

AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, May 24, 2016, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Zolper, and Thurow

Notices sent to City Staff and Media: Atty. Bolin, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, *Deb Vogel*

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): May 10, 2016

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATIONS The Mayor will read a proclamation recognizing May 25th, 2016 as World Multiple Sclerosis Awareness Day.

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS –

- The Mayor would like to congratulate Deb Vogel, Community Housing Manager on her 30th anniversary with the City of Baraboo.

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$ _____

CA-2...Consider approving budget transfers and amendments for the 1st Qtr 2016.

CA-3...Consider appropriating \$6065 for the Elections Budget to purchase a DS200 digital voting tabulator.

CA-4...Consider appointing Andy Bingle to fill the unexpired term of Wellington Huffaker on BEDC until February 28, 2018.

2nd READING OF ORDINANCES

SRO-1...Consider amending Chapter 9.06(3) Loud and Unnecessary Noise Prohibited, granting a special exception for the Baraboo Country Club to operate mowing equipment at 5:30 a.m.

NEW BUSINESS RESOLUTIONS

NBR – 1...Consider entering into a lease agreement with the State Historical Society for extending the river walk and enhanced public access to the Baraboo river area through Spirit Point.

NBR-2...Consider awarding bids to Dean Blum Excavating and A-1 Excavating for reconstruction of Washington Avenue, 3rd Street, Barker Street, Martiny Court, Monroe Avenue, Moore Street, East & Tuttle Streets and 4th Street.

NBR-3...Consider extending alley between 9th and 10th Avenue that extends west from Oak Street.

NBR-4...Consider approval of revised fee schedule with additions of cell tower lease application and siting fees.

NBR-5...Consider initial resolution authorizing general obligation bonds in an amount not to exceed \$1,530,000 for street improvement projects.

NBR-6...Consider initial resolution authorizing general obligation bonds in an amount not to exceed \$130,000 for parks and public grounds projects.

NBR-7...Consider initial resolution authorizing general obligation refunding bonds in an amount not to exceed \$3,820,000.

NBR-8...Consider resolution directing publication of notice to electors relating to bond issues.

NBR-9...Consider resolution providing for the sale of \$5,480,000 general obligation corporate purpose bonds.

NBR-10...Consider resolution authorizing staff to prepare and submit grant and loan applications for former St. Mary's Ringling Manor property at 1208 Oak Street.

NBR-11...Consider resolution authorizing submittal of a grant application for 1208 Oak St. property and subsequent appropriation of City of Baraboo funds for a Wisconsin Ready for Reuse Grant.

COMMITTEE OF THE WHOLE

Receive report and updated from Building Committee and Stakeholders group concerning the Public Safety/Administrative Building site and building concept plan.

Consider designating the site for the Public Safety/Administrative Building at Lynn Avenue, south of the River.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Consider cancelling the June 14 Council meeting to allow for a session on setting goals and long term planning.

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for April, 2016 from** – Treasurer, Fire Dept. & Police Dept.

Minutes from the Following Meetings –

Finance	5-10-16	Administrative Comt.	5-2-16
Public Arts Comt.	4-28-16		

Copies of these meeting minutes are included in your packet:

SCDC	2-15-16, 2-24-16, 3/21/16	Park & Rec Comm	4-11-16
Public Safety Stakeholders	3/31/16	Library Policy Comt.	4-28-16
Library Board	4/19/16	CDA Board	4-27-16

Copies of these meeting minutes are on file in the Clerk's office:

Petitions and Correspondence Being Referred

INFORMATION

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

MAY 2016

SUN	MON	TUE	WED	THU	FRI	SAT
22	23 Public Safety	24 Finance Council	25 Ambulance	26 Public Arts Assoc	27	28
29	30 MEMORIAL DAY Offices Closed	31				

JUNE 2016

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2 BEDC	3	4
5	6 Administrative	7 CDA	8 East Side Study Meeting	9	10	11
12	13 Park & Rec	14 Finance Council	15 BID	16 UW Campus	17	18
19	20 PFC SCDC	21 Library Plan	22	23 Emergency Mgt	24	25
26	27 Public Safety	28 Finance Council	29 Ambulance	30 Public Arts Assoc		

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese
Agenda posted by DMM on 05/20/2016

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 10, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Thurow

Council Members Absent: Alt, Vacant District 8

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, Atty. Kleczek Bolin, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Kolb and carried to approve the minutes of April 26, 2016.

Moved by Petty, seconded by Ellington and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

APPOINTMENT-The Mayor announced that five people expressed interest and were interviewed for the vacant District 8 Alderperson position. The Mayor appointed Michael Zolper to fill the unexpired term of Eugene Robkin until the April, 2017 election unless an earlier election is requested. Moved by Wedekind, seconded by Sloan to confirm the Mayor's appointment and carried unanimously.

OATH OF OFFICE – Michael Zolper was sworn in as the District 8 Alderperson and immediately assumed his position.

PUBLIC HEARING –

The Mayor opened the public hearing concerning levying special assessments for sidewalk on portions of Martiny Court and 12th Street. Eng. Pinion gave an overview of the project on Martiny Court and 12th Street stating that sidewalks are installed on both sides of every street on a street reconstruction project. Martiny Court east to Jefferson Street will be part of the project footprint for installation of sidewalk. Work will be scheduled later this summer and bids for the work have been taken.

Paul Van Ert, owner of 3 properties along the project route stated he has been in contact with City Engineer for last three years asking for street replacement on Martiny Court. The street is in terrible shape and in need of repair. He was not aware of plans for sidewalk when he asked for replacement of the street. He has not had a request from tenants for sidewalks and fears that no one would use it. There is no sidewalk west of Jefferson Street. He stated that his properties make up 46% of the total estimated cost of \$34,000. He would pass the cost of the sidewalk along to the tenants through the rent and he feels the tenants would not want a rental increase due to sidewalks. If sidewalks are installed, he requests it be only on one side of the street.

No one else spoke and the Mayor closed the hearing.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S COMMENTS –The Mayor:

- Congratulated Police Officer Trenton Bentilla on his 10th anniversary with the City of Baraboo.
- Read a proclamation for National Police Week (May 15th-21st)
- Read a proclamation for National Public Works Week (May 15th-21st)

Chief Schauf presented 3 community awards to citizens for their assistance to police work: Chris Ingles, Brandon and Niki Green, Patrick Bourdeau

Clerk Giese reaffirmed the oath of office for three police officers: Carl Ustupski, Nicholas Burch,

CONSENT AGENDA

Resolution No. 16-26

THAT the Accounts Payable, in the amount of \$997,197.48 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 16-27

THAT John Alt be appointed to the Baraboo Economic Development Commission (BEDC) serving until April 18, 2017.

Moved by Petty, seconded by Sloan and carried that the Consent Agenda be approved-8 ayes.

NEW BUSINESS

Resolutions:

Resolution No. 16-28

To adopt the revised “Purchasing, Property Disposal, Cash and Claims Policies”

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 28** be approved-8 ayes.

Resolution No. 16-29

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN
BARABOO, WISCONSIN**

WHEREAS, the governing body of Baraboo, Wisconsin, noticed a public hearing to be held in the Council Chambers of the City Hall at 135 4th Street, Baraboo, WI 53913 at 7:00 p.m. on the 22nd day of March 2016, for the purpose of hearing all interested persons concerning the Preliminary Resolution and report of the City Engineer and final assessments against benefited properties on the proposed public improvements consisting of installation of curb and gutter.

The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICTS

New Curb and Gutter – That property on:

- Washington Avenue, from 2nd Street to 3rd Street
- 3rd Street, from Jefferson Street to Washington Avenue
- Walnut Street, from Silver Drive to the southerly City Limits

New Sidewalk – That property on:

- 3rd Street, from Jefferson Street to Washington Avenue

NOW, THEREFORE, BE IT RESOLVED, the City of Baraboo, Wisconsin, determines as follows:

1. The Report of the City Engineer, a copy of which is on file in the office of the City Engineer is incorporated herein by reference as if fully set forth herein, and the plans and specifications and assessments set forth therein are adopted and approved.

2. The City Engineer shall supervise the construction of the improvements in accordance with the report hereby adopted.

3. Payment for the improvements shall be made by assessing 100% of the final construction cost to the property benefited as indicated in the report.

4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

6. The assessments shall be paid to the City Treasurer in full within 30 days from the date of invoice, except that the following payment options are available:

- Pay in full within 30 days to avoid interest charges.
- 3-year installment agreement for assessments between \$500 and \$1,000. Pay 1/3 down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 5-year installment agreement for assessments between \$1,000 and \$5,000. Pay 1/5th down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 7-year installment agreement for assessments between \$5,000 and \$9,999. Pay 1/7th down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 10-year installment agreement for assessments over \$10,000. Pay 1/10th down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- Financial Hardship. A property owner who has a household income which is 80% or less of the medium income in Sauk County based upon the current published figures shall be eligible to repay the City for the assessment at the rate of \$100 per year plus annual interest of 1% until paid. The Community Development Authority staff shall verify low-income eligibility and shall make a recommendation as to such eligibility to the City Council. If there is an outstanding balance at the time of sale of the property, the remaining balance shall become due. A property owner requesting financial hardship eligibility shall submit a copy of their current year State of Wisconsin tax return if filed, or otherwise show proof of annual household income.

- **Balance on Tax Roll.** If the property owner does not pay in full within 30 days from the invoice date or qualify for an installment plan, the entire balance will be placed on the next tax roll for collection with interest added at 1% per month.

In all cases, the deferral of payment shall become immediately due and payable to the City, without notice, if the property owner defaults in the payment of any installment for a period of 30 days following the specified due date thereof, or if the property owner shall transfer, sell or convey any legal or equitable interest in the lot or parcel subject to the special tax herein. If all or any part of any installment payment is not made in accordance with the terms of this resolution, the entire unpaid principal balance, together with the accrued interest thereon, shall at the City's option shall be deemed to be delinquent and said amount shall be extended upon the current or next tax roll as a delinquent special tax against the subject lot or parcel of land and immediately upon being placed on the tax roll as a delinquent special tax, interest shall accrue thereon at the then existing rate for delinquent taxes and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special packs.

7. The City Clerk shall publish this Resolution as a Class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this Resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Moved by Wedekind, seconded by Ellington and carried that **Resolution No.29** be approved- 8 ayes. Ellington spoke against removing 16 trees on the block of 3rd Street between Jefferson and Washington to accommodate sidewalk. Kolb responded quoting the sidewalk policy and in 2010 the policy was reaffirmed that curb, gutter and sidewalks were needed in all areas except for certain exceptions. This is an urban environment and eco-city and sidewalks are required. Sidewalks provide connectivity between neighborhoods and city services. Kolb is frustrated with prior Councils that did not uphold and enforce prior policies. Trees are renewable and the City will replace any removed. Plautz does not want to have trees removed. Kolb noted that neighborhoods change over time and the reliance and use of sidewalk accommodates change.

Resolution No. 16-30

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN BARABOO, WISCONSIN

WHEREAS, the governing body of Baraboo, Wisconsin, held a public hearing in the Council Chambers of the City Hall at 135 4th Street, Baraboo, WI 53913 at 7:00 p.m. on the 10th day of May 2016, for the purpose of hearing all interested persons concerning the Preliminary Resolution and report of the City Engineer and final assessments against benefited properties on the proposed public improvements consisting of installation of curb and gutter and heard all persons who desired to speak at the hearing.

The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

New Sidewalk – That property on:

- Martiny Court, from 12th Street north approximately 280 feet
- 12th Street, from Martiny Court east to Jefferson Street

NOW, THEREFORE, BE IT RESOLVED, the City of Baraboo, Wisconsin, determines as follows:

6. The Report of the City Engineer, a copy of which is on file in the office of the City Engineer is incorporated herein by reference as if fully set forth herein, and the plans and specifications and assessments set forth therein are adopted and approved.

7. The City Engineer shall advertise for bids and supervise the construction of the improvements in accordance with the report hereby adopted.

8. Payment for the improvements shall be made by assessing 100% of the final construction cost to the property benefited as indicated in the report.

9. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

10. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

6. The assessments shall be paid to the City Treasurer in full within 30 days from the date of invoice, except that the following payment options are available:

- Pay in full within 30 days to avoid interest charges.
- 3-year installment agreement for assessments between \$500 and \$1,000. Pay 1/3 down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 5-year installment agreement for assessments between \$1,000 and \$5,000. Pay 1/5th down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 7-year installment agreement for assessments between \$5,000 and \$9,999. Pay 1/7th down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
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Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.

- Financial Hardship.** A property owner who has a household income which is 80% or less of the medium income in Sauk County based upon the current published figures shall be eligible to repay the City for the assessment at the rate of \$100 per year plus annual interest of 1% until paid. The Community Development Authority staff shall verify low-income eligibility and shall make a recommendation as to such eligibility to the City Council. If there is an outstanding balance at the time of sale of the property, the remaining balance shall become due. A property owner requesting financial hardship eligibility shall submit a copy of their current year State of Wisconsin tax return if filed, or otherwise show proof of annual household income.
- Balance on Tax Roll.** If the property owner does not pay in full within 30 days from the invoice date or qualify for an installment plan, the entire balance will be placed on the next tax roll for collection with interest added at 1% per month.

In all cases, the deferral of payment shall be become immediately due and payable to the City, without notice, if the property owner defaults in the payment of any installment for a period of 30 days following the specified due date thereof, or if the property owner shall transfer, sell or convey any legal or equitable interest in the lot or parcel subject to the special tax herein. If all or any part of any installment payment is not made in accordance with the terms of this resolution, the entire unpaid principal balance, together with the accrued interest thereon, shall at the City’s option shall be deemed to be delinquent and said amount shall be extended upon the current or next tax roll as a delinquent special tax against the subject lot or parcel of land and immediately upon being placed on the tax roll as a delinquent special tax, interest shall accrue thereon at the then existing rate for delinquent taxes and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special packs.

8. The City Clerk shall publish this Resolution as a Class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this Resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 30** be approved-8 ayes. Ellington spoke in favor of the sidewalk. Plautz stated that he had polled several residents in the neighborhood about putting in sidewalk and the increased cost and the cost may be passed along to the tenant. Kolb addressed the concerns of the property owners speaking in the hearing and noted that because of the reduced cost of reengineering Martiny Court, it would be cheaper for the residents on 12th Street to have sidewalk at this time. Kolb encouraged the Council to follow their policy.

Resolution No. 16-31

That the low bids of :

D.L. Gasser	\$63,555 –	Proposal #1 – Asphaltic Paving
D.L. Gasser	\$34,400 –	Proposal #2 – Asphalt Pavement Materials
Abbs Paving	\$30,300 –	Proposal #3 – Asphaltic Patching
Property Services Maint., Inc	\$46,350 –	Proposal #4 – Curb and gutter & sidewalk repair
Kraemer Company LLC	\$ 5,690 –	Proposal #5 – Crushed Aggregate Base Course
Yahara Materials	\$44,000 –	Proposal #6 – Concrete and Asphalt Crushing
D.L. Gasser	\$15,811 –	Proposal #7A – Grading & Paving for Parks Dept
D.L. Gasser	\$3,984.35	Proposal #7B – Grading & Paving for Parks Dept

Are hereby accepted and all other bids are rejected.

Moved by Petty, seconded by Ellington and carried that **Resolution No. 31** be approved-8 ayes.

Resolution No. 16-32

That the proposal for mowing of the USH 12 median strips from Top 2 Bottom in the amount of \$50.00 per mowing and \$25 per hour for additional weed pulling and trimming is hereby accepted and all other bids are rejected.

Moved by Kolb, seconded by Sloan and carried that **Resolution No. 32** be approved-8 ayes.

Resolution No. 16-33

That the Proposal for mowing of weeds and rank growth from Sunrise Property Care in the amount of \$0.01 per square foot for mowing an improved lot, \$0.05 per square foot for vacant property less than ½-acre, \$0.006 per square foot for vacant property greater than ½-acre, and \$0.03 per square foot for weed control is hereby accepted.

Moved by Sloan, seconded by Kolb and carried that **Resolution No. 33** be approved-8 ayes.

Ordinances:

Moved by Sloan, seconded by Petty and carried unanimously to approve the 1st reading of **Ordinance No. 2442** concerning granting a special exception for the Baraboo Country Club to operate mowing equipment at 5:30 a.m.

9.06 LOUD AND UNNECESSARY NOISE PROHIBITED. (4) The Baraboo Country Club is granted an exception to subsection (3) and allowed to operate lawn mowing equipment for the purpose of golf course maintenance beginning at 5:30 a.m. from May 1st until September 30th of each year.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

The Mayor announced a goal setting evening will be planned for early June. The Mayor wants to invite the Department Heads this year.

Ald. Thurow reported on viewing an ambulance mounted on a Dodge Chassis with a Cummins engine. BDAS will have to start looking at ambulance replacements since many are getting quite old. Ellington announced an open house on the 19th for the Drug Care group.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Copies of these meeting minutes are included in your packet:

Baraboo Public Arts Committee

March 31, 2016

Location: Council Chambers, 135 4th Street, Baraboo

Members present: Morgan McArthur, Mike Palm, Ed Geick, Bekah Stelling, Letha Kelsey (by phone)

Visitor: Judy Ashford, Sauk County Supervisor and chair, Arts, Humanities and Historic Preservation Committee

Call to Order @ 4:04 PM by Palm (Stelling arrived 5 mins late)

- Note compliance with Open Meeting Law.
- Approve agenda – Palm moved, Geick seconded
- Approve minutes of two long-term strategy meetings in Feb - Palm moved, McArthur seconded

- Treasurer's report – with Larry McCoy's resignation the treasurer position is vacant. Geick reported that there is approximately \$2000 in the bank. McArthur agreed to assume interim treasurer position.

- Old Business – mural update. Bob Behounek dedication plaque has been installed on the mural wall.

- New Business
 - *Baraboo NewScape* newsletter is out and there is an invitation for the community to participate in a public art survey. Palm suggested that we await the results of the survey and marry them up with the long term strategic plan discussion points. End date for the survey is the end of April 2016.
 - Bridge project discussion. Palm visited the Broadway trestle site with Brent Hesselberg, local sign artist (The Sign Shop, Hwy 113). Hesselberg generated two concept images showing a faux-rock finish and BARABOO lettered in period-appropriate type that would be applied to panels affixed to the metal trestle structure. A railing matching that found on Broadway near Statz-Zantow field would be attached to the trestle as well. Palm has also reached out to Bernie Poff, Prairie du Sac artist and art director of the Baraboo Public Mural project for a design opinion. Awaiting Bernie's return call. Hesselberg didn't provide a cost estimate. Geick noted that this project could be considered a civic expense because it serves as a Baraboo 'greeting card' and the community art component is minimal. This would preserve BPAA dollars for other projects. Stelling noted that the location is too far south to be considered by BID for funding support. Additional note: The new city administration building may be sited on the property directly across Broadway from St. Vincent de Paul, making this project even more significant.

Palm will follow up with WR Sauey on a conversation about monetary support for upgrading the trestle when Mr. Sauey returns to Baraboo in mid-April.

Palm requested that McArthur circulate an email to the board that contained images of other railroad trestle projects around the country as fodder for design ideas.

Beth Persche is a Baraboo mosaic artist who helped with a community art project in Reedsburg for Fermentation Fest. Stelling was going to make contact about possible involvement/consultation on future public art projects in Baraboo. McArthur cited the Sauganash mosaic mural project in North Chicago as a stellar piece of public art on a railroad trestle. McArthur loaned his documentary DVD on that project to Stelling.

- Review of by-laws. Originally suggested by Larry McCoy. Palm moved to postpone until board positions are filled. Noted that the board had discussed modifying the wording in section 4.2 to read that board members must *live in or work in Baraboo area businesses*. McArthur moved, Kelsey seconded.
- Fundraising. Palm noted that it's difficult to engage the public in fundraising without a specific project. Geick said that that is more reason to consider assembling a catalog of possible projects. This could then serve as a sales tool for expat Baraboo residents and for use at class reunions.
- A subcommittee consisting of Stelling, Kelsey and McArthur will organize a conference call to Kelly Meredith, Butternut portrait muralist, to capture her experience in organizing and funding public portrait projects in other communities. All board members are welcome to participate when it gets organized. The conference phone in the Council Chambers is available for use.
- The board should consider prospects for adding to the present board. Palm suggested that a member who could be a potential sponsor may merit some thought. He referenced Kurt Cottier of Community First Bank when the BPAA was first formed. Cottier brought seed money to get the group off the ground. Palm offered to talk with Brent at Community First Bank. Stelling suggested Arlene Began, Beth Persche, Beth or Stephanie Miller from the Al. Ringling Theatre. McArthur suggested Judy Spring. Stuart from Ringling House has indicated to Palm that he would be interested in some committee assignments. Shondell Marks and Alan Anderson were also mentioned.
- The question was asked if the Bank can serve as interim treasurer. Palm to check. McArthur offered to perform the role on an interim basis.
- The question was asked of Judy Ashford about another round of AHHP grants through Sauk County and she confirmed that applications would be due in August 2016.

Next meeting: Wednesday, 28 April 16 at 4 PM

Geick moved to adjourn @ 5PM. Seconded by Palm.

Baraboo Economic Development Commission

April 7, 2016

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 12 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statues regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Alt, Bowers, Jelle, Palm, Stauffacher, Taylor

Absent: Alt, Ayar, Huffaker

Other: Ed Geick, Meg Allen, Mike Hardy, Patrick Cannon,

III. Approve Minutes

Motion to approve the minutes as presented for March 3, 2016

Jelle (1); Alt (2)

Aye: Wise, Burgi, Alt, Bowers, Jelle, Palm, Stauffacher, Taylor (all via voice)

Nay: None

IV. Public Comment

No one from the public wished to make a comment at this time.

V. Review and Discussion: Economic Development Partners

A. Baraboo Chamber of Commerce – Bobbie Boettcher

Ms. Boettcher was introduced as the new Chamber Director. She outlined her goals as she begins to work through the various Chamber programs. She looks forward to working with BEDC in the future.

B. Baraboo Area School District – Lori Mueller & Sean McNevin

Ms. Mueller was unable to attend. Mr. McNevin gave an overview of the forthcoming request from the School Board for a referendum. Mr. McNevin outlined the needs for the High School and the estimated costs for the remodeling and new construction. The schools estimate the cost to be \$36,000,000. He indicated that the referendum is for the building only and does not contain any operating funds request.

VI. Update on the Collaborative Baraboo River Corridor Plan

Mayor Palm gave a brief update on the Baraboo River Corridor Plan. This plan is a multi-jurisdictional plan involving Sauk County, the Village of North Freedom, Village of West Baraboo and the City of Baraboo. The plan is designed to enhance the use of the river corridor and outline improvements that can be completed in the river way to augment its use.

Upon completion of the Plan it will be submitted to the respective bodies for their consideration and approval.

VII. Update on Development Activities

The Mayor also indicated that a Phase I analysis is being completed for 1208 Oak St. If the Phase I warrants the need for additional studies, outside funding may be available.

VIII. Update on the Plan Commission and Council

Also included in the Mayor's discussion was the status of the new Public Safety/ Administration building. He indicated that the City Council has authorized staff to also look at the former Boo-Canoe site as a potential site.

The Planning Commission has approved an additional 22 lots at the intersection of Hwy T and Man Mound Road.

Kwik Trip has begun construction of their new facility located at the intersection of HWY 12 and South Blvd. Also, Pizza Ranch is purchasing property from Teel Manufacturing and will be relocating their restaurant to that site.

IX. Updates from economic development partners and collaborators

CDA Director Cannon indicated that the City has been approached about conducting a Business Walk program. The Board asked for additional information on how this program works.

The City is also considering a contract with MSA professional Services to complete the Eastside neighborhood study. This will be presented to the City Council for their approval. A future meeting including the members of BEDC will be scheduled as part of this project

X. Review of Commission Ordinance language

Chairman Wise indicated that the current city ordinance outlines the composition of the BEDC Board. He indicated that he would like the Board to consider some changes to the ordinance. He would like to include some board seats to various other groups working within the area. He provided a draft of some changes and asked that the members review this for a future meeting.

XI. Update on Economic Development Plan

The Board would like some additional information regarding the Business Walk program.

XII. Update on Partner Presentation Schedule

For the next meeting, the Board meeting will be held at Synergy Metalworks for a tour of their new facility.

The group also discussed a list of potential presenters for meetings throughout the year.

XIII. Commissioner and City Staff comments

The meeting was adjourned at 7:28 PM.

Finance/Personnel Committee – Council Chambers

April 26, 2016

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, M. Hardy, and others

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the amended agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of April 12, 2016. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$768,871.69. Motion carried unanimously.

Civic Center Leases – Park and Recreation Director Hardy discussed the DPI lease and changes to the lease language. They are also looking for a 5 year option with a 2.5% increase in rates. The Parks Commission has reviewed and is recommending for approval. The City Attorney has reviewed and approved the lease. Moved by Sloan, seconded by Thurow and carried to recommend to Council for approval.

Driftless Glen Properties – Attorney Kleczek Bolin discussed the 2.8 acre property available in the Devil’s Lake business park. Driftless Glen is looking to purchase the property to build a facility for storage, and requests a right of first refusal. They are offering \$110 for the Right of First Refusal. Moved by Thurow, seconded by Sloan and carried to recommend to Council for approval.

Purchasing Policy – Giese explained two additions which are already policies but have not been incorporated into the master purchasing policy. The first is the Insurance Claims Committee settlement authority of \$3000 which was previously set by a Council resolution. The second is a current practice in the police department for disposing of assets such as police evidence or bicycles. They currently post these items on an internet auction site which is available to anyone to bid on. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

Claims Committee Limits – Adm. Geick provided a history of the Insurance Claims Committee and approval parameters. Auto damage claims are exceeding the Committee’s authority of \$3000, and practice has been to include claim settlements with the batch of vouchers. Geick requests to increase the settlement limit to \$10,000 and continue the practice of including claim settlements with the vouchers approved by the Council. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

Friends of the Library	2-9-16	Police & Fire Comm.	3-21-16, 3-23-16
Emergency Management	4-28-16	BID	4-20-16
CDA Loan Review Comt.	4-20-16	CDA	4-5-16, 4-20-16
Plan Commission	4-19-16	BDAS & Ad Hoc Finance	3-30-16

PETITIONS, AND CORRESPONDENCE
Petitions and Correspondence Being Referred -

INFORMATIONAL ITEMS
none

ADJOURNMENT
Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

Cheryl M. Giese, Clerk-Finance Director

RESOLUTION NO. 2016 -

Dated: May 24, 2016

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background: The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted

Comments: The 2016 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following 1st Quarter Budget Amendments are authorized for 2016:

See attached listing.

Offered by: Consent

Motion:

Second:

Approved: _____

Attest: _____

2016 BUDGET AMENDMENTS
1st Quarter, 2016

BA#	Account	Account Name	Original Budget	Amount to Transfer	Added to Budget	Amended Budget
16-01	Encumbrances	Use funds from 2015 for purchases completed in 2016.				
	100-20-52110-250	Encumber - Police garage door for old shop			700	700
	100-20-52110-392	Encumber - Police crime mapping software	28,029		850	28,879
	100-21.52200.346	Encumber - Fire uniforms with DNR grant	22,520		1,022	23,542
	100-31-53300-364	Encumber - Public Works barricades and delineator posts	15,000		4,022	19,022
	100-51-55110-340	Encumber - Library technology grant funds	6,000		328	6,328
	100-51-55110-392	Encumber - Library technology grant funds	5,000		1,198	6,198
	100-52-55410-260	Encumber - Zoo monkey fencing	7,500		4,900	12,400
	100-52-56110-392	Encumber - Forestry desk	1,394		778	2,172
	100-52-55200-250	Encumber - Parks pool mechanical maintenance	4,000		2,671	6,671
	100-10-49300	Fund Balance Applied	508,788	16,469		525,257
	Appropriate fund balance for open purchase orders for equipment and services at year end.					
16-02	Police	Police Policy Manual software maintenance was more than anticipated				
	100-20.52130-00250	Police Records & Support-R & M- Services	14,000	3,876		17,876
	100-20.52110-00392	Police-Small Equipment	28,029	(3,876)		24,153
	Transfer funds to cover the purchase					
16-03	Civic Center	Purchase media center				
	100-52.55130-814	CC-Equipment Purchases	5,500	591		6,091
	100-52.55130-260	CC-Rep & Main - Buildings	14,500	(591)		13,909
	Transfer funds to cover the purchase over budget					
16-04	Public Works	Purchase Sprayer for #9 & #12				
	100-31.53350-392	Snow & Ice Small Equipment	0	5,457		5,457
	100-31.53240-392	Mach & Equip Small Equipment	10,000	(4,457)		5,543
	100-31.53270-392	CSC, Small Equipment	1,000	(1,000)		0
	Transfer funds to cover the purchase					
16-05	Pool	Purchase Bathhouse water heater				
	100-53.55420-861	Pool-Facilities Improvements	7,500	106		7,606
	100-53.55420-250	Pool-Repair-Equipment	4,000	(106)		3,895
	Transfer funds to complete purchase amount over budget.					
16-06	Parks	Civic Center alarm testing				
	100-52-55130-250	Civic Center - Equipment	2,200	300		2,500
	100-52-55130-340	Civic Center - Operating	7,500	(300)		7,200
	Transfer funds to cover additional service					
16-07	Police	Body Worn Camera Purchase				
	100.20.52110.814	PD - Police Department, Equipment Purchases	36,500	5000		41,500
	100-20-48500	PD - Police Donations	50.00		5000	5,050
	Appropriate donated funds for body worn cameras					
16-08	Public Works	Garbage Truck Parts				
	100.31.53620.00350	Garbage, Repair Parts	4,000	2,000		6,000
	100.31.53240.00350	Machinery & Equip, Repair Parts	56,000	(2,000)		54,000
	Transfer funds to cover the purchase of parts					
16-09	Public Works	Traffic Paint				
	100.31.53300.00368	Streets, Traffic Paint	12,000	77		12,077
	100.31.53300.00270	Streets, Special Services	38,000	(77)		37,923
	Transfer funds to cover traffic paint					
16-10	Attorney	Purchase software and equipment for the new attorney. Use wage and benefits savings to pay for contracted services				
	100.13.51300.110	Attorney - Salaries	91,365	(10,000)		81,365
	100-13-51300-215	Attorney - Professional Services	500	6,500		7,000
	100-13-51300-392	Attorney - Small equipment	661	3,500		4,161
	Transfer funds to cover purchases and services					
16-11	Parks	Sold skidsteer to Utility and traded theirs in for a new one. Trade value was lower than anticipated and we purchased a skidsteer of lower value. Reduce both the anticipated revenue and the expense.				
	100-52-55200-814	Parks - Equipment	51,750		-5,000	46,750
	100-10-48300	Sale of Assets	42,000	(5,000)		37,000
	Unappropriate funds for the skidsteer trade.					

BA#	Account	Account Name	Original Budget	Amount to Transfer	to Budget	Amended Budget
16-12	Economic Dev	Village of West Baraboo reduced their contribution to the program and Westside development program				
	100-15-47310	Intergovernment Charges	25,000	(21,250)		3,750
	100-15-56710-290	Econ Dev - Other Contracted Services	65,000		-20,000	45,000
	100-15-56710-392	Econ Dev - Small Equipment	3,500		-250	3,250
	100-15-56710-530	Econ Dev - Rents & Leases	3,000		-1,000	2,000
	Unappropriate funds for the Village's contribution to the development / marketing program					
	General Fund	Total Additional Appropriation		(4,781)	(4,781)	

The City of Baraboo, Wisconsin

Background Excerpts from the May 10, 2016 Finance Committee meeting:

Election Equipment – Giese explained the need for an additional vote tabulating machine to reduce lines on election day. The equipment can be purchased at the same price that the County purchased equipment last year. This is an unbudgeted purchase and the recommendation is to pay from fund balance. Moved by Sloan, seconded by Thurow and carried to recommend purchasing one vote tally machine from fund balance for \$6065. Motion carried unanimously.

Note: (√one) [] Not Required [] Budgeted Expenditure [x] Not Budgeted

Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City Clerk Finance Director purchase DS200 voting tabulator unit from ES & S Election Supplies in the amount of \$6065, and

That sufficient funds be appropriated from Fund Balance to accomplish the purchase.

Offered by: Finance/Personnel Comt.

Motion:

Second:

Approved: _____

Attest: _____

The City of Baraboo, Wisconsin

<i>Background:</i>
<i>Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted</i>
<i>Comments:</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT Andy Bingle be appointed to the Baraboo Economic Development Commission (BEDC) serving until February 28, 2018.

Offered by: Mayor
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background: This resolution seeks the approval to enter into a long term lease with the State Historical Society d/b/a the Wisconsin Historical Society. The Plan is for the property to remain mostly undeveloped with the exception of extending the Riverwalk through the property to connect the west bank of the Baraboo River with the Maxwell-Potter Conservancy.

On Saturday, May 7, the Wisconsin Historical Society Board of Curators unanimously and enthusiastically approved the proposed lease agreement with the City of Baraboo regarding the Van Zelts island. This lease allows the Wisconsin Historical Society to partner with the City of Baraboo to make the island accessible to the public via an extension of the Baraboo River Walk.

Fiscal Note: [] *Not Required* [x] *Budgeted Expenditure* [] *Not Budgeted*
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo is hereby authorized to enter into a 25 year renewable lease with the State Historical Society d/b/a Wisconsin Historical Society for the property identified as the Van Zelts Island Park a/k/a Spirit Point.

Offered by:
Motion:
Second:

Approved: _____
Attest: _____

LEASE

THIS AGREEMENT is entered into by and between the State Historical Society, d/b/a Wisconsin Historical Society (hereinafter referred to as the "Society") and the City of Baraboo (hereinafter referred to as the "City").

RECITALS

WHEREAS, the Society holds fee title to lands in Sauk County, Wisconsin, identified as the Van Zelts Island Park of approximately 8.0 acres, described as follows:

A parcel of land located in the W1/2 of the NE1/4, Section 1, T11N, R6E, City of Baraboo, Sauk County, Wisconsin described as follows:

Commencing at the SE corner of Outlot 2 of Sauk County Certified Survey Map #5546, said corner located on the easterly right-of-way line of Mill Race Street; thence N68°08'27"E 14322 feet to a concrete monument on the east line of Lot 1 of said CSM #5546 and the northerly bank of the Baraboo River and the point of beginning; thence N11°12'29"E along the east line of said Lot 1 a distance of 401.96 feet to a concrete monument; thence N13°02'34"E along the east line of said Lot 1 a distance of 232.76 feet to a concrete monument on the southerly bank of the Baraboo River; thence easterly, southerly, and westerly along the shore of the Baraboo River to the point of beginning.

(Hereinafter referred to as the "Subject Property").

WHEREAS, the City has been developing the Baraboo River Walk And Enhanced Public Access along the Baraboo River;

WHEREAS, the City would like to continue the Baraboo River Walk And Enhanced Public Access over the Subject Property in proximity to the Baraboo River; and

WHEREAS, the Society believes that extending the Baraboo River Walk And Enhanced Public Access over the Subject Property would promote its educational mission and the Society is in favor of the City's plan;

NOW, THEREFORE, for the sum of \$1.00 and other good and valuable consideration, the Society agrees to lease the Subject Property to the City of Baraboo on the following terms and conditions:

1. This Lease shall be a non-exclusive Lease for the City to extend its Baraboo River Walk And Enhanced Public Access across the Subject Property over an area that the City feels will best promote the Baraboo River Walk And Enhanced Public Access.
2. This Lease will be for a period of 25 years, which will automatically renew for a like period and on the same terms and conditions, unless terminated as provided below.

3. The City may terminate this Lease by providing a prior ninety (90) days' written notice of termination.

4. The Society may terminate this Lease in the event:

a. The City has breached any term or condition in the Lease and said breach remains uncorrected for a period of sixty (60) days from receipt of the Society's written notification of said breach by the City.

b. The Society determines that the continued use of the premises as a recreational trail would be inconsistent with the management needs or objectives of the Society. In exercising its termination rights under this provision, the Society shall give the City one hundred eighty (180) days' notice of termination and reimburse the City for the developed improvements on the remaining useful life values of the improvements.

5. The City may construct an asphalt path over the Subject Property, in areas which the City feels best promotes the Baraboo River Walk And Enhanced Public Access. The City shall then maintain and repair said path as the City deems necessary.

6. The Parties agree that said path, which will be a part of the Baraboo River Walk And Enhanced Public Access, shall be open to the public.

7. If the Society conveys additional lease right to other parties, the Society will require the other respective lessees to not intrude or interfere with the City's or the public's use of the Baraboo River Walk And Enhanced Public Access.

8. In the exercise of its rights herein, including but not limited to the operation of the leased property as the Baraboo River Walk And Enhanced Public Access, the City shall not discriminate against any member of the public on the basis of age, race, creed, color, handicap, sex, marital status, arrest or conviction records, ancestry, sexual orientation, or membership in the National Guard, state defense force or any other components of the military forces of the United States.

The City agrees to save, keep harmless, defend and indemnify the Society and all its officers, employees and agents against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss of damage to any property, (state or other) occurring in connection with this Lease, except for any liability, claim or cost resulting from the negligent or intentional acts or omissions of the Society, its officers, employees or agents.

IN WITNESS WHEREOF, the State Historical Society executes this Lease this _____ day of _____, 2016.

STATE HISTORICAL SOCIETY

By:

An authorized agent

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF _____)

Personally came before me this ____ day of _____, 2016,
_____ to me known to be the
person(s) who executed the foregoing instrument and acknowledged the same.

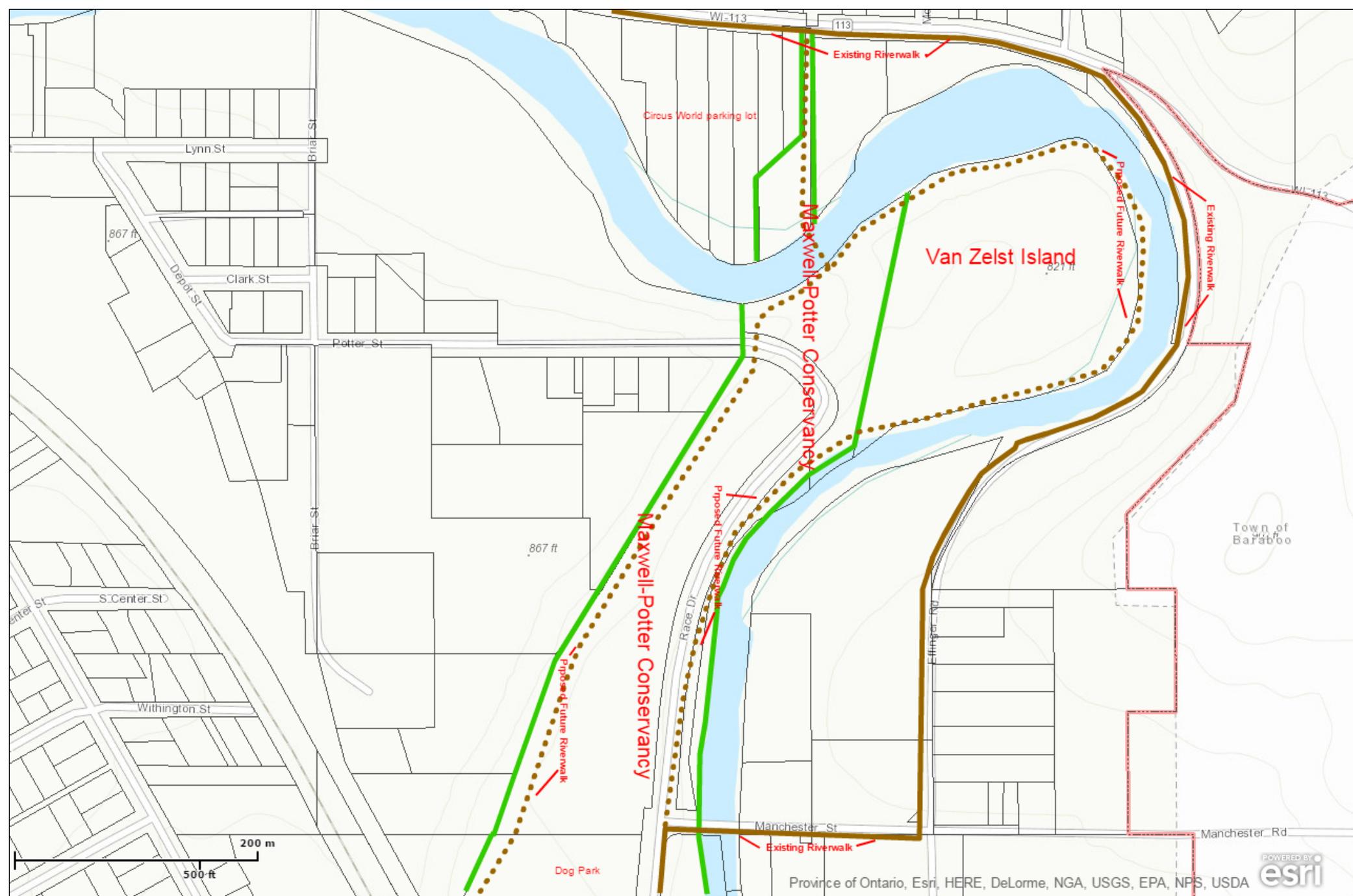
Name: _____
Notary Public, State of Wisconsin
My Commission Expires: _____

IN WITNESS WHEREOF, the City of Baraboo executes this Lease this _____ day of _____, 2016.

CITY OF BARABOO

By: _____

By: _____



Maxwell-Potter Riverwalk Loop

DISCLAIMER: This map is for informational purposes and has not been prepared for, nor is it suitable for legal, surveying, or engineering purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. The City of Baraboo, WI makes no warranty or ascertain the usability of the information. The City of Baraboo, WI makes no warranty or guarantee as to the content, accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained hereon.

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The City of Baraboo, Wisconsin

Background: Bids were received on April 28, 2016 for this year's scheduled Street Reconstruction Projects. The following is a tabulation of the bids:

Proposal A: Washington Ave & 3rd Street

Dean Blum Excavating	<u>\$286,821.00</u>
A-1 Excavating Inc.	<u>\$306,108.00</u>
J & J Underground LLC	<u>\$307,008.75</u>
Meise Construction, Inc.	<u>\$312,487.80</u>
New Age Construction LLC	<u>\$353,668.75</u>

Proposal B: Barker Street & Martiny Court

A-1 Excavating Inc.	<u>\$232,218.60</u>
Dean Blum Excavating	<u>\$237,995.00</u>
Meise Construction, Inc.	<u>\$253,128.00</u>
New Age Construction LLC	<u>\$255,182.72</u>

Proposal C: Monroe Street, Moore Street, East Street, & Tuttle Street

A-1 Excavating Inc.	<u>\$160,911.50</u>
Dean Blum Excavating	<u>\$165,770.00</u>
Meise Construction, Inc.	<u>\$192,378.00</u>
New Age Construction LLC	<u>\$210,777.50</u>

Proposal D: 4th Street

A-1 Excavating Inc.	<u>\$143,794.00</u>
J & J Underground LLC	<u>\$152,018.00</u>
Meise Construction, Inc.	<u>\$167,311.50</u>
Dean Blum Excavating	<u>\$180,551.00</u>
New Age Construction LLC	<u>\$190,598.00</u>

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bids of :

Dean Blum Excavating	<u>\$286,821.00</u>	– Washington Ave & 3 rd Street - Proposal A
A-1 Excavating Inc.	<u>\$253,218.60</u>	– Barker Street & Martiny Court - Proposal B
A-1 Excavating Inc.	<u>\$160,911.50</u>	– Monroe, Moore, East, & Tuttle Streets - Proposal C
A-1 Excavating Inc.	<u>\$143,794.00</u>	– 4 th Street - Proposal D

Are hereby accepted and all other bids are rejected.

Offered by: Public Safety Committee

Approved: _____

Motion:

Second:

Attest: _____

The City of Baraboo, Wisconsin

Background: This is a resolution to accept an existing private shared driveway as a public alley right-of-way. Currently, there is an apparent alley between 9th and 10th Avenue that extends west from Oak Street approximately 630 feet when in fact the existing right-of-way only extends 366 feet. The westerly 264 feet is technically a shared driveway easement for the three single-family homes at 134, 200, and 216 9th Avenue. Despite the lack of right-of-way, the entire “alley” has been plowed and maintained by the City and used for regular refuse and recycling collection. The owner of the underlying property has agreed to Quit Claim a 16.5-foot wide alley right-of-way to the City at no cost. The entire alley is in poor shape and would have been scheduled for reconstruction in the last couple of years had it not been for the lack of official right-of-way. If the City agrees to accept the alley right-of-way, it could be included in this year’s alley reconstruction projects.

This resolution officially extends the alley pursuant to Wis. Stat. § 62.23, and accepts the Quit Claim Deed from the current property owner to the City for alley purposes.

Fiscal Note: (check one) **Not Required** **Budgeted Expenditure** **Not Budgeted**

Comments: Requires two-thirds affirmative vote to approve action.

A Resolution accepting the dedication of an alley right of way.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

The City hereby officially extends the alley as described on the attached Deed and hereby accepts the Quit Claim Deed from Kenneth Conway to the City.

Offered by:
Motion:
Second:

Approved: _____
Attest: _____

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between _____

("Grantor," whether one or more), and _____

("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in _____

County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Recording Area

Name and Return Address

Parcel Identification Number (PIN)

This _____ homestead property.

(is) (is not)

Dated _____.

_____(SEAL) _____(SEAL)

* _____ *

_____(SEAL) _____(SEAL)

* _____ *

AUTHENTICATION

Signature(s) _____

authenticated on _____.

* _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

ACKNOWLEDGMENT

STATE OF _____)

_____) ss.

_____ COUNTY)

Personally came before me on _____,
the above-named _____

to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* _____

Notary Public, State of _____

My commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 3-2003

*Type name below signatures.

The City of Baraboo, Wisconsin

Background: The City of Baraboo Code of Ordinances §1.90 adopted the “Official City of Baraboo Fee Schedule dated January 1, 1999”. The Common Council is authorized to amend the Official Fee Schedule by resolution. This resolution changes various fees including building inspection fees, eliminate the electrician license fees, and increase certain utilities fees. A cell tower lease application fee shall be added to cover the cost of negotiating lease agreements. Lastly, permit fees for a new communication tower or Class I Collocation and fees for a Class II Collocation will be added but the exact fees shall be determined upon an ordinance amendment.

Note: (✓one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo hereby approves the additions, revisions, and increases to the revised Fee Schedule attached.

Offered by:
Motion:
Second:

Approved: _____
Attest: _____

APPENDIX TO CHAPTER 1 – City’s Official Fee Schedule

ADMINISTRATIVE FEES

Assessor: Residential property record card	\$5.00 per card	
Cable TV Franchise Fee	5% annual gross revenues	§21.19
Copies	25¢ per page	
Farmer’s Market: (Charged by BID Board)	\$3.00 per day per stall	§12.07(9)
Special Meetings	\$300 per meeting, Plan or Council	

BUILDING INSPECTION FEES

Building Moving Permit: <i>All Fees in the Police Department Fees Section</i>		
Residential Early Start	\$60.00	Reso 11-134
New Residential (mechanicals included)	\$.185/sq. ft. (includes Garages, Decks, & Basements) (minimum is \$500.00)	“
Manufactured & HUD Dwellings	\$300 + \$.185/sq. ft. for attached Garages and Decks	Reso 11-134
State Seal	\$33.00	“
Residential Additions (mechanicals included)	\$.185/sq. ft. (minimum is \$100.00)	“
Residential Remodels & Alterations (mechanicals included)	\$.185/sq. ft. (minimum is \$75.00)	“
Electrical Only	\$60.00	“
Plumbing Only	\$60.00	“
HVAC Only	\$60.00	“
Driveways	\$20.00	“
Pools	\$60.00	“
Detached Garage with House Circuit	\$75.00	“
Sheds, Decks, Fences, Signs	\$60.00	“
Roofs, Windows, and Siding based on the following calculations:	Minimum fee is \$30.00	“
\$5,000 or fraction to \$50,000	\$6.00 per thousand or fraction thereof	“
\$51,000 to \$150,000	\$4.00 per thousand or fraction thereof	“
\$151,000 to \$300,000	\$3.00 per thousand or fraction thereof	“
Over \$300,000	\$2.00 per thousand or fraction thereof	“
Erosion Control:		
New 1- and 2-Family	\$75.00	“
Residential Additions	\$50.00	“
Commercial	\$150.00 for 1 st acre and \$50/acre thereafter	“
Raze and Demolition	\$30.00	
Preliminary Inspection for Relocation of Structure	\$200.00	Reso 11-134
Commercial Early Start	\$100.00	Reso 11-134

<p>Commercial New Construction – New Buildings or Additions: Multi-Family (3 or more), Restaurants, Motels, Offices, CBRFs, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, Vehicle Repair, and Storage.</p> <p>Construction Electrical Plumbing HVAC</p> <p>Commercial Construction – Remodel:</p> <p>Commercial Construction -- New Storage buildings or Shell buildings (mechanicals as needed)</p> <p>Commercial Plumbing and HVAC Electrical Remodel (mechanicals as needed)</p> <p><u>Additional Per Diem Services such as:</u> CDBG Grant Administration, Housing Grant Administration, Building Code Review, Habitability Issues, Grant Applications, Litigation Related Consulting Services, Re-Inspection for Corrective Actions Ordered & Authorized Meetings.</p> <p><u>Miscellaneous Fees -</u> Plan exam under DCOM 50.21 Special inspection Satellite dish</p>	<p>\$.14 per sq. ft. (minimum fee is \$75.00) \$.05 per sq. ft. for electrical \$.05 per sq. ft. for plumbing \$.05 per sq. ft. for HVAC</p> <p>\$.08 per sq. ft. (minimum of \$75.00)</p> <p>\$.08 per sq. ft. (minimum of \$75.00)</p> <p>\$60.00 minimum \$100.00 minimum \$.09 per sq. ft. (minimum of \$75.00)</p> <p>\$58.00 per hour</p> <p>\$50.00 \$60.00 \$30.00</p>	<p>Reso 11-134 “ “ “ “</p> <p>Reso 11-134</p> <p>Reso 11-134</p> <p>Reso 11-134 “ “ “</p>
<p><u>Cell Towers</u> <u>Lease Application Fee</u> <u>Cell Tower Permit/Class I Collocation Fee</u> <u>Class II Collocation Fee</u></p> <p><u>Conditional Use Permit</u></p>	<p>\$1,500.00 + 3% adjusted annually TBD TBD</p> <p>\$250.00 with a public hearing \$100.00 without a public hearing</p>	<p>Reso 04-180 Reso 04-180</p>
<p><u>Parks:</u> <u>Impact Fee -</u> Per single family dwelling Per multi-family dwelling Fee in lieu of land dedication</p> <p><u>Police:</u> <u>Impact Fee -</u></p> <p><u>Fire:</u> <u>Impact Fee -</u></p>	<p>\$807.00 \$475.00 \$664.00 per dwelling, pre-platted 200/150/100</p> <p>\$965.00</p> <p>\$870.00</p>	<p>§17.82</p> <p>Ord 2342 08/24/10 Ord 2342 08/24/10 §18.07(11)(b)</p> <p>Ord 2342 08/24/10</p> <p>Ord 2342 08/24/10</p>

Planned Unit Development (PUD) Application Fee for commencement of a PUD	\$275.00	Reso 06-214
Sidewalk Encroachment Permit	\$ -0-	
Special Use Multi-Family Real Estate Development Permit	\$250.00	§17.49
Stormwater Management Permit: (land disturbance involved)		
Residential	\$25.00	§14.72
Commercial & small industrial	\$50.00	§14.72
Large industrial	\$150.00	§14.72
Unspecified Zoning Action:		
With legal publication	\$250.00	
Without legal publication	\$50.00	
Vacate Street or Alley	\$250.00	
Variance, Zoning (See Zoning Appeal)	\$250.00	§17.61(f)
Zoning:		§17.49
Rezoning	\$250.00	
Vacations, street or alley	\$250.00	
Conditional use	\$250.00	
Appeal	\$250.00	
Reconsideration of appeal decision	\$250.00	
Sidewalk Encroachment	No Charge	

CLERK FEES:

Annexations	\$350.00	Reso 07-172
Animal Rescue	\$125.00 original, \$100.00 renewal	12.13(12)(A)
Chicken	Initial fee is \$25. Renewal is \$10.	Ord. 2312 7/28/09
Cigarette License	\$100.00	§134.65 Wis. Stats.
Election Results:		
Electronic media	Prices are set by the State Elections Board. Call or see the City Clerk for details.	
Paper copies		
Entertainment (See Special Events)		
Exhibition (See Special Events)		
Fireworks User Permit:	\$150.00	§9.05
High School Homecoming	\$15.00	Reso 98-188
Garage and Rummage Sales	\$25.00 per event (after 3 per year)	§12.10
Hunting Permit	No Fee	Reso 08-184 03/10/09
Liquor Licenses:		§12.02
Class "A" Fermented Malt Beverage	\$250.00 per year	
Class "B" Fermented Malt Beverage	\$100 per year or \$50.00 for 6 months	
Class "B" Fermented Malt Beverage Picnic Lic.	\$10.00 per event	
Wholesalers Fermented Malt Beverage	\$25.00 per year	
"Class A" Intoxicating Liquor	\$500.00 per year	
"Class B" Intoxicating Liquor	\$500 per year or \$50.00 if a bona fide club	
Operator License – Regular	\$87.00 for 2 years	Reso 11-88

Operator License – Provisional	\$10.00 for 60 days	Reso 11-88
Operator License – Conditional	\$87.00 for one year	
Provisional Retail License	\$15.00 for 60 days	
Reserve “Class B”	\$10,000.00	
Temporary Operator	\$5.00 for 14 days	
Transfer to Another Premises	\$10.00 per transfer	
Temporary “Class B” Wine	\$10.00 per event	
Duplicate License	\$10.00	
“Class C” Wine License	\$100.00 per year	
Change of Agent	\$10.00	
<u>Manufactured Home Parks:</u>		§12.12
Park permit application	\$750.00	
Park license	\$5.00 per lot, but not less than \$25 per park	
<u>Recycling and Base Metal Dealers License:</u>	\$27.50	§12.09
<u>Municipal Code:</u>		Reso 00-64
<u>On diskette or CD –</u>		
One-time fee	\$100.00	
Annual updates	\$25.00	
An individual chapter	\$25.00	
Paper copy	25¢ per page for first 25 pages, then 10¢ per page	
<u>Parade License:</u> <i>(See Special Events)</i>		
<u>Pawnbroker’s License</u>	\$210.00	§12.03 & §134.71
<u>Secondhand Article Dealer License</u>	\$27.50	§12.03
<u>Secondhand Jewelry Dealer License</u>	\$30.00	§12.03
<u>Secondhand Dealer:</u>		
Mall or flea market license	\$165.00	§12.03
<u>Semi-Tractor Parking Permit</u>	\$25.00	§7.09(8)(b)
<u>Special Events:</u>		§12.05
Veterans Parade	FREE	
Private property only	\$35.00	Reso 05-88
Involves public right-of-way	\$150.00	Reso 05-88
Late Night Mobile Food Vendor	\$150.00	Reso 13-134
<u>Tax Exempt Reports (bi-annual)</u>	\$10.00 per parcel	§70.337(5)
<u>Taxi Cab</u>	\$10.00 per calendar year per cab	§12.11
<u>Vicious Animal</u>	\$100.00 per year per animal	Reso 07-172
<u>Weights and Measures License</u>	\$30.00 per year per establishment	§12.16

ENGINEERING FEES:

<u>Certified Survey Map</u> Includes ETZ	\$50.00	§18.03
<u>Driveway Permit</u>	\$20.00	§8.09

<u>Engineering Services (Residential Subdivision):</u> Direct engineering of project Indirect review of project	Actual costs based on Developer's Agreement Actual costs based on Developer's Agreement	Ord. 2231 07-25-06 Ord. 2231 07-25-06
<u>Excavations in Right-of-Way (ROW)</u> In ROW in street (curb or asphalt areas) Within other parts of an ROW (within Treebank - not including street) For sidewalk or driveway repairs Fine (if work commences without a permit)	\$500.00 \$100.00 \$-0- \$100.00	§8.03 & Reso 05-118
<u>Extraterritorial Plat Review</u>	\$100.00	Reso 11-134
<u>GIS Mapping:</u> <u>Plotted Information</u> Black & White Color Preprinted set of parcel information (57 pages) (Also sewer, water, storm sewer map set) Electronic Data Information - * CAD data for parcels (whole city) * Planimetric or contour data (per section) * Orthophoto data per 1/4 section * GIS produced data (zoning, voter districts, parcels, city-wide) <u>Labor for Custom Work</u> (Billed in 15 minute increments, including equipment) <u>Media</u> (Diskette, zip drive tape, 4mm tape, or CD)	\$ 1.00 per square foot \$ 3.50 per square foot \$10.00 \$100.00 \$25.00 \$20.00 \$30.00 \$50.00 per hour \$10.00 each	Reso 11-134 Reso 11-134
<u>Other Costs</u> - Land mailing E-mail delivery	Actual cost 50¢	
<u>Historical Preservation:</u> Certificate of appropriateness	\$300.00	Reso 07-172
<u>Maps:</u> Street key Zoning	\$5.00 \$25.00	Reso 11-134
<u>Special Assessments:</u> Sewer & water main extensions Streets, new Curb and gutter, new areas Sidewalk, new areas <u>Right-of-Way Use Permit:</u> <u>Special use of a right-of-way</u> - Approved by the Engineer Approved by Public Safety	100% to benefiting properties for std size mains. 100% to benefiting properties. 100% to abutting property. 100% to abutting property unless otherwise noted in the sidewalk assessment policy. \$50.00 (Fee doubled if commenced without permit.) \$75.00 (Fee doubled if commenced without permit.)	§8.08 §7.19 & Reso 05-88 §7.19 & Reso 05-88

Subdivisions:		
Improvement review	\$250.00 per plat	Chapter 18
Preliminary plat review	\$25.00 per lot	
Final plat review	\$10.00 per lot	
Engineering inspection/legal/ administrative review	Actual Cost	
Outside consultant required for project	Actual Cost	

FIRE DEPARTMENT FEES:

Burning Permit (even numbered calendar days only) :	\$-0- (if open burn regulations followed)	§5.19(4)
If other than even numbered calendar days or not within regulations	\$25.00 (must also have OK of Fire Chief)	
Bonfire permit	\$25.00	
Hourly Equipment Rental Rates:		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150.00	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$ 50.00	
Personnel Rates:		
Fire Personnel Wages	\$30.00	
Personnel/Administrative	\$20.00 part-time office assistant	
Daily Equipment Rental:		
1, 1 1/2 , or 1 3/4 inch hose	\$25.00	
2 1/2 or 3 inch hose	\$50.00	
5 inch hose	\$75.00	
Daily Equipment Rentals continued		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
Other Costs:		
Extrication Equipment (All)	\$50.00 per hour	Reso 11-147 Reso 03-20
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, Etc.)	Replacement Costs	
Fire Extinguisher Training	\$45.00 per hour	

Fire extinguisher supplies Replacement Costs	Actual Costs	
<u>Mileage</u>	50¢ per mile per unit	
<u>Fire Department Inspections:</u> First inspection is free Second & each subsequent fire inspection where noncompliance occurs	\$60.00 per inspection	§5.09(6)
<u>Security Alarm System:</u> False alarms – PD response (3 in 12 mos) False alarms – FD response 1 st time	Free Free	§12.14(8)
Subsequent false alarms per location: By PD By FD	\$50.00 \$300.00	
Security system permit	\$15.00 for life	§12.14(12)

LIBRARY FEES

Applies to all who are subdividing or platting land, where final plat or CSM is approved & recorded after 9/13/05 for residential purposes & to all who seek a building permit for new residential construction after 9/13/05	\$415.00 for each residential dwelling unit	§18.07(17)
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PARKS AND RECREATION DEPARTMENT

<u>Shelter and Pavilion Rental Fees:</u> Ochsner Park Main Shelter	\$75.00/day	Reso 14-109
Langer, Steinhorst, Mary Rountree Evans Park, Pierce Shelters	\$50.00/day	Reso 14-109
Ochsner Park 20' x 40', Ochsner Bandstand, Campbell, City View Shelters	\$35.00/day	Reso 14-109
Pierce Park Community Pavilion (any day)	\$200.00/day	Reso 14-109
<u>Civic Center Fees:</u> Meeting Rooms (non-profit) Long Term Leases (per square foot) Gym (non-profit) TV/VCR/Projector use Warming Kitchen (non-profit) Weekend Bldg. Supervisor Fee	\$10.00/hr. non-profit; \$15.00/hr. profit \$7.48/sq. ft. \$15.00/hr. non-profit; \$20.00/hr. profit \$5.00/hr. \$5.00/hr. non-profit; \$10.00/hr. profit \$15.00/hr. (2 hour minimum)	Reso 14-109 Reso 14-109 Reso 14-109
<u>Fitness Room Fees:</u> Daily - Resident/Non-Resident	\$4.00	Reso 14-109

<u>One Month</u> - Resident HS Students & Seniors (over 60)	\$22.00/resident; \$27.00/Non-Resident \$17.00/resident; \$22.00/Non-Resident	Reso 14-109
<u>Six Months</u> - Resident HS students & Seniors (over 60)	\$85.00/resident; \$110.00/Non-Resident \$60.00/resident; \$ 85.00/Non-Resident	Reso 14-109
<u>Dog Park Fees:</u> Annual Pass Daily Pass	\$20/dog resident; \$30/dog Non-Resident \$2/dog resident; \$3/dog Non-Resident	Reso 14-109 Reso 14-109
<u>Forestry Fees:</u> New tree planting on terrace Replacement tree planting on terrace Firewood permit Tree maintenance permit	\$50.00/tree (one time charge) No Charge \$25.00 No Charge	Reso 14-109 Reso 14-109 Reso 14-109 Reso 14-109

POLICE DEPARTMENT FEES

<u>Animal Trapping Fee:</u> This service is discontinued. Call Advanced Animal Control. A fee will be charged.	Private service 355-2804 or 434-8136	
<u>Automated Pawn System</u>	\$0.90 per billable transaction	§12.03(14)(b)
<u>Audio/Visuals:</u> Audio Tape copy Video Tape Copy Photographic Prints Photocopies DVD copies (photo, audio, video)	\$ 5.00 each \$ 5.00 each \$ 1.50 each \$.25 per page \$ 3.00 each for single incident reports (actual, direct, and necessary costs may be charged for labor and materials for multiple incident reports or multiple DVDs)	Reso 10-57 Reso 10-57 Reso 10-57 Reso 10-57 Reso 10-57
Faxed or e-mailed reports	No charge for single reports (actual, direct, and necessary costs may be charged for labor for multiple incident reports)	Reso 10-57
Digital & e-mailed reports	Reports that are digital & e-mailed – No Charge	
<u>Bicycle License</u>	\$4.00 for two years, \$2.00 for one year	§7.15(5)
<u>Building Moving Permit:</u> Police escort service	\$150.00 After one hour, current wages & benefits	Reso 07-172
<u>Parking Permit:</u> (also see Police Special Chgs) (contractor permit) Downtown Merchant	\$10.00 per day per space \$25.00 annually per stall	§4.05(1) §7.09(21) §7.24(4)
<u>Parking Tickets:</u> Alternate side parking	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	

Abandoned vehicle parking	\$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Less than 8,000 gvw (all other violations)	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
Over 8,000 gvw	\$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Fire zone, fire hydrant parking	\$20.00 if paid within 10 days \$30.00 if paid after 10 days	
Handicap parking zone violation	\$150.00 if paid within 10 days	
Limited time parking violation	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
<u>Police Special Charges & Permits:</u>		
Failure to lock doors (over 3 in 12 months)	\$75.00	
Special events coverage	Current wages and benefits	
Vehicle I.D.	\$5.00 per vehicle	
Vehicle storage	\$5.00 per day	
Contractor parking permit	\$10.00 per space per day	
Fingerprinting for employment Services	\$10.00/person	Reso 11-134
<u>Security Alarm System:</u>		
False alarms – PD response (3 in 12 months)	Free	§12.14(8)
False alarms – FD response (1 st time)	Free	
<u>Police Department Fees continued:</u>		
Subsequent false alarms per location:		
By PD	\$50.00	
By FD	\$300.00	
Security system permit	\$15.00 for life	§12.14(12)

PUBLIC WORKS FEES

<u>Snow and Ice – Failure to remove:</u>		§25.04 & §8.05
1 st violation	\$20.00	
2 nd violation - during same winter season	\$40.00 + additional court & jail assessments, automation fees, and other fees imposed by Wisconsin Statutes.	
<u>Snow Removal</u>	Cost + 10% after 30 days	§8.05
<u>Weed Removal</u>	Actual cost + 10%	§10.09(4)

TREASURER FEES

<u>Cat License:</u>		§12.13
Unneutered or unsprayed	\$12.00 per year per animal	
Sprayed or neutered	\$8.00 per year per animal	

Duplicate license	\$1.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Cat at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Cat at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
<u>Dog License:</u>		§12.13
Unneutered or unsprayed	\$17.50 per year per animal	
Spayed or neutered	\$12.50 per year per animal	
Duplicate license	\$2.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Dog at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Dog at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate penalty	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
Service Dog	No Charge	§174.055
* These fees do not include possible additional court fines of not less than \$100.00 nor more than \$1,000.00 or imprisonment of not more than 60 days per Wis. Stats., 95.21(10)(6).		
<u>Insufficient Fund Check NSF</u>	\$25.00 per check	
<u>Room Tax:</u>	6%	Reso 03-98
Delinquent room tax returns	\$10.00 per return + additional 10% of tax liability	§3.14 §3.14(15)
<u>Special Assessment Letters for Transfer of Real Estate</u>	\$20.00 per parcel	
<u>Tax Amounts by Mortgage Companies</u>	\$2.00 per parcel, \$10.00 minimum	

UTILITIES FEES

<u>Hydrant Charges:</u>		PSC order 360-WQ-101 Dated 01/01/2016
Service charge	\$40.00	
Bulk water used	\$1.63 per 1,000 gallons	
<u>Insufficient Funds Charge</u>	\$25.00	PSC order 360-WR-102 dated 03/20/2012
<u>Materials</u>	Cost plus 20%	
<u>Meter Charges:</u>		
Meter repair	Actual cost	
Meter testing	\$10.00 per test + Actual labor cost	PSC 185.77

<p><u>Reconnection Charges:</u> Reinstall meter Valve turned on at curb stop</p>	<p>\$40.00 during business hours, \$60.00 after hours \$40.00 during business hours, \$60.00 after hours</p>	<p>PSC order 360-WR-102 dated 03/20/2012</p>
<p><u>Service Tap</u></p>	<p>Actual cost</p>	
<p><u>Sewer Connection Fee:</u> Reserve capacity fee</p>	<p>\$450.00 per lateral unless a higher special assessment is charged</p>	<p>§13.25</p>
<p>Laterals <u>Stormwater</u></p>	<p>Full cost to owner \$12.31 per ERU per quarter</p>	<p>§13.31 Res. 2012-82</p>
<p><u>Temporary Meter:</u> Service charge Bulk water used</p>	<p>\$40.00 \$1.63 per 1,000 gallons</p>	<p>PSC order 360-WQ- 101 dated 01/01/2016</p>
<p><u>Water Service Inspection:</u> (includes cross connection) Lateral</p>	<p>\$25.00 after 1st inspection Actual cost of installation</p>	<p>PSC order 360-WR-102 (Sch Cz-1) dated 03/20/12</p>
<p><u>Well Permit</u></p>	<p>\$25.00 for 5 years</p>	<p>§13.17(7)/ §13.12 PSC 09/17/98</p>

NBR - 5

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$1,530,000 FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,530,000 for the public purpose of financing street improvement projects.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

NBR - 6

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$130,000 FOR PARKS AND PUBLIC GROUNDS PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$130,000 for the public purpose of financing parks and public grounds projects.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

NBR - 7

Resolution No. ____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION REFUNDING BONDS IN AN AMOUNT
NOT TO EXCEED \$3,820,000

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,820,000 for the public purpose of refunding obligations of the City, including interest on them.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

Attest:

Cheryl M. Giese
City Clerk

NBR - 8

Resolution No. _____

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS
RELATING TO BOND ISSUES

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") and it is now necessary that certain of said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

Attest:

Cheryl M. Giese
City Clerk

(SEAL)

CITY OF BARABOO

NOTICE TO ELECTORS RELATING TO BOND ISSUES

NOTICE IS HEREBY GIVEN, that on May 24, 2016, at a meeting of the Common Council of the City of Baraboo, the following resolutions were adopted and recorded pursuant to Section 67.05(1), Wisconsin Statutes:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$1,530,000 FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$1,530,000 for the public purpose of financing street improvement projects.

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED
\$130,000 FOR PARKS AND PUBLIC GROUNDS PROJECTS

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$130,000 for the public purpose of financing parks and public grounds projects.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

City of Baraboo

Cheryl M. Giese
City Clerk

NBR -9

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF
\$5,480,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS, the City of Baraboo, Sauk County, Wisconsin (the "City") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

- \$1,530,000 for street improvement projects;
- \$130,000 for parks and public grounds projects; and
- \$3,820,000 to refund outstanding obligations of the City.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$5,480,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded May 24, 2016.

Michael Palm
Mayor

ATTEST:

Cheryl M. Giese
City Clerk

(SEAL)

Authorization for City Staff to Initiate Next Steps for Cleanup and Acquisition of 1208 Oak St.

RESOLUTION NO. 2016-

Dated: May 24, 2016

The City of Baraboo, Wisconsin

Background The City has been working with the WDNR and WEDC for over a year to put together a plan for the cleanup of 1208 Oak Street property. The City Council approved on December 22, 2015 of the work plan City Staff had submitted for this project. (attached)

The WDNR paid for an updated Phase I Environmental Site Assessment of the property and that report was released by Sigma on May 17th. The report identified a "recognized environmental condition" (REC) due to the likely presence of hazardous materials historically located on the site and unknown materials handling practices. The presence of a REC on the property makes it eligible for additional funding through WEDC's Site Assessment Grant (SAG) program and through the WDNR's Ready for Reuse loan program, both of which will be used to complete the estimated \$500,000 cleanup of 1208 Oak St. With the City Council's approval, these steps would also be combined with other actions with the State and Sauk County to acquire the property. Once cleanup is completed, the vacant land would be subdivided into at least 3 lots for single-family residential dwellings.

Action Requested: The City Staff is requesting authorization to

- a) prepare and submit a Site Assessment Grant application to WEDC
b) submit the appropriate Ready for Reuse Loan and Grant Program application to the WDNR
c) proceed with the necessary transactions with the State and Sauk County to acquire the property at 1208 Oak St.

Note: (✓)one [x] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

A RESOLUTION authorizing staff to prepare and submit grant and loan applications for the former St. Mary's Ringling Manor property at 1208 Oak Street.

WHEREAS, the City of Baraboo is interested in acquiring the property at 1208 Oak Street for the purpose of razing the abandoned building and cleaning up the site;

NOW THEREFORE BE IT RESOLVED, that the City Administrator and staff are directed to proceed with grant and loan applications for asbestos testing and abatement, building demolition, and site investigation through WEDC's Site Assessment Grant program and WDNR's Ready for Reuse loan and grant program for the property at 1208 Oak Street and proceed with the work if the City receives funding.

BE IT FURTHER RESOLVED, that the City Administrator and staff are authorized to take such steps as are necessary with the State of Wisconsin and Sauk County to complete the acquisition of the property at 1208 Oak Street. It is understood by City staff that if funding or qualifications to complete these initial tasks are unsuccessful, the property at 1208 Oak Street will not be acquired.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____

Concept Plan for the Cleanup of 1208 Oak St, Baraboo as approved by City Council on Dec 22, 2015

Background

This is the site of the former St. Mary's Ringling Memorial Hospital. The original structure was built in 1898 and was the home of Della Ringling. In 1922, the home was donated to the Sisters of St. Mary's who converted it to a 25-bed hospital that was opened in November of 1922. In 1945, a three-story addition was built and the shortly thereafter the original Ringling Home was demolished. The Hospital remained in operation until 1963 when St. Clare Hospital was opened. In 1964, the Sisters of St. Mary's converted the former hospital to a nursing home, St. Mary's Ringling Manor, which was licensed for 71 residents. After the nursing home was closed, it became a convent for the Franciscan Sisters of St. Mary's, until 1997 when the building closed for good. It remains empty today.

In 2004, the property was purchased by a private developer who proposed to convert the building to a senior housing project in 2007. Unfortunately, the developer was unable to follow through and he has since passed away. The property was part of an LLC that was later escheated to the State upon closure of the deceased's estate since there were no heirs, successors, or assigns. Property taxes have gone unpaid since 2008 so the County has accumulated approximately \$73,000 in delinquent taxes at this time. The State has done nothing to care for the property in the intervening years and it has been up to the City to secure the property from vandals. The City has invested approximately \$10,000 to secure the property, mow and trim brush over the last 8 years. The property has been without power and water for approximately 10 years. The dilapidated condition of the building has become an attractive nuisance and an eyesore in the neighborhood.

The City has repeatedly solicited developers in an effort to find one that would revive the prior project plan to convert the property to a senior housing facility but has been unsuccessful to date. Of the developers that reviewed this prospective project, most cite a need for the City to underwrite approximately \$1 - \$1.5 million of the project cost. The property is in TID #9, which was created in 2007; however, since the property value has declined, the TID is already "upside down", which only reduces any developer incentive that may be available. This property is in an older section of Baraboo that is well known for its large 2 story homes Victorian style homes.

Proposal

1. The City would acquire title to the property on the condition that grants would be available to assist with environmental assessment, cleanup, and demolition of the existing structure. The State WDNR and WEDC have agreed in concept to this approach. (Title can be obtained through the County via a tax foreclosure or the City can petition the Circuit Court for title to the property.)
2. The City would work with WDNR to obtain a grant(s) for asbestos removal as noted in #1. According to the Phase 1 ESA completed in 2008, there are no other environmental issues suspected on the property. A site assessment grant from WDNR would be used to clarify any further issues.
3. WEDC would be asked to assist with a grant for demolition.
4. The City would take bids from private contractors to have the building razed.
5. Before building demolition, the City would remove any items that are deemed to have a salvage value or historic value.

6. The City would create approximately three single-family residential lots that would be sold to the public at the fair market price. The sale of the lots could include a requirement to build a single-family home that would fit into the character of the neighborhood.
7. The funding for the City's share of this project would come from a TID 6 donation to TID 9. The sale of the lots would be used to repay a portion of the costs to TID 6.
8. The WDNR has agreed in to lend their assistance to City in its quest to acquire title to the property. The process for handling escheated properties is confusing and not well established in procedure. The WDNR reportedly has knowledge of several other properties in this same sort of legal "bind" and they recognize the need to resolve this issue. In 2014 Mark Bromley, Assistant Attorney General, provided the following guidance relating to the acquisition of this the property to a prospective "developer": Your rights would be subject to all the outstanding real estate taxes unless you can work something out with the City and County. If you obtain ownership of the LLC, you can then apply to the Department of Revenue's Unclaimed Property Section for release of its custody of the LLC.
 - a. Baraboo Luxury Apartments, LLC (BLA) owns the land and building you want to own.
 - b. BLA owes real estate taxes of about \$55,000 (that was then, the current amount is \$73,000). Those taxes have a first-lien position on the real estate.
 - c. BLA was administratively dissolved August 7, 2013.
 - d. Custody, but not ownership, of the BLA LLC (not the land or building) transferred to the Wisconsin Department of Revenue by oral order of the Dane County Court on May 23, 2014
 - e. Administrative dissolution of an LLC does not end its legal existence. Wis. Stat. Section 183.0903. The LLC cannot continue doing business but may take all steps necessary to winding up its affairs. That includes the right to transfer any property it owns. Those steps may be taken by any authorized member or manager, or by the circuit court for Sauk County.
9. Cost Estimate for this project:

a. Survey and Sampling for Asbestos and Lead =	\$ 22,500
b. Using A&A's (\$4.00/sf) estimate for lead and asbestos removal =	\$200,000
c. Using Beaver Wrecking's estimate for razing the structure =	\$175,000
d. Tipping Fee's for garbage - approx.100 tons x \$75.00 =	\$ 7,500
e. Cost for crushing rubble - (+/-8,000)tons x \$5.00/ ton =	\$ 40,000
f. Topsoil/Seed/Fertilizer/Mulch (\$3.500/sy) =	\$ 15,000
g. Contingency =	<u>\$ 40,000</u>
Total Estimated Cost =	\$500,000
10. Prospective Funding Sources for the project:

a. Wisconsin Assessment Monies (WAM) to Update Phase I ESA:	\$ 30,000 max; (100% Grant)
b. Ready for Re-use Loan for Asbestos/Lead Abatement:	\$ TBD (Load)
c. Site Assessment Grant (SAG) for demolition:	\$150,000 max; (50% Grant)
d. TID #6:	\$ TBD
e. Sale of 3 Residential Lots:	\$ 75,000
11. It would be critical to the project success for the County to forego the taxes owed (+/--\$73,000) because there is no possibility of the City recouping its investment in this property. This amount could count toward the required local match to the SAG.

St. Mary's Ringling Hospital
Proposed Site Assessment and Cleanup Plan

This plan was drafted by: Barry Ashenfelter Program & Policy Analyst – Remediation and Redevelopment/AWARE, Wisconsin Department of Natural Resources. Phone: (608) 267-3120. barry.ashenfelter@wisconsin.gov on 7-21-14

1. **IGA:** DNR enters into IGA with City or County
 - a. Outlines assistance to be provided by DNR (and possibly WEDC)
 - b. Describes process and timeline by which the City/County will take title to the property in order to receive LGU exemption
 - c. Outlines responsibilities if contamination is found under the building or elsewhere on the property
 - d. Describes post cleanup actions: Proceeds from sale to repay R4R loan

2. **Phase I:** DNR completes updated Phase I with WAM, while City/County work to take title – including county agreement to expunge delinquent taxes.

3. **Acquisition:** City/County acquires the property within 180 days of completed Phase I to meet AAI requirements.

4. **Asbestos Abatement/Demo:** LGU owner receives up to \$150,000 in SAG for demolition in order to complete the assessment, as well as a Ready for Reuse loan for asbestos and lead abatement prior to demolition.
 - a. Match for SAG: WAM, Ready for Reuse, cancellation of back taxes, any funding the City/County pitches in for demo or commits to cleanup
 - b. The case for funding:
 - i. Demo is necessary to complete assessment under the building
 - ii. No identified owner, property in legal limbo (a truly abandoned property)
 - iii. Detriment to community- public health and safety hazard, drain on neighborhood property values, opportunity cost/loss of doing nothing.
 - iv. City is open to various development opportunities, one of which is multiple high-end single family homes to protect/increase neighborhood property values, as well as potential business opportunities

5. **Phase II:** DNR completes Phase II with WAM after demolition

6. **Cleanup:** Based on findings in Phase II, cleanup occurs according to the agreed upon terms in IGA. Ready for Reuse loan funding may be provided.

7. **Redevelopment:** City sells the property for residential development and repays the Ready for Reuse loan.

Wisconsin Ready for Reuse Loan and Grant Program Authorization for 1208 Oak St.

RESOLUTION NO. 2016-

Dated: May 24, 2016

The City of Baraboo, Wisconsin

Background The Phase I Environmental Site Assessment Report was completed by Sigma on the 1208 Oak St. site, formerly the old Ringling Hospital. The summary of the report directed as follows:

"The Sigma Group, Inc. (Sigma) has completed an AAI Phase I Environmental Site Assessment (ESA) of the above noted property located in Baraboo, Wisconsin. Enclosed is a copy of the final report. Based on the information reviewed from April 15 through May 10, 2016, a recognized environmental condition (REC), as defined by the All Appropriate Inquiry (AAI) ASTM Standard E1527-13, has been identified at the subject property which includes following:

During a site visit conducted by Sigma, several drains and sumps were observed in the basement of the building located on the subject property. The discharge point for the drains could not be confirmed. Based on the likely presence of hazardous materials historically located at the subject property and unknown hazardous material handling practices in the early to mid-1900s, there is potential that a release from historical hospital operations could have negatively impacted the subject property. Additionally, several structures were historically located on the subject property. There is potential that razed material and/or fill material is present at the subject property. The potential fill material is undefined and could have negatively impacted the subject property.

Sigma recommends that site investigation activities be completed to evaluate the current subsurface conditions and determine if historical filling and/or a release from historical use have negatively impacted the subject property. A scope of work to complete the Phase II investigation will be submitted under a separate cover."

Action Requested: The City Staff is requesting authorization to proceed with a Phase II investigation and to submit the appropriate Ready for Reuse Loan and Grant Program application to the WI Dept. of Natural Resources for that purpose.

Note: (✓one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

A RESOLUTION authorizing the submittal of a grant application for the 1208 Oak St. property by the City of Baraboo and the subsequent appropriation of City of Baraboo funds for a Wisconsin Ready for Reuse Grant.

WHEREAS, the City of Baraboo recognizes that the remediation and redevelopment of brownfields is an important part of protecting Wisconsin's resources; and

WHEREAS, in this action the City of Baraboo City Council has declared its intent to complete the Ready for Reuse Grant activities described in the application if awarded funds; and

WHEREAS, the City of Baraboo will maintain records documenting all expenditures made during the Ready for Reuse Grant period; and

WHEREAS, the City of Baraboo will allow employees from the Department of Natural Resources access to inspect the grant site or facility and grant records; and

WHEREAS, the City of Baraboo will submit a final report to the Department which will accompany the final payment request.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

The City of Baraboo City Council requests funds and assistance available from the Wisconsin Department of Natural Resources under the Ready for Reuse Program and will comply with state rules for the program; and

HEREBY AUTHORIZES the Mayor, City Administrator and City Clerk to act on the behalf of the City of Baraboo to: submit an application to the State of Wisconsin for financial aid for Ready for Reuse Grant purposes, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Offered by: Finance/Personnel Comm.
Motion:
Second:

Approved: _____
Attest: _____

Bank Balance		Bank										Grand Total											
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	B/NB	BMECU	LGIP	WF	CFB	SUM	BWD	PDS	FBB	RCB	CLARE	WCCU	ICB	CCF	FICA	SCHWAB	Grand Total
Airport	Cert of Deposit	630	7068859	18 months	10/16/16	0.95%	50,832.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,832.50
Alma Waite Account	NOW account	820	104502957	Daily		0.49%	71,287.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,287.88
Alma Waite Trust Fund	Cert of Deposit	820	54962-21359	36 months	2/15/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202,407.20	0.00	0.00	0.00	0.00	202,407.20
			7068814	36 months	4/16/16	0.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			19226	36 months	4/17/16	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			3839602	36 months	2/18/17	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			7069241	30 months	3/11/17	1.00%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			6275826	36 months	7/8/18	1.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00	0.00	0.00	0.00	160,000.00
			25688	36 months	4/20/19	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00
	Investment Pool	820	856206-3	Daily		0.42%	0.00	0.00	6,774.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,774.38
	Dana Investment	820	3694-7092	(blank)	(blank)	(blank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350,000.00
CDA-Grant Accounts	Checking	220	1000934/1146394	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
CDA-Loan Accounts	(blank)	983	(blank)	(blank)	(blank)	(blank)	28,010.36	0.00	160,840.01	0.00	116,532.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	305,383.27
Fire Benefit Fund	Investment	900	99	Daily		0.06%	0.00	648.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	648.13
	Cert of Deposit	900	7069601	8 months	10/29/16	0.50%	70,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00
	Investment Pool	900	856206-4	Daily		0.42%	0.00	0.00	30,018.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,018.30
Fire Equipment fr/Airport	Cert of Deposit	420	27481	24 months	4/25/16	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Equipment Fund	Cert of Deposit	420	27677	36 months	8/26/17	1.05%*	0.00	0.00	0.00	126,984.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,984.55
			6267335	18 months	9/13/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129,301.28	0.00	0.00	0.00	129,301.28
			54962-24618	36 months	3/16/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,508.63	0.00	0.00	0.00	0.00	126,508.63
			19965	36 months	12/14/17	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
			7069624	18 months	9/15/17	0.90%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			25689	36 months	4/20/19	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	125,000.00
	Dana Investment	420	3694-7092	(blank)	(blank)	(blank)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00
Friends of the Library	Savings	940	103035891	Daily		0.10%	18,932.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,932.66
General Cash Account	Checking / NOW	100	1000306/9830	Daily		0.4%/49	1,348,253.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,348,253.78
General Fund	Money Market	100	908-640	Daily		0.15%	0.00	0.00	0.00	98,174.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,174.31
			86190136	Daily		0.37%	0.00	0.00	0.00	0.00	1,022,003.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,022,003.80
			163563	Daily		0.17%	0.00	0.00	0.00	0.00	0.00	108,887.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108,887.92
			7481010	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	633,554.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633,554.28
			202718610	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	632,727.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632,727.00
			471582	Daily		0.30%	0.00	0.00	0.00	0.00	0.00	0.00	401,117.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401,117.35
			10080968	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	641,442.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	641,442.62
			525450	Daily		0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494,343.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494,343.09
			54962-07	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310,728.87	0.00	0.00	0.00	0.00	0.00	0.00	310,728.87
			5031443	Daily		0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,924.33	0.00	0.00	0.00	0.00	0.00	78,924.33
			20032292	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	444,230.35	0.00	0.00	0.00	0.00	444,230.35
	Cert of Deposit	100	54962-22811	36 months	4/22/16	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,900.00	0.00	0.00	0.00	0.00	0.00	75,900.00
			6197574	18 months	9/20/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00
			3838853	36 months	12/12/16	1.15%	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			27482	24 months	4/25/16	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			54962-24619	30 months	9/20/17	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			6267661	18 months	10/16/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00
			3846829	27 months	9/12/17	1.00%	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			40029949	36 months	6/5/18	1.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	150,000.00
			54962-25192	36 months	10/22/18	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			155424	25 months	5/26/18	1.13%	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
	Investment Pool	100	856206-1	Daily		0.42%	0.00	556,357.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556,357.89
	Deposit Placeme	100	10																				

TREASURER'S INVESTMENT REPORT for April 2016

Average Rate of Return on Current Deposits:

Benchmarks:

Total Receipts: 748,550.13

Total Disbursements: 1,674,725.39

	Avg Term		
General Funds:	10.8 M	0.52%	
Utility Funds:	17.3 M	0.59%	
Segregated Funds:	38.9 M	0.97%	
All Funds:	17.8 M	0.62%	
	Liquid:	60%	
	Term:	40%	

LGIP	0.42%
90-day T-bill:	0.25%
6M CD:	0.25%
12M CD:	0.55%
18M CD:	0.61%

Policy Objectives:

- Safety: ▪ \$3,100,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Investing in CD's when good rates are available.
- Yield: ▪ A rise in CD yield is anticipated.

TRANSACTIONS

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Renew	CD	Alma Waite	PDS		19226	36 mos	4/17/2016	1.00%	150,000.00	Check
				WCCU		25688	36 mos	4/20/2019	1.30%	150,000.00	Check
Comments:											
(2)	CLOSE	CD	Alma Waite	BNB		7068814	36 mos	4/16/2016	0.75%	100,000.00	
Comments: Move to DANA investments for 3 to 6 months to see if a better rate comes along.											
(3)	Renew	CD	General	WCCU		2281	36 mos	4/22/2016	1.15%	75,000.00	Paid to MM
								4/22/2019	1.30%	75,000.00	Paid to MM
Comments:											
(4)	CLOSE	CD	Fire Equip	CFB		27481	24 mos	4/25/2016	1.00%	50,000.00	
Comments: Combine with other money											
(5)	Renew	CD	General	CFB		27482	24 mos	4/25/2016	1.00%	150,000.00	Paid to MM
				BWD		155424	25 mos	5/26/2018	1.13%	125,000.00	Paid to MM
Comments: Bank of Wisconsin Dells only has room for \$125,000											
(6)	NEW	CD	Fire Equipment	WCCU		25689	36 mos	4/20/2019	1.30%	125,000.00	Check
Comments:											

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
NONE											

* Current coupon

**Baraboo Fire Department
Monthly Report - April 2016**

Incident Responses	April	Year to Date	Totals	Year to Date	Percentage Increase/Decrease
	2016	2015	2015	2016	
Fire, Other	0	2	4	1	
Building Fire	1	8	14	3	11 Fire 11.58%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	25 Rescue 26.32%
Fire in Structures other than Building	0	0	1	0	11 Haz Mat 11.58%
Cooking Fire	0	2	9	2	22 Alarm 23.16%
Chimney Fire	0	0	0	0	21 Other 22.11%
Vehicle Fire	1	6	10	5	5 Mutual Aid 5.26%
Wildland Fire	0	6	11	0	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	2	0	55 Fire 15.19%
Dumpster or other Trash Receptacle Fire	0	1	4	0	101 Rescue 27.90%
Outside Storage Fire	0	0	0	0	6 Haz Mat 1.66%
Outside Gas or Vapor Combustion Explosion	0	0	0	0	60 Alarm 16.57%
Medical Assist	0	1	17	1	123 Other 33.98%
Vehicle Crash	5	18	72	17	17 Mutual Aid 4.70%
Motor vehicle/pedestrian crash	0	1	2	1	
Search for Person on Land	0	0	0	3	
Extrication of Victim(s) from Building/Structure	0	1	1	0	
Extrication from Vehicles	1	0	5	3	
Extrication, Other	0	0	1	0	
Elevator Rescue	0	0	0	0	
Water/Ice Rescue	0	0	0	0	
High Angle Rescue	0	0	3	0	
Hazardous Material	4	0	5	5	
Carbon Monoxide Incident	1	0	1	6	
Hazardous Call, Other	0	7	24	2	
Vehicle Accident - General Cleanup	1	2	9	1	
Animal Rescue	0	0	1	0	
Water Problem, Other	0	0	2	1	
Smoke or Odor Removal	0	1	1	0	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	0	0	10	0	
Public Service	0	0	6	2	
Unauthorized Burning	1	2	5	1	
Authorized Burning	0	1	1	0	
Good Intent Call	4	20	41	9	
Dispatched/Cancelled	1	2	20	5	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	2	3	0	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	3	2	4	4	
Bomb Threat	0	0	0	0	
Alarm	1	15	41	11	
Carbon Monoxide Alarm	1	5	15	7	
Lighting Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	0	3	8	2	
Mutual Aid - Rural	0	4	9	3	
Totals	25	112	362	95	-12.04%
		-4	-4		Exposure Fires
		108	358		Total Incidents
Incident Responses by Municipality	Total Incidents	Percent			
City of Baraboo	13	52.00%	56	58.95%	
Village of West Baraboo	2	8.00%	7	7.37%	
Town of Baraboo	4	16.00%	15	15.79%	
Town of Fairfield	1	4.00%	3	3.16%	
Town of Greenfield	5	20.00%	9	9.47%	
Town of Sumpter	0	0.00%	0	0.00%	
Mutual Aid - City	0	0.00%	2	2.11%	
Mutual Aid - Rural	0	0.00%	3	3.16%	
Totals	25	100.00%	95	100.00%	

**Baraboo Fire Department
Monthly Report - April 2016**

Fire Inspections	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec
City of Baraboo	17	48	154	124								
Village of West Baraboo	42	85	0	2								
Town of Baraboo	2	0	0	0								
Town of Fairfield	2	0	0	0								
Town of Greenfield	0	0	0	0								
Town of Sumpter	0	0	0	0								
Totals	63	133	154	126	0	0	0	0	0	0	0	0
								Total Inspections Year to Date				476

Fire Prevention Education - Current Month	Number of Activities	Number of Adults	Number of Children	Total Participants	
Fire Extinguisher and Fire Safety Training	0	0	0	0	
Fire Safety Presentations	1	12	12	24	
Fire Safety House Training	1	12	12	24	
Other (Open House)	0	0	0	0	
Grand Totals	2	24	24	48	
			Total Fire Safety Contacts Year to Date		228

	Number of Smoke Alarms	Number of CO Alarms	Total
Install Smoke and Carbon Monoxide Alarms	0	0	0
			0 Year to Date Total

**Baraboo Police Department
Monthly Activity Report
April 2016**

Calls for Service	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Burglaries	2	12	15	-3	-20.00%
Thefts	40	138	157	-19	-12.10%
Check Welfare Mental	12	51	0	51	#DIV/0!
Mental Commitment	4	17	14	3	21.43%
Criminal Damage	10	29	23	6	26.09%
Assist other agencies	65	326	250	76	30.40%
Assists - West Baraboo	4	29	16	13	81.25%
Animal Complaints	13	50	74	-24	-32.43%
Total of all Calls	821	3,304	2,932	372	12.69%

Traffic Crashes	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Total Traffic Crashes	20	86	98	-12	-12.24%
Persons Killed	0	1	0	1	#DIV/0!
Persons Injured	4	20	18	2	11.11%
Pedestrians Injured	0	0	0	0	#DIV/0!

Enforcement Activity	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Adult Notices of Appearance	72	360	345	15	4.35%
Drug Charges	7	59	47	12	25.53%
Traffic Citations	407	1993	1384	609	44.00%
OWI Arrests	4	28	23	5	21.74%
Seatbelt Violations	53	162	123	39	31.71%
Traffic Warnings	164	914	691	223	32.27%
Juvenile Offenses	35	172	183	-11	-6.01%
Curfew Violations	0	1	0	1	#DIV/0!
Underage Alcohol Citations	2	12	15	-3	-20.00%
Parking Citations	219	1,297	1,394	-97	-6.96%

Fines and Fees	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Court Fines	\$3,849.96	\$20,827.75	\$24,702.51	-\$3,874.76	-15.69%
Parking Fines	\$3,685.00	\$18,687.13	\$22,702.66	-\$4,015.53	-17.69%
Police Department Fees	\$228.05	\$337.73	\$703.65	-\$365.92	-52.00%

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: Mayor Palm, C. Giese, E. Geick, A. Kleczek Bolin, and others

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the amended agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of April 26, 2016. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$997,197.48. Motion carried unanimously.

Election Equipment – Giese explained the need for an additional vote tabulating machine to reduce lines on election day. The equipment can be purchased at the same price that the County purchased equipment last year. This is an unbudgeted purchase and the recommendation is to pay from fund balance. Moved by Sloan, seconded by Thurow and carried to recommend purchasing one vote tally machine from fund balance for \$6065. Motion carried unanimously.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Cheryl Giese, Clerk-Finance Director

Minutes for the Baraboo Public Arts Committee Baraboo City Hall, 135 4th St., Baraboo, WI

Date and Time: Thursday, April 28, 2016 at 4:00 P.M.

Location: Council Chambers, 135 4th Street, Baraboo

Members present: Morgan McArthur, Mike Palm, Ed Geick , Bekah Stelling, Letha Kelsey (by phone), Megan Watson

Call to Order @ 4:05 PM by Stelling

- Note compliance with Open Meeting Law.
- Approve agenda – Palm moved, Watson seconded
- Approve minutes of March meeting – postponed because they weren't attached to agenda. Move to postpone: Palm. Seconded by McArthur

- Treasurer's report – Interim treasurer McArthur has submitted signed paperwork to Community First Bank. Present balances: \$2808.40 checking; \$101.17 savings.

- Old Business
 - Bridge Project update: WI DOT liked the preliminary proposal put forward by Brent Hesselberg of The Sign Shop. Brent will create workplan on construction. His proposal is to use a suspended vinyl banner to span the trestle to cover the unsightly piping and rusty structure and a faux rock printed on di-bond sign panels for the concrete understructure. There was some discussion about the challenge of applying the faux rock to the concrete structure that supports the trestle.

Mayor Palm took the concept photos to WR Sauey, local businessman who expressed his interest in supporting a visual upgrade of the structure. Sauey was impressed and gave a soft commitment to monetary support of the project (ie, amount wasn't specified.) Hesselberg hasn't yet come forward with a cost estimate.
 - Fabric of the Community project update: Kelly Meredith submitted a contract for the first three portraits (WW Deppe, John Kelley, Chappie Fox). Her costings for time, materials and delivery of finished panels to Baraboo was \$1150. The original discussion was for her to comp the artist fee of \$250 each on two of these portraits. In a spirited discussion with McArthur, Kelly indicated that the original conversation had been about displaying examples of Everyman as initial portraits and these three men were prominent businesspeople backed by considerable resources. Philosophically she felt it sent the wrong signal to be doing complimentary portraits of folks who could afford it. McArthur countered by relating how the choice of these three men was important to secure Deppe's wallspace and to give some brand recognition to the initial paintings. A truce was reached. BPAA agreed to go forward with the contract as-is: Geick moved to approve, seconded by Stelling.

Palm and McArthur will meet with Dave Deppe to ensure clarity on his commitment to pay for the initial portraits, and to get clarity on the intent of the project. The Fabric portraits will represent nominated people from the community, meaning that grandmothers and high

school janitors may be portrayed next to captains of industry and community leaders. Palm has suggested that Mr. Deppe be questioned whether he would prefer to vet the people portrayed on his wall or to allow the BPAA to choose. Meeting will happen on Friday, 13 May. McArthur and Palm listed several alternative wall sites to expand the project, if need be.

Once clarity with Deppe is secured, McArthur will submit signed contract to Kelly Meredith.

McArthur will generate draft document for nominating people for portraits based on other communities who have done similar projects with Kelly Meredith.

Tentative roll-out date for initial portraits and community presentation will be during the Brew Ha-Ha event in downtown Baraboo on Friday, 24 June. Stelling noted that there will be a non-alcoholic rehydration station at Nanny Park at the corner of Oak St and 5th Street and that could be a good spot to have the event.

- BPAA Survey Discussion. Megan Watson created an online survey to assess the community's input on public art. She registered eleven responses. Palm noted that the majority of those could have come from the board. Watson said that the most outstanding response was that ghost walls in the downtown area should be restored. Stelling noted that we should consider spending money so that we can boost our Facebook and social media presence/feeds.

- New Business

- Long-term Strategic Planning – moved to postpone until July, awaiting more survey responses. A plea for input will be made to DBI by Stelling. Palm suggested that everyone come to this meeting with one topic. Each member should write a white paper on the topic that they are passionate about. The document should include a description of the project/topic, its contribution, execution and funding structure. The board will pick three topics for discussion at the planning meeting. An example topic of 'how do we grow BPAA?' was suggested.
- Board member candidate recommendations – There will be two positions to be filled. At the time of the meeting Rochelle Robkin was in hospice and Larry McCoy has resigned. It was suggested by Palm that the board generate five names for consideration. Suggestions at this meeting were: Judy Spring, a Chamber of Commerce representative, Denise Statz from Baraboo Parks & Recreation, Peter Shrake, CWM historian/curator, Anna Horjus, puppeteer and Beth Persche.
- Stelling offered to be part of a special subcommittee to support McArthur's fire hydrant pinstriping event on 18 June. McArthur will sort out categories that need support and take Bekah up on her offer.

5:24PM Moved to adjourn: Palm. Watson seconded

Next meeting, 26 May 4PM

Morgan McArthur, sec'y

Administrative Committee

May 2, 2016

Present: Thurow, Ellington

Absent: Alt

Also Present: Mayor Palm, Clerk Giese, Adm. Geick, Chief Schauf, Atty Kleczek Bolin, Clint Hutchinson, Ron Cowan and media

The meeting was called to order by Ald. Thurow at noon, noting compliance with the Open Meetings law.

Moved by Ellington and seconded by Thurow and carried to approve the minutes of February 1, 2016. Motion by Ellington, seconded by Thurow to approve the agenda and carried unanimously.

Airport Operations: Giese explained aspects of the proposed runway project currently under design. A local decision concerning widening to 100' subject to local funding is needed from the owners by late summer. The engineer is currently creating a video that explains the project and several options including reconstructing existing footprint, reconstructing and widening to 100' with design of CII aircraft, or reconstructing and widening to 100' with design of BII aircraft.

Baraboo Country Club special exception for noise: The Committee reviewed the proposed ordinance granting an exception to allow mowing equipment operations prior to 5:30 a.m. Moved by Ellington, seconded by Thurow and carried to grant the exception as requested.

Discussion of Public Nuisance Enforcement – Atty Kleczek Bolin explained that focus of public nuisances will be on properties with junk stored in the yard. Abatement orders and injunctions will be considered for identified public nuisances and she will work together with the police department.

Next meeting is to be held June 6, 2016 at 12 p.m.

Moved by Ellington, seconded by Thurow and carried to adjourn.

Cheryl M. Giese
Clerk-Finance Director