

**AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, May 26, 2015, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

Notices sent to City Staff and Media: Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, *Nick Defiel, Alice Schellenberger, Roland Moffit*

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): May 12, 2015

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATIONS

The Mayor will present a Baraboo Gem Award to Allen Paschen.

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS - The Mayor would like to congratulate the following employees:

- Officer Nick Defiel of the Police Department celebrates his 15th anniversary;
 - Alice Schellenberger from the Park & Recreation Department celebrates her 25th anniversary;
 - Roland Moffit on his retirement after 33 years with the Public Works Department.
- Thank you to each of you for your many years of dedication and hard work!

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

NEW BUSINESS RESOLUTIONS

NBR-1...Consider disallowing claims of KNZ Corporation d/b/a McMillian Electric, A. Glewen & Sons Excavating, Inc. and Consolidated Construction Co. for construction liens against the UW Baraboo-Sauk County Campus.

ORDINANCES ON 2ND READING

SRO-1...An Ordinance revising Section 12.05(3)(b) of the City of Baraboo Ordinances, regulating licensing of Special Events.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Report from BDAS Representative.

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for April, 2015 from** – Treasurer’s Dept. & Police Dept.

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance/Personnel Comm. 5-12-15 Public Safety Comt. 4-27-15

Copies of these meeting minutes are on file in the Clerk's office:

UW Campus Comm. 4-16-15 Parks & Rec Comm. 4-13-15
 CDA Finance Comt. 5-5-15 CDA Executive Comt. 5-5-15
 Library Board 4-21-15

Petitions and Correspondence Being Referred

INFORMATION

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

MAY 2015

SUN	MON	TUE	WED	THU	FRI	SAT
24	25 Memorial Day Offices Closed	26 Finance Council	27 Ambulance	28 Art Ad-Hoc Emergency Mgt	29	30
31						

JUNE 2015

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Administrative	2 CDA	3	4 BEDC	5	6
7	8 Park & Recreation	9 Bd of Review Finance Council	10	11	12	13
14	15 PFC SCDC	16 Plan Library	17 BID	18 UW	19	20
21	22	23 Finance Council	24 Ambulance	25 Art Ad-Hoc Emergency Mgt	26	27
28	29 Public Safety	30				

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese
 Agenda posted by DMM on 05/22/2015

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 12, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Ellington, Alt, Robkin, Thurow

Council Members Absent: Petty

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Kolb and carried to approve the minutes of April 21, 2015.

Moved by Ellington, seconded by Sloan and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS

The Mayor presented a proclamation to Police Chief Schauf recognizing May 15 as Peace Officer's Day and the week of May 10th as National Police Week.

New Police Officer Brian Burkel was sworn into office by City Clerk Cheryl Giese.

Police Chief Schauf presented several citizens with recognition awards for their acts as follows:

- Adam Purdy for assisting a police officer during an arrest on September 20, 2014.
- Kelly Luther for providing CPR to another citizen on Thanksgiving day, 2014.
- William Haskins for extinguishing a fire in an apartment building on February 12, 2015.

The Mayor recognized Library Assistant Gretchen Roltgen on her 10th anniversary.

CONSENT AGENDA

Resolution No. 15-20

THAT the Accounts Payable, in the amount of \$1,651,518.79 be allowed and ordered paid.

Resolution No. 15-21

THAT Forrest Hartmann be appointed to the Library Board serving until June 30, 2017.

Moved by Wedekind, seconded by Sloan and carried on voice vote to approve the Consent agenda.

NEW BUSINESS

Resolutions:

Resolution No. 15-22

WHEREAS, the City of Baraboo and Sauk County have long enjoyed a relationship with the University of Wisconsin (UW) and the State of Wisconsin to provide post-secondary education at the UW-Baraboo/Sauk County Campus (UW-B/SC) in the City of Baraboo; and,

WHEREAS, that partnership has been consistent with the "Wisconsin Idea" in that the resources of the University are applied to solving problems of the region and conducting outreach activities so that more than traditional degree tracked college students are provided educational opportunity and access; and,

WHEREAS, the facilities of the UW-B/SC campus represent a cumulative investment worth millions by the City of Baraboo and Sauk County taxpayers and they currently have under

construction a new \$6 million Science Building, with the understanding that the State of Wisconsin and the UW System would continue to adequately support its share of a comprehensive educational program at these facilities and through the partnership arrangement for which Sauk County and the City of Baraboo have unfailingly provided its share; and,

WHEREAS, Governor Walker has proposed a \$300 million decrease in funding to the UW System in his biennial budget and also frozen tuition, which will almost certainly force significant program cuts and positions at UW-B/SC and throughout the system; and,

WHEREAS, while it is yet unknown exactly how these reductions will be distributed by the UW Board of Regents among, individual campuses and County sites, the estimated funding loss of anywhere from \$640,000 to \$1.1 million of state support to UW-B/SC will have a significant impact upon UW-B/SC; and,

WHEREAS, the total economic impact of UW-B/SC is 133 jobs and \$6,132,249 in total income, and every \$1 of state tax investment creates approximately \$3 in the local economy; and,

WHEREAS, as local government officials, we have provided the local share of financial resource needed to ensure the ongoing partnership with UW-B/SC, as we see the value of the two-year college and the resources it brings, enriching our community, growing our economy, providing employment and raising earning levels in the City of Baraboo and Sauk County; and,

WHEREAS, as local government officials, we are not strangers to the need to control expenses and balance budgets. We have made hard choices in the past and will continue to make them in the future, in order to meet levy limit requirements and to provide a package of public services that is affordable; and,

WHEREAS, it is our belief that the proposed cuts to the UW budget, if distributed as expected, will potentially harm the delivery of educational services and could affect the economy in terms of job creation and wage growth in the City of Baraboo and Sauk County; and will diminish the return on local investment in educational services and facilities for which we partner with the State of Wisconsin and the UW System.

NOW, THEREFORE, BE IT RESOLVED, that the City of Baraboo and County of Sauk oppose all funding cuts to the University of Wisconsin System, and strongly encourage the State Legislature to eliminate the proposed funding cuts to the University of Wisconsin; and,

BE IT FURTHER RESOLVED, that the agreement between the State of Wisconsin, the UW Board of Regents, and the City and the County continue by ensuring that the system has adequate resources to distribute in order to maintain the effectiveness of our educational partnership in public service to our citizens.

For consideration by the Sauk County Board of Supervisors on May 19, 2015

UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION

- | | |
|------------------------|----------------|
| PHIL WEDEKIND, CHAIR | TOM KOLB |
| TOM GEIMER, VICE CHAIR | ANDREA LOMBARD |
| SCOTT VON ASTEN | KATHRYN SCHAUF |
| CHERYL GIESE | |

EXECUTIVE AND LEGISLATIVE COMMITTEE

- | | |
|-----------------------------|----------------|
| MARTIN KRUEGER, Chairperson | JOAN FORDHAM |
| JOE FISH | DENNIS POLIVKA |
| WALLY CZUPRYNKO | |

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 15-22** be approved – 8 ayes.

Alderpersons commented on the value of the local UW campus to the community. The Mayor explained that the State is talking about regionalizing management level positions into 4 or 6 regions. All campuses will be affected. Ald. Robkin strongly opposed the budget impacts to the educational facilities, noting that it will severely harm education all across Wisconsin.

Resolution No. 15-23

WHEREAS, the resurfacing of STH 123 between South Blvd and CTH DL is scheduled for 2016; and

WHEREAS, the State of Wisconsin and the City of Baraboo will share the cost of this project pursuant to the term and conditions of the attached Agreement;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Baraboo approves the attached State/Municipal Agreement for a State-Let Highway Project - ID # 5971-02-72.

BE IT FURTHER RESOLVED, that the City Council of the City of Baraboo authorizes the Mayor to execute said State / Municipal Agreement.

Moved by Wedekind, seconded by Kolb, and carried that **Resolution No. 15-23** be approved - 8 ayes. Pinion reported that Highway 123 will be resurfaced, widened and curb and gutter added to the city limits. The local share is \$78,950 and some cost will be recovered as special assessments to benefiting owners.

Resolution No. 15-24

That the low bids of :

Dean Blum Excavating	<u>\$87,517.00</u>	– Washington Ave - Proposal A
DL Gasser Construction	<u>\$60,280.00</u>	– UW-B/SC Entrance Drive - Proposal B
LASAR Construction	<u>\$55,043.00</u>	– Commerce Ct Utility Extensions - Proposal C
DL Gasser Construction	<u>\$7,201.85</u>	– City View Park Asphalt Path & BB Court - Proposal D
DL Gasser Construction	<u>\$13,964.00</u>	– Briar Street Asphalt Path - Proposal E

Are hereby accepted and all other bids are rejected.

Moved by Wedekind, seconded by Alt, and carried that **Resolution No. 15-24** be approved - 8 ayes.

Resolution No. 15-25

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2015 Street Reconstruction Project.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

New Curb and Gutter – That property on:

- Washington Avenue, from College Avenue to 2nd Street
3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
 4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
 5. The City Engineer shall prepare a report which shall consist of:
 - (A) Final plans and specifications for the improvements.
 - (B) An estimate of the entire cost of the proposed improvements.
 - (C) A schedule of proposed assessments.
 6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.

7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
8. The hearing shall be held in the Council Chambers of the City Hall at 135 Fourth Street, Baraboo, WI 53913 on June 9th, 2015 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.
9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure. Moved by Kolb, seconded by Sloan, and carried that **Resolution No. 15-25** be approved - 8 ayes.

Resolution No. 15-26

That a 25-foot wide x 430-foot (+/-) permanent easement for a future sanitary sewer and water main be obtained from DEVCO I LLC in accordance with the attached Sanitary Sewer and Water Utility Easement and the Mayor and City Clerk are hereby authorized to execute the corresponding documents.

Moved by Wedekind, seconded by Alt, and carried that **Resolution No. 15-26** be approved - 8 ayes.

NEW BUSINESS ORDINANCES

Ordinance No. 2429 was introduced and read for the 1st time:

An ordinance revising §12.05 of the City of Baraboo Ordinances, regulating licensing of Special Events.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section §12.05(3)(b)(8) of the Code of Ordinances, regulating the licensing of special events within the City is hereby created as follows:

12.05 SPECIAL EVENT LICENSE.

- (3) Fees.
 - (b) Exceptions.
 8. Events sponsored by a tax exempt organization.
2. This Ordinance shall take effect upon passage and publication as provided by law. Moved by Sloan, seconded by Kolb and carried unanimously that the ordinance take it's regular course – 8 ayes.

COMMITTEE OF THE WHOLE

Moved by Kolb, seconded by Wedekind and carried unanimously to convene as a Committee of the Whole to discuss city hall security measures and hear reports from the City Administrator, staff and MSA Professional Services.

Al Szymanski of MSA Professional Services reported that his work has confirmed that security is an extreme problem within the building with difficult resolution. The general public has access to many areas within the building that they should not have access to. A building code review was done to learn whether additional doors could be added to lock down certain areas of the building. The result was that there was not enough space to create sufficient egress. If desired doors were added to address security concerns, then people would be trapped inside locked areas without proper egress.

Staff proposed plans to relocate the Council Chambers to the Civic Center which would then be occupied by the administrative functions of the police department.

Another problem with the current building is that there are no bathroom facilities that are fully accessible. The best solution is to remodel the first floor bathrooms. Dead end corridors were also a problem on both floors as being a violation of the building code.

A practical concern for remodeling is that a contractor would need to work around existing staff while the building is open for business. The plans for remodeling based upon the current recommendations would need to go the State for plan review and approval.

The estimated cost is \$275,000 for the remodeling. Ald. Sloan and others commented that this is not a wise use of public funds and feared the cost may be greater than estimated.

The Council did not have a concern for moving Council chambers to the Civic Center.

The group began to question other possibilities to reduce cost or resolve space needs. Ald. Robkin suggested relocating the police offices into the western side of the first floor. Szymanski stated that this would be a much more expensive option and does not recommend exploring this further.

Ald. Robkin questioned if there is a space that can be rented that would be suitable for the police department.

The general feeling was to find a project that would not trigger State approved plans to hopefully cut the project cost. The City intends to occupy the building for another several years, knowing a new public safety/administrative building is on the horizon. Ald. Robkin and others questioned whether the new building project can be accelerated.

Moved by Ellington, seconded by Wedekind and carried unanimously to reconvene into regular session.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Ald. Thurow reported that BDAS received a request for proposals to provide ambulance 9-1-1 services to portions of Adams County and the proposal is due 5/22. Members expressed concern for providing services and operating at a profit. They wanted protection for local members so that they do not realize an operating deficit.

Mayor Palm announced that Parks employee Terri Fichter received the Al Dippel service award.

Chief Stieve reported on a Fire training exercise on May 18th.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for March & April 2015 from – Police Dept., Treasurer, & Fire Dept.

Minutes from the Following Meetings –

Minutes of the Public Safety Committee Meeting –

March 30, 2015

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, Wade Peterson, Pat Liston, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve

the minutes of the February 9, 2015. By voice vote the motion carried.

New Business

- a. Review and Approve renewal of contract with MSA for Building Inspection Services – Pinion said that the City currently contract with MSA for Building Inspection services and it is time to renew the contract. The new contract would go through 2017. The maximum increase is 3% per year. It was moved by Kolb, seconded by Plautz to approve the renewal of the contract with MSA for Building Inspection Services. Motion carried unanimously.
- b. Review and Recommendation for one-way traffic in Alley between 1st & 2nd, from Oak Street to Broadway – Pinion said that Don-Rick Insurance say that this is a constant source of concern with several near-miss accidents. He said that every alley in town is a two-way alley with a couple of minor exceptions, such as the post office alley. He said that this alley is allowable for two-way traffic; however, it is a busy alley, mainly due to the bank drive-through. He said that he has reached out to the bank to see if they had any preferences; however, they have not gotten back to him. He said traffic exiting to the west of Broadway; if they want to go southbound that is less than an ideal situation with the mid-block arrangement and that close to the intersection. He said that if it did go one-way it would make sense to mirror the post office alley and have it go away from Broadway. He said that him and Chief Schauf have talked about and don't have any real objections; it certainly would improve traffic movements on Broadway. He feels before anything is done the City should wait for feedback from the bank. It was the consensus of the Committee to bring this item back to the Committee in April.
- c. Review Bid Tabulation and Recommend award of 2015 Public Works Contracts – Pinion said that these are the annual bids taken for Public Works Contracts. Pinion went through all the proposals, and the following were the results. Proposal 1, Asphaltic Paving – Gasser \$68,785. Proposal 2, Asphaltic pavement Material – Gasser \$39,200. Proposal 3, Asphalt pavement Patching – Scott Construction \$32,500. Proposal 4, Misc. C&G, Sidewalk Replacement – Fairfield Concrete \$27,375. Proposal 5, Crushed Aggregate Base Course – Kraemer Co. \$5,450. Proposal 6, Concrete & Asphalt Crushing – Kramer \$39,900. It was moved by Kolb, seconded by Plautz to accept the low bidders on all proposals as stated. Motion carried unanimously.
- d. Review proposal Tabulations and Recommend award of 2015 Hwy. 12 Median Mowing and Noxious Weed & Rank Growth Mowing – Pinion stated that three bidders were received for the median mowing, Top 2 Bottom, Sunrise Property Care, and Breakthrough Services. He said that all three have successfully bid in the past and this year the bidder Breakthrough Services at \$48.50 and it is recommended to award the bid to them. He then said that the Rank Growth Mowing, which is when people fail to mow their yards, one bid was received from Sunrise Property Care and it is recommended to award the bid to them. It was moved by Plautz, seconded by Kolb to award the bids to the low bidders in each category.
- e. Review and Recommendation of the West School Emergency (Off-Campus) Evacuation Agreement between the Baraboo School District, the City of Baraboo, and the Baraboo Public Library – Chief Stieve said that the School District has requested to use the Public Library as a shelter location if they would have to evacuate West School for whatever reason. He said that the Library Director has requested them to calculate the square footage for occupancy load of the basement area. He said that there is enough space to accommodate the 130-140 people, which includes children and staff. He said that staff has no problem with it and the Library Board has also approved it. He said that the next step is to do some sort of drill with the students. It was moved by Kolb, seconded by Plautz to recommend the West School Emergency Evacuation Agreement. Motion carried unanimously.
- f. Review and Approve Contract with KLM engineering for Inspection Services for the Mine Street Water Tower Repainting Project – Peterson said that it was agreement to spend \$400,000 to rehab the tower we need to have a professional services company come in and be our on-site inspector during the project. He said that two bids were received and KLM Engineering was the low bid. Peterson recommended that the low bid be accepted. It was moved by Kolb, seconded by Plautz to approve the contract with KLM engineering for Inspection Services for the Mine Street Water Tower Project. Motion carried unanimously.
- g. Review and Approval of contract with MSA to Update our Sanitary Sewer Service Area Plan – Peterson said that every five years the City is required to update the area wide plan, which includes some of the Township, West Baraboo, and the Sanitary District. He said that the last one was done in 2010, which was a very substantial one, so this year it will be more of just a couple of meetings and some tweaking. He felt that since MSA did the last one and instead of recreating the wheel, it was by easier to contract with MSA to update the plan and then submit it to the DNR. It was moved by Kolb, seconded by Plautz to approve the contract, not to exceed \$5,000. Motion carried unanimously.
- h. Review and Approval of sewer credit to Blackhawk Manor for an undetected leak in their private water main – Peterson said that one mobile home with a vacant landlord/tenant borders a field had a break underneath the trailer which drained to the field and no one saw it. It said that the City has four large meters within Blackhawk and then they have their own billing system within that and they requested a credit. Peterson said that he told Blackhawk that the only way that they would be issued a credit is if they, in writing, verify that they are giving the same credit to that tenant. He said that the credit is for sewer. He said that the actual amount is \$1,195.26. It was moved by Kolb, seconded by Plautz to approve the credit. Motion carried unanimously.
- i. Review and Approval of monthly billing Adjustments/Credits for Sewer and Water Customers – Peterson said that the Committee will be seeing monthly adjustments, which will include anything smaller than \$500, and there are only two from 8

last month. He then explained the two credits. It was moved by Kolb, seconded by Plautz to approve the credits as submitted. Motion carried unanimously.

Reports

- a. **Utility Superintendent's Report** – Peterson said that the auditors will be here next week. He said that Well #8 rehab has been completed and has been up and running for a month and during very well, pumping has increased. The water tower painting will start around the end of June. He said that this week there is a piece of equipment at the Treatment Plant for sludge processing. He said that they are trying to see if they can find something that dewatered better so we get a better percentage of solids and cut down on the lime, but also how it handles phosphorus and water and electric consumption.
- b. **Street Superintendent's Report** – Koss said that all three sweepers are out. Stump grinding will be starting April 6th. Leaf pickup will begin on April 13 and along with the leaves all stump grindings will be removed. Pinion said that street construction bids will be here on 23rd and will be at the meeting on the 27th. He then clarified a project from 2009, when the special assessments were levied on Manchester Street, the resolution said that those assessments would be due upon development of the property because the existing residents all had existing sewer and water and the treasurer sends out reminders to the property owners, not as a bill, but as a reminder of the deferred assessment. He said that it is only benefited if the property is subdivided or developed. Pat Liston asked if the three properties to the east of him annexed to the City would they be responsible for the assessment. Pinion asked if it extended up to them and Liston said that extended to the end of his property, which is the last property in the City. Pinion said that if they annexed, they would have to pay to have it extend it across their frontage, but not responsible for any costs that has been installed so far.
- c. **Police Chief's Report** – Schauf said that the department is down four officers at this time and they are working to get them replaced. He last two officers to the Sheriff's Department and one was let go during the training process. He said that they have a current list that they are working off of and they also have an interview process that they are starting for new applicants and will be testing on April 11. Schauf that explained protocol for tasers.
- d. **Fire Chief's Report** – Stieve said that Tim Stieve, Assistant Chief, in charge of safety and training retired after 36 years of service, thus leaving that position open. He said that after looking at that and the rest of the leadership in the department, the succession planning hasn't been done well. He said that he sent out a short questionnaire to fire department members to see where they are at, as far as what they want to do in the future. He said that he is in the process of updating the position descriptions. He said that he has heard things regarding wanting to change to requiring more education as far as instructor type training because the officers are the training officers for the department. He said that he tried to budget for Emergency Service Instructor One, which is a 40 hours course, but the money wasn't there. He said that there the CIVIC grant program, half of the course fee could be recuperated if approved through the program. He said another part of his position description requires him to become Fire Officer II certified and he is enrolled in the class through MATC-Reedsburg. He asked the Committee what direction that they want the department to go. He said that he feels that the City has a very professional department; however, he feels that it could be better. He said that training provides preparedness, professionalism, recruiting, and retention. He feels that there are a couple of options to go, one would be going to a full-time department. He said that they are looking at building a live fire training prop, which involves shipping containers. He said that this would have to be managed and researched. He said that they use a training center out of Indianapolis called Fire Department Training Network, it is on-line and they have one person going to Truck Company Operations, one going to Engine Accompany Operations, and one going to Designing Training props in April. He said as part of the full-time position there is a grant called Safer Grant, it is staffing for adequate fire and emergency response grants; however, unfortunately the deadline was March 6. Also, as part of the full-time possibility it is a succession planning for the Fire Chief's position. He said there would also be the option of part-time. The last option would be to keep the department the way it is. He said that if it stays the way it is. He said one thing is through the position description review they have to adjust the requirements based on what is in the department if it is kept the way it is. If it is kept the way it is Stieve said that he would do his best to provide the guidance and assistance as needed; however, he would like to delegate the training, which would mean more time commitment and increase in salary. Stieve said that he spoke to the Mayor after the Council approved the EMS Study and stated that he would welcome a study in the Fire Department. He said the UW-Oshkosh Public Administration Program has students, as part of their studies, they offer this service free, where a study can be done on any particular topic that is wanted. He said that he requested a study through the professor in charge and received a study of the Waterford Water Department that was based on staffing. After the lengthy discussion, Stieve asked which direction does the Committee want the Fire Department to go, what does Fire Department training provide, and what direction does the Committee want to explore further. Stieve then showed a video of the March inside air management drill that was held in the Civic Center. Stieve said he is open to any conversation regarding anything discussed today and the Committee is welcome to any of the training, which are held the 1st, 4th, and 5th Mondays of the month. Compensation for officers and call pay was then discussed.

Kolb said that when the sidewalk issued was looked at last year, one of the complaints was that the City should stretch things out so everyone knows what sidewalks will be done. He would like to have some type of plan done when it is looked at again. Pinion said that he will have some options regarding sidewalks at the April meeting.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 2:24 pm. Motion carried.

Administrative CommitteeApril 6, 2015

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Jim Brown

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of March 2, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting activities of tree removal and trimming, noting that the Trager tree has been removed using condemnation proceedings.

No work has occurred on the runway project since we are waiting for a funding answer on the project. Robkin and others emphasized the importance of communicating the project to airport patrons, FBO's and others who may be affected by the closing of the airport for the time of reconstruction.

Jim Brown Lease – Jim Brown presented information that his leased area was impacted by the recent drainage ditch that was installed with the last project. The grading of the ditch has impaired his ability to use the property on the west side of his lot. He asks that the lot size be reduced by 3'. Moved by Ellington, seconded by Alt and carried unanimously to grant the lease description change with the stipulation that there remains at least 10' of setback on the west wide of the lot.

Exempting Non-Profit Organizations from Special Event Fees: The Committee discussed the quantity of fee waivers granted by the Finance Committee to non-profit organizations. The Finance Committee has requested a change in the code so that tax exempt organizations can automatically be waived from paying the fee. Moved by Ellington, seconded by Alt and carried unanimously to authorize changes in the code to grant fee exemptions for non-profit organizations. Mayor Palm and others suggested monitoring qualifications by asking for the tax exempt number of each applicant.

Next meeting is to be held May 4, 2015 at 12 p.m.

Moved by Ellington, seconded by Alt and carried to adjourn.

Finance/Personnel Committee – Council ChambersApril 14, 2015**Members Present:** Petty, Sloan and Thurow**Absent:** None**Others Present:** M. Palm, E. Geick, M. Hardy, media and the public

Call to Order – Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of March 24, 2015. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$1,923,071.45. Motion carried unanimously.

Civic Center Bond Funds – M. Hardy reported that there is remaining bond money to be spent and desires ADA accessible entry, greenhouse replacement, phone system replacement and ADA signage. When questions arose about the longevity of the phone equipment and desire to wait until relocation of the municipal building, he suggested substituting additional ADA entrance signage. Questions about usage of the greenhouse arose and Hardy advised it would be a sun room and an extension of the weight room which is adjacent. Discussion returned on whether to use bond proceeds for a phone system. Hardy suggested substituting the project for more ADA signage or beginning work in the gymnasium bathrooms, or additional storage areas. Hardy stated problems with the existing phone equipment have been minimal. Petty suggested reallocating the funding for the phone system in favor of waiting for information about a new building when the phone systems can be combined. Moved by Sloan, seconded by Thurow to use the remaining money for greenhouse improvements, ADA entrance signage and additional exterior signage. Motion carried.

Nanny Park fee Waiver – Bekah Stelling requested a fee waiver for a Special event permit for use of Nanny Park during the wine walk. Moved by Sloan, seconded by Petty and carried unanimously to waive the fee.

Concerts on the Square Fee Waiver – The Committee noted that this should not have been a fee waiver request, but rather should have been a request for use of Alma Waite Funds. This item will appear on the next agenda since proper notice was not given according to the Open Meetings law.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:38 p.m.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

BOARD OF DIRECTOR'S MEETING

April 15, 2015

Members Present: S. Kessenich, D. Thurow, B. Stelling, T. Wickus, L. Steffes, S. Fay, Cowan, Kruse

Member Absent: N. Bacher

Others Absent: E. Geick

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:47P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

A revision was made to the minutes from the March 18, 2015 meeting: Nicole Bacher was absent from the meeting. Moved by Cowan, seconded by Thurow, and unanimously carried to approve the minutes with the revision.

Agenda: Moved by Fay, seconded by Cowan, and unanimously carried to approve the agenda as published.

Reports:

President – Elections will take place in May. Kruse, Fay, and Bacher are all up for re-appointment for another term on the board. All have accepted.

Appearance – Baskets will be up around the time of Faire on the Square. We saw samples of the Farmer's Market Banners and individually voted on the one we liked best. They will be ordered soon. The actual Mandalas from Nanny Park will be auctioned off during the Wine Walk.

Parking – Cowan will be getting quotes for weed removal in the parking lots.

New Business:

1. Vouchers – Lorraine Ortner-Blake \$140.25

Moved by Steffes, seconded by Stelling and unanimously carried to approve the voucher.

2. Mural – Stelling showed us the different proposals for the mural. The Arts Committee voted on the mural by Bernie Poff from Polliwog Studios. The BID will consider a donation to the project at the next meeting.

Next Meeting: Wednesday, May 20, 2015 at 5:45 p.m., **Room 11**, Civic Center.

Adjournment: Moved by Cowan, seconded by Fay, and unanimously carried to adjourn at 6:15 PM.

Copies of these meeting minutes are on file in the Clerk's office:

Dist Amb Service & Ad Hoc	3-25-15	Parks & Rec Comm	2-9-15, 3-9-15
Parks Sponsorship Sub-Comm	2-9-15, 2-16-15	CDA	4-7-15
Canvass Report	4-13-15	CDA Loan Review Comt	4-7-15
Friends of the Library	7-8-14, 9-25-14, 1-13-15, 2-10-15		
SCDC	2-16-15, 3-16-15	Library Board	3-17-15
Plan Commission	4-21-15	Emergency Management	4-23-15
PFC	3-16-15		

INFORMATIONAL ITEMS

Board of Review will be held July 29th.

ADJOURNMENT

Moved by Sloan, seconded by Plautz, and carried on voice vote, that the meeting adjourn.

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

Disallowing Claims of Several Contractors for Liens filed Against the Bluffstone Student Housing Project at UW-BSC

The City of Baraboo, Wisconsin

Background: Several contractors working on the Bluffstone Student Housing Project at UW-BSC have filed liens against the City and County for bills that are unpaid by the primary contractors on the project for work allegedly performed on behalf of Wallmaster, Inc., Innovative Design Building Systems or Build to Suit, Inc. The County took action in March, April and May to disallow these various liens. This project is on land leased by the city and county to Bluffstone who owns the buildings, aka, the Villas. The dispute is going through arbitration at this time. The City is not a party to the construction contracts and had no part in approving them.

Fiscal Note: (Check one) [X] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the following Subcontractors filed a Notice of Intention to File Claim for Lien, pursuant to Wis. Stats. §893.80, against Sauk County and City of Baraboo for construction work on the UW-BSC student housing project:

- KNZ Corporation d/b/a McMillian Electric – sum of \$178,039.00,
- Glewen & Sons Excavating, Inc. – sum of \$154,071.22,
- Consolidated Construction Co., Inc. – sum of \$38,029.08

NOW THEREFORE BE IT RESOLVED, that the City of Baraboo Council Members met in regular session, that the above-described claims be and hereby are disallowed.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

SUBCONTRACTOR CLAIM FOR LIEN
Wis. Stat. § 779.06

January 12, 2015

To the Clerk of Circuit Court for Sauk County, State of Wisconsin:

1. Claimant's Name and Address:

KNZ Corporation d/b/a McMillian Electric
2106 S. Hume Avenue
Marshfield, WI 54449
2. Claimant is a Wisconsin corporation.
3. Owner's Name and Address:

The Villas at Baraboo, LLC
2000 W 5th Street
Marshfield, WI 54449
4. Legal Description of Owner's Property improved by Claimant is as follows:

See attached.

Address: 1020 Connie Road, Baraboo, WI 53913
5. The Claimant provided the following labor, services and materials to improve the Owner's Property: furnished and installed electrical and wiring for the improvements constructed on the Property, including but not limited to: (i) furnished and installed the electrical for communication system; (ii) furnished and installed lighting for corridors, stairs, and common areas; (iii) furnished and installed electrical for baseboard heaters, thermostats and fire alarm; and (iv) installed hand dryers. The Claimant provided such labor, services and materials pursuant to a written contract with Wallmasters Modular, Inc. dated June 3, 2014.
6. The date of first visible commencement of the entire work of improvement on the Property was June 23, 2014.
7. The date Claimant first furnished labor or materials was June 23, 2014.
8. The date Claimant last furnished labor or materials was October 24, 2014.

9. A Subcontractor's Identification Notice was not given to Owner because Owner's project on the Property was a residential construction of more than a four-family building.
10. Claimant's Notice of Intention to File Claim for Lien was delivered to Owner by Certified Mail on December 11, 2014, a copy of which is attached hereto.
11. The amount of Claimant's Claim is as follows:

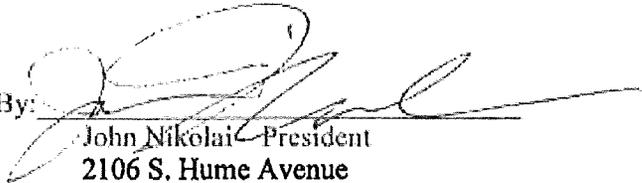
Total Amount owned to Claimant:	\$178,039.00
Amount paid or otherwise satisfied to date:	<u>\$ 0.00</u>
AMOUNT CLAIMED:	\$178,039.00

Statement of Claim

Claimant makes and files this claim for a lien upon the interest held by the Owner in the Property under Chapter 779, Wis. Stats., not more than six (6) months after Claimant last furnished labor and/or materials as stated in Paragraph 8 above. Claimant certifies to the best of Claimant's knowledge and belief that all information contained in this Claim for Lien is correct. Based upon the above information, Claimant claims a lien upon all of the interest which the Owner has in the above described Property and improvements on it at the time of first visible commencement of the work of improvement, or that Owner may have acquired since that time, in the amount of One Hundred Seventy-Eight Thousand Thirty-Nine Dollars (\$178,039.00).

This Claim is subject to amendment in the event a foreclosure action is commenced.

KNZ CORPORATION

By: 

John Nikolai, President
2106 S. Hume Avenue
Marshfield, WI 54449
Phone: (715) 384-4131

Legal Description of Owner's Property

Improvements made to a parcel of land described as follows:

Commencing at the southeast corner of Section 27, T12N, R6E; thence N 01°09'29" E, 269.79 feet along the east line of the southeast one-quarter of said Section 27; thence N70°20'02" W, 421.76 feet to Point of Beginning (P.O.B.) of this legal description:

Thence N70°20'02" W, 413.84 feet; thence N04°53'17" E, 169.91 feet; thence S70°20'02" E, 457.18; thence S19°39'58" W, 164.29 feet to the Point of Beginning.

City of Baraboo, Sauk County, Wisconsin.

15CL5

SUBCONTRACTOR* CLAIM FOR LIEN
§779.06, Wis. Stats.

NOTE: This Claim for Lien must be docketed with the Clerk of Courts in the County where the Property is located. A copy of this claim must be served on the Owner of the property within thirty (30) days after filing the claim.

FILED
MAR 16 2015

Date: March 11, 2015

To the Clerk of Circuit Court for Sauk County, State of Wisconsin: Sauk Co. WI Circuit Court

1. Claimant's Name: A. Glewen & Sons Excavating, Inc.

Claimant's Address: N3228 Marshview Road
Waupun, WI 53963

Claimant is a corporation limited liability company partnership
 sole proprietorship individual assignee
 other: _____
(specify)

2. Owner(s) Name(s): Sauk County

Owner Address: 505 Broadway
Baraboo, WI 53913

3. Legal Description of Owner's Property improved by Claimant is:
 attached to this Claim for Lien
 described as: _____

located in Sauk County, Wisconsin, and more commonly known as:
Connie Road and/or 1020 Connie Road, Baraboo, Wisconsin
(street address)

4. Description of labor, services, materials, plans or specifications performed, furnished or procured by Claimant to improve Owner's Property:
Site grading, foundation excavation, backfill, site utilities (water & sewer), installation of foundation systems and exterior concrete, soil corrections including slurry backfill and helical piers.
 under a written contract dated May 30, 2014
 other (specify): _____

* A Subcontractor is anyone who performs, furnishes, or procures labor, services, materials, plans, and/or specifications to improve Owner's property under a contract with any party except the Owner of the property being improved, See §779.02(2)(b), Wis. Stats.

5. Date of first visible commencement of the entire work of improvement on the Property (whether by Claimant or others): June 3, 2014
6. Date Claimant first furnished labor, services, plans or specifications: June 3, 2014
7. Date Claimant last furnished labor, services, plans or specifications: November 10, 2014
8. Subcontractor's Notice of Lien Rights was (check as applicable):
- Given to Owner as part of the Claimant's written contract for construction with the Owner. In the alternative, see below.
 - Given to the Owner by registered mail or hand delivery within ten (10) days after first furnishing labor and materials under an oral contract.
 - Not given to Owner because (check one):
 - No subcontractor or material suppliers worked for Claimant in improving the Owner's property.
 - This was residential construction of more than a four-family building.
 - This was non-residential construction.
 - Prime Contractor, or its officer(s) or controlling shareholder(s), hold(s) an interest in Owner's Property.
 - Prime Contractor is managed or controlled by a corporation or company which owns the Property.
 - Claimant has fully paid all its obligations to subcontractors and/or material suppliers for their work improving the Property AND the lien rights of all Claimant's subcontractors and/or material suppliers have lapsed.
9. Date Claimant's Notice of Intention to File Claim for Lien was given to Owner (must be at least 30 days before the filing of this Claim for Lien): February 9, 2015

EXHIBIT A

Commitment No.: 314010132 AMD 4

A leasehold interest in and to the following described parcel as created in Lease by and between Sauk County, a political subdivision of the State of Wisconsin and the City of Baraboo, a Wisconsin Municipal Corporation, represented by the University of Wisconsin-Baraboo/Sauk County Campus Commission (collectively the "Landlord"), and The Villas at Baraboo, LLC, an Iowa limited liability company, as assignee of Bluffstone, LLC, an Iowa limited liability company, dated February 28, 2014 a Memorandum of which has been recorded as Document No. 1088773; Affidavit of correction recorded March 17, 2014 as #1089194.

A parcel of land in the Southeast Quarter of the Southeast Quarter (SE1/4 SE1/4), Section 27, Township 12 North, Range 6 East, City of Baraboo, Sauk County Wisconsin, more particularly described as follows:
Commencing at the Southeast corner of Section 27, T12N, R6E; thence North 01 degrees 09' 29" East 269.79 feet along the East line of the Southeast 1/4 of said Section 27; thence North 70 degrees 20' 02" West, 421.76 feet to the point of beginning of this legal description; thence North 70 degrees 20' 02" West, 413.84 feet; thence North 04 degrees 53' 17" East, 169.91 feet; thence South 70 degrees 20' 02" East, 457.18 feet; thence South 19 degrees 39' 58" West 164.29 feet to the Point of Beginning.

Together with all improvements located or to be located on the Land pursuant to the terms of said Lease.

This commitment is invalid unless the insuring provisions and Schedules A and B are attached.
Fidelity National Title Insurance Company

SUBCONTRACTOR* CLAIM FOR LIEN
§779.06, Wis. Stats.

15.CL 9

NOTE: This Claim for Lien must be docketed with the Clerk of Courts in the County where the Property is located. A copy of this claim must be served on the Owner of the property within thirty (30) days after filing the claim.

Date: April 28, 2015

FILED

To the Clerk of Circuit Court for Sauk County, State of Wisconsin:

APR 29 2015

1. Claimant's Name: Consolidated Construction Co., Inc. Sauk Co. WI Circuit Court

Claimant's Address: 4300 North Richmond Street
Appleton, WI 54913

Claimant is a corporation limited liability company partnership
 sole proprietorship individual assignee
 other: _____
(specify)

2. Owner(s) Name(s): City of Baraboo

Owner Address: 135 4th Street
Baraboo, WI 53913

3. Legal Description of Owner's Property improved by Claimant is:
 attached to this Claim for Lien
 described as: _____

located in Sauk County, Wisconsin, and more commonly known as:
1006 Connie Road, and/or 1020 Connie Road and/or Connie Road, Baraboo, Wisconsin
(street address)

4. Description of labor, services, materials, plans or specifications performed, furnished or procured by Claimant to improve Owner's Property:
Concrete foundations, sidewalk, concrete pavement for firelane, concrete pad and posts.

under a written contract dated _____ /
 other (specify): under subcontract with A. Glewen & Sons Excavating, Inc.

* A Subcontractor is anyone who performs, furnishes, or procures labor, services, materials, plans, and/or specifications to improve Owner's property under a contract with any party except the Owner of the property being improved, See §779.02(2)(b), Wis. Stats.

5. Date of first visible commencement of the entire work of improvement on the Property (whether by Claimant or others): June 10, 2014
6. Date Claimant first furnished labor, services, plans or specifications: June 10, 2014
7. Date Claimant last furnished labor, services, plans or specifications: October 29, 2014
8. Subcontractor's Notice of Lien Rights was (check as applicable):
- Given to Owner as part of the Claimant's written contract for construction with the Owner. In the alternative, see below.
 - Given to the Owner by registered mail or hand delivery within ten (10) days after first furnishing labor and materials under an oral contract.
 - Not given to Owner because (check one):
 - No subcontractor or material suppliers worked for Claimant in improving the Owner's property.
 - This was residential construction of more than a four-family building.
 - This was non-residential construction.
 - Prime Contractor, or its officer(s) or controlling shareholder(s), hold(s) an interest in Owner's Property.
 - Prime Contractor is managed or controlled by a corporation or company which owns the Property.
 - Claimant has fully paid all its obligations to subcontractors and/or material suppliers for their work improving the Property AND the lien rights of all Claimant's subcontractors and/or material suppliers have lapsed.
9. Date Claimant's Notice of Intention to File Claim for Lien was given to Owner (must be at least 30 days before the filing of this Claim for Lien): March 16, 2015

10. The Total Amount owed to Claimant: \$ 38,029.08
Amount paid or otherwise satisfied to date: (\$0)
AMOUNT CLAIMED: \$ 38,029.08 plus interest

Statement of Claim

Claimant makes and files this claim for a lien upon the interest held by the Owner in the Property under Chapter 779, Wis. Stats., not more than six (6) months after Claimant last furnished labor and/or materials as stated in Paragraph 7 above. Claimant certifies to the best of Claimant's knowledge and belief that all information contained in this Claim for Lien is correct. Based upon the above information, Claimant claims a lien upon all of the interest which the Owner has in the above described Property and improvements on it at the time of first visible commencement of the work of improvement, or that Owner may have acquired since that time, in the amount of Thirty Eight Thousand Twenty Nine Dollars and eight cents (\$38,029.08) plus interest.

This claim is subject to amendment in the event foreclosure action is commenced.

Claimant's Name: Consolidated Construction Co., Inc.

By: *Charles D. Koehler*
(signature)

Authorized Agent's Name: Charles D. Koehler
(print name of person signing above)

Title: Attorney

Address: 800 North Lynndale Drive
Appleton, WI 54914

Telephone No: 920-882-3227

The following must be attached to this Claim for Lien:

- Legal Description (unless fully set forth in Paragraph 3 above)
- Copy of Subcontractor's Identification Notice (unless not provided to Owner as indicated in Paragraph 8 above)
- Copy of Subcontractor's Notice of Intention to File Claim for Lien

EXHIBIT A

A leasehold interest in and to the following described parcel as created in Lease by and between Sauk County, a political subdivision of the State of Wisconsin and the City of Baraboo, a Wisconsin Municipal Corporation, represented by the University of Wisconsin-Baraboo/Sauk County Campus Commission (collectively the "Landlord"), and The Villas at Baraboo, LLC, an Iowa limited liability company, as assignee of Bluffstone, LLC, an Iowa limited liability company, dated February 28, 2014 a Memorandum of which has been recorded as Document No. 1088773: Affidavit of correction recorded March 17, 2014 as #1089194.

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Together with all improvements located or to be located on the Land pursuant to the terms of said Lease.

TREASURER'S INVESTMENT REPORT for April 2015

Average Rate of Return on Current Deposits:

Benchmarks:

Total Receipts: 767,765.48

Total Disbursements: 2,535,114.13

	Avg Term	
General Funds:	9.3 M	0.40%
Utility Funds:	14.9 M	0.50%
Segregated Funds:	36.8 M	0.92%
All Funds:	15.2 M	0.51%
	Liquid:	63%
	Term:	37%

LGIP	0.12%
90-day T-bill:	0.02%
6M CD:	0.25%
12M CD:	0.48%

Policy Objectives:

- Safety: ▪ \$3,000,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Investing in CD's when good rates are available.
- Yield: ▪ Yields are steady

TRANSACTIONS

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Renew	CD	General Fund	ICB	6197469		24 mos	4/16/2015	0.85%	100,000.00	Pd to MM
					6267661		18 mos	10/16/2016	0.90%	100,000.00	Pd to MM
Comments:											
(2)	Renew	CD	Airport	BNB	7068859		12 mos	4/16/2014	0.60%	35,140.21	Reinvested
							18 MOS	10/16/2016	0.95%	50,351.52	Reinvested
Comments: Add \$15,000, extend maturity											

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
(1)	BUY	FMAC	3134G6UQ4	100.0000	NR	Step Coupon	3.50	10/29/2018	1.00%	200,000.00	
Comments:											
(2)	CALLED	FHLMC	3130A2CG9	100.0000	AA+/Aaa		3.25	9/19/2017	1.13%	150,000.00	Semiannual
Comments: Annualized yield for 10 month holding period was 1.19%.											
(3)	BUY	FHLMC	849422	104.3125	NR	12M LIBOR + 1.722 Annual Reset	4.01 years 20% prepay	2/1/2043	1.08% / 2.086%*	142,203.65	Monthly P&I
Comments: Regular principal repayments, rate adjusted											
(1)	MATURED	TIPS	912828MY3 ACTUAL	101.9960	NR	Inflation protected	17 months 1.5% Inflation 0.06% Inflation	4/15/2015	.51% / .50%* -0.82%	122,536.00	Semiannual
Comments: Big drop in the CPI over the last quarter, will not be buying TIPS in the future											

* Current coupon

**Baraboo Police Department
Monthly Activity Report
April 2015**

Calls for Service	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Burglaries	3	15	10	5	50.00%
Thefts	31	157	115	42	36.52%
Criminal Damage	6	23	14	9	64.29%
Assist other agencies	75	251	259	-8	-3.09%
Assists - West Baraboo	2	16	10	6	60.00%
Animal Complaints	21	74	74	0	0.00%
Total of all Calls	806	2,932	3,110	-178	-5.72%

Traffic Crashes

Total Traffic Crashes	28	92	100	-8	-8.00%
Persons Killed	0	0	0	0	0.00%
Persons Injured	5	18	12	6	50.00%
Pedestrians Injured	0	0	0	0	0.00%

Enforcement Activity

Adult Notices of Appearance	74	344	331	13	3.93%
Drug Charges	19	47	71	-24	-33.80%
Traffic Citations	313	1382	2,346	-964	-41.09%
OWI Arrests	3	23	61	-38	-62.30%
Seatbelt Violations	45	123	236	-113	-47.88%
Traffic Warnings	135	691	1,000	-309	-30.90%
Juvenile Offenses	53	186	153	33	21.57%
Curfew Violations	0	0	7	-7	-100.00%
Underage Alcohol Citations	1	15	22	-7	-31.82%
Parking Citations	206	1,394	508	886	174.41%

Fines and Fees

Court Fines	\$5,136.03	\$24,702.51	\$26,130.87	-\$1,428.36	-5.47%
Parking Fines	\$4,755.63	\$22,702.66	\$12,620.00	\$10,082.66	79.89%
Police Department Fees	\$152.55	\$703.65	\$258.15	\$445.50	172.57%

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, C. Giese, D. Sechler, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, second by Sloan to approve the minutes of April 14, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$1,651,518.79. Motion carried unanimously.

BDAS Service Bid – Dana Sechler explained that portions of Adams County distributed a joint RFP for ambulance service asking whether the District Commission wants to reply to the RFP. He has no proposed contract to provide to the City because he is in the process of developing it. However, he proposes if a submission is made, to use a version of the existing service contracts. They are asking for a service to be stationed in Adams County. Dana explained that if awarded, they will hire more staff and create lieutenant positions. The members expressed concern for operating in a profit and who would cover operating deficits. The BDAS Commission will review the proposal prior to submission next week.

Highway Agreement – Engineer Pinion discussed the resurfacing project of Highway 123 to the City limits. He explained that this is a \$1.5M project, and the city share is \$78,950 for 2016. Some of the city share will be assessed as curb and gutter to benefiting properties. Moved by Petty, seconded by Sloan to recommend that the Council approve the project and carried.

Permanent Easement for Teel – Eng. Pinion discussed utility service west of the by-pass with gravity sewer but it would have to be 40’ deep. An alternative is to serve the area by staying outside of the right-of-way because it is too congested and therefore an easement is needed from DEVCO which would be along the edge of the off ramp. The cost to the City is \$5000 dollars. Moved by Sloan, seconded by Thurow and carried to recommend to Council.

TID Status Report – Giese presented a status report of Baraboo’s active TIDs noting that all are eligible for construction projects. TID 6 has 2 years remaining for projects and has been donating toward TID 8 debt service. TID 9 is eligible for a base redetermination but since there are no projects or costs to recover, the effort is not necessary. TID 7 is lagging development projections but its success is guaranteed by the developer who is holding their land hoping that the Hwy 12 bypass will spawn new development in their area. No action taken.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:43 p.m.

Cheryl Giese, City Clerk-Finance Director

Minutes of the Public Safety Committee Meeting – April 27, 2015

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, Wade Peterson, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Wedekind to approve the minutes of the March 30, 2015. By voice vote the motion carried.

New Business

- a. Review Bid Tabulation and Recommend award of 2015 Street Reconstruction, Utility Extensions, & Park Improvements projects – Engineer Pinion said that bids were opened last Thursday for five different projects, one of them being the budgeted block of the street reconstruction, Washington Avenue, which came in at a competitive \$87,517 from Dean Blum Excavating; the entrance to Boo-U was D.L. Gasser at \$60,280.00; Commerce Ct. Utility Extension was LASAR Construction LLC at \$55,043.00; City View Park Asphalt Path & Basketball Court was D.L. Gasser at \$7,201.85; and Briar Street Asphalt Path was D.L. Gasser at \$13,964.00. Wedekind asked about the sidewalk at 8th and Park. Pinion said that in the budget there was money allocated for accessible new sidewalk, but we don't have to spend any money, because the school is doing it on their own as part of the referendum project. Therefore, there is money budgeted to tackle a couple of different areas of sidewalk if desired. Pinion said that he will include something in next month's agenda regarding Park Street, both sidewalk and park regulations. Kolb moved, Wedekind seconded to approve low bidders on 2015 Street Reconstruction, Utility Extensions & Park Improvements. Motion carried unanimously.
- b. Review and Approval monthly billing Adjustments/Credits for Sewer and Water Customers – Peterson said that the credits coded so that the Committee to see what the credit was given for. Five of them were because they had leaks and got them fixed and one was a glitch in the billing system. It was moved by Kolb, seconded by Wedekind to approve the billing adjustments Motion carried unanimously.
- c. Review request for Streetlights on Waldo Street, from Quarry Street to Parkside Avenue – Pinion said that there is sidewalk along the west side of Waldo, from Quarry to Parkside Avenue and nothing on the east side of the street. Alliant did confirm that they could light on the poles, there would be no out-of-pocket expense, and they would just add them to the regular monthly billing. Kolb asked the number of lights and Pinion answered four. It was moved by Kolb, seconded by Wedekind to approve request for streetlight on Waldo Street, from Quarry Street to Parkside Avenue. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said that they have started their annual sewer cleaning project and at this time they have taken a break to haul the bio-solids. He said that on the water side they have gotten numbers back from the painting contractor for the Mine Street tower to turn it into a gold ball, the price was \$28, 500 and when he spoke with Clint from the Golf Course and he said no; however, he did ask if the City would consider going to more of the color scheme of their building. He told him that he would take a look at their paint scheme and bring it back to the committee. He said that personally doesn't care what the colors are; however, he does like the two-tone scheme.
- b. Street Superintendent's Report – Koss said that they have taken 161 trees down this year. All trees are ground except two, which will be done by tomorrow afternoon. He said that all the holes will be filled and seeded within the next couple of weeks. Smoke and ash from the incinerator was then discussed. Koss said that he will be putting gates up to stop people from dumping couches, mattresses, etc. He said that he has noticed a lot of brush coming in from out of town and the gates will be opened from 7:00 a.m. until 3:30 p.m. Pinion said that next month he will have some numbers and recommendations for a couple of dump boxes on trucks that are almost rusted out and beyond repair; therefore, he will be bringing a couple of options to the meeting. He said that there is money in the capital replacement account. It was stated that the engines, frames, and chassis are in great shape.
- c. Police Chief's Report – Schauf gave updates on hiring process, saying that they will be interviewing 20 candidates on May 7 and hope to establish a list the same day and start backgrounds right away. The department has been busy with parking tickets. He said that the department knows who is doing the graffiti; in fact, they have a confession and are working on getting charges. He said that the person has actually offered to help clean it up; however that is something that will be handled through the courts. He then said that they did an Emergency Operations Center Activation drill last week, a lot of good lessons learned, but a lot of areas that need improvements; however, a lot of things that are being done right also. Additionally, they will be training with the fire department next week on the Rescue Task Force Concept, which is a way in an on-going violence situation that they would be able to get victims out faster, save lives. Mayor Palm said the next time one is held, it would be good if the Committee would come and observe. Schauf said that the week of May 15 is proclaimed as Police Week. He said May 11 the Sauk County Respect for Law Ceremony will be held on the Courthouse Square at 8:30 a.m. He then also, during Council that week he will be giving out some citizen awards. He will also be doing a formal swearing in of the newest police officer.
- d. Fire Chief's Report – Stieve said based on the conversation last month he has reassigned some duties to the lieutenants, they will be in charge of preparing the training in conjunction with the list that has been developed through the group of officers. The safety duties went to one of the current captains. The maintenance chief was also given all the maintenance duties. He went on to say that the officer's wages are under review. He then explained the procedure that was taken for the Emergency Operations Center Activation drill that was held. He said that the drill was a great experience and said that Jeff Jelinik puts the City of Baraboo up against any municipality in the County and probably Statewide as far as being prepared. He then discussed the training grounds for the fire department. He said for the past several years firefighters have been sent down to The Fire Department Training Network in Indianapolis, which is a training center that they training on different functions and they learn under live fire conditions and what they use for this is shipping containers. He said that he has identified an area with the Street Superintendent by the leaf pile for that purpose. He said that with this training smoke will be some smoke; therefore, the next step would be to

get the blessing of the Committee, meet with staff, and then to have a neighborhood meeting. He said that he would like to move this along because they have eyes on some shipping containers in Richland Center for a very good price. Kolb asked if this could become a regional training facility. Stieve said that potentially. He said that he will be applying to become an instructor through MATC and there are other people that could apply. He said that the Citizens Police and Fire Academy Alumni Association has an annual golf outing and last year some of the money that was earmarked for the department was over \$1800 and he was told to use it toward the training center. Also, they will be pursuing the rest of money through the Firefighters Fund Raising Association. He said that there is approximately \$4,000 in the City donations account. He went on to say that he would also pursue the programs through Menards and Home Depot for materials. He said that there would be a fence around and if it were allowed he would put sponsorship advertisement on it. He said that they are working on creating a recruitment advertisement card that could be personally given to someone.

ADJOURNMENT – Kolb moved, Wedekind seconded to adjourn the meeting at 2:41 pm. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman