staff revised capital plan plus \$25/bond issuance costs								

As you will note, the general obligation debt outstanding percentage climbs from the current 57.90% in 2015 to a max of 72.57% in 2020, before starting to decline in 2021 (above schedule attached).

The plan shows the borrowing for the City Hall/Police Station as 20 year financings, which based on Statute, presents a minor issue. The statute for issuing general obligation bonds, does not allow the issuance of bonds for purpose of constructing a city hall without a referendum. The city may issue notes, and then refinance the notes into a refunding bond to achieve either a 20 or 25 year financing package without a referendum.

While the City could statutorily issue the debt, the proposed implementation of the plan would certainly put the City outside of its current debt policy. Therefore, we have analyzed the below options as possibilities to aid in staying within the 60% locally imposed limit.

Refunding of Offset Revenue Debt

As indicated above, approximately one third of the City's current outstanding general obligation debt has been issued on behalf of other revenue producing City owned entities. Based on an examination of call ability and interest rates, the City could refund the following into revenue obligations, either through a traditional bond issue or a State Trust Fund Revenue Loan:

• TID #6 portion of Series 2007 Bonds	\$1,365,000
• Water Utility portion of Series 2007 Bonds	\$230,000
• TID #7 STF Loan, Series 2008	\$84,132
• Storm Utility portion of Series 2010B Bonds	\$495,000
• Total	\$2,174,132

The refunding of the above would be done with either a combination of CDA revenue bonds and/or State Trust Fund revenue loans. The refunding of the 2007 Bonds and the 2008 State Trust Fund loan would be considered current refundings, and the Storm Utility portion of the Series 2010B Bonds would be considered an advance refunding.

The refunding of the above debt would return free up approximately 9.8% of the borrowing capacity to the City for use during the 2016-2021 Capital Plan implementation. This solution would keep the City under the 60% limitation through 2017, however the projection would still result in the City exceeding the 60% limitation in the years 2018-2021, with the maximum in 2021 at 62.79%.

Community Development Authority (CDA) Lease Revenue Bond

Utilizing the Blighted Area Law (§66.1331 Wisconsin Statutes), if the City could make the finding that the area the City Hall/Police Station would be constructed on blighted, the Community Development Authority of the City could then undertake a project to construct the facility and then lease the facility back to the City. Typically a CDA Lease Revenue Bond would be secured by a pledge of revenues through the operating lease of the facility.

Under current law, the lease back of the facility falls within the levy limit calculation, requiring the payments to be made within the current framework of the City's levy structure. Further, for lease payment entered into post July 1, 2005, there is no ability to add shortfalls in lease payments to the levy. Therefore, the City would need to ensure through its post July 1, 2005 debt authority that adequate dollars would be available to cover the cost of the debt payment or any shortfall generated through the lease mechanism.

Based on the issuance of approximately \$10.4 M in debt to construct the facility, a level payment structure would produce a required payment of roughly \$730,000.

The City may desire exploring a legislative change that would allow shortfalls in lease payments issued post July 1, 2005 to fall within the allowable adjustments to the annual levy limit calculation.

Rural Development – CDA Lease Revenue Bond

Similar to the above, the Lease Revenue Bond would be issued through Rural Development that would allow the facility to be financed up to a 40 year period. If the amortization schedule were to be stretched to 40 years, the payment would be approximately \$199,000 annually on a level principal and interest basis.

Rural Development loans may require the issuer to provide interim financing for the project until such time as the project is complete, which may require the City to issue a Bond Anticipation Note.

City Hall Utility

Utilizing the Revenue Obligations (§66.0621 Wisconsin Statutes) law the City could issue a revenue obligation for a "City Hall Public Utility" as defined. The City would need to identify the revenue sources that would be used to secure the debt (pledged). Any shortage in revenues would be eligible to be placed as an adjustment on the levy based upon current levy limit authority.

Examples of the revenue sources that we surmise could be pledged include any revenue derived from rental of community rooms, licenses & permits, fines & forfeitures and perhaps State Shared revenues.

At issue is the following:

- Will bond counsel approve the pledging of a revenue stream that may or may not be available
- Will bond counsel provide a legal opinion on the issuance of the debt
- Could the City borrow through the State Trust Fund loan program to avoid bond counsel opinion

As of the writing of this report, we have not concluded our discussions with various bond counsels on this matter.

Summary

Based on the above, we believe that there are several options that the City has to stay within its locally imposed borrowing limit. Some of the options may require diligence on the part of the City to maintain a certain level of offsetting debt that can be used to cover the costs of a CDA Revenue Bond, others may require legislative clarification.

Given the implementation of the plan utilizing the level principal payment structure and a 3.5% interest rate, the impact of the plan is depicted to the right. The plan is a very superficial look at the overall implementation and would certainly be modified to smooth out some of the impact of the proposed capital plan.

We look forward to working through these issues with the City.

Year Due	Existing Debt Levy	Capital Plan - Level Principal			Net Debt Levy	Equalized Valuation	Net Mill Rate	
		Principal	Rate	Interest				
2015	1,345,092				1,345,092	722,958,100	1.86	2015
2016	1,367,959				1,367,959	730,187,681	1.87	2016
2017	1,309,764	235,000	3.500%	163,100	1,707,864	737,489,558	2.32	2017
2018	1,244,442	365,000	3.500%	244,475	1,853,917	744,864,453	2.49	2018
2019	1,580,507	495,000	3.500%	321,300	2,396,807	752,313,098	3.19	2019
2020	1,205,048	650,000	3.500%	409,675	2,264,723	759,836,229	2.98	2020
2021	1,188,225	825,000	3.500%	509,075	2,522,300	767,434,591	3.29	2021
2022	864,468	935,000	3.500%	480,200	2,279,668	775,108,937	2.94	2022
2023	834,094	935,000	3.500%	451,325	2,220,419	782,860,026	2.84	2023
2024	746,495	930,000	3.500%	422,450	2,098,945	790,688,627	2.65	2024
2025	741,024	930,000	3.500%	393,750	2,064,774	798,595,513	2.59	2025
2026	568,133	925,000	3.500%	365,050	1,858,183	806,581,468	2.30	2026
2027	403,568	925,000	3.500%	336,350	1,664,918	814,647,283	2.04	2027
2028	391,795	925,000	3.500%	307,650	1,624,445	822,793,756	1.97	2028
2029	304,361	920,000	3.500%	278,950	1,503,311	831,021,693	1.81	2029
2030	289,693	915,000	3.500%	250,425	1,455,118	839,331,910	1.73	2030
2031	199,563	910,000	3.500%	222,075	1,331,638	847,725,229	1.57	2031
2032	194,094	805,000	3.500%	193,900	1,192,994	856,202,482	1.39	2032
2033	188,406	805,000	3.500%	165,725	1,159,131	864,764,506	1.34	2033
2034	182,719	805,000	3.500%	137,550	1,125,269	873,412,151	1.29	2034
2035	152,438	805,000	3.500%	109,375	1,066,813	882,146,273	1.21	2035
2036		805,000	3.500%	81,200	886,200	890,967,736	0.99	2036
2037		575,000	3.500%	53,025	628,025	899,877,413	0.70	2037
2038		450,000	3.500%	32,900	482,900	908,876,187	0.53	2038
2039		320,000	3.500%	17,150	337,150	917,964,949	0.37	2039
2040		170,000	3.500%	5,950	175,950	927,144,598	0.19	2040
2041								2041
	14,966,728	17,360,000		5,952,625	38,614,510			

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CITY OF BARABOO, WISCONSIN
 Schedule of Bonded Indebtedness
 General Obligation Debt
 (As of January 1, 2016)

Dated Amount	G.O. Ref. Bonds Series 2007		Tax. G.O. CP Bonds Series 2007		G.O. CDB Series 2007		G.O. Corp. Purp. Bonds Series 2008		STF Loan Series 2008		Tax. GO CP Bonds Series 2010A		G.O. Corp. Purp. Bonds Series 2010B		Tax. G.O. Bank Note Series 2011B		G.O. Ref. Bonds Series 2012A		Taxable G.O. Ref. Bonds Series 2013A		G.O. Corp. Purp. Bonds Series 2013B		Community First Bank Note		Advanced Land Acquisition Loan		GO Ref Bonds Series 2014A		GO UW System Campus Bonds Series 2015A		Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year			
	6/28/2007 \$5,060,000	7/26/2007 \$2,080,000	7/26/2007 \$865,000	9/25/2008 \$3,900,000	12/3/2008 \$229,057	12/27/2010 \$1,690,000	12/27/2010 \$1,825,000	6/29/2011 \$705,000	4/19/2012 \$6,165,000	3/6/2013 \$2,660,000	3/6/2013 \$1,545,000	5/1/2013 \$250,000	6/24/2014 \$350,000	8/12/2014 \$2,995,000	4/1/2015 \$3,040,000																								
Maturity	5/1	8/1	8/1	8/1	3/15	12/1	12/1	3/1	4/1	8/1	2/1	5/1	2/1	9/1	4/1																								
Fiscal Year Ending	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2016	\$20,000	4.10%	\$119,681	120,000	6,840	50,000	2,100	135,000	9,905	16,190	4,007	75,000	73,385	120,000	2.00%	40,575	50,162	19,575	450,000	106,970	150,000	44,693	120,000	18,245	24,077	2,989	14,000	40,000	61,175	185,000	117,588	2,055,428	641,729	2,697,157	20,170,027	9.25%	2016		
2017	\$20,000	4.10%	\$98,381				140,000	5,180	16,870	3,227	75,000	71,135	125,000	2.25%	38,175	52,122	17,615	450,000	97,970	285,000	43,568	120,000	17,496	24,439	2,627	14,000	55,000	60,855	90,000	75,025	1,993,531	545,234	2,538,764	18,176,496	18.22%	2017			
2018	\$15,000	4.13%	\$77,079						17,776	2,421	75,000	68,885	125,000	2.50%	35,363	54,104	15,633	480,000	88,870	300,000	40,718	125,000	16,483	24,798	2,268	14,000	265,000	60,095	115,000	72,075	2,076,677	494,789	2,571,466	16,069,818	27.56%	2018			
2019	\$30,000	4.15%	\$55,460						18,620	1,577	75,000	65,865	125,000	2.75%	32,238	56,161	13,578	510,000	79,170	300,000	36,818	125,000	15,186	25,162	1,903	350,000	7,000	275,000	57,180	120,000	70,625	2,509,943	436,617	2,946,560	13,589,875	38.85%	2019		
2020	\$35,000	4.15%	\$33,361						14,577	694	100,000	62,865	140,000	3.00%	28,800	58,265	11,472	515,000	68,920	295,000	32,018	125,000	13,639	25,528	1,538		270,000	53,330	120,000	68,225	2,198,370	374,882	2,573,251	11,391,505	48.75%	2020			
2021	\$30,000	4.20%	\$11,130								100,000	68,585	140,000	3.20%	24,600	242,638	9,225	485,000	58,314	195,000	26,413	125,000	11,826	25,907	1,159		305,000	48,875	67,025	2,148,544	317,151	2,465,696	9,242,961	58.41%	2021				
2022											100,000	54,065	140,000	3.40%	20,120			485,000	47,401	195,000	22,220	125,000	9,795	26,287	778		300,000	43,080	200,000	65,025	1,571,287	262,504	1,833,792	7,671,674	65.46%	2022			
2023											100,000	49,385	140,000	3.60%	15,380			495,000	35,758	205,000	17,540	145,000	7,391	26,674	392		345,000	36,780	200,000	60,775	1,656,674	223,381	1,880,054	6,015,000	72.94%	2023			
2024											100,000	44,465	140,000	3.75%	10,320			405,000	24,508	150,000	12,313	145,000	4,800				370,000	29,016	200,000	56,275	1,510,000	181,516	1,691,516	4,505,000	79.73%	2024			
2025											100,000	39,485	130,000	3.90%	5,070			430,000	13,963	145,000	8,263	150,000	1,575				185,000	10,953	54,025	1,120,000	142,333	1,262,333	3,385,000	84.77%	2025				
2026											100,000	34,285						320,000	4,240	140,000	4,130						170,000	15,498	200,000	51,275	930,000	109,428	1,039,428	2,455,000	88.95%	2026			
2027											100,000	28,885															175,000	10,653	200,000	45,775	475,000	85,313	560,313	1,980,000	91.06%	2027			
2028											125,000	23,285															180,000	5,490	200,000	40,275	505,000	69,050	574,050	1,475,000	93.36%	2028			
2029											130,000	16,035																185,000	34,981	315,000	51,016	366,016	1,180,000	94.78%	2029				
2030											135,000	8,235																175,000	29,813	310,000	38,048	348,048	850,000	98.18%	2030				
2031																												175,000	24,583	175,000	24,583	175,000	24,583	199,583	675,000	96.96%	2031		
2032																												175,000	19,094	175,000	19,094	194,094	500,000	97.75%	2032				
2033																												175,000	13,406	175,000	13,406	188,406	325,000	98.54%	2033				
2034																												175,000	7,719	175,000	7,719	182,719	150,000	98.33%	2034				
2035																												150,000	2,438	150,000	2,438	152,438	0	100.00%	2035				
TOTAL	3,150,000	395,073	120,000	6,840	50,000	2,100	275,000	15,085	84,132	11,927	1,490,000	698,925	1,325,000	250,620	513,452	87,096	5,005,000	628,083	2,360,000	288,690	1,305,000	116,237	202,871	13,653	350,000	49,000	2,955,000	501,980	3,040,000	976,900	22,225,455	4,040,208	26,265,663						
TID #6	1,365,000						95,000																																
TID #7									84,132																														
TID #8			120,000		50,000		30,000																																
Sewer																																							
Storm																																							
Water	230,000												495,000						330,000																				
Total	1,595,000		120,000		50,000		125,000		84,132										2,360,000								1,855,000		7,014,132				31,561%	2,174,132		9.78%			

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Year Due		Existing Debt			Less Offsets per City Schedules:						Net Debt Levy	Equalized Valuation	Net Mill Rate		
					TID #6	TID #7	TID #8	Utility Rent	Water Utility	Storm Utility					Bid Premium
2015	2,743,205				(398,696)	(259,882)	(250,451)	(45,238)	(151,425)	(292,421)		1,345,092	722,958,100	1.86	2015
2016	2,697,157				(407,481)	(234,084)	(274,780)	(43,803)	(153,675)	(202,873)		1,367,959	730,187,681	1.87	2016
2017	2,538,764				(410,686)	(233,674)	(197,775)	(42,368)	(150,875)	(193,623)	(12,502)	1,309,764	737,489,558	1.78	2017
2018	2,571,466				(398,542)	(320,699)	(219,730)	(45,825)	(153,025)	(189,203)		1,244,442	744,864,453	1.67	2018
2019	2,946,560				(405,981)	(365,129)	(215,965)	(44,170)	(150,125)	(184,683)		1,580,507	752,313,098	2.10	2019
2020	2,573,251				(402,725)	(343,731)	(232,120)	(42,510)	(152,175)	(194,943)		1,205,048	759,836,229	1.59	2020
2021	2,465,696				(409,191)	(475,308)	(256,635)	(40,840)	(30,338)	(65,160)		1,188,225	767,434,591	1.55	2021
2022	1,833,792				(169,475)	(481,009)	(250,440)			(68,400)		864,468	775,108,937	1.12	2022
2023	1,880,054				(184,488)	(541,035)	(254,078)			(66,360)		834,094	782,860,026	1.07	2023
2024	1,691,518				(104,350)	(534,070)	(242,403)			(64,200)		746,495	790,688,627	0.94	2024
2025	1,262,333					(228,768)	(240,591)			(51,950)		741,024	798,595,513	0.93	2025
2026	1,039,428					(227,981)	(243,314)					568,133	806,581,468	0.70	2026
2027	560,313						(156,745)					403,568	814,647,283	0.50	2027
2028	574,050						(182,255)					391,795	822,793,756	0.48	2028
2029	366,016						(61,655)					304,361	831,021,693	0.37	2029
2030	348,048						(58,355)					289,693	839,331,910	0.35	2030
2031	199,563											199,563	847,725,229	0.24	2031
2032	194,094											194,094	856,202,482	0.23	2032
2033	188,406											188,406	864,764,506	0.22	2033
2034	182,719											182,719	873,412,151	0.21	2034
2035	152,438											152,438	873,412,151	0.17	2035
					(3,291,616)	(4,245,371)	(3,337,291)	(304,753)	(941,638)	(1,573,814)	(12,502)	15,301,885			



City of Baraboo



General Obligation Borrowing Capacity - Mayor/Staff Capital Plan

	2015	2016	2017	2018	2019	2020	2021
2015 Equalized Valuation (TID IN) ^(Note 1) :	767,725,341	775,402,594	783,156,620	790,988,187	798,898,068	806,887,049	814,955,920
Borrowing Capacity - 5%:	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Total Available Capacity:	38,386,267	38,720,100	38,107,831	39,549,409	39,944,903	40,344,352	40,747,796
Existing G.O. Debt - 12/31/15:	22,225,455	22,225,455	24,830,027	25,161,496	25,279,818	25,294,875	25,936,505
New Borrowings (City Schedule)		4,660,000	2,560,000	2,560,000	3,020,000	3,490,000	1,070,000
Less Payments on New Borrowings ^(Note 2)	0	0	(235,000)	(125,000)	(365,000)	(495,000)	(650,000)
Total Unused Borrowing Capacity:	16,160,812	11,884,675	11,532,804	11,702,913	11,280,085	11,064,477	13,091,291
Borrowing Capacity Remaining	42.10%	30.65%	29.45%	29.59%	28.24%	27.43%	32.13%
Borrowing Capacity Used	57.90%	69.35%	70.55%	70.41%	71.76%	72.57%	67.87%

Note 1 Assumes 1.00% growth in Equalized Value TID In
 Note 2 Payments on New Borrowings based on equal principal payments

	Annual Borrowing (Note 3)	Existing Payments	New Payments	2016	2017	2018	2019	2020	2021	
2014										
2015	22,225,455	0								
2016	22,225,455	4,660,000	(2,055,428)	0						
2017	24,830,027	2,560,000	(1,993,531)	235,000						
2018	25,161,496	2,560,000	(2,076,677)	235,000	130,000					
2019	25,279,818	3,020,000	(2,509,943)	235,000	130,000	130,000				
2020	25,294,875	3,490,000	(2,198,370)	235,000	130,000	130,000	155,000			
2021	25,936,505	1,070,000	(2,148,544)	235,000	130,000	130,000	155,000	175,000		
2022	24,032,961		(1,571,287)	235,000	130,000	130,000	155,000	175,000	110,000	
2023	21,526,674		(1,656,674)	235,000	130,000	130,000	155,000	175,000	110,000	
2024	18,935,000		(1,510,000)	235,000	130,000	130,000	150,000	175,000	110,000	
2025	16,495,000		(1,120,000)	235,000	130,000	130,000	150,000	175,000	110,000	
2026	14,445,000		(930,000)	235,000	130,000	130,000	150,000	175,000	105,000	
2027	12,590,000		(475,000)	235,000	130,000	130,000	150,000	175,000	105,000	
2028	11,190,000		(505,000)	235,000	130,000	130,000	150,000	175,000	105,000	
2029	9,760,000		(315,000)	230,000	130,000	130,000	150,000	175,000	105,000	
2030	8,525,000		(310,000)	230,000	125,000	130,000	150,000	175,000	105,000	
2031	7,300,000		(175,000)	230,000	125,000	125,000	150,000	175,000	105,000	
2032	6,215,000		(175,000)	230,000	125,000	125,000	150,000	175,000		
2033	5,235,000		(175,000)	230,000	125,000	125,000	150,000	175,000		
2034	4,255,000		(175,000)	230,000	125,000	125,000	150,000	175,000		
2035	3,275,000		(150,000)	230,000	125,000	125,000	150,000	175,000		
2036	2,320,000		(805,000)	230,000	125,000	125,000	150,000	175,000		
2037	1,515,000		(575,000)		125,000	125,000	150,000	175,000		
2038	940,000		(450,000)			125,000	150,000	175,000		
2039	490,000		(320,000)				150,000	170,000		
2040	170,000		(170,000)					170,000		
2041									0	
		17,360,000	(22,225,455)	(17,360,000)	4,660,000	2,560,000	2,560,000	3,020,000	3,490,000	1,070,000

Note 3 Annual Borrowing based on Mayor/Staff revised capital plan plus \$25/bond issuance costs

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		<h1>Capital Plan</h1>						
Year Due	Existing Debt Levy	Capital Plan - Level Principal			Net Debt Levy	Equalized Valuation	Net Mill Rate	
		Principal	Rate	Interest				
2015	1,345,092				1,345,092	722,958,100	1.86	2015
2016	1,367,959				1,367,959	730,187,681	1.87	2016
2017	1,309,764	235,000	3.500%	163,100	1,707,864	737,489,558	2.32	2017
2018	1,244,442	365,000	3.500%	244,475	1,853,917	744,864,453	2.49	2018
2019	1,580,507	495,000	3.500%	321,300	2,396,807	752,313,098	3.19	2019
2020	1,205,048	650,000	3.500%	409,675	2,264,723	759,836,229	2.98	2020
2021	1,188,225	825,000	3.500%	509,075	2,522,300	767,434,591	3.29	2021
2022	864,468	935,000	3.500%	480,200	2,279,668	775,108,937	2.94	2022
2023	834,094	935,000	3.500%	451,325	2,220,419	782,860,026	2.84	2023
2024	746,495	930,000	3.500%	422,450	2,098,945	790,688,627	2.65	2024
2025	741,024	930,000	3.500%	393,750	2,064,774	798,595,513	2.59	2025
2026	568,133	925,000	3.500%	365,050	1,858,183	806,581,468	2.30	2026
2027	403,568	925,000	3.500%	336,350	1,664,918	814,647,283	2.04	2027
2028	391,795	925,000	3.500%	307,650	1,624,445	822,793,756	1.97	2028
2029	304,361	920,000	3.500%	278,950	1,503,311	831,021,693	1.81	2029
2030	289,693	915,000	3.500%	250,425	1,455,118	839,331,910	1.73	2030
2031	199,563	910,000	3.500%	222,075	1,331,638	847,725,229	1.57	2031
2032	194,094	805,000	3.500%	193,900	1,192,994	856,202,482	1.39	2032
2033	188,406	805,000	3.500%	165,725	1,159,131	864,764,506	1.34	2033
2034	182,719	805,000	3.500%	137,550	1,125,269	873,412,151	1.29	2034
2035	152,438	805,000	3.500%	109,375	1,066,813	882,146,273	1.21	2035
2036		805,000	3.500%	81,200	886,200	890,967,736	0.99	2036
2037		575,000	3.500%	53,025	628,025	899,877,413	0.70	2037
2038		450,000	3.500%	32,900	482,900	908,876,187	0.53	2038
2039		320,000	3.500%	17,150	337,150	917,964,949	0.37	2039
2040		170,000	3.500%	5,950	175,950	927,144,598	0.19	2040
2041								2041
	14,966,728	17,360,000		5,952,625	38,614,510			

The City of Baraboo, Wisconsin

Background: Various personal property taxes for the years 2003 – 2013 have become uncollectable due to statute of limitations, the entity was improperly billed since they were tax exempt or were out of business. Further collection efforts are not warranted.

This item came before the Finance/Personnel Committee on July 7, 2015.

Fiscal Note: (Check one) Not Required Budgeted Expenditure Not Budgeted

Comments: The 2015 budget has money to pay for for illegal/refunded taxes.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following delinquent personal property accounts be written off in the amount of \$420.14:

Baraboo Psychological Services	2013	\$ 28.14	Out of Business
Bargain Shoppe	2013	\$2.81	Out of Business
Home Care Limited	2013	\$ 46.89	Tax Exempt
Independent Order of Odd Fellows	2013	\$30.01	Tax Exempt
Life of the World Ministries	2013	\$28.14	Tax Exempt
Remax Preferred Inc.	2013	\$18.76	Unable to Locate
Solohealth	2011	\$154.76	Unable to Locate
Solohealth	2013	\$46.89	Out of Business
S & S Interiors	2003	\$ 7.97	Statute of Limitations
S & S Interiors	2004	\$ 55.77	Statute of Limitations

That the following accounts receivable balances be written off in the amount of \$266.43:

BAC Home Mortgage	2013	\$ 4.00	refused to pay
Jeff Paulson	2013	\$2.73	below SDC min bal
Greg Prosser	2014	\$78.56	deceased
Derek Ramnarace	2014	1.50	below SDC min bal
Sandra Sprenger	2013	\$179.64	bankruptcy

That the following accounts receivable balances be recorded as doubtful accounts in the amount of \$6,637.87:

Kim McKittrick	2011	\$1660.08	hydrant damage
Lucus Adrian	2013	\$4977.79	hydrant damage

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____



Delinquent Personal Property 2003 - 2013													Write-off for Allowance	Write-off City Portion	Write-off for Doubtful Accounts		
Business Name	Owner Name	Last Known Address	Business Address	Balance as of last report	Year	PAID	Continue Collection Attempts	Refer to M. Reitz	Small Claim Filed	SDC CMC	TRIP	Out of Business Tax	Recind Tax	Can't Find	Comment		
AJ Brakes & Repair, LLC	Aldon Reppen	906 8th St 531 Lewis St Cashion 54619		\$207.95	12	\$207.95											
Baraboo Car Wash	Clements, J Robert	1120 Jefferson		\$305.84	07				\$305.84	CMC	X						
Baraboo Car Wash	Clements, J Robert	1120 Jefferson		\$374.73	08				\$374.73	CMC	X						
Baraboo Psychological Service, LLC	Martin, Deborah	1006 Connie Rd		\$69.24	13							\$69.24			Aug 2014	\$28.14	
Bargain Shoppe				\$6.92	13							\$6.92			April 2012	\$2.81	
Caffisch Auto-Truck Repair, Inc	Clint Caffisch	600 South Blvd		\$623.66	11		\$623.66			New							
Caffisch Auto-Truck Repair, Inc	Clint Caffisch	600 South Blvd		\$635.16	12		\$635.16			New							
Caffisch Auto-Truck Repair, Inc	Clint Caffisch	600 South Blvd		\$230.79	13		\$230.79			New							
Dennison Used Cars	Dennison, Steve	804 N Weber Ave Reedsburg 53959	Carpenter St	\$70.20	09		\$70.20			CMC	X						
Dura-bit Die	Florian F Borkowski	1181 Canyon Rd #21 Wis Dells 53985	600 South Blvd	\$58.76	12		\$58.76			CMC	New						
Everlasting Hardwood Floors, LLC	Douglas P Esposito	400 Madison Ave #1	608 Oak St	\$270.08	10		\$270.08			CMC							
Home Care United				\$115.40	13								\$115.40		Tax exempt	\$46.89	
Independent Order of Odd Fellows				\$73.85	13								\$73.85		Tax exempt	\$30.01	
J&P Traeder LLC / Home Instead Sr C	Peg Traeder	852 Fawn Ct 777 Oxford 53952	808 Broadway	\$23.08	13	\$23.08											
The Jug, Kevin Felt	Kevin Felt	SS086 N Reedsburg Rd	412 Oak	\$230.79	13		\$230.79			New							
Kwik Wash Coin Laundry	Don Ploenske	11470 E Ploenske Rd	109 5th Ave	\$415.90	12	\$415.90											
Life of the World Ministries				\$69.24	13												
Open Road Tattoo	Jay T Rahn Melissa A Blue (Rahn)	505 9th Ave 225 Lynn Ave 1706 Washington Ave St Louis, MO 63103	413 Oak St	\$27.14	12	\$27.14											
PictureMe Portrait #11396 @ Walmart	CPI Images, LLC	2970 Chesapeake Village #104 Madison, WI 53711		\$64.62	13		\$64.62							X		\$18.76	
RelMax Preferred, Inc	Dennis Midhun	11555 Woodcock bridge #190, Duluth, GA 30087	In Walmart	\$46.16	13							\$46.16				\$154.76	
Solohealth Inc @ Walmart				\$154.76	11									\$115.40		\$46.89	
Solohealth Inc @ Hospital ?				\$115.40	13												
S & S Interiors	Rutter, Scott	1120 12th St #3		\$76.73	03						X	\$76.73			Statute of Limitation	\$7.97	
S & S Interiors	Rutter, Scott	564 Quarry St	New 129 3rd	\$142.71	04						X	\$142.71			Statute of Limitation	\$55.77	
Totals				\$4,201.16		\$674.07	\$2,184.06		\$680.57			\$334.84	\$265.41	\$270.16		\$420.14	\$0.00
													Interest Collected		\$131.63		
Accounts Receivable																	
BAC Home Mortgage	5094			\$4.00	2013										Tax Parcel search	\$4.00	
Paulson, Jeff	4824			\$128.73	2013	\$126.00									Medical Transport	\$2.73	
Prosser, Greg	5387			\$127.32	2014	\$48.76									Medical Transport	\$78.56	
Rannaracae, Derek	5107			\$136.25	2014	\$136.75									Medical Transport	\$1.50	
Sprenger, Sandra	4841			\$245.05	2013	\$65.41									Medical Transport	\$179.64	
Zeman, Jeff (Stanley, Dave - tenant)	Invoice #4417		516 S Center	\$1,118.09	2012		\$1,118.09	X		X					Unauthorized Burn	\$1,660.08	
McKittick, Kim	Invoice #4174	607 Prairie		\$1,413.58	2011		\$1,413.58			New	X				Hydrant damage	\$4,977.79	
Adrian, Lucas	Invoice #5115	227 Water St	315-1/2 East	\$4,977.79	2013		\$4,977.79			New					Hydrant damage	\$266.43	
				\$6,391.37		\$376.92	\$6,095.88		\$1,660.08							\$6,637.87	
													Interest Collected		\$21.78		
													Total		\$7,324.44		

RESOLUTION NO. 2015-

Dated: July 14, 2015

The City of Baraboo, Wisconsin

Background:

The Audited 2014 financial statements will be explained by the City’s auditors during the Council meeting. The report was previously distributed to the Council.

**Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments**

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the audited financial statements for 2014 as prepared by Baker Tilly Virchow Krause LLP are hereby accepted.

Offered by: Finance/Personnel

Approved: _____

Motion:

Second:

Attest: _____

CITY OF BARABOO

Baraboo, Wisconsin

COMMUNICATION TO THOSE CHARGED
WITH GOVERNANCE AND MANAGEMENT

As of and for the Year Ended December 31, 2014

CITY OF BARABOO

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**REQUIRED COMMUNICATION OF INTERNAL CONTROL RELATED MATTERS
IDENTIFIED IN THE AUDIT TO THOSE CHARGED WITH GOVERNANCE**

To the City Council and Management
and the CDA Board of Commissioners
City of Baraboo
Baraboo, Wisconsin

In planning and performing our audit of the financial statements of the City of Baraboo as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of its internal control.

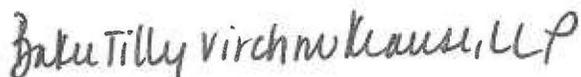
Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies in the City's internal control to be material weaknesses:

- > Internal Control Environment
- > Internal Control Over Financial Reporting

The City of Baraboo's written response to the material weaknesses identified in our audit has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of management, the City Council, the CDA board of commissioners, and others within the organization and is not intended to be, and should not be, used by anyone other than these specified parties.



Madison, Wisconsin
July 10, 2015

Auditing standards require that we perform procedures to obtain an understanding of your government and its internal control environment as part of the annual audit. This includes an analysis of significant transaction cycles and an analysis of the year-end financial reporting process and preparation of your financial statements.

INTERNAL CONTROL ENVIRONMENT

A properly designed system of internal control includes adequate staffing as well as policies and procedures to properly segregate duties. This includes systems that are designed to limit the access or control of any one individual to your government's assets or accounting records, and to achieve a higher likelihood that errors or irregularities in your accounting processes would be discovered by your staff in a timely manner.

At this time, due to staffing and financial limitations, the proper internal controls are not in place to achieve adequate segregation of duties. As a result, errors, irregularities or fraud could occur as part of the financial reporting process that may not be discovered by someone in your organization. Therefore, we are reporting a material weakness related to the internal control environment.

There are also certain controls that are not currently in place related to significant transaction cycles. As a result, there is a risk that erroneous or unauthorized transactions or misstatements could occur without the knowledge of management or the governing body. Our recommendations for strengthening controls are listed below.

CONTROLS OVER MONTHLY AND YEAR-END ACCOUNTING

- > Segregation of Duties – For the City, utilities, and CDA, all general ledger account reconciliations should be performed by someone independent of the transaction processing in the account.
- > The CDA board currently reviews and approves journal entries; however, the board should be able to review the entries in sufficient detail to recognize if misstatements are occurring.

CONTROLS OVER ACCOUNTS PAYABLE

- > CDA vendors should be reviewed and approved by someone other than the employee processing accounts payable invoices.
- > The employee ordering CDA goods/services should be separate from the employee processing accounts payable invoices.

CONTROLS OVER LOANS RECEIVABLE

- > CDA loans receivable should be reviewed on a regular basis for likelihood of collectibility. For loans deemed uncollectible, appropriate allowances should be recorded.

CONTROLS OVER INFORMATION TECHNOLOGY SYSTEM

- > All financial software should have certain security features that allow for the identification of changes made to financial data after the original entry of such data.

Since the controls listed above or other compensating controls are not currently in place, errors or irregularities could occur as part of the accounting processes that might not be discovered by management or the governing body. Therefore, the absence of these controls is considered to be a material weakness.

We recommend that a designated employee review the segregation of duties, risks, and these potential controls and determine whether additional controls should be implemented. This determination should take into consideration a cost / benefit analysis.

INTERNAL CONTROL OVER FINANCIAL REPORTING

Properly designed systems of internal control provide your organization with the ability to process and record accurate monthly and year-end transactions and annual financial reports.

Our audit includes a review and evaluation of the internal controls relating to financial reporting. Common attributes of a properly designed system of internal control for financial reporting are as follows:

- > There is adequate staffing to prepare financial reports throughout the year and at year-end.
- > Material misstatements are identified and corrected during the normal course of duties.
- > Complete and accurate financial statements, including footnotes, are prepared.
- > Financial reports are independently reviewed for completeness and accuracy.

Our evaluation of the internal controls over financial reporting has identified control deficiencies that are considered to be a material weakness surrounding the preparation of financial statements and footnotes, adjusting journal entries identified by the auditors, and an independent review of financial reports.

Management has not prepared financial statements that are in conformity with generally accepted accounting principles. In addition, material misstatements in the general ledger related to the CDA were identified during the financial audit.

This level of internal control over financial reporting can be a difficult task for governments that operate with only enough staff to process monthly transactions and reports, and often rely on their auditors to prepare certain year-end audit entries and financial statements

MANAGEMENT'S RESPONSE TO MATERIAL WEAKNESSES

The size of the City staff does not lend itself toward meeting the objective of controls over financial reporting and segregation of duties. Since our resources are limited and such staffing size is not available, we will not be able to satisfy complete segregation of duties.

OTHER COMMUNICATIONS TO THOSE CHARGED WITH GOVERNANCE

TWO WAY COMMUNICATION REGARDING YOUR AUDIT

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks of material misstatement, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
 - > Identify types of potential misstatements.
 - > Consider factors that affect the risks of material misstatement.
 - > Design tests of controls, when applicable, and substantive procedures.

We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations, and provisions of contracts or grant programs.

- c. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.
- d. Your financial statements contain components, as defined by auditing standards generally accepted in the United States of America, which we also audit.

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the governing bodies have the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies, and the related business risks that may result in material misstatements.
- d. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?
- e. Have you had any significant communications with regulators or grantor agencies?
- f. Are there other matters that you believe are relevant to the audit of the financial statements?

TWO WAY COMMUNICATION REGARDING YOUR AUDIT (cont.)

Also, is there anything that we need to know about the attitudes, awareness, and actions of the City and CDA concerning:

- a. The City and CDA's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters, or in response to previous communications with us.

With regard to the timing of our audit, here is some general information. If necessary, we may do preliminary audit work during the months of October-December, and sometimes early January. Our final fieldwork is scheduled during the spring to best coincide with your readiness and report deadlines. After fieldwork, we wrap up our audit procedures at our office and may issue drafts of our report for your review. Final copies of our report and other communications are issued after approval by your staff. This is typically 6-12 weeks after final fieldwork, but may vary depending on a number of factors.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing, and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means, or wish to provide other feedback. We welcome the opportunity to hear from you.

**COMMUNICATION OF OTHER CONTROL DEFICIENCIES, RECOMMENDATIONS AND
INFORMATIONAL POINTS TO MANAGEMENT THAT ARE NOT MATERIAL
WEAKNESSES OR SIGNIFICANT DEFICIENCIES**

UTILITY POINTS

WATER UTILITY OPERATING RESULTS

The water utility's operating income decreased in 2014 to \$354,000 compared to \$490,000 in 2013. Operating revenues decreased slightly in 2014 primarily due to a decrease in consumption. Operating expenses increased \$123,000, with the largest increases in maintenance of services, maintenance of mains and operating labor due to increased breaks caused by the very cold winter.

The rate of return for 2014 is 0.50% compared to an authorized rate of 2.00%. Current water rates have been in effect since the second quarter of 2012 and an increase in rates was approved beginning January 1, 2015.

SEWER UTILITY OPERATING RESULTS

The sewer utility's operating income in 2014 was \$186,500 up from \$74,000 in 2013. Operating revenues increased \$64,000 due to increased consumption and a rate increase implemented in 2014. Operating expenses decreased \$48,000, due to changes in maintenance of collection system, maintenance of general plant equipment, and outside services employed.

We recommend management continue to monitor the adequacy of sewer rates going forward.

STORMWATER UTILITY OPERATING RESULTS

The stormwater utility's operating income in 2014 was \$218,000, a decrease of \$37,000 from 2013. Operating revenues stayed relatively consistent with the previous year, while operating expenses increased \$42,000, due to increased efforts surrounding street cleaning. This increase was included in the 2014 budget.

INFORMATIONAL POINTS

GASB 67 AND 68

The Wisconsin Department of Employee Trust Funds sent an Employer Bulletin ("Bulletin") to all Wisconsin Retirement System Employers related to the new GASB pension reporting requirements. The Bulletin was dated December 1, 2014 (Vol.31, No. 16).

As noted in the Bulletin, GASB 67 affects the Wisconsin Retirement System ("WRS" or "the Plan") for its year ended December 31, 2014. GASB 68 affects the employers participating in the Plan. GASB 68 will affect your organization as of December 31, 2015.

WRS has represented that it will provide general information necessary for employers to implement GASB 68. There will be a significant impact on your financial statements including:

- > Your organization's proportionate share of the WRS's net pension asset or liability will be reported in your full-accrual funds and the government-wide financial statements for the first time.
- > The net pension asset or liability should be allocated to the full-accrual funds that are expected to make payments toward this liability.
- > The footnote disclosures will have significant changes.

We are available to assist you with the implementation of this new standard.

INFORMATIONAL POINTS (cont.)

DECENTRALIZED CASH COLLECTIONS

Many governments collect cash at numerous decentralized locations that are separate from the primary system of accounting procedures and controls. The opportunity for theft is often higher at those locations because one person is frequently involved in most, if not all, aspects of a transaction (i.e. lack of segregation of duties).

Management is responsible for designing and implementing controls and procedures to detect and prevent fraud. As a result, we recommend that management review its decentralized cash collection procedures and controls on a periodic basis and make changes as necessary to strengthen the internal control environment. Reviewing the adequacy of the controls is a responsibility of the governing body.

Below are example procedures and controls to help mitigate the risk of loss at decentralized locations:

- > Implement a centralized receipting process with adequate segregation of duties
- > For cash collections, ensure pre-numbered receipts are being used and all receipts in the sequence are being reviewed by someone other than the person receipting the cash and receipts tie to deposits
- > Perform surprise procedures at decentralized locations (cash counts, walkthrough of processes, etc.)
- > Require regular cash deposits to minimize collection on-hand
- > Limit the number of separate bank accounts
- > Segregate duties as much as possible – the person receipting cash should be separate from the person preparing deposits and the person reconciling bank accounts should be separate from the cash collection activity
- > Perform a month-to-month or year-to-year comparisons to look for unusual changes in collections
- > If collecting from a drop box site, consider sending two people to collect the funds, especially during peak times

As always, the cost of controls and staffing must be weighed against the benefits of safeguarding your assets.

FRAUD RISK ASSESSMENT

Assessing risks related to fraud is essential for the operation of every organization regardless of size. Fraud could occur at any location, by any individual, and for any reason. There are essential steps that can be utilized to assist in fraud risk assessment. First, determining where fraud can occur. Specifically, are there departments or processes that may be susceptible to fraud? In addition to determining where the fraud may occur, the assessment should include other factors such as understanding the likelihood and the magnitude of the potential fraud and what consequences could result. Consequences from fraud include financial statement misstatements, misappropriation of assets and/or noncompliance with laws and regulations.

Often, fraud risks can be identified by determining the opportunity, motivation, and rationalization for an individual to commit fraud. If combined, these three factors greatly increase the probability of fraud occurring. The first factor is employees having access or the opportunity to commit fraud. This includes having access to the assets, with limited controls, allowing for an individual to perpetrate the fraud. In addition to the opportunity to commit fraud is the individual's motivation for perpetrating the act. These motivations often include the individual experiencing financial difficulties. Finally, the last component is the rationalization that the individual has for executing the fraud. The rationalization typically includes feeling that the fraud is acceptable because it was "owed" to or "deserved" by the individual for their hard work and perceived unfair pay. These three characteristics can be a very useful tool to use when identifying where fraud may occur and who may perpetrate the fraud.

INFORMATIONAL POINTS (cont.)

FRAUD RISK ASSESSMENT (cont.)

After determining the areas that could be vulnerable to fraud, the next step is to identify the internal controls in place to mitigate fraud and assess their functionality as it pertains to their design and implementation. In other words, are the controls designed effectively to prevent and detect fraud or error, and are they functioning properly to allow errors or fraud to be identified and corrected in a timely manner?

Following the identification of the existing internal controls and their effectiveness, the organization should determine if new or updated controls should be designed and implemented to help mitigate the fraud risks that have been assessed. A useful tool in determining if new or additional controls should be in place is the COSO (Committee of Sponsoring Organizations) internal controls framework.

Assessing fraud risk is an ongoing process and is essential for organizations to manage their overall risks, evaluate the cost of additional controls while considering the likelihood and magnitude of each potential risk, while ensuring transparency throughout the process.

OMB UNIFORM GUIDANCE FOR FEDERAL AWARDS NOW IN EFFECT

As reported to you in the past, the U.S. Office of Management and Budget (OMB) issued comprehensive grant reform rules titled "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" which affect federal awards issued after December 26, 2014. Therefore, the new federal awards and funding increments you receive in 2015 will be subject to these rules.

The grant reform is intended to streamline the guidance on administrative requirements, cost principles, and audit requirements for federal awards. The uniform guidance superseded OMB Circulars A-21, A-50, A-87, A-89, A-102, A-110, A-122, and A-133.

Some of the most significant changes impacting many governments include payroll reporting, subrecipient monitoring, procurement, indirect costs, and various changes to the allowability of certain costs. It is important for management to perform a comprehensive analysis of the new rules to determine what changes may be necessary to ensure your compliance. Visit our website at www.bakertilly.com/grantreform for additional resources or call us with your questions.

WISCONSIN ACT 274 IMPLEMENTATION

During 2013 the Wisconsin legislature passed Act 274 which revised the law applicable to residential tenants' delinquent utility charges. This legislation preserved the ability of municipal utilities to use the tax roll for collecting delinquent utility charges; however, there are some new requirements that the utility will need to comply with in order to utilize this collection method for residential tenant accounts. The requirements include additional disclosures and notifications to property owners (landlords). At this time, management should consider if the billing system can be used to enhance the efficiency of these notifications as well as the data required for amounts ultimately transferred to the tax roll. Additional information on this legislation can be found at http://www.lwm-info.org/vertical/sites/%7B92F7D640-E25A-4317-90AD-4976378A8F8D%7D/uploads/2013_Wisconsin_Act_274_FAQ_Packet.pdf.

SEC DEBT COMPLIANCE CONSIDERATIONS

In 2014, the Securities and Exchange Commission (SEC) undertook an initiative known as the Municipalities Continuing Disclosure Cooperation Initiative (MCDC Initiative). This initiative is a result of SEC concerns about "potentially widespread violations of the federal securities laws by municipal issuers and underwriters of municipal securities in connection with certain representations about continuing disclosures in bond offering documents."⁽¹⁾ Under the MCDC Initiative, the SEC requested municipal securities issuers and underwriters to self-report material false certifications of compliance in bond offering documents.

(1) SEC website, Division of Enforcement

INFORMATIONAL POINTS (cont.)

SEC DEBT COMPLIANCE CONSIDERATIONS (cont.)

While the deadline to self-report has passed, we expect the increased scrutiny on municipal securities to continue. The SEC has indicated that no issuer is too small to be involved in an enforcement action. Fines and penalties for violations uncovered after the deadline for self-reporting may be significant. Because your organization issues public debt, we recommend that you take a close look at your policies and procedures to ensure that you are in compliance with what is required.

In addition to the increased focus on official reporting requirements, issuers should also be aware that the SEC has been reviewing public statements made by government officials during its investigations. Following are selections from investigation report release no. 69516, which explain the SEC's views on this topic:

“Public officials should be mindful that their public statements, whether written or oral, may affect the total mix of information available to investors, and should understand that these public statements, if they are materially misleading or omit material information, can lead to potential liability under the antifraud provisions of the federal securities laws.”

“Investors may be more likely to rely upon statements from public officials where written undertakings made pursuant to Rule 15c2-12 have not been fulfilled and required continuing disclosures are not available through the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access (“EMMA”) system.”

“In this Report, the term “public official” means elected officials, appointed officials, and employees, or their functional equivalents, of any State, municipality, political subdivision or any agency of instrumentality thereof.”

We recommend that your debt policies and procedures incorporate adequate training to ensure that all public officials understand their specific responsibilities in this area.

PRIOR YEAR POINTS

SELF INSURANCE LIABILITY FUND DEFICIT (PER 12/31/05 LETTER)

At December 31, 2004, the self insurance liability fund has been advanced \$105,942 from the general fund to cover its deficit cash position. We recommend the City evaluate the current rates that are charged by this fund and determine how anticipated future expenses and the current deficit will be funded. The City should develop a plan to eliminate this advance.

Status (12/31/14)

The bonds associated with this fund were paid off in 2007, and subsequently, the fund continues to pay down the advance as cash becomes available. The advance balance at December 31, 2014, was \$9,677.

CITY OF BARABOO
REPORT TO THE CITY COUNCIL
July 14, 2015

Presented By:

Baker Tilly Virchow Krause, LLP
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707
(800) 362-7301

Carla A. Gogin, CPA, Partner

CITY OF BARABOO
2014 FINANCIAL STATEMENT HIGHLIGHTS

GENERAL FUND	2014	2013
Assets		
Cash and Investments	\$ 4,518,098	\$ 4,432,405
Taxes Receivable	6,603,869	6,348,484
Other Assets	348,648	207,030
Advances to Other Funds	<u>285,306</u>	<u>228,741</u>
Total Assets	<u>\$ 11,755,921</u>	<u>\$ 11,216,660</u>
Liabilities, Deferred Inflows, and Fund Balance		
Current Liabilities	\$ 648,280	\$ 643,685
Unearned Revenue	<u>6,590,497</u>	<u>6,329,159</u>
Total Liabilities and Deferred Inflows	7,238,777	6,972,844
Total Fund Balance	<u>4,517,144</u>	<u>4,243,816</u>
Total Liabilities, Deferred Inflows, and Fund Balance	<u>\$ 11,755,921</u>	<u>\$ 11,216,660</u>
Detail of General Fund - Fund Balance		
Nonspendable	\$ 388,575	\$ 281,427
Assigned	640,548	596,484
Unassigned	<u>3,488,021</u>	<u>3,365,905</u>
Total General Fund - Fund Balance	<u>\$ 4,517,144</u>	<u>\$ 4,243,816</u>
Unassigned general fund balance	<u>\$ 3,488,021</u>	<u>\$ 3,365,905</u>
Subsequent year general fund budget (original)	11,455,447	11,815,836
	<u>30.45%</u>	<u>28.49%</u>
Summarized Income Statement		
	2014	2013
	Actual	Actual
Revenues and other financing sources	\$ 11,071,557	\$ 11,347,631
Expenditures and other financing uses	<u>10,798,229</u>	<u>11,270,895</u>
NET REVENUES	<u>\$ 273,328</u>	<u>\$ 76,736</u>

CITY OF BARABOO
2014 FINANCIAL STATEMENT HIGHLIGHTS (Cont.)

SPECIAL REVENUE FUNDS - FUND BALANCES	<u>2014</u>	<u>2013</u>
City Administered Funds		
Community Development Block Grant	\$ 5	\$ 5
Economic Development	197,181	420,793
Park Development Impact Fees	127,573	138,641
Public Safety Impact Fees	219,320	75,860
Public Art	-	2,500
Forest Management	23	23
Taxi (Deficit)	(20,450)	5,548
Alma Waite	1,135,207	1,176,381
Lovey Stackhouse	4,507	4,485
Library	1,514,326	1,479,813
Parks	73,919	66,458
Fire Department Retirement Fund	137,037	163,050
Ochsner Park House	16,557	15,537
Library Impact Fees	58,456	37,420
Airport	160,471	140,340
BID Pocket Park	1,347	2,063
Kuenzi Estate	47,307	47,642
Library Building	674,946	647,692
Capital Catalyst	85,031	-
CDA Administered Funds		
1979 CDBG	79,499	439,028
Wisconsin CDBG	292,886	317,375
Economic Development Grant	89,237	89,775
TIF Incentive	<u>75,462</u>	<u>64,157</u>
Total Special Revenue Funds - Fund Balances	<u>\$ 4,969,847</u>	<u>\$ 5,334,586</u>
DEBT SERVICE FUND - FUND BALANCE	<u>2014</u>	<u>2013</u>
General Debt Service	<u>\$ -</u>	<u>\$ -</u>
Total Debt Service Fund - Fund Balance	<u>\$ -</u>	<u>\$ -</u>
CAPITAL PROJECT FUNDS - FUND BALANCES	<u>2014</u>	<u>2013</u>
TID No. 6	\$ 544,213	\$ 1,140,521
TID No. 7 (Deficit)	(116,359)	10,225
TID No. 8 (Deficit)	(339,430)	(336,656)
TID No. 9	-	9
Capital Projects (Deficit)	(20,548)	673,462
Fire Equipment	911,782	677,579
Emergency Management Equipment	25,117	20,070
Special Assessments Projects	83,512	97,615
Urban Development (Deficit)	(56,110)	(48,355)
Land Development	117,206	83,888
Capital Equipment	449,287	369,183
Airport Capital Improvements (Deficit)	<u>(8,188)</u>	<u>970</u>
Total Capital Project Funds - Fund Balances	<u>\$ 1,590,482</u>	<u>\$ 2,688,511</u>

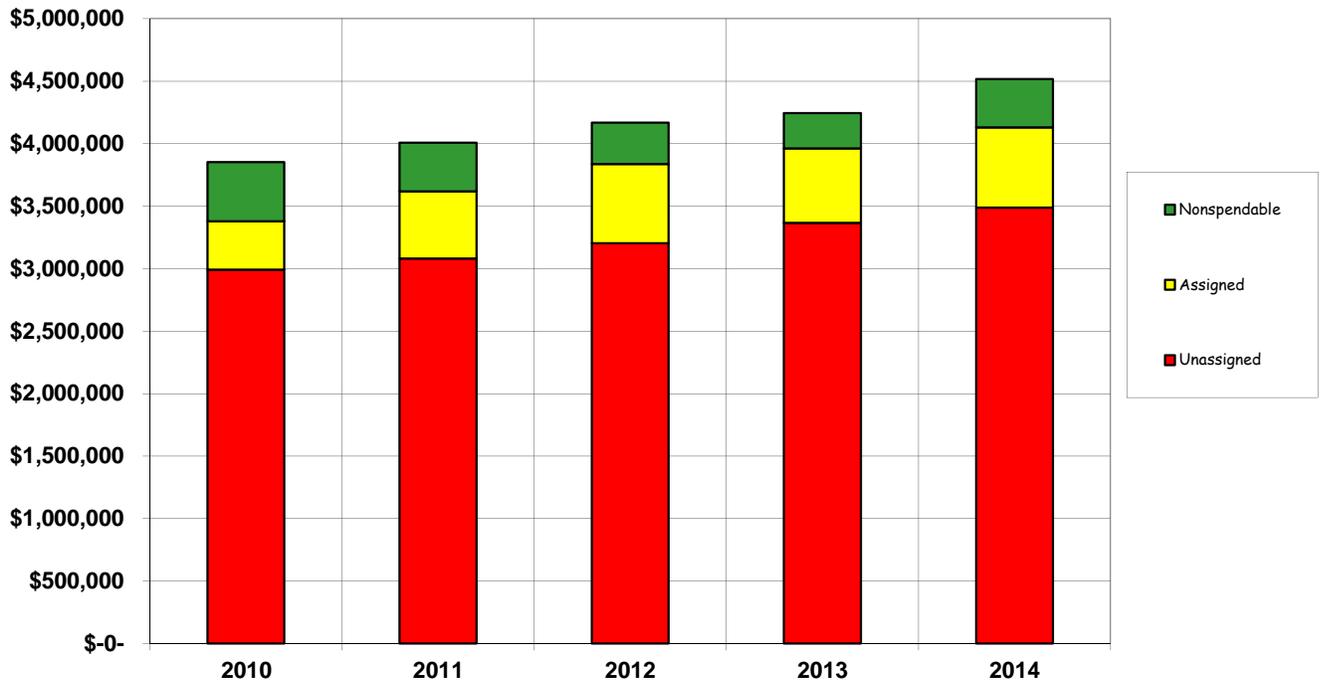
CITY OF BARABOO
2014 FINANCIAL STATEMENT HIGHLIGHTS (Cont.)

INTERNAL SERVICE FUND - NET POSITION	<u>2014</u>	<u>2013</u>
Liability Insurance	\$ 345,119	\$ 333,005
Unfunded Pension Liability (Deficit)	<u>(477,656)</u>	<u>(515,324)</u>
Total Internal Service Fund - Net Position (Deficit)	<u>\$ (132,537)</u>	<u>\$ (182,319)</u>
GENERAL OBLIGATION DEBT		
General	\$ 8,101,604	\$ 8,909,997
TID	10,084,598	10,579,363
Stormwater	1,375,000	1,525,000
Water	885,000	1,020,000
Internal Service Fund	<u>561,807</u>	<u>608,421</u>
Total General Obligation Debt	<u>\$ 21,008,009</u>	<u>\$ 22,642,781</u>
Outstanding General Obligation (G.O.) Debt	<u>\$ 21,008,009</u>	<u>\$ 22,642,781</u>
<hr style="width: 40%; margin-left: 0;"/> Total G.O. Debt Capacity	38,006,205	37,676,470
Percent of Debt Limit	<u>55.28%</u>	<u>60.10%</u>

CITY OF BARABOO

General Fund Balance

Actual 2010 - 2014



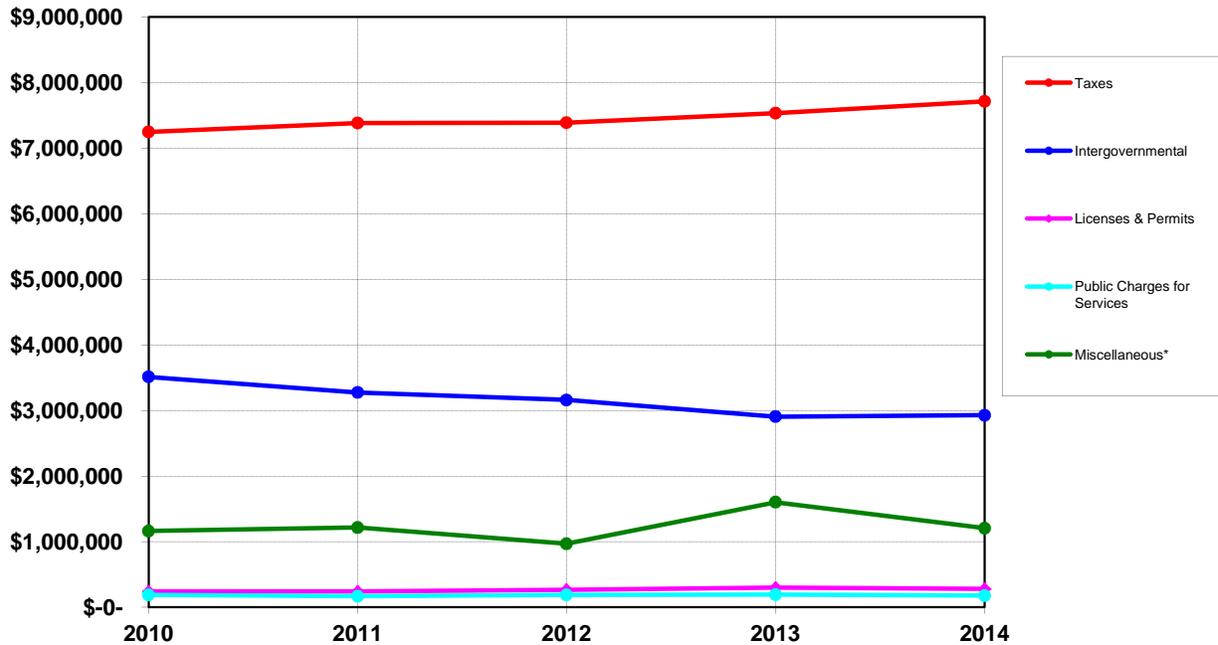
	2010	2011	2012	2013	2014
Unassigned	\$ 2,991,885	\$ 3,079,889	\$ 3,204,187	\$ 3,365,905	\$ 3,488,021
Assigned	387,940	539,027	632,732	596,484	640,548
Nonspendable	<u>472,529</u>	<u>388,041</u>	<u>330,161</u>	<u>281,427</u>	<u>388,575</u>
Total	<u>\$ 3,852,354</u>	<u>\$ 4,006,957</u>	<u>\$ 4,167,080</u>	<u>\$ 4,243,816</u>	<u>\$ 4,517,144</u>

Note that with the implementation of GASB No. 54 in 2011, fund balance categories changed from undesignated, designated, and reserved to unassigned, assigned, and nonspendable. Amounts reported in each category under the new terms are comparable to the amounts reported in each category under the old terms.

CITY OF BARABOO

General & General Debt Service Fund Revenues

Actual 2010 - 2014



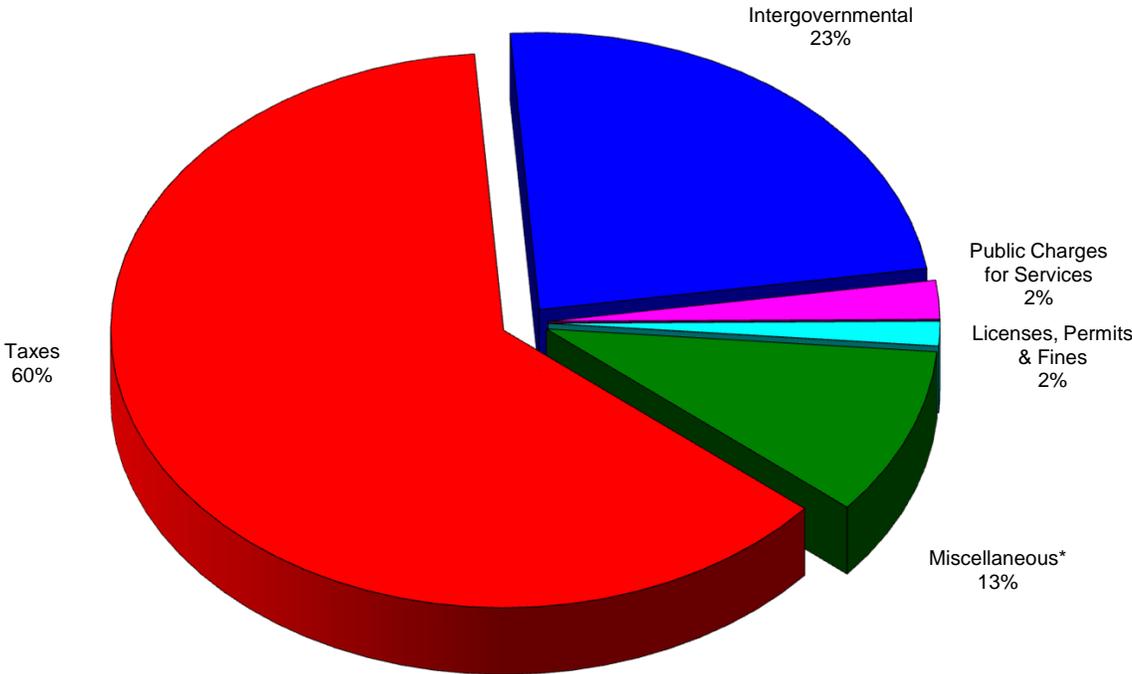
	2010	2011	2012	2013	2014
Taxes	\$ 7,249,332	\$ 7,383,365	\$ 7,387,615	\$ 7,532,793	\$ 7,714,524
Intergovernmental	3,510,798	3,274,973	3,161,478	2,906,389	2,928,423
Licenses & Permits	240,147	239,776	266,415	296,755	278,234
Public Charges for Services	185,866	168,210	186,257	192,106	175,907
Miscellaneous*	1,160,893	1,215,981	966,656	1,600,909	1,205,683
Totals	<u>\$ 12,347,036</u>	<u>\$ 12,282,305</u>	<u>\$ 11,968,421</u>	<u>\$ 12,528,952</u>	<u>\$ 12,302,771</u>

*Miscellaneous includes special assessments, intergovernmental charges for services, fines, forfeitures and penalties, investment income, miscellaneous, non-refunding debt issued, sale of property, and transfers in.

CITY OF BARABOO

2014 General & General Debt Service Fund Revenues

Total Revenues \$12,302,771

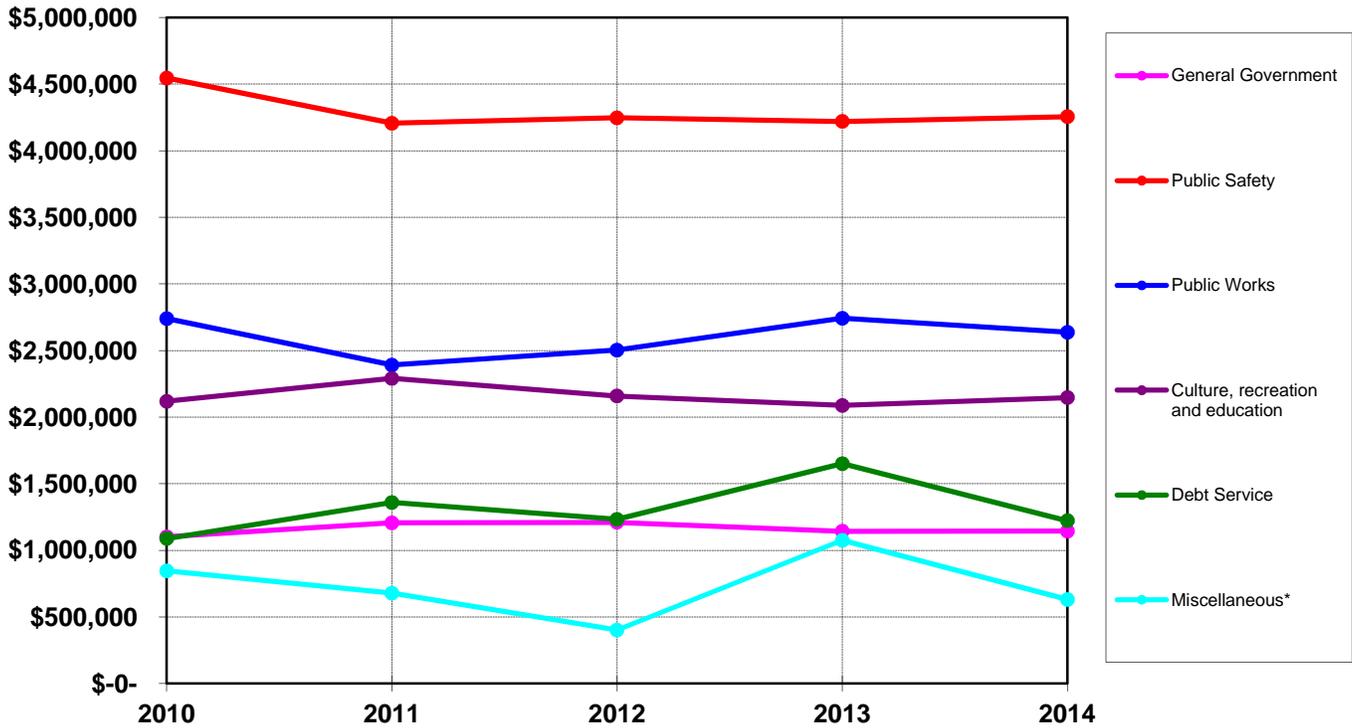


*Miscellaneous includes special assessments, intergovernmental charges for services, fines, forfeitures and penalties, investment income, miscellaneous, non-refunding debt issued, sale of property, and transfers in.

CITY OF BARABOO

General & General Debt Service Fund Expenditures

Actual 2010 - 2014



	2010	2011	2012	2013	2014
General Government	\$ 1,102,548	\$ 1,206,287	\$ 1,210,678	\$ 1,144,003	\$ 1,144,056
Public Safety	4,546,633	4,206,974	4,247,872	4,219,838	4,256,249
Public Works	2,740,866	2,392,186	2,504,051	2,742,028	2,638,352
Culture, recreation and education	2,119,173	2,291,935	2,158,643	2,089,025	2,146,901
Debt Service	1,088,740	1,359,159	1,232,734	1,651,321	1,222,512
Miscellaneous*	846,915	678,247	401,317	1,076,001	631,524
Totals	\$ 12,444,875	\$ 12,134,788	\$ 11,755,295	\$ 12,922,216	\$ 12,039,594

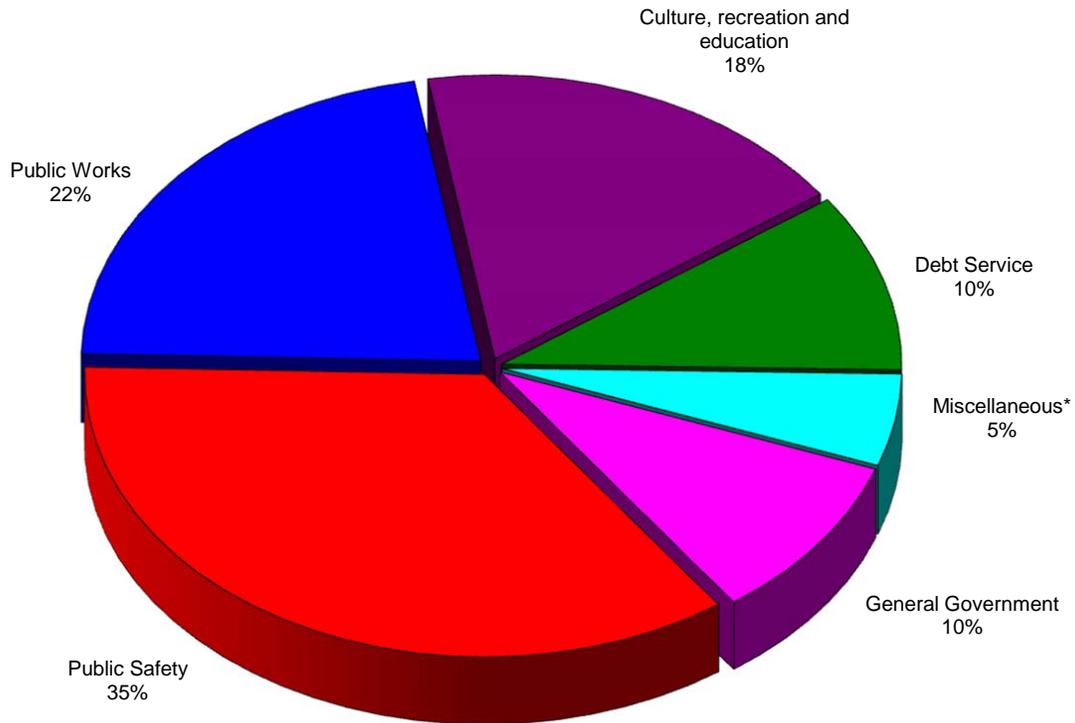
Miscellaneous includes health & human services, conservation & development, capital outlay, and transfers out.

* Excludes debt refinanced.

CITY OF BARABOO

2014 General & General Debt Service Fund Expenditures

Total Expenditures: \$12,039,594

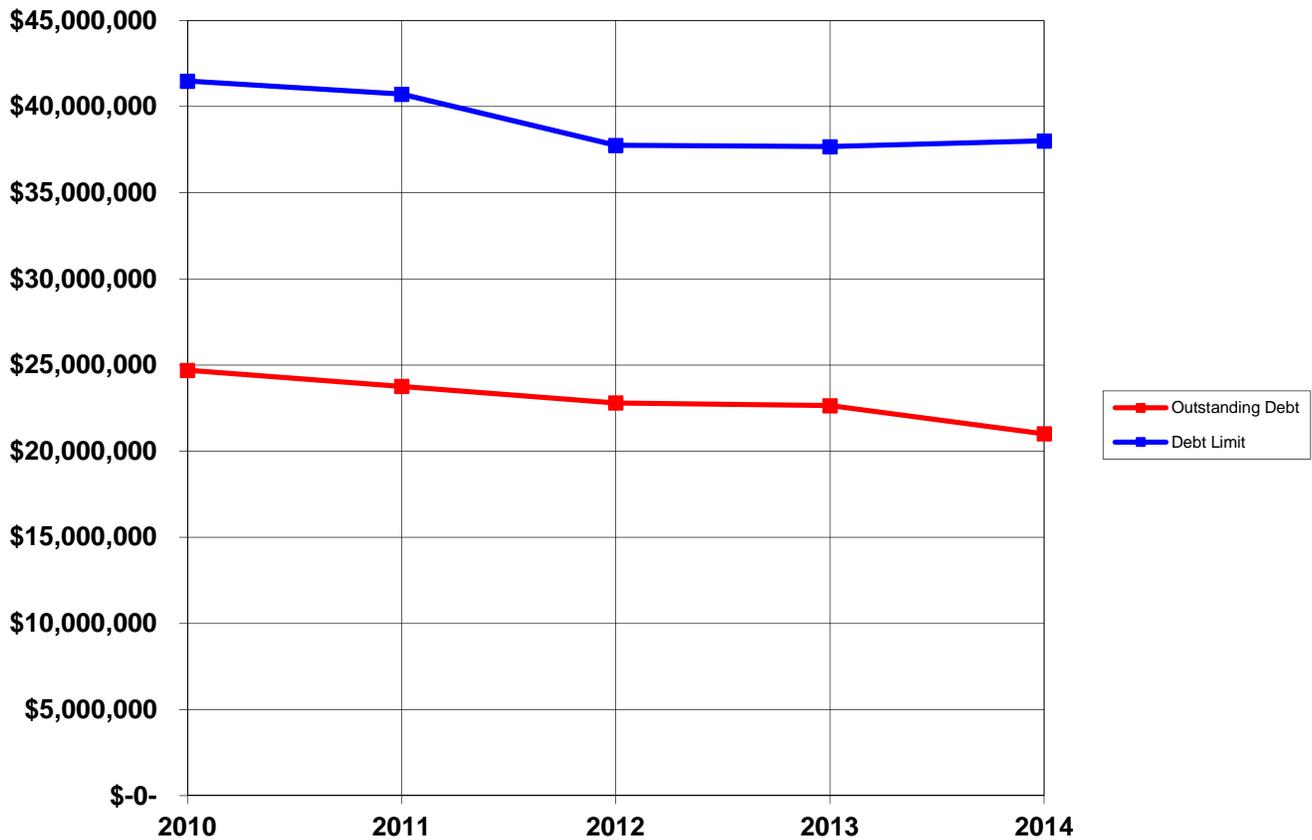


Miscellaneous includes health & human services, conservation & development, capital outlay, and transfers out.

* Excludes debt refinanced.

CITY OF BARABOO

G. O. Debt vs. Capacity



	2010	2011	2012	2013	2014
Debt Limit	\$ 41,484,115	\$ 40,727,210	\$ 37,749,600	\$ 37,676,470	\$ 38,006,205
Outstanding Debt	24,694,239	23,765,133	22,796,675	22,642,781	21,008,009
Difference	<u>\$ 16,789,876</u>	<u>\$ 16,962,077</u>	<u>\$ 14,952,925</u>	<u>\$ 15,033,689</u>	<u>\$ 16,998,196</u>
% Used	<u>59.53%</u>	<u>58.35%</u>	<u>60.39%</u>	<u>60.10%</u>	<u>55.28%</u>
Equalized Value	<u>\$ 829,682,300</u>	<u>\$ 814,544,200</u>	<u>\$ 754,992,000</u>	<u>\$ 753,529,400</u>	<u>\$ 760,124,100</u>
Growth	<u>\$ (11,863,900)</u>	<u>\$ (15,138,100)</u>	<u>\$ (59,552,200)</u>	<u>\$ (1,462,600)</u>	<u>\$ 6,594,700</u>
% Growth	<u>-1.41%</u>	<u>-1.82%</u>	<u>-7.31%</u>	<u>-0.19%</u>	<u>0.88%</u>

The City of Baraboo, Wisconsin

<p>Background The City of Baraboo applied for a Community Development Investment Grant through WEDC (Wisconsin Economic Development Corporation) to help with the \$3 million dollar restoration of the historic Al. Ringling Theatre.</p>

<p><i>Note: (✓one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted</i></p>

<p>Comments:</p>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Council accepts the WEDC Grant proposal to provide the City of Baraboo up to \$249,455 to be used for the restoration of the Al. Ringling Theatre.

Offered by: Finance/Personnel Comm.

Motion:

Second:

Approved: _____

Attest: _____

June 30, 2015

Mike Palm, Mayor
City of Baraboo
135 4th Street
Baraboo, WI 53913

Dear Mayor Palm:

Thank you for the opportunity to review your proposed project. Based upon the information provided to my staff, it is my understanding that the City of Baraboo is proposing to invest approximately \$3,007,387 to renovate and preserve the historic Al Ringling Theatre.

This letter of intent is not a binding contract and it does not detail the specific, final terms of an agreement between WEDC and the City of Baraboo. This letter of intent is a contingent proposal and a commitment to work with your community toward execution of a final assistance agreement based on the framework outlined here.

As this is a collaborative project between WEDC and the City of Baraboo, public announcements about the Project must be coordinated before being released. Contacts regarding such announcements should be directed to Mark Maley, WEDC's communications manager, at 608-210-6767.

To assist with this project, the Wisconsin Economic Development Corporation (WEDC) proposes to provide the following:

I. WISCONSIN ECONOMIC DEVELOPMENT CORPORATION (WEDC) GRANT

RECIPIENT: City of Baraboo

GRANT AMOUNT: Up to Two Hundred Forty Nine Thousand Four Hundred Fifty Five and 00/100 Dollars (\$249,455). The actual amount of the WEDC Grant, which is subject to the receipt of a detailed description of the Recipient's project, would be limited to no more than twenty-five (25) percent of the eligible project costs.

USE: Eligible Projects Costs for the City of Baraboo

DELIVERABLES:

- a) Project completed as stated in the application
- b) Prior to the first disbursement of grant funds: Executed bank commitment letter for interim loan funds
- c) Documentation of required 3:1 match in the amount of \$748,365



201 W. Washington Avenue
Madison, WI 53703

P.O. Box 1687
Madison, WI 53701

608.210.6700
855-INWIBIZ
inwisconsin.com

II. OTHER CONDITIONS:

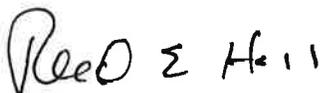
The contingent offer outlined in this letter is subject to several conditions, including:

- (1.) Execution of a final grant contract.
- (2.) The City of Baraboo must execute and deliver all other documents and information required by WEDC.
- (3.) The City of Baraboo must demonstrate that all necessary financing for the Project is available.
- (4.) There must not be any material change in the Project.
- (5.) WEDC may impose other thresholds and requirements regarding the City of Baraboo's eligibility for the grant in addition to the deliverables stated in this letter of intent.
- (6.) The final grant contract contemplated by this letter of intent must be executed by September 30, 2015, unless WEDC and the City of Baraboo agree to extend this deadline. Unless otherwise agreed to, should WEDC and the City of Baraboo fail to execute a contract by September 30, 2015, the offer outlined in this proposal will automatically expire with no further notice required to the City of Baraboo.

III. EXPIRATION: This letter of intent will expire automatically unless it is accepted by returning a signed copy to WEDC by July 30, 2015.

In closing, WEDC is firmly committed to doing everything possible to expedite the processing and awarding of this incentive package. Should you have any questions about WEDC's proposal, please contact Community Account Manager Jason Scott at 608-210-6790.

Sincerely,



Reed E. Hall
SECRETARY & CHIEF EXECUTIVE OFFICER

cc: Jason Scott, WEDC Community Account Manager
Cheryl Giese, Clerk, City of Baraboo

ACCEPTANCE OF THE PROPOSAL:

This letter of intent represents the extent of WEDC's participation in the project. The letter can be accepted by signing below and returning to WEDC by email at contracts@WEDC.org. The terms outlined in this letter of intent expire at 5:00 pm CDT on July 30, 2015.

I have read and accept the proposal outlined in WEDC's letter of intent. The City of Baraboo agrees to move forward in good faith toward negotiations on the terms of and executing a final contract based on the framework outlined in this letter of intent. I understand the specific provisions of this letter are not binding upon WEDC or the City of Baraboo.

The City of Baraboo agrees to consult with WEDC before making any public announcement regarding the award.

(Signature and Title)

(Date)

(Type or Print Name and Title Signed Above)

Memo - City of Baraboo



To: Finance Committee
From: Ed Geick, City Administrator and Cheryl M. Giese, City Clerk-Finance Director
Subject: 2016 Budget Preparation Calendar
Date: July 10, 2015
CC: Mayor and City Council, Department Heads

Below is our schedule for completing the FY 2016 Budget.

Date	Important Finance Committee and City Council Dates	
Jul 28	Council Committee of the Whole –Establish goals and guidelines for projects, taxes, positions, set targets, review capital plan items, discuss Council priorities. Establish Utility target rates.	
Aug 11	Finance committee reviews long term revenue forecast, capital planning, and wage projections	
Aug 25	Finance Comt receives preliminary estimates for budgeting. Review 2 yr Budget Forecast.	Finance Dir
October 13	Preliminary Budget and Report to Finance Comt	Finance Dir
October 27	2nd budget meeting. Possible Committee of the Whole	Finance Dir
October 29	Special Meeting to discuss budget, if necessary	Finance Comt and/or Council
November 10	Presentation of final budget draft to council	Mayor
November 24	Hold Public Hearing	City Council
November 24	Adopt Budget	City Council

Date	Plan of Action for Mayor, Administrator and City Staff	Who
Aug 3	Report 2015 changes for 2016 wage projections	DH's to L Laux
Aug 4-8	Prepares Wage Projections for Dept. Heads. Review and Verify Wage Changes	L Laux + Dept Heads
Aug 13	Distribute revised wage projections to Dept Heads, if action by Finance Comt.	L Laux
Aug 21	Prepares 2 yr Budget Forecast for Aug 26 th Finance Comt	Finance Dir/ L Laux
Aug 21	Determine operating adjustment %	Mayor
Aug 21	Prepare preliminary estimates for budgeting. Review 2 yr Budget Forecast.	City Admin + Finance Dir
Sept 2	Distribute FY16 Operating Budget Worksheets	L Laux to DH's
Sept 2	Distribute FY16 Budget Narrative Format	MK to DH's
Sept 14 -18	Meetings with Dept Heads on Capital Projects. L Laux sets schedule	Engineer, Street and Utility Sups.
Sept 18	2016 Operating and Capital Budgets with Revenue Sources	DH's to C Giese
Sept 18	Dept Heads submit Budget Narrative	DH's to MK
Sept 21 - 25	Enters Operating Budget Requests	Staff
Sept 21 - 25	Follow up meetings with Dept. Heads, including Utilities	City Adm + Finance Dir
Sept 28-Oct 2	Preparation of Mayor's Budget Message	Mayor
November 2	Publish Public Hearing Notice (16 days)(newspaper deadline 11/4)	C Giese