

**AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, April 14, 2015, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

Notices sent to City Staff and Media: Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, Brad Weirich

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): March 24, 2015

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATIONS

PUBLIC HEARINGS

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS - The Mayor would like to congratulate Brad Weirich in the Utility Department on his 5th year anniversary.

The Mayor will read a proclamation for April 24th as Arbor Day in Baraboo.

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

NEW BUSINESS RESOLUTIONS

NBR-1...Approve naming the new parkland located on Mill Race and Hill Street as “Maxwell-Potter Conservancy”.

NBR-2...Approve use of remaining Civic Center bond money for ADA entrance addition, signage, and repairs to the greenhouse and telephone system.

NBR-3...Approve KLM Engineering proposal for Inspection Services for the Mine Street Water tower.

NBR-4...Approve the Emergency Evacuation Agreement with the Baraboo School District utilizing the Baraboo Public Library.

NBR-5...Approve bids for asphalt paving and materials, concrete curb and sidewalk repair, crushed aggregate, chip sealing for Public Works projects for 2015.

NBR-6...Approve bid from Sunrise Property Care for mowing of weeds and rank growth for 2015.

NBR-7...Approve bid for mowing of the USH 12 median strips from Breakthrough Services for 2015.

NBR-8...Approve the time and expense Agreement with MSA Professional Services for building inspection services 2015.

NBR-9...Approve the time and expense Agreement with MSA Professional Services for updating the 2015 City’s Sewer Service Area Plan.

COMMITTEE OF THE WHOLE

Moved by _____, seconded by _____ to convene as a Committee of the Whole to discuss the following:

- Transfer Assessor responsibilities from municipalities to counties;
- Elimination of personal property taxes;
- Elimination of State funding for UW colleges fixtures and equipment;
- Other relevant State budget issues.

Moved by _____, seconded by _____ to reconvene into regular session.

NBR-10...Consider action on approving resolution that opposes the State Legislature’s proposal to eliminate the personal property tax and computer aid payments made to local governments.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Report from BDAS Representative.

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for March, 2015 from** – Fire Dept.

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance/Personnel Comt	3-24-15	BID	3-18-15
Public Arts Comt	2-13-15, 3-16-15, 3-18-15	BEDC	3-5-15

Copies of these meeting minutes are on file in the Clerk's office:

Police & Fire Comm	2-16-15	BDAS & Ad Hoc	2-25-15
Emergence Management	3-26-15	UW Campus Comm	3-19-15
CDA Finance Comt	2-26-15	CDA Loan Comt	3-3-15
CDA Comm	3-3-15		

Petitions and Correspondence Being Referred

INFORMATION

Correspondence from WPPA for desire to begin bargaining for a successor agreement received 4-6-15.

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

APRIL 2015

SUN	MON	TUE	WED	THU	FRI	SAT
12	13 Park & Recreation	14 Finance Council	15 BID	16 UW	17	18
19	20 SCDC PFC	21 Plan Library Re-Org Council	22	23 Emergency Mgt.	24	25
26	27 Public Safety	28 Finance Council	29 Ambulance	30 Art Ad-Hoc		

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese
 Agenda posted by DMM on 04/10/2015

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, March 24, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Robkin

Others Present: Chief Schauf, Detective Bonham, Adm. Geick, Deputy Clerk Klingenmeyer, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Wedekind and carried to approve the minutes of March 10, 2015.

Moved by Alt, seconded by Kolb and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor presented Joan Fordham with the Baraboo “Gem” Award for her service to the community since arriving in Baraboo in 1971. She addressed the Council stating that she is humbled to receive this award, stating that she and her family have received so much more from Baraboo than she has given to it.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR’S COMMENTS

The Mayor congratulated Detective George Bonham, who was present, for his 30 years of faithful service to the City. His anniversary is April 1st.

The Mayor congratulated City Treasurer Lori Laux for her 15 years of faithful service to the City. Her anniversary is March 30th.

CONSENT AGENDA

Resolution No. 14-130

THAT the Accounts Payable, in the amount of \$601,823.71 be allowed and ordered paid.
Moved by Sloan, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

NEW BUSINESS

Resolutions:

Resolution No. 14-131

A Resolution authorizing the City Attorney to enter into a settlement agreement pertaining to the GE Capital personal property tax litigation, and for the expenditure of \$72,250.00 as a refund of personal property tax. Moved by Wedekind, seconded by Sloan, and carried that **Resolution No. 14-131** be approved – 8 ayes. The Mayor noted this item had been vetted by Finance twice. Adm. Geick addressed the Council.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

The Mayor announced the Sauk County Development Corporation will hold its Business of the Year Banquet at the Baraboo Arts Center on April 29th. Anyone interested in attending should contact Donna Munz. He also reminded council members the Mid-term Informational Session, hosted by Sauk County, will be April 1st at the River Valley High School.

Alderman Thurow addressed the Council as the BDAS Representative regarding a new software program the District is considering for tracking inventory. Because the contract is for more than one year, the purchase must come before Council. This contract would be for three years. Moved by

Thurrow also reported on agreements for "back-up" between BDAS and Pardeeville and BDAS and Richland County. Kolb inquired if BDAS would acquire additional staff for these agreements. Commission members all concurred that it would not require new staff, and should be an increase in revenue without an increase in staff. Pardeeville's agreement would be for staff only, but Richland County may include some equipment use. Wedekind expressed concern that Pardeeville approached BDAS and not Portage. It was noted that BDAS is already doing Pardeeville's billing. No action was taken on the agreements; the discussion was informational, only.

Adm. Geick announced Hatchery Road will be closed permanently on April 6, 2015 as part of the US Hwy 12 By-pass Project.

Kolb reminded everyone that alternate side parking is still in effect for a couple more weeks, and asked residents to be patient. The rule aids in the Spring street cleaning.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

BOARD OF DIRECTOR'S MEETING

March 18, 2015

Members Present: S. Kessenich, D. Thurrow, N. Bacher, B. Stelling, T. Wickus, L. Steffes, S. Fay

Member Absent: D. Cowan, F. Kruse

Others Present: Geick

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:45P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Thurrow, seconded by Wickus, and unanimously carried to approve the minutes of February 18, 2015.

Agenda: Moved by Stelling, seconded by Fay, and unanimously carried to approve the agenda as published.

Reports:

Appearance – Prepare for spring plantings. Banners changed. Farmers market banners for Oak Street.

Promotions –

- Devil's Lake Guide
- Chamber & Welcome Wagon
- Discussion of Murals
- Election in May
- Send out mural proposals
- Nanny Park update
- Camscanner.app

Next Meeting: Wednesday, April 15, 2015 at 5:45 p.m., **Room 11**, Civic Center.

Adjournment: Moved by Stelling, seconded by Fay, and unanimously carried to adjourn at 6:15 PM.

Respectfully submitted,
Nicole Bacher

Administrative Committee

March 2, 2015

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Chief Schauf

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of February 2, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting activities of tree removal and trimming. The next pavement project will be the runway reconstruction shown on the 6 year plan for design in 2015, studies in 2016 and reconstruction in 2017. Current estimates for the work is \$3M with 95% being paid by state and federal grants. The State is in the process of putting together their federal budget request and may include our project, depending upon competition from other airports and the total financial requests of all Wisconsin airports. The local airport patrons have asked for the runway to be widened from 75' to 100' to improve safety since there is only one paved runway. We will hear from the State in early May as to whether our project is funded or not.

Airport Improvements Petition: The current petition for pavement work at the airport expires later this year so the runway work needs to be requested by petitioning the state for the funding. Moved by Ellington, seconded by Alt and carried unanimously to recommend that the Council petition the State for the runway project design, studies, reconstruction and any related work.

Next meeting is to be held April 6, 2015 at 12 p.m.

Moved by Alt, seconded by Ellington and carried to adjourn.

Cheryl Giese,

Clerk-Finance Director

Others Present: M. Palm, E. Geick, Cheryl Giese, Mike Harrigan, media and the public

Finance/Personnel Committee – Council Chambers

March 10, 2015

Call to Order –Ald. Petty called the meeting to order at 5:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of February 24, 2015. Motion carried unanimously.

Members Present: Petty, Sloan and Thurow

Absent: None

Accounts Payable – Moved by Thurow, seconded by Petty to recommend Council approval of the accounts payable for \$612,187.10. Motion carried unanimously.

Closed Session – Moved by Thurow, seconded by Sloan and carried unanimously to convene in closed session per SS 19.85(1)(g)to confer with legal counsel concerning strategy to be adopted with respect to litigation. GE Capital property tax refund.

Open Session -- Moved by Sloan, seconded by Thurow and carried to reconvene into open session per SS 19.85(2). No action as a result of the closed session.

Scope of Engagement with Quarles and Brady – Adm Geick reported that the letter of engagement was received from Quarles and Brady for work to be performed on the bond sales. Moved by Thurow, seconded by Sloan to enter into the engagement letter with Quarles and Brady.

Bond Sales – Mike Harrigan was present to review the 4 bids received. The low bid was 2.7779% from FTN Financial Capital Markets, Memphis TN for bonds of \$3,040,000. Moved by Sloan, seconded by Thurow and carried unanimously to recommend selling the bonds to the Council.

CDA Loan Options – Pat Cannon reviewed the building projects planned for Corson Square exterior for \$125,000. Donohue Terrace has no debt. A GO loan was considered but noting that the City is trying to preserve its borrowing capacity, the CDA reviewed a State Trust fund loan based on revenue obligations. The CDA desires to have a mortgage revenue loan from the State Trust fund. Moved by Thurow, seconded by Sloan and carried to recommend the Trust Fund loan for the CDA to Council.

PAWS Pledge Walk – They have asked for a fee waiver for the PAWS walk event on May 2, 2015. Moved by Sloan, seconded by Thurow and carried to approve the fee waiver.

Budget Amendments – The 4th Quarter budget amendments and transfers were reviewed by the Committee. Moved by Thurow, seconded by Sloan and carried to recommend approval.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:15 p.m.
Cheryl Giese, City Clerk-Finance Director

Copies of these meeting minutes are on file in the Clerk's office:

Parks & Recreation Commission	2-9-15	District Ambulance Comm.	1-28-15
Library Finance Comt.	9-16-14	UW Campus Comm.	2-4-15, 2-19-15
Library Board	2-17-15	Special Library Board	2-26-15
Emergency Management Comm.			
2-26-15			

ADJOURNMENT

Moved by Sloan, seconded by Wedekind, and carried on voice vote, that the meeting adjourn at 7:20 p.m.

Mary K. Klingemeyer, Deputy Clerk-Treasurer

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Motion:

Second:

Approved by Mayor: _____

Certified by City Clerk: _____

RESOLUTION NO.

Dated: April 14, 2015

The City of Baraboo, Wisconsin

Background: This resolution seeks the approval of naming of the newly acquired park lands along Mill Race and Hill Street (former Water Utility property including old dog pound and present day dog park) as “Maxwell-Potter Conservancy”.

The recommendation of naming the park name came from the Parks and Recreation Commission, after discussion and recommendation at their January 12, 2015 regular meeting. The name change request was publically noticed for the required 30 days in the local newspaper as required by department policy. No public comments were submitted in favor of or against the recommended name.

The requested park name was derived after hearing a presentation of the history of the area in which the parkland lies by local historian Joe Ward, who offered a history of the most influential families in the area, including the Maxwell and Potter families. After considering the names “Manchester”, “Peck” and “Effinger”, it was determined that both Maxwell and Potter were most connected to the lands which included the present day park.

The parkland is being planned to include passive use conservancy activities, including bird watching, canoe access, picnicking and a future arboretum, in addition to its present use as a connection to the Riverwalk and dog park.

Fiscal Note: *Not Required* *Budgeted Expenditure* *Not Budgeted*

Comments: No impact to the budget

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the new parklands acquired from the Baraboo Water Utility along Mill Race and Hill Street be named “Maxwell-Potter Conservancy” to note the historical significance of two families who were historically influential in the area.

Offered by:

Motion:

Second:

Attest:

Approved: _____

To: Finance/City Council
From: Mike Hardy, Parks and Recreation Director
Date: April 14, 2015
Re: Civic Center Bond Money Balance

At the April meeting of the Park and Recreation Commission, it was recommended that we use money remaining from the Civic Center improvement bond money to complete remaining priority projects at the Civic Center.

A total of \$28,500 remains after the roofing replacement, tuck pointing repairs and elevator modernization projects were completed. The remaining priority projects listed in order of importance were noted (with recent low bid totals attached) as :

- ADA accessible addition at 2nd Street entrance - \$9,045
- Replacement of failing greenhouse enclosure - \$14,000
- Upgrade to aging phone system and wiring - \$4,445
- Signage - \$1,010

The ADA entrance will include power-assist doors and a concrete ramp to allow a 2nd accessible access into the building. The old greenhouse has been closed off for many years and has cracked & broken glass, leaks heat/air and is visually un-appealing. Removal of the structure would cost about the same as replacing it, but as part of the downtown historic district, we need to preserve as much of the exterior as we can anyway. Further, replacing the structure will save on heat loss and allow for expansion of activities. The phone system is very old and staff have noted that equipment doesn't always work correctly anymore when calls are received. The upgrade also allows for wiring in the meeting rooms for potential conference calling when needed. Finally, signage improvements are needed inside the building to better direct building users and display directories and safety/rule requirements.

The Park and Recreation Commission recommends completing all projects as listed above in 2015 with the remaining balance, in the order of priority listed.

RESOLUTION NO.

Dated: April 14, 2015

The City of Baraboo, Wisconsin

Background: This resolution seeks the approval of using remaining bond money from the Civic Center roofing, tuck pointing and elevator upgrade projects to pay for remaining improvements at the Civic Center. After completion of the above projects, \$28,500 remains from the bond money designated for Civic Center improvements.

Bids have been solicited for the next highest priority projects at the Civic Center, with recommendations as follows (including low bid amounts):

- ADA accessible addition at 2nd Street entrance - \$9,045
- Replacement of failing greenhouse enclosure - \$14,000
- Upgrade to aging phone system and wiring - \$4,445
- Signage - \$1,010

The Park Commission has previously reviewed these projects and recommended their completion to allow for better building accessibility and use.

Fiscal Note: Not Required Budgeted Expenditure Not Budgeted

Comments: Remaining balance of bond money secured previously to make Civic Center repairs and improvements.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT remaining bond money designated for Civic Center improvements be used for the addition of an ADA accessible entrance at 2nd street, replacement of the old greenhouse enclosure, an upgrade to telephone wiring and equipment and signage projects for completion in 2015.

Offered by:
Motion:
Second:

Attest:

Approved: _____

RESOLUTION NO.

Dated: April 14, 2015

The City of Baraboo, Wisconsin

Background. The City and the School District Staffs have been working on emergency planning for the School’s facilities. If an off-campus evacuation is needed for West School, the School District would like to use the Baraboo Public Library for their evacuation and reunification site. The proposed Agreement is a result of a collaborative effort between the City’s Emergency Management staff, School District Staff and Library Staff.

Fiscal Note: (one) [] **Not Required** [] **Budgeted Expenditure** [] **Not Budgeted**
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor is authorized to sign the Emergency Evacuation Agreement with the Baraboo School District utilizing the Baraboo Public Library as specified in the attached agreement.

Offered by: Public Safety Committee

Approved: _____

Motion:

Second:

Attest: _____



SCHOOL DISTRICT OF BARABOO

101 Second Avenue
Baraboo, WI 53913
(608) 355-3950 • Fax (608) 355-3960



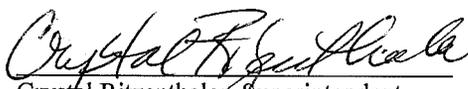
Emergency Evacuation Agreement between
Baraboo School District
City of Baraboo
Baraboo Public Library Board

At any given time, a situation can occur that requires the need for an off-campus emergency evacuation of one or more school buildings.

1. The City of Baraboo and Baraboo Public Library Board has agreed to allow the Baraboo School District the use of the Public Library building located within the Baraboo School District as an evacuation and reunification site. In the event of an emergency:
 - a. The Baraboo School District is responsible for transporting students.
 - b. Baraboo School District employees will supervise students while on the premises.
 - c. The Baraboo School District will notify the City and the Public Library Director before any students are brought onto the premises.
 - d. All parties agree that the Public Library will only be accessible to the district during their regular operational hours when the facility is open to the public.
 - e. Library staff or other City employees will assist to supervise the building during emergencies.
 - f. The School District will be responsible for communications at the building.
 - g. The School District will coordinate their activities with the Baraboo Police and Fire Departments.
 - h. The City, Library Board and School District agree to follow the principles of the Incident Command System during any emergency.

2. In consideration of the Baraboo School District's use of the premises during an emergency, the Baraboo School District agrees to hold the City of Baraboo harmless for any loss or injuries arising out of such use.

By signing of this agreement by the representatives of each respective agency, they agree to the above stipulations. However, the representatives of either agency may revoke this agreement at any time.



Crystal Ritzenthaler, Superintendent
Baraboo School District

3-12-15

Date

Mike Palm, Mayor
City of Baraboo

Date



Meg Allen
Director, Baraboo Public Library

3-18-15

Date

The City of Baraboo, Wisconsin

Background: Bids were received on March 20, 2015 for asphalt paving, asphalt pavement materials, asphalt patching, concrete curb and sidewalk repair, crushed aggregate base course, and concrete and asphalt crushing, and chip sealing associated with the Public Works Department projects for 2015. The following is a tabulation of the bids:

Proposal #1 – Asphaltic Paving, approximately 2,000 sq yds

D.L. Gasser Construction	\$68,785
Scott Construction	\$72,850

Proposal #2 – Asphalt Pavement Material, approximately 800 tons

D.L. Gasser Construction	\$39,200
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Proposal #3 – Asphalt Pavement Patching, approximately 1,000 square yards

Scott Construction	\$32,500
D.L. Gasser Construction	\$33,500
Abbs Paving	\$37,000

Proposal #4 – Miscellaneous Curb & Gutter and Sidewalk Replacement.

Fairfield Concrete	\$27,375
Van’s Construction	\$31,050
J & J Concrete	\$31,800
Rennhack Construction	\$42,195

Proposal #5 – Crushed Aggregate Base Course

Kraemer Company	\$5,450
Yahara Materials	\$5,950
D.L. Gasser Construction	\$6,950

Proposal #6 – Asphalt and Concrete Pavement Crushing, approximately 12,000 tons

Kraemer Company	\$39,900
D.L. Gasser Construction	\$43,125
Yahara Materials	\$55,625

These bids were reviewed by the Public Safety Committee and their March 30th meeting and they unanimously recommended their award to the respective low bidders.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bids of :

D.L. Gasser	\$68,785 – Proposal #1 – Asphaltic Paving
D.L. Gasser	\$39,200 – Proposal #2 – Asphalt Pavement Materials
Scott Construction	\$32,500 – Proposal #3 – Asphaltic Patching
Fairfield Concrete	\$27,375 – Proposal #4 – Curb and gutter & sidewalk repair
Kraemer Company LLC	\$ 5,450 – Proposal #5 – Crushed Aggregate Base Course
Kraemer Company LLC	\$39,900 – Proposal #6 – Concrete and Asphalt Crushing

Are hereby accepted and all other bids are rejected.

Offered by: Public Safety Comm.
Motion:
Second:

Approved: _____

Attest: _____

The City of Baraboo, Wisconsin

Background: The City contracts annually for the mowing of noxious weeds and rank growth on offending individual properties throughout the City of Baraboo. Proposals were received from only 1 company this year with the results as follows:

	Description	Sunrise Property Care (Price / Sq Ft)
Improved Lot	Mowing 12" Weeds or Rank Growth	\$0.010
	Mowing 12" Weeds or Rank Growth w/collection	\$0.02
Vacant Property	Mowing 12" Weeds or Rank Growth (< 0.5 acres)	\$0.006
	Mowing 12" Weeds or Rank Growth w/collection (< 0.5 acres)	\$0.05
	Mowing 12" Weeds or Rank Growth (> 0.5 acres)	\$0.004
	Mowing 12" Weeds or Rank Growth w/collection (> 0.5 acres)	\$0.05
	Chemical Application	\$0.03
	Minimum Charge	\$35.00

The bidders also provide an hourly rate to spray chemical herbicide for weed control.

The Public Safety Committee reviewed these proposals at their March 30th meeting and recommended award of this Proposal to the low bidder.

Fiscal Note: (Check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Proposal for mowing of weeds and rank growth from Sunrise Property Care in the amount of \$0.010 per square foot for mowing and improved lot, \$0.006 per square foot for vacant property less than ½-acre, \$0.004 per square foot for vacant property greater than ½-acre, and \$0.03 per square foot for weed control is hereby accepted.

Offered by: Public Safety Comm.
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background: The City contracts annually for the mowing of the median strips on US Highway 12. Proposals were received from 5 firms with the results as follows:

Top 2 Bottom	\$65.00 per mowing
Sunrise Property Care	\$95.00 per mowing
Breakthrough Services	\$48.50 per mowing

The bidders also provided an hourly rate for weed pulling and trimming.

The Public Safety Committee reviewed these proposals at their March 30th meeting and recommended award of this Proposal to the low bidder.

Fiscal Note: (Check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the proposal for mowing of the USH 12 median strips from Breakthrough Services in the amount of \$48.50 per mowing and \$22 per hour for additional weed pulling and trimming is hereby accepted and all other bids are rejected.

Offered by: Public Safety Comm.

Approved: _____

Motion:

Second:

Attest: _____

The City of Baraboo, Wisconsin

Background: In 2011, the City contracted with MSA Professional Services to provide electrical and plumbing inspection services for single- and two-family residential construction as well as commercial inspection services. Single- and two-family residential (UDC) construction and HVAC inspection services were provided by City staff. MSA's Scope of Services was expanded to provide full inspection services when a vacancy developed in the City's Building Inspector/Loss Control and Safety Training Coordinator's position in November 2013. The existing contract has expired and the attached contract is a renewal of the existing contract through 2017.

(The Contract does include a provision whereby either party can terminate upon a 30-day written notice.)

This matter was reviewed by the Public Safety Committee at their March 30th meeting and was unanimously recommended for approval.

Fiscal Note: one Not Required Budgeted Expenditure Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor and City Clerk are hereby authorized to execute a time and expense Agreement with MSA Professional Services, Inc. for complete building inspection services.

Offered by: Public Safety Comm.

Approved: _____

Motion:

Second:

Attest: _____

The City of Baraboo, Wisconsin

Background: The Department of Natural Resources requires communities over 10,000 in population to utilize a Sanitary Sewer Service Area Plan (SSAP) to forecast growth and plan for necessary associated improvements to the wastewater collection and treatment facilities. The City adopted their original SSAP in 2004 and the DNR regulations require an update to said Plan every five years

The process for Sewer Service Area Planning involves forecasting population growth (20 year) and then determining the amount of developable land required to accommodate those growth projections. The plan then identifies which parcels are most likely to develop within that time frame and those lands are delineated as “within the Sanitary Sewer Service Area”. The DNR will then only approve sewer extensions to lands within the delineated area. In the event that lands outside of the sewer service area wish to develop, there is an amendment process whereby adjustments to the boundary can be made if the City chooses to do so.

As part of this year’s update, MSA will work with City staff on the population projections and the amount of land required to accommodate any anticipated growth. A stakeholders meeting will be held following by a requisite Public Hearing at the Plan Commission meeting before the final draft is forwarded to Council for approval.

This matter was reviewed by the Public Safety Committee at their March 30th meeting and was unanimously recommended for approval.

Fiscal Note: (one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor and City Clerk are hereby authorized to execute a time and expense Agreement with MSA Professional Services, Inc., not to exceed \$5,000, to prepare the 2015 update to the City’s Sewer Service Area Plan.

Offered by: Public Safety Comm.
Motion:
Second:

Approved: _____
Attest: _____

The City of Baraboo, Wisconsin

Background:
Fiscal Note: (Check one) <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, Representative Bob Kulp (R-Straford) and Senator Tom Tiffany (R-Hazelhurst) plan to introduce legislation that would eliminate both the personal property tax and the computer aid payments made to local governments; and

WHEREAS, the total statewide personal property tax levy in 2013 (collected in 2014) was \$_____ ; and

WHEREAS, the State has been making computer aid payments to local governments since 2001 to offset the personal property tax exemption for computer equipment that was created that year, with the total payment for 2015 set at \$_____ ; and

WHEREAS, elimination of the personal property tax on businesses will result in even more of the property tax burden shifting to residential homeowners, who, on average already pay _____% of the statewide property tax levy; and

WHEREAS, the impact of eliminating the personal property tax will be greatest in the cities and villages where most of the personal property tax base is located, and

WHEREAS, fully exempting all personal property from the property tax will likely result in a reduction in the incremental levy for many tax incremental finance districts;

WHEREAS, in the City of Baraboo, the loss of computer aid payment for exempt computers would mean \$_____ less for the City's General Fund and \$_____ less for the City's TIDs, for a total decrease in state aid payments of \$_____ ; and

WHEREAS, in the City of Baraboo, the shift to residential homeowners would be \$_____ of tax levy for just the City portion of property taxes and the resulting equalized tax rate increase will be \$_____ per \$1,000 valuation.

NOW THEREFORE BE IT RESOLVED, that the City of Baraboo opposes any attempt by the State Legislature to eliminate the personal property tax and the computer aid payments local governments receive for tax-exempt computer and related equipment; and at a minimum, the loss in local tax base and resulting tax shift must be addressed before moving forward with the legislation.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

**Baraboo Fire Department
Monthly Report - March 2015**

Incident Responses	March 2015	Year to Date 2014	Totals 2014	Year to Date 2015	Percentage Increase/Decrease
Fire, Other	0	2	4	2	
Building Fire	2	1	9	5	13 Fire 17.11%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	16 Rescue 21.05%
Fire in Structures other than Building	0	0	0	0	0 Haz Mat 0.00%
Cooking Fire	1	1	5	2	17 Alarm 22.37%
Chimney Fire	0	1	2	0	29 Other 38.16%
Vehicle Fire	0	5	10	3	1 Mutual Aid 1.32%
Wildland Fire	1	0	6	1	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	0	0	39 Fire 11.44%
Dumpster or other Trash Receptacle Fire	0	0	3	0	88 Rescue 25.81%
Outside Storage Fire	0	0	0	0	22 Haz Mat 6.45%
Outside Gas or Vapor Combustion Explosion	0	0	0	0	65 Alarm 19.06%
Medical Assist	0	2	18	1	114 Other 33.43%
Vehicle Crash	6	9	55	15	13 Mutual Aid 3.81%
Motor vehicle/pedestrian crash	0	0	0	0	
Search for Person on Land	0	1	3	0	
Extrication of Victim(s) from Building/Structure	0	0	0	0	
Extrication from Vehicles	0	1	3	0	
Extrication, Other	0	0	3	0	
Elevator Rescue	0	0	1	0	
Water/Ice Rescue	0	0	1	0	
High Angle Rescue	0	0	4	0	
Hazardous Material	0	4	18	0	
Carbon Monoxide Incident	0	3	4	0	
Hazardous Call, Other	3	3	26	4	
Vehicle Accident - General Cleanup	0	2	4	1	
Animal Rescue	0	0	0	0	
Water Problem, Other	0	0	0	0	
Smoke or Odor Removal	0	0	0	1	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	0	0	3	0	
Public Service	0	0	16	0	
Unauthorized Burning	1	3	5	1	
Authorized Burning	0	0	1	0	
Good Intent Call	5	12	37	17	
Dispatched/Cancelled	0	3	22	3	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	1	0	0	2	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	0	1	5	1	
Bomb Threat	0	0	0	0	
Alarm	8	6	39	13	
Carbon Monoxide Alarm	1	7	21	3	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	2	3	10	1	
Mutual Aid - Rural	0	1	3	0	
Totals	31	71	341	76	7.04%
			-1		Exposure Fires
			340		Total Incidents

Incident Responses by Municipality	Total Incidents	Percent		
City of Baraboo	17	54.84%	46	60.53%
Village of West Baraboo	5	16.13%	9	11.84%
Town of Baraboo	0	0.00%	8	10.53%
Town of Fairfield	5	16.13%	8	10.53%
Town of Greenfield	2	6.45%	3	3.95%
Town of Sumpter	0	0.00%	0	0.00%
Mutual Aid - City	2	6.45%	2	2.63%
Mutual Aid - Rural	0	0.00%	0	0.00%
Totals	31	100.00%	76	100.00%

**Baraboo Fire Department
Monthly Report - March 2015**

Fire Inspections	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec
City of Baraboo	28	54	163									
Village of West Baraboo	107	24	7									
Town of Baraboo	3	0	0									
Town of Fairfield	0	0	0									
Town of Greenfield	0	0	0									
Town of Sumpter	0	0	0									
Totals	138	78	170	0	0	0	0	0	0	0	0	0
								Total Inspections Year to Date				386

Fire Prevention Education - Current Month	Number of Activities	Number of Adults	Number of Children	Total Participants	
Fire Extinguisher and Fire Safety Training	3	40	0	40	
Fire Safety Presentations	2	40	0	40	
Fire Safety House Training	0	0	0	0	
Other (Open House)	0	0	0	0	
Grand Totals	5	80	0	80	
			Total Fire Safety Contacts Year to Date		215

	Number of Smoke Alarms	Number of CO Alarms	Total
Install Smoke and Carbon Monoxide Alarms	1	2	3

3 Year to Date Total

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, Mary Klingenmeyer, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of March 10, 2015. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$601,823.71. Motion carried unanimously.

GE Capital – Geick reported it is the same as Cheryl Giese and Mark Reitz had recommended previously. Moved by Sloan, seconded by Thurow to recommend Council approval of the settlement proposal. Motion carried, unanimously.

Boy Scouts – They have asked for a fee waiver for Boy Scouts of America Parade on May 15-17. Moved by Thurow, seconded by Sloan and carried to approve the fee waiver of the entire fee.

Zimmerman Family – They have asked for a fee waiver for the Zimmerman Family Fundraiser on April 25, 2015. Moved by Sloan, second by Thurow to approve the fee waiver. Motion carried, unanimously.

Mayor Palm suggested the Committee should request the Administrative Committee to consider exempting non-profit fees since Finance always approves a waiver, when requested. Klingenmeyer was directed to notify Giese it should be an agenda item for the Admin. Committee.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:19 p.m.

Mary K. Klingenmeyer, Deputy Clerk-Treasurer

Baraboo Public Arts Ad-Hoc Committee Meeting

Friday, February 13, 2015, 1:00PM

Members Attending: Sonja Stauffacher, Rochelle Robkin, Kurt Cottier

Members Absent: Bekah Stelling, Mark Tully, Brian Heller

Others Attending: Mayor Mike Palm, City Administrator Ed Geick, Larry McCoy

Call to Order: 1:00PM

No quorum.

Pre-Proposal Meeting for Mural

- Mayor Palm went over purpose of today's meeting; Baraboo history; and handed out wall diagram;
- Public involvement component explained;
- Color sketch is needed with proposal; Describe size;
- Materials – Wall, wood or canvas; your choice;
- Timetable;
- Cost, not to exceed and credits and in-kind;
- Bids due March 16, 2015 at 3pm;
- Questions about lifts and scaffolding; (Check on this with City)
- Who owns the mural

Next regular meeting will be held on Monday, March 16, 2015 at 3:00pm

Adjourn: at 8:40PM.

Baraboo Public Arts Ad-Hoc Committee Meeting

Wednesday, March 16, 2015, 3:00PM

Members Attending: Brian Heller, Bekah Stelling, Rochelle Robkin, Kurt Cottier

Members Absent: Sonja Stauffacher, Mark Tully

Others Attending: Mayor Mike Palm, City Administrator Ed Geick, Larry McCoy, Ben Bromley

Call to Order: 3:00PM

Agenda: Moved by Stelling and seconded by Cottier to approve; approved unanimously by voice vote.

Discussion included the following:

- Mural Proposals:
 1. Consensus favors not doing picture of buildings;
 2. Palm described the mixed approach that came out of discussion at Monday's meeting;
 3. Stelling feels stylistically the Mason proposal has too many images;
 4. Manmound is Canfield's drawing;
 5. Wagons, trains and others from Bernie are well liked at \$50/sf or \$8k/section;
 6. Stelling questioned if there were any copy writes on Ringling pictures;
 7. Bernie's proposal is favored. They may want to change some images and do this in small pieces.

Do presentation at May 1st, 2015 Wine Walk.

Next regular meeting will be held on Thursday, April 23, 2015, 8:00am

Adjourn: Heller moved, Stelling seconded at 8:54AM.

Baraboo Public Arts Ad-Hoc Committee Meeting

Wednesday, March 18, 2015, 8:00AM

Members Attending: Brian Heller, Bekah Stelling, Rochelle Robkin, Kurt Cottier

Members Absent: Sonja Stauffacher, Mark Tully

Others Attending: Mayor Mike Palm, City Administrator Ed Geick, Larry McCoy, Ben Bromley

Call to Order: 8:00AM

Agenda: Moved by Stelling and seconded by Cottier to approve; approved unanimously by voice vote.

Discussion included the following:

- Mural Proposals:
 1. Consensus favors not doing picture of buildings;
 2. Palm described the mixed approach that came out of discussion at Monday's meeting;
 3. Stelling feels stylistically the Mason proposal has too many images;
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Do presentation at May 1st, 2015 Wine Walk.

Next regular meeting will be held on Thursday, April 23, 2015, 8:00am

Adjourn: Heller moved, Stelling seconded at 8:54AM.

**BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)
BOARD OF DIRECTOR'S MEETING**

March 18, 2015

Members Present: S. Kessenich, D. Thurow, N. Bacher, B. Stelling, T. Wickus, L. Steffes, S. Fay

Member Absent: D. Cowan, F. Kruse

Others Present: Geick

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:45P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Thurow, seconded by Wickus, and unanimously carried to approve the minutes of February 18, 2015.

Agenda: Moved by Stelling, seconded by Fay, and unanimously carried to approve the agenda as published.

Reports:

Appearance – Prepare for spring plantings. Banners changed. Farmers market banners for Oak Street.

Promotions –

- Devil's Lake Guide
- Chamber & Welcome Wagon
- Discussion of Murals
- Election in May
- Send out mural proposals
- Nanny Park update
- Camscanner.app

Next Meeting: Wednesday, April 15, 2015 at 5:45 p.m., **Room 11**, Civic Center.

Adjournment: Moved by Stelling, seconded by Fay, and unanimously carried to adjourn at 6:15 PM.

Respectfully submitted,
Nicole Bacher

Baraboo Economic Development Commission
Meeting Minutes
March 5, 2015

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Umhoefer, Alt, Ayar, Bowers, Huffaker, Stauffacher, Taylor

Absent: Anderson, Sloan

Other: Mayor Palm, Ed Geick, Carolyn Wastlund, Patrick Cannon

III. Approve Minutes

Motion to approve the minutes as presented for February 5, 2015

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

IV. Public Comment

No one from the public wished to make a comment at this time.

V. Presentation and Discussion: Economic Development Partners

a. Representation from Sauk County Development Corporation (SCDC)

Mr. Roger Friede, President of the Sauk County Economic Development Corporation (SCDC) spoke about the status of the organization. The Corporation is currently funded by Sauk County contributing 50% of the annual budget. The balance of the budget is funded by those municipalities electing to be a member of the organization.

Other SCDC members in attendance were John Alt and Jim Bowers. Both of these SCDC members are also serving on the BEDC Board.

Currently, with the absence of an Executive Director, the Board is focusing on their organizational structure and is working on developing a set of long term goals. They would like to create a more focused Board and they felt SCDC cannot move forward with leadership and direction from the Board.

Their overall plans deals with less emphasis on the attraction of large format retail establishments but rather on the area of workforce development and the attraction of young talent to live and work in Sauk County.

Upon completion of Mr. Friede's presentation, the board members and additional attendees broke into small groups for a discussion period. These results will be presented at the next meeting.

VI. Old Business

A. Update on Development Activities

City Administrator Ed Geick gave an update on the following items:

- a. A 32 unit senior housing unit is being completed.
- b. The Committee of the Whole has approved moving forward with a Public Safety complex.

B. Update on the Plan Commission and Council

Mayor Palm indicated that the City has issued a bond for financing the new Science Building on campus.

He further indicated that representatives from Teel Manufacturing, Flambeau, the School District and the City went to Madison to assist with a grant application. The \$67,000 grant will be used to assist 22 high school students desiring to enter into the manufacturing field.

The Mayor also indicated that he has been working with Dean Tracy White in pursuit of expansion of Bachelor degrees being provided by the University.

C. Updates from economic development partners and collaborators

Mr. Friede indicated that the SCDC will be holding its annual meeting on April 29, 2015. The location will be determined.

On behalf of the CDA, Ms. Wastlund indicated that the CDA will be working on some exterior renovations this year. In addition, the CDA is looking at the removal of the playground equipment at Corson Square duplexes and the use of the field as a youth soccer practice facility.

VII. New Business

A. Update on Economic Development Plan:

Chairperson Wise indicated that the Mayor, City and CDA personnel and he have been working on the update of Chapter 8 of the Comprehensive Plan. In addition Dr. Ayar and one of his students have been working on the re-writing of the statistical portion of the Chapter.

B. Update on Partner Presentation Schedule

As a group, the members created the attached schedule of speakers/presenters for the next several months.

VIII. Commissioner and City Staff comments

Mr. Bowers indicated that he has heard several rumors regarding the former Shoe Box site and the concerns regarding the HWY 12 project.

Mayor Palm indicated that he attended a recent Lobby Day and was able to meet with our State Representative regarding issues that have an effect on Baraboo.

IX. Adjournment

A motion was made to adjourn the meeting at 7:06 PM.

Stauffacher (1); Taylor (2)

Aye: All via voice vote

Nay: None

Greg Wise
Chairperson

Patrick Cannon
Recorder

Baraboo Economic Development Corporation
Speaker/Presenters Schedule

<u>Month</u>	<u>Topic</u>	<u>Presenter</u>	<u>BEDC Member</u>
April	Manufacturing Or plan review	Jay Smith	Ms. Stauffacher
May	Manufacturing Or plan review	Jay Smith	Ms. Stauffacher
June	Advanced Manufacturing	Denise Reimer	
July	Social gathering	Greg Wise	Greg Wise
August	University of Wisconsin Baraboo- Sauk County	Dr. Tracy White	Dr. Umhoefer
September	“Why Baraboo?”	Nick Doranski	Dr. Ayar

WISCONSIN PROFESSIONAL POLICE ASSOCIATION

Law Enforcement Employee Relations Division • Supervisory Officers Relations Division • Civilian Employee Relations Division

rec'd 4/6/15 cmg

April 3, 2015

CERTIFIED MAIL

City Clerk
City of Baraboo
135 Fourth Street
Baraboo, WI 53913-2184

Re: Opening of Contract Negotiations – Baraboo Professional Police Association

Dear Clerk:

Pursuant to Wisconsin Statutes, Section 111.77(1)(a), the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association, for and on behalf of its affiliate local, wishes to commence bargaining for a successor agreement.

Sincerely,



Michael S. Goetz
Business Agent

cc: Local President