

**AGENDA  
CITY OF BARABOO COMMON COUNCIL  
Council Chambers, 135 4<sup>th</sup> Street, Baraboo, Wisconsin  
Tuesday, March 10, 2015, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

*Notices sent to Council members:* Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

*Notices sent to City Staff and Media:* Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

*Notices sent to other interested parties:* Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, Trina Cromwell, Baraboo Area Girl Scouts, Leslie Blaize-MSA

**CALL TO ORDER**

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF PREVIOUS MINUTES** - (Voice Vote): February 24, 2015, March 2, 2015

**APPROVAL OF AGENDA** (Voice vote):

**COMPLIANCE WITH OPEN MEETING LAW NOTED**

**PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

**MAYOR'S COMMENTS** –

- The Mayor will read proclamations in celebration of Girl Scout Week and also recognize the week of March 16<sup>th</sup> as National Surveyor's Month.
- The Mayor would like to congratulate Administrative Assistant Trina Cromwell in the Police Department on her five year anniversary with the City.

**CONSENT AGENDA** (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$\_\_\_\_\_

CA-2...Approval Mayoral appointments of Jim Bowers, Wellington Huffaker and David Taylor to BEDC, for a term to expire February 28, 2018.

**NEW BUSINESS RESOLUTIONS**

NBR-1...Contract with Quarles and Brady for Scope of Engagement Re: Proposed Issuance of \$3,075,000 City of Baraboo General Obligation UW System Campus Bonds, Series 2015A.

NBR-2...Awarding the Sale of \$3,075,000 General Obligation UW System Campus Bonds, Series 2015A.

NBR-3...Purchase Depot Street Properties (325 Lynn Street & 314 Depot Street) from Sauk County.

NBR-4...Approve 4<sup>th</sup> Quarter, 2014 budget amendments and transfers.

**City of Baraboo Common Council Agenda** 2

NBR-5...Authorize City Staff to work on proposed municipal building.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Report from BDAS Representative.

**REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following: **Monthly Reports for from** –

**Minutes from the Following Meetings -**

**Copies of these meeting minutes are included in your packet:**

Finance/Personnel Comt. 2-24-15 BEDC 2-5-15

**Copies of these meeting minutes are on file in the Clerk's office:**

SCDC 12-15-14, 1-5-15, 1-29-15, 2-2-15

**Petitions and Correspondence Being Referred**

**INFORMATION**

**ADJOURNMENT** (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

**MARCH 2015**

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Administrative	3 CDA	4	5 BEDC	6	7
8	9 Park & Recreation	10 Finance Council	11	12	13	14
15	16 PFC SCDC	17 Plan Library	18 BID	19 UW	20	21
22	23	24 Finance Council	25 Ambulance	26 Art Ad-Hoc Emergency Mgt.	27	28
29	30 Public Safety	31				

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese  
Agenda posted by DMM on 03/06/2015

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, February 24, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Alt, Robkin, Thurow

Council Members Absent: Ellington

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of February 10, 2015.

Moved by Alt, seconded by Wedekind and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATION**

The Mayor presented a Baraboo Gem Award to Bob Dewel for his lifetime of activities promoting Baraboo and being involved in civic activities.

**PUBLIC INVITED TO SPEAK** –No one spoke.

**MAYOR'S COMMENTS**

The Mayor would like to congratulate the following employees on their anniversaries with the City:

- Maintenance Technician, Cale Good – 15 years
- Park & Recreation Facility Manager, Teri Fichter – 20 years

Announcement of a Special Committee of the Whole meeting on March 2, 2015 to discuss security and space needs at the City Hall.

**CONSENT AGENDA**

**Resolution No. 14-120**

THAT the Accounts Payable, in the amount of \$3,717,733.45 be allowed and ordered paid.

Moved by Petty, seconded by Sloan and carried on voice vote to approve the Consent agenda.

**NEW BUSINESS**

**Resolutions:**

**Resolution No. 14-121**

That the City of Baraboo purchase three 2015 Braun Dodge Grand Caravan Vision RE rear load minivan vehicles from A&J in the amount of \$92,970 with a local share of \$17,463 dollars.

Moved by Kolb, seconded by Thurow, and carried that **Resolution No. 14-121** be approved – 8 ayes.

**Resolution No. 14-122**

THAT the Mayor, on behalf of the City of Baraboo, be authorized to execute and enter into a Joint Powers Agreement with Sauk County for the 911 Emergency System as attached hereto and made a part hereof.

Moved by Wedekind, seconded by Kolb, and carried that **Resolution No. 14-122** be approved - 8 ayes.

**ORDINANCES ON 2<sup>ND</sup> READING**

Moved by Petty, seconded by Sloan and carried unanimously to approve the 2<sup>nd</sup> reading of Ordinance 2428 regulating the use and possession of tobacco products by minors.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Mayor attended lobby day in Madison and he met with our local representatives to discuss budget issues. The Mayor is planning quarterly meetings with legislators and other Sauk County elected officials.

Adm Geick explained that water mains have begun breaking because of the deep freezing temperatures and crews have been repairing them.

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

**Monthly Reports for January, 2015 from** – Police Dept., and Treasurer**Administrative Committee****February 2, 2015**

Present: Ellington, Robkin

Absent: Alt

Also Present: Atty Reitz, Mayor Palm, Cheryl Giese, Chief Schauf

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Robkin and carried to approve the minutes of October 13, 2014. Motion by Ellington, seconded by Robkin to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting activities of tree removal and trimming, pavement project substantially completed in 2014 and property acquisition.

Nicotine Vapor Products and Minors – Attorney Reitz explained the need for ordinance revisions to prohibit minor's use of nicotine vapor products to coincide with State law—reclassifying this as a municipal ordinance. Moved by Ellington, seconded by Robkin and carried to recommend to Council for action.

ADA Status Report – Adm. Geick explained the listing of ADA issues found at the major city properties as found in the 1992 Transitional Plan. The listing still needs to be prioritized, which Adm Geick will focus on in the next few months. Building corrections and modifications will be addressed as the City budget allows.

Next meeting is to be held March 2, 2015 at 12 p.m.

Moved by Ellington, seconded by Robkin and carried to adjourn.

**Baraboo Public Arts Ad-Hoc Committee Meeting****February 3, 2015**

Members Attending: Sonja Stauffacher, Bekah Stelling, Rochelle Robkin, Kurt Cottier

Members Absent: Mark Tully, Brian Heller

Others Attending: Mayor Mike Palm, City Administrator Ed Geick, Joe Colossa, Larry McCoy

Call to Order: 8:00AM

Agenda: Moved by Stauffacher and seconded by Stelling to approve; approved unanimously by voice vote.

Minutes: From January 22, 2015

Discussion included the following:

- Mural Discussion
- Consider one or more panels, artists can propose options;
- Do a grid of the picture for the wall;
- Submit cost estimates for “on brick” or “on panel”

- West side of Alma Waite Building as an alternative;
- February 13, 2015 1PM as pre-bid conference;
- Agenda for February 13 discussed;
- Judging Committee
  1. Should be separate from other committee
  2. Ann Katz, Bob, Joe, Morgan were discussed as nominees

Next regular meeting will be held on Thursday, February 26, 2015, 8:00am

Adjourn: Palm moved, Stelling seconded at 8:45AM.

#### **Insurance/Claims Committee - Open**

**February 5, 2015**

**Members Present:** Geick, Pinion, Schauf

**Others Present:** Reitz, Giese

**Citizens Present:** representative for David Block

Geick called the meeting to order and noted compliance with the Open Meeting Law at 10:00 a.m.  
Moved by Pinion, seconded by Schauf and carried to adopt the agenda.  
The Committee met in open session.

**Claimant Block** was represented by his girlfriend who reported that a plow driver knocked on their door on January 4<sup>th</sup> to advise that he had struck their truck with a city snow plow. A city police officer, Mark Lee, was also present. Two estimates were presented from Metro Ford for \$3173.63 including a courtesy car and a second from Kayser Ford for \$3469.97 plus another \$153.99 for a car rental. They would be satisfied with the Metro Ford estimate being awarded. Claimant representative left the meeting. This is a 2010 Ford F150 with 131,748 miles in good condition. The Committee reviewed the police report and agreed that a city employee operating the plow truck caused the vehicle damage. Moved by Pinion, seconded by Schauf and carried unanimously to award the claim of Rick Block for \$3173.63.

**Claimant Latham** was not present and the Committee reviewed her claim for \$100 to her mailbox when it was allegedly hit by a city snowplow. Pinion stated that the mailbox was hit by a city snowplow but disputes the \$100 fee because of city code 8.04 which limits the City's liability for mailbox damage. Moved by Pinion, seconded by Schauf and carried unanimously to offer up to \$45 for a mailbox reimbursement.

**Claimant Ardelt** was not present and withdrew his claim since his mailbox has already been replaced to his satisfaction by the public works department.

**Adjournment** - Moved by Schauf, seconded by Pinion and unanimously carried to adjourn at 10:30 a.m.

#### **Minutes of the Public Safety Committee Meeting –**

**February 9, 2015**

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, and Wade Peterson, Rob Uphoff, Ben Bromley, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the January 9, 2015. By voice vote the motion carried.

#### **New Business**

- a. **Review and recommendation regarding Public Works Department staffing and filling a current vacancy –** Engineer Pinion stated that in May of 2014 it was recommended that the department add a second mechanic. He said that it was a good idea for awhile; however, since then one mechanic left in early November and since that time the current mechanic has been doing more than holding his own, so we would like to get back to 14 crewmen and one mechanic, but felt it should be brought before the Committee. It was moved by Plautz, seconded by Kolb to approve the recommendation of staff to fill the vacancy for a Public Works Crewman. Motion carried unanimously.
- b. **Discussion and recommendation regarding the proximity of the existing alley right-of-way behind the Baraboo Public Library and its impact on their expansion plans –** Pinion said that he and Administrator Geick attended the Library Board and Building Committee's meeting and one of the items that came up that there are no windows on the north side of the library. He said that a couple of members of the committee think that the parking lot off the north side of the library that a secondary, maybe even turn it in to the primary entrance, which he felt didn't have a lot of support. He said that what the architect is saying is because that building is built right tight to the alley right-of-way the building code precludes them from putting any openings in; therefore, thinking out loud they asked what if they removed that as the property line and theoretically vacate the alley and then just grant an easement to continue the alley's use. Pinion felt that it was a unique enough inquiry to at least get some feedback from the Committee. Pinion felt looking at it he feels that the City should just preserve the alley as public right-of-way, the way it is intended. He felt that if it is an alley it should be a right-of-way as opposed to an easement. It was consensus of the Committee to not go with an easement.

- c. Review and recommendation to award contract for the Mine Street Water Tower Repainting project – Peterson said that six qualifying bids for the project were received. Peterson said that they were short on estimating; however, they do have enough funds in the OM fund to proceed with the project. He said that this is a total complete rehab of the water tower, both inside and out. He said that there are some safety features that will be added, it will be made so it has some availability if an outside cell service or somebody would like to co-locate on the tower. Peterson said that he received good references on LC United Painting. He said that the number two bidder, MK Painting did not receive good references; therefore, between the price and that he would like to use LC Painting. Peterson said that at this time it is designed to look like the other water towers, it may either be solid like the other ones or a two-toned. He said that once the bid is awarded he will have them and the Country Club get together because the Country Club has shown some interest in some other paint designs, but they are well aware that they would have the additional cost and that it would be brought back to the Committee for final approval. It was moved by Kolb, seconded by Plautz to award the contract for the Mine Street Water Tower repainting project to L.C. Painting Company in the amount of \$348,500. Motion carried unanimously.
- d. Review and recommendation to approve the Joint Powers Agreement for the 911 System – Chief Schauf stated that this is a housekeeping item; with the joint powers it gives us the authority to have Sauk County dispatch for us. It was moved by Kolb, seconded by Plautz to recommend the approval of the Joint Powers Agreement for the 911 System. Motion carried unanimously.
- e. Discuss the prospective implementation of Rescue Task Force procedures in Baraboo – Schauf said that he asked this to be placed on the agenda is to introduce the concept as the committee that both he and Chief Stieve report to for Public Safety matters. He said that this is the direction that they are moving in Sauk County, which includes all of Sauk County law enforcement well as Sauk County Fire and EMS. He then explained the Rescue Task Force concept to the Committee.
- f. Discuss the Police Department's concerns about building security at City Hall – Schauf said that building security has become an increasing concern for him. He said that there were three incidences in the last three months where people became physically aggressive and assaulted police officers in the small room. He someone came in to the lobby with a weapon on something of that nature and a confrontation took place, City Hall would have to be shut down as a crime scene and no one would come in or out, which could be for days. This is something that needs to be thought about as far as the safety of employees and citizens and come up with a plan.
- g. Review response times report for Baraboo Fire Department – Chief Stieve said that the report talks about single-family dwellings, 2-story with no basements. He said that he includes all structure fires in the report because he feels that it is important for the Committee to know how the department is responding, and how long it takes them to get there. He then explained the report in detail to the Committee. He said that the department goes to the Health Career class at the high school, he is going to try to bundle some of the information in the short time period that they have with them to try to show them the importance of knowing and practicing fire safety. He is going to try and do the same thing other places they go and he will also type something up for the Spring Newsletter. He has taught about trying an "Open House" to invite people to go through it, but he doesn't know how many people would come.

### Reports

- a. Utility Superintendent's Report – Peterson said that Well #8 was pulled and they did find what the issues were and it is hoped that it will back in service by the end of the week. He said that last month the Finance Committee approved for the Utility Department to start taking some of the collections for utility bills, therefore, some internal procedures have been updated. He said that instead of the Committee only seeing credits that are over \$500, the Committee will actually see every credit that was given throughout that quarter.
- b. Street Superintendent's Report – Koss said that they are working on patching and tree removal. He said that they will be doing stump grinding in March and then the Parks will do their planting. Koss said that when all the trees are down, the total is 120 street trees and approximately 200 in the parks. Kolb asked if most of them were Ash trees. Koss said that the ones in the parks are mostly Ash; otherwise they street trees are a little bit of everything.
- c. Police Chief's Report – Schauf said that he is four bodies short in the Department at this time. He said that the Sheriff has hired two of his officers and to answer the question as to why, it is because we are a young agency and they realize that there isn't the ability to grow as the Sheriff's office does. He said that the Sheriff's office is looking that approximately 75% of their supervisors will retire in the next five years, so obviously if someone gets hired here they have a faster way up. He said that there is one officer in field training at this time and then he will get the hiring process going to get some more hired.
- d. Fire Chief's Report – Stieve said that he has had one resign, which brings the department down to 43 and he does has a promotion since Captain Thompson's passing, the Lieutenant on the Aerial Company has been promoted to Captain.

**ADJOURNMENT** – Kolb moved, Plautz seconded to adjourn the meeting at 1:56 pm. Motion carried.

**Members Present:** Petty, Sloan and Thurow

**Absent:** None.

**Others Present:** M. Palm, E. Geick, W. Petersen, M. Schauf, Jim Mann, M. Kligenmeyer, media and the public

**Call to Order** –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of the January 27, 2015 meeting with the correction that he did not second the motion to adjourn the previous meeting because he was absent. Motion carried, unanimously.

**Accounts Payable** – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$338,257.24. Thurow expressed concern that page totals were not on the A/P reports. Kligenmeyer explained the software had been experiencing some difficulties. Motion carried unanimously.

**Alma Waite Building** – Chief Schauf presented information and pictures as to how the Police Department utilizes a portion of the Alma Waite Building for storage. Some changes had to be made to the area during the department’s accreditation process, including the construction of a wall. At the suggestion of Cale Good, a loft was also constructed for evidence that must be retained permanently. No action was taken on a recommendation of the sale of the building.

**Mine Street Water Tower** – Wade Peterson presented information on the Bid Tabulation for repainting the Mine Street Water Tower. The bids were over-budget due to the decision to use full containment during the process. That decision was made because of the proximity to parking at the golf course. The utility has enough funds in O&M to cover the project and Alternate 2 of the proposal including a mixer in the tower to aid in winter freezing and disinfectant by-product accumulation. Tim Mikonowicz, Project Manager for MSA, recommends the low responsive bidder, L.C. United Painting Co., Inc of Sterling Heights, MI be accepted and the award made. Moved by Sloan, second by Thurow to recommend Council approval. Motion carried unanimously.

**Pleasant View Subdivision** –No action taken. Letter from Dan Gillette did not arrive.

**Bond Sale** – Jim Mann, Ehlers Financial Advisor, presented information for the issuance of debt associated with the UW Science Building. The City is rated Aa3, and bonds of this rating are highly sought after by investors.

- Moved by Sloan, second by Thurow to recommend Council approval of the Initial Authorization of Bonds not to exceed \$3,075,000 for the UW Campus Science Building Project. Motion carried, unanimously.
- Moved by Thurow, second by Sloan to recommend Council approval Directing Publication of Notice to Electors Relating to UW Campus Science Building Project. Motion carried, unanimously.
- Moved by Sloan, second by Thurow to recommend Council approval of the Sale of approximately \$3,075,000 for the UW Campus Science Building Project. Motion carried, unanimously.

**Committee Comments:** None.

**Adjournment** – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

**Copies of these meeting minutes are on file in the Clerk's office:**

Library Board	1-20-15	Library Building & Grounds Comt10-20-14
Pink Lady Rail Comm.	8-5-14, 12-2-14	Parks & Recreation Comm.
	1-12-15	
District Ambulance Comm	11-19-14, 12-17-14	

**ADJOURNMENT**

Moved by Kolb, seconded by Petty, and carried on voice vote, that the meeting adjourn.

---

Cheryl M. Giese, Clerk-Finance Director

**Council Chambers, Municipal Building, Baraboo, Wisconsin**  
**Tuesday, March 2, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Sloan, Petty, Ellington, Alt, Robkin, Thurow

Council Members Absent: Plautz

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

Moved by Petty, seconded by Wedekind and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**COMMITTEE OF THE WHOLE**

Moved by Alt, seconded by Sloan and carried unanimously to convene as a Committee of the Whole to discuss security concerns at City Hall, office space needs and options to resolve the problems.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

The Mayor recapped possible options for building space, recapping a Fact Sheet on Security, space needs and options for the Baraboo City Hall. The security issues involve possible interaction between police clientele and citizens coming into city hall as all use the front entrance. The Police do not have a separate entrance. The overall lack of adequate space is the real problem and there is no central reception area to assist citizens with service or directions. Building modifications such as adding a second entrance is possible, but does nothing to address the lack of overall space needs.

The Council had previously adopted a resolution siting a new public safety building on 2<sup>nd</sup> and Oak in the vicinity of the Civic Center and the main goal is to retain the City Hall and Police presence in the downtown area. However, other options have been considered including possibly leasing an available facility anywhere within the city, or building a new facility with a combination of public/private funds. It is estimated that rent for just the administrative offices would be approximately \$170,000 per year. The National Guard Armory building on South Boulevard may become available but would require extensive remodeling.

Current and proposed spaces for each of the departments currently in City Hall.

Department	Current Sq Ft	Proposed Sq Ft
Police	10,571	23,650 office + 9,000 garage
Fire	10,850	25,300 office + 12,000 garage
Administration	7,000	13,000
Totals	28,421	61,950 office + 21,000 garage

The Mayor opened the floor for discussion.

Petty explained that space needs have been in the forefront for his 8 years on the Council. There has always been a need to push off capital projects because of tight budgets. We simply need more space and he is inclined to build new space rather than rehab existing facilities. His preference for a site is 2<sup>nd</sup> Street, next to the civic center. BDAS would be interested in leasing the entire Alma Waite facility if it were vacated by the Police Dept.

Kohn questioned the immediate needs and wondered if part of the basement could be utilized for interactions with police and arrested persons. Schauf stated that he has not closely looked at that but there are pros and cons for every decision made. They have tried to come up with different options for securing the building.

Robkin asked if there is any salvage value in the existing buildings. Geick explained that the property needs to be appraised but that any potential buyer would have the same issues that we have with the different floor heights and interior walls. The Fire Dept main area is bays and offices and several questioned if that area could be remodeled.

Kolb discussed that he is not in favor of obtaining the school administrative building or closing and building across Oak Street.

At \$200 /sq ft, we can afford to build about 12,500 sq ft when considering the \$2,500,000 for available funding next year. The group reviewed the footprint in the civic center area on 2<sup>nd</sup> street.

Wedekind discussed the building an Administration and Police building, leaving the Fire Dept in the current city hall. The Mayor discussed building the first segment to alleviate space for all depts. Wedekind suggested moving the Admin first to free up space and it is the least costly department to move.

Robkin suggested the fastest way to vacate the property is for administrative offices to relocate into a rented space. The Mayor stated the rent would be around \$180,000/yr and would increase operating costs which has to be included in the levy limit.

Thurow stated that the most critical department to have more space is for the police and agreed that doing a building project in phases would be acceptable.

Petty and others agreed that displaced parking in the downtown will definitely need to be replaced.

Chief Stieve discussed the proposed footprint at the civic center location that included a fire station, explaining that all layouts were reviewed and this was the best layout for drive through apparatus bays.

Geick explained that the City may be able to acquire the National Guard Armory, but the timeline of acquisition is unknown. Wedekind stated that the City would have a hard time converting that to a Fire Department, but a police department would be an easier solution.

Moved by Ellington, seconded by Petty and carried to reconvene into regular session. Petty and others recommended a new building on the Civic Center neighborhood site. All agreed and there was no opposition stated. This item will appear on the next Council agenda for action. The Mayor stated that a building committee will be created and asked anyone with interest in serving to contact him.

### **ADJOURNMENT**

Moved by Petty, seconded by Kolb, and carried on voice vote, that the meeting adjourn.

---

Cheryl M. Giese, Clerk-Finance Director

The City of Baraboo, Wisconsin

<i>Background:</i>
<b>Fiscal Note: (Check one)   <input type="checkbox"/> Not Required   <input type="checkbox"/> Budgeted Expenditure   <input type="checkbox"/> Not Budgeted</b>
<i>Comments</i>

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the Accounts Payable, in the amount of \$ \_\_\_\_\_ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Offered By:** Consent  
**Motion:**  
**Second:**

**Approved by Mayor:** \_\_\_\_\_  
**Certified by City Clerk:** \_\_\_\_\_

**The City of Baraboo, Wisconsin**

<i>Background:</i>
<i>Fiscal Note: (check one) [ x ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted</i>
<i>Comments:</i>

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT Jim Bowers, Wellington Huffaker and David Taylor be appointed to the Baraboo Economic Development Commission serving until February 28, 2018.

**Offered by:** Mayor  
**Motion:**  
**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

The City of Baraboo, Wisconsin

**Background** The City is in the process of selling Bonds to fund the UW Campus Science Building project. Quarles and Brady is a qualified bond counsel and will represent the City during this transaction. Their fees will be paid from bond proceeds and is an itemized expenditure on the sales document.

*Note: (✓one) [ x] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted*

**Comments:**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the Council accepts the scope of services agreement with Quarles and Brady to complete the \$3,075,000 City of Baraboo General Obligation UW System Campus Bonds, Series 2015A bond sale.

**Offered by:** Finance/Personnel Comm.

**Motion:**

**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_



411 East Wisconsin Avenue  
Suite 2350  
Milwaukee, Wisconsin 53202-4426  
414.277.5000  
Fax 414.271.3552  
www.quarles.com

Attorneys at Law in  
Chicago  
Indianapolis  
Madison  
Milwaukee  
Naples  
Phoenix  
Tampa  
Tucson  
Washington, D.C.

March 2, 2015

**VIA EMAIL AND REGULAR MAIL**

Ms. Cheryl M. Giese  
City Clerk-Finance Director  
City of Baraboo  
135 4th Street  
Baraboo, WI 53913

Scope of Engagement Re: Proposed Issuance of \$3,075,000 City of Baraboo (the "City")  
General Obligation UW System Campus Bonds, Series 2015A

Dear Cheryl:

We are pleased to be working with you again as the City's bond counsel.

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as bond counsel in connection with the issuance of the above-referenced Bonds (the "Securities") by the City.

Role of Bond Counsel

Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of municipal obligations. If you desire additional information about the role of bond counsel, we would be happy to provide you with a copy of a brochure prepared by the National Association of Bond Lawyers.

As bond counsel we will: examine applicable law; prepare authorizing and closing documents; consult with the parties to the transaction, including the City's financial advisor or underwriter or placement agent, prior to the issuance of the Securities; review certified proceedings; and undertake such additional duties as we deem necessary to render the opinion. As bond counsel, we do not advocate the interests of the City or any other party to the transaction. We assume that the parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

Subject to the completion of proceedings to our satisfaction, we will render our opinion that:

- 1) the Securities are valid and binding general obligations of the City;
- 2) all taxable property in the territory of the City is subject to ad valorem taxation without limitation as to rate or amount to pay the Securities; and
- 3) the interest paid on the Securities will be excludable from gross income for federal income tax purposes (subject to certain limitations which may be expressed in the opinion).

The opinion will be executed and delivered by us in written form on the date the Securities are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date. Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing; specifically, but without implied limitation, we do not undertake (unless separately engaged) to provide any post-closing compliance services including any assistance with the City's continuing disclosure commitment, ongoing advice to the City or any other party concerning any actions necessary to assure that interest paid on the Securities will continue to be excluded from gross income for federal income tax purposes, or participating in an Internal Revenue Service, Securities Exchange Commission or other regulatory body survey or investigation regarding or audit of the Securities.

In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation.

The services we will provide under this engagement are strictly limited to legal services. We are neither qualified nor engaged to provide financial advice and we will make no representation about the desirability of the proposed plan of finance, the feasibility of the projects financed or refinanced by the Securities, or any related matters.

#### Diversity of Practice; Consent to Unrelated Engagements

Because of the diversity of practice of our firm, members of our firm other than those who serve you may be asked to represent other clients who have dealings with the City regarding such matters as zoning, licensing, land division, real estate, property tax or other matters which are unrelated to our bond counsel work. Ethical requirements sometimes dictate that we obtain the City's consent to such situations even though our service to you is limited to the specialized area of bond counsel. We do not represent you in legal matters regularly, although we may be called upon for special representation occasionally, and our bond counsel work does not usually provide us information that will be disadvantageous to you in other representations. We do not believe that such representations of others would adversely affect our relationship with you, and we have found that local governments generally are agreeable to the type of unrelated representation described above. We would like to have an understanding with you that the City

Ms. Cheryl M. Giese  
March 2, 2015  
Page 3

consents to our firm undertaking representations of this type. Your approval of this letter will serve to confirm that the City has no objection to our representation of other clients who have dealings with the City, unrelated to the borrowing and finance area or any other area in which we have agreed to serve it. If you have any questions or would like to discuss this consent further, please call us.

We also want to advise you that from time to time we represent underwriters and purchasers of municipal obligations, as well as other bond market participants. In past transactions or matters that are not related to the issuance of the Securities and our role as bond counsel, we may have served as counsel to the financial institution that has or will underwrite, purchase or place the Securities or that is serving as the City's financial advisor. We may also be asked to represent financial institutions and other market participants, including the underwriter, purchaser or placement agent of the Securities or the City's financial advisor, in future transactions or matters that are not related to the issuance of the Securities or our role as bond counsel. By engaging our services under the terms of this letter, the City consents to our firm undertaking representations of this type.

A form of our opinion and a form of a Continuing Disclosure Certificate (which we may prepare) may be included in the Official Statement or other disclosure document for the Securities. However, as bond counsel, we will not assume or undertake responsibility for the preparation of an Official Statement or other disclosure document with respect to the Securities, nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. If an Official Statement or other disclosure document is prepared and adopted or approved by the City, we will either prepare or review any description therein of: (i) Wisconsin and federal law pertinent to the validity of the Securities and the tax treatment of interest paid thereon and (ii) our opinion.

#### Fees

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, we estimate that our fee as bond counsel would be \$18,000 including all out-of-pocket expenses. This fee reflects the time we spent discussing other financing options for this project with the City and others, including USDA-Rural Development. Such fee and expenses may vary: (i) if the principal amount of Securities actually issued differs significantly from the amount stated above, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time, expenses or responsibility. Our fees and expenses may increase if the Securities are insured by a municipal bond insurance company, as municipal bond insurance companies require additional opinions and documents. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will make every attempt to consult with you. It is our understanding that the City is responsible for our fee.

Ms. Cheryl M. Giese  
March 2, 2015  
Page 4

If, for any reason, the financing is not consummated or is completed without the rendition of our opinion as bond counsel, we will expect to be compensated at our normal hourly rates for time actually spent, plus out-of-pocket expenses. Our fee is usually paid either at the Closing out of proceeds of the Securities or pursuant to a statement rendered shortly thereafter. We customarily do not submit any statement until the Closing unless there is a substantial delay in completing the financing.

#### Limited Liability Partnership

Our firm is a limited liability partnership ("LLP"). Because we are an LLP, no partner of the firm has personal liability for any debts or liabilities of the firm except as otherwise required by law, and except that each partner can be personally liable for his or her own malpractice and for the malpractice of persons acting under his or her actual supervision and control. As an LLP we are required by our code of professional conduct to carry at least \$10,000,000 of malpractice insurance; currently, we carry coverage with limits substantially in excess of that amount. Please call me if you have any questions about our status as a limited liability partnership.

#### Conclusion and Request for Signed Copy

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning the enclosed copy of this letter dated and signed by an appropriate officer, retaining the original for your files. If we do not hear from you within thirty (30) days, we will assume that these terms are acceptable to you, but we would prefer to receive a signed copy of this letter from you.

Ms. Cheryl M. Giese  
March 2, 2015  
Page 5

We are looking forward to working with you and the City in this regard.

Very truly yours,

QUARLES & BRADY LLP



Brian G. Lanser

BGL:BJK:TAB:mbp

Enclosures

#140329.00020

cc: Mr. Edward Geick (via email)  
Mr. Michael C. Harrigan (via email)  
Mr. James A. Mann (via email)  
Mr. Brendan Leonard (via email)  
Ms. Sue Porter (via email)  
Ms. Bridgette J. Keating (via email)

Accepted and Approved:

CITY OF BARABOO

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Title

Date: \_\_\_\_\_

RESOLUTION AWARDING THE SALE OF \$3,075,000  
GENERAL OBLIGATION UW SYSTEM CAMPUS BONDS, SERIES 2015A

WHEREAS, on February 10, 2015, the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") adopted an Initial Resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed \$3,075,000 to raise funds for the public purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes (the "Project");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolution, the City Clerk caused a notice to electors to be published, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, to date, no petition for referendum has been filed with the City Clerk, and the time to file such a petition shall expire on March 12, 2015;

WHEREAS, on February 10, 2015, the Common Council of the City also adopted a resolution entitled: "Resolution Providing for the Sale of \$3,075,000 General Obligation UW System Campus Bonds", providing that the general obligation bond issue authorized by the Initial Resolution be issued and designated as "General Obligation UW System Campus Bonds" (the "Bonds") for the purpose of paying the cost of the Project;

WHEREAS, the Common Council now deems it to be necessary, desirable and in the best interest of the City that the Bonds be issued in the aggregate principal amount of \$3,075,000;

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on March 10, 2015;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on March 10, 2015;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Bonds. Subject to the condition that no valid petition for a referendum is filed by March 12, 2015 in connection with the Initial Resolution, the Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation UW System Campus Bonds, Series 2015A"; shall be issued in the aggregate principal amount of \$3,075,000; shall be dated April 1, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2024 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on April 1, 2023 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from

maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2015 through 2034 for the payments due in the years 2016 through 2035 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$3,075,000 General Obligation UW System Campus Bonds, Series 2015A, dated April 1, 2015" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The City Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued

interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_], which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes] **OR** [the City Clerk or City Treasurer] (the "Fiscal Agent"). [The Fiscal Agency Agreement between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.]

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as

"final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 10, 2015.

\_\_\_\_\_  
Michael Palm  
Mayor

ATTEST:

\_\_\_\_\_  
Cheryl M. Giese  
City Clerk

(SEAL)

DRAFT

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on April 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	SAUK COUNTY	
NO. R-____	CITY OF BARABOO	\$_____
	GENERAL OBLIGATION UW SYSTEM CAMPUS BOND, SERIES 2015A	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
April 1, _____	April 1, 2015	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the City of Baraboo, Sauk County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2016 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_] **OR** [the City Clerk or City Treasurer] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$3,075,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes, all as authorized by resolutions of the Common Council duly adopted by said governing body at meetings held on February 10, 2015 and March 10, 2015. Said resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds maturing on April 1, 2024 and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, 2023 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the resolution authorizing the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

[This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.]

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Baraboo, Sauk County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF BARABOO,  
SAUK COUNTY, WISCONSIN

By: \_\_\_\_\_  
Michael Palm  
Mayor

By: \_\_\_\_\_  
Cheryl M. Giese  
City Clerk

(SEAL)

DRAFT

[Date of Authentication: \_\_\_\_\_, 2015

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of Baraboo, Wisconsin.

\_\_\_\_\_,  
\_\_\_\_\_

By \_\_\_\_\_  
Authorized Signatory]

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

DRAFT

RESOLUTION NO. 2014-

Dated: March 10, 2015

The City of Baraboo, Wisconsin

**Background:** On Jan 13, 2015 the City Council gave staff authorization to negotiate for the acquisition of the two properties noted in the heading. City Attorney Mark Reitz and Administrator Geick negotiated with Sauk County officials on an agreement to acquire the properties. The draft agreement was reviewed by the Finance Committee on Feb 24, 2015 and the committee has recommended its submittal to the City Council. The County Board's Property Committee considered the agreement on March 3<sup>rd</sup> and is recommending approval at their Board meeting on March 17<sup>th</sup>.

The agreement will require the City to pay the special assessments owed on the property but the City will not be required to pay the back taxes. This is a substantial savings to the City. The total cost will be approximately \$7,613.32.

City Clerk Cheryl Giese has noted that since parcels 1759 and 947 (325 Lynn St) are being acquired for future redevelopment, we can use recycled proceeds from the 2010 taxable issue to acquire these parcels, estimated cost is \$4,787.52. Cheryl also recommended for parcel 851 (314) Depot St), since the amount is small, perhaps we can make it up somewhere during the 2015 budget, estimated cost is \$2,825.80.

The 314 Depot St. property will be cleaned up and just made part of the City Services Center property. The property at 325 Lynn St. will require environmental cleanup so our next steps there will be further meetings with DNR about grants. Depending on availability of grant and local funds this property may take a several years to get cleaned up for resale.

*Note: (√one) [ ] Not Required [ ] Budgeted Expenditure [ X ] Not Budgeted*

**Comments:** This is an unbudgeted expenditure. As noted above, funds are available in from the 2010 Bond issue for 325 Lynn St. We would need to make changes in the 2015 Budget for the 314 Lynn St. property.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

To approve of the purchase of the parcels 1759 and 947 (325 Lynn St) and parcel 851 (314) Depot from Sauk County and to authorize the Mayor and City Clerk to sign the necessary documents to complete the transaction.

**Offered by:** Finance/Personnel Comm.

**Motion:**

**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

**The City of Baraboo, Wisconsin**

**Background:** The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

**Fiscal Note:** (check one)  Not Required  Budgeted Expenditure  Not Budgeted  
**Comments:** The 2015 City Budget provides for publishing expenditures.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the following budget amendments are authorized for the year end, 2014:

See attached listing.

**Offered by:** Finance/Personnel Comm. **Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

**2014 BUDGET AMENDMENTS**  
4th Quarter, 2014

	Account	Account Name	Original Budget	Amount to Amend	Added to Budget	Amended Budget	Still need
14-42	Engineering	Received grant for summer intern to help with South Boulevard communications					
	100.10.43790	Local Government Grant	0.00	1,250.00		1,250.00	
	100.30.53100-120	Engineering - Wages	83,520.00		1,162.00	84,682.00	
	100-30-53100-130	Engineering - Social Security	9,306.00		88.00	9,394.00	
	Appropriate funds to pay intern wages						
14-43	Library	Received a technology grant from SCLS					
	100.51-43720	SCLS Library Aid	232,604.00	2,222.00		234,826.00	
	100-51-55110-270	Library - Special Services	46,309.00		1,942.00	48,251.00	
	100-51-55110-323	Library - Adult Materials	11,200.00		280.00	11,480.00	
	Appropriate funds for purchase of digital content.						
14-44	Parks	Move money to cover budget overages					
	100-52-55130-350	Civic Center - R&M Materials	2,000.00	554.00		2,554.00	
	100-52-55130-340	Civic Center - Operating	7,500.00	(554.00)		6,946.00	
	100-52-55200-320	Parks - Publications, Training	1,010.00	142.00		1,152.00	
	100-52-55200-345	Parks - Chemicals	3,223.00	178.00		3,401.00	
	100-52-55200-530	Parks - Rents and Leases	0.00	475.00		475.00	
	100-52-55200-340	Parks - Operating	8,120.00	(795.00)		7,325.00	
	100-52-55410-221	Zoo - Water	6,500.00	3,871.00		10,371.00	
	100-52-55410-260	Zoo - Building repair	11,410.00	(3,871.00)		7,539.00	
	100-52-55410-392	Zoo- Small Equipment	0.00	99.00		99.00	
	100-52-55410-350	Zoo- R & M Materials	2,200.00	(99.00)		2,101.00	
	100-52-56110-392	Forestry - Small Equipment	1,064.00	200.00		1,264.00	
	100-52-56110-340	Forestry - Operating	586.00	(200.00)		386.00	
	100-53-55300-250	Recreation - Equipment repair	2,000.00	250.00		2,250.00	
	100-53-55300-390	Recreation - Other Supplies/Expense	0.00	140.00		140.00	
	100-53-55300-350	Recreation - R & M Materials	500.00	(390.00)		110.00	
	Transfer funds between line items						
14-45	Police	Use proceeds from sale of Building Inspection vehicle to cover cost of the unbudgeted NEV and new squads paint and equipment.					
	100-10-48300	Sale of Assets	7,488.00	4,693.00			
	100-20.52110-392	POL- Small Equipment Purchase	34,760.00		4,493.00	39,253.00	
	100-20.52110-810	POL- Vehicle Purchases	30,488.00		200.00	30,688.00	
	Transfer funds to cover the purchases						
14-46	Public Works	Need more tires for garbage trucks					
	100-31.53620-341	PW - Garbage - Tires	6,000.00	1,972.00		7,972.00	
	100-31.53635-341	PW - Recycling - Tires	4,039.00	1,973.00		6,012.00	
	100-31.53620-240	PW - Garbage - Vehicle maint	750.00	(339.00)		411.00	
	100-31.53635-240	PW - Recycling - Vehicle Maint	1,961.00	(1,160.00)		801.00	
	100-31.53635-350	PW - Recycling - Repair & Maint	4,000.00	(815.00)		3,185.00	
	100-31.53650-340	PW - Compost - Operating Supplies	6,500.00	(1,631.00)		4,869.00	
	Transfer funds to cover purchase.						
14-47	Public Works	Purchase transmission for Truck #9 and filters for #20					
	100-31.53240-00350	PW - Mach & Equip - R& M Materials	86,663.00	9,500.00		96,163.00	
	100-31.53240-00392	PW - Mach & Equip - Small Equip	16,406.00	(9,500.00)		6,906.00	
	Transfer all unnecessary funds in Small Equipment to 350						
14-48	Library	Move money to cover budget overages					
	100-51-55110-220	Library - Telephone	1,100.00	100.00		1,200.00	
	100-51-55110-223	Library - Heat	4,500.00	150.00		4,650.00	167.00
	100-51-55110-311	Library - Automation software	2,500.00	650.00		3,150.00	
	100-51-55110-343	Library - Postage	1,400.00	95.00		1,495.00	
	100-51-55110-530	Library - Rents and Leases	4,335.00	75.00		4,410.00	
	100-51-55110-280	Library - Service Maint - Facilities	3,356.00	(525.00)		2,831.00	
	100-51-55110-310	Library - Office Supplies	1,150.00	(95.00)		1,055.00	
	100-51-55110-330	Library - Travel	1,900.00	(100.00)		1,800.00	
	100-51-55110-340	Library - Operating Expense	7,000.00	(350.00)		6,650.00	
	Transfer funds between line items						
14-49	Library	Adjust materials line items to move more money to Children's books					
	100-51-55110-324	Library - Juvenile materials	14,900.00	1,000.00		15,900.00	
	100-51-55110-328	Library - Audio visual	20,000.00	(1,000.00)		19,000.00	
	Transfer funds to purchase more books						

**2014 BUDGET AMENDMENTS**  
4th Quarter, 2014

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>	<b>Still need</b>	
14-50	Public Works	Purchase chain saws						
		100-31-53370-392	PW - Small Equipment Purchase	3,500.00	555.00	4,055.00		
		100-31-53370-270	PW - Special Services	3,000.00	(555.00)	2,445.00		
		Transfer funds to cover purchase.						
14-51	Public Works	Purchase Fan Clutch and Blade						
		100-31-53620-350	PW - Sanitation - Repair& Maint Materials	4,410.00	2,978.00	7,388.00		
		100-31-53650-340	PW - Compost - Operating Supplies	4,869.00	(2,978.00)	1,891.00		
		Transfer funds to cover purchase and cover budget overage						
14-52	Public Works	Purchase emergency radios						
		100-31-53230-392	PW - Operations - Small Equipment	500.00	4,500.00	5,000.00		
		100-31-53240-392	PW - Mach & Equip - Small Equipment	6,906.00	(4,500.00)	2,406.00		
		Transfer funds to cover purchase						
14-53	Public Works	Purchase liquid salt tanks						
		100-31-53350-392	PW - Snow & Ice - Small Equipment	0.00	3,048.00	3,048.00		
		100-31-53350-250	PW - Snow & Ice - Equipment repair	10,000.00	(3,048.00)	6,952.00		
		Transfer funds to cover purchase						
<b>General Fund</b>			<b>Total Additional Appropriation</b>		<b>14,655.00</b>	<b>14,655.00</b>		
SW14-01	Stormwater	Purchase Broom motor for Street Sweeper						
		950-36-81000-350	SW - Street Cleaning - R & M	8,000.00	1,200.00	9,200.00		
		950-36-81000-250	SW - Street Cleaning - R&M Equip	6,500.00	(1,200.00)	5,300.00		
		Transfer funds to cover the purchase						

**2014 BUDGET AMENDMENTS**

4th Quarter, 2014

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>	<b>Still need</b>
Clerk/Treasurer	Shift personnel costs to adjust for actual % of time worked in each Department.						
	100-11-51420-120	Clerk-Wages	130,829	-5,127		125,702	
	100-11-51420-130	Clerk-Social Sec	15,541	-392		15,149	
	100-11-51420-131	Clerk-Retirement	18,079	-431		17,648	
	100-11-51520-120	Treasurer-Wages	53,927	5,127		59,054	
	100-11-51520-130	Treasurer-Social Security	4,044	392		4,436	
	100-11-51520-131	Treasurer-Retirement	4,689	431		5,120	
	Transfer funds to adjust for actual hours worked in Clerk/Treasurer Department.						
Admin	Shift personnel costs to adjust for actual % of time worked in each Department.						
	100-11-51530-120	Assessor-Wages	4,172	-1,000		3,172	
	100-21-52500-120	EM - Wages	1,932	-1,000		932	
	100-14-51400-120	Administrator - Wages	25,505	2,000		27,505	
	100-11-51530-132	Assessor - Health Ins	648	-414		234	
	100-11-51530-130	Assessor - Social Sec	335	-153		182	
	100-11-51530-131	Assessor - Retirement	350	-168		182	
	100-21-52500-132	EM - Health Ins	807	-600		207	
	100-14-51400-132	Administrator - Health Ins	27,446	1,014		28,460	
	100-14-51400-130	Administrator - Health Ins	9,446	153		9,599	3
	100-14-51400-131	Administrator - Health Ins	11,011	168		11,179	58
	Transfer funds to adjust for actual hours worked by Administration staff						
PW/Parks/Eng	Shift personnel costs to adjust for actual % of time worked in each Department.						
	100-30-53100-120	Engineering - Wages	84,682	-500		84,182	
	100-30-57343-120	Eng - New Sidewalk - Wages	4,622	500		5,122	
	100-31-53230-132	PW Operations - Health Ins	51,229	11,000		62,229	
	100-31-53240-120	PW Mach & Equip - Wages	72,760	7,800		80,560	
	100-31-53270-120	PW-CSC - Wages	7,753	8,134		15,887	
	100-31-53270-132	PW-CSC - Health Ins	2,745	2,613		5,358	
	100-31-53300-120	PW-Streets - Wages	119,414	-12,934		106,480	
	100-31-53300-132	PW - Streets - Health Ins	41,815	-9,333		32,482	
	100-31-53310-120	PW -Alleys - Wages	18,253	-8,600		9,653	
	100-31-53310-130	PW -Alleys - Soc Sec	1,379	-406		973	
	100-31-53310-131	PW -Alleys - Retirement	1,587	-470		1,117	
	100-31-53310-132	PW -Alleys - Health Ins	6,458	-6,100		358	
	100-31-53370-120	PW-Trees&Brush - Wages	46,771	-18,620		28,151	
	100-31-53370-130	PW-Trees&Brush - Soc Sec	3,399	-1,359		2,040	
	100-31-53370-131	PW-Trees&Brush - Retirement	4,011	-1,630		2,381	
	100-31-53370-132	PW-Trees&Brush - Health Ins	16,145	-6,052		10,093	
	100-31-53620-132	PW-Garbage - Health Ins	6,482	5,616		12,098	
	100-31-53635-132	PW-Recycling - Health Ins	10,494	-5,616		4,878	
	100-52-55200-120	Parks - Wages	250,910	-6,505		244,405	2609
	100-52-55200-130	Parks - Social Sec	24,244	-455		23,789	
	100-52-55200-131	Parks - Retirement	25,965	-481		25,484	318
	100-52-55200-132	Parks - Health Ins	72,353	-2,098		70,255	
	100-52-53370-120	Parks - ROW Trees - Wages	0	30,725		30,725	
	100-52-53370-130	Parks - ROW Trees - Soc Sec	0	2,220		2,220	
	100-52-53370-131	Parks - ROW Trees - Retirement	0	2,581		2,581	
	100-52-53370-132	Parks - ROW Trees - Health Ins	0	9,970		9,970	
	Transfer funds to create budget for ROW Trees and adjust for actual hours worked in Public Works/Eng/Parks Department.						
Inspection	Shift personnel cost to adjust for vacant position and cost of services for contracted Building Inspector						
	100-22-52400-120	Inspection - Wages	31,444	-14,500		16,944	
	100-22-52400-215	Inspection - Professional Services	15,000	14,500		29,500	
	Transfer funds from wages to contracted services.						
Parks/PW	Use employee separation benefits to fund employee retirements in several Departements						
	100-31-53230-120	PW-Operations - Wages	195,557	24,453		220,010	
	100-31-53230-130	PW-Operations - Soc Sec	19,108	1,870		20,978	
	100-31-53240-120	PW-Mach & Equip - Wages	72,760	9,184		81,944	
	100-31-53240-130	PW-Mach & Equip - Soc Sec	5,536	703		6,239	
	100-52-55130-120	Civic Center - Wages	107,030	9,433		116,463	
	100-52-55130-130	Civic Center - Soc Sec	7,815	721		8,536	
	100-10-59000-799	Contingency	50,123	-46,364		3,759	
	Transfer employee separation benefits from contingency to distribute to the Departments						
EM	Sale of weather radios						
	100-21-46221	Weather Radios	500	1,013		1,513	
	100-21-52500-390	Emerg Mgmt - Other Supplies	400		1,013	1,413	327
	Appropriate additional revenue from sale of weather radios (65) to cover expense from inventory.						
Police	Bicycle Safety expenditures						
	100-20-52110-392	Police - Small Equipment	39,253		279	39,532	
	100-10-00000-49300	Fund Balance Applied	320,995	279		321,274	
	Appropriate Fund Balance from Bicycle Safety reserve for Bike patrol equipment and uniforms						

**2014 BUDGET AMENDMENTS**

4th Quarter, 2014

<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>	<b>Still need</b>
Police	Police Youth/Donation program expenditures					
	100-20-52110-390 Police-Other supplies & expense	200		155	355	
	100-20-52120-390 Police-Other supplies & expense	2,000		100	2,100	
	100-20-52110-315 Police - Crime Prevention supplies	250		672	922	
	100-10-00000-49300 Fund Balance Applied	321,274	927		322,201	
	Appropriate Fund Balance from Police Youth/Donation Programs reserve for expenditures					
Police	Police equipment purchased from reserve account					
	100-20-52110-392 Police-Small equipment	39,532		1,299	40,831	
	100-20-52120-392 Police Dept Servi - Small equipment	2,125		1,254	3,379	
	100-10-00000-49300 Fund Balance Applied	322,201	2,553		324,754	
	Appropriate Fund Balance from Police equipment reserve for expenditures					
Fire	Fire donation expenditures					
	100-21-52200-390 Fire-Other supplies & expense	2,114		288	2,402	
	100-10-00000-49300 Fund Balance Applied	324,754	288		325,042	
	Appropriate Fund Balance from Fire donation reserve for fire expenditures					
	<b>General Fund</b>		<b>5,060</b>	<b>5,060</b>		
	<b>Total Additional Appropriation</b>					

RESOLUTION NO. 2014-

Dated: March 10, 2015

The City of Baraboo, Wisconsin

**Background** The City Council met on March 2, 2015 as a Committee of the Whole to discuss security issues and space needs for City Hall. The members discussed the action taken in 2012 to pick the Oak St. at 2<sup>nd</sup> St./Ave area for a new facility. There was also discussion of the City’s debt capacity and current capital funds to complete a project. The consensus of the Council was to direct staff to move ahead with planning for a new facility to house one or more of the City departments at a site in the Civic Center area.

*Note: (✓one) [ x] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted*  
*Comments: .*

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

Whereas, the City Council approved a resolution on April 10, 2012 designating the area near Oak St. at 2<sup>nd</sup> St./Ave. as the primary location for a new Public Safety Building; and,

Whereas, the City Council desires to proceed with the necessary planning and design work for constructing a new facility in this area; and,

Whereas, the City of Baraboo’s Capital Project Plan has funding allocated now and for the next four years for the purpose of constructing a new facility;

Now therefore be it resolved:

To authorize the City Administrator and City Staff to proceed with doing planning, obtaining an architect, doing appraisals on property and preliminary design work for a new facility in the Civic Center area. The City Administrator and Staff are also authorized to continue work on obtaining the Baraboo Armory. The City Council will be kept informed of all work being done on the project.

**Offered by:** Finance/Personnel Comm.

**Motion:**

**Second:**

**Approved:** \_\_\_\_\_

**Attest:** \_\_\_\_\_

**Members Present:** Petty, Sloan and Thurow

**Absent:** None

**Others Present:** M. Palm, E. Geick, Cheryl Giese, media and the public

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of February 10, 2015. Motion carried unanimously.

**Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$3,717,733.45. Motion carried unanimously.

**Taxi Vans** – Giese explained that 3 vans have reached the end of their useful life and desires to purchase new vans using the State’s procurement process. The current vans will be sold on an on-line auction and the proceeds will be used for the City’s 20% share of the new vehicles. The State and federal governments provide 80% of the vehicle cost, therefore, no local tax dollars are needed. The purchase price is \$30,990 per vehicle with ADA modifications. Moved by Sloan, seconded by Thurow and carried to purchase 3 taxi vans as requested.

**Depot Street Properties** –Adm Geick explained that 2 properties became available due to delinquent taxes and the County has offered the properties to the City for the cost of the outstanding special assessments of approximately \$7600 dollars. The properties are contaminated and the City will use brownfield grants to clean up the properties. One property will be redeveloped and the City will retain the other for future expansion to the City Services Center. Moved by Sloan, seconded by Thurow and carried to proceed with the purchase.

**Committee Comments:** None.

**Adjournment** – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Cheryl Giese, City Clerk-Finance Director

**Baraboo Economic Development Commission**  
**Meeting Minutes**  
**February 5, 2015**

**I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Vice-Chairperson Melanie Burgi called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

**II. Roll Call & Approve Agenda**

Present: Burgi, Alt, Anderson, Ayar, Bowers, Sloan, Taylor

Absent: Alt, Huffaker, Stauffacher, Wise

Other: Mayor Palm, Ed Geick, Carolyn Wastlund, Meg Allen, Patrick Cannon

**III. Approve Minutes**

Motion to approve the minutes as presented for January 8, 2015 with correction Taylor (1); Sloan (2)

Aye: All via voice vote

Nay: None

**IV. Public Comment**

Library Director thanks staff for their recent presentation at the Library. The topic was housing programs available in the community.

**V. Old Business**

**A. Update on Development Activities**

City Administrator Ed Geick gave an update on the following items:

- a. The City is completing the long term financing for the science building.
- b. The City is also in discussions with a developer on a senior housing project.

**B. Update on the Plan Commission and Council**

Mayor Palm indicated that the Plan Commission did not meet last month.

He also indicated that SCDC is working on their long term mission and how the organization will operate.

The Mayor further indicated that the City will begin a new program called the Gem Awards. This program will recognize residents who have made a substantial contribution to the City.

**C. Updates from economic development partners and collaborators**

On behalf of the CDA, Ms. Wastlund indicated that the CDA did not meet this month due to the weather. She further indicated that the CDA has received the house on Second Ave. The CDA will begin to complete the repairs and remodeling.

Mr. Bowers indicated that the City of West Baraboo is working on finalizing their future capital projects plan.

**VI. New Business**

**Update on Economic Development Plan:**

**A. Discussion of Board feedback regarding the January 8, 2015 presentation**

The overall opinion of the Board was the presentation by the School District was very good. The project outlined what they have been able to complete and what is planned for the future.

The Board indicated that they have several follow-up questions for the Schools. The Board will forward the questions to Ms. Anderson who will meet with both Dr. Ritzenthaler and Ms. Mueller.

Ms. Burgi indicated that she will review the upcoming presenters and confirm the dates and times.

**B. Presentation and discussion of Ted Talk Video entitled *It's about Place***

The short video was presented to the Board. The video centered on the first impressions that a community offers. The Board felt it was a very good message that BEDC should be aware of. Additional discussion centered on how the City could incorporate these points in its future efforts.

**C. Update on Economic Development Plan**

City Administrator Ed Geick indicated that with the assistance of a student and Dr. Ayar, staff is working on revisions to Chapter 8 of the City Comprehensive Plan.

**VII. Commissioner and City Staff comments**

None

**VIII. Adjournment**

A motion was made to adjourn the meeting at 7:45 PM.

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

Melanie Burgi  
Vice-Chairperson

Patrick Cannon  
Recorder