

AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, May 24, 2016, **6:15 P.M.**
Location: Council Chambers, 135 4th Street, Baraboo
Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow
Others Noticed: Department Heads (*agenda only*), A. Bolin, E. Geick, C. Giese, M. Palm, P. Wedekind, John Alt, Post at Library, & Media

1. **Call to Order –**
 - Note compliance with Open Meeting Law.
 - Approve agenda.
 - Approve May 10, 2016 minutes.
2. **Accounts Payable** – Review and recommendation on paying **\$321,452.85** *
3. **Budget Amendments** – Review and recommendation of budget transfers and amendments for 1st Qtr 2016. *
4. **Fee Schedule** – Review and recommendation of additions, revisions, and increases to the Fee Schedule. *
5. **Bond Resolutions** – Review and recommendation of General Obligation Corporate Purpose Bonds: *
 - a) Consider initial resolution authorizing general obligation bonds in an amount not to exceed \$1,530,000 for street improvement projects.
 - b) Consider initial resolution authorizing general obligation bonds in an amount not to exceed \$130,000 for parks and public grounds projects.
 - c) Consider initial resolution authorizing general obligation refunding bonds in an amount not to exceed \$3,820,000.
 - d) Consider resolution directing publication of notice to electors relating to bond issues.
 - e) Consider resolution providing for the sale of \$5,480,000 general obligation corporate purpose bonds.
6. **1208 Oak Street** - Review and recommendation on authorizing staff to prepare and submit grant and loan applications for former St. Mary’s Ringling Manor property at 1208 Oak Street.
7. **1208 Oak Street** - Review and recommendation on authorizing submittal of a grant application for 1208 Oak St property and subsequent appropriation of City of Baraboo funds for a Wisconsin Ready for Reuse Grant.
8. **Committee Comments**
9. **Adjournment**

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 05/20/2016

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 135 4th Street, or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Council, committee, commission, or board identified in the caption of this notice.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, and others

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the amended agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of April 26, 2016. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$997,197.48. Motion carried unanimously.

Election Equipment – Giese explained the need for an additional vote tabulating machine to reduce lines on election day. The equipment can be purchased at the same price that the County purchased equipment last year. This is an unbudgeted purchase and the recommendation is to pay from fund balance. Moved by Sloan, seconded by Thurow and carried to recommend purchasing one vote tally machine from fund balance for \$6065. Motion carried unanimously.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Cheryl Giese, Clerk-Finance Director

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Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
178524	5/19/16	ACHESON UPHOLSTERY	\$20.00
05/17/2016	5/17/16	PD- SEWING DRIVER SEAT	100-20-52110-00240-000 20.00
178525	5/19/16	ACTION ELECTRIC INC	\$2,159.13
45479	5/2/16	PRKS- PIERCE PARK REPAIR PO	100-52-55200-00280-000 374.99
45514	4/25/16	PW- STOCK BULBS	100-31-53270-00350-000 158.00
45476	5/2/16	PK - Pierce light repairs	100-52-55200-00280-000 1,344.89
45477	5/2/16	PRKS- FIELD 2 LIGHT	100-52-55200-00280-000 281.25
178527	5/19/16	ALLIANT ENERGY	\$5,926.20
8793820000051	5/12/16	PRKS- ELECTRIC SHELTER RIDG	100-52-55200-00222-000 29.31
6785040000051	5/12/16	PRKS- ELECTRIC 2ND AVE	100-52-55200-00222-000 26.77
5766130000051	5/12/16	PRKS- 2ND AVE ATHLETIC FIEL	100-52-55200-00222-000 138.18
8377820000051	5/12/16	PRKS- 903 PARK ST ELEC/HEAT	100-52-55410-00222-000 249.37
8377820000051	5/12/16	PRKS- 903 PARK ST ELEC/HEAT	100-52-55410-00223-000 24.32
7858850000051	5/11/16	PRKS- LAKE ST POND ELECTRIC	100-52-55200-00222-000 35.71
0412720000051	5/10/16	PRKS- ELEC/HEAT 124 2ND ST C	100-52-55130-00222-000 1,471.17
0412720000051	5/10/16	PRKS- ELEC/HEAT 124 2ND ST C	100-52-55130-00223-000 430.06
2666340000051	5/10/16	PRKS- POOL ELEC/HEAT	100-53-55420-00222-000 20.12
2666340000051	5/10/16	PRKS- POOL ELEC/HEAT	100-53-55420-00223-000 56.08
6673610000051	5/10/16	PRKS- HOCKEY RINK ELEC/GAS	100-52-55200-00222-000 518.44
6673610000051	5/10/16	PRKS- HOCKEY RINK ELEC/GAS	100-52-55200-00223-000 129.66
0031230000051	5/10/16	PRKS- ELECTRIC 8TH AVE SHEL	100-52-55200-00222-000 7.53
3685030000042	4/29/16	PRKS- CC LIGHTING SHARED SA	300-10-58120-00610-000 436.98
3685030000042	4/29/16	PRKS- CC LIGHTING SHARED SA	300-10-58220-00620-000 14.42
0693140000042	4/28/16	LIBE- HEAT	851-51-55110-00223-000 22.58
6229260000050	5/2/16	PRKS- LANGR PARK ELECTRIC	100-52-55200-00222-000 8.18
3275630000050	5/3/16	PRKS- 4TH ST SHELTER	100-52-55200-00222-000 34.07
3275630000050	5/3/16	PRKS- 4TH ST SHELTER	100-52-55200-00223-000 29.65
MAY 24 2016	5/10/16	PW- TRAFFIC AND STREET LIGE	100-31-53300-00222-000 62.78
MAY 24 2016	5/10/16	PW- TRAFFIC AND STREET LIGE	100-31-53420-00222-000 119.74
1397700000050	5/3/16	AIR- ELECTRIC/HEAT SRE BUILD	630-35-53510-00222-000 26.16
1397700000050	5/3/16	AIR- ELECTRIC/HEAT SRE BUILD	630-35-53510-00223-000 19.89
2949930000051	5/10/16	CLK- ELECTRIC/HEAT CH	100-11-51610-00222-000 1,377.21
2949930000051	5/10/16	CLK- ELECTRIC/HEAT CH	100-11-51610-00223-000 178.90
8618800000050	5/3/16	AIR- RUNWAY LIGHTS	630-35-53510-00222-000 458.92
178528	5/19/16	AMERIGAS - BARABOO	\$266.31
3051767265	4/30/16	PRKS- ZOO GAS TANK HEAT	100-52-55410-00223-000 101.00
83114247	5/2/16	PW- #61 CYLINDER	100-31-53240-00348-000 85.32
83524768	5/13/16	PW- #46 PATCHING	100-31-53300-00376-000 79.99
178529	5/19/16	ARROW LIFT	\$534.00
20160424J78	5/9/16	LIBE- SEMI-ANNUAL PM PLAN	851-51-55110-00260-000 534.00
178530	5/19/16	SAA DESIGN GROUP, INC.	\$1,357.90
163426	5/6/16	PK - Otter exhibit design	870-52-55200-00861-000 1,357.90

130,741.16
 30,645.46
 160,066.23
 321,452.85

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178531	5/19/16	BADGER SPORTING GOOD CO., INC.	\$58.81
AAF004450-AI	5/11/16	PRKS- UMPIRE BRUSH/COUNTE	100-53-55300-00340-090 58.81
178532	5/19/16	BARA T'S CUSTOM SCREENPRINTING	\$234.00
10883	5/5/16	PRKS- SUMMER STAFF SHIRTS	100-52-55200-00346-000 234.00
178533	5/19/16	BAYCOM INC.	\$253.00
EQUIPINV_00	5/4/16	PD- BROTHER PJ7 PRINTER	100-20-52110-00392-000 253.00
178534	5/19/16	BEAVER OF WISCONSIN, INC.	\$1,113.50
091112	4/29/16	CSC - WASH BAY SUPPLIES	100-31-53270-00340-000 1,113.50
178535	5/19/16	CARPENTER GLASS, INC.	\$4,450.00
92524	4/26/16	CSC - REPAIR WINDOWS IN VEST ULE	430-31-53270-00822-000 4,450.00
178536	5/19/16	CASCADE ENGINEERING	\$670.00
30222623	5/2/16	PW - (50) GARBAGE CART LIDS	100-31-53620-00340-000 670.00
178537	5/19/16	CDW GOVERNMENT, INC.	\$181.63
CVS5283	4/27/16	ATT- PRINTER WARRANTY	100-13-51300-00392-000 18.05
CVJ7382	4/25/16	ATT- DELL B2360DN PRINTER	100-13-51300-00392-000 163.58
178538	5/19/16	CENTURYLINK	\$47.89
1374088640	4/30/16	CITY- PHONE	630-35-53510-00220-000 0.06
1374088640	4/30/16	CITY- PHONE	100-10-51100-00220-000 0.74
1374088640	4/30/16	CITY- PHONE	100-10-51410-00220-000 0.74
1374088640	4/30/16	CITY- PHONE	100-11-51420-00220-000 8.14
1374088640	4/30/16	CITY- PHONE	100-11-51610-00220-000 0.74
1374088640	4/30/16	CITY- PHONE	100-11-51530-00220-000 1.11
1374088640	4/30/16	CITY- PHONE	100-11-51520-00220-000 4.81
1374088640	4/30/16	CITY- PHONE	100-13-51300-00220-000 1.85
1374088640	4/30/16	CITY- PHONE	100-14-51400-00220-000 1.85
1374088640	4/30/16	CITY- PHONE	100-20-52110-00220-000 7.40
1374088640	4/30/16	CITY- PHONE	100-21-52200-00220-000 5.55
1374088640	4/30/16	CITY- PHONE	100-22-52400-00220-000 1.48
1374088640	4/30/16	CITY- PHONE	100-30-53100-00220-000 2.59
1374088640	4/30/16	CITY- PHONE	100-31-53230-00220-000 3.32
1374088640	4/30/16	CITY- PHONE	100-52-55130-00220-000 1.90
1374088640	4/30/16	CITY- PHONE	100-52-55200-00220-000 2.74
1374088640	4/30/16	CITY- PHONE	100-52-55410-00220-000 0.53
1374088640	4/30/16	CITY- PHONE	100-53-55300-00220-000 1.84
1374088640	4/30/16	CITY- PHONE	100-53-55420-00220-000 0.37
1374088640	4/30/16	CITY- PHONE	800-80-55600-00220-000 0.13
178539	5/19/16	CHAMBER OF COMMERCE-BARABOO	\$1,156.68
1ST 2016	4/30/16	TRE-1ST QTR ROOM TAX	100-00-00000-24510-000 1,156.68
178540	5/19/16	COMMUNITY DEVELOPMENT AUTH	\$511.83
05/10/2016	5/10/16	CLK- SORENSEN DT409Z #98070	100-00-00000-25980-000 510.53
5/10/16	5/10/16	CLK-HAGGSTROM DT#211Z #980	100-00-00000-25980-000 1.30

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178541	5/19/16	COUNTRY PLUMBER INC		\$240.00
689994	4/30/16	PRKS- PORT A POTTY LOWER OC	100-52-55200-00530-000	240.00
178542	5/19/16	DELL PRAIRIE PRINTERS, INC.		\$76.98
04188	4/12/16	PD- CALCULATOR RIBBON	100-20-52130-00310-000	3.99
04150	4/7/16	PD- COPY PAPER/ENVELOPES	100-20-52130-00310-000	72.99
178543	5/19/16	DELLS BARABOO AUTO BODY		\$1,688.49
873	5/18/16	PD- repair Ford Fusion	100-20-52110-00240-000	1,688.49
178544	5/19/16	DNA DIAGNOSTICS CENTER INC		\$3,015.00
5343	5/12/16	PD- DNA private lab testing fo r court use 2014-0406	100-20-52110-00270-000	3,015.00
178545	5/19/16	DOAN GROUP/THE//		\$546.34
489578	5/9/16	CLK- APPRAISAL FOR CLENDENT	720-31-51493-00510-000	546.34
178546	5/19/16	DON LARSON CHEVROLET, INC.		\$83.17
130228	5/6/16	FD- MAINT. ON TAHOE	100-21-52200-00240-000	83.17
178547	5/19/16	DUFF/GLEN//		\$225.00
A63621	5/13/16	PD- DOUBLEPAY PARKING TICK	100-20-00000-45120-000	225.00
178548	5/19/16	ENVIROTECH EQUIPMENT CO LLC		\$1,729.35
051116-5A	5/11/16	PW- #54 ELBOW SWIVEL	950-36-81000-00350-000	33.40
042716-2A	4/27/16	SW - SWEEPER REPAIR PARTS, #	950-36-81000-00350-000	1,695.95
178549	5/19/16	FASTENAL COMPANY		\$1,679.99
WIBAR185538	4/25/16	PW - BASIC BREAKER HAMMER I	100-31-53300-00392-000	1,679.99
178550	5/19/16	GEAR WASH, LLC		\$30.59
11712	5/6/16	FD- CAIRNS/GOETHAL JACKETS	100-21-52200-00250-000	30.59
178551	5/19/16	GENERAL COMMUNICATIONS, INC		\$358.00
225115	5/13/16	FD- LIGHTS IN CAR I	100-21-52200-00240-000	358.00
178552	5/19/16	GLACIER GLASS		\$860.00
013840	4/29/16	PW - INSTALL (2) DOORS @ OLD ! HOP	100-31-51630-00260-000	860.00
178553	5/19/16	GLACIER PAINT & INTERIORS		\$133.89
18042	4/19/16	CC- ELECTION STORAGE AREA	100-11-51440-00340-000	105.94
18093	5/5/16	CLK- PAINTING OUTSIDE DOOR/I	100-11-51610-00350-000	27.95
178554	5/19/16	GOLDEN NEEDLE EMBROIDERY		\$1,037.50
0027185	4/21/16	PK - Baseball uniforms	100-53-55300-00346-020	1,037.50
178555	5/19/16	HARTJE TIRE & SERVICE		\$2,847.40
40-34166	4/29/16	PRKS- MOWER TIRES	100-52-55200-00341-000	231.20
40-34080	4/29/16	PW - GARBAGE & RECYCLING T	100-31-53620-00341-000	1,364.60
40-34080	4/29/16	PW - GARBAGE & RECYCLING T	100-31-53635-00341-000	1,251.60
178556	5/19/16	HOHL'S FARM SUPPLY INC		\$271.64
49331	5/9/16	PRKS- ANIMAL FEED	100-52-55410-00342-000	271.64

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178557	5/19/16	HOLIDAY WHOLESALE		\$237.65
7774797	5/10/16	LIBE- TOWELS/TISSUE	851-51-55110-00340-000	237.65
178558	5/19/16	HONEY CREEK TREE NURSERY		\$750.00
2016-0109	4/27/16	PK - Arbor Day tree	100-52-56110-00377-000	750.00
178559	5/19/16	HUB CHEMICAL CO., INC.		\$2,479.80
26176	5/9/16	PK - Pool Chemicals	100-53-55420-00345-000	2,479.80
178560	5/19/16	HUMANE MANUFACTURING LLC		\$37.50
1626-1	7/6/15	PRKS- REFUND FOR SHELTER R	100-52-00000-46720-000	37.50
178561	5/19/16	INSIGHT FS		\$1,436.60
68578	3/17/16	PK - Athletic field supply	100-52-55200-00280-000	1,436.60
178562	5/19/16	INTERSTATE ALL BATTERY CENTER		\$99.90
1905101008139	5/12/16	FD- AA BATTERIES	100-21-52200-00350-000	99.90
178563	5/19/16	ISHERIFF		\$2,042.00
25327	5/13/16	IT- ANTIVIRUS, WEB FILTERING ENEWAL	100-10-51450-00250-000	2,042.00
178564	5/19/16	JEFFERSON FIRE & SAFETY, INC.		\$1,289.14
226415	4/30/16	FD- RESPIRATOR WIPES	100-21-52200-00350-000	20.00
226438	4/30/16	FD - Gas Detector	100-21-52200-00392-000	1,269.14
178565	5/19/16	KLEENMARK		\$108.72
153768	5/4/16	PRKS- CC RESTROOM CLEANER	100-52-55130-00340-000	108.72
178566	5/19/16	KOSS/ROBERT//		\$278.10
APRIL 2016	5/5/16	PW- TRAVEL FOR APRIL 2016	100-31-53230-00330-000	278.10
178567	5/19/16	KRAEMER COMPANY LLC		\$522.89
271559	5/13/16	PW- STORMWATER RIP RAP	950-36-83100-00410-000	522.89
178568	5/19/16	LAND'S END BUSINESS OUTFITTERS		\$399.48
SIN3781759	4/28/16	PD- MEGAN UNIFORM SHIRTS	100-20-52130-00346-000	135.00
SIN3799118	5/3/16	PD- TRINA UNIFORM SHIRTS	100-20-52130-00346-000	114.48
SIN3780010	4/27/16	PD- LINDA UNIFORM SHIRTS	100-20-52130-00346-000	150.00
178569	5/19/16	LAROWE GERLACH TAGGART LLP		\$98.94
4/30/2016	4/30/16	ATT- SPECIAL PROSECUTION AP	100-13-51300-00215-000	98.94
178570	5/19/16	MCFARLANES INC		\$1,403.96
556199	5/10/16	PRKS- ULTRA 6 PACK OIL MIX	100-52-55200-00348-000	73.96
ES55940	5/10/16	PRKS- 2 NEW WEED EATERS	100-52-55200-00392-000	480.00
ES55536	4/20/16	PW - SKIDLOADER BUCKET	100-31-53240-00392-000	850.00
178571	5/19/16	MID-STATE EQUIPMENT INC.		\$509.20
K84954	5/2/16	PRKS- MOWER BLADE SORG	100-52-55200-00250-000	128.46
K84953	5/2/16	PRKS- MOWER BLADES JD	100-52-55200-00250-000	380.74

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178572	5/19/16	MINNESOTA LIFE INSURANCE CO	\$1,513.97
002832IL JUN1	5/1/16	CITY- LIFE INSURANCE FOR JUN	100-00-00000-21533-000 1,513.97
178573	5/19/16	MSA PROFESSIONAL SERVICES INC	\$2,922.15
350840-1	5/13/16	ENG- 2016 CAPITAL STREET PRO	430-30-57330-00215-000 2,922.15
178575	5/19/16	NAPA AUTO PARTS	\$568.89
245620	5/2/16	PRKS- MOWER PARTS, SHOP LI	100-52-55200-00250-000 9.03
245620	5/2/16	PRKS- MOWER PARTS, SHOP LI	100-52-55200-00340-000 9.59
246047	5/5/16	CLK- ROOF VENTILATION	100-11-51610-00350-000 30.82
246098	5/6/16	CLK- ROOF VENTILATION	100-11-51610-00350-000 20.10
246097	5/6/16	CLK- ROOF VENTILATION	100-11-51610-00350-000 20.77
246720	5/12/16	PW- STOCK GLOVES	100-31-53230-00319-000 99.90
246721	5/12/16	PW- STOCK FILTERS AND FITTI	100-31-53240-00350-000 95.94
246702	5/12/16	PW - #16 FITTING	100-31-53240-00350-000 4.98
245904	5/4/16	PW- STOCK FILTER	100-31-53240-00350-000 14.58
245614	5/2/16	PW- STOCK FILTERS	100-31-53240-00350-000 132.04
246993	5/16/16	PW- AIR FILTER	100-31-53240-00350-000 7.47
245724	5/3/16	PW- PARTS FOR UW TRUCK	100-31-53240-00350-000 26.22
245726	5/3/16	PW- PARTS FOR UW TRUCK	100-31-53240-00350-000 -0.30
245836	5/4/16	PW- BATTERY FOR UW TRUCK	100-31-53240-00350-000 97.75
178576	5/19/16	NEENAH FOUNDRY CO	\$4,952.01
166685	5/10/16	SW - (12) CATCH BASIN SETS	950-36-83100-00423-000 4,952.01
178577	5/19/16	NFPA - NATIONAL FIRE	\$175.00
2016 MEMBER	5/1/16	FD- 2016 CHIEF MEMBERSHIP	100-21-52200-00320-000 175.00
178578	5/19/16	OFFICE DEPOT INC	\$149.74
837885516001	5/3/16	ADMIN- COPY PAPER/FOLDERS	100-14-51400-00310-000 16.02
837885516001	5/3/16	ADMIN- COPY PAPER/FOLDERS	100-22-52400-00310-000 16.02
837885516001	5/3/16	ADMIN- COPY PAPER/FOLDERS	100-30-53100-00310-000 16.01
837885516001	5/3/16	ADMIN- COPY PAPER/FOLDERS	100-13-51300-00310-000 16.01
838012599001	5/4/16	CLK- INDEX TABS	100-11-51520-00310-000 25.96
838012397001	5/4/16	CLK- OFFICE SUPPLIES	100-11-51420-00310-000 49.05
838012397001	5/4/16	CLK- OFFICE SUPPLIES	100-11-51520-00310-000 10.67
178579	5/19/16	PET SUPPLY/THE//	\$82.27
52065	5/6/16	PRKS- ANIMAL FEED	100-52-55410-00342-000 82.27
178580	5/19/16	PETERSON AUTO PARTS	\$223.23
212879	5/16/16	PW-#20 RETURN PAINT FOR ENA	100-31-53240-00350-000 113.94
212728	5/13/16	PW- ORANGE PAINT	100-31-53240-00350-000 109.29
178581	5/19/16	PIERCE'S MARKETPLACE INC	\$23.13
319160-5/16/16	5/16/16	PRKS- ANIMAL FEED	100-52-55410-00340-000 15.99
319160-5/16/16	5/16/16	PRKS- ANIMAL FEED	100-52-55410-00342-000 7.14
178582	5/19/16	POINTON HEATING & AIR	\$384.30
000676490000	5/12/16	PRKS- POOL HEATER NOT WORK	100-53-55420-00250-000 384.30

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178583	5/19/16	QUILL CORPORATION	\$75.00
5755075	5/10/16	PRKS- AED BATTERIES CC	100-52-55130-00340-000 75.00
178584	5/19/16	RAY ZOBEL & SONS, INC.	\$393.75
40476	4/29/16	PRKS- MULCH FOR THE ZOO	100-52-55410-00340-000 393.75
178585	5/19/16	SAUK COUNTY CLERK	\$1,643.48
2016 SPRING	5/1/16	CLK- SPRING ELECTION MATERL	100-11-51440-00340-000 1,643.48
178586	5/19/16	SCHAEFER ELECTRIC, INC.	\$372.67
10722	5/5/16	CLK- CC ELECTIONS CLOSET	100-11-51610-00260-000 372.67
178587	5/19/16	SENGER LUMBER INC.	\$27.80
176241	5/13/16	CLK- ROOF CAULK	100-11-51610-00350-000 27.80
178588	5/19/16	SHERWIN-WILLIAMS CO	\$248.34
3820-2	4/26/16	PW- PAINT FOR BUILDING	430-31-53270-00822-000 146.40
3818-6	4/26/16	PW- SIGN DEPARTMENT PAINT	100-31-53270-00340-000 101.94
178589	5/19/16	SHI INTERNATIONAL CORP	\$1,517.00
B04913652	4/29/16	IT - VEEAM Software for DR ser ver replication	100-10-51450-00392-000 1,517.00
178590	5/19/16	SHOE BOX /THE//	\$300.00
63554	5/9/16	PW- BOOTS FOR VAN TASSEL	100-31-53230-00319-000 150.00
63486	5/1/16	PW- NACHTIGAL BOOTS	100-31-53230-00319-000 150.00
178591	5/19/16	SSM HEALTHCARE OF WI	\$150.00
42071883 05/0	5/4/16	PD- LEGAL COLLECTION	100-20-52110-00270-000 150.00
178592	5/19/16	STEPP EQUIPMENT CO.	\$779.54
I20-803223	5/10/16	PW - REPAIR ARM CONTROL, #81	100-31-53635-00350-000 779.54
178593	5/19/16	STEPP PARTS	\$2,682.68
3043822	5/6/16	PW - DUMP VALVE ASSY, #81	100-31-53635-00350-000 1,019.52
3043182	5/4/16	PW - SWITCH #81, VALVE & FILT R #83	100-31-53635-00350-000 113.35
3043182	5/4/16	PW - SWITCH #81, VALVE & FILT R #83	100-31-53620-00350-000 1,549.81
178594	5/19/16	SUPREME AWARDS	\$39.85
043738	5/5/16	PD- PLAQUE PATCH MOUNTED	100-00-00000-34211-000 29.85
043788	5/14/16	ADMIN- ZOLPER NAME PLATE	100-10-51100-00340-000 10.00
178595	5/19/16	TOP HAT CHIMNEY SPECIALISTS	\$239.00
51459	5/4/16	LIBE- SCREENS IN INTAKE/EXHA	851-51-55110-00260-000 239.00
178596	5/19/16	TYLER TECHNOLOGIES INC	\$9,390.00
060-5195	5/6/16	CLK- 2016 SERVICES	100-11-51530-00215-000 9,390.00
178597	5/19/16	US CELLULAR	\$734.03
136361349	5/8/16	CITY- BELIEF 1500	100-10-51410-00220-000 38.25
136361349	5/8/16	CITY- BELIEF 1500	100-00-00000-15640-000 38.75
136361349	5/8/16	CITY- BELIEF 1500	100-21-52200-00220-000 66.35
136361349	5/8/16	CITY- BELIEF 1500	100-14-51400-00220-000 38.75

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136361349	5/8/16	CITY- BELIEF 1500	100-30-53100-00220-000 38.75
136361349	5/8/16	CITY- BELIEF 1500	100-20-52110-00220-000 38.24
136297439	5/8/16	CITY- STATE PLAN	100-22-52400-00220-000 1.11
136297439	5/8/16	CITY- STATE PLAN	100-31-53230-00220-000 1.11
136297439	5/8/16	CITY- STATE PLAN	100-21-52200-00220-000 2.22
136297439	5/8/16	CITY- STATE PLAN	100-20-52110-00220-000 52.57
136297439	5/8/16	CITY- STATE PLAN	100-53-55300-00220-000 10.81
136297439	5/8/16	CITY- STATE PLAN	100-52-55130-00220-000 3.01
136297439	5/8/16	CITY- STATE PLAN	100-00-00000-15640-000 1.11
136297439	5/8/16	CITY- STATE PLAN	100-00-00000-15980-000 17.91
136591264	5/8/16	CITY- BIZSHARE	100-31-53230-00220-000 17.91
136591264	5/8/16	CITY- BIZSHARE	100-11-51610-00220-000 19.91
136591264	5/8/16	CITY- BIZSHARE	100-21-52200-00220-000 18.16
136591264	5/8/16	CITY- BIZSHARE	100-20-52110-00220-000 329.11
178598	5/19/16	VINYL GRAPHICS FOR YOU LLC	\$550.00
0000067	5/6/16	FD - Graphics for New Car	420-21-52200-00810-000 550.00
178599	5/19/16	VOYAGER FLEET SYSTEMS, INC	\$8,808.40
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-30-53100-00348-000 113.38
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-21-52200-00348-000 386.21
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-20-52110-00348-000 24.65
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-20-54110-00348-000 78.80
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-20-52110-00348-000 2,690.00
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-52-55200-00348-000 711.86
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-31-53240-00348-000 548.54
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-31-53300-00348-000 630.70
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-31-53370-00348-000 677.66
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-31-53620-00348-000 991.49
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-31-53635-00348-000 610.86
869251835620	5/8/16	CITY- FLEET GAS CARDS	950-36-81000-00348-000 1,063.62
869251835620	5/8/16	CITY- FLEET GAS CARDS	100-52-55200-00348-000 280.63
178600	5/19/16	WEAVER AUTO PARTS-BARABOO	\$1,759.33
10IN010779	4/14/16	PW- UW PICK UP TRANSMISSIO	100-31-53240-00350-000 2,149.45
10IN011278	4/29/16	PW- UW TRUCK PARTS	100-31-53240-00350-000 29.88
10cr001560	4/29/16	pw- UW truck CORE CREDIT	100-31-53240-00350-000 -400.00
10CR001602	5/9/16	PW- UW TRUCK	100-31-53240-00350-000 -20.00
178601	5/19/16	WECKERLY/MIKE//	\$1,000.00
05/05/2016	5/5/16	ADMIN- EMPLOYEE RELATIONS	100-14-51430-00320-000 1,000.00
178602	5/19/16	WILDSIDE ADVENTURE SPORTS	\$99.00
15533	5/17/16	FD- FIX TIRE	100-21-52200-00340-000 99.00
178603	5/19/16	WIS DEPT OF AGRICULTURE, TRADE	\$5,200.00
115-000000067	5/13/16	CLK- W&M CONTRACT INSPECT	100-11-52420-00215-000 5,200.00
178604	5/19/16	WIS PARK & RECREATION ASSN	\$25.00
5/20/16	5/5/16	PK- LUTHER AQUATICS SEM SUN	100-53-55420-00320-000 25.00

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178605	5/19/16	YOUNG/GREGORY A//		\$45.00
05172016	5/17/16	PD-PEER TRAINING JUNE 20, 201	100-20-52110-00320-000	45.00
178606	5/19/16	ZARNOTH BRUSH WORKS, INC.		\$1,166.00
0159950-IN	5/2/16	SW-BROOM REFILL (49) & TUBE I OOM (54)	950-36-81000-00340-000	1,166.00
178607	5/19/16	BOND TRUST SERVICES CORP.		\$37,042.50
29786	4/14/16	CITY- AGENT FEE 1690	300-10-58300-00630-000	200.00
29786	4/14/16	CITY- AGENT FEE 1690	380-10-58300-00630-000	150.00
29617	4/14/16	CITY- INTEREST 1690 TAXABLE F	300-10-58210-00620-000	20,115.00
29617	4/14/16	CITY- INTEREST 1690 TAXABLE F	380-10-58210-00620-000	16,577.50
Total Checks:			82	Grand Total: \$130,741.16

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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7001108	5/19/16	ADVANCED DISPOSAL	\$84.00
A20000330591	4/30/16	LIBE- GARBAGE DISPPOSAL MA	84.00
7001109	5/19/16	BAKER TILLY VIRCHOW KRAUSE,LLP	\$12,715.00
BT969906/9277	4/30/16	CLK- TIF COMPILATIONS	475.00
BT969906/9277	4/30/16	CLK- TIF COMPILATIONS	475.00
BT969906/9277	4/30/16	CLK- TIF COMPILATIONS	475.00
BT969906/9277	4/30/16	CLK- TIF COMPILATIONS	475.00
BT969906/9277	4/30/16	CLK- CITY FINANCIAL STATEME	10,815.00
7001110	5/19/16	BRUCE MUNICIPAL EQUIPMENT INC	\$293.41
5161742	5/6/16	PW- #49 PARTS	276.29
5161744	5/9/16	PW-#49 PARTS	17.12
7001111	5/19/16	CAPITAL NEWSPAPERS	\$37.11
1360787	5/6/16	CLK- MINUTES FOR APRIL 19, 20	37.11
7001112	5/19/16	CROELL REDI-MIX	\$532.00
111793	5/13/16	PW- WATER ST & ROSELYN	532.00
7001113	5/19/16	HILL'S WIRING INC	\$12,703.44
65061	5/6/16	PW- RESET CONT. DRAPER/8TH	90.00
65011	4/30/16	PW- REPLACE TAP BLOCKS	90.00
64952	4/22/16	PW-REPLACE BUTTONS @ WATE BROADWAY	621.13
65003	4/30/16	CSC - INSTALL POWER & DATA	1,660.65
64964	4/22/16	PW - REPAIR HISTORIC LIGHTS	1,584.65
64829	3/31/16	TIF 6 - REPAIR HWY 12 LIGHTS	2,364.92
64955	4/22/16	INS CLAIM @ 1ST & BROADWAY	6,292.09
7001114	5/19/16	LARK UNIFORM, INC.	\$99.80
219107	4/15/16	PD- OAKESON NAVY ARMORSKI	99.80
7001115	5/19/16	LAWSON PRODUCTS, INC	\$195.01
9304081133	5/9/16	PW- RED PAINT MARKER	195.01
7001116	5/19/16	LEXISNEXIS	\$135.00
1604420467	4/30/16	ATT- CHARGES FOR APRIL 2016	135.00
7001118	5/19/16	MENARDS - BARABOO	\$905.95
31900292-1887	5/12/16	PRKS- PLANTS/SUPPLIES FOR ZO	110.94
31900292-1887	5/12/16	PRKS- PLANTS/SUPPLIES FOR ZO	5.00
31900292-1897	5/13/16	PRKS- CONNECTOR AND CORD	15.96
31900292-1866	5/10/16	PRKS- 5 GALLON PAIL(10)	29.70
31900292-1886	5/12/16	PRKS- POOL SUPPLIES	33.16
31900292-1867	5/10/16	PRKS- TAMPER W/HANDLE	25.97
31900294-1879	5/11/16	CLK- CARPET CLEANER AND ST	31.96
31900292-1809	5/3/16	PRK- TREE WATERING BAG	129.90
31900500-1811	5/3/16	PW- EMERGENCY LIGHTS	59.98
31900500-1834	5/6/16	PW- TOOLS AND ADHESIVE	322.42

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31900500-1867	5/10/16	PW- SUPPLIES	950-36-83100-00340-000	85.31
31900500-1763	4/28/16	PW- HOSE COUPLING AND HOSE	100-31-53270-00350-000	23.78
31900294-1810	5/3/16	CLK- FLOWER BED/GRASS SEED	100-11-51610-00350-000	31.87
7001119	5/19/16	MILESTONE MATERIALS		\$165.35
3500001947	4/29/16	PRKS- INFIELD MIX FOR PIERCE	100-52-55200-00280-000	165.35
7001120	5/19/16	PAUL CONWAY SHIELDS		\$88.80
0384560-IN	5/3/16	FD-SHIELD WITH PANELS	100-21-52200-00346-000	88.80
7001121	5/19/16	PER MAR SECURITY SERVICES		\$488.82
1518650	5/8/16	CLK- SECURITY JUN - AUG	100-11-51610-00260-000	488.82
7001122	5/19/16	STATE BAR OF WISCONSIN		\$708.17
2016	5/1/16	ATT- MEMBERSHIP DUES	100-13-51300-00320-000	510.00
5005882	5/6/16	ATT- 2016 REVISION EMPLOYME	100-13-51300-00320-000	198.17
7001123	5/19/16	TAPCO TRAFFIC & PARKING		\$194.04
I525226	5/3/16	PW- DRIVER SHANK/HEAD	100-31-53300-00364-000	194.04
7001124	5/19/16	UNIFIRST CORPORATION		\$257.13
098 1965384	5/18/16	PW- MATS/SUPPLIES/UNIFORMS	100-31-53270-00340-000	91.03
098 1964441	5/11/16	PW- MATS/SUPPLIES/UNIFORMS	100-31-53270-00340-000	85.60
098 1964438	5/11/16	CLK- MATS	100-11-51610-00260-000	42.75
098 1965381	5/18/16	CLK- MATS	100-11-51610-00260-000	37.75
7001125	5/19/16	V&H, INC.		\$1,042.43
2275292RI	4/28/16	PW- #54 LAMP	950-36-81000-00350-000	83.12
2277462RI	5/4/16	PW-DOOR HRDWRE & BUMPER, 7 XLES	100-31-53240-00350-000	959.31

Total Checks: 17 Grand Total: \$30,645.46

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(Chairman)

(Date)

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14385	5/16/16	ALFA LAVAL INC	\$111.29
S276021932	4/20/16	SEWER-BELTPRESS FILTER #E7	960-36-83300-00250-000 111.29
14386	5/16/16	ALLIANT ENERGY	\$5,305.04
W921475MAY	5/6/16	WATER-COMM AVE BOOSTER S	970-37-62300-00222-000 423.46
W921475MAY	5/6/16	WATER-COMM AVE BOOSTER S	970-37-66500-00223-000 28.52
W082330MAY	5/9/16	WATER-WELL NO. 6-SAUK AVE	970-37-62300-00222-000 2,585.13
W082330MAY	5/9/16	WATER-WELL NO. 6-SAUK AVE	970-37-66500-00223-000 17.32
W430251MAY	5/10/16	WATER-WELL NO. 8-721 2ND AV	970-37-62300-00222-000 2,133.74
W430251MAY	5/10/16	WATER-WELL NO. 8-721 2ND AV	970-37-66500-00223-000 11.31
W799954MAY	5/9/16	WATER-BIRCH ST TWR-RADIO B	970-37-66500-00222-000 105.56
14387	5/16/16	BAKER TILLY VIRCHOW KRAUSE,LLP	\$4,811.00
U0BT969865	4/30/16	UTIL-2015 AUDIT-CLIENT 181205	960-36-85200-00215-000 2,405.50
U0BT969865	4/30/16	UTIL-2015 AUDIT-CLIENT 181205	970-37-92300-00215-000 2,405.50
14388	5/16/16	BLAINS FARM & FLEET - UTILITY	\$27.37
W5741	3/31/16	WATER-RUBBER BOOTS-BROWN	970-37-90200-00346-000 24.99
S5925	4/28/16	SEWER-WEDGE ANCHORS	960-36-83400-00260-000 2.38
14389	5/16/16	BROWN/BENJAMIN//	\$186.84
W562016	5/6/16	WA-MILES-WRWA CLASSES@PL	970-37-92600-00320-000 186.84
14390	5/16/16	CENTURYLINK	\$15.21
U1374088643	4/30/16	UTIL-LONG DISTANCE #85185428	960-36-85100-00220-000 9.85
U1374088643	4/30/16	UTIL-LONG DISTANCE #85185428	970-37-66500-00220-000 2.68
U1374088643	4/30/16	UTIL-LONG DISTANCE #85185428	970-37-92100-00220-000 2.68
14391	5/16/16	CT LABORATORIES LLC	\$762.30
W118868	4/21/16	WATER-WELL NO. 2 NITRATES	970-37-64200-00217-000 10.50
S119091	5/5/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
S119105	5/5/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
S119142	5/5/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
S119069	5/11/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 499.80
S119234	5/11/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
S119269	5/11/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
S119218	5/10/16	SE-QTR #2 SLUDGE TESTS-CLAS	960-36-82700-00217-000 42.00
14392	5/16/16	DWD-UI	\$984.64
S7639218	4/30/16	SEWER-TYLER BRESCIA-APRIL ' UNEMPLOYMENT	960-36-82000-00190-000 984.64
14393	5/16/16	FASTENAL COMPANY	\$124.67
S-WIBAR1853	4/20/16	SE-HEADWORKS PARTS #WIBAR	960-36-82200-00250-000 28.56
S-WIBAR1855	4/25/16	SE-HEADWORKS PARTS #WIBAR	960-36-82200-00250-000 41.10
W-WIBAR1855	4/26/16	WA-METER SCREWS-AFTER TES	970-37-66300-00340-000 6.48
W-WIBAR1856	4/29/16	WA-VALVE RECONDITIONING P	970-37-67300-00236-000 12.90
W-WIBAR1858	5/5/16	WATER-HYDRANT SCREWS/NU	970-37-67700-00241-000 28.70
W-WIBAR1859	5/6/16	WA-WASHER@4TH/BROADWAY	970-37-67300-00236-000 6.93

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14394	5/16/16	J & J UNDERGROUND LLC		\$112,087.88
W35086#1	5/5/16	WATER-STREET MAIN REPLACE	970-96-00000-10107-001	112,087.88
14395	5/16/16	MARTELLE WATER TREATMENT INC		\$590.72
W14312	4/25/16	WATER-AQUAMAG-CUST 6232	970-37-64100-00345-000	590.72
14396	5/16/16	MCFARLANES INC		\$231.55
W-IV72480	4/21/16	WA-MOWER FILTERS/CARTRI	970-37-93200-00250-000	81.45
W-TO40672	4/22/16	WATER-MOWER TIRE REPAIR	970-37-93200-00250-000	48.50
W-IV73226	4/28/16	WATER-MOWER BLADES/ROL	970-37-93200-00250-000	86.90
W-IV73261	4/29/16	WATER-MOWER PIN (GAUGE)	970-37-93200-00250-000	14.70
14397	5/16/16	MENARDS - BARABOO		\$190.39
W18770	5/11/16	WATER-WIRE CRIMPER/SCADA P	970-37-93210-00250-000	3.15
W18770	5/11/16	WATER-WIRE CRIMPER/SCADA P	970-37-66500-00340-000	19.99
W18567	5/9/16	WATER-BOTTLED @ QUARRY H	970-37-67700-00340-000	5.67
W18567	5/9/16	WATER-BOTTLED @ QUARRY H	970-37-66500-00340-000	5.67
S17582	4/27/16	SEWER-SHELVING #31900288	960-36-83400-00260-000	23.41
S17633	4/28/16	SEWER-SHELVING #31900288	960-36-83400-00260-000	60.14
S17643	4/28/16	SEWER-SHELVING #31900288	960-36-83400-00260-000	61.30
S17677	4/28/16	SEWER-SHELVING #31900288	960-36-83400-00260-000	13.35
S17745	4/29/16	SEWER-SHELVING RETURNED	960-36-83400-00260-000	-89.86
U18023	5/2/16	UTIL-JETVAC POLE/TOOLS #0288	950-36-83100-00340-000	12.48
U18023	5/2/16	UTIL-JETVAC POLE/TOOLS #0288	960-36-83100-00340-000	12.49
W18658	5/10/16	WA-WIREBRUSHS/WRENCHS/KE	970-37-66500-00340-000	34.82
W18991	5/13/16	WATER-TOOLBOX-PURIFICATIO	970-37-65200-00250-000	13.99
S19007-2016	5/13/16	SEWER-LAB TUBING #31900288	960-36-82700-00340-000	13.79
14398	5/16/16	MSA PROFESSIONAL SERVICES INC		\$10,594.06
S35089#3	5/6/16	SE-SOLIDS PROCESS-2016 UPGRA	960-36-85200-00215-000	5,191.75
W35086#3	4/15/16	WATER-ST MAIN REPLACEMENT	970-96-00000-10107-001	5,402.31
14399	5/16/16	NCL OF WISCONSIN INC		\$192.73
S371661	4/21/16	SEWER-LAB SUPPLIES-ACCT 35	960-36-82700-00340-000	192.73
14400	5/16/16	OFFICE DEPOT INC		\$108.64
U83797443100	5/5/16	UTILITIES-AIR DUSTER #200259	960-36-85100-00310-000	9.09
U83797443100	5/5/16	UTILITIES-AIR DUSTER #200259	970-37-92100-00310-000	9.09
U83797399400	5/4/16	UTIL-TONER/LABELS/TABS/TAP	950-36-84000-00310-000	14.91
U83797399400	5/4/16	UTIL-TONER/LABELS/TABS/TAP	960-36-85100-00310-000	14.91
U83797399400	5/4/16	UTIL-TONER/LABELS/TABS/TAP	970-37-92100-00310-000	60.64
14401	5/16/16	SEWER DEBT SERVICE FUND		\$20,243.25
S05/2016	5/16/16	SEWER-MAY 2016 FUNDING	960-96-00000-10125-001	20,243.25
14402	5/16/16	USA BLUEBOOK		\$1,111.78
W919372	4/6/16	WATER-HYDRANT ELBOW/ADA	970-37-67700-00241-000	165.09
W931679	4/20/16	WA-CHLORINE/PHOSVER ACCU FLUORIDE-CUST 83	970-37-64300-00340-000	406.81
W941651	5/2/16	WATER-BLUE MARKING PAINT	970-37-66500-00340-000	134.14

A/P CHECK REGISTER REPORT

Council Meeting 5/24/2016

Date: 5/16/2016

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City of Baraboo

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
W944101	5/4/16	WATER-CHEMICAL FEED-LIQU ASSEMBLY	405.74
14403	5/16/16	VOYAGER FLEET SYSTEMS, INC	\$2,224.22
S869251835M	5/16/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	190.89
S869251835M	5/16/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	190.89
S869251835M	5/16/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	113.15
S869251835M	5/16/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	719.14
S869251835M	5/16/16	SEWER-FUEL-ACCT 869251835 JETVAC/LOADER/M	135.18
W869251835M	5/8/16	WATER-FUEL-ACCT 869251835 TRUCKS/BACKHOE/	6.75
W869251835M	5/8/16	WATER-FUEL-ACCT 869251835 TRUCKS/BACKHOE/	6.76
W869251835M	5/8/16	WATER-FUEL-ACCT 869251835 TRUCKS/BACKHOE/	68.30
W869251835M	5/8/16	WATER-FUEL-ACCT 869251835 TRUCKS/BACKHOE/	734.73
W869251835M	5/8/16	WATER-FUEL-ACCT 869251835 TRUCKS/BACKHOE/	58.43
14404	5/16/16	WEAVER AUTO PARTS-BARABOO	\$137.65
W10IN011188	4/26/16	WA-2008 FORD SPARKPLUG/COI	169.89
W10CR001552	4/27/16	WA-RET'D SPARKPLUG-2008 FOR	-93.60
W10IN011204	4/27/16	WATER-2008 FORD SPARKPLUG	61.36
14405	5/16/16	WI STATE LABORATORY OF HYGIENE	\$25.00
W458766	4/30/16	WATER-FLUORIDE TEST-APRIL 2	25.00

Total Checks: 21 Grand Total: \$160,066.23

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

2016 BUDGET AMENDMENTS
1st Quarter, 2016

BA#	Account	Account Name	Original Budget	Amount to Transfer	Added to Budget	Amended Budget
16-01	Encumbrances	Use funds from 2015 for purchases completed in 2016.				
	100-20-52110-250	Encumber - Police garage door for old shop			700	700
	100-20-52110-392	Encumber - Police crime mapping software	28,029		850	28,879
	100-21.52200.346	Encumber - Fire uniforms with DNR grant	22,520		1,022	23,542
	100-31-53300-364	Encumber - Public Works barricades and delineator posts	15,000		4,022	19,022
	100-51-55110-340	Encumber - Library technology grant funds	6,000		328	6,328
	100-51-55110-392	Encumber - Library technology grant funds	5,000		1,198	6,198
	100-52-55410-260	Encumber - Zoo monkey fencing	7,500		4,900	12,400
	100-52-56110-392	Encumber - Forestry desk	1,394		778	2,172
	100-52-55200-250	Encumber - Parks pool mechanical maintenance	4,000		2,671	6,671
	100-10-49300	Fund Balance Applied	508,788	16,469		525,257
	Appropriate fund balance for open purchase orders for equipment and services at year end.					
16-02	Police	Police Policy Manual software maintenance was more than anticipated				
	100-20.52130-00250	Police Records & Support-R & M- Services	14,000	3,876		17,876
	100-20.52110-00392	Police-Small Equipment	28,029	(3,876)		24,153
	Transfer funds to cover the purchase					
16-03	Civic Center	Purchase media center				
	100-52.55130-814	CC-Equipment Purchases	5,500	591		6,091
	100-52.55130-260	CC-Rep & Main - Buildings	14,500	(591)		13,909
	Transfer funds to cover the purchase over budget					
16-04	Public Works	Purchase Sprayer for #9 & #12				
	100-31.53350-392	Snow & Ice Small Equipment	0	5,457		5,457
	100-31.53240-392	Mach & Equip Small Equipment	10,000	(4,457)		5,543
	100-31.53270-392	CSC, Small Equipment	1,000	(1,000)		0
	Transfer funds to cover the purchase					
16-05	Pool	Purchase Bathhouse water heater				
	100-53.55420-861	Pool-Facilities Improvements	7,500	106		7,606
	100-53.55420-250	Pool-Repair-Equipment	4,000	(106)		3,895
	Transfer funds to complete purchase amount over budget.					
16-06	Parks	Civic Center alarm testing				
	100-52-55130-250	Civic Center - Equipment	2,200	300		2,500
	100-52-55130-340	Civic Center - Operating	7,500	(300)		7,200
	Transfer funds to cover additional service					
16-07	Police	Body Worn Camera Purchase				
	100.20.52110.814	PD - Police Department, Equipment Purchases	36,500	5000		41,500
	100-20-48500	PD - Police Donations	50.00		5000	5,050
	Appropriate donated funds for body worn cameras					
16-08	Public Works	Garbage Truck Parts				
	100.31.53620.00350	Garbage, Repair Parts	4,000	2,000		6,000
	100.31.53240.00350	Machinery & Equip, Repair Parts	56,000	(2,000)		54,000
	Transfer funds to cover the purchase of parts					
16-09	Public Works	Traffic Paint				
	100.31.53300.00368	Streets, Traffic Paint	12,000	77		12,077
	100.31.53300.00270	Streets, Special Services	38,000	(77)		37,923
	Transfer funds to cover traffic paint					
16-10	Attorney	Purchase software and equipment for the new attorney. Use wage and benefits savings to pay for contracted services				
	100.13.51300.110	Attorney - Salaries	91,365	(10,000)		81,365
	100-13-51300-215	Attorney - Professional Services	500	6,500		7,000
	100-13-51300-392	Attorney - Small equipment	661	3,500		4,161
	Transfer funds to cover purchases and services					
16-11	Parks	Sold skidsteer to Utility and traded theirs in for a new one. Trade value was lower than anticipated and we purchased a skidsteer of lower value. Reduce both the anticipated revenue and the expense.				
	100-52-55200-814	Parks - Equipment	51,750		-5,000	46,750
	100-10-48300	Sale of Assets	42,000	(5,000)		37,000
	Unappropriate funds for the skidsteer trade.					

BA#	Account	Account Name	Original Budget	Amount to Transfer	to Budget	Amended Budget
16-12	Economic Dev	Village of West Baraboo reduced their contribution to the program and Westside development program				
	100-15-47310	Intergovernment Charges	25,000	(21,250)		3,750
	100-15-56710-290	Econ Dev - Other Contracted Services	65,000		-20,000	45,000
	100-15-56710-392	Econ Dev - Small Equipment	3,500		-250	3,250
	100-15-56710-530	Econ Dev - Rents & Leases	3,000		-1,000	2,000
	Unappropriate funds for the Village's contribution to the development / marketing program					
	General Fund	Total Additional Appropriation		(4,781)	(4,781)	

APPENDIX TO CHAPTER 1 – City’s Official Fee Schedule

ADMINISTRATIVE FEES

Assessor: Residential property record card	\$5.00 per card	
Cable TV Franchise Fee	5% annual gross revenues	§21.19
Copies	25¢ per page	
Farmer’s Market: (Charged by BID Board)	\$3.00 per day per stall	§12.07(9)
Special Meetings	\$300 per meeting, Plan or Council	

BUILDING INSPECTION FEES

Building Moving Permit: <i>All Fees in the Police Department Fees Section</i>		
Residential Early Start	\$60.00	Reso 11-134
New Residential (mechanicals included)	\$.185/sq. ft. (includes Garages, Decks, & Basements) (minimum is \$500.00)	“
Manufactured & HUD Dwellings	\$300 + \$.185/sq. ft. for attached Garages and Decks	Reso 11-134
State Seal	\$33.00	“
Residential Additions (mechanicals included)	\$.185/sq. ft. (minimum is \$100.00)	“
Residential Remodels & Alterations (mechanicals included)	\$.185/sq. ft. (minimum is \$75.00)	“
Electrical Only	\$60.00	“
Plumbing Only	\$60.00	“
HVAC Only	\$60.00	“
Driveways	\$20.00	“
Pools	\$60.00	“
Detached Garage with House Circuit	\$75.00	“
Sheds, Decks, Fences, Signs	\$60.00	“
Roofs, Windows, and Siding based on the following calculations:	Minimum fee is \$30.00	“
\$5,000 or fraction to \$50,000	\$6.00 per thousand or fraction thereof	“
\$51,000 to \$150,000	\$4.00 per thousand or fraction thereof	“
\$151,000 to \$300,000	\$3.00 per thousand or fraction thereof	“
Over \$300,000	\$2.00 per thousand or fraction thereof	“
Erosion Control:		
New 1- and 2-Family	\$75.00	“
Residential Additions	\$50.00	“
Commercial	\$150.00 for 1 st acre and \$50/acre thereafter	“
Raze and Demolition	\$30.00	
Preliminary Inspection for Relocation of Structure	\$200.00	Reso 11-134
Commercial Early Start	\$100.00	Reso 11-134

<p>Commercial New Construction – New Buildings or Additions: Multi-Family (3 or more), Restaurants, Motels, Offices, CBRFs, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, Vehicle Repair, and Storage.</p> <p>Construction Electrical Plumbing HVAC</p> <p>Commercial Construction – Remodel:</p> <p>Commercial Construction -- New Storage buildings or Shell buildings (mechanicals as needed)</p> <p>Commercial Plumbing and HVAC Electrical Remodel (mechanicals as needed)</p> <p><u>Additional Per Diem Services such as:</u> CDBG Grant Administration, Housing Grant Administration, Building Code Review, Habitability Issues, Grant Applications, Litigation Related Consulting Services, Re-Inspection for Corrective Actions Ordered & Authorized Meetings.</p> <p><u>Miscellaneous Fees -</u> Plan exam under DCOM 50.21 Special inspection Satellite dish</p>	<p>\$.14 per sq. ft. (minimum fee is \$75.00) \$.05 per sq. ft. for electrical \$.05 per sq. ft. for plumbing \$.05 per sq. ft. for HVAC</p> <p>\$.08 per sq. ft. (minimum of \$75.00)</p> <p>\$.08 per sq. ft. (minimum of \$75.00)</p> <p>\$60.00 minimum \$100.00 minimum \$.09 per sq. ft. (minimum of \$75.00)</p> <p>\$58.00 per hour</p> <p>\$50.00 \$60.00 \$30.00</p>	<p>Reso 11-134 “ “ “ “</p> <p>Reso 11-134</p> <p>Reso 11-134</p> <p>Reso 11-134 “ “ “</p>
<p><u>Cell Towers</u> <u>Lease Application Fee</u> <u>Cell Tower Permit/Class I Collocation Fee</u> <u>Class II Collocation Fee</u></p> <p><u>Conditional Use Permit</u></p>	<p>\$1,500.00 + 3% adjusted annually TBD TBD</p> <p>\$250.00 with a public hearing \$100.00 without a public hearing</p>	<p>Reso 04-180 Reso 04-180</p>
<p><u>Parks:</u> <u>Impact Fee -</u> Per single family dwelling Per multi-family dwelling Fee in lieu of land dedication</p> <p><u>Police:</u> <u>Impact Fee -</u></p> <p><u>Fire:</u> <u>Impact Fee -</u></p>	<p>\$807.00 \$475.00 \$664.00 per dwelling, pre-platted 200/150/100</p> <p>\$965.00</p> <p>\$870.00</p>	<p>§17.82 Ord 2342 08/24/10 Ord 2342 08/24/10 §18.07(11)(b)</p> <p>Ord 2342 08/24/10</p> <p>Ord 2342 08/24/10</p>

Planned Unit Development (PUD) Application Fee for commencement of a PUD	\$275.00	Reso 06-214
Sidewalk Encroachment Permit	\$ -0-	
Special Use Multi-Family Real Estate Development Permit	\$250.00	§17.49
Stormwater Management Permit: (land disturbance involved)		
Residential	\$25.00	§14.72
Commercial & small industrial	\$50.00	§14.72
Large industrial	\$150.00	§14.72
Unspecified Zoning Action:		
With legal publication	\$250.00	
Without legal publication	\$50.00	
Vacate Street or Alley	\$250.00	
Variance, Zoning (See Zoning Appeal)	\$250.00	§17.61(f)
Zoning:		§17.49
Rezoning	\$250.00	
Vacations, street or alley	\$250.00	
Conditional use	\$250.00	
Appeal	\$250.00	
Reconsideration of appeal decision	\$250.00	
Sidewalk Encroachment	No Charge	

CLERK FEES:

Annexations	\$350.00	Reso 07-172
Animal Rescue	\$125.00 original, \$100.00 renewal	12.13(12)(A)
Chicken	Initial fee is \$25. Renewal is \$10.	Ord. 2312 7/28/09
Cigarette License	\$100.00	§134.65 Wis. Stats.
Election Results:		
Electronic media	Prices are set by the State Elections Board. Call or see the City Clerk for details.	
Paper copies		
Entertainment (See Special Events)		
Exhibition (See Special Events)		
Fireworks User Permit:	\$150.00	§9.05
High School Homecoming	\$15.00	Reso 98-188
Garage and Rummage Sales	\$25.00 per event (after 3 per year)	§12.10
Hunting Permit	No Fee	Reso 08-184 03/10/09
Liquor Licenses:		§12.02
Class "A" Fermented Malt Beverage	\$250.00 per year	
Class "B" Fermented Malt Beverage	\$100 per year or \$50.00 for 6 months	
Class "B" Fermented Malt Beverage Picnic Lic.	\$10.00 per event	
Wholesalers Fermented Malt Beverage	\$25.00 per year	
"Class A" Intoxicating Liquor	\$500.00 per year	
"Class B" Intoxicating Liquor	\$500 per year or \$50.00 if a bona fide club	
Operator License – Regular	\$87.00 for 2 years	Reso 11-88

Operator License – Provisional	\$10.00 for 60 days	Reso 11-88
Operator License – Conditional	\$87.00 for one year	
Provisional Retail License	\$15.00 for 60 days	
Reserve “Class B”	\$10,000.00	
Temporary Operator	\$5.00 for 14 days	
Transfer to Another Premises	\$10.00 per transfer	
Temporary “Class B” Wine	\$10.00 per event	
Duplicate License	\$10.00	
“Class C” Wine License	\$100.00 per year	
Change of Agent	\$10.00	
<u>Manufactured Home Parks:</u>		§12.12
Park permit application	\$750.00	
Park license	\$5.00 per lot, but not less than \$25 per park	
<u>Recycling and Base Metal Dealers License:</u>	\$27.50	§12.09
<u>Municipal Code:</u>		Reso 00-64
<u>On diskette or CD –</u>		
One-time fee	\$100.00	
Annual updates	\$25.00	
An individual chapter	\$25.00	
Paper copy	25¢ per page for first 25 pages, then 10¢ per page	
<u>Parade License:</u> <i>(See Special Events)</i>		
<u>Pawnbroker’s License</u>	\$210.00	§12.03 & §134.71
<u>Secondhand Article Dealer License</u>	\$27.50	§12.03
<u>Secondhand Jewelry Dealer License</u>	\$30.00	§12.03
<u>Secondhand Dealer:</u>		
Mall or flea market license	\$165.00	§12.03
<u>Semi-Tractor Parking Permit</u>	\$25.00	§7.09(8)(b)
<u>Special Events:</u>		§12.05
Veterans Parade	FREE	
Private property only	\$35.00	Reso 05-88
Involves public right-of-way	\$150.00	Reso 05-88
Late Night Mobile Food Vendor	\$150.00	Reso 13-134
<u>Tax Exempt Reports (bi-annual)</u>	\$10.00 per parcel	§70.337(5)
<u>Taxi Cab</u>	\$10.00 per calendar year per cab	§12.11
<u>Vicious Animal</u>	\$100.00 per year per animal	Reso 07-172
<u>Weights and Measures License</u>	\$30.00 per year per establishment	§12.16

ENGINEERING FEES:

<u>Certified Survey Map</u> Includes ETZ	\$50.00	§18.03
<u>Driveway Permit</u>	\$20.00	§8.09

<u>Engineering Services (Residential Subdivision):</u> Direct engineering of project Indirect review of project	Actual costs based on Developer's Agreement Actual costs based on Developer's Agreement	Ord. 2231 07-25-06 Ord. 2231 07-25-06
<u>Excavations in Right-of-Way (ROW)</u> In ROW in street (curb or asphalt areas) Within other parts of an ROW (within Treebank - not including street) For sidewalk or driveway repairs Fine (if work commences without a permit)	\$500.00 \$100.00 \$-0- \$100.00	§8.03 & Reso 05-118
<u>Extraterritorial Plat Review</u>	\$100.00	Reso 11-134
<u>GIS Mapping:</u> <u>Plotted Information</u> Black & White Color Preprinted set of parcel information (57 pages) (Also sewer, water, storm sewer map set) Electronic Data Information - * CAD data for parcels (whole city) * Planimetric or contour data (per section) * Orthophoto data per 1/4 section * GIS produced data (zoning, voter districts, parcels, city-wide) <u>Labor for Custom Work</u> (Billed in 15 minute increments, including equipment) <u>Media</u> (Diskette, zip drive tape, 4mm tape, or CD)	\$ 1.00 per square foot \$ 3.50 per square foot \$10.00 \$100.00 \$25.00 \$20.00 \$30.00 \$50.00 per hour \$10.00 each	Reso 11-134 Reso 11-134
<u>Other Costs</u> - Land mailing E-mail delivery	Actual cost 50¢	
<u>Historical Preservation:</u> Certificate of appropriateness	\$300.00	Reso 07-172
<u>Maps:</u> Street key Zoning	\$5.00 \$25.00	Reso 11-134
<u>Special Assessments:</u> Sewer & water main extensions Streets, new Curb and gutter, new areas Sidewalk, new areas <u>Right-of-Way Use Permit:</u> <u>Special use of a right-of-way</u> - Approved by the Engineer Approved by Public Safety	100% to benefiting properties for std size mains. 100% to benefiting properties. 100% to abutting property. 100% to abutting property unless otherwise noted in the sidewalk assessment policy. \$50.00 (Fee doubled if commenced without permit.) \$75.00 (Fee doubled if commenced without permit.)	§8.08 §7.19 & Reso 05-88 §7.19 & Reso 05-88

Subdivisions:		
Improvement review	\$250.00 per plat	Chapter 18
Preliminary plat review	\$25.00 per lot	
Final plat review	\$10.00 per lot	
Engineering inspection/legal/administrative review	Actual Cost	
Outside consultant required for project	Actual Cost	

FIRE DEPARTMENT FEES:

Burning Permit (even numbered calendar days only) :	\$-0- (if open burn regulations followed)	§5.19(4)
If other than even numbered calendar days or not within regulations	\$25.00 (must also have OK of Fire Chief)	
Bonfire permit	\$25.00	
Hourly Equipment Rental Rates:		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150.00	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$ 50.00	
Personnel Rates:		
Fire Personnel Wages	\$30.00	
Personnel/Administrative	\$20.00 part-time office assistant	
Daily Equipment Rental:		
1, 1 1/2 , or 1 3/4 inch hose	\$25.00	
2 1/2 or 3 inch hose	\$50.00	
5 inch hose	\$75.00	
Daily Equipment Rentals continued		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
Other Costs:		
Extrication Equipment (All)	\$50.00 per hour	Reso 11-147 Reso 03-20
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, Etc.)	Replacement Costs	
Fire Extinguisher Training	\$45.00 per hour	

Fire extinguisher supplies Replacement Costs	Actual Costs	
<u>Mileage</u>	50¢ per mile per unit	
<u>Fire Department Inspections:</u> First inspection is free Second & each subsequent fire inspection where noncompliance occurs	\$60.00 per inspection	§5.09(6)
<u>Security Alarm System:</u> False alarms – PD response (3 in 12 mos) False alarms – FD response 1 st time	Free Free	§12.14(8)
Subsequent false alarms per location: By PD By FD	\$50.00 \$300.00	
Security system permit	\$15.00 for life	§12.14(12)

LIBRARY FEES

Applies to all who are subdividing or platting land, where final plat or CSM is approved & recorded after 9/13/05 for residential purposes & to all who seek a building permit for new residential construction after 9/13/05	\$415.00 for each residential dwelling unit	§18.07(17)
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PARKS AND RECREATION DEPARTMENT

<u>Shelter and Pavilion Rental Fees:</u> Ochsner Park Main Shelter	\$75.00/day	Reso 14-109
Langer, Steinhorst, Mary Rountree Evans Park, Pierce Shelters	\$50.00/day	Reso 14-109
Ochsner Park 20' x 40', Ochsner Bandstand, Campbell, City View Shelters	\$35.00/day	Reso 14-109
Pierce Park Community Pavilion (any day)	\$200.00/day	Reso 14-109
<u>Civic Center Fees:</u> Meeting Rooms (non-profit) Long Term Leases (per square foot) Gym (non-profit) TV/VCR/Projector use Warming Kitchen (non-profit) Weekend Bldg. Supervisor Fee	\$10.00/hr. non-profit; \$15.00/hr. profit \$7.48/sq. ft. \$15.00/hr. non-profit; \$20.00/hr. profit \$5.00/hr. \$5.00/hr. non-profit; \$10.00/hr. profit \$15.00/hr. (2 hour minimum)	Reso 14-109 Reso 14-109 Reso 14-109
<u>Fitness Room Fees:</u> Daily - Resident/Non-Resident	\$4.00	Reso 14-109

<u>One Month</u> - Resident HS Students & Seniors (over 60)	\$22.00/resident; \$27.00/Non-Resident \$17.00/resident; \$22.00/Non-Resident	Reso 14-109
<u>Six Months</u> - Resident HS students & Seniors (over 60)	\$85.00/resident; \$110.00/Non-Resident \$60.00/resident; \$ 85.00/Non-Resident	Reso 14-109
<u>Dog Park Fees:</u> Annual Pass Daily Pass	\$20/dog resident; \$30/dog Non-Resident \$2/dog resident; \$3/dog Non-Resident	Reso 14-109 Reso 14-109
<u>Forestry Fees:</u> New tree planting on terrace Replacement tree planting on terrace Firewood permit Tree maintenance permit	\$50.00/tree (one time charge) No Charge \$25.00 No Charge	Reso 14-109 Reso 14-109 Reso 14-109 Reso 14-109

POLICE DEPARTMENT FEES

<u>Animal Trapping Fee:</u> This service is discontinued. Call Advanced Animal Control. A fee will be charged.	Private service 355-2804 or 434-8136	
<u>Automated Pawn System</u>	\$0.90 per billable transaction	§12.03(14)(b)
<u>Audio/Visuals:</u> Audio Tape copy Video Tape Copy Photographic Prints Photocopies DVD copies (photo, audio, video)	\$ 5.00 each \$ 5.00 each \$ 1.50 each \$.25 per page \$ 3.00 each for single incident reports (actual, direct, and necessary costs may be charged for labor and materials for multiple incident reports or multiple DVDs)	Reso 10-57 Reso 10-57 Reso 10-57 Reso 10-57
Faxed or e-mailed reports	No charge for single reports (actual, direct, and necessary costs may be charged for labor for multiple incident reports)	Reso 10-57
Digital & e-mailed reports	Reports that are digital & e-mailed – No Charge	
<u>Bicycle License</u>	\$4.00 for two years, \$2.00 for one year	§7.15(5)
<u>Building Moving Permit:</u> Police escort service	\$150.00 After one hour, current wages & benefits	Reso 07-172
<u>Parking Permit:</u> (also see Police Special Chgs) (contractor permit) Downtown Merchant	\$10.00 per day per space \$25.00 annually per stall	§4.05(1) §7.09(21) §7.24(4)
<u>Parking Tickets:</u> Alternate side parking	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	

Abandoned vehicle parking	\$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Less than 8,000 gvw (all other violations)	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
Over 8,000 gvw	\$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Fire zone, fire hydrant parking	\$20.00 if paid within 10 days \$30.00 if paid after 10 days	
Handicap parking zone violation	\$150.00 if paid within 10 days	
Limited time parking violation	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
<u>Police Special Charges & Permits:</u>		
Failure to lock doors (over 3 in 12 months)	\$75.00	
Special events coverage	Current wages and benefits	
Vehicle I.D.	\$5.00 per vehicle	
Vehicle storage	\$5.00 per day	
Contractor parking permit	\$10.00 per space per day	
Fingerprinting for employment Services	\$10.00/person	Reso 11-134
<u>Security Alarm System:</u>		
False alarms – PD response (3 in 12 months)	Free	§12.14(8)
False alarms – FD response (1 st time)	Free	
<u>Police Department Fees continued:</u>		
Subsequent false alarms per location:		
By PD	\$50.00	
By FD	\$300.00	
Security system permit	\$15.00 for life	§12.14(12)

PUBLIC WORKS FEES

<u>Snow and Ice – Failure to remove:</u>		§25..04 & §8.05
1 st violation	\$20.00	
2 nd violation - during same winter season	\$40.00 + additional court & jail assessments, automation fees, and other fees imposed by Wisconsin Statutes.	
<u>Snow Removal</u>	Cost + 10% after 30 days	§8.05
<u>Weed Removal</u>	Actual cost + 10%	§10.09(4)

TREASURER FEES

<u>Cat License:</u>		§12.13
Unneutered or unsprayed	\$12.00 per year per animal	
Sprayed or neutered	\$8.00 per year per animal	

Duplicate license	\$1.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Cat at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Cat at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
<u>Dog License:</u>		§12.13
Unneutered or unsprayed	\$17.50 per year per animal	
Spayed or neutered	\$12.50 per year per animal	
Duplicate license	\$2.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Dog at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Dog at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate penalty	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
Service Dog	No Charge	§174.055
* These fees do not include possible additional court fines of not less than \$100.00 nor more than \$1,000.00 or imprisonment of not more than 60 days per Wis. Stats., 95.21(10)(6).		
<u>Insufficient Fund Check NSF</u>	\$25.00 per check	
<u>Room Tax:</u>	6%	Reso 03-98
Delinquent room tax returns	\$10.00 per return + additional 10% of tax liability	§3.14 §3.14(15)
<u>Special Assessment Letters for Transfer of Real Estate</u>	\$20.00 per parcel	
<u>Tax Amounts by Mortgage Companies</u>	\$2.00 per parcel, \$10.00 minimum	

UTILITIES FEES

<u>Hydrant Charges:</u>		PSC order 360-WQ-101 Dated 01/01/2016
Service charge	\$40.00	
Bulk water used	\$1.63 per 1,000 gallons	
<u>Insufficient Funds Charge</u>	\$25.00	PSC order 360-WR-102 dated 03/20/2012
<u>Materials</u>	Cost plus 20%	
<u>Meter Charges:</u>		
Meter repair	Actual cost	
Meter testing	\$10.00 per test + Actual labor cost	PSC 185.77

<p><u>Reconnection Charges:</u> Reinstall meter Valve turned on at curb stop</p>	<p>\$40.00 during business hours, \$60.00 after hours \$40.00 during business hours, \$60.00 after hours</p>	<p>PSC order 360-WR-102 dated 03/20/2012</p>
<p><u>Service Tap</u></p>	<p>Actual cost</p>	
<p><u>Sewer Connection Fee:</u> Reserve capacity fee</p>	<p>\$450.00 per lateral unless a higher special assessment is charged</p>	<p>§13.25</p>
<p>Laterals</p>	<p>Full cost to owner</p>	<p>§13.31</p>
<p><u>Stormwater</u></p>	<p>\$12.31 per ERU per quarter</p>	<p>Res. 2012-82</p>
<p><u>Temporary Meter:</u> Service charge Bulk water used</p>	<p>\$40.00 \$1.63 per 1,000 gallons</p>	<p>PSC order 360-WQ- 101 dated 01/01/2016</p>
<p><u>Water Service Inspection:</u> (includes cross connection) Lateral</p>	<p>\$25.00 after 1st inspection Actual cost of installation</p>	<p>PSC order 360-WR-102 (Sch Cz-1) dated 03/20/12</p>
<p><u>Well Permit</u></p>	<p>\$25.00 for 5 years</p>	<p>§13.17(7)/ §13.12 PSC 09/17/98</p>

NBR - 5

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$1,530,000 FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,530,000 for the public purpose of financing street improvement projects.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

NBR - 6

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$130,000 FOR PARKS AND PUBLIC GROUNDS PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$130,000 for the public purpose of financing parks and public grounds projects.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

NBR - 7

Resolution No. ____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION REFUNDING BONDS IN AN AMOUNT
NOT TO EXCEED \$3,820,000

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,820,000 for the public purpose of refunding obligations of the City, including interest on them.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

Attest:

Cheryl M. Giese
City Clerk

NBR - 8

Resolution No. _____

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS
RELATING TO BOND ISSUES

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") and it is now necessary that certain of said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

Attest:

Cheryl M. Giese
City Clerk

(SEAL)

CITY OF BARABOO

NOTICE TO ELECTORS RELATING TO BOND ISSUES

NOTICE IS HEREBY GIVEN, that on May 24, 2016, at a meeting of the Common Council of the City of Baraboo, the following resolutions were adopted and recorded pursuant to Section 67.05(1), Wisconsin Statutes:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$1,530,000 FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,530,000 for the public purpose of financing street improvement projects.

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$130,000 FOR PARKS AND PUBLIC GROUNDS PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$130,000 for the public purpose of financing parks and public grounds projects.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

City of Baraboo

Cheryl M. Giese
City Clerk

NBR -9

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF
\$5,480,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS, the City of Baraboo, Sauk County, Wisconsin (the "City") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

- \$1,530,000 for street improvement projects;
- \$130,000 for parks and public grounds projects; and
- \$3,820,000 to refund outstanding obligations of the City.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$5,480,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

Authorization for City Staff to Initiate Next Steps for Cleanup and Acquisition of 1208 Oak St.

RESOLUTION NO. 2016-

Dated: May 24, 2016

The City of Baraboo, Wisconsin

Background The City has been working with the WDNR and WEDC for over a year to put together a plan for the cleanup of 1208 Oak Street property. The City Council approved on December 22, 2015 of the work plan City Staff had submitted for this project. (attached)

The WDNR paid for an updated Phase I Environmental Site Assessment of the property and that report was released by Sigma on May 17th. The report identified a "recognized environmental condition" (REC) due to the likely presence of hazardous materials historically located on the site and unknown materials handling practices. The presence of a REC on the property makes it eligible for additional funding through WEDC's Site Assessment Grant (SAG) program and through the WDNR's Ready for Reuse loan program, both of which will be used to complete the estimated \$500,000 cleanup of 1208 Oak St. With the City Council's approval, these steps would also be combined with other actions with the State and Sauk County to acquire the property. Once cleanup is completed, the vacant land would be subdivided into at least 3 lots for single-family residential dwellings.

Action Requested: The City Staff is requesting authorization to

- a) prepare and submit a Site Assessment Grant application to WEDC
b) submit the appropriate Ready for Reuse Loan and Grant Program application to the WDNR
c) proceed with the necessary transactions with the State and Sauk County to acquire the property at 1208 Oak St.

Note: (✓)one [x] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

A RESOLUTION authorizing staff to prepare and submit grant and loan applications for the former St. Mary's Ringling Manor property at 1208 Oak Street.

WHEREAS, the City of Baraboo is interested in acquiring the property at 1208 Oak Street for the purpose of razing the abandoned building and cleaning up the site;

NOW THEREFORE BE IT RESOLVED, that the City Administrator and staff are directed to proceed with grant and loan applications for asbestos testing and abatement, building demolition, and site investigation through WEDC's Site Assessment Grant program and WDNR's Ready for Reuse loan and grant program for the property at 1208 Oak Street and proceed with the work if the City receives funding.

BE IT FURTHER RESOLVED, that the City Administrator and staff are authorized to take such steps as are necessary with the State of Wisconsin and Sauk County to complete the acquisition of the property at 1208 Oak Street. It is understood by City staff that if funding or qualifications to complete these initial tasks are unsuccessful, the property at 1208 Oak Street will not be acquired.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____

Concept Plan for the Cleanup of 1208 Oak St, Baraboo as approved by City Council on Dec 22, 2015

Background

This is the site of the former St. Mary's Ringling Memorial Hospital. The original structure was built in 1898 and was the home of Della Ringling. In 1922, the home was donated to the Sisters of St. Mary's who converted it to a 25-bed hospital that was opened in November of 1922. In 1945, a three-story addition was built and the shortly thereafter the original Ringling Home was demolished. The Hospital remained in operation until 1963 when St. Clare Hospital was opened. In 1964, the Sisters of St. Mary's converted the former hospital to a nursing home, St. Mary's Ringling Manor, which was licensed for 71 residents. After the nursing home was closed, it became a convent for the Franciscan Sisters of St. Mary's, until 1997 when the building closed for good. It remains empty today.

In 2004, the property was purchased by a private developer who proposed to convert the building to a senior housing project in 2007. Unfortunately, the developer was unable to follow through and he has since passed away. The property was part of an LLC that was later escheated to the State upon closure of the deceased's estate since there were no heirs, successors, or assigns. Property taxes have gone unpaid since 2008 so the County has accumulated approximately \$73,000 in delinquent taxes at this time. The State has done nothing to care for the property in the intervening years and it has been up to the City to secure the property from vandals. The City has invested approximately \$10,000 to secure the property, mow and trim brush over the last 8 years. The property has been without power and water for approximately 10 years. The dilapidated condition of the building has become an attractive nuisance and an eyesore in the neighborhood.

The City has repeatedly solicited developers in an effort to find one that would revive the prior project plan to convert the property to a senior housing facility but has been unsuccessful to date. Of the developers that reviewed this prospective project, most cite a need for the City to underwrite approximately \$1 - \$1.5 million of the project cost. The property is in TID #9, which was created in 2007; however, since the property value has declined, the TID is already "upside down", which only reduces any developer incentive that may be available. This property is in an older section of Baraboo that is well known for its large 2 story homes Victorian style homes.

Proposal

1. The City would acquire title to the property on the condition that grants would be available to assist with environmental assessment, cleanup, and demolition of the existing structure. The State WDNR and WEDC have agreed in concept to this approach. (Title can be obtained through the County via a tax foreclosure or the City can petition the Circuit Court for title to the property.)
2. The City would work with WDNR to obtain a grant(s) for asbestos removal as noted in #1. According to the Phase 1 ESA completed in 2008, there are no other environmental issues suspected on the property. A site assessment grant from WDNR would be used to clarify any further issues.
3. WEDC would be asked to assist with a grant for demolition.
4. The City would take bids from private contractors to have the building razed.
5. Before building demolition, the City would remove any items that are deemed to have a salvage value or historic value.

6. The City would create approximately three single-family residential lots that would be sold to the public at the fair market price. The sale of the lots could include a requirement to build a single-family home that would fit into the character of the neighborhood.
7. The funding for the City's share of this project would come from a TID 6 donation to TID 9. The sale of the lots would be used to repay a portion of the costs to TID 6.
8. The WDNR has agreed in to lend their assistance to City in its quest to acquire title to the property. The process for handling escheated properties is confusing and not well established in procedure. The WDNR reportedly has knowledge of several other properties in this same sort of legal "bind" and they recognize the need to resolve this issue. In 2014 Mark Bromley, Assistant Attorney General, provided the following guidance relating to the acquisition of this the property to a prospective "developer": Your rights would be subject to all the outstanding real estate taxes unless you can work something out with the City and County. If you obtain ownership of the LLC, you can then apply to the Department of Revenue's Unclaimed Property Section for release of its custody of the LLC.
 - a. Baraboo Luxury Apartments, LLC (BLA) owns the land and building you want to own.
 - b. BLA owes real estate taxes of about \$55,000 (that was then, the current amount is \$73,000). Those taxes have a first-lien position on the real estate.
 - c. BLA was administratively dissolved August 7, 2013.
 - d. Custody, but not ownership, of the BLA LLC (not the land or building) transferred to the Wisconsin Department of Revenue by oral order of the Dane County Court on May 23, 2014
 - e. Administrative dissolution of an LLC does not end its legal existence. Wis. Stat. Section 183.0903. The LLC cannot continue doing business but may take all steps necessary to winding up its affairs. That includes the right to transfer any property it owns. Those steps may be taken by any authorized member or manager, or by the circuit court for Sauk County.
9. Cost Estimate for this project:

a. Survey and Sampling for Asbestos and Lead =	\$ 22,500
b. Using A&A's (\$4.00/sf) estimate for lead and asbestos removal =	\$200,000
c. Using Beaver Wrecking's estimate for razing the structure =	\$175,000
d. Tipping Fee's for garbage - approx.100 tons x \$75.00 =	\$ 7,500
e. Cost for crushing rubble - (+/-8,000)tons x \$5.00/ ton =	\$ 40,000
f. Topsoil/Seed/Fertilizer/Mulch (\$3.500/sy) =	\$ 15,000
g. Contingency =	<u>\$ 40,000</u>
Total Estimated Cost =	\$500,000
10. Prospective Funding Sources for the project:

a. Wisconsin Assessment Monies (WAM) to Update Phase I ESA:	\$ 30,000 max; (100% Grant)
b. Ready for Re-use Loan for Asbestos/Lead Abatement:	\$ TBD (Load)
c. Site Assessment Grant (SAG) for demolition:	\$150,000 max; (50% Grant)
d. TID #6:	\$ TBD
e. Sale of 3 Residential Lots:	\$ 75,000
11. It would be critical to the project success for the County to forego the taxes owed (+/- \$73,000) because there is no possibility of the City recouping its investment in this property. This amount could count toward the required local match to the SAG.

St. Mary's Ringling Hospital
Proposed Site Assessment and Cleanup Plan

This plan was drafted by: Barry Ashenfelter Program & Policy Analyst – Remediation and Redevelopment/AWARE, Wisconsin Department of Natural Resources. Phone: (608) 267-3120. barry.ashenfelter@wisconsin.gov on 7-21-14

1. **IGA:** DNR enters into IGA with City or County
 - a. Outlines assistance to be provided by DNR (and possibly WEDC)
 - b. Describes process and timeline by which the City/County will take title to the property in order to receive LGU exemption
 - c. Outlines responsibilities if contamination is found under the building or elsewhere on the property
 - d. Describes post cleanup actions: Proceeds from sale to repay R4R loan

2. **Phase I:** DNR completes updated Phase I with WAM, while City/County work to take title – including county agreement to expunge delinquent taxes.

3. **Acquisition:** City/County acquires the property within 180 days of completed Phase I to meet AAI requirements.

4. **Asbestos Abatement/Demo:** LGU owner receives up to \$150,000 in SAG for demolition in order to complete the assessment, as well as a Ready for Reuse loan for asbestos and lead abatement prior to demolition.
 - a. Match for SAG: WAM, Ready for Reuse, cancellation of back taxes, any funding the City/County pitches in for demo or commits to cleanup
 - b. The case for funding:
 - i. Demo is necessary to complete assessment under the building
 - ii. No identified owner, property in legal limbo (a truly abandoned property)
 - iii. Detriment to community- public health and safety hazard, drain on neighborhood property values, opportunity cost/loss of doing nothing.
 - iv. City is open to various development opportunities, one of which is multiple high-end single family homes to protect/increase neighborhood property values, as well as potential business opportunities

5. **Phase II:** DNR completes Phase II with WAM after demolition

6. **Cleanup:** Based on findings in Phase II, cleanup occurs according to the agreed upon terms in IGA. Ready for Reuse loan funding may be provided.

7. **Redevelopment:** City sells the property for residential development and repays the Ready for Reuse loan.

Wisconsin Ready for Reuse Loan and Grant Program Authorization for 1208 Oak St.

RESOLUTION NO. 2016-

Dated: May 24, 2016

The City of Baraboo, Wisconsin

Background The Phase I Environmental Site Assessment Report was completed by Sigma on the 1208 Oak St. site, formerly the old Ringling Hospital. The summary of the report directed as follows:

"The Sigma Group, Inc. (Sigma) has completed an AAI Phase I Environmental Site Assessment (ESA) of the above noted property located in Baraboo, Wisconsin. Enclosed is a copy of the final report. Based on the information reviewed from April 15 through May 10, 2016, a recognized environmental condition (REC), as defined by the All Appropriate Inquiry (AAI) ASTM Standard E1527-13, has been identified at the subject property which includes following:

During a site visit conducted by Sigma, several drains and sumps were observed in the basement of the building located on the subject property. The discharge point for the drains could not be confirmed. Based on the likely presence of hazardous materials historically located at the subject property and unknown hazardous material handling practices in the early to mid-1900s, there is potential that a release from historical hospital operations could have negatively impacted the subject property. Additionally, several structures were historically located on the subject property. There is potential that razed material and/or fill material is present at the subject property. The potential fill material is undefined and could have negatively impacted the subject property.

Sigma recommends that site investigation activities be completed to evaluate the current subsurface conditions and determine if historical filling and/or a release from historical use have negatively impacted the subject property. A scope of work to complete the Phase II investigation will be submitted under a separate cover."

Action Requested: The City Staff is requesting authorization to proceed with a Phase II investigation and to submit the appropriate Ready for Reuse Loan and Grant Program application to the WI Dept. of Natural Resources for that purpose.

Note: (✓one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

A RESOLUTION authorizing the submittal of a grant application for the 1208 Oak St. property by the City of Baraboo and the subsequent appropriation of City of Baraboo funds for a Wisconsin Ready for Reuse Grant.

WHEREAS, the City of Baraboo recognizes that the remediation and redevelopment of brownfields is an important part of protecting Wisconsin's resources; and

WHEREAS, in this action the City of Baraboo City Council has declared its intent to complete the Ready for Reuse Grant activities described in the application if awarded funds; and

WHEREAS, the City of Baraboo will maintain records documenting all expenditures made during the Ready for Reuse Grant period; and

WHEREAS, the City of Baraboo will allow employees from the Department of Natural Resources access to inspect the grant site or facility and grant records; and

WHEREAS, the City of Baraboo will submit a final report to the Department which will accompany the final payment request.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

The City of Baraboo City Council requests funds and assistance available from the Wisconsin Department of Natural Resources under the Ready for Reuse Program and will comply with state rules for the program; and

HEREBY AUTHORIZES the Mayor, City Administrator and City Clerk to act on the behalf of the City of Baraboo to: submit an application to the State of Wisconsin for financial aid for Ready for Reuse Grant purposes, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Offered by: Finance/Personnel Comm.
Motion:
Second:

Approved: _____
Attest: _____