

City of Baraboo
Parks & Recreation Commission
November 9, 2015 – Minutes

Present: Greg Wise, Denise Statz, Roy Franzen, John Kewitz, Craig Schlender, Angela McMurray, Rick Luther & Mike Hardy

Also Present : Chris Burdick, Fran Johnson & Kandie Beckwith (Friends of the Baraboo Zoo)

Wise called the meeting to order at 6:00pm Legal Posting of the Agenda had been met. The Agenda was approved as printed.

McMurray motioned and Kewitz seconded approval of the October 12, 2015 minutes. Motion Carried.

Appearances:

Chris Burdick showed a model of a metal dragonfly sculpture he would like to donate to the zoo. He was willing to work with Hardy on placement. The donation was recommended by the Friends of the Baraboo Zoo board.

Unfinished Business:

Hardy reported on a new pool staffing plan adding \$2 an hour to the Pool Manager wage schedule. The hope is to attract a more mature manager that can make the pool more efficient. Motion by Franzen to increase Pool Manager wages by \$2/hour to \$14/hour beginning in 2016. Seconded by McMurray. Motion carried.

New Business:

Discussion on the donation of an approximately 3' wide x 5' high metal sculpture to the zoo. Hardy reminded donor that once a donation is accepted by the City, donor forfeits any decision making in the future location, maintenance or use of the item being donated, however he added that staff does work with donors on preferred locations as much as possible and saw no immediate concerns about accepting the gift. Motion by Wise to accept the donation and install at the zoo at a location selected by Hardy. Seconded by Schlender. Motion carried.

Hardy explained staffing re-organization plans, not filling the vacant Facility Manager position and instead increasing Zoo Specialist hours from 50% to 100% and hiring a 50% Forestry Specialist to assist in managing the forestry program. Motion by Franzen to accept the new staffing plan as presented. Seconded by Statz. Motion carried.

Hardy passed out a schedule of CORP timeline checkpoints with meetings beginning in January and a plan presented to City Council in December. CORP subcommittee members were discussed with Statz & Franzen from the Commission, Katie Collins from the community, a second member of the community and a member of the high school to be determined later.

The Bike Plan subcommittee is to be comprised of McMurray and Kewitz from the Commission and Tim O'Keefe, Jerry Jackson and Brady O'Leary from the community. Hardy stated that he and police chief Schauf will serve as staff advisors.

Communications and Reports

October revenues were \$14,613.02

Hardy reported on:

- Fall Tree planting completed
- Bird City application has been submitted
- City View Park paving has been completed
- One room vacancy at the Civic Center has been filled, leaving just 1 room open
- Sand Volleyball Courts at Attridge have been renovated
- 26 employees attended the recent Employee Health Fair

Luther stated that communications with BABA and Dells Recreation led to registering baseball players by grade and not by age beginning in 2016.

Franzen updated the Commission on work of the Arboretum subcommittee, including paths and natural areas. Schlender recommended expanding pollinator plantings and enlisting 5th graders to help plant. Hardy stated that plans are on track for an Arbor Day dedication.

Next Regular Meeting: January 11, 2016

Statz motioned and Schlender seconded to adjourn at 7:35pm. Motion Carried.

Respectfully Submitted,

John Kewitz, Secretary