MINUTES FROM THE MONDAY, FEBRUARY 16, 2015 MEETING
OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES BUILDING AND GROUNDS COMMITTEE

I. Call to order

A. Note compliance with Open Meeting Law
The meeting was called to order at 5:30 pm

B. Roll Call
Members present: N. Knappen, B. Stelling, B. McCormick, M. Allen, N. Rybarczyk, C. Kipp

Members absent: A. Grady, R. Whyte

Others present: M. Grant

C. Approve agenda
Motion by: B. McCormick
Second: N. Rybarczyk
Vote: Motion carried

D. Approval of the minutes of the October 20,2014 meeting
Motion by B. McCormick to approve the minutes of the October 20, 2014 meeting
Second: M. Allen
Vote: Motion carried

II. Unfinished Business

M. Allen broke apart the old business from the previous meeting and put the items under new business to discuss again.

III. New Business

A. Adult Department Furniture

N. Knappen set up some Pinterest boards with furniture samples that he thought would work well in the library. M. Allen briefly reviewed how she had contacted Mindy Sorg with OPN a while ago for some furniture samples. The Committee reviewed her selections and felt that the selections were too modern and industrial in style and did not really fit the interior of the library. N. Knappen said he picked out furniture with leather because it would be more durable and easier to clean. M. Allen contacted SCLS building consultant Deb Haeffner to discuss other possible options and pricing.

N. Knappen said that the committee was looking at both lounge chairs and chairs for tables. First, the discussion focused on replacing the 10 armchairs throughout the library (6 in Adult Services and 4 in Youth Services). N. Knappen requested to see some type of Chesterton sofa in the adult reading room. After further discussion, there was a general agreement that a sofa or a couch was not a good idea because of the issues that can come along with them. Also, he thought the discussion of soft seating revolved around restoring the adult reading room. There was general agreement that all armchairs were worn out and needed to be replaced. The Committee also discussed using classic or neutral colors for the adult reading room and maybe some other colorful material for the armchairs in Youth Services. All armchairs should be in the same style. The material for the chairs could be faux leather as well. M. Allen will contact

McGann Furniture and update Deb Haeffner to get information on options and prices. B. Stelling will contact her sister-in-law who is an interior designer as well.

Second, the Committee identified that 4 end tables (3 for Adult Services and 1 for Youth Services) were needed, preferably with normal electrical and USB outlets. Also, the Committee felt that a coffee table was needed for the middle of the planned seating arrangement in the adult reading room.

Third, the committee discussed replacing chairs and tables. There was a consensus that square tables were more flexible and offer people more personal space than the larger rectangular tables. The Committee wanted to explore the option of making the four rectangular tables into square tables and having new solid wood tops made for all, possibly by Al Anderson.

There was discussion on the possibility of finding a style of chair similar to the one that was donated by the Sauey family in memory of Marcus Gumz. After some investigation of the label on the bottom of the chair, it was discovered that the chair was a 1947 Gunlocke "Bank of England" chair. According to a price list found on the Internet, the cost of a new "Bank of England" chair could cost about $1,200 per chair. The problem with the Gunlocke arm chair is that the arms do not fit under the tables. The Committee decided that both arm and side chairs should be investigated. Emmons Business Interiors in Madison and Wisconsin Dells or Henricksen in Madison were authorized dealers of Gunlocke furniture. For other options, it was suggested to contact McGann Furniture and M. Allen said she would also talk to Deb Haeffner. M. Grant suggested that there could be a fundraising opportunity with the chairs.

N. Knappen has the name of the person who created the lamps at the Wisconsin Historical Society, but he thought there were some other lamps on the market that could work. B. McCormick said the current wiring and the cost for new wiring to accommodate lamps and end tables with USB and outlet connections was a big concern. There was discussion about what the floor was like underneath the carpet. M. Allen will get some additional information on the cost of new wiring.

B. Carpeting

There was discussion on whether or not to get carpet tiles. B. Stelling suggested that M. Allen speak with Pat Cannon about the carpet that was replaced at City housing facilities. B. Stelling said the carpet was purchased through McGann Furniture. M. Allen said that Deb Haeffner at SCLS is also getting some cost information from her sources.

The Committee agreed by consensus that the carpet cleaning needed to be done. Carpet replacement can be done later.

Motion by B. McCormick to approve the expenditure of $1,500 for carpet cleaning for the entire library in the spring

Second: B. Stelling

Vote: Motion carried

C. Professional tile cleaning

M. Allen is obtaining quotes for cleaning and sealing the tile in the 5 bathrooms.

D. Trash and recycling containers
N. Rybarczyk commented that it would be nice to have some kind some uniform trash and recycling containers for the library. Committee members will look for some tasteful options and bring them to the next meeting.

E. Art inventory
N. Knappen said all of the art should be inventoried. Things to include in the inventory are photographs, measurements, identifying marks, and provenance of each work. M. Allen will look for a volunteer for this project.

IV. Adjournment
Motion by: B. McCormick
Second: B. Stelling
Vote: Motion carried
Meeting adjourned at 6:35 pm.