

Baraboo Community Development Authority
Minutes of the Regular Monthly Meeting
Tuesday, August 2, 2016

The meeting was called to order by Chairperson Wastlund at 7:00 p.m. in the Community Room of Donahue Terrace Apartments, 227 First Ave., Baraboo, WI 53913

I/II. Roll Call

Present: Wastlund, Fordham, Bobholz, Koehler, Petty, Zolper
Absent: None
Staff: Patrick Cannon, Executive Director

III. Note of Compliance with Open Meeting Laws

The Vice Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

IV. Approval of Agenda

A motion was made to approve the agenda as presented.
Fordham (1); Petty (2)
Aye: All via voice vote
Nay: None

V. Approval of Minutes

A motion was made to approve the meeting minutes for July 5, 2016 and July 21, 2016.
Fordham (1); Bobholz (2)
Aye: All via voice vote
Nay: None
Abstain: Wastlund

VI. Announcement of Public Events

The Board discussed several local events that are scheduled in the near future.

VII. Public Comment

No one from the public wished to make any comments.

VIII. Receipt of Financial Statements and Approval of Vouchers.

- a. July 1, 2016 to July 29, 2016 Vouchers
- b. Financial Statements July, 2016
- c. Vacancy Report
- d. Outstanding Loan Report

Motion:

To approve the vouchers for July 1, 2016 through July 29, 2016
Fordham (1); Wastlund (2)
Aye: All via voice vote
Nay: None

IX. Executive Report

- The report was distributed and is attached.

X. Committee Reports

A. BEDC

At the last BEDC meeting the Commission discussed the draft results of the Eastside Corridor Plan. In addition, they discussed a proposed change to the City ordinance regarding the BEDC organization. A joint meeting with the Plan Commission is schedule for September 8, 2016 to review the final plan recommendation regarding the Eastside Corridor Plan.

B. Executive Committee

Did not meet

C. Finance

Did not meet

D. Loan Review Committee

Ms. Fordham reported that the Loan Review Committee met earlier this evening and authorized a \$35,000 CDBG RLF Home Improvement loan for 620 Second Ave.

XI. Old Business

A. Update on CDA Projects

- 620 Second Ave house sale** – Staff reported that everything is moving forward with the sale and closing of the home.
- Laundry Room at Donahue Terrace Apartments** – Staff noted that MSA has had limited time to work on this project due staff shortages.
- Corson Playground equipment** –The equipment was reviewed by the Parks and Recreation Director and found to be in good shape. Staff will begin working on the surface upkeep and access pathway
- Roof replacement at Donahue Terrace** – Staff noted that MSA has had limited time to work on this project due staff shortages.

XII. New Business

- a. None

XIII. Board Member Comments

- a. None

XIV. Public Comment:

Dean Skare was introduced as the new Resident Member of the CDA Board. He is scheduled to be confirmed by the City Council at its next meeting.

XV. Adjournment:

Motion:

To adjourn the meeting at 7:25 pm
Petty (1); Zolper (2)

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Aye: All via voice vote
Nay: None

Minutes were approved by the Community Development Authority on:

Carolyn Wastlund, Chairperson

Patrick Cannon, Recorder