

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, February 9, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Robkin

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Alt and carried to approve the minutes of January 26, 2016.

Moved by Wedekind, seconded by Ellington and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

Keri Olson, Interim Director of Baraboo Area Chamber of Commerce provided an annual report on activities of the Chamber of Commerce including revenues and expenditures, tourism and projects.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS

The Mayor introduced Dr. Charles Clark, Regional Dean for Rock, Richland and Sauk County UW campuses. His is a new position in response to recent budget cuts eliminating Campus Deans, moving from 13 Campus Deans to 4 Regional Deans.

The Mayor announced two public information meetings sponsored by the DOT:

- Hwy 33 corridor study from east of Portage to Hwy 12 intersection in West Baraboo.
- Hwy 12 improvements to existing from Terrytown Road to Hwy 159.

The Mayor also announced two service anniversaries: Randy Seymour for 20 years in the Parks Department, and Carol Reasa for 5 years in the Library.

CONSENT AGENDA

Resolution No. 15-106

THAT the Accounts Payable, in the amount of \$1,138,393.19 be allowed and ordered paid.
Moved by Wedekind, seconded by Kolb and carried on voice vote to approve the Consent agenda.

NEW BUSINESS

Resolutions:

Resolution No. 15-107

THAT the update to the City of Baraboo Sanitary Sewer Service Area Plan dated January 2016, is hereby approved.

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 15-107** be approved – 8 ayes. Eng. Pinion explained the Sewer Service Area Plan updates indicating that there have been very few.

Resolution No. 15-108

To approve a time and expense Proposal from Foundation Supportworks of Wisconsin to install helical piles to lift the grade beam and lift and level the adjoining concrete floor slabs, at an estimated cost of \$63,550.

Resolution No. 15-109

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment districts hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2016 Street Reconstruction Project.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICTS

New Curb and Gutter – That property on:

- Washington Ave, from 2nd Street to 3rd Street
- 3rd Street, from Washington Avenue to Jefferson Street
- Walnut Street, from Silver Drive to the southerly City Limits

New Sidewalk – That property on:

- 3rd Street, from Washington Avenue to Jefferson Street

3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
5. The City Engineer shall prepare a report which shall consist of:
 - (A) Final plans and specifications for the improvements.
 - (B) An estimate of the entire cost of the proposed improvements.
 - (C) A schedule of proposed assessments.
6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
8. The hearing shall be held in the Council Chambers of the City Hall at 135 Fourth Street, Baraboo, WI 53913 on February 23rd, 2016 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.
9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Moved by Ellington, seconded by Alt, and carried that **Resolution No. 15-109** be approved - 8 ayes.

Resolution No. 15-110

A RESOLUTION authorizing the submittal of an award application for the former St. Mary's Ringling Manor at 1208 Oak Street by the City Administrator for WAM Contractor Services

WHEREAS, the City of Baraboo recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin's resources; and

WHEREAS, the City of Baraboo will allow employees from the Department of Natural Resources access to inspect the award site or facility and award records; and

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Baraboo requests services and assistance available from the Wisconsin Department of Natural Resources under the WAM Contractor Services Award program and will comply with state and federal rules for the program; and

BE IT FURTHER RESOLVED, the City Administrator is directed to act on the behalf of the City of Baraboo to: submit an application to the State of Wisconsin for contractor services under the WAM program, sign documents, and take necessary action to comply with approved

Moved by Petty, seconded by Wedekind, and carried that **Resolution No. 15-110** be approved - 8 ayes.

Resolution No. 15-111

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment districts hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2016 Street Reconstruction Project.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICTS

Sanitary Sewer – That property on:

3. South Blvd., from Industrial Court to the west.

Watermain – That property on:

4. South Blvd., from Industrial Court to the west.
5. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
6. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
7. The City Engineer shall prepare a report which shall consist of:

- a. Final plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of proposed assessments.
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 11. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Moved by Ellington, seconded by Kolb, and carried that **Resolution No. 15-111** be approved
- 8 ayes.

Ordinances:

Ordinance No. 2440 was introduced and read for the first time:

Ordinance No. 2440

1. Chapter 9.10(3) of the Baraboo Municipal Code is hereby revised as follows:
“...Any person keeping or maintaining such poultry, pigeons, fowl, animal or livestock contrary to this subsection as of February 17, 1996, may continue to keep or maintain such poultry, pigeons, fowl, animal or livestock as a nonconforming use upon receipt of a permit from the Building Inspector in accordance with rules established by the Plan Commission as long as a public nuisance is not created in violation of the provisions of Ch. 10 of this Code. Such permit shall be issued for a term of ~~one year~~ two years to expire December 31, of odd numbered years. No permit or renewal thereof shall be issued until the premise has been inspected by the Building Inspector...”
2. This Ordinance shall take effect upon passage and publication as provided by law.
Moved by Kolb, seconded by Ellington, and carried that the Ordinance take its regular course
- 8 ayes.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Ald. Thurow had no report on BDAS.

Ald. Geick reported that a group will tour public safety/administrative facilities in other communities and that the architects have met with staff concerning needs in a new facility.

REPORTS and MINUTES

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Umhoefer, Ayar, Bowers, Huffaker, Jelle, Palm, Stauffacher, Taylor

Absent: Alt

Other: Ed Geick, Carolyn Wastlund, Patrick Cannon, Lori Mueller, Gene Dalhoff

III. Approve Minutes

Motion to approve the minutes as presented for November 5, 2015

Taylor (1); Wise (2)

Aye: All via voice vote

Nay: None

IV. Public Comment

No one from the public wished to make a comment at this time.

V. Presentation and Discussion: Economic Development Partners**Baraboo Area School District and MadRep****Lori Mueller****Gene Dalhoff**

Ms. Lori Mueller from The Baraboo Area School District gave an update on their partnership programs. She indicated that they have had a very good response to their working with businesses. The Schools have also prepared a brochure highlighting these successes. They are actively partnering with MadRep to implement the Inspire program.

Gene Dalhoff, representing MadRep also gave an update on their programs geared at working with students and businesses. They too have had some success in providing a conduit between these two areas. He also provided the Board with an overview of their program called "inspire". This program is being utilized throughout the MadRep region.

VI. Update on Development Activities

Mayor Palm presented the current short videos that were produced regarding Baraboo. These professionally done short segments highlight six different aspects in the Baraboo region. Many local businesses have also made arrangements to have a video completed on their behalf. The original six videos were done at no charge to the City.

City Administrator Geick indicated that the City has a new sub-division on the east side of the city being proposed and will begin in the spring. He also indicated that Seneca Foods has recently purchased two additional warehouse units. They had been leasing these spaces previously.

The City is looking to purchase 227 5th Ave. They would like to have the house relocated and the city will use the lot for parking in the downtown area.

The City is also looking at financial assistance to remove 208 Oak St. This former hospital site has been vacant for several years. The City would like to remove the building and then sell the lots for single family homes.

Mr. Geick also indicated that the 2016 budget has been passed.

VII. Update on the Plan Commission and Council

Mayor Palm indicated that the Village of West Baraboo did not include the original funding amount in their 2016 budget to help pay for the west side redevelopment study. This will leave a gap in the overall financing for this project. The City still plans on going forward on the Eastside Redevelopment plan.

VIII. Updates from economic development partners and collaborators

Ms. Wastlund provided a brief update on recent CDA activities. The home located on Second Ave. has been completed and is ready to be sold.

The CDA also recently completed its second Capital Catalyst Royalty loan to Parker Brothers Manufacturing, LLC.

IX. Update on Economic Development Plan

Chairperson Wise indicated that the City has passed a first reading of the revisions to Chapter 8 of the Comprehensive Plan. This section deals with Economic Development. He thanked everyone for all of their efforts in redrafting this section and seeking its approval.

Mayor Palm indicated as part of these changes, the CDA has begun working on a Request for Proposals (RFP) for the Eastside Redevelopment. The RFP will be to hire a third party to assist with the development and implementation of the plan anyone interested in serving on the screening committee for the RFP, was to let the Mayor know by January 22, 2016.

X. Update on Partner Presentation Schedule

It was noted that the previous schedule of speakers needs to be updated. Several suggestions were made for future speakers/presenters. They are as follows:

- Tourism
- Retail stores
- Teel Manufacturing
- International Companies
- Wisconsin Dells Visitors Center
- Hospital
- Arts in general
- Devil's Lake State Park

No action was taken at this time. Ms. Burgi will work with Commission on a schedule for the speakers.

XI. Commissioner and City Staff comments

Mayor Palm indicated that the Secretary of the State Department of Administration will be meeting with him in the near future.

City Administrator Geick indicated that the combined firms of Zimmerman and MSA Professional Services were selected as the Architects for the new Public Safety/ Administration building.

The meeting was adjourned at 7:28 PM.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID) January 20, 2016

Members Present: S. Kessenich, D. Cowan, D. Thurow, N. Marklein Bacher, B. Stelling, L. Steffes, S. Fay

Members Absent: F. Kruse, T. Wickus

Also Attending: Ed Geick (Laura Stanek was present to observe)

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:47PM and noted compliance with the Open Meeting Law

Meeting Minutes:

Moved by Cowan, seconded by Stelling, and unanimously carried to approve the minutes of December 16, 2015.

Agenda: Moved by Stelling, seconded by Cowan, and unanimously carried to approve the agenda as published

Reports:

Treasurer:

- Todd approved amendments to Revenue/Expeniture Report

Parking:

- Derek described duties

New Business:

1.	Vouchers	Capital Newspapers	\$ 49.99
		TOTAL	\$ 49.99

Moved by Stelling, seconded by Steffes and unanimously carried to approve the vouchers

Ed discussed the City purchasing 227 5th Avenue before end of the January, 2016.

April 9th – Presentation for building owners from Wisconsin Historical Society. We will suggest Friday morning, April 8, 2016.

Derek Cowan was thanked for his service on the Board.

Next Meeting: Wednesday, February 17, 2016 at 5:45pm, Room 11, Civic Center

Adjournment: Moved by Cowan, seconded by Stelling, and unanimously carried to adjourn at 6:15pm

Minutes of the Public Safety Committee Meeting –

January 25, 2016

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Ed Geick, Bob Koss, Wade Peterson, Kevin Stieve, Chief Schauf, Mike Palm, Gary Meeker, Ben Bromley, Tom Fitzwilliams, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Plautz, seconded by Kolb to approve the minutes of the October 26, 2015 meeting. By voice vote the motion carried.

New Business

- a. **Request for 2nd driveway opening at 1018 3rd Street by Gary Meeker** – Meeker addressed the Committee. He said he was here previously for the same request and was denied. He said that he is trying to get a way in to the back of his property to his shop without driving over the front yard. Pinion then showed the Committee a view of Meeker's property, the dwelling, an old existing barn and a new shed that he had built. Meeker stated that this was the only place that he could put the shed and make it feasible; otherwise he would have built it out in front by the house. He said that underneath the trees is where his lot line and where he would like to place the second driveway. He said that it doesn't necessarily have to be a driveway; he is looking for easy access, such as a low curb so he doesn't have to jump the curb or driveway across his front lawn. He said the other problem he has is where the trees are in a low area and it picks up all the water from the house behind him, and if he could get the drive and layout in there he feels that he could get the water to flow down the drain like it should. Wedekind said that it was turned down the first time because it is not City policy and it would be setting precedence. Meeker said that he checked with the neighbors and got signatures and none of them care. He went on to say that in 2012 when he came before the Committee and was denied there is a property down the street that installed a second driveway and it is still there. Pinion said that the one the Meeker is talking about appears that the owner just went ahead and installed a second driveway. Kolb asked Meeker if he was planning on putting an apron in and a paved driveway and Meeker said that he wouldn't necessarily have to do that unless it was required. Pinion said that by the definition of a driveway it is a dust-free surface and a concrete apron out front. Meeker would agree to do that. Kolb said that he understands Meeker's situation; however, he is in agreement with Wedekind. Plautz agreed with Wedekind and Kolb. It was moved by Kolb, seconded by Plautz to deny the request for the second driveway. Motion carried. Meeker asked what would be done with the second driveway at 724 3rd Street. Kolb asked Pinion to follow up on this. Meeker then said that if the Committee is going to follow the ordinance he was going to take it further and some of the Town should be cleaned up also. Meeker said that if he has to take it further and write down everyone that is not following the ordinance he will do that.
- b. **Review and approve after-the-fact special assessments for the 2014 South Blvd. Utility Extensions** – Pinion said that in 2014 the City had been waiting nearly a decade to find money to get South Blvd. repaired and the Freight Program was started and the City was funded, which was relatively short notice. The announcement was made in July and once the City knew we had it Peterson and Pinion felt the extensions should be put in rather than have to dig up a new street to do so. He said that the City was forwarded the protection under Public Service Commission's Administrative Code where property owners hook on within ten years we can recover the cost. He said this request is for an approval after-the-fact to levy special assessments just to memorialize them indefinitely. It was moved by Kolb seconded by Plautz to approve the after-the-fact special assessments for the 2014 South Blvd. Utility Extensions. Motion carried unanimously.
- c. **Review and approve levying special assessments for new sidewalk and curb & gutter as part of the 2016 Street Reconstruction projects** – Pinion said this is utilizing the States' three-step process of Statute 66 to recover special assessments for brand new curb and gutter and sidewalks. He said new curb and gutter is going in on Washington, some on 3rd Street. New sidewalk is going in on 3rd Street. There will be new curb and gutter going in on Walnut Street, part of the jurisdictional transfer for Highway 123 becoming Walnut Street. He said that this road will be redone, bids were taken two weeks ago and the City will assess for curb and gutter only from Silver Drive, south to the city limits. Wedekind said that he has been asked if sidewalks would be going in on Monroe. Pinion said that Monroe is just a mill and overlay and not a total reconstruct. Pinion said that he was not planning on sidewalk on Monroe; however, it is the Committee's decision. Pinion then discussed Martiny Court, which will be a total reconstruction. He said that cul-de-sacs are usually very low volume streets and this is a dead end street, the only people using it are the people that travel it are the ones using the two driveways. He said that there is no network of sidewalks on 12th Street, so the question is, how appropriate are they on Martiny Court? He said when he budgeted for this there was an informal discussion whether sidewalks would be installed, and it was his understanding that there wasn't a concern to install them; however, it ultimately is the Committee's choice. Kolb and Plautz said that they were not concerned about sidewalks in cul-de-sacs. Chief Schauf said that there are a lot of families that live in the two apartment complexes and there are a lot of kids in this area. He said that he would like to see sidewalks installed. Pinion said that if sidewalks were installed on Martiny, there is nothing on 12th or Tuttle; Jefferson would be the only place where there are sidewalks in that vicinity. Kolb asked where Monroe and Martiny fall on the priority list. Pinion said that out of 247 segments that still need to be done, Monroe has portions of two blocks and ranks 171 and 180 out of 242. Martiny Court ranks 193 out of 242. Pinion said if sidewalks are an importation piece they could be installed on Martiny Ct. this year and consider a Capital Sidewalk Stand Alone project on 12th for next year to provide that connection. Kolb said in deference to Chief Schauf's concerns he could live with that, although, as a rule cul-de-sacs only have a few homes and sidewalks are not installed. Wedekind said that it would be cheaper installing them now during reconstruction than later. It was moved by Kolb with install curb and gutter on Washington, 3rd Street, and Walnut Street as

presented, and also sidewalks on 3rd Street, and Martiny Court. Wedekind seconded the motion. Motion carried unanimously.

- d. Review and approve contract with Foundation Supportworks of Wisconsin to install a helical pile system to stabilize and lift grade beam and concrete floor slabs at City Services Center – Pinion said that this company has been in business a long time and have handled a lot foundation stabilization projects. The company has been here on two separate occasions, once early in 2014 and again 18 months later. Wedekind questions if Kraemer came back earlier. Pinion said that they didn't do anything to stabilize the foundation. Koss said that they didn't what the problem was at that time, all that was seen cracks and that tried to give it a good control joint. Pinion said the building is 12 years old and there is a problem with the grade beam that runs along the outside wall. He said over the 18 month period that it was measured, there has been no more settling. The question of whether it has bottomed out in unknown, it could be the point that it has settled enough and the roof is starting to bind and won't let the beam to go down. It is the consensus of the original architect, Angus Young, Kraemer, the geo-technical people that worked on the project that this is a reasonable approach to take to correct the problem. Pinion then explained how the work would be done. He said that there is approximately \$62,000 of work proposed by Foundation Supportworks based on their quote and then the City would have approximately another \$15,000 - \$18,000 in it to redo the cosmetics. He said there is \$80,000 in the budget to do this, and the principal reason for bringing it back to the Committee, since it has already been included in the budget is that this is really a sole-source purchase, a relatively specialized trade, there is not 100 different companies that do it; however, he has sent this quote to Angus Young and MSA Professional Services and all agree that this would be a reasonable solution to correct the problem. Pinion said that the City has nothing invested in the building at this time. Plautz asked if the ground shifting was different than what happened at the campus. Koss said that this is a lot different because of the amount of contamination that is underground here. He said that as this building was being constructed, a guy's boots actually dissolved off his feet. Kolb said that St. Joe's School did this same thing with the school and it worked. It was moved by Kolb, seconded by Plautz to approve the contract with Foundation Supportworks of Wisconsin as presented. Motion carried unanimously.
- e. Review and approve updated Sewer Service Area Plan – Pinion said that in 2004 the State DNR adopted a new code that said communities in excess of 10,000 population have to adopt a Sewer Service Area Plan that will govern future extensions. They basically want communities to plan for their growth. He said part of the DNR code says when a plan is adopted it has to be updated every five years. MSA was hired in 2009 and updated the code and now five years later so MSA was hired with the Committee's approval to update it. Tom Fitzwilliams of MSA Professional Services said that the community is going to grow within the next 20 years and they had to forecast how much it will growth at least out to the year of 2035 and making sure that the treatment facility and conveyance systems are large enough to handle that future growth. He starts with a population projection for the year of 2035 and from there they look at housing densities of residential and multi-family, and commercial and industrial, and then they can estimate based on that growth and these densities that are expected, here is the amount of land needed to accommodate those people and businesses. He said that it was determined that about 550 acres would be needed for the future forecast and then it was future determined that about 725 would be available for future development. He said that a lot of that land is zoned Ag, so if 550 is subtracted from 725, it leaves 125 acres of surplus land, which means that the City has enough land to accommodate the future growth projection. He then said that the next step is to look at the treatment plant and what the capacity of the facility is. He said the capacity at this time is designed for 2.53 million gallons per day, and currently the City is at 1.5, which well below the capacity now, but with the future growth factored in, it would be at approximately 2.16 million gallons per day, which is still below the capacity of the wastewater plan. He then said that the City has enough land to grow, and the treatment plant has the capacity to accommodate that future growth. He said this accounts for the surrounding communities, such as West Baraboo, Sanitary District, Devil's Lake, and the Town of Baraboo. Pinion said that unlike 2009, in 2009 included some changes in the SSAP boundary; however, this year no changes are being looked at. He said there was a stakeholders meeting held with all the affected parties and they didn't have any changes to report or suggest to the City to incorporate into the plan. Kolb moved, Plautz seconded to approve the updated Sewer Service Area Plan and forward it to the Council. Motion carried unanimously.
- f. Review and approve contract for design services with MSA Professional Services for the 2016 Water Street water main bursting project – Peterson said that there have been a few water leaks on Water Street in front of CWM over the last couple of years. He said at the time they tried to put a liner on the inside of the water line; however, the DNR wouldn't allow it because of the size of the main. He said that he looked for another option to replace that main without having to do a full excavation. He last fall he went over to Richland Center where Allen Steele was doing a bunch of pipe bursting for some of the same similar reasons. He said that this is a little bit more than the City's scope of just replacement water main, so what he is looking for it to use MSA Professional Services to do the design work for the actual bursting project. He said that there are very short time frames to try and do the project in and it was thought to be best to bring an outside service that has familiarity with this type of project and help the City meet the timeline in getting it done. Plautz asked if it was done the normal way what the approximate cost would be. Peterson said that on this project it was estimated about \$200/linear foot, which is quite a bit higher already than a typical one, but this line is sitting in blue/gray clay; therefore, there would be a tremendous amount of material to haul out and bring back in, all the curb on that side of the street would have to be gone and put back in, and three or four power poles that would have to be help during the project, he would estimate the cost to be about \$250/foot or better and there would be no way to get it done in a two-week timeframe, it would more like a month to month and one-half. Plautz moved, Kolb seconded to approve contract for design services with MSA Professional Services for the 016 Water Street Water Main Bursting Project. Motion carried unanimously.
- g. Review and approve monthly billing adjustments/credits for sewer and water customers for October, November, and December, 2015 – Peterson stated that there are three months of adjustments included in the packet. Peterson presented a

request for a \$555.40 credit on Oak Street that he would like to get in. He said that this one just took they owner a while to fix the problem, which is why the amount is higher than a typical ones. Plautz moved, Kolb seconded to approve billing adjustment/credits as presented. Motion carried unanimously.

- h. Discuss opportunities to help finance annual streets improvements using a vehicle registration fee – Pinion said that this is a carry-over from the Committee's previous meeting and he brought some information relative to the wheel tax idea. He said that it is an opportunity to generate new revenue without having a corresponding affect on the existing revenue stream through the tax base. He said like the stormwater utility it raises money for specific purposes, this would afford the City an opportunity to do that in conjunction with the vehicle registration form. He said the Committee gets to decide whether it is a good idea or bad idea, but the idea is there. He said that the timing of it is a bit sensitive, because when the stormwater utility program was started there was no corresponding affect to the general taxes; however, if one was started today, the general taxes would have to be reduced by the amount that would be collected. Therefore, he is guessing that the legislation will catch up to this and make that same restriction, if the municipality imposes something new, it will affect the general levy. If it would be imposed today it will have not affect, it would be like being grandfathered in. Wedekind said that he has a problem with this because if someone across the street lives in the Township and he in the City, they wouldn't pay the tax and he would, but they use the City roads as much as he does. He feels that a tax of this type should come from the State. Pinion said that he has the same feeling, but the State is probably not going to do something like this, and it is an opportunity for the City to use, but if the Committee choose not to that is fine. He said it generates money from a wheel tax without having to adjust the mil rate or the general property taxes. He said that at \$100/vehicle is would generate \$165,000/year. He said that this is growing in popularity as communities face the difficulties associated with having more projects than their budget can fund, they have to try to find alternative revenue sources. Plautz felt that we weren't going to saddle our taxpayers with about \$40,000,000 he wouldn't have a problem. He said that he thought after the last meeting the Committee decided to somehow let the residents know. Kolb said he thought the recommendation was to put it Newspaper and get some feedback. Kolb said that he is not in favor of it. The Committee was not in favor of this tax; however, they would still like to have information generated to the public.
- i. Review and approve the addition of two more shipping containers to the Fire Department's live-fire training prop on City-owned property on the east side of Briar Street, south off former DPW garage – Chief Stieve said that the Department has received a substantial donation from a former firefighter, Leon Laubscher's family. He said that it was discussed with the rest of the membership, and it was decided that they would like to see the live fire training props expanded. He said that two more containers could be purchased with this donation. Kolb asked if any complaints been received from the neighbors and what kind of response has he received from his firefighters. Stieve said that he hasn't heard anything from any neighbor and the firefighters want more. Kolb moved, Plautz seconded to approve the addition of two more shipping containers to the Fire Department's live-fire training prop as requested. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said that everything is going well, there was one water main break up at 14th and Birch. He said on the Wastewater side, he has been looking at some replacement equipment; he may be looking at for doing their bio-solids handling. He said that the Committee will be seeing some numbers in 2016 for replacing some of the equipment from 1994; however, he is not looking at actually replacing the equipment until 2018, but to get the outlying members, such as the Sanitary District, Devil's Lake, and West Baraboo, we need to give them a year or two heads up to give them a heads up of what cost is being looked at. Wedekind asked when sludge is started being put out. Peterson answered as soon as the ground is ready for tillable stuff, relatively in April. He said that is someone takes some winter wheat off in August or September it will be hauled, and then the last push is in late October, or early November. Wedekind asked if this is charged for. Peterson said that if it is Class B, it is free, Class A, where more lime has to be added there is a slight charges to it; however, for us, it is more of a benefit, it opens up a lot more land for us, so typically we have not been charging for it.
- b. Street Superintendent's Report – Koss said that all the equipment is in fantastic shape. At this time the crew is doing tree removals, there are approximately 50 trees to be removed, and we are going to be out heavy with trimming. He said that the Committee may be getting some complaints because people don't like the City touching their trees; however, anything that he feels there is a possibility of coming down on a vehicle or blocking a road is going. Koss said that on December 23rd an Oak Street that was 4 plus feet in diameter that would never be expected to come down, with the high winds and saturated ground came down and took out three vehicles. Kolb complimented him on the great job done during the big snowfall.
- c. Police Chief's Report – Chief Schauf said that his department has been rather business the last couple months with the drug issue and they are actively going after this problem. He said the heroin is becoming a problem, not in just Baraboo, but across the nation. He said that the department is just about to full staff, only being short one. He said that as of February 1st, Mark Wichner will be promoted to sergeant on the midnight shift. He said that some questions have been raised about how officers are spending their time and he pointed out that there seems to be a mental health crisis in this country as well. He said that in 2015 we had 49 mental commitments, which are the people that they actually took and placed in a secure mental facility for a duration of time. He said with that, they were at the hospital and assessed another 40 people, and through diversion programs with the Department of Human Services, were able to not physically place them somewhere. He said what is important about those numbers is those 80 people that the department impacted their lives is that it takes two to four hours for officers to do that. He said that he averaged approximately four/month last year, and there have already been eight in January. He said he was able to purchase a new canine vehicle from Sauk Prairie at a very good price. Kolb asked if the issue of mental health issues could be worked in to Schauf's monthly report. Schauf said that he is going to try to do that.

Medical transport procedures were then discussed. Wedekind asked how many drug overdoses the department averages per month. Schauf said that that the last month was above, there were 13 in Sauk County that he knows of, no lives were lost in any of them. He said that last year there were three overdose deaths in the City of Baraboo, probably five to ten in the County. He said as far as overdoses that were brought back by the use of Narcan if up in about the 15 to 20 range. He then explained the 12-hour shifts that the department recently started.

- d. Fire Chief's Report – Chief Stieve presented an apparatus replacement handout to the Committee. He said that balance is in the account in healthy. He said that there is \$50,000 in the budget for replacing two vehicles with one; however, that will not take place in 2016. He said that he will start the process of specification process for the replacement of Engine 3, which is scheduled for replacement in 2017. He said that Jeff Beckwith was promoted to Assistant Fire Chief, and Jim Carter was promoted to Captain. He said that two applicants went through training and both with offered employment, Karen Curtin accepted employment and the other turned down employment due to busy scheduled. He said the department is now staffed with 43 personnel, including the Cadet Firefighter. He said the Cadet Firefighter, Logan LaMasney intends to apply for and will be accepted as a regular firefighters once he is done with high school. Stieve then gave a detailed presentation on the Response Time Report.

Pinion said that the Committee should have received a notice in their mailbox regarding an upcoming agency local officials meeting for a DOT project, it is a Corridor Study on Highway 33. He said that the City did not receive any grants, it is not a construction project, strictly a corridor study. He said that it is on informational meeting that will be held here a week from Wednesday, 1-3 in the afternoon.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 2:30 p.m. Motion carried.

Finance/Personnel Committee – Council Chambers January 26, 2016

Members Present: Petty and Thurow

Absent: Sloan

Others Present: Mayor Palm, C. Giese, E. Geick and others

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow, seconded by Petty to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Petty to approve the minutes of January 12, 2016. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Petty to recommend Council approval of the accounts payable for **\$382,588.80**. Motion carried unanimously.

Water Street Project – Eng. Pinion explained a pipe bursting procedure for trenchless technology of laying water line he is considering on Water Street. MSA Professional Services has developed a spec for this type of procedure and he recommends contracting with MSA to create the bid specs at a cost of \$9200. The Public Safety Committee also reviewed the procedure. Moved by Thurow, seconded by Petty and carried unanimously.

Committee Comments: None.

Adjournment – Moved by Thurow, seconded by Petty and carried to adjourn. Motion carried, meeting adjourned at 6:39 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

Emergency Management Comm.	1-28-16	CDA Executive Comt.	1-5-16
CDA Finance Comt.	1-5-16	CDA	1-5-16
Police & Fire Comm.	12-21-15	SCDC	12-21-15
Plan Comm.	1-19-16		

INFORMATIONAL ITEMS

WisDOT Public Meeting Notice for study of Hwy 33 on Wed., Feb. 10th at 5PM – Jack Young Middle School.

ADJOURNMENT

Moved by Petty, seconded by Ellington, and carried on voice vote, that the meeting adjourn.