

AGENDA
CITY OF BARABOO COMMON COUNCIL
Council Chambers, 135 4th Street, Baraboo, Wisconsin
Tuesday, February 24, 2015, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

Notices sent to City Staff and Media: Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

Notices sent to other interested parties: Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group, *Cale Good, Teri Fichter*

CALL TO ORDER

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF PREVIOUS MINUTES - (Voice Vote): February 10, 2015

APPROVAL OF AGENDA (Voice vote):

COMPLIANCE WITH OPEN MEETING LAW NOTED

PRESENTATIONS

The Mayor will present a Baraboo Gem Award to Bob Dewel.

Announcement of a Special Committee of the Whole meeting on March 2, 2015 to discuss security and space needs at the City Hall.

PUBLIC INVITED TO SPEAK (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

MAYOR'S COMMENTS - The Mayor would like to congratulate the following employees on their anniversaries with the City:

Maintenance Technician, Cale Good – 15 years

Park & Recreation Facility Manager, Teri Fichter – 20 years

CONSENT AGENDA (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$3,717,733.45

NEW BUSINESS RESOLUTIONS

NBR-1...Approve purchase of three 2015 Braun Dodge Grand Caravans for taxi vehicles.

NBR-2... Approve a Joint Powers Agreement for 911 Emergency Service with Sauk County.

2nd READING OF ORDINANCES

SRO-1... Approve Ordinance revising §9.21 regulating the use and possession of tobacco products by minors.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

REPORTS, PETITIONS, AND CORRESPONDENCE - The City acknowledges receipt and distribution of the following: **Monthly Reports for January, 2015 from** – Police Dept. Treasurer

Minutes from the Following Meetings -

Copies of these meeting minutes are included in your packet:

Finance/Personnel Comt	2-10-15	Public Safety Comt.	2-9-15
Insurance Claims Comt	2-5-15	Administrative Comt.	2-2-15
		Baraboo Public Arts Ad-Hoc Comt.	2-3-14

Copies of these meeting minutes are on file in the Clerk's office:

Library Board	1-20-15	Library Building & Grounds Comt	10-20-14
Pink Lady Rail Comm.	8-5-14, 12-2-14	Parks & Recreation Comm.	1-12-15
District Ambulance Comm	11-19-14, 12-17-14		

Petitions and Correspondence Being Referred

INFORMATION

ADJOURNMENT (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

FEBRUARY 2015

SUN	MON	TUE	WED	THU	FRI	SAT
22	23 Public Safety	24 Finance Council	25 Ambulance	26 Art Ad-Hoc Emergency Mgt.	27	28

MARCH 2015

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Administrative	3 CDA	4	5 BEDC	6	7
8	9 Park & Recreation	10 Finance Council	11	12	13	14
15	16 PFC SCDC	17 Plan Library	18 BID	19 UW	20	21
22	23	24 Finance Council	25 Ambulance	26 Art Ad-Hoc Emergency Mgt.	27	28
29	30 Public Safety	31				

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with

Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by K. Jackson and C. Giese
Agenda posted by Kris Jackson on 02/20/2015

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, February 10, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Robkin, Thurow

Council Members Absent: Alt.

Others Present: Admin Geick, Chief Schauf, Eng. Pinion, Utility Supt. Peterson, Dep. Treas. Klingemeyer, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of January 13, 2015.

The Mayor announced changes in the order of Agenda items. Moved by Wedekind, seconded by Sloan and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor reviewed his new “GEM Award” and the history of Baraboo being called Gem City. Admin Geick found in a 1907 Horticultural Magazine the reference to Baraboo being a Gem of a City because of new plantings around the courthouse of that era. After that, many businesses began using the name, i.e. Gem City Bottling Co.

The Mayor’s inaugural recipient of the Baraboo GEM Award is Merlin Zitzner. The Mayor presented Mr. Zitzner with a Proclamation, and Merlin addressed the audience briefly.

Chief Schauf presented information with his concern over the lack of security in City Hall for his department, as well as other department’s staff. Thurow noted the first thing he heard after becoming Mayor in 1988 were Chief Lobe’s concerns over building security.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR’S COMMENTS The Mayor congratulated Attorney Mark Reitz on his 10th anniversary of faithful service to the City of Baraboo. Because of a prior commitment, Reitz was not present.

CONSENT AGENDA

Resolution No. 14-114

THAT the Accounts Payable, in the amount of \$338,257.24 be allowed and ordered paid.

Moved by Petty, seconded by Sloan and carried to approve the Consent agenda-8 Ayes.

ORDINANCES ON 2ND READING

Moved by Petty, second by Sloan, and carried unanimously to approve the 2nd reading of **Ordinance No 2427** amending Section 17.18(4)(a) and the Zoning District Map for 2nd Addition to the Spruce Haven Subdivision.

NEW BUSINESS

Resolutions:

Resolution No. 14-115

Initial Authorization of Bonds Not to Exceed \$3,075,000 for the UW Campus Science Building Project.

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in

an amount not to exceed \$3,075,000 for the public purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes.

Ehlers Financial Advisor, Jim Mann, presented information to the Council regarding the City's current debt, the effect of this borrowing, and proposals for the length of borrowing. He indicated the City maintains a Double A rating, and is highly sought after for bond purchases.

Moved by Petty, seconded by Sloan, and carried that **Resolution No. 14-115** be approved – 8 ayes.

Resolution No. 14-116

Direct Publication of Notice to Electors Relating to Bond Issue.

WHEREAS the initial resolution authorizing general obligation bonds has been adopted by the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") and it is now necessary that said initial resolution be published to afford notice to the residents of the City of its adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Moved by Petty, seconded by Sloan, and carried that **Resolution No. 14-116** be approved - 8 ayes.

Resolution No. 14-117

Providing for the Sale of \$3,075,000 General Obligation UW System Campus Bonds

WHEREAS, the City of Baraboo, Sauk County, Wisconsin (the "City") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds for the public purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, the Common Council of the City hereby finds and determines that general obligation bonds in an amount not to exceed \$3,075,000 should be issued pursuant to the Initial Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of the Bonds. The bonds authorized by the Initial Resolution shall be designated "General Obligation UW System Campus Bonds" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$3,075,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an

Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Award of the Bonds. Following receipt of bids for the Bonds, the Common Council shall consider taking further action to provide the details of the Bonds; to award the Bonds to the lowest responsible bidder therefor; and to levy a direct annual irrevocable tax sufficient to pay the principal of and interest on the Bonds as the same becomes due as required by law.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Moved by Wedekind, seconded by Ellington, and carried that **Resolution No. 14-117** be approved - 8 ayes.

Resolution No. 14-118

The Common Council hereby approves the Revocable Encroachment Agreement with Thomas P Thering for the existing stairwell on the north side of 412 Oak Street within the City's alley right-of-way, based upon the attached agreement form.

Moved by Wedekind, seconded by Ellington, and carried that **Resolution No. 14-118** be approved - 8 ayes.

City Engineer Pinion addressed the Council and presented background and information, including pictures of the stairwell that is original to the building. The Mayor also allowed the prospective buyer, Greg Slayton, to address the Council. Robkin expressed concern over semi-tractor/trailer ability to travel through the alley if the construction plans of Slayton were to be allowed. Pinion assured Robkin there will be adequate clearance.

Resolution No. 14-119

To approve the Base Bid and Alternate A2 for the Rehabilitation of the Mine Street Water Tower in the amount of \$348,500 and award the contract to the lower bidder, L.C. Painting Company, Inc. from Sterling Heights, Michigan.

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 14-119** be approved - 8 ayes.

Utility Superintendent Peterson addressed the Council and reviewed the Bid Tabulation information. The low bid is above the estimate, but the Utility has funds in O&M to cover the additional costs. Part of the increase is due to the decision to use full containment during the process and the addition of a mixer to aid in winter freezing and disinfectant by-product accumulation

Ordinances:

Ordinance No. 2428 was introduced and read for the first time:

Ordinance No. 2428

An Ordinance revising §9.21, Ordinances, regulating the use and possession of tobacco products by minors.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section §9.21, Code of Ordinances, regulating the use and possession of tobacco products by minors is hereby revised as follows:

9.21 USE OF CIGARETTES AND TOBACCO PRODUCTS BY CHILDREN PROHIBITED.

(1) IN THIS SUBSECTION:

- (a) “Cigarette” has the meaning given in §139.30(1), Wis. Stats.
- (b) “Child” means a person who is less than 18 years of age.
- (c) “Law Enforcement Officer” has the meaning given in §30.50(4s), Wis. Stats.
- (d) “Tobacco Products” has the meaning given in §139.75(12) Wis. Stats.
- (e) “Nicotine Product” has the meaning given in §134.66(1)(f), Wis. Stats.

[new section]

(2) *EXCEPT AS PROVIDED IN SUBSECTION (3), NO CHILD MAY DO ANY OF THE FOLLOWING:*

- (a) Buy or attempt to buy any cigarette, tobacco product, or nicotine product.
 - (b) Falsely represent his or her age for the purpose of receiving any cigarette, tobacco product, or nicotine product.
 - (c) Possess any cigarette, tobacco product, or nicotine product.
- (3) A child may purchase or possess cigarettes, tobacco products, or nicotine products for the sole purpose of resale in the course of employment during his or her working hours if employed by a retailer licensed under §134.65(1) Wis. Stats.
- (4) A law enforcement officer shall seize any cigarette, tobacco product, or nicotine product involved in any violation of subsection (2) committed in his or her presence.
- (5) No person may procure for, sell, dispense, furnish or give away any cigarette, tobacco products, or nicotine product to a child.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Chief Schauf addressed the Council and explained that this Ordinance adds nicotine as a prohibited substance for minors.

Moved by Thurow, seconded by Sloan, and carried that the Ordinance take its regular course - 8 ayes.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

Finance/Personnel Committee – Council Chambers**January 13, 2015**

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, W. Petersen, M. Hardy, C. Giese, members of Council, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of the December 9, 2014 meeting. Motion carried, unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$5,949,457.81. Motion carried unanimously.

2015 Park Fees – Mike Hardy reviewed the 2015 park fees recommended by the Park & Recreation Commission. Civic Center lease rates have not been changed in the last few years but with the building improvements, the commission felt an increase was justified. 7

Moved by Thurow, seconded by Petty and carried unanimously to recommend for approval, the park fees for 2015.

Otter Exhibit – Mike Hardy reviewed the bids for the otter exhibit design. Only one bid was received from SAA Associates for \$27,700. The Parks and Recreation Commission recommended accepting the bid from SAA. The design costs will be paid from donations previously received. Moved by Thurow, seconded by Sloan to recommend the SAA bid to Council for action.

Base Bid for Well #8 – Wade Petersen explained that the base bid is for an inspection of Well #8 and suspected necessary maintenance. Bids were taken and the low bid of CTW Corporation is recommended by the Public Safety Committee. Moved by Sloan, seconded by Thurow to not exceed the base bid plus \$15,000 for estimated repairs.

City Forest Land Appraisal – The Mayor reported that the Village of West Baraboo made an inquiry about possibly acquiring the school forest. The property was recently appraised for \$591,000 and the cost for the appraisal was split with the Village.

Adjournment – Moved by Thurow, second by Sloan to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Finance/Personnel Committee – Council Chambers **January 27, 2015**

Members Present: Petty and Thurow

Absent: Sloan

Others Present: M. Palm, E. Geick, W. Petersen, M. Hardy, C. Giese, members of Council, media and the public

Call to Order –Ald. Petty called the meeting to order at 5:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Petty to adopt the agenda and carried unanimously. Moved by Petty, second by Thurow to approve the minutes of the January 13, 2015 meeting. Motion carried, unanimously.

Accounts Payable – Moved by Petty, seconded by Thurow to recommend Council approval of the accounts payable for \$519,045.74. Motion carried unanimously.

Farm Bureau Special Assessments – Giese explained that the property owner has requested leniency on their special assessment for sidewalk following reconstruction of South Boulevard. They specifically are seeking a 1% interest rate and extended installments under the hardship clause of the levying resolution. However, the policy only applies to residential properties. Giese presented two payment options: the first being the installment plan that was originally offered and the second being delay of the first installment by one year, but completing the installments still within the 5 year plan. The Committee discussed the options and agreed they should be offered to the property owner. No action was taken but consensus is to offer two options for payment.

Baraboo Theatre Guild – WACCT is an annual acting competition and they are asking for relief on the right-of-way use permit. They are also asking that businesses reschedule their deliveries on that day and this has already been coordinated ahead of time. DBI is aware and supports the event. Moved by Thurow, seconded by Petty and carried to grant the ROW permit and waive the fee.

Utility Collection Procedures – Wade Petersen explained that the Utility will begin collecting mailed in payments on April 1, 2015. A P.O. Box address will be printed on the bills. The committee reviewed the revised internal controls. Moved by Petty, seconded by Thurow to accept the recommendation and Adm Geick will notify the Council through his memorandum.

Adjournment – Moved by Thurow, second by Sloan to adjourn. Motion carried, meeting adjourned at 6:30 p.

Minutes of the Public Safety Committee Meeting – **January 9, 2015**

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, and Wade Peterson, Off. Labroschian, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the October 27, 2014 meeting. By voice vote the motion carried.

New Business

- a. **Recommendation for acquisition of Becker's Lynn Street and Depot Street properties** – Engineer Pinion that Sauk County has acquired these properties by tax deed and staff feels that it is in the City's best interest to acquire these properties, one for Riverfront redevelopment purposes, and the other one to allow the City Service Campus, which could utilize a good portion of the building that is there. Wedekind asked what the taxes were on these properties. Pinion said that the Lynn Street property is roughly \$54,000 in total back taxes and the Depot Street property is over \$10,000. He said that at this point it is unknown how generous the County is willing to be. If the Committee is in agreement then they would recommend to the Council actually give Administrator Geick the permission to begin to negotiate with the County on the acquisition of those properties. He said that the Lynn Street property does have some environmental concern. It was moved by Kolb, seconded by Plautz to recommend the acquisition of the Becker properties on Lynn Street and Depot Street. Motion carried unanimously.

- b. Review and approval to purchase 2000 Ford Cargo Van from Water Utility to replace Engineering Department's 2000 Ford Ranger – Pinion said that the Ford Ranger is on its last leg and needs to be replaced. He said that the van is a ¾-ton and will serve the Engineering Department's needs for a long time to come. He said that originally money was put into the 2015 budget to replace the truck with a new; however, after deliberations with the Mayor and staff it was decided that the department could forego that as long as the van could be acquired. The money would be coming out of the Public Works Equipment Replacement Fund. He said for \$3,000 they are able to upgrade and the truck will be sold, and for the \$500 that will be gotten, they will buy some lumber and built racks in the back of the van to hold the equipment and supplies. It was moved by Kolb, seconded by Plautz to approve the purchase of the 2000 Ford Cargo Van from Water Utility. Motion carried unanimously.
- c. Review and approval of the Pavement Design Report for the STH 123 resurfacing project - Pinion said that Hwy. 123 will become Parkway and Walnut Street and will lose its designation in 2017 when the bypass comes in. He said that part of the jurisdictional transfer agreement that was approved said that it would become a local road and in order to do that, the State has to come in and give it a minimum of a 15-year life, so they are going to resurface it. Pinion said that his response is that he would rather see 4-inches milled rather than 3½", but at the very least we will have 3½" milled. It was moved by Plautz, seconded by Kolb to approve the Pavement Design Report as presented. Motion carried unanimously.
- d. Review and recommendation of award of Well #8 Rehabilitation & Repair contract to CTW Corporation – Peterson said that Well #8 is their newest well and there has been significant loss in production. This well is being used a little as possible at this time. He said bids were taken for the removal of it, similar to what was done for Well #6 and then they had each vendor give numbers of different items that may be required to fix it. He said that the low bid was CTW. He said that they are not sure what the repairs will be; therefore, he put in that the repairs could not exceed \$15,000. He said that repairs cost less than \$15,000 at Well #6, so he put a ceiling on it. He said there is \$7,500 to pull it, and then not to exceed \$15,000 for the repairs. He said if it is something more significant than this he will bring it back to the Committee. It was moved by Kolb, seconded by Plautz to recommend the award of Well #8 Rehabilitation & Repair contract to CTW Corporation for \$7,536.00 and not to exceed \$15,000 for repairs. Motion carried unanimously.
- e. Review and approve utility billing credit for an undetected water leak at 1017 Parkside Avenue – Peterson said that the leak detection system didn't not pick up this significant leak. He did say that they are catching most of the leaks. He said that the total credit between water and sewer is \$1,653.55. It was moved by Kolb, seconded by Plautz to approve the utility billing credit in the amount of \$1,653.55. Motion carried unanimously.
- f. Review and recommendation of proposed Amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower – Pinion said that in 2001 the City executed a license agreement with US Cellular Operating Company for an array up to 12 antennae. He said that they would like to add some equipment to supplement and improve the operating capability of their existing antennae array. He said to add these four pieces of equipment it is an extra \$1,500 per year. It was moved by Plautz, seconded by Kolb to recommend approval of the proposed amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower. Motion carried unanimously.
- g. Status of refuse disposal at 424 4th Avenue and 506-509 Martin Street (Hilltop apartments) – Chief Schauf said that there have been numerous complaints both at the Hilltop Court Apartments and the property at 424 4th Avenue. He said that the 4th Avenue dumpster has been filled over capacity for some time. He said that the owners have not been paying their disposals; therefore, the company stopped picking up the dumpsters. In an effort to resolve this, the department has contacted both property owners and both have been issued citations for failure to abate after notices were issued. He said that that it got to the point where the Department actually called the company and secure that the City would pay for the disposal fee and put it on their taxes. He said that the 4th Avenue property was done twice, the second time the disposal company removed the dumpster, at which point the owners were told either they get this problem taken care of, or they would be shut down because they had no way to dispose of the trash. He said that the owner of the 4th Avenue property has since entered into a new agreement with a new disposal company and this is resolved. He said that it appears that the City will have more and more of these problems and he wanted to advise the Committee of the issues and what steps were taken because if the steps taken in the case hadn't resolved the issue, they will have to take more aggressive actions, including possibly including the Department of Health and declaring the property inhabitable because they have no way to get rid of their garbage.

Reports

- a. Utility Superintendent's Report – Peterson then presented two possibilities for painting the Mine Street water tower. He said that this is a bid thing and it was kind of left open for a couple of different options so were weren't committed to how it would be painted. Contacts were made with the Country Club if they would partake in anything or if they had any ideas; however, he hasn't heard from them. He said that two-tone painting is becoming more common to hide the mold on the bottom of towers. He said that he is continuing to speak to City Hall regarding possibly taking over some of the duties that they now do for them. He said that there has been a new employee hired at the Wastewater Treatment Plant. He said in 2014 the Utility had 11 water main breaks, 14 service breaks, 370 hydrants, and 585 water valves.
- b. Street Superintendent's Report – Koss said that the new employee, Greg Mayer started employment on January 5th. He is currently training on the garbage route.
- c. Police Chief's Report – Schauf introduced Ryan Labroschian, who was promoted from the afternoon sergeant ranks to lieutenant. Schauf said that drugs will continue to be a problem, heroin will continue to be a problem. He said that challenge with heroin is that a person can be addicted the first time they try it. He said that the DNR has said that the way the Department was getting rid of the

drugs in the drug drop box was not acceptable anymore, they can only be taken to a certain type of burner, which doesn't exist in the State of Wisconsin and they wanted the City to truck all of them out of state and pay the expense to do so. He said that the Chiefs Association has been working with the AGs office to get the DNR to change some things and the last he heard is that the state law is going to change because they realize that the drugs being taken off the street is better than saddling municipal governments with disposal fees. He said that approximately 500 pounds of prescriptions drugs are collected every three months. He said that there were 33 search warrants done by the Sauk County Task Force in 2014, and 17 or 18 of them were in the City of Baraboo, so we were by far the most aggressive agency with that.

- d. Fire Chief's Report – Steve said that Captain Jeff Thompson passed away yesterday from cancer, his visitation is Tuesday from 4-8 at St. John's Lutheran Church, and funeral with Wednesday at 11:00 at the same church. He said he is working with the family for full fire service funeral based on their wishes. He said that three new people have been hired, two needed training which they started last evening. The cadet firefighter, who is Jeff's son, Jake Thompson is going to be going through the training also. He said that even though he is in high school volunteer program, they can still get him fully trained by the summer. He said there is another one that was offered employment is going through the medical exam process is already certified, he was on the Portage Fire Department for three years. He said that total numbers right now are at 44.

ADJOURNMENT – Plautz moved, Wedekind seconded to adjourn the meeting at 1:39 pm. Motion carried.

Administrative Committee September 15, 2014

Present: Ellington, Alt

Absent: Robkin

Also

Present: Atty Reitz, Chief Schauf, Mayor Palm, Cheryl Giese, Christina Bryant, Steve Pribbenow, Evelyn Marks

In the absence of Chairman Robkin, the meeting was called to order by Ald. Ellington at noon, noting compliance with the Open Meetings law.

Moved by Alt, seconded by Ellington and carried to approve the minutes of 7-7-14. Motion by Ellington, seconded by Alt to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities including the Land Use Seminar to be held September 24 & 25 in Stevens Point, and the progression of the hangar road reconstruction and land use zoning overlay creation. No action taken.

Concerning Tribal relations, Giese has contacted other airports to obtain information on how they work with the neighboring Tribes. Giese found that a model similar to ours is Austin Straubel Airport, located in Green Bay. The Oneida nation does not use the airport for Tribal business. The Airport is owned by Brown County and any Oneida building projects are handled by the County Planning and Zoning which the Nation willingly complies with.

Attorney Reitz gave a report about how the appraisal of the tree located on City land and the land of Mr. Trager has gone. The appraisal was done and came back with a price of \$25-\$50 for the wood. This is after labor is taken out of the price. The wood is only good for firewood and not processing. If the City and Mr. Trager are unable to come up with an agreement, there is paperwork that can be filed and the tree will be taken down.

The Coolidge land purchase is moving forward. The City is hoping to have the two parcels purchased within a year. Giese departed from the meeting.

Sidewalk Encroachment: Attorney Reitz stated that there are some discrepancies in Section 8.04(2)(d) where it states that the unobstructed accessible path of travel must be 4 feet and Section 8.04(2)(d)4.f.3. states that the unobstructed accessible path of travel must be 5 feet. Reitz submitted an ordinance clarifying sidewalk usage, making corrections to the codebook as necessary. Moved by Ellington and seconded by Alt that the recommendation be made for this to be brought before Council at the next meeting.

ADA Status Report – Atty Reitz presented the report that Adm. Geick has put together concerning the City buildings and surrounding City facilities/parks. Most of the matters at hand have been completed, and the ones that are not, are in the works of being completed. The City will budget for these updates in the 2015 Budget. In order for City Hall to be up to date on all ADA Compliance, we would need to build a new Administration Building which would cost approximately 27 million dollars. Steven Pribbenow cited examples of communities giving excuses for non-compliance that are really non-excuses. Baraboo in the past has been pro-active and worked well toward improving ADA infrastructure. He further stated that the biggest complaints are facilities that have been allowed to open and be used without being ADA accessible. Pribbenow gave examples of the dog park, civic center and other parks built since 1993 that have not been made ADA compliant. Ellington spoke and stated that the City cannot make up for what we didn't do, but we can move forward from here. No action was taken.

Closed Session – Moved by Alt, seconded by Ellington and carried unanimously to adjourn to closed session per 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Operator License application)

Moved by Alt, seconded by Ellington and carried to reconvene into open session per State Statute 19.84(2). Moved by Alt, seconded by Ellington and carried to grant a conditional license to Evelyn Marks.

Member Comments: Ellington would like it stated that each committee member receive a hard copy of their packet in their mailboxes. The next meeting will be Monday, October 6, 2014 at noon.

Moved by Alt, seconded by Ellington and carried to adjourn.

Member Comments: Ellington would like it stated that each committee member receive a hard copy of their packet in their mailboxes. The next meeting will be Monday, October 6, 2014 at noon.

Moved by Alt, seconded by Ellington and carried to adjourn.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

Promotions/Personnel Committee Meeting

September 15, 2014

Members Present: T. Wickus, L. Steffes, B. Stelling

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:30 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by Stelling, seconded by Wickus, and unanimously carried to approve the minutes of the May 13, 2014 meeting.

Agenda: Moved by Stelling, seconded by Wickus, and unanimously carried to approve the agenda as published.

New Business:

As of September, 2014 BID Promotions has a balance of \$2,800.00 in unspent funds. Motion by Stelling, seconded by Wickus to use balance of funds for a Billboard campaign.

Motion by Stelling, seconded by Wickus to approve the 2015 budget.

Billboards-Hwy 12	\$5,800
Downtown Christmas Light Parade	2,500
Downtown Holiday Advertising	2,000
Circus Celebration Downtown	1,500
Facebook Administration	1,200
Sunday Market	1,000
Devils Lake Visitor Guide	1,200
Baraboo Map Ad	800
Farmers Market	700
Image Advertising	<u>3,800</u>
TOTAL:	\$20,500.00

Adjournment: Moved by Stelling, seconded by Wickus, and unanimously carried to adjourn at 9:05 A.M.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

BOARD OF DIRECTOR'S MEETING

January 21, 2015

Members Present: S. Kessenich, D. Thurow, N. Bacher, B. Stelling, T. Wickus, L. Steffes, S. Fay

Member Absent: D. Cowan, F. Kruse

Others Present: Geick

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:46P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Thurow, seconded by Stelling, and unanimously carried to approve the minutes of December 17, 2014.

Agenda: Moved by Bacher, seconded by Steffes, and unanimously carried to approve the agenda as published.

Reports:

Appearance – Garland and lights are down

New Business

Approval of Vouchers:	City of Baraboo	\$	66.90
	Capital Newspapers		10.74
	The Gardner Agency		<u>6030.00</u>
	TOTAL:		6107.64

Moved by Fay, seconded by Wickus for approval of paying vouchers, and carried unanimously.

Next Meeting: Wednesday, February 18, 2015 at 5:45 p.m., **Room 11**, Civic Center.

Adjournment: Moved by Stelling, seconded by Wickus, and unanimously carried to adjourn at 6:03 PM

Baraboo Economic Development Commission

January 8, 2015

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Alt, Anderson, Bowers, Huffaker, Sloan, Taylor

Absent: Umhoefer, Ayar, Stauffacher,

Other: Mayor Palm, Ed Geick, Carolyn Wastlund, Crystal Ritzenthaler, Lori Mueller, Patrick Cannon

III. Approve Minutes

Motion to approve the minutes as presented for December 3, 2014

Alt (1); Umhoefer (2)

Motion carried

IV. Public Comment

The Mayor Introduced Carolyn Wastlund, the new Chairperson of the CDA.

a. Presentation regarding Economic Development programs

i. Dr. Crystal Ritzenthaler

Sandy Anderson, the BEDC liaison for this presentation, gave a brief background about the collaboration efforts of the schools and gave an introduction of the presenters. Mayor Palm also gave some background of the work completed by the School District.

Dr. Ritzenthaler and Lori Mueller of the Baraboo School District gave a presentation outlining their efforts to engage various businesses within the community. Entitled *Building Bridges Between Schools and Industry*, the presenters highlighted numerous programs that have been successfully enacted over the past several years.

The Power Point presentation (attached) listed the new programs that have been created. They also discussed the problems that they have encountered and how they were able to adapt to these challenges.

After a brief series of questions, the BEDC members adjourned into smaller work groups to discuss their impressions from the presentation. Each group completed a short worksheet. Ms. Burgi indicated that she will compile the information from each group and present that at a later meeting.

V. Old Business

A. Update on Development Activities

City Administrator Ed Geick gave an update on the following items:

- a. On Monday January 12, a Business After 5:00 event will be held at the new Glacier Valley Ford.
- b. Staff has been informed that Badger Ridge Shopping center is for sale.
- c. The distillery is set to open in March 2015.
- d. The City purchased a second advertisement in the Madison brochure.
- e. The City is working with the County to purchase two sites for clean up and eventual sale.

B. Update on the Plan Commission and Council

Mayor Palm indicated the proposed cell tower authorized for the fairgrounds has been challenged by several outside parties. The hearing will occur on January 13, 2015 at the City Council meeting.

C. Updates from economic development partners and collaborators

On behalf of the CDA, Ms. Wastlund gave an update on the recent loan activities awarded by the group. It was noted that earlier this week, the CDA completed its first Capital Catalyst Royalty Investment with Bad Badger Engineering.

It was also noted that the CDA will be making a presentation at the Library on Thursday January 29, 2015. The presentation will center on the housing programs administered by the CDA.

Mayor Palm indicated that a special meeting to discuss SCDC will be held on January 29, 2015. The meeting will be held at the West Square building.

VI. New Business

Update on Economic Development Plan:

The Chair indicated that students under the guidance of BEDC member Ayar have issued a draft of the Demographics section of the Economic Development chapter of the 2005 Comprehensive Plan.

The Chair further indicated that the City Administrator and the Executive Director of the CDA will be responsible for the initial draft of the document for the CDA.

VII. Commissioner and City Staff comments

The members indicated that they liked the format for the outside presentations. The group felt that Ms. Anderson did a very nice job in establishing a workable format.

It was noted that there will not be a speaker in February. Updates on the status of the revised plan will be shared at future meetings,

VIII. Adjournment

A motion was made to adjourn the meeting at 7:25 PM.

Alt (1); Huffaker (2)

Motion carried

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 7:50 p.m.

Mary K. Klingenmeyer, Deputy Treasurer

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

NBR - 1

RESOLUTION NO. 2014-

Dated: February 24, 2015

The City of Baraboo, Wisconsin

Background: The State solicited bids for ADA modified taxi vehicles. The winning bidder was A&J Vans at a price of \$30,990 each or 92,970 for 3 vehicles.

The City purchases taxi vehicles and then leases the vehicles to the taxi service provider. The City will use two capital assistance grants from the State of Wisconsin to pay for the vehicles. A 2014 grant will reimburse the City for 80% of the vehicle and 90% of the ADA modifications. Two vans will be purchased with 2015 grants which will reimburse the City of 80% of the vehicle and modification. The remaining local share is recovered as salvage value from sales of retired vehicles. Therefore, local tax dollars are not used for funding the Baraboo Taxi fleet.

These vehicles replace existing fleet. DOT standards require that vehicles be maintained according to certain standards and have a life expectancy of 100,000 miles. All vehicles being replaced have in excess of 100,000 miles.

Fiscal Note: (check one) Not Required Budgeted Expenditure Not Budgeted

Comments: The City has two outstanding capital grants which will be used to pay for these vehicles. The remaining local share is found in the Taxi Fund Balance, Fund 230 and the revenue source is the sale of existing vehicles.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City of Baraboo purchase three 2015 Braun Dodge Grand Caravan Vision RE rear load minivan vehicles from A&J in the amount of \$92,970 with a local share of \$17,463 dollars.

Offered by: Finance/Personnel

Approved: _____

Motion:

Attest: _____

Second:

RESOLUTION NO.

Dated: February 24, 2015

The City of Baraboo, Wisconsin

Background - Because a 911 System has been implemented in Sauk County, it is necessary for the City to enter into this agreement per Wisconsin State Statute 256.35(9). This is an annual agreement.

The Joint Powers Agreement (attached) clearly defines the requirement of said agreement.

It will be reviewed by the Finance/Personnel Committee at their meeting prior to Council so a representative of that body will be present to advise of their recommendation.

Fiscal Note: (one) [Not Required] [Budgeted Expenditure] [Not Budgeted]
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor, on behalf of the City of Baraboo, be authorized to execute and enter into a Joint Powers Agreement with Sauk County for the 911 Emergency System as attached hereto and made a part hereof.

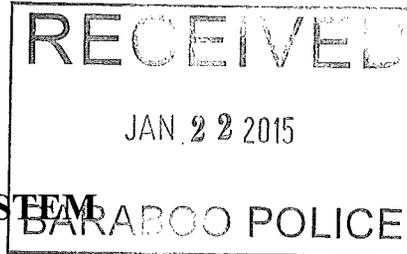
Offered by: Finance/Personnel

Approved: _____

Motion:

Second:

Attest: _____



**JOINT POWERS AGREEMENT
SAUK COUNTY 911 EMERGENCY SYSTEM**

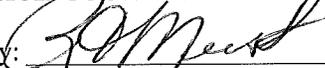
WHEREAS, **Sauk County** and the municipalities located within the boundaries of **Sauk County** have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including firefighting, law enforcement and EMS and

WHEREAS, Sec. 256.35(9), Wis. Stats, "Joint Powers Agreement," requires that in implementing a 911 system as has been done in **Sauk County**, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request throughout the **Sauk County 911 System**, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

Therefore, in consideration of the mutual promise, agreements, and conditions contained herein, it is hereby jointly agreed between **Sauk County** and the **City of Baraboo**, as follows:

1. That effective January 1, 2015, this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2015.
2. That if an emergency services vehicle operated by the **City of Baraboo**, or operated by an **City of Baraboo** or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35 (9)(c), Wis, Stats.

SAUK COUNTY SHERIFFS DEPARTMENT

By: 
(Richard Meister, Sheriff)

CITY OF BARABOO

By: _____
(Mayor)

Baraboo Police Department Monthly Activity Report January 2015

Calls for Service	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Burglaries	7	7	1	6	600.00%
Thefts	37	37	32	5	15.63%
Criminal Damage	7	7	0	7	#DIV/0!
Assist other agencies	67	67	71	-4	-5.63%
Assists - West Baraboo	6	6	3	3	100.00%
Animal Complaints	19	19	25	-6	-24.00%
Total of all Calls	700	700	795	-95	-11.95%

Traffic Crashes

Total Traffic Crashes	28	28	36	-8	-22.22%
Persons Killed	0	0	0	0	0.00%
Persons Injured	8	8	2	6	300.00%
Pedestrians Injured	0	0	0	0	0.00%

Enforcement Activity

Adult Notices of Appearance	80	80	70	10	14.29%
Drug Charges	7	7	10	-3	-30.00%
Traffic Citations	447	447	693	-246	-35.50%
OWI Arrests	6	6	18	-12	-66.67%
Seatbelt Violations	23	23	42	-19	-45.24%
Traffic Warnings	279	279	349	-70	-20.06%
Juvenile Offenses	30	30	37	-7	-18.92%
Curfew Violations	0	0	2	-2	-100.00%
Underage Alcohol Citations	4	4	5	-1	-20.00%
Parking Citations	322	322	224	98	43.75%

Fines and Fees

Court Fines	\$3,245.13	\$3,245.13	\$2,789.21	\$455.92	16.35%
Parking Fines	\$5,784.48	\$5,784.48	\$3,490.00	\$2,294.48	65.74%
Police Department Fees	\$142.13	\$142.13	\$163.00	-\$20.87	-12.80%

TREASURER'S INVESTMENT REPORT for January 2015

Total Receipts:	6,363,467.44	Average Rate of Return on Current Deposits		Benchmarks:
		General Funds:	8.3 M	LGIP
		Utility Funds:	12.2 M	90-day T-bill:
Total Disbursements:	5,620,307.25	Segregated Funds:	36.6 M	6M CD:
		All Funds:	14.9 M	12M CD:
			Liquid: 68%	
			Term: 32%	

Policy Objectives:

- Safety: \$3,000,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: Investing in CD's when good rates are available.
- Yield: Yields are steady.

TRANSACTIONS

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity D:	Rate	Amount	Interest
(1)	Renew	CD	General Fund	Clare	1278700		20 mos	1/22/2015	0.80%	150,000.00	To MM
	New	CD	Water Utility Sewer Utility		1317900 1318000		20 mos 20 mos	9/22/2016	0.65%	75,000.00 75,000.00	Reinvest Reinvest

Comments: Will find somewhere else to go with General funds, but Utilities had extra cash they wanted to get a better rate on.

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield - Maturity	Amount	Interest
(1)	SOLD	TIPS	912828DH0	102.9375	NR	Inflation protected	14 months	1/15/2015	.50% / 1.625*	122,536.00	Semiannual
			ACTUAL				1.5% Inflation				
							1.0% Inflation				0.28%

Comments: Not impressed with the performance of this bond, will stay away from TIPS in the future.

Dana Investment Advisors, Inc.
PORTFOLIO HOLDINGS



Report as of: 01/30/2015

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
Cash									
Short Term Investments									
Cash Equivalents									
	000009	Cash - Money Fund		13,226.64		13,226.64	.44	.00	.01
		Total Cash Equivalents		13,226.64		13,226.64	.44	.00	.01
		Total Short Term Investments		13,226.64		13,226.64	.44	.00	.01
Bonds									
Agency Bonds									
Fixed Rate Agency									
FHLB Fixed Rate Agency									
150,000	3130A2CG9	FEDERAL HOME LOAN BANK 1.125% Due 09/19/2017	99.97	149,950.00	99.92	149,875.50	4.99	618.75	1.13
150,000.00		Total FHLB Fixed Rate Agency		149,950.00		149,875.50	4.99	618.75	1.13
FHLMC Fixed Rate Agency									
200,000	3134G5HV0	FREDDIE MAC 1.25% Due 09/29/2017	100.01	200,025.00	100.00	200,000.00	6.66	847.22	1.25
200,000	3134G6BP7	FREDDIE MAC 1.15% Due 02/26/2018	100.00	200,000.00	100.00	200,000.00	6.66	.00	1.15
150,000	3137EADP1	FREDDIE MAC 0.875% Due 03/07/2018	98.30	147,449.50	99.98	149,968.38	5.00	525.00	.88
550,000.00		Total FHLMC Fixed Rate Agency		547,474.50		549,968.38	18.33	1,372.22	1.11
		Total Fixed Rate Agency		697,424.50		699,843.88	23.32	1,990.97	1.11
Step Coupon Agency									
FHLB Step Coupon Agency									
150,000	3130A3FZ2	FEDERAL HOME LOAN BANK 1% Due 11/26/2019	99.97	149,950.00	100.06	150,087.60	5.00	270.83	1.00
150,000.00		Total FHLB Step Coupon Agency		149,950.00		150,087.60	5.00	270.83	1.00
FNMA Step Coupon Agency									
200,000	3136G1NY1	FANNIE MAE 1% Due 06/27/2018	99.74	199,475.00	100.05	200,100.00	6.67	188.89	1.00
200,000.00		Total FNMA Step Coupon Agency		199,475.00		200,100.00	6.67	188.89	1.00
		Total Step Coupon Agency		349,425.00		350,187.60	11.67	459.72	1.00
		Total Agency Bonds		1,046,849.50		1,050,031.48	34.99	2,450.69	1.08
Mortgage Bonds									
Adjustable Rate Mortgages									
FNMA - Adjustable Rate Mortgages									
162,097.76	3138XMRB8	FN AV9481 2.009% Due 07/01/2043	103.56	167,872.50	103.51	167,779.28	5.59	271.38	1.94
162,097.76		Total FNMA - Adjustable Rate Mortgages		167,872.50		167,779.28	5.59	271.38	1.94
GNMA - Adjustable Rate Mortgages									
179,428.36	36225CX92	G2 80703 1.625% Due 06/20/2033	103.13	185,035.50	104.35	187,228.11	6.24	242.98	1.56
178,738.72	36225C4B9	G2 80817 1.625% Due 01/20/2034	103.34	184,715.30	103.79	185,508.27	6.18	242.04	1.57
180,431.24	36225EN40	G2 82210 1.625% Due 11/20/2038	102.75	185,393.10	103.21	186,223.63	6.21	244.33	1.57
158,080.94	36225EQ47	G2 82274 1.625% Due 01/20/2039	102.62	162,230.55	102.96	162,760.77	5.42	214.07	1.58
158,912.62	36225EUG5	G2 82382 1.625% Due 09/20/2039	102.69	163,183.40	103.80	164,957.50	5.50	215.19	1.57
145,006.69	36225EVG4	G2 82414 4% Due 10/20/2039	103.81	150,535.08	100.17	145,251.75	4.84	483.36	3.99
1,000,598.57		Total GNMA - Adjustable Rate Mortgages		1,031,092.93		1,031,930.03	34.39	1,641.97	1.91
		Total Adjustable Rate Mortgages		1,198,965.43		1,199,709.31	39.98	1,913.35	1.91
		Total Mortgage Bonds		1,198,965.43		1,199,709.31	39.98	1,913.35	1.91
Small Business Administration Bonds									
Adjustable Rate - SBAs									
Prime Rate									
42,026.64	83164KRQ8	SBA508595 2.575% Due 04/25/2018	101.75	42,762.11	101.09	42,483.21	1.42	186.08	2.55
168,828.24	83164KNU3	SBA508503 2.575% Due 12/25/2024	105.69	178,430.35	105.05	177,349.00	5.91	728.16	2.45
190,629.01	83164JF50	SBA507388 1.75% Due 10/25/2030	104.13	198,492.47	103.71	197,709.35	6.59	557.29	1.69

Dana Investment Advisors, Inc.
PORTFOLIO HOLDINGS



Report as of: 01/30/2015

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct Assets	Income Accrued	Cur. Yield	
196,244.85	83164LSA0	SBA509513 1.75% Due 06/25/2039	106.00	208,019.55	105.40	206,845.41	6.89	573.17	1.66	
597,728.73		Total Prime Rate		627,704.48		624,386.97	20.81	2,044.70	1.95	
		Total Adjustable Rate - SBAs		627,704.48		624,386.97	20.81	2,044.70	1.95	
		Total Small Business Administration Bonds		627,704.48		624,386.97	20.81	2,044.70	1.95	
Treasury Bonds										
Treasury Inflation Protected Security										
100,000	912828MY3	TSY INFL IX N/B 0.5% Due 04/15/2015	110.15	110,147.12	107.99	107,989.21	3.60	161.67	.46	
		Total Treasury Inflation Protected Security		110,147.12		107,989.21	3.60	161.67	.46	
		Total Treasury Bonds		110,147.12		107,989.21	3.60	161.67	.46	
		Total Bonds		2,983,666.53		2,982,116.97	99.37	6,570.41	1.57	
Total Portfolio				2,996,893.17		2,995,343.61				
Paydown Receivable				5,763.72		5,763.72				
Interest Accrued				6,570.41		6,570.41				
Dividends Accrued				0.00		0.00				
Total Portfolio with Accruals & Receivables				3,009,227.30		3,007,677.74				

The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

Members Present: Petty, Sloan and Thurow

Absent: None.

Others Present: M. Palm, E. Geick, W. Petersen, M. Schauf, Jim Mann, M. Klingenmeyer, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of the January 27, 2015 meeting with the correction that he did not second the motion to adjourn the previous meeting because he was absent. Motion carried, unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$338,257.24. Thurow expressed concern that page totals were not on the A/P reports. Klingenmeyer explained the software had been experiencing some difficulties. Motion carried unanimously.

Alma Waite Building – Chief Schauf presented information and pictures as to how the Police Department utilizes a portion of the Alma Waite Building for storage. Some changes had to be made to the area during the department’s accreditation process, including the construction of a wall. At the suggestion of Cale Good, a loft was also constructed for evidence that must be retained permanently. No action was taken on a recommendation of the sale of the building.

Mine Street Water Tower – Wade Peterson presented information on the Bid Tabulation for repainting the Mine Street Water Tower. The bids were over-budget due to the decision to use full containment during the process. That decision was made because of the proximity to parking at the golf course. The utility has enough funds in O&M to cover the project and Alternate 2 of the proposal including a mixer in the tower to aid in winter freezing and disinfectant by-product accumulation. Tim Mikonowicz, Project Manager for MSA, recommends the low responsive bidder, L.C. United Painting Co., Inc of Sterling Heights, MI be accepted and the award made. Moved by Sloan, second by Thurow to recommend Council approval. Motion carried unanimously.

Pleasant View Subdivision –No action taken. Letter from Dan Gillette did not arrive.

Bond Sale – Jim Mann, Ehlers Financial Advisor, presented information for the issuance of debt associated with the UW Science Building. The City is rated Aa3, and bonds of this rating are highly sought after by investors.

- Moved by Sloan, second by Thurow to recommend Council approval of the Initial Authorization of Bonds not to exceed \$3,075,000 for the UW Campus Science Building Project. Motion carried, unanimously.
- Moved by Thurow, second by Sloan to recommend Council approval Directing Publication of Notice to Electors Relating to UW Campus Science Building Project. Motion carried, unanimously.
- Moved by Sloan, second by Thurow to recommend Council approval of the Sale of approximately \$3,075,000 for the UW Campus Science Building Project. Motion carried, unanimously.

Committee Comments: None.

Adjournment – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Respectfully submitted,
Mary Klingenmeyer

Geick called the meeting to order and noted compliance with the Open Meeting Law at 10:00 a.m. Moved by Pinion, seconded by Schauf and carried to adopt the agenda. The Committee met in open session.

Claimant Block was represented by his girlfriend who reported that a plow driver knocked on their door on January 4th to advise that he had struck their truck with a city snow plow. A city police officer, Mark Lee, was also present. Two estimates were presented from Metro Ford for \$3173.63 including a courtesy car and a second from Kayser Ford for \$3469.97 plus another \$153.99 for a car rental. They would be satisfied with the Metro Ford estimate being awarded. Claimant representative left the meeting. This is a 2010 Ford F150 with 131,748 miles in good condition. The Committee reviewed the police report and agreed that a city employee operating the plow truck caused the vehicle damage. Moved by Pinion, seconded by Schauf and carried unanimously to award the claim of Rick Block for \$3173.63.

Claimant Latham was not present and the Committee reviewed her claim for \$100 to her mailbox when it was allegedly hit by a city snowplow. Pinion stated that the mailbox was hit by a city snowplow but disputes the \$100 fee because of city code 8.04 which limits the City's liability for mailbox damage. Moved by Pinion, seconded by Schauf and carried unanimously to offer up to \$45 for a mailbox reimbursement.

Claimant Ardelt was not present and withdrew his claim since his mailbox has already been replaced to his satisfaction by the public works department.

Adjournment - Moved by Schauf, seconded by Pinion and unanimously carried to adjourn at 10:30 a.m.

Cheryl Giese,
City Clerk-Finance Director

Minutes of the Public Safety Committee Meeting – February 9, 2015

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, and Wade Peterson, Rob Uphoff, Ben Bromley, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the January 9, 2015. By voice vote the motion carried.

New Business

- a. Review and recommendation regarding Public Works Department staffing and filling a current vacancy – Engineer Pinion stated that in May of 2014 it was recommended that the department add a second mechanic. He said that it was a good idea for awhile; however, since then one mechanic left in early November and since that time the current mechanic has been doing more than holding his own, so we would like to get back to 14 crewmen and one mechanic, but felt it should be brought before the Committee. It was moved by Plautz, seconded by Kolb to approve the recommendation of staff to fill the vacancy for a Public Works Crewman. Motion carried unanimously.
- b. Discussion and recommendation regarding the proximity of the existing alley right-of-way behind the Baraboo Public Library and its impact on their expansion plans – Pinion said that he and Administrator Geick attended the Library Board and Building Committee's meeting and one of the items that came up that there are no windows on the north side of the library. He said that a couple of members of the committee think that the parking lot off the north side of the library that a secondary, maybe even turn it in to the primary entrance, which he felt didn't have a lot of support. He said that what the architect is saying is because that building is built right tight to the alley right-of-way the building code precludes them from putting any openings in; therefore, thinking out loud they asked what if they removed that as the property line and theoretically vacate the alley and then just grant an easement to continue the alley's use. Pinion felt that it was a unique enough inquiry to at least get some feedback from the Committee. Pinion felt looking at it he feels that the City should just preserve the alley as public right-of-way, the way it is intended. He felt that if it is an alley it should be a right-of-way as opposed to an easement. It was consensus of the Committee to not go with an easement.
- c. Review and recommendation to award contract for the Mine Street Water Tower Repainting project – Peterson said that six qualifying bids for the project were received. Peterson said that they were short on estimating; however, they do have enough funds in the OM fund to proceed with the project. He said that this is a total complete rehab of the water tower, both inside and out. He said that there are some safety features that will be added, it will be made so it has some availability if an outside cell service or somebody would like to co-locate on the tower. Peterson said that he received good references on LC United Painting. He said that the number two bidder, MK Painting did not receive good references; therefore, between the price and that he would like to use LC Painting. Peterson said that at this time it is designed to look like the other water towers, it may either be solid like the other ones or a two-toned. He said that once the bid is awarded he will have them and the Country Club get together because the Country Club has shown some interest in some other paint designs, but they are well aware that they would have the additional cost and that it would be brought back to the Committee for final approval. It was moved by Kolb, seconded by Plautz to award the contract for the Mine Street Water Tower repainting project to L.C. Painting Company in the amount of \$348,500. Motion carried unanimously.
- d. Review and recommendation to approve the Joint Powers Agreement for the 911 System – Chief Schauf stated that this is a housekeeping item; with the joint powers it gives us the authority to have Sauk County dispatch for us. It was moved by Kolb, seconded by Plautz to recommend the approval of the Joint Powers Agreement for the 911 System. Motion carried unanimously.
- e. Discuss the prospective implementation of Rescue Task Force procedures in Baraboo – Schauf said that he asked this to be placed on the agenda is to introduce the concept as the committee that both he and Chief Stieve report to for Public Safety matters. He said that this is the direction that they are moving in Sauk County, which includes all of Sauk County law enforcement well as Sauk County Fire and EMS. He then explained the Rescue Task Force concept to the Committee.
- f. Discuss the Police Department's concerns about building security at City Hall – Schauf said that building security has become an increasing concern for him. He said that there were three incidences in the last three months where people became physically aggressive and assaulted police officers in the small room. He someone came in to the lobby with a weapon on something of that nature and a confrontation took place, City Hall would have to be shut down as a crime scene and no one would come in or out, which could be for days. This is something that needs to be thought about as far as the safety of employees and citizens and come up with a plan.
- g. Review response times report for Baraboo Fire Department – Chief Stieve said that the report talks about single-family dwellings, 2-story with no basements. He said that he includes all structure fires in the report because he feels that it is important for the Committee to know how the department is responding, and how long it takes them to get there. He then explained the report in detail to the Committee. He said that the department goes to the Health Career class at the high school, he is going to try to bundle some of the information in the short time period that they have with them to try to show them the importance of knowing and practicing fire safety. He is going to try and do the same thing other places they go and he will also type something up for the Spring Newsletter. He has taught about trying an "Open House" to invite people to go through it, but he doesn't know how many people would come.

Reports

- a. Utility Superintendent's Report – Peterson said that Well #8 was pulled and they did find what the issues were and it is hoped that it will back in service by the end of the week. He said that last month the Finance Committee approved for the Utility Department to start taking some of the collections for utility bills, therefore, some internal procedures have been updated. He said that instead of the Committee only seeing credits that are over \$500, the Committee will actually see every credit that was given throughout that quarter.

- b. Street Superintendent's Report – Koss said that they are working on patching and tree removal. He said that they will be doing stump grinding in March and then the Parks will do their planting. Koss said that when all the trees are down, the total is 120 street trees and approximately 200 in the parks. Kolb asked if most of them were Ash trees. Koss said that the ones in the parks are mostly Ash; otherwise they street trees are a little bit of everything.
- c. Police Chief's Report – Schauf said that he is four bodies short in the Department at this time. He said that the Sheriff has hired two of his officers and to answer the question as to why, it is because we are a young agency and they realize that there isn't the ability to grow as the Sheriff's office does. He said that the Sheriff's office is looking that approximately 75% of their supervisors will retire in the next five years, so obviously if someone gets hired here they have a faster way up. He said that there is one officer in field training at this time and then he will get the hiring process going to get some more hired.
- d. Fire Chief's Report – Stieve said that he has had one resign, which brings the department down to 43 and he does has a promotion since Captain Thompson's passing, the Lieutenant on the Aerial Company has been promoted to Captain.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 1:56 pm. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

Present: Ellington, Robkin

Absent: Alt

Also Present: Atty Reitz, Mayor Palm, Cheryl Giese, Chief Schauf

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Robkin and carried to approve the minutes of October 13, 2014. Motion by Ellington, seconded by Robkin to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting activities of tree removal and trimming, pavement project substantially completed in 2014 and property acquisition.

Nicotine Vapor Products and Minors – Attorney Reitz explained the need for ordinance revisions to prohibit minor’s use of nicotine vapor products to coincide with State law—reclassifying this as a municipal ordinance. Moved by Ellington, seconded by Robkin and carried to recommend to Council for action.

ADA Status Report – Adm. Geick explained the listing of ADA issues found at the major city properties as found in the 1992 Transitional Plan. The listing still needs to be prioritized, which Adm Geick will focus on in the next few months. Building corrections and modifications will be addressed as the City budget allows.

Next meeting is to be held March 2, 2015 at 12 p.m.

Moved by Ellington, seconded by Robkin and carried to adjourn.

Cheryl Giese,
Clerk-Finance Director

Baraboo Public Arts Ad-Hoc Committee Meeting

Tuesday, February 3, 2015, 8:00AM

Members Attending: Sonja Stauffacher, Bekah Stelling, Rochelle Robkin, Kurt Cottier

Members Absent: Mark Tully, Brian Heller

Others Attending: Mayor Mike Palm, City Administrator Ed Geick, Joe Colossa, Larry McCoy

Call to Order: 8:00AM

Agenda: Moved by Stauffacher and seconded by Stelling to approve; approved unanimously by voice vote.

Minutes: From January 22, 2015

Discussion included the following:

- Mural Discussion
- Consider one or more panels, artists can propose options;
- Do a grid of the picture for the wall;
- Submit cost estimates for “on brick” or “on panel”
- West side of Alma Waite Building as an alternative;
- February 13, 2015 1PM as pre-bid conference;
- Agenda for February 13 discussed;
- Judging Committee
 1. Should be separate from other committee
 2. Ann Katz, Bob, Joe, Morgan were discussed as nominees

Next regular meeting will be held on Thursday, February 26, 2015, 8:00am

Adjourn: Palm moved, Stelling seconded at 8:45AM.