

AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, June 9, 2015, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

Notices sent to City Staff and Media: Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, *Amanda Meddaugh*

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): May 26, 2015

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS - The Mayor would like to congratulate Officer Amanda Meddaugh of the Police Department celebrating her 5th anniversary.

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

NEW BUSINESS RESOLUTIONS

NBR-1... Approve Preliminary Resolution declaring intent to levy special assessments for new sidewalk on portions of Park Street, Elizabeth Street and Mound Street.

NBR-2...Approve 1st Quarter 2015 budget amendments and transfers.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Report from BDAS Representative.

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for May, 2015 from** – Fire Dept.

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance Comm.	5-26-15	Baraboo Public Arts Ad-Hoc Comt.	5-28-15
BID	5-20-15	BEDC	5-7-15

Copies of these meeting minutes are on file in the Clerk's office:

Emergency Management Comm.	5-28-15	Insurance Claims. Comt.	5-27-15
CDA	5-5-15	CDA Loan Review Comt.	5-5-15

Petitions and Correspondence Being Referred

INFORMATION

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

JUNE 2015

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Administrative	2 CDA	3	4 BEDC	5	6
7	8 Park & Recreation	9 Finance Council	10	11	12	13
14	15 PFC SCDC	16 Plan Library	17 BID	18 UW	19	20
21	22	23 Finance Council	24 Ambulance	25 Art Ad-Hoc Emergency Mgt	26	27
28	29 Public Safety	30				

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese
Agenda posted by DMM on 06/05/2015

Reminder to Board of Review Members to Remain for a Short Board of Review meeting immediately following the Council meeting. Please See Agenda on Page 20.

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 26, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Robkin

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of May 12, 2015.

Moved by Ellington, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor presented a Baraboo Gem Award to Allen Paschen for his many years of service and accomplishments in making Baraboo a better community.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS

The Mayor congratulated the following employees:

- Officer Nick Defiel of the Police Department for his 15th anniversary;
- Alice Schellenberger from the Park & Recreation Department for her 25th anniversary;
- Roland Moffit on his retirement after 33 years with the Public Works Department.

CONSENT AGENDA

Resolution No. 15-27

THAT the Accounts Payable, in the amount of \$188,879.96 be allowed and ordered paid.
Moved by Petty, seconded by Sloan and carried on voice vote to approve the Consent agenda.

ORDINANCES ON 2ND READING

Moved by Wedekind, seconded by Alt and carried unanimously to approve the 2nd reading of Ordinance No. 2429 revising Section 12.05(3)(b) of the City of Baraboo Ordinances, regulating licensing of special events.

NEW BUSINESS

Resolutions:

Resolution No. 15-28

WHEREAS, the following Subcontractors filed a Notice of Intention to File Claim for Lien, pursuant to Wis. Stats. §893.80, against Sauk County and City of Baraboo for construction work on the UW-BSC student housing project:

- KNZ Corporation d/b/a McMillian Electric – sum of \$178,039.00,
- Glewen & Sons Excavating, Inc. – sum of \$154,071.22,
- Consolidated Construction Co., Inc. – sum of \$38,029.08

NOW THEREFORE BE IT RESOLVED, that the City of Baraboo Council Members met in regular session, that the above-described claims be and hereby are disallowed.

Moved by Ellington, seconded by Thurow, and carried that **Resolution No. 15-28** be approved – 8 ayes. Pinion explained the dorms were to be built by contractors who hired subcontractors but did not pay them. It is customary to file liens, but in WI cannot file a lien against a government agency. The County already disallowed these claims and we are following suit. **3**

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

The Mayor advised of a television news broadcast involving over 100 Vietnam veterans from Wisconsin that were killed in action, but there is not a photo of them. A citizen of Baraboo, Terry Kramer, has worked on his own to find 41 photographs of the 100 veterans that did not have a photo attached to their name. He has joined forces with the University of Wisconsin students who are working on the same project and by the time they are finished, they feel that they can locate a photo for each fallen hero. The Mayor pointed out that this is just another example of what makes Baraboo such an excellent community.

Ald. Thurow reported on the BDAS submitting a proposal for supplying service to portions of Adams County. They have created a proposal that allows them to provide service without losing money on the contract and are waiting to hear if their proposal is selected.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for April, 2015 from – Treasurer’s Dept. & Police Dept.

Minutes from the Following Meetings -**Minutes of the Public Safety Committee Meeting –****April 27, 2015**

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, Wade Peterson, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Wedekind to approve the minutes of the March 30, 2015. By voice vote the motion carried.

New Business

- a. **Review Bid Tabulation and Recommend award of 2015 Street Reconstruction, Utility Extensions, & Park Improvements projects** – Engineer Pinion said that bids were opened last Thursday for five different projects, one of them being the budgeted block of the street reconstruction, Washington Avenue, which came in at a competitive \$87,517 from Dean Blum Excavating; the entrance to Boo-U was D.L. Gasser at \$60,280.00; Commerce Ct. Utility Extension was LASAR Construction LLC at \$55,043.00; City View Park Asphalt Path & Basketball Court was D.L. Gasser at \$7,201.85; and Briar Street Asphalt Path was D.L. Gasser at \$13,964.00. Wedekind asked about the sidewalk at 8th and Park. Pinion said that in the budget there was money allocated for accessible new sidewalk, but we don’t have to spend any money, because the school is doing it on their own as part of the referendum project. Therefore, there is money budgeted to tackle a couple of different areas of sidewalk if desired. Pinion said that he will include something in next month’s agenda regarding Park Street, both sidewalk and park regulations. Kolb moved, Wedekind seconded to approve low bidders on 2015 Street Reconstruction, Utility Extensions & Park Improvements. Motion carried unanimously.
- b. **Review and Approval monthly billing Adjustments/Credits for Sewer and Water Customers** – Peterson said that the credits coded so that the Committee to see what the credit was given for. Five of them were because they had leaks and got them fixed and one was a glitch in the billing system. It was moved by Kolb, seconded by Wedekind to approve the billing adjustments Motion carried unanimously.
- c. **Review request for Streetlights on Waldo Street, from Quarry Street to Parkside Avenue** – Pinion said that there is sidewalk along the west side of Waldo, from Quarry to Parkside Avenue and nothing on the east side of the street. Alliant did confirm that they could light on the poles, there would be no out-of-pocket expense, and they would just add them to the regular monthly billing. Kolb asked the number of lights and Pinion answered four. It was moved by Kolb, seconded by Wedekind to approve request for streetlight on Waldo Street, from Quarry Street to Parkside Avenue. Motion carried unanimously.

Reports

- a. **Utility Superintendent’s Report** – Peterson said that they have started their annual sewer cleaning project and at this time they have taken a break to haul the bio-solids. He said that on the water side they have gotten numbers back from the painting contractor for the Mine Street tower to turn it into a gold ball, the price was \$28,500 and when he spoke with Clint from the Golf Course and he said no; however, he did ask if the City would consider going to more of the color scheme of their building. He told him that he would take a look at their paint scheme and bring it back to the committee. He said that personally doesn’t care what the colors are; however, he does like the two-tone scheme.

- b. Street Superintendent's Report – Koss said that they have taken 161 trees down this year. All trees are ground except two, which will be done by tomorrow afternoon. He said that all the holes will be filled and seeded within the next couple of weeks. Smoke and ash from the incinerator was then discussed. Koss said that he will be putting gates up to stop people from dumping couches, mattresses, etc. He said that he has noticed a lot of brush coming in from out of town and the gates will be opened from 7:00 a.m. until 3:30 p.m. Pinion said that next month he will have some numbers and recommendations for a couple of dump boxes on trucks that are almost rusted out and beyond repair; therefore, he will be bringing a couple of options to the meeting. He said that there is money in the capital replacement account. It was stated that the engines, frames, and chassis are in great shape.
- c. Police Chief's Report – Schauf gave updates on hiring process, saying that they will be interviewing 20 candidates on May 7 and hope to establish a list the same day and start backgrounds right away. The department has been busy with parking tickets. He said that the department knows who is doing the graffiti; in fact, they have a confession and are working on getting charges. He said that the person has actually offered to help clean it up; however that is something that will be handled through the courts. He then said that they did an Emergency Operations Center Activation drill last week, a lot of good lessons learned, but a lot of areas that need improvements; however, a lot of things that are being done right also. Additionally, they will be training with the fire department next week on the Rescue Task Force Concept, which is a way in an on-going violence situation that they would be able to get victims out faster, save lives. Mayor Palm said the next time one is held, it would be good if the Committee would come and observe. Schauf said that the week of May 15 is proclaimed as Police Week. He said May 11 the Sauk County Respect for Law Ceremony will be held on the Courthouse Square at 8:30 a.m. He then also, during Council that week he will be giving out some citizen awards. He will also be doing a formal swearing in of the newest police officer.
- d. Fire Chief's Report – Stieve said based on the conversation last month he has reassigned some duties to the lieutenants, they will be in charge of preparing the training in conjunction with the list that has been developed through the group of officers. The safety duties went to one of the current captains. The maintenance chief was also given all the maintenance duties. He went on to say that the officer's wages are under review. He then explained the procedure that was taken for the Emergency Operations Center Activation drill that was held. He said that the drill was a great experience and said that Jeff Jelinik puts the City of Baraboo up against any municipality in the County and probably Statewide as far as being prepared. He then discussed the training grounds for the fire department. He said for the past several years firefighters have been sent down to The Fire Department Training Network in Indianapolis, which is a training center that they training on different functions and they learn under live fire conditions and what they use for this is shipping containers. He said that he has identified an area with the Street Superintendent by the leaf pile for that purpose. He said that with this training smoke will be some smoke; therefore, the next step would be to get the blessing of the Committee, meet with staff, and then to have a neighborhood meeting. He said that he would like to move this along because they have eyes on some shipping containers in Richland Center for a very good price. Kolb asked if this could become a regional training facility. Stieve said that potentially. He said that he will be applying to become an instructor through MATC and there are other people that could apply. He said that the Citizens Police and Fire Academy Alumni Association has an annual golf outing and last year some of the money that was earmarked for the department was over \$1800 and he was told to use it toward the training center. Also, they will be pursuing the rest of money through the Firefighters Fund Raising Association. He said that there is approximately \$4,000 in the City donations account. He went on to say that he would also pursue the programs through Menards and Home Depot for materials. He said that there would be a fence around and if it were allowed he would put sponsorship advertisement on it. He said that they are working on creating a recruitment advertisement card that could be personally given to someone.

ADJOURNMENT – Kolb moved, Wedekind seconded to adjourn the meeting at 2:41 pm. Motion carried.

Finance/Personnel Committee – Council Chambers

May 12, 2015

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, C. Giese, D. Sechler, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, second by Sloan to approve the minutes of April 14, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$1,651,518.79. Motion carried unanimously.

BDAS Service Bid – Dana Sechler explained that portions of Adams County distributed a joint RFP for ambulance service asking whether the District Commission wants to reply to the RFP. He has no proposed contract to provide to the City because he is in the process of developing it. However, he proposes if a submission is made, to use a version of the existing service contracts. They are asking for a service to be stationed in Adams County. Dana explained that if awarded, they will hire more staff and create lieutenant positions. The members expressed concern for operating in a profit and who would cover operating deficits. The BDAS Commission will review the proposal prior to submission next week.

Highway Agreement – Engineer Pinion discussed the resurfacing project of Highway 123 to the City limits. He explained that this is a \$1.5M project, and the city share is \$78,950 for 2016. Some of the city share will be assessed as curb and gutter to benefiting properties. Moved by Petty, seconded by Sloan to recommend that the Council approve the project and carried.

Permanent Easement for Teel – Eng. Pinion discussed utility service west of the by-pass with gravity sewer but it would have to be 40’ deep. An alternative is to serve the area by staying outside of the right-of-way because it is too congested and therefore an easement is needed from DEVCO which would be along the edge of the off ramp. The cost to the City is \$5000 dollars. Moved by Sloan, seconded by Thurow and carried to recommend to Council.

TID Status Report – Giese presented a status report of Baraboo’s active TIDs noting that all are eligible for construction projects. TID 6 has 2 years remaining for projects and has been donating toward TID 8 debt service. TID 9 is eligible for a base redetermination but since there are no projects or costs to recover, the effort is not necessary. TID 7 is lagging development projections but its success is guaranteed by the developer who is holding their land hoping that the Hwy 12 bypass will spawn new development in their area. No action taken.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:43 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

UW Campus Comm.	4-16-15	Parks & Rec Comm.	4-13-15
CDA Finance Comt.	5-5-15	CDA Executive Comt.	5-5-15
Library Board	4-21-15		

ADJOURNMENT

Moved by Sloan, seconded by Petty, and carried on voice vote, that the meeting adjourn.

Cheryl M. Giese, Clerk-Finance Director

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Certified by City Clerk: _____

Second:

The City of Baraboo, Wisconsin

Background: The City had budgeted for the installation of approximately 500 feet of new sidewalk on the north side of 9th Avenue from the west end of the High School parking lot to Berkley Blvd. The School has since notified the City they would arrange for the installation of that sidewalk in conjunction with the reconstruction of their parking lot this summer, independent of the City. The Public Safety Committee has recommended new sidewalk be installed at the following three locations, in lieu of the 9th Ave sidewalk:

- East side of Park Street, from 8th Ave south through the alley.
- East side of Elizabeth Street, from the existing sidewalk north of Rivercrest Dr to Water St
- West side of Mound Street, from Council St to Water St.

The City’s policies dictate that the cost of new sidewalk be assessed against abutting properties.

The following Resolution is the first step in the Statutory process to assess the cost of these new improvements against the affected properties.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2015 Sidewalk Construction.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

New Sidewalk – That property on:

- East side of Park Street, from 8th Ave south through the alley.
- East side of Elizabeth Street, from the existing sidewalk north of Rivercrest Dr to Water St
- West side of Mound Street, from Council St to Water St.

3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
5. The City Engineer shall prepare a report which shall consist of:
 - (A) Final plans and specifications for the improvements.
 - (B) An estimate of the entire cost of the proposed improvements.
 - (C) A schedule of proposed assessments.

6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
8. The hearing shall be held in the Council Chambers of the City Hall at 135 Fourth Street, Baraboo, WI 53913 on July 14th, 2015 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.
9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Offered by: Public Safety Committee
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background: The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted

Comments: The 2015 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized for the first quarter, 2015:

See attached listing.

Offered by: Finance/Personnel Comm. **Approved:** _____

Motion:

Second:

Attest: _____

2015 BUDGET AMENDMENTS
1st Quarter, 2015

BA#	Account	Account Name	Original Budget	Amount to Transfer	Added to Budget	Amended Budget
15-01	Encumbrances	Use funds from 2014 for purchases completed in 2015.				
	100-21.52200.346	Encumber - Fire uniforms with DNR grant	20,485		302	20,787
	100-52-55200-260	Encumber - Parks Pumphouse asbestos testing	17,500		1,230	18,730
	100-51-55110-270	Encumber - Library technology grant funds	48,015		1,943	49,958
	100-10-49300	Fund Balance Applied	327,571	3,475		331,046
	Appropriate fund balance for open purchase orders for equipment and services at year end.					
15-02	Police	Police Evidence and Garage Costs				
	100-20.52110-00222	Police - Electric	0	1,900		1,900
	100-20.52110-00223	Police - Heat	0	1,700		1,700
	100-11.51620-00222	Alma Waite - Electric	1,900	(1,900)		0
	100-11.51620-00223	Alma Waite - Heat	1,700	(1,700)		0
	Transfer budget for Alma Waite building costs to PD budget now that it is used exclusively by PD.					
15-03	Public Works	Purchase Salt Brine System				
	100-31.53350.00814	PW - Snow & Ice - Equipment Purchases	14,000	1,968		15,968
	100-31.53350.00361	PW - Snow & Ice - Blades & Plow Materials	12,000	(1,968)		10,032
	Transfer funds to cover the purchase.					
15-04	Police	Bar Buddies Grant				
	100.20.52110.270	PD - Police Department, Special Services	31,000.00		2,802.00	33,802.00
	100.20.43525	PD - Police Grant	6,500.00	2,802.00		9,302.00
	Appropriate grant funds for Bar Buddy services					
15-05	Fire	Reallocate budget for purchase of 10 pagers				
	100-21-52200-340	Fire - Operating	9,950	(4,045)		5,905
	100-21-55220-392	Fire - Small equipment	35,411	4,045		39,456
	Transfer funds for purchase of pagers					
15-06	Public Works	Purchase Becker property from Sauk County				
	100-31.53270-821	CSC - Land	0	2,826		2,826
	100-31.53270-920	CSC - Utility allocation	-18,024	(426)		(18,450)
	100-31-53300-290	PW-Streets-Sealcoating	9,000	(2,400)		6,600
	Transfer funds to cover the purchase					
15-07	Parks	Civic Center improvements with the remaining bond money				
	100-52-55130-814	Civic Center - Equipment	4,500	(4,500)		0
	100-52-55130-822	Civic Center - Building Improvements	4,500	(4,500)		0
	100-52-49297	Transfer f rm Park Seg	9,000		-9,000	0
	Unappropriate Park segregated funds for these projects					
15-08	Police	Service contracts for software are over budget				
	100-20-52130-250	Police R&S - Equipment maintenance	10,000	1,900		11,900
	100-20-52110-392	Police - Small equipment	29,500	(1,900)		27,600
	Transfer funds to cover overage					
	General Fund	Total Additional Appropriation		(2,723)	(2,723)	

**Baraboo Fire Department
Monthly Report - May 2015**

Incident Responses	May	Year to Date	Totals	Year to Date	Percentage
	2015	2014	2014	2015	Increase/Decrease
Fire, Other	0	2	4	2	
Building Fire	0	3	9	8	28 Fire 20.90%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	28 Rescue 20.90%
Fire in Structures other than Building	0	0	0	0	1 Haz Mat 0.75%
Cooking Fire	2	1	5	4	24 Alarm 17.91%
Chimney Fire	0	1	2	0	46 Other 34.33%
Vehicle Fire	0	6	10	6	7 Mutual Aid 5.22%
Wildland Fire	1	5	6	7	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	0	0	39 Fire 11.44%
Dumpster or other Trash Receptacle Fire	0	1	3	1	88 Rescue 25.81%
Outside Storage Fire	0	0	0	0	22 Haz Mat 6.45%
Outside Gas or Vapor Combustion Explosion	0	0	0	0	65 Alarm 19.06%
Medical Assist	3	7	18	4	114 Other 33.43%
Vehicle Crash	4	20	55	22	13 Mutual Aid 3.81%
Motor vehicle/pedestrian crash	0	0	0	1	
Search for Person on Land	0	1	3	0	
Extrication of Victim(s) from Building/Structure	0	0	0	1	
Extrication from Vehicles	0	1	3	0	
Extrication, Other	0	1	3	0	
Elevator Rescue	0	0	1	0	
Water/Ice Rescue	0	0	1	0	
High Angle Rescue	0	1	4	0	
Hazardous Material	1	5	18	1	
Carbon Monoxide Incident	0	3	4	0	
Hazardous Call, Other	1	11	26	8	
Vehicle Accident - General Cleanup	1	3	4	3	
Animal Rescue	0	0	0	0	
Water Problem, Other	1	0	0	1	
Smoke or Odor Removal	0	0	0	1	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	1	1	3	1	
Public Service	0	0	16	0	
Unauthorized Burning	0	3	5	2	
Authorized Burning	0	0	1	1	
Good Intent Call	2	17	37	22	
Dispatched/Cancelled	2	5	22	5	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	0	0	2	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	0	3	5	2	
Bomb Threat	0	0	0	0	
Alarm	2	12	39	17	
Carbon Monoxide Alarm	0	8	21	5	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	0	4	10	3	
Mutual Aid - Rural	1	1	3	4	
Totals	22	126	341	134	3.85%
		-1	-1	-4	Exposure Fires
		125	340	130	Total Incidents
Incident Responses by Municipality	Total Incidents	Percent			
City of Baraboo	11	50.00%	72	53.73%	
Village of West Baraboo	2	9.09%	13	9.70%	
Town of Baraboo	8	36.36%	28	20.90%	
Town of Fairfield	0	0.00%	9	6.72%	
Town of Greenfield	0	0.00%	4	2.99%	
Town of Sumpter	0	0.00%	0	0.00%	
Mutual Aid - City	0	0.00%	3	2.24%	
Mutual Aid - Rural	1	4.55%	5	3.73%	
Totals	22	100.00%	134	100.00%	
			-4		Exposure Fires
			130		Total Incidents

**Baraboo Fire Department
Monthly Report - May 2015**

Fire Inspections	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec	
City of Baraboo	28	54	163	182	176								
Village of West Baraboo	107	24	7	5	5								
Town of Baraboo	3	0	0	2	0								
Town of Fairfield	0	0	0	0	2								
Town of Greenfield	0	0	0	0	0								
Town of Sumpter	0	0	0	0	0								
Totals	138	78	170	189	183	0	0	0	0	0	0	0	
								Total Inspections Year to Date					758

Fire Prevention Education - Current Month	Number of Activities	Number of Adults	Number of Children	Total Participants	
Fire Extinguisher and Fire Safety Training	0	0	0	0	
Fire Safety Presentations	1	2	5	7	
Fire Safety House Training	2	161	825	986	
Other (Open House)	0	0	0	0	
Grand Totals	3	163	830	993	
			Total Fire Safety Contacts Year to Date		1367

	Number of Smoke Alarms	Number of CO Alarms	Total
Install Smoke and Carbon Monoxide Alarms	1	2	3

3 Year to Date Total

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, C. Giese, T. Pinion, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Sloan to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Sloan to approve the minutes of May 12, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$188,879.96. Motion carried unanimously.

UW Baraboo-Sauk County Campus Claims –

Engineer Pinion explained that Bluffstone hired contractors to construct the student housing and the general contractor hired subcontractors that did were not paid and as such, they have filed claims against the City and County. There is also a discrepancy in contract language defining the scope of services to be performed which has also led to the confusion. Bluffstone is going through the arbitration process which will take some time. The unpaid contractors have filed construction liens against the property. The City and County own the land that is leased to Bluffstone. Corporation Counsel has advised that the contractors cannot lien a government agency and the County has already disallowed the claims. Moved by Sloan, seconded by Thurow and carried unanimously to disallow the lien claims of KNZ Corporation, d/b/a McMillian Electric, A. Glewen & Sons Excavating, Inc. and Consolidated Construction Co.

Art Friends Fee – The Friends group contacted the City asking if we can waive the building permit fee. However, since the City contracts with MSA Professional Services to act as building inspector. Pinion suggests contracting building permit services on a time and material basis for this project. Petty suggested that the City has already been benevolent in committing \$50,000 of funding from the Alma Waite fund. Thurow agreed that we could pass along our actual costs. Sloan desired to charge a lump sum not to exceed the normal costs of the building permit fee. Moved by Sloan, seconded by Thurow to approve a building permit fee for actual time billed with a cap of the normal permit fee for this project and carried unanimously.

Police Body Camera Program – Chief Schauf announced federal money for police departments to acquire body worn cameras. He is looking to acquire 23 body cameras with the grant money so the entire department can be equipped. The system is compatible with the car cameras and are activated at the same time. Existing labor dollars and some budgeted equipment can provide the required match to satisfy the grant requirement, therefore, no budget amendment is necessary. Moved by Thurow, seconded by Sloan and carried to authorize a labor match for the body camera equipment.

Budget amendments – Moved by Sloan, seconded by Thurow and carried to approve the 1st quarter budget amendments and transfers for 2015.

Committee Comments: None.

Adjournment – Moved by Thurow second by Sloan to adjourn. Motion carried, meeting adjourned at 6:20 p.m.

Cheryl Giese, City Clerk-Finance Director

**BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)
BOARD OF DIRECTOR'S MEETING**

May 20, 2015

Members Present: S. Kessenich, D. Thurow, B. Stelling, S. Fay, D. Cowan

Member Absent: F. Kruse, N. Bacher, T. Wickus, L. Steffes

Others

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:50P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Cowan, seconded by Thurow, and unanimously carried to approve the minutes of April 15, 2015.

Agenda: Moved by Stelling, seconded by Fay, and unanimously carried to approve the agenda as published.

Reports:

Appearance – Baskets will be up soon. Nanny Park Facebook page is now on, working on Farmer's Market banner, bike racks being considered. Garbage can needed for Oak St between 2nd/3rd.

Parking – Weed spraying bid was received.

New Business:

1. Vouchers –	American Legion	\$ 299.86
	Capital Newspapers	1,050.00
	City of Baraboo	310.04
	Gatehouse Gardens	<u>780.00</u>
	TOTAL:	\$2439.90

Moved by Stelling, seconded by Cowan and unanimously carried to approve the vouchers.

2. Discussion of mural on Century Link building: Ed suggested \$8,000 donation. Moved by Stelling, seconded by Cowan and unanimously carried to commit to the donation.
3. Ed mentioned possible parking lot project for future funding.
4. The condition and painting of the parking lot behind Bekah's was discussed.

Next Meeting: Wednesday, 17, 2015 at 5:45 p.m., Room 11, Civic Center.

Adjournment: Moved by Stelling, seconded by Cowan, and unanimously carried to adjourn at 6:30 PM.

Respectfully submitted,
Sandy Kessenich

Baraboo Public Arts Ad-Hoc Committee Meeting

Thursday, May 28, 2015, 8:00AM

Members Attending:

Members Absent: Brian Heller, Bekah Stelling, Rochelle Robkin Sonja Stauffacher, Mark Tully

Others Attending: Mayor Mike Palm, City Administrator Ed Geick

Call to Order: 8:00AM

Meeting cancelled due to no quorum.

Next regular meeting will be held on Thursday, June 25, 2015, 8:00am

Adjourn: 8:14AM.

DRAFT

Baraboo Economic Development Commission
Meeting Minutes
May 7, 2015

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Umhoefer, Alt, Ayar, Bowers, Palm, Taylor

Absent: Anderson, Huffaker, Stauffacher

Other: Ed Geick, Carolyn Wastlund, Patrick Cannon, Meg Allen

III. Approve Minutes

Motion to approve the minutes as presented for March 5, 2015

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

IV. Public Comment

No one from the public wished to make a comment at this time.

V. Presentation and Discussion: Economic Development Partners

a. Mr. Jay Smith Teel Manufacturing

Mr. Smith was unable to attend the meeting. Therefore, no report was provided. He will be rescheduled for a later meeting.

VI. Old Business

A. Update on Development Activities

City Administrator Ed Geick gave an update on the following items:

- a. Several inquiries regarding the Riverfront area
- b. The property next to the old Ringling Hotel
- c. The old Alliant Energy site
- d. Becker property on Lynn St.
- e. Property near Wal-Mart
- f. Property along new by-pass area.

B. Update on the Plan Commission and Council

Mayor Palm indicated that the City has given a conceptual approval for a part of the old Glacier valley Ford Site.

The City Council will also be taking action of Resolutions opposing the possible elimination of personal property taxes and the \$300,000,000 reduction in funding for the University System as proposed the State budget.

C. Updates from economic development partners and collaborators

Ms. Wastlund indicated that the CDA is looking at the possibility of selling the duplex units. HUD has several criteria that must be met in order to sell them.

In addition, the CDA is accepting bids to renovate the house at 620 Second Ave. This is the house that was donated to the CDA.

VII. New Business

A. Update on Economic Development Plan:

Chairperson Wise provided an update on the progress related to the re-writing of the Chapter 8 of the Comprehensive Plan. A power point was provided which captured the direction being taken by the drafting group.

The focus of the group was to track three distinct areas. They are: Business Development, Community Development and Redevelopment. Each area will have multiple action items within the category.

Entitled "Grow Baraboo" the slide show was provided to solicited reactions and comments from the other members of the Committee. Several comments made by members indicated that felt the outline contained all the prior ideas and concepts discussed by the Committee over the past several years. The group directed the working committee to continue with their efforts and to begin a draft of the plan.

The group indicated they would like to make a presentation at the July meeting regarding the draft document.

B. Update on Partner Presentation Schedule

It was noted that the speaker for the June meeting is Denise Reimer.

The group also indicated that they would like to hold the July meeting at Driftless Glen if possible.

VIII. Commissioner and City Staff comments

Mr. Bowers indicated that with the recent HWY 12 construction, the County Hwy Shop is now more visible than before. He wanted to know what steps the City and the Village of West Baraboo could take to have the county improve the conditions of the site.

IX. Adjournment

A motion was made to adjourn the meeting at 7:58 PM.

Palm (1); Alt (2)

Aye: All via voice vote

Nay: None

Greg Wise
Chairperson

Patrick Cannon
Recorder

Baraboo Economic Development Corporation
Speaker/Presenters Schedule

<u>Month</u>	<u>Topic</u>	<u>Presenter</u>	<u>BEDC Member</u>
April	Manufacturing Or plan review	Jay Smith	Ms. Stauffacher
May	Manufacturing Or plan review	Jay Smith	Ms. Stauffacher
June	Advanced Manufacturing	Denise Reimer	
July	Social gathering	Greg Wise	Greg Wise
August	University of Wisconsin Baraboo- Sauk County	Dr. Tracy White	Dr. Umhoefer
September	“Why Baraboo?”	Nick Doranski	Dr. Ayar

BOARD OF REVIEW
Council Chambers, 135 4th Street, Baraboo
June 9, 2015 – immediately following the 7:00 p.m. Council meeting

Roll Call: Mayor Palm, P. Wedekind, T. Kolb, D. Thurow, C. Giese
Others: Attorney Reitz, Tyler Technologies, B. Zeman (alternate)

CALL TO ORDER

APPROVAL OF AGENDA

COMPLIANCE WITH OPEN MEETING LAW

1. The purpose is for calling the Board of Review into session during the thirty day period beginning on the 2nd Monday of May, pursuant to SS 70.47(1) of the Wisconsin Statutes.
2. Due to the fact that the assessment roll is not completed at this time, it is anticipated that the Board of Review will be adjourned until July 29, 2015 beginning at 1:00 p.m.
3. Pursuant to SS 70.45 of the Wisconsin Statutes the 2015 assessment roll will be open for examination in the Clerk's and Assessor's Office beginning June 26, 2015. Open book will be by appointment from the Assessor's Office on July 9, 2015.
4. Instructional material about the assessment and board of review procedures will be available at that time for information on how to file an objection and the board of review procedures under Wisconsin law.

ADJOURN

Cheryl M. Giese, City Clerk-Finance Director

Please take notice, any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk at 135 4th St. or phone 355-2700 during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Please take further notice that members of the Baraboo Common Council who are not members of the above Committee, may attend this meeting to gather information about a subject over which they have decision making responsibility. Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Baraboo Common Council, and must be noticed as such, although the Council will not take any formal action at this meeting.

Notices sent 6/26
Open book 7/9
Kenotice 7/14
BoR 7/29