

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, June 23, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Robkin, Thurow

Council Members Absent: Alt

Others Present: Atty. Reitz, Chief Schauf, Mary Klingenmeyer, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of June 9, 2015.

Moved by Wedekind, seconded by Petty and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATION**

The Mayor presented the Baraboo Gem Award to Jimmy Williams, who for 35 years was Happy the Clown at Circus World. In the spirit of celebration, the Mayor wore a red nose.

**PUBLIC INVITED TO SPEAK** –No one spoke.

**MAYOR'S COMMENTS**

The Mayor read and presented a proclamation for Amateur Radio Days on June 27<sup>th</sup> and 28<sup>th</sup> to President Tom Erickson and other members of the Yellow Thunder Amateur Radio Club.

The Mayor read a certificate of recognition for Sandy Anderson, Administrator of Saint Clare Hospital.

**CONSENT AGENDA**

**Resolution No. 15-32**

THAT the Accounts Payable, in the amount of \$309,762.47 be allowed and ordered paid.

**Resolution No. 15-33**

THAT David Wernecke be appointed to the Library Board serving until June 30, 2018.

Moved by Wedekind, seconded by Sloan and carried on voice vote to approve the Consent agenda.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Ald. Thurow reported on BDAS issues, noting that the bid for 911 service to portions of Adams County is being reviewed by a 4 member committee. BDAS currently has 3 rigs with questionable engines and the warranties expire at year end. They recently purchased another ambulance.

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

- **Monthly Reports for May, 2015 from** – City Treasurer, Police Department

**Minutes from the Following Meetings -****Minutes of the Public Safety Committee Meeting****May 26, 2015**

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, Wade Peterson, Ben Bromely, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the April 27, 2015 meeting. By voice vote the motion carried.

**New Business**

- a. Discuss prospective new sidewalk project(s) for 2015 since School District is installing new sidewalk that was planned along the north side of 9<sup>th</sup> Avenue. (Prospective candidates include Park Street between 7<sup>th</sup> & 8<sup>th</sup>, Mound Street from Council to Water, Elizabeth Street from Rivercrest to Water) – Wedekind asked how much money was available and how far would that go. Pinion said that \$12,500 is available and that should do approximately 500 feet. He stated the original plan was on 9<sup>th</sup> Avenue and Draper, from the edge of parking lot to Berkley Blvd; however, the School District has included this in their referendum projects. Plautz asked if all three could be done and Pinion said that only two would be able to be done. Wedekind and Kolb said that Park Street needs to be done. Plautz would like to see Elizabeth to Water be done. Pinion said that would be approximately 250 feet. This would be done as an assessment project and would require a little bit of retaining wall. Pinion. Pinion said that he would get the numbers for the next meeting. Kolb Moved, Plautz seconded to do as many of the three sidewalk projects as can be done; however, if they all cannot be done, then Elizabeth, from Rivercrest to Water and 8<sup>th</sup> and Park Street should be done. Motion carried unanimously.
- b. Review reconstruction project plan for Washington Avenue and consider installation of sidewalk on the west side of Washington between College and 2nd – Pinion said that this is the project that is budgeted. He said that sidewalks were not anticipated. He said that the individual that lives on top of the hill on Washington has called and indicated that she has an interest in seeing sidewalks on Washington. He said the east side of the road precludes sidewalk installation. He said the policy states that if the cost is going to exceed three times the cost of the sidewalk, it has to be thought long and hard about. Pinion said installing sidewalks on the east side would need very high retaining walls and would be very expensive to install. Peterson said that the wall would sit right on top of the water main. Pinion said that on the west side of the road would be easy at 2<sup>nd</sup> Street by Mrs. Ziegler's, as it goes of the hill it still wouldn't be too bad, but south of that there is a steep wall that is right on top of anything and would be an expensive proposition to get sidewalk to go down the snake hill to Water Street. He went on to say adding sidewalks to the south side of 2<sup>nd</sup> Street can be done; however, it would be a costly project. He felt that installing sidewalk from 2<sup>nd</sup> to the house on top of the hill on Washington wouldn't accomplish much without providing connectivity, and it would be a very expensive venture. Kolb feels that installing sidewalks down to Water Street should be looked at, at some point. Plautz asked how expensive this would be, and Pinion said that it would be approximately \$200,000 in just wall costs. It was moved by Wedekind, seconded by Plautz to not install sidewalks on Washington at this time. Motion carried two to one, Kolb voting no.
- c. Discussion and possible action on designating honorary names for portions of existing municipal streets – Pinion said that a request came up from Flambeau looking to try and commemorate their business and legacy in town. He said that he has not found anything in the ordinances or policies that relates to naming streets or honorary names. Wedekind felt to change the name of a street would change home addresses, etc. Pinion said that a street name could be changed completely, or it could be designated with an honorary name that wouldn't affect the addresses, somewhat like Ringling Blvd. It was moved by Kolb, seconded by Plautz to table this issue until a later date. Motion carried unanimously.
- d. Review and approve siting the Fire Department's live-fire training props on City-owned property on the east side of Briar Street, south of former DPW garage – Chief Stieve that there are 102 properties that are affected; however only four property owners were in attendance at the informational meeting held last Monday evening. He is looking for a recommendation to leave the proposed live training prop site where it is for one year for evaluation purposes. Kolb said that there was more concern shown for the incinerator than the fire department training. Stieve said that it would be October before the department would begin. Kolb asked Stieve if he would have a problem with there being a sunset clause on this. Stieve said that that this would be his recommendation, that the current siting, based on any input or complaints from surrounding residents be reviewed after one year of it being constructed and operation begins. Kolb moved to approve the siting for live-fire training props and have it reviewed one year from the date begins. Plautz seconded the motion. Motion carried unanimously.
- e. Review and recommendation regarding final paving for Briar Street Asphalt Path – Pinion said that this was something talked about last year, but never constructed. The path comes down Effinger, down Manchester to the dog park. He said the Park Department looked at getting some grant money to provide some connectivity from the dog park to the intersection. He said that the short stretch at the end is a very steep one and would require the installation of a railing on one side. Pinion said that there would be other alternatives to get from Point A to Point B, but he did talk to the Mike Hardy and the Committee did recognize that the path would have a slope to it and were not that concerned about it. Kolb suggested. Kolb feels that the path coming through the yard and the extreme slope is a terrible idea and the paving and railing should not be done. Kolb moved to table this item until which time discussions with Park and Recreation Department takes place. Plautz seconded the motion. Motion carried unanimously.

- f. Review operation of Air Curtain Destructor and neighbor's concerns about smoke and ash – Pinion said that there has been casual talk since it has been sited here regarding relocating this to perhaps the old landfill site or the Jackson farm and that could be possible because it is mobile. Koss said that the only alternative to burning is chipping. He said that in the past the City didn't generate enough from chipping to make it viable to go to the different power plants with the chips; however, what we are getting in now there is a possibility that the City could look at that and get rid of the burner. Koss then said that if you move it out to the old landfill, the smoke will be open to the Town residents. Also, would it be open to the public for all hours or put a man out there for certain hours. He said if it is placed in the outlying area there will be garbage dumped. Pinion said that it is a viable piece of equipment; the City burns most of their brush. Pinion said that there is a clay caps on both cells that were active at the old landfill. It was stated that the wooded area is not capped. Koss said that if this site were used the entire road would have to be fenced in to keep it channelized to this area. It was stated that if the burner were moved, there would be more brush to be collected at the curb; citizens wouldn't be hauling it themselves. Kolb asked if there will be a market for the stringy mulch that we have now. Koss stated that he would have an answered for that at the next meeting. It was moved by Kolb, seconded by Plautz to leave the burner the way it is at this time. Motion carried unanimously. Koss stated that the compost is turned once every two weeks in the summer time to keep the action going to hold the smell down.
- g. Review and Approval monthly Billing Adjustments/Credits for Sewer and Water Customers – Peterson stated that a new style report has been generated so for each credit the Committee will be able to tell what transpired. It was moved by Kolb, seconded by Plautz, to approve the monthly billing adjustments/credits for sewer and water customers as presented. Motion carried unanimously.
- h. Review and Approval to file Body Worn Camera Grant Application for the Police Department – Chief Schauf said that there has been a push recently for officers to wear body worn camera. He said that he has had some officers wearing body worn cameras for approximately five years. He said that the department has small, concealable style cameras that are clipped to the front of the officer's shirts. He said that these cameras were relatively inexpensive at the time purchased and they have already exceeded their life expectancy; therefore, they are looking at technology as it changes. He said that as part of a grant he is looking at upgrading the body worn camera system to be similar to the in-car camera system. He said that every one of the marked police cars have a full video camera with a microphone attached to it inside the car, the problem is, is that is mounted to car and doesn't move. He said the system that he is looking at getting hooks into the arbitrator system, with the benefit being that the department has the same backend software so it is all digital and all the evidence is stored in the same way. He said that camera that he was using before were \$85.00/each; however, the new system will cost \$900/each. He said that the department is looking at getting about \$21,000 in grant monies to cover, and then there would be approximately \$25,000 in City expenses. He said that some is already pre-planned expense. He said that this would not change the 2016 budget a lot to get the system. He said that he is applying for \$21,000 for the grant, which would purchase 23 cameras, and then as part of the match they would cover the training and purchase the new camera for the squad next year. It was moved by Kolb, seconded by Plautz to approve the application for the Body-Worn Camera grant. Motion carried unanimously.

### Reports

- a. Utility Superintendent's Report – Peterson said that the Mine Street project was scheduled to start the end of June; they showed up last week, so that work has started. He said that the bottom color of the tank was changed to an evergreen, instead of blue. He said that a televising crew in televising some sanitary lines. Sanitary manhole rehab projects will be started tomorrow. He said that he has contracted out 18 manholes to have some type of work to them, and Bob's crew will have approximately ten that will have some minor work to the top. He said on the water side, Well #4, which is over by East School was in their Capital Plan to take down and rehab in 2017; however, 1-1/2 weeks ago it snapped the shaft off the pipe and it is out of service. He said with the tower project going on, there will be a little bit of communication issues with Wells 2 & 7; therefore, the soon Well #4 is back on line if better. It was estimated that Well #4 will back in operation the third week in June. He said Water and Sewer crews are busy with valves and hydrant flushing. Sewer Sanitary crews have all the spring bio-solids spread and are presently working on cleaning sewer lines.
- b. Street Superintendent's Report – Pinion said that South Blvd. is done. Kolb asked the chances of painting a designated bike lane. Pinion said that typically that is done when it is an exclusive bike lane, but when it is shared with other vehicles, it tends to send the wrong message and is not recommended. He said that there is a possibility that some signage showing that is a shared use could be done. The Mayor asked for extra paint on the two crosswalks by the round-a-bout. Pinion said that he could have some options and pictures at the next meeting. Pinion said there has been some truck traffic that has been using Elm and Maxwell, instead of Mulberry, or Walnut and Water. He said that that is did notify both the industries, both Razor Composites and Hammond Power. Wedekind directed Pinion to try a persuade them; otherwise put the item on next month's agenda. Pinion said he attends the by-pass weekly progress meetings and that seems to be moving along. He then said that he applied for a couple of TIGER grants for South Blvd. in 2011 and 2012 and now there is another round of TIGER grants; therefore, with the Committee's blessing he would like to submit an application for 8<sup>th</sup> Street. Koss said that on June 5<sup>th</sup>, Rollie Moffit will be retiring, which will create an opening in the Street Department and hope to have someone on board shortly after Moffit's retirement.
- c. Police Chief's Report – Schauf said that the Department is short bodies; however, are actively involved in backgrounds of multiple people at this time. He said this is a busy time of year for the Department with all the special events coming up. They are still actively working with the planning of the Big Top Parade.

d. Fire Chief's Report – Chief Stieve said that the department has reassigned some duties and he has updated some position descriptions. He said that he took them to the PFC last week and he can distribute them to the Committee next month to look at. He said that they have more stringent educational requirements. He said the responsibilities have been shifted and one of the other radical changes that he is working on is that since he has been chief for almost 15 years it has always been questioned why so many people are on the calls. He is looking running some type of shifts on nights. He said there are four companies where that could be divided up; there would be a maximum of 11 people on the shift. He said that would save some money for the professional development that has to done as far as training; however, this is still in the infancy stage.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 2:35 p.m. Motion carried.

Finance/Personnel Committee – Council Chambers

June 9, 2015

**Members Present:** Petty and Thurow

**Absent:** Sloan

**Others Present:** M. Palm, E. Geick, M. Klingenmeyer, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Petty to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of May 26, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Petty to recommend Council approval of the accounts payable for \$533,496.67. Motion carried unanimously.

Community Development Block Grant – Geick reported on notice from the Department of Administration that Teel had not created the required number of jobs to qualify for the Public Facilities for Economic Development Grant. Teel had agreed in the City's development agreement to guarantee the success of the grant project and job creation, and if it did not occur, is required to reimburse costs. The Department of Administration has extended the grant which will allow time for Teel to negotiate terms with the DOA. No action taken.

Committee Comments: None.

Adjournment – Moved by Thurow second by Petty to adjourn. Motion carried, meeting adjourned at 6:35 p.m.

**Copies of these meeting minutes are on file in the Clerk's office:**

UW Campus Comm.	5-11-15	Board of Review	6-9-15
Pink Lady Rail Comm.	12-2-14, 4-7-15	Library Board Bldg & Grds	2-16-15
BDAS Finance Ad Hoc	4-22-15	BDAS Comm.	4-22-15
Park & Rec Comm.	5-11-15	SCDC	4-20-15

**INFORMATIONAL ITEMS**

The Mayor announced WR Sauey's invitation to tour the Nordic Group of Companies facilities and invited the Council to attend. Ald. Robkin asked that the CDA be included.

**ADJOURNMENT**

Moved by Plautz, seconded by Petty, and carried on voice vote, that the meeting adjourn.

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Cheryl M. Giese, Clerk-Finance Director