

**BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES - DRAFT**

Date and Time: Wednesday, February 24, 2016, 5:30pm
Location: **Youth Department**, Baraboo Public Library, 230 4th Avenue
Members Noticed: E. Burchett, J. Ellington, M. Grant, F. Hartmann, N. Knappen, J. McMahon, B. Stelling, L. Von Asten, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative

I. Call to order

A. Note compliance with Open Meeting Law

The agenda was posted on Tuesday, February 23, 2016. President Grant called the meeting to order at 5:30pm. Note that due to lack of space, the meeting location was changed from the Youth Department to the Adult Department. Signs were posted to indicate the new location.

B. Roll call

Members present: Evan Burchett, Mary Grant, Jane McMahon, Lori Von Asten, and David Wernecke

Members absent: John Ellington, Forrest Hartmann, Nicol Knappen, and Bekah Stelling

Others present: Library Director Meg Allen

C. Approve agenda

Agenda was approved by consensus.

II. 2015 Department of Public Instruction Annual Report

M. Allen noted that the report was distributed with the agenda and that she corrected the typographical error in Board member Evan Burchett's email address in the final version. She also noted that for the first time, the library fund balance is reported - see Section V. 6.

Motion to approve: J. McMahon

Second: D. Wernecke

Vote: Motion carried

III. Adjournment

Motion to approve: J. McMahon at 5:33pm

Second: E. Burchett

Vote: Motion carried