

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 26, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Robkin

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of May 12, 2015.

Moved by Ellington, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor presented a Baraboo Gem Award to Allen Paschen for his many years of service and accomplishments in making Baraboo a better community.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS

The Mayor congratulated the following employees:

- Officer Nick Defiel of the Police Department for his 15th anniversary;
- Alice Schellenberger from the Park & Recreation Department for her 25th anniversary;
- Roland Moffit on his retirement after 33 years with the Public Works Department.

CONSENT AGENDA

Resolution No. 15-27

THAT the Accounts Payable, in the amount of \$188,879.96 be allowed and ordered paid.
Moved by Petty, seconded by Sloan and carried on voice vote to approve the Consent agenda.

ORDINANCES ON 2ND READING

Moved by Wedekind, seconded by Alt and carried unanimously to approve the 2nd reading of Ordinance No. 2429 revising Section 12.05(3)(b) of the City of Baraboo Ordinances, regulating licensing of special events.

NEW BUSINESS

Resolutions:

Resolution No. 15-28

WHEREAS, the following Subcontractors filed a Notice of Intention to File Claim for Lien, pursuant to Wis. Stats. §893.80, against Sauk County and City of Baraboo for construction work on the UW-BSC student housing project:

- KNZ Corporation d/b/a McMillian Electric – sum of \$178,039.00,
- Glewen & Sons Excavating, Inc. – sum of \$154,071.22,
- Consolidated Construction Co., Inc. – sum of \$38,029.08

NOW THEREFORE BE IT RESOLVED, that the City of Baraboo Council Members met in regular session, that the above-described claims be and hereby are disallowed.

Moved by Ellington, seconded by Thurow, and carried that **Resolution No. 15-28** be approved – 8 ayes. Pinion explained the dorms were to be built by contractors who hired subcontractors but did not pay them. It is customary to file liens, but in WI cannot file a lien against

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

The Mayor advised of a television news broadcast involving over 100 Vietnam veterans from Wisconsin that were killed in action, but there is not a photo of them. A citizen of Baraboo, Terry Kramer, has worked on his own to find 41 photographs of the 100 veterans that did not have a photo attached to their name. He has joined forces with the University of Wisconsin students who are working on the same project and by the time they are finished, they feel that they can locate a photo for each fallen hero. The Mayor pointed out that this is just another example of what makes Baraboo such an excellent community.

Ald. Thurow reported on the BDAS submitting a proposal for supplying service to portions of Adams County. They have created a proposal that allows them to provide service without losing money on the contract and are waiting to hear if their proposal is selected.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for April, 2015 from – Treasurer’s Dept. & Police Dept.

Minutes from the Following Meetings -

Minutes of the Public Safety Committee Meeting – April 27, 2015

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, Wade Peterson, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Wedekind to approve the minutes of the March 30, 2015. By voice vote the motion carried.

New Business

- a. **Review Bid Tabulation and Recommend award of 2015 Street Reconstruction, Utility Extensions, & Park Improvements projects** – Engineer Pinion said that bids were opened last Thursday for five different projects, one of them being the budgeted block of the street reconstruction, Washington Avenue, which came in at a competitive \$87,517 from Dean Blum Excavating; the entrance to Boo-U was D.L. Gasser at \$60,280.00; Commerce Ct. Utility Extension was LASAR Construction LLC at \$55,043.00; City View Park Asphalt Path & Basketball Court was D.L. Gasser at \$7,201.85; and Briar Street Asphalt Path was D.L. Gasser at \$13,964.00. Wedekind asked about the sidewalk at 8th and Park. Pinion said that in the budget there was money allocated for accessible new sidewalk, but we don’t have to spend any money, because the school is doing it on their own as part of the referendum project. Therefore, there is money budgeted to tackle a couple of different areas of sidewalk if desired. Pinion said that he will include something in next month’s agenda regarding Park Street, both sidewalk and park regulations. Kolb moved, Wedekind seconded to approve low bidders on 2015 Street Reconstruction, Utility Extensions & Park Improvements. Motion carried unanimously.
- b. **Review and Approval monthly billing Adjustments/Credits for Sewer and Water Customers** – Peterson said that the credits coded so that the Committee to see what the credit was given for. Five of them were because they had leaks and got them fixed and one was a glitch in the billing system. It was moved by Kolb, seconded by Wedekind to approve the billing adjustments Motion carried unanimously.
- c. **Review request for Streetlights on Waldo Street, from Quarry Street to Parkside Avenue** – Pinion said that there is sidewalk along the west side of Waldo, from Quarry to Parkside Avenue and nothing on the east side of the street. Alliant did confirm that they could light on the poles, there would be no out-of-pocket expense, and they would just add them to the regular monthly billing. Kolb asked the number of lights and Pinion answered four. It was moved by Kolb, seconded by Wedekind to approve request for streetlight on Waldo Street, from Quarry Street to Parkside Avenue. Motion carried unanimously.

Reports

- a. **Utility Superintendent’s Report** – Peterson said that they have started their annual sewer cleaning project and at this time they have taken a break to haul the bio-solids. He said that on the water side they have gotten numbers back from the painting contractor for the Mine Street tower to turn it into a gold ball, the price was \$28, 500 and when he spoke with Clint from the Golf Course and he said no; however, he did ask if the City would consider going to more of the color scheme of

their building. He told him that he would take a look at their paint scheme and bring it back to the committee. He said that personally doesn't care what the colors are; however, he does like the two-tone scheme.

- b. Street Superintendent's Report – Koss said that they have taken 161 trees down this year. All trees are ground except two, which will be done by tomorrow afternoon. He said that all the holes will be filled and seeded within the next couple of weeks. Smoke and ash from the incinerator was then discussed. Koss said that he will be putting gates up to stop people from dumping couches, mattresses, etc. He said that he has noticed a lot of brush coming in from out of town and the gates will be opened from 7:00 a.m. until 3:30 p.m. Pinion said that next month he will have some numbers and recommendations for a couple of dump boxes on trucks that are almost rusted out and beyond repair; therefore, he will be bringing a couple of options to the meeting. He said that there is money in the capital replacement account. It was stated that the engines, frames, and chassis are in great shape.
- c. Police Chief's Report – Schauf gave updates on hiring process, saying that they will be interviewing 20 candidates on May 7 and hope to establish a list the same day and start backgrounds right away. The department has been busy with parking tickets. He said that the department knows who is doing the graffiti; in fact, they have a confession and are working on getting charges. He said that the person has actually offered to help clean it up; however that is something that will be handled through the courts. He then said that they did an Emergency Operations Center Activation drill last week, a lot of good lessons learned, but a lot of areas that need improvements; however, a lot of things that are being done right also. Additionally, they will be training with the fire department next week on the Rescue Task Force Concept, which is a way in an on-going violence situation that they would be able to get victims out faster, save lives. Mayor Palm said the next time one is held, it would be good if the Committee would come and observe. Schauf said that the week of May 15 is proclaimed as Police Week. He said May 11 the Sauk County Respect for Law Ceremony will be held on the Courthouse Square at 8:30 a.m. He then also, during Council that week he will be giving out some citizen awards. He will also be doing a formal swearing in of the newest police officer.
- d. Fire Chief's Report – Stieve said based on the conversation last month he has reassigned some duties to the lieutenants, they will be in charge of preparing the training in conjunction with the list that has been developed through the group of officers. The safety duties went to one of the current captains. The maintenance chief was also given all the maintenance duties. He went on to say that the officer's wages are under review. He then explained the procedure that was taken for the Emergency Operations Center Activation drill that was held. He said that the drill was a great experience and said that Jeff Jelinik puts the City of Baraboo up against any municipality in the County and probably Statewide as far as being prepared. He then discussed the training grounds for the fire department. He said for the past several years firefighters have been sent down to The Fire Department Training Network in Indianapolis, which is a training center that they training on different functions and they learn under live fire conditions and what they use for this is shipping containers. He said that he has identified an area with the Street Superintendent by the leaf pile for that purpose. He said that with this training smoke will be some smoke; therefore, the next step would be to get the blessing of the Committee, meet with staff, and then to have a neighborhood meeting. He said that he would like to move this along because they have eyes on some shipping containers in Richland Center for a very good price. Kolb asked if this could become a regional training facility. Stieve said that potentially. He said that he will be applying to become an instructor through MATC and there are other people that could apply. He said that the Citizens Police and Fire Academy Alumni Association has an annual golf outing and last year some of the money that was earmarked for the department was over \$1800 and he was told to use it toward the training center. Also, they will be pursuing the rest of money through the Firefighters Fund Raising Association. He said that there is approximately \$4,000 in the City donations account. He went on to say that he would also pursue the programs through Menards and Home Depot for materials. He said that there would be a fence around and if it were allowed he would put sponsorship advertisement on it. He said that they are working on creating a recruitment advertisement card that could be personally given to someone.

ADJOURNMENT – Kolb moved, Wedekind seconded to adjourn the meeting at 2:41 pm. Motion carried.

Finance/Personnel Committee – Council Chambers

May 12, 2015

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, C. Giese, D. Sechler, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, second by Sloan to approve the minutes of April 14, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$1,651,518.79. Motion carried unanimously.

BDAS Service Bid – Dana Sechler explained that portions of Adams County distributed a joint RFP for ambulance service asking whether the District Commission wants to reply to the RFP. He has no proposed contract to provide to the City because

he is in the process of developing it. However, he proposes if a submission is made, to use a version of the existing service contracts. They are asking for a service to be stationed in Adams County. Dana explained that if awarded, they will hire more staff and create lieutenant positions. The members expressed concern for operating in a profit and who would cover operating deficits. The BDAS Commission will review the proposal prior to submission next week.

Highway Agreement – Engineer Pinion discussed the resurfacing project of Highway 123 to the City limits. He explained that this is a \$1.5M project, and the city share is \$78,950 for 2016. Some of the city share will be assessed as curb and gutter to benefiting properties. Moved by Petty, seconded by Sloan to recommend that the Council approve the project and carried.

Permanent Easement for Teel – Eng. Pinion discussed utility service west of the by-pass with gravity sewer but it would have to be 40’ deep. An alternative is to serve the area by staying outside of the right-of-way because it is too congested and therefore an easement is needed from DEVCO which would be along the edge of the off ramp. The cost to the City is \$5000 dollars. Moved by Sloan, seconded by Thurow and carried to recommend to Council.

TID Status Report – Giese presented a status report of Baraboo’s active TIDs noting that all are eligible for construction projects. TID 6 has 2 years remaining for projects and has been donating toward TID 8 debt service. TID 9 is eligible for a base redetermination but since there are no projects or costs to recover, the effort is not necessary. TID 7 is lagging development projections but its success is guaranteed by the developer who is holding their land hoping that the Hwy 12 bypass will spawn new development in their area. No action taken.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:43 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

UW Campus Comm.	4-16-15	Parks & Rec Comm.	4-13-15
CDA Finance Comt.	5-5-15	CDA Executive Comt.	5-5-15
Library Board	4-21-15		

ADJOURNMENT

Moved by Sloan, seconded by Petty, and carried on voice vote, that the meeting adjourn.

Cheryl M. Giese, Clerk-Finance Director