CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

MINUTES FOR: Regular Meeting on June 15, 2015

The Baraboo Police & Fire Commission (PFC) met on this date and time at the Municipal Building, Police Chief's office. The meeting was opened at 3:30pm by Secretary Kluge. A notice of this meeting was posted on June 9, 2015.

It is noted that during the posting process, an AMENDED version was presented, which was the June 9th posting.

Roll call found Commissioners Bach, Kluge, Alt and Madalon were in attendance. Commissioner Kujak was excused. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Bach.

At the request of Chief Schauf, Madalon made a motion to include a Closed Session in the Agenda. Alt offered a second. Motion carried 4-0.

Madalon made a motion to approve the 'AMENDED' Agenda as discussed, Alt offered a second. Motion carried 4-0.

Alt made a motion to approve the PFC Minutes of May 18, 2015; Madalon offered a second. Motion carried 4-0.

The Fire Chief indicated that he was not far enough along to give his anticipated updated on the Department Position Descriptions. He anticipates there will be more in the near future.

The Police Chief indicated that he has two candidates to talk about in the Closed Session, and will hold his comments until then.

Commissioner Bach discussed revised drafts of PFC Policies on Police Officer and Supervisor Selection Processes As copies from the last meeting were not yet issued, they were now issued and this matter moved to the July meeting for discussion.

The Police Department and Fire Department reports for May and June 2015 were presented by the respective Chiefs.

In Communications, Chief Stieve presented a Letter of Resignation (effective June 5th) and an Exit Interview from Firefighter Michael Gallo. The Letter was accepted by the Fire Chief and the Exit Interview had positive comments about the Department and the employee's experience there.

The Fire Chief submitted a request to move Firefighter Rick Munch from probationary status to permanent status, effective July 1, 2015. Madalon made a motion to approve the Fire Chief's request as noted in his letter; Alt offered a second. Motion carried 4-0.

CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

Bach announced that the Commission will meet in Closed Session as per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as per Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session is to discuss the possible hiring of one or more Police Officers. Alt made a motion to move to Closed Session, Madalon offered a second. Motion carried 4-0.

Bach announced that the Commission will reconvene in Open Status as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session. Alt made a motion to move to Open Session, Madalon offered a second. Motion carried 4-0.

The Police Chief submitted two letters requesting the support of his hiring two Police Officers from the current eligibility list. He has requested the PFC approval for the hiring of Brian Voltz and Nicholas Burch, which can only happen after the successful completion of a medical evaluation, psychological examination and the City Administrator's approval. Both candidates names were taken up under a single PFC vote where Bach made a motion to approve, Alt offered a second. Motion passed 4-0.

Alt made a motion to adjourn the meeting, Madalon offered a second. Motion carried 4-0.

Respectfully submitted,

Dennis Kluge, Secretary

Approved by PFC on July 20, 2015

Cc: City Clerk