

**AGENDA**  
**CITY OF BARABOO COMMON COUNCIL**  
**Council Chambers, 135 4<sup>th</sup> Street, Baraboo, Wisconsin**  
**Tuesday, March 22, 2016, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

*Notices sent to Council members:* Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

*Notices sent to City Staff and Media:* Atty. Bolin, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

*Notices sent to other interested parties:* Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, James Haas, Charlene Flygt

**CALL TO ORDER**

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF PREVIOUS MINUTES** - (Voice Vote): March 8, 2016

**APPROVAL OF AGENDA** (Voice vote):

**COMPLIANCE WITH OPEN MEETING LAW NOTED**

**PRESENTATIONS** The Mayor will present Gem Awards to:

- the Al. Ringling Theatre
- Charlene Flygt.

**PUBLIC HEARINGS**

The Mayor announces that this is the published date and time to hear public comment concerning levying special assessments for new curb and gutter on benefiting properties on portions of Washington Avenue, 3<sup>rd</sup> Street and Walnut Street.

The Mayor announces that this is the published date and time to hear public comment concerning levying special assessments for Sanitary Sewer and Watermain Extensions on benefiting properties on portions of both City and Town of Baraboo lying along both sides of South Blvd., from Industrial Court to the west.

The Mayor announces that this is the published date and time to hear public comment concerning the General Development Plan/Specific Implementation Plan in accordance with the PUD process and corresponding zoning to expand an existing 10 unit multi-family residential facility to a 12 unit multi-family residential complex, on the southeast corner of 7<sup>th</sup> and Barker Streets.

**PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

**MAYOR'S COMMENTS** - The Mayor would like to congratulate Police Officer, James Haas on his 10<sup>th</sup> anniversary with the City of Baraboo.

**CONSENT AGENDA** (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$\_\_\_\_\_

CA-2... Approve 4<sup>th</sup> Quarter 2015 Budget Amendments for the Baraboo Utilities.

**NEW BUSINESS RESOLUTIONS**

NBR-1...Approve levying special assessments for sanitary sewer and watermain extensions on benefiting properties on portions of both City and Town of Baraboo lying along both sides of South Boulevard from Industrial Court to the west.

NBR-2...Approve base bid and alternate bid for the Water Street Watermain Replacement Project in the amount of \$165,345 and award the contract to the lower bidder, J & J Underground, LLC.

**NEW BUSINESS ORDINANCES**

NBO-1...Approve to expand an existing 10-unit multi-family residential complex to a 12-unit multi-family unit at 500 7<sup>th</sup> Street.

**COMMITTEE OF THE WHOLE**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to convene as a Committee of the Whole to discuss progress report and an alternative site for the new Public Safety/City Hall Building.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene into regular session.

Discuss siting of future municipal building. Consider action to authorize staff to investigate additional sites for the new Public Safety Building.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Report from BDAS Representative.

**REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following: **Monthly Reports for February, 2016 from** – Fire Dept. & Treasurer

**Minutes from the Following Meetings -**

**Copies of these meeting minutes are included in your packet:**

Finance	3-8-16	BEDC	3-3-16
Public Safety Comt.	2-29-16		

**Copies of these meeting minutes are on file in the Clerk's office:**

Library Board	2-16-16, 2-24-16	Parks & Recreation Comm.	2-8-16
Arboretum Sub-Comt.	2-8-16	Bicycle Route Sub-Comt.	2-15-16
Sauk Co. Dev. Corp.	1-18-16	CDA Finance Comt.	3-1-16
CDA Loan Review Comt.	3-1-16	CDA Executive Comt.	3-1-16
CDA Comm.	3-1-16		

**Petitions and Correspondence Being Referred**

**ADJOURNMENT** (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

**MARCH 2016**

SUN	MON	TUE	WED	THU	FRI	SAT
20	21 PFC SCDC	22 Finance Council	23	24	25 Good Friday Offices Closed	26
27 Holiday	28 Public Safety	29	30 Ambulance	31 Arts Ad-Hoc		

**APRIL 2016**

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 Administrative	5 CDA	6	7 BEDC	8	9
10	11 Park & Rec	12 Finance Council	13	14	15	16
17	18 PFC SCDC	19 Library Plan Council Re-Org	20 BID	21 Emergency Mgt UW Campus	22	23
24	25 Public Safety	26 Finance Council	27 Ambulance	28 Art Ad-Hoc	29	30

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese  
 Agenda posted by DMM on 03/18/2016

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, March 8, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, Thurow

Council Members Absent: none

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Ellington and carried to approve the minutes of February 23, 2016.

Moved by Kolb, seconded by Sloan and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATION**

The Mayor read a proclamation for Teel Plastics who recently won a mid-sized Manufacturer of the Year award.

**PUBLIC HEARING** – The Mayor opened the public hearing relative to rezoning Lot 1, Block 3, Rolling Meadows Estates, from R-1A Single Family Residential, to R-3 Multi-family residential.

Tom Pinion, City Engineer gave a brief explanation of the proposal coming out of the Plan Commission who considered a petition by property owner to rezone a lot to multi-family which would accommodate a 4 unit structure. The other lots within the block are already zoned multi-family.

Steve Cook, developer, asks for the lot to be rezoned to be consistent with the rest of the property in the block. He intends to build a duplex on the lot since there will be multi-family apartments on the neighboring lots.

Andy Ellis, 19<sup>th</sup> Street, discussed the covenant of Rolling Meadows. When the lots were taken by the bank, the covenants were not enforced. A change to multi-family would allow 4-plex units to be built which he feels is too congested. His lot is 13,000 sq. ft. and this lot is 16,000 sq ft which he feels is asking for trouble if it is developed to the maximum allowed. He suggests duplexes on the entire block, and that the zoning request be denied until the change is made. He refers to 11<sup>th</sup> Street and Winnebago Circle as references to 4plex units.

Kathy Skrivseth, Manassas Drive, spoke about the high value of the original lots and that 19<sup>th</sup> Street is a gateway into the community. Gateway park is a crowned jewel for the City and the wind blows garbage into the subdivision from overflowing dumpsters. The neighborhood is very concerned over what is being proposed.

Mark Maederer, residing on the dead end of Tillberry Drive, spoke against the multi-family use and that the entire block should be single family. They have lived there 4 years and numerous homes have been constructed. He suggests leaving the lot open and empty.

Marcie Gratz, corner of Tillberry and Manassas, would like to see the south side allow for duplexes. She pays a substantial amount of taxes and feels that the 4 family units would downgrade the neighborhood. She questioned snow removal and the potential delay in this service if the area is more built up.

Lee Hoppe, new resident to the neighborhood on 20<sup>th</sup> St, came from a neighborhood of multi-family residences and was the primary reason for moving. He states that sooner or later the 4 unit apts will become rental units and the people moving in and out would not care about the neighborhood.

JoMarie Maederer, resident on Tillberry Drive, since she moved in there has been a lot of

construction going on. The dirt seems to blow into her area and has been picking up construction trash. She wonders what it would be like if the multi-family units were there, and how much more garbage would be blowing in the area.

An email was received from Sue and Tim Bergs, Manassas Drive, fearing potential decrease in property value, additional cars and traffic and dumpsters in the neighborhood.

Others in the audience that registered in opposition of the rezoning were: Carol Liddicoat, Misty Mutier, Jack Haskins, Joseph Busse, Jessica Horn, Mathew Boegner, Debra Reggen, Christina Olson, Benjamin Grantz, Jennifer Werner, Bill Bray, Steve Botham.

**PUBLIC INVITED TO SPEAK** –No one spoke.

**CONSENT AGENDA**

**Resolution No. 15-115**

THAT the Accounts Payable, in the amount of \$622,651.78 be allowed and ordered paid.

**Resolution No. 15-116**

That the following budget amendments are authorized for the year end, 2015:

**2015 BUDGET AMENDMENTS – 4<sup>th</sup> Quarter, 2015**

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>
Clerk	GE Capital tax refund					
	100-11.51910-740	Illegal Taxes-Refunds	3,000	31,446		34,446
	100-10-49300	Fund Balance Applied	331,046		31,446	362,492
Appropriate funds to cover city portion of GE Capital refund						
Public Works	To cover purchase of parts for Street sweeper					
	950.36.81000.00350.000	SW - Sewer Street Cleaning, Repairs	8,120	2,317		10,437
	950.36.81000.00250.000	SW - Sewer Street Cleaning, Repair Service	5,000	(2,317)		2,683
Transfer funds to purchase parts						
Parks	Replace sand at sand volleyball courts					
	100-52.55200-00375	Parks - Sand	1,200	8,254		9,454
	100-52.55200-00260	PK-Repair & Maint Bldgs	18,730	(7,195)		11,535
	100-52.55200-00377	PK-Trees, Seed & Sod	2,000	(1,059)		941
Transfer funds to purchase sand						
Data Processing	Purchase service license and user CALs					
	100-10.51450-392	GEN-Small Equipment	11,412	2,000		13,412
	100-10.51450-250	GEN-Repair & Maint Equipment	33,638	(2,000)		31,638
Transfer funds to make purchase						
Parks	Purchase replacement slides for Weber					
	100-52-55200-280	Parks - Repair & Maint - Facilities	13,000	2,457		15,457
	100-52-55200-250	Parks - Repair & Maint - Equipment	8,156	(2,457)		5,699
Transfer funds to make purchase.						

Police	Bar Buddies Grant				
	100.20.52110.270	PD - Police Department, Special Services	37,244		39,133
	100.20.43525	PD - Police Grant	12,744	1,889	14,633
Appropriate grant funds for Bar Buddy services					
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Parks	Civic Center HVAC Unit Repairs				
	100-52.55130-250	CC-Repair & Maint-Equipment	2,500	2,000	4,500
	100-53.55420-861	Pool-Facility Improvements	30,000	(2,000)	28,000
Transfer funds to cover equipment repairs					
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Parks	Purchase Civic Center Signs				
	100-52.55130-260	CC-Building Repair & Maint	10,750	2,000	12,750
	100-53.55420-280	Pool-Repair & Maint-Facilities	5,000	(2,000)	3,000
Transfer funds to cover purchase					
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Police	Receive grant for child safety seats				
	100-20.52120-390	Police-Dept Serv - Other Expense	2,000		5,000
	100-20.00000-43525	Police-Grant	19,633	3,000	22,633
Appropriate grant funds to purchase car seats					
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Fire	Purchase coats and pants with DNR grant				
	100-21.52200-346	Fire-Uniforms	20,787	795	21,582
	100-21.52200-392	Fire -Small Equip Purchase	39,456	(795)	38,661
Transfer funds to cover purchase					
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Public Works	Purchase tires for Garbage Truck				
	100.31.53620.00341.000	PW, Garbage & Refuse, Tires	3,000	1,300	4,300
	100.31.53620.00240.000	PW - Grabage & Refuse, Repairs	1,000	(1,000)	0
	100.31.53620.00350.000	PW - Garbage & Refuse, Repair Materials	4,000	(300)	3,700
Transfer funds to cover the purchases					
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Public Works	Purchase Salt Tanks				
	100.31.53350.00392.000	PW-Snow & Ice, Small Equip	0	1,990	1,990
	100.31.53350.00250.000	PW-Snow & Ice, Repair Equipment	7,000	(1,990)	5,010
Transfer funds to cover purchase.					
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Public Works	Sandblast & Refinish #9				
	100.31.53240.00240.000	PW-Mach & Equip, Repair Vehicle	23,325	8,000	31,325
	100.31.53240.00392.000	PW-Mach & Equip, Sm. Equipment	12,031	(6,970)	5,061
	100.31.53240.00390.000	PW-Mach & Equip, Other Supplies	100	(100)	0
	100.31.53240.00350.000	PW-Mach & Equip, Repair Materials	56,000	(930)	55,070
Transfer funds to cover repairs					
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Police	Purchase equipment for new K-9 squad car				
	100-20.52110-814	Police-Equipment	37,470		42,470
	100-20.00000-43525	Police-Grant	14,633	5,000	19,633
Appropriate equipment grant funds					

Public Works	Annual alley paving was cut from budget				
	100-31-53310-371	PW-Alleys-Bituminous	14,000	30,612	44,612
	100-30-57330-821	Engineering - Washington Street	125,000	(24,500)	100,500
	100-31-53350-375	PW-Snow & Ice-Sand	29,600	(6,112)	23,488
Transfer funds to cover full year of alley paving					
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Fire	Purchase Air Compressor Maintenance				
	100-21.52200-250	Fire-Repair & Maint-Equipment	13,845	2,702	16,547
	100-21.52200-270	Fire-Special Services	10,189	(2,702)	7,487
Transfer funds to cover purchase.					
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Municipal Building	Building Maintenance				
	100-11.51610-260	Muni Bldg-Repair & Maint-services	13,000	2,113	15,113
	100-11-51610-340	Muni Bldg-Operating Supplies	3,950	1,000	4,950
	100-11-51610-350	Muni-Bldg-Repair & Maint materials	9,800	(3,113)	6,687
Transfer funds to cover budget overage					
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Recreation	Purchase Senior Fitness Calendars				
	100-53.55300-00210	Recreation-Publishing	3,000	485	3,485
	100-53.55300-00340.020	Recreation-Operating-Baseball	1,400	(485)	915
Transfer funds to cover purchase					
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Public Works	Light Repairs				
	100.31.53300.00270.000	PW - Street Maintenance, Special Services	10,000	1,900	11,900
	100.31.53300.00290.000	PW - Street Maintenance, Contracted Services	4,100	(1,900)	2,200
Transfer funds to cover repairs					
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Public Works	Lift Inspection & Repairs				
	100.31.53270.00260.000	PW - CSC, Repairs & Maint Serv	14,226.00	206	14,432
	100.31.53270.00340.000	PW - CSC, Operating Supplies	15,000	(206)	14,794
Transfer funds to cover repairs					
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Public Works	Purchase new plow, #8				
	100.31.53350.00392.000	PW - Snow & Ice, Small Equipment	0	5,768	5,768
	100.31.53350.00361.000	PW - Snow & Ice, Blades & Plow Materials	10,032	(768)	9,264
	100.31.53240.00361.000	PW - Machinery & Equip, Blades & Plow Materials	5,000	(5,000)	0
Transfer funds to cover purchase					
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Library	Printing not covered by SCLS and overage on subscription-based software				
	100.51.55110.00340.000	Library - Operating	6,825	(1,175)	5,650
	100.51.55110.00250.000	Library - R &M - Equipment	600	300	900
	100.51.55110.00311.000	Library - Automation software & supplies	3,775	875	4,650
Transfer funds to cover overages					

Library	Distribution of technology grant				
	100.51.43720	SCLS Library aid	255,766.00	2,222	257,988
	100.51.55110.270	Library - Special Services	49,958	591	50,549
	100.51.55110.392	Library - Small Equipment	5,400	1,303	6,703
	100.51.55110.340	Library - Operating Supplies	5,650	328	5,978
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Public Works	Purchase Drain Cleaner				
	100.31.53270.00340.000	PW - City Services, Operating	14,794	731	15,525
	100.31.53240.00350.000	PW - Machinery & Equip., Materials	55,070	(731)	54,339
Transfer funds to cover purchase					
	<b>General Fund</b>	<b>Total Additional Appropriation</b>		<b>43,557</b>	<b>43,557</b>
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Stormwater	Purchase Clutch for Sweeper #88				
	950-36.81000-350	St W-Repair & Maint -Street cleaning	10,437	3,113.00	13,550
	950-36.81000-340	St W - Street Cleaning-operating supplies	9,880	(1,556.00)	8,324
	950-36.81000-341	St W - Street Cleaning-tires	4,000	(1,557.00)	2,443
Transfer funds to cover purchase					
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Stormwater	Purchase disposable gutter brooms				
	950.36.81000.00340.000	SW - Street Cleaning, Operating	2,500	3,741	6,241
	950.36.81000.00320.000	SW - Street Cleaning, Publications & Training	500	(500)	0
	950.36.81000.00350.000	SW - Street Cleaning, Repair Materials	13,550	(1,000)	12,550
	950.36.83100.00250.000	SW - Mains Maintenance, Repair Equip	2,000	(1,000)	1,000
	950.36.83100.00320.000	SW - Mains Maintenance, Publications & Training	1,500	(1,241)	259
Transfer funds to cover purchase					
Clerk/Treasurer	Shift personnel costs to adjust for actual % of time worked in each Department.				
	100-11-51420-120	Clerk-Wages	109,471	1,000	110,471
	100-11-51420-130	Clerk-Social Sec	14,474	88	14,562
	100-11-51420-131	Clerk-Retirement	16,295	77	16,372
	100-11-51440-120	Election-Wages	14,873	-1,000	13,873
	100-11-51440-130	Election-Social Security	370	-88	282
	100-11-51440-131	Election-Retirement	422	-77	345
Transfer funds to adjust for actual hours worked in Clerk Department.					
Admin	Shift personnel costs to adjust for actual % of time worked in each Department.				
	100-11-51530-120	Assessor-Wages	2,119	-1,000	1,119
	100-22-21400-120	Building Inspection - Wages	4,238	1,000	5,238
Transfer funds to adjust for actual hours worked by Administration staff					
Engineering	Shift personnel costs to adjust for actual % of time worked in each function				
	100-30-53100-120	Engineering-Wages	83,668	2,000	85,668
	100-30-57343-120	Engineering - New sidewalk - Wages	4,761	-2,000	2,761
Transfer funds to adjust for actual hours worked by Engineering staff					
PW/Parks	Shift personnel costs to adjust for actual % of time worked in each Department.				
	100-31-53230-132	PW Operations - Health Ins	63,280	10,000	73,280
	100-31-53300-120	PW-Streets - Wages	118,148	-18,000	100,148
	100-31-53300-132	PW - Streets - Health Ins	40,983	-14,500	26,483
	100-31-53310-120	PW -Alleys - Wages	22,350	-3,000	8 19,350

	100-31-53350-120	PW -Snow & Ice - Wages	53,533	-16,000		37,533
	100-31-53350-130	PW - Snow & Ice - Soc Sec	6,037	-1,000		5,037
	100-31-53350-131	PW -Snow & Ice - Retirement	6,740	-1,300		5,440
	100-31-53370-120	PW-Trees&Brush - Wages	48,445	-16,000		32,445
	100-31-53370-130	PW-Trees&Brush - Soc Sec	3,508	-1,000		2,508
	100-31-53370-131	PW-Trees&Brush - Retirement	4,058	-1,100		2,958
	100-31-53370-132	PW-Trees&Brush - Health Ins	16,865	-6,000		10,865
	100-31-53650-120	PW- Compost - Wages	14,533	3,000		17,533
	100-31-53650-132	PW- Compost - Health Ins	5,060	1,000		6,060
	100-52-55200-120	Parks - Wages	244,228	21,500		265,728
	100-52-53370-120	Parks - ROW Trees - Wages	21,987	28,500		50,487
	100-52-53370-130	Parks - ROW Trees - Soc Sec	1,604	2,000		3,604
	100-52-53370-131	Parks - ROW Trees - Retirement	1,803	2,400		4,203
	100-52-53370-132	Parks - ROW Trees - Health Ins	5,571	9,500		15,071
Transfer funds to adjust for actual hours worked in Public Works/Parks Department.						
Admin	Use employee separation benefits to fund employee retirements					
	100-13-51300-110	Attorney - Salaries	86,926	12,924		99,850
	100-13-51300-130	Attorney - Soc Sec	6,662	1,080		7,742
	100-10-59000-799	Contingency	75,513	-14,004		61,509
Transfer employee separation benefits from contingency to distribute to the Departments						
Police	Bicycle Safety expenditures					
	100-20-52110-392	Police - Small Equipment	27,600		564	28,164
	100-10-00000-49300	Fund Balance Applied	360,549	564		361,113
Appropriate Fund Balance from Bicycle Safety reserve for Bike patrol equipment and uniforms						
Police	Police Youth/Donation program expenditures					
	100-20-52110-390	Police-Other supplies & expense	200		520	720
	100-20-52120-390	Police-Youth program expenses	5,000		706	5,706
	100-10-00000-49300	Fund Balance Applied	361,113	1,226		362,339
Appropriate Fund Balance from Police Youth/Donation Programs reserve for expenditures						
Police	Police equipment purchased from reserve account					
	100-20-52110-392	Police-Small equipment	28,164		1,172	29,336
	100-10-00000-49300	Fund Balance Applied	362,339	1,172		363,511
Appropriate Fund Balance from Police equipment reserve for expenditures						
Fire	Fire donation expenditures					
	100-21-52200-390	Fire-Other supplies & expense	2,114		1,402	3,516
	100-21-52200-320	Fire-Training	10,136		4,256	14,392
	100-10-00000-49300	Fund Balance Applied	363,511	5,658		369,169
Appropriate Fund Balance from Fire donation reserve for fire expenditures						
Library	Library surplus expenditures - Building maintenance					
	100-51-55110-260	Library - R&M-Service - Buildings	8,920		2,074	10,994
	100-51-00000-49300	Fund Balance Applied	1,943	2,074		4,017
Appropriate Fund Balance from Library Surplus reserve for water damage and soffit repair						
Fire	Remove fire grant we will not be receiving					
	100-21-43526	Fire Grant	22,800	-22800		0
	100-21-52200-392	Fire - Small Equipment	38,661		-22800	15,861
Unappropriate funds for equipment not purchased without grant.						
Building Inspection	Building permit revenue is more than budgeted.					
	100-22-44310	Building Permits	50,000	8,294		58,294
	100-22-52400-215	Building Inspection - Prof Services	20,000		8,294	28,294
Appropriate additional revenue to offset additional contracted services						
	<b>General Fund</b>	<b>Total Additional Appropriation</b>		<b>-10,819</b>	<b>-10,819</b>	

Moved by Petty, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

**NEW BUSINESS**

**Ordinances:**

An Ordinance amending §17.18(4)(a) and the Zoning District Map rezoning tax parcel 206-3001-31200 from R-1A Single Family Residential District to R-3 Three and Four Family Residential District.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO  
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcel 206-3001-31200, known as 1400 19<sup>th</sup> Street, and described as Lot 1 of Block 3 of Rolling Meadows Estates, City of Baraboo (formerly Adams), Sauk County, Wisconsin, is rezoned from R-1A Single Family Residential to R-3 Three and Four Family Residential.

Steve Cook stated that he agrees with the audience that he feels that the block should be duplexes and if he could get control of the entire block, he would develop it in that way. He was simply trying to make his parcel the same as the rest of the block. With that statement, he asked to withdraw his request for zoning to multi-family. He is not aware who the property owner is, but had previously tried to purchase the parcel from the Bank but it was under contract to another buyer. Someone in the audience stated that the parcel is currently listed for sale and is still owned by the Baraboo National Bank. The other contract did not move forward. Cook confirmed that he desired to withdraw his rezoning request.

The Council accepted his request for withdrawal and no action was taken.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Ald. Ellington discussed a communication from the Friends of the Zoo, encouraged everyone to join the Al Ringling Friends group and announced the drug task force meeting schedule.

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

**PETITIONS, AND CORRESPONDENCE**

**Petitions and Correspondence Being Referred -**

**INFORMATIONAL ITEMS**

**ADJOURNMENT**

Moved by Sloan, seconded by Petty, and carried on voice vote, that the meeting adjourn.

---

Cheryl M. Giese, Clerk-Finance Director

The City of Baraboo, Wisconsin

<i>Background:</i>
<b>Fiscal Note: (Check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted</b>
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ \_\_\_\_\_ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Offered By:** Consent  
**Motion:**  
**Second:**

**Approved by Mayor:** \_\_\_\_\_  
**Certified by City Clerk:** \_\_\_\_\_

**The City of Baraboo, Wisconsin**

**Background:** The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

**Fiscal Note:** (check one) [ ] Not Required [ x ] Budgeted Expenditure [ ] Not Budgeted

**Comments:** The 2016 City Budget provides for publishing expenditures.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the following 4<sup>th</sup> Quarter Utility Budget Amendments are authorized for the year end, 2015:

See attached listing.

**Offered by:** Finance/Personnel Comm. **Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

2015 BUDGET AMENDMENTS

4th Quarter, 2015

BA 15-03 Water Utility

Transfer funds between  
line items

Account	Account Name	Budget	Amend	to Budget Budget
970-37.40800-580.100	Utility Tax to Municipality	310260	-18500	291760
970-37.62300-223	Water Pumping-Heat	1400	-700	700
970-37.63100-260	Well Buildings-Repair & Maintenance	2000	150	2150
970-37.64100-345	Water Treatment-Chemicals	30000	-7000	23000
970-37.64200-217	Water Treatment-Testing	6000	-3500	2500
970-37.64300-340	Water Treatment-Operating Supplies	2450	-600	1850
970-37.64300-343	Water Treatment-Postage	1000	50	1050
970-37.66100-280	Storage Facilities-Repair & Maintenance	2800	-600	2200
970-37.66300-310	Meter Expense-Office Supplies	200	-200	0
970-37.66400-320	Customer Installations-Training	500	-500	0
970-37.66400-340	Customer Installations-Operating Supplies	1000	-1000	0
970-37.66500-220	Transmission/Distribution Expense-Telephone	1000	-300	700
970-37.66500-223	Transmission/Distribution Expense-Heat	4750	-1000	3750
970-37.66500-340	Transmission/Distribution-Operating Supplies	4350	-1000	3350
970-37.66500-392	Transmission/Distribution-Small Equipment	1500	-1500	0
970-37.67100-260	Oak St HiLift Building-Repair & Maintenance	300	-300	0
970-37.67200-239	Tower Repair & Maintenance	268000	44500	312500
970-37.67200-250	Tower Maintenance-Repair to Equipment	500	-400	100
970-37.67300-236	Main Repair & Maintenance	41900	14700	56600
970-37.67300-270	Main Maintenance-Special Services	1875	-225	1650
970-37.67300-340	Main Maintenance-Operating Supplies	250	-175	75
970-37.67500-238	Service Repair & Maintenance	6150	5200	11350
970-37.67500-270	Service Maintenance-Special Services	1250	-1250	0
970-37.67600-340	Meter Maintenance-Operating Supplies	50	-50	0
970-37.67600-350	Meter Repair & Maintenance	1650	2300	3950
970-37.67700-241	Hydrant Repair & Maintenance	14835	6000	20835
970-37.67700-340	Hydrant Maintenance-Operating Supplies	700	-250	450
970-37.67800-250	Other T&D Equipment-Repair & Maintenance	6000	-5000	1000
970-37.90200-346	Meter Reading Expense-Uniforms	3000	-1300	1700
970-37.90300-310	Customer Records/Collections-Office Supplies	1200	-50	1150
970-37.90300-343	Customer Records/Collections-Postage	3510	50	3560
970-37.92100-392	Office Expense-Small Equipment	500	-500	0
970-37.92300-215	Outside Professional Services	43138	-2100	41038
970-37.92500-217	Injuries/Damages-Testing	500	-225	275
970-37.92500-390	Injuries/Damages-Other Supplies & Expense	375	-375	0
970-37.92500-510	Injuries/Damages-Insurance	15513	-4250	11263
970-37.93000-240	Repair & Maintenance-Vehicle (Supt)	1000	-900	100
970-37.93200-250	General Equipment-Repair & Maintenance	5500	800	6300
970-37.62300-222	Water Pumping-Electricity	166943	-20000	146943

2015 BUDGET AMENDMENTS  
4th Quarter, 2015

	Account	Account Name	Budget	Amount to Amend	Added to Budget	Amended Budget
BA 15-04 Water Utility	Cover Mine Rd Tower Repainting & Rehabilitation budget overage					
	970-37.67200-239	Repair & Maintenance-Towers	312500		56500	369000
	970-37-49300.000	Fund Balance Applied	0	56500		56500
	Transfer funds from O & M account					
BA 15-05 Water Utility	<b>Allocate annual CREW truck REPAIRS to affected maintenance accts + transfer funds between line items</b>					
	970-37.60100-240	Source of Supply Expense-Vehicle Repairs	0	365		365
	970-37.62400-240	Pumping Expense-Vehicle Repairs	0	780		780
	970-37.64200-217	Treatment Expense-Testing	2500	10		2510
	970-37.64200-240	Treatment Expense-Vehicle Repairs	0	185		185
	970-37.66100-240	Storage Facilities Expense-Vehicle Repairs	0	295		295
	970-37.66200-240	Transmission/Distribution Exp-Vehicle Repairs	4400	-3700		700
	970-37.66300-240	Meter Expense-Vehicle Repairs	0	390		390
	970-37.66400-240	Customer Installation Expense-Vehicle Repairs	0	175		175
	970-37.67300-240	Main Maintenance Expense-Vehicle Repairs	0	1080		1080
	970-37.67500-240	Service Maintenance Expense-Vehicle Repairs	0	940		940
	970-37.67700-240	Hydrant Maintenance Expense-Vehicle Repairs	0	450		450
	970-37.67800-250	Other T&D Equipment-Repair & Maintenance	1000	-435		565
	970-37.90200-240	Meter Reading Expense-Vehicle Repairs	0	60		60
	970-37.90300-240	Customer Collections Expense-Vehicle Repairs	0	55		55
	970-37.93000-348	Misc Gen'l Expense-Vehicle Gas (Supt)	1420	-650		770
BA 15-06 Water Utility	<b>Allocate annual CREW truck fuel costs to affected maintenance accts</b>					
	970-37.60100-348	Source of Supply Expense-Vehicle Gas	0	600		600
	970-37.62400-348	Pumping Expense-Vehicle Gas	0	1250		1250
	970-37.64200-348	Treatment Expense-Vehicle Gas	0	300		300
	970-37.66100-348	Storage Facilities Expense-Vehicle Gas	0	600		600
	970-37.66200-348	Transmission/Distribution Exp-Vehicle Gas	18270	-9520		8750
	970-37.66300-348	Meter Expense-Vehicle Gas	0	620		620
	970-37.66400-348	Customer Installation Expense-Vehicle Gas	0	300		300
	970-37.67300-348	Main Maintenance Expense-Vehicle Gas	0	2850		2850
	970-37.67500-348	Service Maintenance Expense-Vehicle Gas	0	1950		1950
	970-37.67700-348	Hydrant Maintenance Expense-Vehicle Gas	0	850		850
	970-37.90200-348	Meter Reading Expense-Vehicle Gas	0	100		100
970-37.90300-348	Customer Collections Expense-Vehicle Gas	0	100		100	

2015 BUDGET AMENDMENTS  
4th Quarter, 2015

BA 15-07	Water Utility	Account	Account Name	Budget	Amount to		Amended
					Amend	to Budget	
			<b>Transfer funds between Payroll/Benefit line items</b>				
		970-37.60100-120	Source of Supply Labor-Wages	6270	880		7150
		970-37.60100-122	Source of Supply Labor-Overtime	150	-150		0
		970-37.60100-130	Source of Supply Labor-Social Security	491	24		515
		970-37.60100-131	Source of Supply Labor-Retirement	526	76		602
		970-37.60100-132	Source of Supply Labor-Health Insurance	1579	320		1899
		970-37.61400-120	Maintenance of Wells-Wages	5750	850		6600
		970-37.61400-122	Maintenance of Wells-Overtime	225	-200		25
		970-37.61400-130	Maintenance of Wells-Social Security	457	10		467
		970-37.61400-131	Maintenance of Wells-Retirement	490	50		540
		970-37.61400-132	Maintenance of Wells-Health Insurance	1469	290		1759
		970-37.62000-110	Pumping Supervision-Salaries	365	-365		0
		970-37.62000-130	Pumping Supervision-Social Security	28	-28		0
		970-37.62000-131	Pumping Supervision-Retirement	30	-30		0
		970-37.62000-132	Pumping Supervision-Health Insur	83	-82		1
		970-37.62400-120	Pumping Labor-Wages	8000	-1150		6850
		970-37.62400-122	Pumping Labor-Overtime	5500	-1700		3800
		970-37.62400-130	Pumping Labor-Social Security	1032	-295		737
		970-37.62400-131	Pumping Labor-Retirement	1107	-250		857
		970-37.62400-132	Pumping Labor-Health Insur	3321	-275		3046
		970-37.62400-134	Pumping Labor-ICI	27	-25		2
		970-37.63000-110	Pumping Maint Supervision-Salaries	365	-365		0
		970-37.63000-130	Pumping Maint Supervision-Social Security	28	-28		0
		970-37.63000-131	Pumping Maint Supervision-Retirement	30	-30		0
		970-37.63000-132	Pumping Maint Supervision-Health Insur	83	-83		0
		970-37.63100-120	Pumping Structure Maint-Wages	1250	5400		6650
		970-37.63100-122	Pumping Structure Maint-Overtime	150	50		200
		970-37.63100-130	Pumping Structure Maint-Social Security	107	400		507
		970-37.63100-131	Pumping Structure Maint-Retirement	115	450		565
		970-37.63100-132	Pumping Structure Maint-Health Insur	344	2500		2844
		970-37.63300-120	Pumping Equipment Maint-Wages	15050	-5100		9950
		970-37.63300-122	Pumping Equipment Maint-Overtime	375	-325		50
		970-37.63300-130	Pumping Equipment Maint-Social Security	1180	-475		705
		970-37.63300-131	Pumping Equipment Maint-Retirement	1264	-450		814
		970-37.63300-132	Pumping Equipment Maint-Health Insur	3794	-750		3044

2015 BUDGET AMENDMENTS

4th Quarter, 2015

BA 15-07 (cont.)	Water Utility	Account	Account Name	Amount to		Amended
				Budget	Amend	
<b>Transfer funds between Payroll/Benefit line items</b>						
970-37.64200-120		Treatment Labor-Wages	6730	-1800		4930
970-37.65200-120		Treatment Equipment Labor-Wages	4057	-700		3357
970-37.65200-130		Treatment Equipment Labor-Social Security	322	-170		152
970-37.65200-131		Treatment Equipment Labor-Retirement	345	-170		175
970-37.65200-132		Treatment Equipment Labor-Health Insur	1035	-405		630
970-37.66100-120		Storage Facilities Labor-Wages	1285	1050		2335
970-37.66100-130		Storage Facilities Labor-Social Security	104	100		204
970-37.66100-131		Storage Facilities Labor-Retirement	112	85		197
970-37.66100-132		Storage Facilities Labor-Health Insurance	334	260		594
970-37.66100-133		Storage Facilities Labor-Life Insurance	0	5		5
970-37.66200-120		Transmission/Distribution Labor-Wages	87308	3600		90908
970-37.66200-122		Transmission/Dist. Labor-Overtime	5275	-3293		1982
970-37.66200-128		Transmission/Dist. Labor-Merit Pay	5192	-4127		1065
970-37.66200-130		Transmission/Dist. Labor-Social Security	7533	-740		6793
970-37.66200-131		Transmission/Dist. Labor-Retirement	8075	-700		7375
970-37.66200-132		Transmission/Distribution Labor-Health Insur	24225	1800		26025
970-37.66200-133		Transmission/Distribution Labor-Life Insur	30	10		40
970-37.66200-134		Transmission/Dist. Labor-ICI	205	-205		0
970-37.66200-136		Transmission/Dist. Labor-Cafeteria Plan	95	10		105
970-37.66300-120		Meter Expense-Wages	6500	5000		11500
970-37.66300-122		Meter Expense-Overtime	300	-300		0
970-37.66300-130		Meter Expense-Social Security	520	300		820
970-37.66300-131		Meter Expense-Retirement	558	400		958
970-37.66300-132		Meter Expense-Health Insurance	1673	1850		3523
970-37.66300-133		Meter Expense-Life Insurance	2	5		7
970-37.66300-134		Meter Expense-ICI Insurance	14	-5		9
970-37.66400-120		Customer Installations-Wages	8785	-2110		6675
970-37.66400-122		Customer Installations-Overtime	192	100		292
970-37.66500-120		Transmission/Dist. Misc Labor-Wages	13675	1100		14775
970-37.66500-131		Transmission/Dist. Misc Labor-Retirement	1148	100		1248
970-37.66500-132		Transmission/Dist. Misc Labor-Health Insur	3444	800		4244
970-37.66500-133		Transmission/Dist. Misc Labor-Life Insur	4	10		14
970-37.67000-110		Tower Maint Supervision-Salaries	2915	-1900		1015
970-37.67000-130		Tower Maint Supervision-Social Security	223	-140		83
970-37.67000-131		Tower Maint Supervision-Retirement	239	-150		89
970-37.67000-132		Tower Maint Supervision-Health Insur	660	-450		210

2015 BUDGET AMENDMENTS

4th Quarter, 2015

Account	Account Name	Budget	Amend	Amount to Added to Budget	Amended Budget
<b>BA 15-07 Water Utility</b>					
<b>(cont.)</b>					
<b>Transfer funds between Payroll/Benefit line items</b>					
970-37.67200-120	Tower Maintenance Labor-Wages	6550	950	7500	7500
970-37.67200-122	Tower Maintenance Labor-Overtime	550	700	1250	1250
970-37.67200-130	Tower Maintenance Labor-Social Security	543	100	643	643
970-37.67200-131	Tower Maintenance Labor-Retirement	582	150	732	732
970-37.67200-132	Tower Maintenance Labor-Health Insur	1746	750	2496	2496
970-37.67200-133	Tower Maintenance Labor-Life Insur	2	5	7	7
970-37.67200-134	Tower Maintenance Labor-ICI	15	-15	0	0
970-37.67300-122	Mains Maintenance Labor-Overtime	8500	-5250	3250	3250
970-37.67500-120	Service Maintenance Labor-Wages	28000	4200	32200	32200
970-37.67500-122	Service Maintenance Labor-Overtime	3500	-1000	2500	2500
970-37.67500-130	Service Maintenance Labor-Social Security	2409	50	2459	2459
970-37.67500-131	Service Maintenance Labor-Retirement	2583	260	2843	2843
970-37.67500-132	Service Maintenance Labor-Health Insur	7749	2550	10299	10299
970-37.67500-134	Service Maintenance Labor-ICI	64	-60	4	4
970-37.67600-120	Meter Maintenance Labor-Wages	1350	1325	2675	2675
970-37.67600-122	Meter Maintenance Labor-Overtime	150	-56	94	94
970-37.67600-130	Meter Maintenance Labor-Social Security	114	80	194	194
970-37.67600-131	Meter Maintenance Labor-Retirement	123	105	228	228
970-37.67600-132	Meter Maintenance Labor-Health Insur	369	505	874	874
970-37.67600-133	Meter Maintenance Labor-Life Insur	0	1	1	1
970-37.67700-120	Hydrant Maintenance Labor-Wages	17000	-2350	14650	14650
970-37.67700-122	Hydrant Maintenance Labor-Overtime	3500	-1650	1850	1850
970-37.67700-130	Hydrant Maintenance Labor-Social Security	1568	-400	1168	1168
970-37.67700-131	Hydrant Maintenance Labor-Retirement	1680	-325	1355	1355
970-37.67700-132	Hydrant Maintenance Labor-Health Insur	5043	100	5143	5143
970-37.67700-134	Hydrant Maintenance Labor-ICI	42	-40	2	2
970-37.90200-120	Meter Reading Labor-Wages	2220	-1230	990	990
970-37.90200-122	Meter Reading Labor-Overtime	60	-60	0	0
970-37.90200-130	Meter Reading Labor-Social Security	174	-100	74	74
970-37.90200-131	Meter Reading Labor-Retirement	187	-105	82	82
970-37.90200-132	Meter Reading Labor-Health Insur	560	-235	325	325
970-37.90200-134	Meter Reading Labor-ICI	5	-5	0	0
970-37.90300-120	Customer Collections Labor-Wages	14443	1020	15463	15463
970-37.90300-122	Customer Collections Labor-Overtime	713	-307	406	406
970-37.90300-128	Customer Collections Labor-Merit Pay	277	-277	0	0
970-37.90300-130	Customer Collections Labor-Social Security	1191	-55	1136	1136

2015 BUDGET AMENDMENTS  
4th Quarter, 2015

	Account	Account Name	Budget	Amount to	
				Amend	Added to Budget
				Amend	Budget
<b>BA 15-07 Water Utility</b>					
(cont.)					
	<b>Transfer funds between Payroll/Benefit line items</b>				
	970-37.90300-131	Customer Collections Labor-Retirement	1277	35	1312
	970-37.90300-132	Customer Collections Labor-Health Insur	6095	-80	6015
	970-37.90300-134	Customer Collections Labor-ICI	40	-40	0
	970-37.92000-110	Administrative/General-Salaries	48183	3900	52083
	970-37.92000-120	Administrative/General-Wages	37669	-1325	36344
	970-37.92000-122	Administrative/General-Overtime	785	-550	235
	970-37.92000-128	Administrative/General-Merit Pay	1124	360	1484
	970-37.92000-129	Administrative/General-Longevity	266	15	281
	970-37.92000-130	Administrative/General-Social Security	6734	-110	6624
	970-37.92000-131	Administrative/General-Retirement	7218	190	7408
	970-37.92000-132	Administrative/General-Health Insur	21938	55	21993
	970-37.92000-133	Administrative/General-Life Insur	44	5	49
	970-37.92000-134	Administrative/General-ICI	150	-150	0
<b>BA 15-08 Water Utility</b>					
	<b>Transfer funds between line items</b>				
	970-37.67300-120	Mains Maintenance Labor-Wages	35000	-2400	32600
	970-37.67300-236	Main Repair & Maintenance	56600	1300	57900
	970-37.67500-238	Service Repair & Maintenance	11350	980	12330
	970-37.67700-241	Hydrant Repair & Maintenance	20835	120	20955
	970-37.92600-122	Pension/Benefits/Training-Overtime	600	-200	400
	970-37.92600-132	Pension/Benefits/Training-Health Insur	1450	195	1645
	970-37.92600-133	Pension/Benefits/Training-Life Insur	2	5	7

2015 BUDGET AMENDMENTS  
4th Quarter, 2015

		Account	Account Name	Budget	Amount to Amend	Added to Budget	Amended Budget
<b>BA 15-02 Sewer Utility</b>							
		<b>Transfer funds between line items</b>					
	960-36.82100-222	Sewer-Pumping Electricity		83775	3200		86975
	960-36.82700-217	Operating Lab Testing & Exp		7500	1500		9000
	960-36.82700-340	Operating Supplies		6000	820		6820
	960-36.82700-390	Operating Other Exp		850	30		880
	960-36.82710-345	Sewer Sludge Chemicals		71000	-2350		68650
	960-36.83100-250	Sewer Mains Equip Repair		3000	-450		2550
	960-36.83100-270	Sewer Mains Special Services		5000	-2750		2250
	960-36.83200-250	Sewer Lift Station-Equipment Repair		2000	-900		1100
	960-36.83300-250	Lift Station Equipment Repair		5000	450		5450
	960-36.83300-260	Lift Station Building Repair		500	450		950
	960-36.85100-220	Sewer Office-Telephone		3200	-200		3000
	960-36.85100-320	Sewer Office-Training		1550	100		1650
	960-36.85100-330	Sewer Office-Travel		600	30		630
	960-36.85100-343	Sewer Office-Postage		3510	70		3580
<b>BA 15-03 Sewer Utility</b>							
		<b>Transfer funds between payroll/benefit line items</b>					
	960-36.82000-122	Sewer Plant Labor-Overtime		14932	-4695		10237
	960-36.82000-128	Sewer Plant Labor-Merit Pay		0	3145		3145
	960-36.82000-190	Sewer Plant Labor-Unemployment		150	1550		1700
	960-36.84200-120	Sewer Meter Reading-Wages		2075	-235		1840
	960-36.84200-122	Sewer Meter Reading-Overtime		475	-195		280
	960-36.84200-130	Sewer Meter Reading-Social Security		195	-45		150
	960-36.84200-132	Sewer Meter Reading-Health Insurance		341	479		820
	960-36.84200-134	Sewer Meter Reading-ICI		6	-4		2
	960-36.85000-120	Sewer Administration-Wages		16323	-1174		15149
	960-36.85000-122	Sewer Administration-Overtime		589	-315		274
	960-36.85000-128	Sewer Administration-Merit Pay		0	1485		1485
	960-36.85000-133	Sewer Administration-Life Insurance		26	4		30

2015 BUDGET AMENDMENTS  
4th Quarter, 2015

BA 15-04 Sewer Utility	Account	Account Name	Budget	Amount to		Amended Budget
				Amend	Added to Budget	
	<b>Transfer funds between payroll/benefit line items + other expense line items</b>					
	960-36.82000-120	Sewer Plant Labor-Wages	199188	-2785		196403
	960-36.83100-236	Sewer Mains Maintenance	55000	-2450		52550
	960-36.83100-250	Sewer Mains Equipment Repair	2550	250		2800
	960-36.85000-110	Sewer Administration-Salaries	53892	2785		56677
	960-36.85000-120	Sewer Administration-Wages	15149	865		16014
	960-36.85000-130	Sewer Administration-Social Security	5428	-200		5228
	960-36.85000-132	Sewer Administration-Health Insur	16275	-550		15725
	960-36.85000-134	Sewer Administration-ICI	141	-115		26
	960-36.85200-215	Sewer Outside Professional Services	14638	2200		16838

**Background:** In June of 2014, sewer and water were extended across South Blvd in advance of its reconstruction to provide future service to vacant, developable lands without having to open cut the roadway. To preserve the City’s abilities to recoup the cost of these improvements, the Public Safety Committee recommended that we levy special assessments for these improvements, albeit after-the-fact. New sanitary sewer and water main was stubbed south across South Blvd in two locations – one at Industrial Court and the other approximately 300’ west of Industrial Court. In addition, water main was stubbed north in two locations – one across from the Deppe Enterprises/WCCU/Dollar Tree shared driveway and the other approximately 600’ east of that driveway. The Wisconsin Administrative Code affords the Utility the opportunity to recover these costs when a new customer connects provided those customer(s) connect within 10 years of the date of installation. Since these extensions serve property that may not develop within that time frame, it is prudent to memorialize these costs as deferred special assessments in accordance with Wisconsin’s statutory procedure - a three step process that includes a Preliminary Resolution to declare the City’s intent to levy special assessments followed by a public hearing and concluded with a Final Resolution that levies the special assessments.

You may recall a similar action in 2012 when special assessments were levied for several utility projects that had been completed within the preceding decade.

The following Resolution is the final step in the statutory three-step process to assess the cost of public improvements against the affected properties.

**Fiscal Note: (Check one) [ x ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted**  
**Comments**

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND  
 LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN  
 BARABOO, WISCONSIN**

WHEREAS, the governing body of Baraboo, Wisconsin, held a public hearing in the Council Chambers of the City Hall at 135 4<sup>th</sup> Street, Baraboo, WI 53913 at 7:00 p.m. on the 8<sup>th</sup> day of March 2016, for the purpose of hearing all interested persons concerning the Preliminary Resolution and report of the City Engineer and preliminary assessments against benefited properties on the proposed public improvements consisting of installation of sanitary sewer and watermain and heard all persons who desired to speak at the hearing.

The property to be assessed lies within the following described assessment district:

**ASSESSMENT DISTRICT:**

Sanitary Sewer and Watermain Extensions (2014): - Select properties in the City of Baraboo lying along both the north and south sides of South Blvd. from Industrial Court to the west.

NOW, THEREFORE, BE IT RESOLVED, the City of Baraboo, Wisconsin, determines as follows:

1. The Final Report of the City Engineer, a copy of which is on file in the office of the City Engineer is incorporated herein by reference as if fully set forth herein, and the plans and specifications and assessments set forth therein are adopted and approved.

2. The City Engineer supervised construction of the improvements in accordance with the report hereby adopted.

3. Payment for the improvements shall be made by assessing 100% of the City cost to the property benefited as indicated in the report.

4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.

6. The assessments levied against the benefitting property located in the City of Baraboo shall be deferred until the property is annexed, subdivided, or otherwise improved or developed, in which case it shall be paid in full to the City Treasurer in full within 30 days from the date of invoice, except the following payment options are available:

- Pay in full within 30 days to avoid interest charges.
- 3-year installment agreement for assessments between \$500 and \$1,000. Pay 1/3 down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 5-year installment agreement for assessments between \$1,000 and \$5,000. Pay 1/5<sup>th</sup> down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 7-year installment agreement for assessments between \$5,000 and \$9,999. Pay 1/7<sup>th</sup> down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.
- 10-year installment agreement for assessments over \$10,000. Pay 1/10<sup>th</sup> down within 30 days of date of invoice and sign an installment agreement. For sidewalk projects completed in conjunction with street reconstruction, the interest rate will be the prime lending rate at the time of the agreement plus 1½%. For sidewalk projects completed

independent of street reconstruction, the interest rate will be the prime lending rate at the time of the agreement. Interest is charged starting 30 days after the invoice date and future installments will be entered on the tax roll for collection.

- **Financial Hardship.** A property owner who has a household income which is 80% or less of the medium income in Sauk County based upon the current published figures shall be eligible to repay the City for the assessment at the rate of \$100 per year plus annual interest of 1% until paid. The Community Development Authority staff shall verify low-income eligibility and shall make a recommendation as to such eligibility to the City Council. If there is an outstanding balance at the time of sale of the property, the remaining balance shall become due. A property owner requesting financial hardship eligibility shall submit a copy of their current year State of Wisconsin tax return if filed, or otherwise show proof of annual household income.
- **Balance on Tax Roll.** If the property owner does not pay in full within 30 days from the invoice date or qualify for an installment plan, the entire balance will be placed on the next tax roll for collection with interest added at 1% per month.

In all cases, the deferral of payment shall become immediately due and payable to the City, without notice, if the property owner defaults in the payment of any installment for a period of 30 days following the specified due date thereof, or if the property owner shall transfer, sell or convey any legal or equitable interest in the lot or parcel subject to the special tax herein. If all or any part of any installment is not made in accordance with the terms of this resolution, the entire unpaid principal balance, together with the accrued interest thereon, shall at the City's option, be deemed to be delinquent and said amount shall be applied to the current or next property tax roll as a delinquent special tax against the subject lot or parcel of land and immediately upon being placed on the tax roll as a delinquent special tax, interest shall accrue thereon, at the then existing rate for delinquent taxes, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply.

7. The City Clerk shall publish this Resolution as a Class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

**Offered by:** Public Safety Committee  
**Motion:**  
**Second:**

**Approved:** \_\_\_\_\_  
**Attest:** \_\_\_\_\_

**The City of Baraboo, Wisconsin**

**Background:** On March 17<sup>th</sup>, the Water Utility solicited bids for a watermain replacement project on Water Street (in front of the Circus World Museum). The project consists of replacing approx. 600 feet of existing 6” diameter Universal Pipe that is more than 100 years old with an 8” HDPE pipe utilizing a pipe-bursting, trenchless technology. We included the replacement of an additional 380 feet as an Alternate Bid in the event the base bid price was lower than our budgeted project cost.

Our consulting engineering firm, MSA, together with our staff, has reviewed the bids and is recommending award of the bid to the apparent low bidder – J&J Underground, LLC. Their Base Bid was \$97,579 and their Alternate Bid was \$67,766 for a total amount of \$165,345.

Both the Public Safety Committee and Finance Committee have reviewed this matter and recommended the Council’s approval.

**Fiscal Note:** ( one) [ Not Required] [ Budgeted Expenditure] [ Not Budgeted]  
**Comments:**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

To approve the Base Bid and Alternate Bid for the Water Street Watermain Replacement Project in the amount of \$165,345 and award the contract to the low bidder, J & J Underground, LLC from La Valle, Wisconsin.

**Offered by:** Public Safety Committee      **Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

NBO - 1

The City of Baraboo, Wisconsin

**Background:** Roy Mjelde, managing member of Roy and Pam Properties, LLC, filed an application for a Planned Development in order to expand the existing 10-unit multi-family residential complex to a 12-unit multi-family complex by converting two existing storage buildings into two residential dwelling units and to add 3 more parking stalls. The Planned Development application was reviewed by the Plan Commission at its March 15, 2016, meeting, and was unanimously recommended for approval to the Council.

This Planned Development, if approved, will grant permission to Roy and Pam Properties, LLC, to build and operate a 12-unit multi-family complex and to add 3 parking stalls.

**Fiscal Note:** (check one)  Not Required  Budgeted Expenditure  Not Budgeted **Comments:**

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DOES ORDAIN AS FOLLOWS:

- 1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

**17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP**

(4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

(d) Planned Unit Developments. The following Planned Unit Developments are approved and incorporated into the zoning map: 2016-01.

- 2. The attached General Development Plan / Specific Implementation Plan is approved as Planned Unit Development 2016-01.
- 3. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: \_\_\_\_\_

Clerk's Certification: \_\_\_\_\_

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the \_\_\_ day of March, 2016, and is recorded on page \_\_\_ of volume \_\_\_\_\_

\_\_\_\_\_  
City

Clerk:

**GENERAL DEVELOPMENT PLAN / SPECIFIC IMPLEMENTATION PLAN  
FOR THE PROPERTY ON THE SOUTHEAST CORNER OF 7<sup>TH</sup> AND BARKER  
STREETS IN BARABOO, SAUK COUNTY, WISCONSIN,  
TO BE ZONED AS A PLANNED UNIT DEVELOPMENT**

Roy Mjelde, managing member of Roy and Pam Properties, LLC, has requested that the property on the Southeast corner of 7<sup>th</sup> and Barker Streets be rezoned as a Planned Unit Development (PUD) under the City of Baraboo's Zoning Code upon the following General Development Plan submitted for approval pursuant to §17.36B(7), of the Baraboo Code of Ordinances:

1. The real property involved in this General Development Plan (GDP) consists of that property located at 500 7<sup>th</sup> Street, and more particularly described as follows:

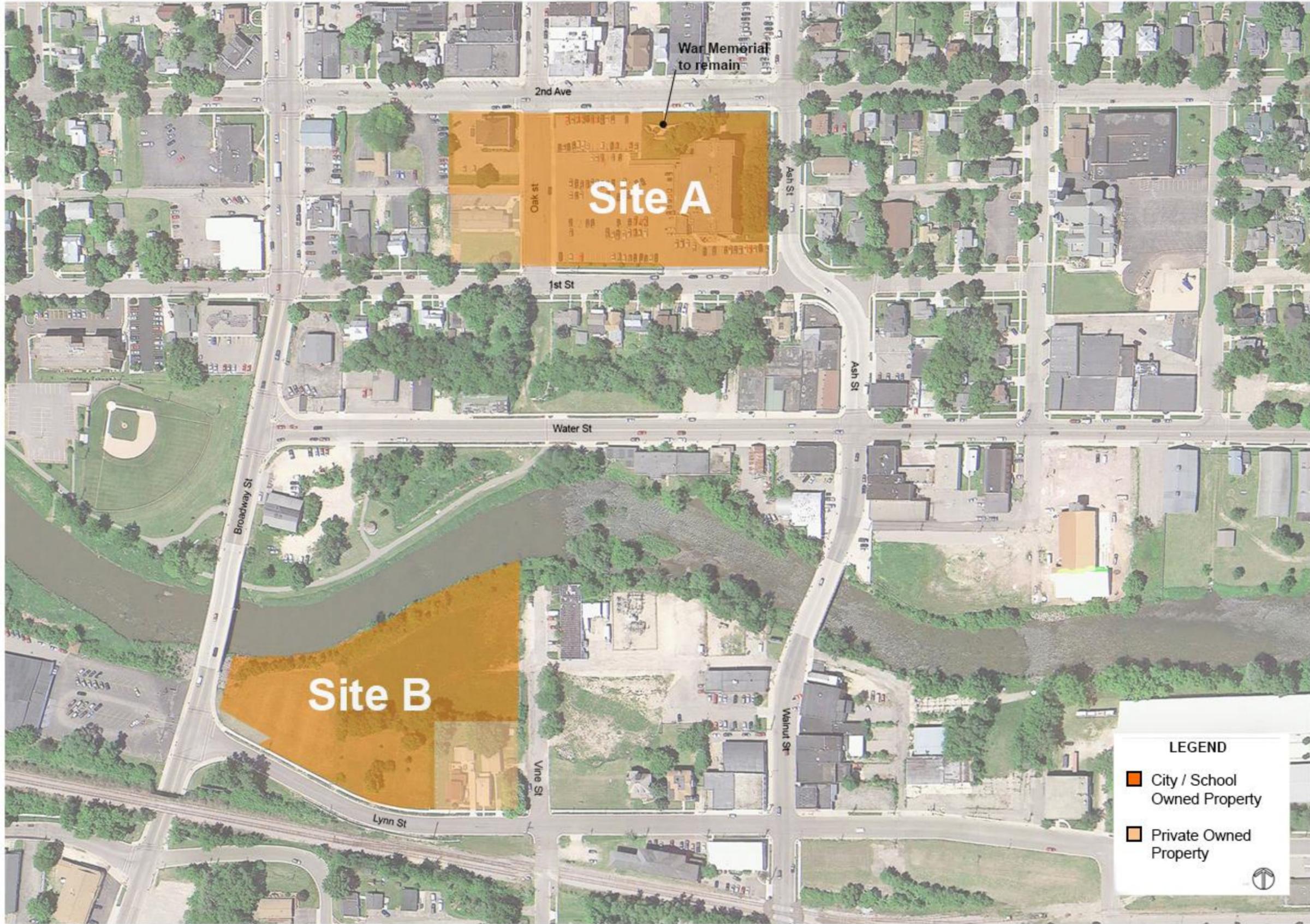
A parcel of land located in the NW ¼ of the SW ¼ of Section 36, T12N, R6E, City of Baraboo, Sauk County, Wisconsin, described as follows:

Beginning at a point at the southeast corner of the intersection of Barker Street and 7<sup>th</sup> Street; thence east along the southerly right-of-way of 7<sup>th</sup> street 132 feet; thence south 132 feet to the north right-of-way of the alley; thence west 132 feet along the north right-of-way of said alley to the east right-of-way line of Barker Street; thence north along the east right-of-way of Barker Street 132 feet to the point of beginning.

Said parcel contains 17,424 square feet more or less. Tax Parcel 206-0547-00000.

2. The existing property contains three buildings; two of them have four dwelling units each and the third has two dwelling units together with approximately 1,456 sq ft of storage space.
3. The property is presently zoned R-4 Four through Twelve-Family Residential District. The specific intention of the petitioner is to continue the use of the existing 10 dwelling units and convert the storage space into two additional dwelling units to create a 12-unit multi-family residential complex. The petitioner intends to obtain state-approved plans for the two additional dwelling units.
4. The property is specifically approved for use as a 12-unit multi-family residential complex with 12 off-street parking stalls. The use and location of the parking stalls and buildings are as shown on the documentation provided by the applicant. The use of the property and the location of the buildings and parking stalls shall not be changed from such use without the modification of this GDP with the approval of the City's Common Council.

5. This GDP is also accepted as the Specific Implementation Plan (SIP) for the property.
6. Signs upon the property shall be allowed pursuant to the Baraboo Sign Ordinance, §17.80, Code of Ordinances.
7. The terms of the GDP / SIP shall be covenants running with the land, and applicable not only to the petitioner, but to any and all subsequent owners as well.



**City of Baraboo Site Options**  
 Public Safety & Administration Building  
 Baraboo, WI





**City of Baraboo Site Options**  
 Public Safety & Administration Building  
 Baraboo, WI



**Baraboo Fire Department  
Monthly Report - February 2016**

Incident Responses	February	Year to Date	Totals	Year to Date	Percentage Increase/Decrease
	2016	2015	2015	2016	
Fire, Other	0	2	4	1	
Building Fire	1	3	14	2	
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	
Fire in Structures other than Building	0	0	1	0	
Cooking Fire	0	1	9	2	
Chimney Fire	0	0	0	0	
Vehicle Fire	1	3	10	4	
Wildland Fire	0	0	11	0	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	2	0	
Dumpster or other Trash Receptacle Fire	0	0	4	0	
Outside Storage Fire	0	0	0	0	
Outside Gas or Vapor Combustion Explosion	0	0	0	0	
Medical Assist	0	1	17	0	
Vehicle Crash	3	9	72	7	
Motor vehicle/pedestrian crash	1	0	2	1	
Search for Person on Land	0	0	0	2	
Extrication of Victim(s) from Building/Structure	0	0	1	0	
Extrication from Vehicles	2	0	5	2	
Extrication, Other	0	0	1	0	
Elevator Rescue	0	0	0	0	
Water/Ice Rescue	0	0	0	0	
High Angle Rescue	0	0	3	0	
Hazardous Material	1	0	5	1	
Carbon Monoxide Incident	2	0	1	5	
Hazardous Call, Other	0	1	24	0	
Vehicle Accident - General Cleanup	0	1	9	0	
Animal Rescue	0	0	1	0	
Water Problem, Other	0	0	2	1	
Smoke or Odor Removal	0	1	1	0	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	0	0	10	0	
Public Service	0	0	6	2	
Unauthorized Burning	0	0	5	0	
Authorized Burning	0	0	1	0	
Good Intent Call	1	12	41	3	
Dispatched/Cancelled	2	2	20	3	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	1	3	0	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	1	1	4	1	
Bomb Threat	0	0	0	0	
Alarm	3	5	41	7	
Carbon Monoxide Alarm	3	2	15	6	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	0	0	8	0	
Mutual Aid - Rural		0	9	1	
<b>Totals</b>	<b>21</b>	<b>45</b>	<b>362</b>	<b>51</b>	
			<b>-4</b>		
			<b>358</b>		
					<b>13.33%</b>
					<b>Exposure Fires</b>
					<b>Total Incidents</b>

Incident Responses by Municipality	Total Incidents	Percent		
City of Baraboo	13	61.90%	33	64.71%
Village of West Baraboo	3	14.29%	5	9.80%
Town of Baraboo	2	9.52%	7	13.73%
Town of Fairfield	0	0.00%	2	3.92%
Town of Greenfield	3	14.29%	3	5.88%
Town of Sumpter	0	0.00%	0	0.00%
Mutual Aid - City	0	0.00%	0	0.00%
Mutual Aid - Rural	0	0.00%	1	1.96%
<b>Totals</b>	<b>21</b>	<b>100.00%</b>	<b>51</b>	<b>100.00%</b>

**Baraboo Fire Department  
Monthly Report - February 2016**

<b>Fire Inspections</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec</b>
City of Baraboo	17	48										
Village of West Baraboo	42	85										
Town of Baraboo	2	0										
Town of Fairfield	2	0										
Town of Greenfield	0	0										
Town of Sumpter	0	0										
<b>Totals</b>	<b>63</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>Total Inspections Year to Date</b>				<b>196</b>

<b>Fire Prevention Education - Current Month</b>	<b>Number of Activities</b>	<b>Number of Adults</b>	<b>Number of Children</b>	<b>Total Participants</b>	
Fire Extinguisher and Fire Safety Training	1	33	0	33	
Fire Safety Presentations	2	12	27	39	
Fire Safety House Training	0	0	0	0	
Other (Open House)	0	0	0	0	
<b>Grand Totals</b>	<b>3</b>	<b>45</b>	<b>27</b>	<b>72</b>	
			<b>Total Fire Safety Contacts Year to Date</b>		<b>72</b>

	<b>Number of Smoke Alarms</b>	<b>Number of CO Alarms</b>	<b>Total</b>
<b>Install Smoke and Carbon Monoxide Alarms</b>	0	0	0
			<b>0 Year to Date Total</b>

Bank Balance			Bank																		Grand Total		
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	BNB	BMECU	LGIP	WF	CFB	SUM	BWD	PDS	FBB	RCB	CLARE	WCCU	ICB	CCF	FICA	SCHWAB	Grand Total
Airport	Cert of Deposit	630	7058859	18 months	10/16/17	0.95%	50,712.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,712.72
Alma Waite Account	NOW account	820	104502957	Daily		0.49%	69,883.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69,883.98
Alma Waite Trust Fund	Cert of Deposit	820	54962-21359	36 months	2/15/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202,407.20	0.00	0.00	0.00	202,407.20
			7068814	36 months	4/16/16	0.75%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			19226	36 months	4/17/16	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			3839602	36 months	2/18/17	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			7069241	30 months	3/11/17	1.00%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			6275826	36 months	7/8/18	1.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
	Investment Pool	820	856206-3	Daily		0.39%	0.00	0.00	6,769.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,769.72
	Dana Investment	820	3694-7092	(blank)	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	250,000.00
CDA-Grant Accounts	Checking	220	1000934/1146394	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
CDA-Loan Accounts	(blank)	983	(blank)	(blank)	(blank)		56,672.04	0.00	210,698.39	0.00	108,879.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	376,249.98
Fire Benefit Fund	Investment	900	99	Daily		0.06%	0.00	648.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	648.03
	Cert of Deposit	900	54962-24301	16 months	2/27/16		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			7099601	8 months	10/29/16	0.50%	70,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00
Fire Equipment fr/Airport	Cert of Deposit	420	27481	24 months	4/25/16	1.00%	0.00	0.00	0.00	0.00	50,754.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,754.44
Fire Equipment Fund	Cert of Deposit	420	27348	24 months	3/13/16	1.00%	0.00	0.00	0.00	0.00	126,889.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,889.58
			27677	36 months	8/26/17	1.05%*	0.00	0.00	0.00	0.00	126,315.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,315.94
			6287335	18 months	9/13/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,144.82	0.00	0.00	128,144.82
			54962-24618	36 months	3/16/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,756.16	0.00	0.00	0.00	0.00	125,756.16
			19965	36 months	12/14/17	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
	Dana Investment	420	3694-7092	(blank)	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00
Friends of the Library	Savings	940	103035891	Daily		0.10%	19,503.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,503.95
General Cash Account	Checking / NOW	100	1000306/9830	Daily		0.4%	994,983.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	994,983.02
General Fund	Money Market	100	908-640	Daily		0.15%	0.00	0.00	0.00	98,161.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,161.80
			86190136	Daily		0.37%	0.00	0.00	0.00	0.00	917,094.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	917,094.02
			163563	Daily		0.15%	0.00	0.00	0.00	0.00	0.00	0.00	108,054.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108,054.91
			7481010	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633,035.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633,035.30
			202718610	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632,260.50	0.00	0.00	0.00	0.00	0.00	0.00	632,260.50
			471582	Daily		0.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360,936.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360,936.62
			10080968	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	640,915.73	0.00	0.00	0.00	0.00	0.00	0.00	640,915.73
			525450	Daily		0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	493,855.89	0.00	0.00	0.00	0.00	0.00	493,855.89
			54962-07	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	783,091.68	0.00	0.00	0.00	0.00	783,091.68
			5031443	Daily		0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,310.81	0.00	0.00	78,310.81
			20032292	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	448,398.93	0.00	0.00	448,398.93
	Cert of Deposit	100	54962-22811	36 months	4/22/16	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00
			6197574	18 months	9/20/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	150,000.00
			3838853	36 months	12/12/16	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			27482	24 months	4/25/16	1.00%	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			54962-24619	30 months	9/20/17	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00
			6287661	18 months	10/16/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00
			3846829	27 months	9/12/17	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			40029949	36 months	6/5/18	1.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00
			54962-25192	36 months	10/22/18	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00
	Investment Pool	100	856206-1	Daily		0.39%	0.00	0.00	1,055,812.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,055,812.77
	Deposit Placeme	100	104791111271	Daily		0.35%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,506,171.68	0.00	1,506,171.68
			10090686	Daily		0.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,329,299.54
	Dana Investment	100	3694-7092	(blank)	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,325,000.00	1,325,000.00
General Fund-Bond Issue	Money Market	100	104557859																				

**TREASURER'S INVESTMENT REPORT for February 2016**

**Average Rate of Return on Current Deposits:**

**Benchmarks:**

<b>Total Receipts:</b>	1,325,492.59									
				Avg Term						
		General Funds:		9.5 M	0.47%			LGIP		0.39%
		Utility Funds:		18.0 M	0.60%			90-day T-bill:		0.33%
<b>Total Disbursements:</b>	4,596,968.97	Segregated Funds:		37.2 M	0.89%			6M CD:		0.25%
		All Funds:		15.9 M	0.57%			12M CD:		0.58%
		Liquid:	64%					18M CD:		0.65%
		Term:	36%							

**Policy Objectives:**

- Safety:     ▪ \$3,000,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity:   ▪ Investing in CD's when good rates are available.
- Yield:       ▪ Yields are in transition. LGIP and treasuries are on a steady increase. 3 adjustable rate securities with DANA increased their rate this quarter.

**TRANSACTIONS**

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Reinvest	CD	Fire Benefit	WCCU	24301		16 mos	2/27/2016	0.75%	90,000.00	Reinvested
	New	CD		BNB	7069601		8 mos	10/29/2016	0.50%	70,000.00	Reinvested

Comments: Looking at a different plan for benefits, may need the cash available later in the year.

**INVESTMENT ADVISOR TRANSACTIONS**

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
(1)	CALL	FHLB	3134G6BP7	100.0000	AA+		3 years	2/26/2018	1.15%	200,000.00	

Comments: Yield for the 1 year holding period was 1.15%.

**Members Present:** Petty, Sloan and Thurow

**Absent:** none

**Others Present:** Mayor Palm, C. Giese, E. Geick, T. Kolb and others

**Call to Order** –Ald. Petty called the meeting to order at 6:40 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Sloan to approve the minutes of February 23, 2016. Motion carried unanimously.

**Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for **\$622,651.78**. Motion carried unanimously.

**Budget Amendments**

Moved by Thurow, seconded by Sloan and carried unanimously to recommend to Council for action.

**Committee Comments:** None.

**Adjournment** – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:43 p.m.

Cheryl Giese, Clerk-Finance Director

## Minutes of the Public Safety Committee Meeting – February 29, 2016

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Ed Geick, Wade Peterson, Kevin Stieve, Chief Schauf, Lacey Steffes, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Council Chambers, 135 4<sup>th</sup> Street, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the January 25, 2016 meeting. By voice vote the motion carried.

### New Business

- a. Review and recommendation to close 3<sup>rd</sup> Street, between Ash and Oak Streets, for a Special Event on May 21<sup>st</sup> sponsored by Spa Serenity, featuring a Farm to Pavement Dinner with proceeds benefiting the local Boys & Girls Club and their new Kids Café program – Lacey Steffes said that Spa Serenity will be celebrating their ten-year anniversary this spring and would like to organize an event that would somehow give back to the community and they chose the Boys and Girls Club's Food Program, since they have their new kitchen that they have been working on. They have planned a dinner event with a caterer from Madison, The Harvest Tavern. She said that 125 to 150 tickets will be sold, with a cocktail hour with beer and wine, the dinner, and then entertainment after dinner on 3<sup>rd</sup> Street, with everything ending by 10:00 p.m. She said that she has talked to all neighboring businesses on 3<sup>rd</sup> that would be open during those hours and be affected to let them know what they would be doing and invited them to participate with them and there were no objections. She said that the street would open back up at 11:00 p.m. for cleanup. Pinion said that Staff has met with Lacey a couple of times and they will be maintaining a portion of the street that won't be obstructed so that the Fire Department could get through. Staff has no objections. It was moved by Kolb, seconded by Plautz to approve the Special Event on May 21<sup>st</sup> as presented. Motion carried unanimously.
- b. Review and approve \$9,000 Contract with MSA Professional Services to complete a Biosolids Study at our WWTP in 2016 – Peterson said that he is looking at their equipment used to process biosolids, which is cost \$1,000,000 to \$1,500,000 to do so. The contract with MSA is to provide the engineering and bring everything together. He said that the reason this is being done now with the project not being done for two to three years is because we need to give our outlying communities advance notice of their portion of their bill will be. It was moved by Kolb, seconded by Plautz to approve the \$9,000 Contract with MSA Professional Services to complete a Biosolids Study at WWTP in 2016. Motion carried unanimously.
- c. Review and approve monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February 2016 – It was moved by Kolb, seconded by Plautz to approve the monthly Billing Adjustments/Credits as presented. Motion carried unanimously.
- d. Discussion on Draft Uniform Crime Report (UCR) – Schauf said that this is a draft report and anytime that the Department take and investigate calls they are required to go onto the Federal website and document everything from number of cases, number of arrests, etc. Schauf then explained the reports to the Committee. Schauf then explained why the draft UCR showed that nobody was arrested for sale of drugs, which was incorrect. He said that the possession of drug paraphernalia has a higher rating in the UCR than the delivery of cocaine or delivery of marijuana, and therefore that is what is placed in the report. He said that he is having his Clerk try to clean up the numbers. He did say that one thing that he is proud of is that it shows that the Clearance rates are up.
- e. Review and Approve Quote for Body-Worn Cameras for the Police Department – Schauf said that he doesn't necessarily need approval on this quote, but he wanted to give the Committee an update. He said that the Department was not selected for the Grant and the reason why is because he had been too proactive and had purchased some small video cameras; therefore, they said since the Department already had a program they were going to go with someone else that didn't have one. He said that he provided the quote to the Committee so that they can see how much it is going to cost. He said that this is the way of the future, and these cameras will have to be purchased for all officers. He said that the cost will be approximately \$950.00 per camera, about \$1,000 in licensing fees, and approximately \$825/year in software fees.
- f. Review and Approve revision to the Fire Department Capital Equipment Replacement Plan – Chief Stieve stated that this item and g. go together and it was the consensus that they would be discussed together. Stieve said that it was in 2012 when the Capital Equipment Plan was originally approved. He believes it was 2014 that is was added to replace the van and Car #2, which is a Crown Victorian with one vehicle, being a pickup truck. He said that was scheduled for 2016 and the money was allocated in the Capital Equipment Fund because we do have money available in the Fire Department Equipment Fund, so it wasn't put in the budget for 2016. He said during budget deliberations it was decided to hold off on the plan because the Public Works has a vehicle to borrow the Department to haul hose, etc. He said after further consideration and looking at the current car #2 and some of the issues they have had with it, he would like the Committee to reconsider a change, which would be to keep the van, not only as a Fire Department vehicle, but also as a City Fleet Vehicle. He said that he would like to replace Car with an Interceptor, like the Police Department has because it has an all-wheel drive capability and it also has a little bit more storage space. He said that starting in March they will be rotating the officers through an on-call weekend, where they would actually take the vehicle home and respond to calls. He said that the \$50,000 is there, the cost of the vehicle is \$27,500 and with new warning equipment, radio counsel and other emergency equipment, he wouldn't expect the total cost to exceed \$40,000 for the vehicle. Kolb moved that the Committee approve the revision to the Capital Equipment Replacement and approve the purchase of the 2016 Ford Interceptor, complete with all equipment, not to exceed \$50,000. Plautz seconded the motion. Motion carried unanimously.
- g. Review and Approve purchase of 2016 Ford Interceptor to replace the Fire Department's Car #2 – Discussed with Item f.

### Reports

- a. Utility Superintendent's Report – Utility Superintendent had nothing to report.
- b. Street Superintendent's Report – Pinion said that everything is going well. Public Works is just completing the inventory of trees that were slated for removal. The stump grinder has been scheduled for April 4<sup>th</sup>, which will take approximately two weeks to finish. He said that recent repairs to the City Services Center is going well and by the end of the week the front offices should be restored and back up and running. Next week Phase 2 will begin, which is Wade's and Bob's office and hopefully the Emergency Operations Center done for their meeting in March.

- c. Police Chief's Report – Schauf said last month Kolb asked for mental commitments evaluation to be made part of his monthly report. He said that he has added that category to the report, they are a query put it together; however, it isn't working correctly. He said that he was notified today that the Sheriff's Department is going to be recognized by the National Highway Traffic Safety Administration for work that we did (we being all police departments) in a traffic enforcement, both OWI, distractive driving, it includes the Bar Buddies Program that is here in Baraboo and in Sauk. He then he presented history on a former police officer, Bob Marquardt was hired as a police officer early 1942, he was then drafted into World War II two to three months later. He was subsequently killed in the line of duty in Nancy France in 1944. He said that he was a citizen police officer and would have been a police officer when coming out of the service so he is trying to get his name added to the Law Enforcement Memorial at the Courthouse. He said that his family has given back a picture of him in his police uniform, and the baton and whistle that he carried on duty in 1942. He went on to say that today, his daughter gave him his purple heart. He said that he is going to have a display case made up for Mr. Marquardt.
- d. Fire Chief's Report – Stieve gave the Committee an update on Department members, training, promotions, etc. He then that the article that Mr. Argo, the history teacher at the High School is doing on the Baraboo 21, three of people on that ship were eventually Baraboo Firefighters, Ken Stewart, Ed Coughlin; therefore, the Department will be three bricks to memorialize those men.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 1:44 p.m. Motion carried.

Pinion said that next month he would like to move the meeting up one week to March 21 due to the fact that there are some bids coming due on the Water Main Bursting Project on Water Street and he is hoping to take it to Council in the 22<sup>nd</sup>.

Respectfully submitted,

Phil Wedekind, Chairman

**Baraboo Economic Development Commission**  
**Meeting Minutes**  
**March 3, 2016**

**I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

**II. Roll Call & Approve Agenda**

Present: Wise, Burgi, Alt, Bowers, Huffaker, Jelle, Palm, Stauffacher, Taylor

Absent: Ayar, Umhoefer

Other: Ed Geick, Carolyn Wastlund, Keri Olson, Patrick Cannon,

**III. Approve Minutes**

Motion to approve the minutes as presented for February 4, 2016

Jelle (1); Alt (2)

Aye: Wise, Burgi, Alt, Huffaker, Jelle, Stauffacher, Palm, Taylor (all via voice)

Nay: None

Abstain: Bowers

**IV. Public Comment**

No one from the public wished to make a comment at this time.

**V. Update on Development Activities**

CDA Executive Director Patrick Cannon provided an overview of the City's economic development goals for 2016. Based upon the *Grow Baraboo* plan, several items were highlighted as projects for 2016. These include the Eastside Neighborhood Plan, Business Retention visits, the development of a database of businesses and business locations throughout the city.

Keri Olson, speaking on behalf of the Chamber of Commerce indicated that the Chamber has hired a new director. Bobbie Boettcher will be starting in March. Ms. Olson also gave an update on the progress being made by SCDC. She indicated that the Task Force that was created earlier in the year has completed their work and made several recommendations to the Board. The Board has already begun to take action on amending the by-laws to increase the membership for private sector participation.

City Administrator Ed Geick gave a brief update on the following projects:

- The city has hired a new City Attorney. Alene Bolin will be starting in march
- The City is working on a new Room Tax Agreement with the Chamber. The recent changes in State Law have added some complexity to the discussion.
- The Baraboo Area School District is looking at a bond issue for addressing the capital needs. District Administrator Lori Mueller and School Board member Sean McNevin will be attending a next month's BEDC meeting to provide information on their referendum project.
- Kwik Trip has received a building permit for their new store at Hwy 12 and South Blvd.
- Pizza Ranch has purchased land from Teel Manufacturing. They will be building a new facility and re-locating their restaurant.
- The Architects have been working on the new Public Safety/City Hall facility. An updated space needs is expected at the next Building Committee meeting.

**VI. Update on the Plan Commission and Council**

Mayor Palm indicated that the Chamber hosted a meeting regarding the impacts of a new 4 lane highway being constructed. This meeting was attended by approximately 70 people. The Mayor indicated that one of the topics of discussion was the use of directional signage outside of the DOT Right of Way area. The Mayor also suggested that the project should be referred to as a “new highway”.

The Mayor also indicated that a focus group and public meetings are being held to discuss the recreational opportunities along the Baraboo River. Representative from the communities along the river corridor will be attending. MSA professional Services are leading this project and will be releasing a report in April/May 2016 regarding their recommendations.

**VII. Updates from economic development partners and collaborators**

Keri Olson, representing the Chamber of Commerce indicated that they are working on Room Tax Agreements with the various municipalities. She also indicated that the Millennium Task Force has completed their charge and has issued a report. This information to be shared with the Commission.

Carolyn Wastlund representing the Community Development Authority indicated that the CDA has awarded a loan to Pizza Ranch to assist with their land purchase.

**VIII. Update on Economic Development Plan**

Chairperson Wise did not have any updates regarding the plan.

**IX. Update on Partner Presentation Schedule**

For the April meeting, the Board indicated that they would like to have the Eastside Consultant make a brief presentation on their expectations for BEDC. In addition, the new Chamber Director is to be invited to meet the members of BEDC. The Chair also indicated that he would be inviting the School District to make their presentation at that meeting.

**X. Commissioner and City Staff comments**

Mayor Palm indicated that the Al Ringling Theater re-opening was a major success. It was very well attended.

He also indicated that he has met with members of the Madison SCORE chapter. They will be meeting with two not for profit organizations in Baraboo to provide help.

Mr. Alt indicated that Advance Manufacturing will be holding a open house at their new facility in Portage. The event is scheduled for Tuesday March 8, 2016. Additional information will be provided to the BEDC members as the public is welcome.

Mr. Geick indicated that Driftless Glen Distillery now has a distributor. Their products will now be available through various retail outlets.

The meeting was adjourned at 7:03 PM.