

**AGENDA  
CITY OF BARABOO COMMON COUNCIL  
Council Chambers, 135 4<sup>th</sup> Street, Baraboo, Wisconsin  
Tuesday, November 24, 2015, 7:00 P.M.**

Regular meeting of the Common Council, Mayor Palm presiding.

*Notices sent to Council members:* Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Robkin, and Thurow

*Notices sent to City Staff and Media:* Atty. Reitz, Adm. Geick, Clerk Giese, City Engineer Pinion, Utility Super. Peterson, Street Super. Koss, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Allen, CDA Director, the News Republic, WBDL, and WRPQ.

*Notices sent to other interested parties:* Town of Baraboo, Village of West Baraboo, Citizen Agenda Group, Media Agenda Group

**CALL TO ORDER**

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF PREVIOUS MINUTES** - (Voice Vote): November 10, 2015

**APPROVAL OF AGENDA** (Voice vote):

**COMPLIANCE WITH OPEN MEETING LAW NOTED**

**PUBLIC HEARINGS**

The Mayor announces that this is the published date and time to hear public comment concerning the 2016 City budget.

**PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

**MAYOR'S COMMENTS** - The Mayor would like to

**CONSENT AGENDA** (roll call)

CA-1...Approve the accounts payable to be paid in the amount of \$\_\_\_\_\_

CA-2...Approve 3<sup>rd</sup> quarter, 2015 budget amendments.

**NEW BUSINESS RESOLUTIONS**

NBR-1...Accept the 2016 BID Budget in the amount of \$47,900.

NBR-2...Approve the 2016 BID Budget operating plan, preliminary assessment and set the public hearing for December 8, 2015.

NBR-3...Approve the 2016 Alma Waite Budget in the amount of \$12,706.

NBR-4...Approve the proposed 2016 Sanitary Sewer Budget in the amount of \$1,393,511 and set user charges accordingly.

**City of Baraboo Common Council Agenda** 2

NBR-5...Approve the Water Utility Budget of 1,916,236.

NBR-6...Approve the Storm Water Utility Budget in the amount of \$766,050.

NBR-7...Approve the Airport Budget in the amount of \$138,147 for 2016.

NBR-8...Approve the tax levy in the amount of \$7,856,578 and adopt the 2016 City Budget.

NBR-9...Authorize interviewing architectural firms for designing a Public Safety/Administration building and renovating the present City Hall.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

Report from BDAS Representative.

**REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following: **Monthly Reports for October, 2015 from** – Fire Dept., Treasurer, Police Dept.

**Minutes from the Following Meetings -**

**Copies of these meeting minutes are included in your packet:**

Finance	11-10-15	District Ambulance Service	3-25-15, 9-30-15
District Ambulance Ad Hoc	9-30-15	BEDC	11-5-15
Administrative Comt.	11-2-15	Public Safety Comt.	10-26-15

**Copies of these meeting minutes are on file in the Clerk's office:**

Friends of the Library	7-14-15, 8-11-15, 9-24-15, 10-13-15	Library Buildings & Grounds Cmt.	6-8-15
Parks & Recreation Comm.	10-12-15	CDA	11-3-15
CDA Executive Comt.	11-3-15		

**Petitions and Correspondence Being Referred**

**INFORMATION**

**ADJOURNMENT** (Voice Vote)

Cheryl Giese, City Clerk-Finance Director

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

**NOVEMBER 2015**

SUN	MON	TUE	WED	THU	FRI	SAT
22	23	24 Finance Council	25 Ambulance	26 Thanksgiving Day-Offices Closed	27 Thanksgiving Holiday Offices Closed	28
29	30 Public Safety					

**DECEMBER 2015**

SUN	MON	TUE	WED	THU	FRI	SAT
		1 CDA	2	3 BEDC	4	5
6	7 Administrative	8 Finance Council	9	10	11	12
13	14 Park & Rec	15 Plan Library	16 BID	17 UW Campus Emergency Mgt	18	19
20	21 SCDC PFC	22	23	24 <b>Christmas Eve Offices Closed</b>	25 <b>Christmas Day Offices Closed</b>	26
27	28 Public Safety	29	30 Ambulance	31	1 <b>New Year's Day Offices Closed</b>	

**PLEASE TAKE NOTICE** - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk at 135 4th St., or phone 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Agenda jointly prepared by D. Munz and C. Giese  
 Agenda posted by DMM on 11/20/2015

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, November 10, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Plautz, Robkin

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Kolb and carried to approve the minutes of October 27, 2015.

Moved by Wedekind, seconded by Ellington and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PUBLIC INVITED TO SPEAK** –No one spoke.

**MAYOR'S COMMENTS**

The Mayor read a proclamation for November 11<sup>th</sup> week as getting rid of the blues diabetes awareness week.

The Mayor presented a Baraboo Gem Award to Aural Umhoefer for her many years of service in the Baraboo area.

**CONSENT AGENDA**

**Resolution No. 15-74**

THAT the Accounts Payable, in the amount of \$656,860.31 be allowed and ordered paid.

**Resolution No. 15-75**

THAT the On-Site Maintenance Contract for the Baraboo Dells Airport be renewed with Baraboo Dells Flight Center for 2016.

**Resolution No. 15-76**

THAT Nancy Machtan be re-appointed to the Community Development Authority Commission serving until November 14, 2018.

Moved by Ellington, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

**NEW BUSINESS**

**Resolutions:**

**Resolution No. 15-77**

THAT the Mayor is authorized to sign the Fire Protection Service Agreement Addendum reallocating the actual costs of the Fire Inspector in a more equitable as listed below:

1. The expenses and costs of the Fire Inspector shall be excluded from the allocation of expenses and costs for general fire operations.
2. The following cost allocation formula is hereby approved:
  - a. The previous year's total number of inspection hours and any code research time is added together and divided by total work hours for upcoming year.

- b. This percentage is then multiplied by the projected annual wage and benefit amount.
  - c. The dollar amount is divided by the number of the previous year's initial inspection to determine an initial inspection fee.
  - d. The initial inspection fee is multiplied by the individual municipality's number of required initial inspections from the previous year to determine the assessed amount.
  - e. The remaining amount of the Fire Inspector wage and benefit is allocated back as specified in the original contract language.
3. All other terms and conditions of the original Fire Protection Service Agreement shall remain in full force and effect.
  4. The terms of this Addendum shall become effective as of January 1, 2016.

Moved by Wedekind, seconded by Kolb, and carried that **Resolution No. 15-77** be approved  
– 7 ayes.

**Resolution No. 15-78**

THAT the City purchase property insurance from Don-Rick Agency for 2016 coverage from Cincinnati Insurance Company in the amount of \$71,349 dollars.

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 15-78** be approved  
- 7 ayes.

**Resolution No. 15-79**

**WHEREAS**, pursuant to the provisions of Chapter 66 Subchapter XII of the Wisconsin Statutes, municipalities may create a Housing Authority, and that the City of Baraboo has complied with all applicable statutes in creating the City of Baraboo Housing Authority (the "Authority") and that the Authority remains in compliance with all applicable State and Federal laws and regulations, and remains in good standing with the United States department of Housing and Urban Development ("HUD"); and

**WHEREAS**, pursuant to the provisions of Chapter 67 of the Wisconsin Statutes, municipalities may borrow money for any public purpose, and that the purchasing, acquiring, constructing, extending, adding to, improving, operating and managing housing projects (as defined in Chapter 66 of Wisconsin Statutes) owned by the Authority constitutes such public purpose; and

**WHEREAS**, municipalities may repay such loan from revenues received from any source, and

**WHEREAS**, pursuant to the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands ("BCPL") is authorized to make loans from the State Trust Funds to municipalities for such purposes, and

**WHEREAS**, the City of Baraboo Housing Authority owns and operates the Donahue Terrace Apartments (the "Project") for the benefit of the City of Baraboo and residents thereof, and

**WHEREAS**, certain improvements to the Project are necessary to meet the needs of the City of Baraboo and residents thereof, and

**WHEREAS**, the City of Baraboo deems it to be necessary, desirable and in its best interest to obtain a Revenue Obligation Trust Fund Loan from BCPL for financing repairs to the Project, and such Loan is to be payable from the income and revenues of the Project.

**NOW, THEREFORE, BE IT RESOLVED** that the **City of Baraboo** is hereby authorized to borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Sixty Thousand Dollars (\$160,000.00)** for the purpose of **financing repairs to Donahue Terrace Apartments** and for no other purpose. Such loan shall be payable within **6** years from the 15<sup>th</sup> day of March preceding the date the loan is disbursed. The loan will be repaid in full on the 15<sup>th</sup> day of March, 2021 with interest at the rate of **4.00** percent per year from the date of disbursement of the loan to the date the loan is repaid. Such loan may be prepaid before the maturity date in accordance with the limitations set forth in Chapter 24 of the Wisconsin Statutes.

**BE IT FURTHER RESOLVED** that all revenues of the Donahue Terrace Apartments are

hereby pledged to BCPL to repay this loan and that such pledge shall be senior and superior to all other pledges of such revenues. No notes, bonds or other obligations payable out of the revenues of the Project may be issued in such manner as to enjoy priority over this Loan. Any and all payments made to the City of Baraboo out of the revenues of the Project shall be subordinate to payments required under this obligation. The Mayor and Clerk are hereby authorized and directed to execute any instruments reasonably necessary to grant and perfect such security interest.

**BE IT FURTHER RESOLVED** that all ordinances, resolutions, or orders, or parts thereof which were previously enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed, and this Resolution shall be in effect from and after its passage.

**BE IT FURTHER RESOLVED**, we acknowledge that should the City of Baraboo default on this loan, BCPL is required under Wisconsin Statute Section 24.70 to intercept any state payments that may be otherwise due the City of Baraboo.

**BE IT FURTHER RESOLVED**, we acknowledge that the Certificate of Indebtedness will contain a covenant requiring that rental rates charged to tenants or residents of the Donahue Terrace Apartments, along with all associated payments made to the City of Baraboo or the City of Baraboo Housing Authority by HUD, will be sufficient to ensure adequate maintenance and repair, adequate replacement reserves when considering the current functional age of the Donahue Terrace Apartments and the expected timing and costs of future capital expenditures, and also ensure a debt service coverage ratio (defined as net operating income divided by total debt service) exceeding 1.25.

**BE IT FURTHER RESOLVED** that if BCPL agrees to make such loan, that the Mayor and Clerk of City of Baraboo are authorized and empowered in the name of the City to execute and deliver to BCPL, those Certificates of Indebtedness in such form as required by BCPL, for the sum of money that may be loaned to City of Baraboo pursuant to this resolution. The Mayor and Clerk are authorized and directed to perform all actions reasonably necessary to fully carry out the provisions of Chapter 24 of the Wisconsin Statutes, and these resolutions.

**BE IT FURTHER RESOLVED**, that these recitals and these resolutions and the votes by which they were adopted, shall be recorded, and that the Clerk of the City of Baraboo shall forward this certified record, along with the application for the loan, to BCPL.

Aldersperson Petty moved adoption of the foregoing recitals and resolutions.

The question being upon the adoption of the foregoing recitals and resolutions, a vote was taken by ayes and nays, which resulted as follows:

1. Aldersperson Thurow Voted Aye
2. Aderpersn Wedekind Voted Aye
3. Aldersperson Kolb Voted Aye
4. Aldersperson Sloan Voted Aye
5. Aldersperson Petty Voted Aye
6. Aldersperson Ellington Voted Aye
7. Aldersperson Alt Voted Aye

Moved by Petty, seconded by Kolb, and carried that **Resolution No. 15-79** be approved - 7 ayes.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

The Mayor announced that the Wine walk will be November 20 and Christmas light parade is November 21. The Chiefs of the local emergency services are the parade marshals.

The Mayor polled the members for possible absences at the December 22 Council meeting. It was decided to hold the meeting as normal.

Ald. Ellington discussed a new program offered by the Dept of Human Services for Sauk County who received a grant to dispense vivitrol shots to help combat drug addiction.

**REPORTS and MINUTES**

**Baraboo Public Arts Committee** **September 24, 2015**  
Baraboo City Hall, 135 4Th St., Baraboo, WI

Members Present: Bekah Stelling, Morgan McArthur, Larry McCoy, Mike Palm

Others: Ed Geick, Megan Watson, Jennifer Crubel

Call to Order 4 PM, Chair Stelling

Note compliance with Open Meeting Law.

Approve agenda - Palm moved, McCoy seconded, passed

Approve minutes of August 27, 2015 Palm moved, McCoy seconded, passed

1. Treasurer Report \$3836 in bank acct + \$5K in BID account. BID is the conduit for paying Bernie Poff's bill. Palm moved to shift all but \$100 from BPAA acct to BID to pay Bernie. Seconded by McCoy. Passed.

2. Old Business:

Mural update and related expenses – first two panels are finished at Bernie's shop in Prairie du Sac. Aldo panel and Circus wagon panel will be painted in the next two weeks. Mural dedication is on Saturday, 17 October at the CenturyLink wall at 4 PM. Signpainter/brushmaster Bob Behounek of Chicago has painted a 24x30 panel for the dedication that reads: "Painted by the people of Baraboo under the art direction of Bernie, Maggie and Sue Poff. Summer 2015." This panel will be the item that will be unveiled on the day. Baraboo Tent and Awning will bill BID for the aluminum mounting ware attached to the CenturyLink building. McCoy suggested that we add a small panel that says 'Commissioned by the Baraboo Public Arts Association.'

3. New Business:

Discussion of and possible action to appoint new board members – Ed Geick was nominated to join the board as Treasurer. Megan Watson was also nominated to join the board. Both agreed.

Fundraising – There is a small shortfall for Bernie's invoice and for the bill to come from Baraboo Tent & Awning. Stelling and McCoy discussed crowdsourcing and a donation button on the Facebook page.

Review of current by-laws and financial report – McCoy pointed out that appointments of Watson (and McArthur) are in violation of by-laws as written. Watson resides in Portage. McArthur in New Berlin. However, both are employed in Baraboo. Moved and seconded to amend by-laws to read that directors must work in the Baraboo area.

4. Public Comments – Jennifer Crubel is enrolled in the Sauk Co. Institute of Leadership and was attending as part of a SCIL assignment.

5. Board Member Comments – McArthur made a short report/presentation on a visit to Kelly Meredith's studio in Butternut, WI. Meredith is a muralist who specializes in portraiture. She has a funding model where community members can buy 'face space' on a mural design and the project is self-funding.

6. Next Meeting – To Be Determined

7. Adjournment – Palm moved, McCoy seconded.

**Baraboo Economic Development Commission** **October 1, 2015**

**I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

**II. Roll Call & Approve Agenda**

Present: Wise, Umhoefer, Ayar, Bowers, Jelle, Palm, Stauffacher

Absent: Burgi, Alt, Huffaker, Taylor

Other: Patrick Cannon

**III. Approve Minutes**

Motion to approve the minutes as presented for August 6, 2015

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

Motion to approve the minutes as presented for September 3, 2015

Palm (1); Stauffacher (2)

Aye: All via voice vote

Nay: None

#### **IV. Public Comment**

No one from the public wished to make a comment at this time.

Chairman Wise thanked Ms. Stauffacher and the staff at Flambeau Plastics for the tour of their facilities.

#### **V. Presentation and Discussion: Economic Development Partners**

##### **a. Mr. Nick Donarski, Bad Badger Engineering**

Mr. Donarski was unable to attend the meeting.

#### **VI. Old Business**

##### **A. Update on Development Activities**

CDA Director Cannon gave an update on the following items:

- a. Renovation proposals regarding the old Hospital
- b. Kwik Trip project at intersection of HWY 12 and South Blvd.
- c. Capital Catalyst Loan program.
- d. Synergy Metal works building project.

##### **B. Update on the Plan Commission and Council**

Mayor Palm indicated that the City has received a grant of \$250,000 from the Wisconsin Economic Development Corporation (WEDC).

He also indicated that included in the proposed 2016 City budget was funding for an economic development position.

Mayor Palm also gave an update on the SCDC Task Force and their goals and progress. SCDC will be holding a meeting on November 4, 2015 to discuss how they would like to redirect their focus and resources.

##### **C. Updates from economic development partners and collaborators**

CDA Director Cannon gave an update on recent CDA activities

##### **D. Update on Economic Development Plan**

Chairperson Wise indicated that the plan had been presented to several organizations throughout the community. The responses were very favorable to create a strong working effort.

He also indicated that the City Council will hold its public hearing on amending the Comprehensive Plan at their November 10, 2015 meeting. He indicated that he would like to see this as a 'work plan' rather than a formal plan.

##### **E. Update on Partner Presentation Schedule**

No action was taken at this time. Ms. Burgi was unable to attend due to a prior commitment. The discussion of future presenters will take place at the next meeting.

#### **VII. New Business**

**None listed**

#### **VIII. Commissioner and City Staff comments**

No members wished to speak at this time.

#### **IX. Adjournment**

A motion was made to adjourn the meeting at 6:50 PM.

Bowers (1); Stauffacher (2)

Aye: All via voice vote

Nay: None

#### **Finance/Personnel Committee – Council Chambers**

**October 27, 2015**

**Members Present:** Petty, Sloan and Thurow

**Absent:** none

**Others Present:** C. Giese, E. Geick, M. Reitz, K. Stieve, M. Hardy, and others

**Call to Order** –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Sloan to approve the minutes of October 13, 2015. Motion carried unanimously.

**Accounts Payable** – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$283,857.34. Motion carried unanimously.

**Fire Protection Agreement** – Chief Kevin Stieve explained the addendum to the current fire protection agreement covering the rural areas. A township member questioned the current formula of charging back fire inspections, since they have a low number of inspections. A review revealed that their concerns were valid and therefore a change in the formula is proposed via the addendum. Moved by Sloan, seconded by Thurow and carried to recommend the fire protection agreement to the Council for action.

**Civic Center Rental Rates** – Mike Hardy presented proposed 2016 rental rates indicating a 1.5% increase. Utilities are calculated at cost per sq foot. The Boys and Girls Club is charged 15% of the rent and Senior Center is being charged 15% of the rent at a phased in approach over 3 years to ramp up to the 15% rental charge. The Senior Citizens Club is opposed to paying rent and may contact the Council asking for waiver of rental fees. No other groups receive free rent. Moved by Sloan, seconded by Thurow and carried to approve the long term rental rates. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rates for the Boys and Girls Club. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rate for the Baraboo Area Seniors Club.

**Taxi Grants --** Cheryl Giese explained that the City has applied for two grants for the taxi program: Operating which provides about 2/3 of the money needed to operate the program and Capital which replaces vehicles. In addition, the DOT was required that the City formally adopt two policies which help them to comply with federal audits. The two policy matters are vehicle disposal and service procurement. Moved by Thurow, seconded by Sloan and carried to approve the taxi grants and adherence to DOT policies.

**Snow Removal** – Chief Schauf took annual bids for snow removal and received a proposal from Sun Rise Properties. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

**Elevator Service Contract** – Cheryl Giese presented information on elevator service contract proposals. Four proposals were received. Two vendors could not service all 10 elevators because of a proprietary issue with the UW Campus Science Building Schindler elevator, citing that they could not obtain parts for the Schindler. All proposals were reviewed and after considering service and cost, the solution is to award a contract for the 9 elevators to Schumacher Elevator in the amount of \$82,253.41 and a contract to Schindler for the Science Building elevator in the amount of \$14,566.84. The contracts expire December 31, 2020. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

**Committee Comments:** None.

**Adjournment** – Moved by Thurow, seconded by Sloan and carried to adjourn. Motion carried, meeting adjourned at 6:25 p.m.

### **INFORMATIONAL ITEMS**

none

### **ADJOURNMENT**

Moved by Ellington, seconded by Petty, and carried on voice vote, that the meeting adjourn.

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Cheryl M. Giese, Clerk-Finance Director

The City of Baraboo, Wisconsin

<i>Background:</i>
<b>Fiscal Note: (Check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted</b>
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent  
Motion:  
Second:

Approved by Mayor: \_\_\_\_\_  
Certified by City Clerk: \_\_\_\_\_

**The City of Baraboo, Wisconsin**

**Background:** The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

**Fiscal Note:** (check one) [ ] Not Required [ x ] Budgeted Expenditure [ ] Not Budgeted

**Comments:** The 2015 City Budget provides for publishing expenditures.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the following budget amendments are authorized for the third quarter, 2015:

See attached listing.

**Offered by:** Finance/Personnel Comm. **Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

**2015 BUDGET AMENDMENTS**  
3rd Quarter, 2015

BA JE#	Account	Account Name	Budget	Amount to Amend	Added to Budget	Amended Budget
15-28	Insurance	Allocation Adjustment for premium refunds & dividends				
		100-11-51933-910	Work Comp Ins Allocation	-121,762	61,000	-60,762
		100-20-52110-910	Police Insurance	76,010	-27,000	49,010
		100-21-52200-910	Fire Insurance	30,329	-7,000	23,329
		100-30-53100-910	Engineering Insurance	5,814	-1,000	4,814
		100-31-53230-910	PW Insurance	34,425	-16,000	18,425
		100-31-53620-910	PW Sanitation Insurance	8,893	-4,000	4,893
		100-52-55200-910	Parks Insurance	41,111	-6,000	35,111
	Transfer funds to reallocate Insurance expense to more closely match actual.					
15-22	Emergency Man	Repair warning sirens				
		100-21.52500-250	Emerg Gov-repair & Maint-equipment	3,500	1,000	4,500
		100-21.52500-814	Emerg Gov-equipment purchases	12,500	-1,000	11,500
	Transfer funds to cover repair					
15-23	Public Works	Replace Mower Head				
		100-31.53640-814	PW - Weeds, Equipment Purchases	2,000	6,053	8,053
		100-31.53240-392	PW - Machinery & Equipment, Small Equipmen	18,084	-6,053	12,031
	Transfer funds to cover purchase					
15-24	Public Works	Purchase V-Box Spreader and Wet Kit				
		100-31.53350-814	PW - Snow & Ice, Equipment Purchases	15,968	15,324	31,292
		100-31.59243-900	PW -Equipment Replacement Transfer	75,000	-15,324	59,676
	Transfer funds for Equipment Purchase					
15-25	Public Works	Concrete Blocks				
		100.31.53650.00340	PW - Compost, Operating	0	1,290	1,290
		10031.53300.00410.00	PW - Streets, Concrete	30,000	-1,290	28,710
	Transfer funds to cover purchase					
15.26	Public Works	Purchase Stock Traffic Light Parts				
		100.31.53300.00365	PW - Streets, Traffic Signal Parts	1,500	1,086	2,586
		100.31.53300.00366	PW - Streets, Barricades & Lights	1,500	-1,086	414
	Tranfer funds to cover stock parts					
15-27	Recreation	Increased participation in Water Aerobics and Mini Camps				
		100-53-46750-231	Pool - Water Aerobics	200	1,344	1,544
		100-53-55420-215-231	Pool - Prof Services - Water Aerobics	0		1,344
		100-53-46751-075	Recreation - Mini Camps	1,600	1,385	2,985
		100-53-55300-215-075	Recreation - Prof Services - Mini Camps	0		1,385
	Appropriate program revenue to offset additional cost					
15-29	Police	Bar Buddies Grant				
		100.20.52110.270	PD - Police Department, Special Services	33,802		3,442
		100.20.43525	PD - Police Grant	9,302	3,442	12,744
	Appropriate grant funds for Bar Buddy services					
15-30	Public Works	Brush Grinding				
		100.31.53370.00270	PW - Trees & Brush, Special Services	2,950	2,350	5,300
		100.31.53350.00375	PW - Snow & Ice, Sand	31,950	-2,350	29,600
	Transfer funds to cover brush grinding					
15.31	Parks	Tire Repairs				
		100.52.55200.00341	Parks, Tires	750	344	1,094
		100.52.55200.00250	Parks, Repair & Maintenance	4,566	-344	4,222
	Transfer funds to cover tire repairs					
15-32	Emergency Managerr	Install Antenna at CSC				
		100-31.53270-822	CSC-Building Improvements	0	3,508	3,508
		100-31.53270-260	CSC-Repair & Maint	17,734	-3,508	14,226
	Transfer funds to cover the expense					
15-33	Public Works	Increase budget for saw blades				
		100.31.53300.00340.000	PW - Street Maintenance, Operating	2,770	2,500	5,270
		100.31.53300.00364.000	PW - Street Maintenance, Signs	19,251	-2,500	16,751
	Transfer funds to cover purchases					

**2015 BUDGET AMENDMENTS**  
 3rd Quarter, 2015

BA JE#	Account	Account Name	Budget	Amount to Amend	Added to Budget	Amended Budget
15-34	Library	AV cost savings for early reader collection and Donor Records management software subscription				
	100-51-55110-328	Library - Audio Visual	20,000	-1,000		19,000
	100-51-55110-324	Library Matierials - Juvenile	14,900	1,000		15,900
	100-51-55110-340	Library - Operating	7,000	-175		6,825
	100-51-55110-311	Library - Automation & Software	3,600	175		3,775
	Transfer funds to cover additional purchases					
<b>General Fund</b>			<b>Total Additional Appropriation</b>		<b>6,171</b>	<b>6,171</b>

15-1	BID	Use reserves for BID contribution to mural				
	390-69-49300	BID - Fund Balance Applied	0	8,000		8,000
	390-69-47800	BID - Contribution from Baraboo Arts	0	17,000		17,000
	390-10-55180-861	BID - Public Art - Facility improvement	0		25,000	0
	Appropriate fund balance reserve for donation to mural project					

**2015 BUDGET AMENDMENTS**

3rd Quarter, 2015

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Added Amend</b>	<b>to Budget</b>	<b>Amended Budget</b>
BA 15-01	<b>Water Utility</b>	Cover Emergency Repairs to Well #4 and Well #8				
	970-37-63300-250	Water - Pumping Equipment Maint	5000		25000	30000
	970-37-49300.000	Fund Balance Applied	0	25000		25000
	Transfer funds from O & M account					
BA 15-02	<b>Water Utility</b>	Transfer funds to cover budget overages				
	970-37-66200-240	Vehicle Repair & Maint	5000	400		5400
	970-37-66300-217	Water Meter Testing	1000	300		1300
	970-37-66300-340	Water Meter Operating Supplies	500	500		1000
	970-37-67300-236	Water Mains Repair	26900	15000		41900
	970-37-67500-238	Water Service Repair	21150	-15000		6150
	970-37-67500-392	Services Small Equip Purchase	1000	900		1900
	970-37-67600-350	Meter Repairs & Maint	750	900		1650
	970-37-90300-270	Customer Record Special Services	10993	250		11243
	970-37-92400-510	Water Property Insurance	5760	725		6485
	970-37-93000-320	Water Training & Dues	960	100		1060
	970-37-92800-321	PSC Rate Case	0	210		210
	970-37-66300-343	Water Meter Postage	100	80		180
	970-37-64200-217	Lab Testing & Exp	8000	-2000		6000
	970-37-67700-241	Hydrant Repair & Maint	17200	-2365		14835
BA 15-01	<b>Sewer Utility</b>	Transfer funds to cover budget overages				
	960-36-82700-217	Operating Lab Testing & Exp	6500	1000		7500
	960-36-82700-340	Operating Supplies	3500	2500		6000
	960-36-82700-390	Operating Other Exp	500	350		850
	960-36-82810-240	Sludge Trans Repair & Maint	750	500		1250
	960-36-85100-320	Sewer Office Training & Dues	1500	50		1550
	960-36-85100-330	Sewer Office Travel	500	100		600
	960-36-85200-270	Outside Special Services	13493	250		13743
	960-36-83100-250	Sewer Mains Equip Repair	5000	-2000		3000
	960-36-83300-260	Lift Station Building Repair	1000	-500		500
	960-36-83400-260	Plant Building Repair & Maint	7000	-2250		4750

The City of Baraboo, Wisconsin

**Background:**

The BID prepares an annual budget and submits it to the City for approval as a condition of their operating plan. The City reviews the budget and approves it prior to levying assessments against qualified properties within the BID.

**Fiscal Note:** (check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted

**Comments:**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the proposed 2016 BID budget in the amount of \$47,900 and attached hereto is approved, and; That the following is made a part of the Budget.

1. A reserve, to be known as the Reserve for Public Parking, Acquisition and Infrastructure Improvement Reserve, is established to be funded as follows:  
The unspent balance, as determined by appropriate accounting methods, of the funds for each fiscal year as of December 31 of each year, shall be placed in a reserve to be used exclusively for acquisition of land for public parking purposes, lighting, marking, signing, and landscaping of municipal parking lots and sidewalks, acquisition and public placement of receptacles for trash and garbage collection. Funds may be expended for these purposes at any time upon the affirmative vote of any five Directors.  
  
Other than for the foregoing purposes, funds shall be expended from the reserve only on the affirmative vote of three quarters of all of the Directors of the BID.
2. In order to be paid, all bills must be signed by a BID Director or employee prior to being submitted to the Finance Committee.
3. All bills to be paid must be in the hands of the Treasurer no later than noon on the Friday immediately prior to the regular monthly meeting of the BID Board of Directors.
4. All Directors are to be compensated out of the General Administrative Account for the following expenses necessarily incurred: Postage, photocopies at \$.15 per page, mileage at IRS approved rates when authorized in advance by the BID Board of Directors.
5. All BID funds are to be turned in to either the BID Treasurer or the City Treasurer within 72 hours or receipt of the same. If turned in to the City Treasurer, the receipt for same shall be turned in to the BID Treasurer within 72 hours of receiving same.
6. No purchase or an obligation of the BID shall be paid in cash. All such purchases and obligations shall be paid by check issued by the City Treasurer.
7. Any non-budgeted items of income received during a fiscal year shall be placed in the contingency fund for the same year.

**Offered by:** Finance Comm.

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

# FINAL 2016 B.I.D. BUDGET

	2016
<b>REVENUE</b>	
ASSESSMENT	\$46,900.00
FARMER'S MARKET	\$1,000.00
<b>TOTAL REVENUE</b>	<b><u>\$47,900.00</u></b>
<b>EXPENSES</b>	
<b>PROMOTIONS</b>	
Downtown Baraboo Light Parade	\$2,500.00
Downtown Holiday Advertising	\$2,000.00
Circus Celebration	\$1,500.00
Facebook Admin	\$1,200.00
Sunday Market	\$1,000.00
Devils Lake Visitor's guide	\$1,200.00
Farmers Market	\$700.00
Image Adv. Campaign	\$10,400.00
<b>PROMOTIONS TOTAL</b>	<b>\$20,500.00</b>
<b>PARKING AND DEVELOPMENT</b>	
PARKING LOT RESERVE	\$4,000.00
LANDSCAPE AND MAINTENANCE	<u>\$1,100.00</u>
<b>PARKING AND DEVELOPMENT TOTAL</b>	<b>\$5,100.00</b>
<b>ADMINISTRATIVE</b>	
SUPPLIES	\$200.00
INSURANCE	\$650.00
PROFESSIONAL SERVICES (Audit fee)	\$2,000.00
ACCOUNTING SERVICES	\$800.00
OPERATING EXPENSES	<u>\$0.00</u>
<b>ADMINISTRATIVE TOTAL</b>	<b>\$3,650.00</b>
<b>APPEARANCE/BANNERS</b>	
HANGING FLOWERS AND BASKETS	\$6,600.00
SPRING	\$750.00
WINTER	\$875.00
SUMMER	\$775.00
Fall Décor	\$500.00
FLAGS	\$300.00
POLE DÉCOR	\$2,500.00
Install Labor	\$1,000.00
OTHER	\$3,700.00
<b>APPEARANCE/BANNERS TOTAL</b>	<b>\$17,000.00</b>
<b>BUSINESS DEVELOPMENT</b>	\$1,650.00
<b>BUSINESS DEVELOPMENT TOTAL</b>	<b>\$1,650.00</b>
<b>TOTAL EXPENSES</b>	<b><u>\$47,900.00</u></b>
<b>REVENUE OVER (UNDER) EXPENSES</b>	<b>\$0.00</b>

**The City of Baraboo, Wisconsin**

**Background:** The City is required to give notice of the anticipated BID assessments and pass a preliminary resolution identifying the assessment. A final resolution will appear on the December 8, 2015 Council agenda. This procedure is used each time a BID assessment is proposed and is required by law.

**Fiscal Note: (check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted**

**Comments:**

Whereas, the Common Council of the City of Baraboo has created a Business Improvement District (BID) for the City of Baraboo, and;

Whereas, the BID has submitted an operating plan for the BID for 2016 and;

Whereas, the Operating Plan for the BID proposes that the implementation of the Plan be funded through a special assessment upon all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The assessment shall be based on the equalized value of property in the BID and the proposed assessment shall be \$1.5498855 of \$1000 of assessed value.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the BID operating plan is accepted.

That said Council intends to levy and collect an assessment upon all business, manufacturing and mixed business and residential property in the BID, as follows:

- The purpose of the assessment is to fund the BID Operating Plan for the calendar year 2016
- The limits of the proposed assessment district are as follows:  
 “The centerline of 1<sup>st</sup> Street and 1<sup>st</sup> Avenue on the South; the centerline of Birch Street on the West, the centerline of the alley running East and West between 6<sup>th</sup> and 7<sup>th</sup> Avenue on the North; and a line running North and South through the center of Block 12,13,24,25,36 and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.”
- The proposed assessment is for calendar year 2016.
- The proposed assessment shall be paid in one installment.
- The proposed assessment shall be on all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The date for determining eligibility for exemption from this BID assessment shall be January 1 of the year of the adoption of the Final Resolution by the City Council.
- The amount of the proposed assessment is \$1.55 per \$1000 of value of said property based on the 2015 tax roll assessment.
- The proposed assessments shall be due the first day of March 2016 which is the first day of the second month following adoption by the City Council of a resolution levying assessments. Those assessments not paid by that date shall become delinquent as per Section 66.60(15) of the Wis. Stats.

BE IT FURTHER RESOLVED that a public hearing to hear public comment concerning BID Assessments will be held on December 8, 2015 at 7:00 p.m. in the Council Chambers. The City Clerk is directed to properly notice all property owners within the BID of the public hearing and proposed assessment.

**Offered by:** Finance Comm.

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

## **BUSINESS IMPROVEMENT DISTRICT OPERATING PLAN**

### **BARABOO, WISCONSIN**

#### **INTRODUCTION**

This document is the Operating Plan for the Business Improvement District (BID). This Operating Plan has been prepared as a general guide for the purpose goals, projects and activities of the Business Improvement District (BID) for the BID area as delineated on the attached map. The Operating Plan was developed based on the needs identified by downtown property owners, merchants and service providers and complies with the requirements of §66.06 Wis. Stats.

#### **PURPOSE OF THE BUSINESS IMPROVEMENT DISTRICT**

The purpose of the Business Improvement District is to provide an organizational and funding mechanism to support the development, improvement and promotion of the downtown area for the economic benefit of all businesses within the District as well as the general, social and economic benefit of the people of the City of Baraboo and its thousands of annual visitors.

The Baraboo Business Improvement District is also created to further the aims of the City's Master Plan. The central business district is integral to the total economic well being of the City of Baraboo. As such, it must guarantee the mix of service and retail shops necessary to meet the need of present and future residents of the City. As the governmental center for both the City and the County, and the location of numerous retail and service oriented establishments, Baraboo's BID must continue to maintain its vitality and solvency. The creation of a BID will guarantee that the additional funding necessary for focused developments, improvements, renovation, promotion and economic restructuring of the downtown are available, without depleting the present supply of funding necessary for other city-wide maintenance and improvements projects and programs.

#### **GOALS OF THE BUSINESS IMPROVEMENT DISTRICT**

**The goals of the BID are to:**

1. Work with the City and County for increased parking areas and better parking enforcement.
2. Carry out marketing and promotional strategies which present a unified image for the downtown Baraboo "Shopping Center" to the existing trade area and tourists.
3. Coordinate planning and development efforts for bringing new businesses and projects into the downtown area.
4. Encourage improving the appearance of the downtown by promoting private investment in buildings and working to maintain or increase expenditures on public areas of the City, County and through use of the BID funds.

5. Coordinate downtown development, promotional events, and maintenance efforts between the City, downtown merchants, service providers and land owners, Downtown Baraboo, Inc., the Baraboo Area Chamber of Commerce and the other public and private entities.
6. Activate the annual BID programs as defined in the BID Budget and maintain compliance with the strong BID Law.

#### **DESCRIPTION OF BUSINESS IMPROVEMENT DISTRICT**

All properties shown within the boundary of the attached map shall be deemed to be part of and within the Baraboo Business Improvement District to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes.

#### **ANNUAL BUDGET AND METHOD OF FINANCING**

The current year annual BID Budget as approved by the Common Council shall be deemed to be incorporated by reference and made a part of the Operating Plan. The budget shall specify the kind, number, and location of proposed expenditures. (See §66.608(1) (f) Wis. Stats).

The Operating Plan shall be funded through special assessments. The assessment will be based on the equalized value of all of the non-exempt properties in the BID properties as assessed.

All special assessments received for the BID or other monies received by the BID shall be placed in a segregated account in the City Treasury. No disbursements from that account may be made except to reimburse the City for appropriations other than special assessments, to pay the costs of audits required by the State law, or on order of the BID Board for the purpose of implementing this Operating Plan. If the BID is terminated, the City Common Council shall be authorized to continue to levy and collect special assessments against properties within the District until all contractual obligations of the BID have been paid in full. On termination of the BID, all monies collected by special assessment remaining in the BID account shall first be used to fulfill contractual obligations of the BID and any remaining balance shall be disbursed to the owners of specially assessed property in the BID in the same proportion as the last collected special assessment (See §66.608(4) Wis. Stats). The City shall obtain an additional independent certified audit upon termination of the BID.

The BID Board shall prepare and make available to the public, annual reports describing the current status of the BID, including expenditures and revenues. The report shall include an independent certified audit of the implementation of the Operating Plan obtained by the City. (See §66.608(3) (c) Wis. Stats).

#### **BOARD OF DIRECTORS**

The Mayor shall appoint nine (9) members to the BID Board of Directors to implement this plan. This appointment of Board members shall be subject to confirmation by the Common Council and the members shall serve staggered terms as designated by the Council. A majority of the Board members shall own or occupy real property in the BID.

**THE BOARD SHALL CONSIST OF THE FOLLOWING:**

- 4 OWNER-OCCUPANTS
- 2 RETAIL-TENANTS
- 2 SERVICE PROVIDERS
- 1 COMMON COUNCIL MEMBER

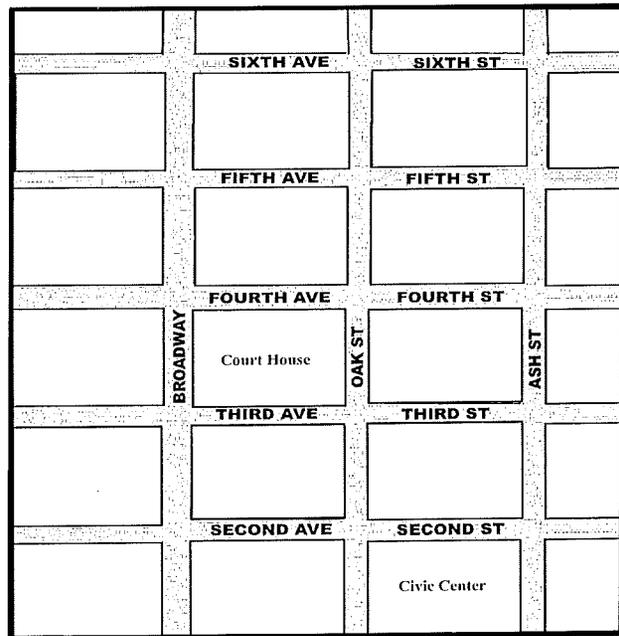
The term of office for BID Board Members shall be three (3) years, except the Common Council Member shall serve one (1) year term. Terms shall begin on May 1, of each year.

When a BID Board Member is no longer qualified for membership on the BID Board, said Board Member shall be disqualified upon the appointment of a successor by the Mayor, who shall make such an appointment within sixty (60) days after the Board Member is no longer qualified. A Board Member shall not be qualified if he/she is not an owner of property in the BID, or an owner occupant of property in the BID, or a retail tenant of property in the BID, or a service provider of property in the BID, or a Common Council Member.

**SPECIAL POWERS OF THE BID BOARD**

The BID Board shall have all powers necessary or convenient to implement this Operating Plan including the power to contract and to borrow money and the power to adopt By-Laws and Rules of Procedure. (See §66.608(3)(d) Wis. Stats.).

***THE BOUNDARIES OF THE BUSINESS IMPROVEMENT DISTRICT are as follows:***



The Boundaries of the District are as follows:

The Centerline of First Street and First Avenue on the South; the Centerline of Birch Street on the West; the Centerline of the alley running East and West between Sixth and Seventh Streets and Sixth and Seventh Avenue on the North; and a line running North and South through the center of Blocks 12, 13, 24, 25, 36, and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.

The BID Board shall be authorized by a two-thirds vote of its members to transfer expenditures from one sub-account to another within the BID budget, except that transfers from the contingency account may be made by a majority vote of all the Board members, provided that such expenditures are for any of the same purposes itemized in the current budget. BID budgetary income received during a fiscal year shall be allocated to the contingency fund. Any expenditures made from the contingency fund for new purposes shall require a three-fourths vote of the members of the Board pursuant to §65.06 (7) Wis Stats.

The Board shall be authorized to establish in its annual budget a non-lapsing reserve account to be used exclusively for future capital improvements within the BID, such as, the acquisition of land for public parking purposes, lighting, marking, signage, landscaping, sidewalk construction and garbage receptacles. The projected carryover balance in this account at the end of each fiscal year (December 31) shall be shown in the annual BID budget. This reserve account shall further be maintained in accordance with the City's account practices and auditing requirements.

This Plan shall be effective on the date of adoption by the Baraboo Common Council.

Approved by the BID Board on \_\_\_\_\_

Approved by the Baraboo Common Council on \_\_\_\_\_

**BID Assessment Payable 2016**

Parcel Number	House #	Address	Owner	Residential Commercial	Exempt Non-Exempt	2015 Assessed Value	BID Assessment
1263-00000	805	Broadway	Turner Oil Co Inc	Commercial	Non-Exempt	\$183,900.00	\$285.02
1272-00000	808	Broadway	Jeffery Traeder	Commercial	Non-Exempt	\$148,000.00	\$229.38
1285-00000	111	6th St	Protestant Episcopal Ch	Exempt local	Exempt	\$0.00	\$0.00
1302-00000	720	Ash St	Hope House of South Central WI	Exempt other	Exempt	\$0.00	\$0.00
1316-00000	702	Oak St	Kono Properties LLC	Commercial	Non-Exempt	\$218,800.00	\$339.11
1319-00000	121	5th St	Baraboo District Ambulance Service BDAS	Exempt local	Exempt	\$0.00	\$0.00
1321-00000	701	Ash St	Michael R. Zolper	Commercial	Non-Exempt	\$288,600.00	\$447.30
1327-00000	127	6th Ave	Trustees Congregational United Ch	Exempt local	Exempt	\$0.00	\$0.00
1328-00000	131	6th Ave	Congregational Church	Exempt local	Exempt	\$0.00	\$0.00
1329-00000	710	Broadway	Wells Fargo Bank Wisconsin	Commercial	Non-Exempt	\$198,400.00	\$307.50
1330-00000	116	5th Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1331-00000	112	5th Ave	Gavin Bros Auctioneers LLC	Commercial	Non-Exempt	\$147,400.00	\$228.45
1333-00000	701	Oak St	Jgk Investments LLC	Commercial	Non-Exempt	\$278,300.00	\$431.33
1334-00000	717	Broadway	Robert W Jordan LC	Commercial	Non-Exempt	\$444,400.00	\$688.77
1346-00000	701	Broadway	Robert K. Smith	Commercial	Non-Exempt	\$130,400.00	\$202.11
1393-00000	623	Broadway	Baraboo Bpo Elks Building Corp	Exempt local	Exempt	\$0.00	\$0.00
1394-00000	227	5th Ave	Fall T&J LLC	Commercial	Non-Exempt	\$185,800.00	\$287.97
1395-00000	622	Birch St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1396-00000	0	0	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1397-00000	222	4th Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1398-00000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	\$0.00	\$0.00
1399-00000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	\$0.00	\$0.00
1400-00000	627	Oak St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1401-00000	619	Oak St	Legal F. Part	Commercial	Non-Exempt	\$705,700.00	\$1,093.75
1402-00000	109	5th Ave	Donald E. Ploenske	Commercial	Non-Exempt	\$138,400.00	\$214.50
1403-00000	115	5th Ave	Cafilisch Properties LLC	Commercial	Non-Exempt	\$29,000.00	\$44.95
1406-00000	620	Broadway	David Christian	Commercial	Non-Exempt	\$106,000.00	\$164.29
1407-00000	144	4th Ave	Joseph J. Screnock	Commercial	Non-Exempt	\$431,600.00	\$668.93
1408-00000	146	4th Ave	James A. Dickey	Commercial	Non-Exempt	\$189,600.00	\$293.86
1410-00000	128	4th Ave	Al Ringling Theatre Friends Inc	Exempt local	Exempt	\$0.00	\$0.00
1412-00000	124	4th Ave	Square Tavern LLC	Commercial	Non-Exempt	\$157,500.00	\$244.11
1413-00000	120	4th Ave	Todd M. Wickus	Commercial	Non-Exempt	\$208,900.00	\$323.77
1414-00000	116	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	\$191,700.00	\$297.11
1415-00000	112	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	\$180,500.00	\$279.75
1416-00000	110	4th Ave	Tommy L. Lopez	Commercial	Non-Exempt	\$199,700.00	\$309.51
1417-00000	106	4th Ave	Durkee Properties LLC	Commercial	Non-Exempt	\$149,100.00	\$231.09
1418-00000	102	4th Ave	T T. Properties	Commercial	Non-Exempt	\$377,400.00	\$584.93
1419-00000	0	0	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1420-00000	120	5th St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1421-00000	0	0	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1422-00000	108	5th St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1423-00000	618	Oak St	Nancy Jo Dillman	Commercial	Non-Exempt	\$88,600.00	\$137.32
1424-00000	616	Oak St	Cardinal Contractors Inc	Commercial	Non-Exempt	\$109,200.00	\$169.25
1425-00000	614	Oak St	Linda Cafilisch Adamske	Commercial	Non-Exempt	\$119,100.00	\$184.59
1426-00000	610	Oak St	Gary A. Nelson	Commercial	Non-Exempt	\$290,400.00	\$450.09
1427-00000	606	Oak St	John C & Ireta L. Mc Nabb Living Trust	Commercial	Non-Exempt	\$132,700.00	\$205.67
1428-00000	101	4th St	Nancy Jo Dillman	Commercial	Non-Exempt	\$132,700.00	\$205.67
1429-00000	107	4th St	Alvin D. Follendorf	Commercial	Non-Exempt	\$249,700.00	\$387.01
1430-00000	111	4th St	Michael J. Nauman	Commercial	Non-Exempt	\$151,700.00	\$235.12
1431-00000	113	4th St	David L & Janice M Deppe Lvg Trust	Commercial	Non-Exempt	\$174,300.00	\$270.15
1432-00000	115	4th St	David L & Janice M Deppe Lvg Trust	Commercial	Non-Exempt	\$136,100.00	\$210.94
1433-00000	119	4th St	Holmen Properties LLC	Commercial	Non-Exempt	\$192,600.00	\$298.51
1433-10000	117	4th St	Holmen Properties LLC	Commercial	Non-Exempt	\$185,300.00	\$287.19
1434-00000	121	4th St	Jeffrey G. Hill Lc	Commercial	Non-Exempt	\$171,400.00	\$265.65
1435-00000	125	4th St	Jean L. Sandmire	Commercial	Non-Exempt	\$194,600.00	\$301.61
1436-00000	131	4th St	Iroquois Investments LLC	Commercial	Non-Exempt	\$29,200.00	\$45.26
1437-00000	127	4th St	Judy L. Weiland	Commercial	Non-Exempt	\$144,900.00	\$224.58
1437-10000	129	4th St	Acas Properties LLC	Commercial	Non-Exempt	\$161,900.00	\$250.93
1438-00000	135	4th St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1448-00000	203	4th St	Elgi A. Toman	Commercial	Non-Exempt	\$129,400.00	\$200.56
1459-00000	520	Ash St	United C. Ccp	Commercial	Non-Exempt	\$276,800.00	\$429.01
1461-00000	506	Ash St	John E. Lee	Commercial	Non-Exempt	\$95,200.00	\$147.55
1462-00000	508	Ash St	James E. O'Neill Be sure to use James E @ 508 Ash, not James C on Manchester	Commercial	Non-Exempt	\$78,100.00	\$121.05
1464-00000	500	Ash St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1469-00000	134	4th St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1470-00000	130	4th St	Kendall Telephone Inc	Exempt local	Exempt	\$0.00	\$0.00
1471-00000	126	4th St	Ziegler Real Estate LLC	Commercial	Non-Exempt	\$357,900.00	\$554.70
1472-00000	114	4th St	Andrew L. Hager	Commercial	Non-Exempt	\$65,800.00	\$101.98
1473-00000	116	4th St	Ardyth's Sew-N-Shoppe LLC	Commercial	Non-Exempt	\$96,400.00	\$149.41
1474-00000	532	Oak St	Fritsch Corner Properties LLC	Commercial	Non-Exempt	\$286,700.00	\$444.35
1475-00000	522	Oak St	Fritsch Properties LLC	Commercial	Non-Exempt	\$340,100.00	\$527.12
1475-10000	0	0	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1476-00000	516	Oak St	Gerald L. Mc Cammond	Commercial	Non-Exempt	\$185,200.00	\$287.04
1477-00000	512	Oak St	Gerald L. Mc Cammond	Commercial	Non-Exempt	\$185,200.00	\$287.04
1478-00000	506	Oak St	Wells Fargo Bank Wisconsin	Commercial	Non-Exempt	\$0.00	\$0.00
1479-00000	502	Oak St	Wells Fargo Bank Wisconsin	Commercial	Non-Exempt	\$1,622,000.00	\$2,513.91
1481-00000	113	3rd St	Nevrus S. Cobaj Family Trust	Commercial	Non-Exempt	\$132,300.00	\$205.05
1482-00000	115	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	\$129,000.00	\$199.94
1483-00000	117	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	\$316,300.00	\$490.23
1484-00000	127	3rd St	Peach Blossom LLC	Commercial	Non-Exempt	\$354,700.00	\$549.74
1485-00000	129	3rd St	Andrew A. Johnson Lc	Commercial	Non-Exempt	\$242,700.00	\$376.16

**BID Assessment Payable 2016**

Parcel Number	House #	Address	Owner	Residential Commercial	Exempt Non-Exempt	2015 Assessed Value	BID Assessment
1486-00000	135	3rd St	William J & Luann Streur Revoc Trust	Commercial	Non-Exempt	\$127,500.00	\$197.61
1487-00000	137	3rd St	Steffes Commercial Properties LLC	Commercial	Non-Exempt	\$284,300.00	\$440.63
1489-00000	143	3rd St	Robert H. Kurz	Commercial	Non-Exempt	\$185,600.00	\$287.66
1490-00000	147	3rd St	Kardannic Downtown Prop LLC	Commercial	Non-Exempt	\$531,000.00	\$822.99
1493-00000	0	0	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1494-00000	515	Broadway	Kathryn K. Kruse	Commercial	Non-Exempt	\$112,000.00	\$173.59
1495-00000	515	Broadway	Frederick Kruse Jr	Commercial	Non-Exempt	\$161,200.00	\$249.84
1496-00000	513	Broadway	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1497-00000	213	4th Ave	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1497-10000	0	4th Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1498-00000	221	4th Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1499-00000	227	4th Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1500-00000	233	4th Ave	Cindy Kruse	Commercial	Non-Exempt	\$110,800.00	\$171.73
1501-00000	232	3rd Ave	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1502-00000	508	Birch St	Philip T. Smith	Commercial	Non-Exempt	\$82,000.00	\$127.09
1503-00000	226	3rd Ave	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1504-00000	222	3rd Ave	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1505-00000	505	Broadway	Sauk County	Exempt county	Exempt	\$0.00	\$0.00
1553-00000	201	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	\$456,400.00	\$707.37
1554-00000	215	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	\$85,000.00	\$131.74
1554-10000	221	3rd Ave	Real Mercer & Maffei	Commercial	Non-Exempt	\$398,500.00	\$617.63
1555-00000	207	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	\$214,600.00	\$332.61
1556-00000	223	3rd Ave	Am Investment Group LLC	Commercial	Non-Exempt	\$105,500.00	\$163.51
1557-00000	227	3rd Ave	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1567-00000	401	Broadway	Schwarz Baraboo Properties LLC	Commercial	Non-Exempt	\$171,300.00	\$265.50
1568-00000	409	Broadway	Steven D. Manske	Commercial	Non-Exempt	\$151,200.00	\$234.34
1569-00000	101	3rd Ave	Baraboo National Bank	Commercial	Non-Exempt	\$2,825,500.00	\$4,379.20
1571-00000	113	3rd Ave	Carl D Moberg Trust	Commercial	Non-Exempt	\$128,300.00	\$198.85
1572-00000	115	3rd Ave	Baraboo National Bank	Commercial	Non-Exempt	\$212,900.00	\$329.97
1573-00000	119	3rd Ave	Baraboo National Bank	Commercial	Non-Exempt	\$173,600.00	\$269.06
1574-00000	123	3rd Ave	Corey & Andrea Carlson	Commercial	Non-Exempt	\$198,700.00	\$307.96
1575-00000	129	3rd Ave	Ploetz Furniture Company LLC	Commercial	Non-Exempt	\$298,800.00	\$463.11
1576-00000	133	3rd Ave	Baraboo Property Mgmt LLC	Commercial	Non-Exempt	\$106,200.00	\$164.60
1577-00000	135	3rd Ave	Building Corp WEAC Region 5	Exempt local	Exempt	\$0.00	\$0.00
1578-00000	137	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	\$232,100.00	\$359.73
1579-00000	141	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	\$702,800.00	\$1,089.26
1580-00000	406	Broadway	Timothy D. Borota	Commercial	Non-Exempt	\$91,200.00	\$141.35
1581-00000	402	Broadway	William S. Johnsen LC	Commercial	Non-Exempt	\$199,800.00	\$309.67
1582-00000	124	2nd Ave	Patrick E. Weiland	Commercial	Non-Exempt	\$175,200.00	\$271.54
1584-10000	0	0	Patrick E. Weiland	Commercial	Non-Exempt	\$53,000.00	\$82.14
1585-00000	108	2nd Ave	Tr Masonic Lodge # 34	Exempt local	Exempt	\$0.00	\$0.00
1586-00000	407	Oak St	Jeffrey A. Smith	Commercial	Non-Exempt	\$196,500.00	\$304.55
1587-00000	0	Oak St	Ploetz Furniture Company LLC	Commercial	Non-Exempt	\$3,700.00	\$5.73
1588-00000	411	Oak St	Richard D. Brescia	Commercial	Non-Exempt	\$138,300.00	\$214.35
1589-00000	413	Oak St	Scott A. Didrickson	Commercial	Non-Exempt	\$124,900.00	\$193.58
1590-00000	150	3rd St	Holmen Properties LLC	Commercial	Non-Exempt	\$182,700.00	\$283.16
1591-00000	148	3rd St	Lloyd & Karen Byxbe Living Trust	Commercial	Non-Exempt	\$112,200.00	\$173.90
1592-00000	144	3rd St	Diane K. Shaw	Commercial	Non-Exempt	\$182,300.00	\$282.54
1593-00000	415	Ash St	John M. Donahue	Commercial	Non-Exempt	\$81,300.00	\$126.01
1594-00000	142	3rd St	Dean L. Douglas Lc	Commercial	Non-Exempt	\$179,400.00	\$278.05
1595-00000	138	3rd St	Kurt Kujawa 904 Moore #469	Commercial	Non-Exempt	\$163,500.00	\$253.41
1595-10000	136	3rd St	Mark R. Darkow	Commercial	Non-Exempt	\$169,800.00	\$263.17
1596-00000	132	3rd St	Jamerika Properties Inc	Commercial	Non-Exempt	\$168,100.00	\$260.54
1597-00000	130	3rd St	John L. Banks	Commercial	Non-Exempt	\$190,300.00	\$294.94
1598-00000	126	3rd St	Opp LLC LAURAMARK PROPERTIES LLC 211 3RD ST (HOME ADDRESS)	Commercial	Non-Exempt	\$156,700.00	\$242.87
1599-00000	124	3rd St	John C & Ireta L. Mc Nabb Living Trust	Commercial	Non-Exempt	\$171,500.00	\$265.81
1600-00000	120	3rd St	Baraboo Investment Properties LLC	Commercial	Non-Exempt	\$262,500.00	\$406.84
1601-00000	116	3rd St	Ann M. Sardeson	Commercial	Non-Exempt	\$158,700.00	\$245.97
1602-00000	112	3rd St	George Mueller	Commercial	Non-Exempt	\$187,100.00	\$289.98
1603-00000	110	3rd St	Chad & Jessica Holiday	Commercial	Non-Exempt	\$154,800.00	\$239.92
1604-00000	108	3rd St	B Complex LLC	Commercial	Non-Exempt	\$308,900.00	\$478.76
1605-00000	100	3rd St	B Complex LLC	Commercial	Non-Exempt	\$144,000.00	\$223.18
1606-00000	424	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	\$124,600.00	\$193.12
1607-00000	420	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	\$150,000.00	\$232.48
1608-00000	416	Oak St	Robert A. Madland	Commercial	Non-Exempt	\$125,100.00	\$193.89
1609-00000	412	Oak St	Thomas P. Thering	Commercial	Non-Exempt	\$199,800.00	\$309.67
1610-00000	410	Oak St	Harley J & Nancy A Vodak Living Trust LC	Commercial	Non-Exempt	\$127,500.00	\$197.61
1611-00000	408	Oak St	Harley J & Nancy A Vodak Living Trust	Commercial	Non-Exempt	\$196,600.00	\$304.71
1612-00000	111	2nd St	Harley J & Nancy A Vodak Living Trust	Commercial	Non-Exempt	\$224,900.00	\$348.57
1613-00000	404	Oak St	Harley J & Nancy A Vodak Living Trust	Commercial	Non-Exempt	\$280,000.00	\$433.97
1614-00000	400	Oak St	Harley J & Nancy A Vodak Living Trust	Commercial	Non-Exempt	\$148,800.00	\$230.62
1615-00000	0	0	Baraboo American Legion Bldg Co	Exempt local	Exempt	\$0.00	\$0.00
1615-10000	0	0	Baraboo Foreign Serv Vet	Exempt local	Exempt	\$0.00	\$0.00
1616-00000	123	2nd St	M & W Development Company LLP	Commercial	Non-Exempt	\$1,091,000.00	\$1,690.93
1617-00000	0	2nd St	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1623-00000	210	3rd St	Of Baraboo First Presbyterian Church	Exempt local	Exempt	\$0.00	\$0.00
1624-00000	416	Ash St	Presbyterian Church	Exempt local	Exempt	\$0.00	\$0.00
1626-00000	412	Ash St	Church First United Presbyterian SOLD	Residential	Exempt	\$0.00	\$0.00
1628-00000	406	Ash St	John D & Donna J Taapken Liv Trust	Commercial	Non-Exempt	\$175,800.00	\$272.47
1642-00000	322	Ash St	W Smith LLC	Commercial	Non-Exempt	\$97,100.00	\$150.49
1643-00000	314	Ash St	Thome Properties LLC	Commercial	Non-Exempt	\$134,500.00	\$208.46

### BID Assessment Payable 2016

Parcel Number	House #	Address	Owner	Residential Commercial	Exempt Non-Exempt	2015 Assessed Value	BID Assesment
1646-00000	219	1st St	Marchhare Bakery LLC	Commercial	Non-Exempt	\$74,900.00	\$116.09
1650-00000	0	0	Baraboo, City of	Exempt local	Exempt	\$0.00	\$0.00
1651-00000	101	2nd Ave	Baraboo, School District of	Exempt local	Exempt	\$0.00	\$0.00
1652-00000	113	2nd Ave	Baraboo National Bank	Commercial	Non-Exempt	\$203,800.00	\$315.87
1653-00000	314	Broadway	Urban III LLC	Commercial	Non-Exempt	\$239,900.00	\$371.82
1654-00000	304	Broadway	Jc's Broadway Diner LLC	Commercial	Non-Exempt	\$367,300.00	\$569.27
1660-00000	313	Oak St	Rick & Diane Lewison Living Trust	Commercial	Non-Exempt	\$325,600.00	\$504.64
1662-00000	315	Broadway	Baraboo Production Credit Assoc	Commercial	Non-Exempt	\$706,900.00	\$1,095.61
1663-00000	315	Broadway	Federal Production Credit Assoc	Commercial	Non-Exempt	\$62,000.00	\$96.09
1671-00000	303	Broadway	Ray & Kathryn Eckstein Trust	Commercial	Non-Exempt	\$344,700.00	\$534.25

Total 2015 Assessed Value: \$30,260,300.00 \$46,900.00

2016 BID Budget: \$46,900.00  
2016 Rate per \$1000: \$1.5498855

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RESOLUTION NO. 2015 -

Dated: November 24, 2015

The City of Baraboo, Wisconsin

<b>Background:</b> The Alma Waite Budget is presented for adoption.
<b>Fiscal Note:</b> (Check one) <input type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<b>Comments</b>

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the Alma Waite Budget for 2016 be approved as shown:

<b>Revenue:</b>	Pledges remaining	2015	YTD 2015	Est 2015	2016 Budget
Interest on Special Assessments		\$1,040.00	\$90.04	\$1,040.00	\$794.53
Interest on Investments		\$10,228.73	\$5,871.30	\$10,876.00	\$11,175.39
Investment Fees		(\$500.00)	(\$377.97)	(\$647.95)	(\$650.00)
Fund Balance Applied		\$6,581.98	\$0.00		
<b>Total</b>		<b>\$17,350.71</b>	<b>\$5,583.37</b>	<b>\$11,268.05</b>	<b>\$11,319.92</b>
Special Assessments (non-spendable fund balance)		\$0.00	\$3,835.59	\$4,000.00	\$7,505.79
<b>Total Revenues</b>		<b>\$17,350.71</b>	<b>\$9,418.96</b>	<b>\$15,268.05</b>	<b>\$18,825.71</b>
<b>Expenditures:</b>					
Required:					
25% Annual Interest Earnings		\$2,692.18	\$1,395.84	\$2,817.01	\$2,829.98
New:					
Concerts on the Square		\$7,500.00	\$7,500.00	\$7,500.00	\$9,877.26
Dog Park Sidewalk			\$0.00	\$0.00	\$0.00
City Share of Sidewalk projects		\$0.00	\$0.00	\$0.00	\$0.00
Civic Center ADA Entrance				\$0.00	\$0.00
Library Building Pledge Match			\$0.00	\$0.00	\$0.00
Al. Theatre Restoration Pledge 2 of 5	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Al Theatre Restoration Pledge 3 of 5	\$24,500.00	\$7,500.00	\$7,500.00	\$7,500.00	
<b>Total</b>		<b>\$17,692.18</b>	<b>\$16,395.84</b>	<b>\$17,817.01</b>	<b>\$12,707.24</b>
<b>Expendable Fund Balance:</b>					
Fund Balance 12/31/14 (34000)		(\$27,096.32)			\$1,387.32
Anticipated Revenue		\$17,350.71	\$5,583.37	\$11,268.05	\$11,319.92
Less Anticipated Expenditures		\$17,692.18	\$16,395.84	\$17,817.01	\$12,707.24
Add outstanding special assessments at YE		\$35,374.07			
<b>Total Expendable Balance</b>		<b>\$7,936.28</b>	<b>(\$10,812.47)</b>	<b>(\$6,548.96)</b>	<b>\$0.00</b>

**Offered by:** Finance/Personnel Comm.

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

The City of Baraboo, Wisconsin

Background: Baraboo sewer use rates were prepared using rationale previously approved by the Wisconsin DNR. The difference in the sewer use fees between the City and outlying areas is due to the maintenance of sewer lines in the City. The outlying areas do not pay a debt fee, as they are required to pay for their share of any plant improvements at the time the improvement is made. This budget does increase rates 1% for City residents and 1.5% for the outlying areas.

Fiscal Note: (✓one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT, the proposed 2016 Sanitary Sewer Budget for the City of Baraboo in the amount of \$1,393,511 is hereby adopted; and,

BE IT FURTHER RESOLVED, that adoption of said budget establishes the following sewer rates effective beginning the first quarter billing of 2016:

Table with 3 columns: Item, Description, and Rate. Rows include City of Baraboo Sewer Use Fee (.3060), Debt Service Fee (.0877), TOTAL for 100 Gallons Usage (.3937), Outlying Area for 100 Gallons Usage (.2734), Surcharge for BOD (0.51/lb.), S.S. (0.55/lb.), Phosphorus (2.40/lb.), Septage (\$92.50/1000 gallons), Holding Tank (\$10.00/1000 gallons), Administration Fee (\$15.00/load), Bio Solids Class A (We haul \$22.50/load, Customer hauls \$ 0.75/yd., Less than 0.454 cy FREE), Class B (FREE), Digester Solids Treatment (\$50.00/100 lbs. of dry solids), BOD Testing (\$18.00/sample), S.S. Testing (\$12.00/sample), Ph Testing (\$ 7.00/sample), Phosphorus testing (\$23.00/sample).

Offered by: Public Safety Committee
Motion:
Second:

Approved: \_\_\_\_\_
Attest: \_\_\_\_\_

RESOLUTION NO. 2015 -

Dated: November 24, 2015

The City of Baraboo, Wisconsin

**Background:** The Utility Superintendent presented the Water Utility budget as attached. The Public Safety Committee approved the budget at their November 24<sup>th</sup> meeting.

**Fiscal Note: (check one)  Not Required  Budgeted Expenditure  Not Budgeted**  
**Comments**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the Water Utility Budget for 2016 in the amount of \$1,916,236 is hereby approved.

**Offered by:** Finance Committee

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

RESOLUTION NO. 2015 -

Dated: November 24, 2015

The City of Baraboo, Wisconsin

**Background:** The Stormwater budget is attached.

**Fiscal Note: (check one)  Not Required  Budgeted Expenditure  Not Budgeted  
Comments**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the Stormwater Utility Budget for 2016 in the amount of \$766,050 is hereby approved.

**Offered by:** Finance Committee  
**Motion:**  
**Second:**

**Approved:** \_\_\_\_\_  
**Attest:** \_\_\_\_\_

RESOLUTION NO. 2015 -

Dated: November 24, 2015

The City of Baraboo, Wisconsin

**Background:** The Airport budget is very similar to the prior year and includes operation and maintenance costs for the Baraboo-Dells Airport. On-site maintenance services are contracted. Projects for 2016 include designing the runway expansion/reconstruction and razing a property recently acquired. These projects are paid by a combination of state, federal and local funding 90%/5%/5%.

**Fiscal Note: (check one)  Not Required  Budgeted Expenditure  Not Budgeted**  
**Comments**

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Airport Budget for 2016 in the amount of \$138,147 is hereby approved.

Offered by: Finance/Personnel

Motion:

Second:

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

The City of Baraboo, Wisconsin

Background:

Fiscal Note: (check one) [ ] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the proposed 2016 Budget Document appropriates out of the receipts of the City of Baraboo for the year 2016, including monies received from the general property tax levy, to the various Funds shown below, the following amounts:

Table with 2 columns: Fund Name, Amount. Rows: General Fund 100 (\$11,573,164), Debt Service Fund 300 (2,696,677), Capital Funds 430 (2,761,742)

Total of Funds With Levy \$17,031,583

Special Assessments 76,183

Total of Funds Without Levy 76,183

Total Budget \$17,107,766

Other Funds with Budget Transfers, details are included in the budget shown above:

Table with 2 columns: Fund Name, Amount. Rows: TIDS 6, 7, 8, 9 (1,118,860), Special Revenue Funds (357,800), Capital Funds (202,183)

BE IT FURTHER RESOLVED that the Common Council of the City of Baraboo hereby approves and accepts the 2016 Budget in the amount of \$17,107,766 dollars, and;

BE IT FURTHER RESOLVED that there is hereby levied a tax of \$7,856,578 on all taxable property within the City of Baraboo as returned by the assessor in the 2015 for the uses and purposes set forth in the budget. A detail of the levy by fund follows:

Table with 2 columns: Fund Name, Amount. Rows: General Fund (\$6,510,399), Debt Service Fund (1,164,504), Capital Fund (181,675), Total (\$7,856,578)

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to spread this tax on the current tax roll of the City of Baraboo and the City Treasurer is hereby authorized to collect the same at the proper time, as set by law.

Offered by: Finance

Approved: \_\_\_\_\_

Motion:

Second:

Attest: \_\_\_\_\_

The City of Baraboo, Wisconsin

**Background** The City of Baraboo has been working the past several years on the Public Safety Building project. On March 10, 2015, the Common Council directed staff to proceed with planning for a new facility to house one or more of the City's Departments at a site in the immediate vicinity of the Civic Center. Accordingly, a Request for Proposal (RFP) was drafted and sent to 15 architectural firms on October 16<sup>th</sup>. Six Proposals were received on November 13, 2015 and were reviewed by Ed Geick, Cheryl Giese, Pat Cannon, Mark Schauf, Tom Pinion, and Phil Wedekind. Each individual independently reviewed and ranked the six Proposals and those rankings were summarized to develop a shortlist of the following three firms to be interviewed for Planning and Design services for the Public Safety/Administration Building: MSA Professional Services/Zimmerman Architectural Studios; ADCI / Wilson Estes Police Architects; and Five Bugles Design (a division of Architectural Design Group).

The purpose of this resolution is to authorize staff to interview these three firms on Dec. 10, 2015 and direct staff to provide a final recommendation for the Council's consideration.

**Fiscal Note:** ( one) [ Not Required] [ Budgeted Expenditure] [ Not Budgeted]  
**Comments:**

**WHEREAS**, the City Council approved a Resolution on April 10, 2012 designating the area near the Civic Center as the primary location for a new Public Safety Building; and,

**WHEREAS**, the City Council approved a Resolution on March 10, 2015 authorizing, in part, staff to proceed with obtaining Planning and Design Services for constructing a new facility; and,

**WHEREAS**, staff issued a Request for Proposal for Planning and Design Services for a Public Safety/Administration Building on October 16, 2015; and,

**WHEREAS**, staff received six (6) Proposals for Planning and Design Services on November 13, 2016 and subsequently reviewed them;

**NOW, THEREFORE, BE IT RESOLVED** that Ed Geick, Cheryl Giese, Pat Cannon, Mark Schauf, Tom Pinion, and Phil Wedekind are authorized to schedule interviews for Planning and Design Services for the Public Safety/Administration Building project and directed to recommend the top firm to the Common Council for the purpose negotiating an Agreement for Design and Planning Services of a Public Safety/Administration Building.

**Offered by:** Staff

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

**Baraboo Fire Department  
Monthly Report - October 2015**

Incident Responses	September	Year to Date	Totals	Year to Date	Percentage Increase/Decrease
	2015	2014	2014	2015	
<b>Fire, Other</b>	0	4	4	4	
Building Fire	1	8	9	11	49 <b>Fire</b> 16.28%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	83 <b>Rescue</b> 27.57%
Fire in Structures other than Building	0	0	0	1	5 <b>Haz Mat</b> 1.66%
Cooking Fire	1	4	5	6	49 <b>Alarm</b> 16.28%
Chimney Fire	0	1	2	0	100 <b>Other</b> 33.22%
Vehicle Fire	2	10	10	10	15 <b>Mutual Aid</b> 4.98%
Wildland Fire	1	6	6	11	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	0	2	39 <b>Fire</b> 11.44%
Dumpster or other Trash Receptacle Fire	1	3	3	4	88 <b>Rescue</b> 25.81%
Outside Storage Fire	0	0	0	0	22 <b>Haz Mat</b> 6.45%
Outside Gas or Vapor Combustion Explosion	0	0	0	0	65 <b>Alarm</b> 19.06%
<b>Medical Assist</b>	1	17	18	17	114 <b>Other</b> 33.43%
Vehicle Crash	8	49	55	56	13 <b>Mutual Aid</b> 3.81%
Motor vehicle/pedestrian crash	1	0	0	2	
Search for Person on Land	0	1	3	0	
Extrication of Victim(s) from Building/Structure	0	0	0	1	
Extrication from Vehicles	1	2	3	4	
Extrication, Other	0	3	3	1	
Elevator Rescue	0	1	1	0	
Water/Ice Rescue	0	1	1	0	
High Angle Rescue	1	4	4	2	
Hazardous Material	0	14	18	4	
Carbon Monoxide Incident	0	4	4	1	
Hazardous Call, Other	0	22	26	17	
Vehicle Accident - General Cleanup	2	4	4	8	
Animal Rescue	0	0	0	1	
Water Problem, Other	0	0	0	2	
Smoke or Odor Removal	0	0	0	1	
Sevice Call, Other	0	0	0	0	
Lock-out	0	0	0	0	
Assist Police	4	3	3	6	
Public Service	0	16	16	6	
Unauthorized Burning	2	5	5	5	
Authorized Burning	0	1	1	1	
Good Intent Call	2	36	37	35	
Dispatched/Cancelled	2	18	22	15	
Wrong Location	0	0	0	0	
Smoke Scare, Odor of Smoke	0	0	0	3	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	0	0	
Malicious Alarm	0	5	5	4	
Bomb Threat	0	0	0	0	
Alarm	3	31	39	32	
Carbon Monoxide Alarm	3	14	21	13	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	0	0	
Mutual Aid - City	1	6	10	8	
Mutual Aid - Rural	0	3	3	7	
<b>Totals</b>	<b>37</b>	<b>296</b>	<b>341</b>	<b>301</b>	<b>0.67%</b>
		<b>-1</b>	<b>-1</b>	<b>-4</b>	<b>Exposure Fires</b>
		<b>295</b>	<b>340</b>	<b>297</b>	<b>Total Incidents</b>
<b>Incident Responses by Municipality</b>	<b>Total Incidents</b>	<b>Percent</b>			
City of Baraboo	26	70.27%	163	54.15%	
Village of West Baraboo	0	0.00%	29	9.63%	
Town of Baraboo	8	21.62%	69	22.92%	
Town of Fairfield	2	5.41%	16	5.32%	
Town of Greenfield	0	0.00%	7	2.33%	
Town of Sumpter	0	0.00%	1	0.33%	
Mutual Aid - City	1	2.70%	8	2.66%	
Mutual Aid - Rural	0	0.00%	8	2.66%	
<b>Totals</b>	<b>37</b>	<b>100.00%</b>	<b>301</b>	<b>100.00%</b>	<b>Exposure Fires</b>
			<b>-4</b>		<b>Total Incidents</b>
			<b>297</b>		

**Baraboo Fire Department  
Monthly Report - October 2015**

<b>Fire Inspections</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec</b>
City of Baraboo	28	54	163	182	176	186	16	64	124	103		
Village of West Baraboo	107	24	7	5	5	5	37	46	3	0		
Town of Baraboo	3	0	0	2	0	30	13	2	0	0		
Town of Fairfield	0	0	0	0	2	6	0	0	0	1		
Town of Greenfield	0	0	0	0	0	2	4	2	0	0		
Town of Sumpter	0	0	0	0	0	1	0	0	0	0		
<b>Totals</b>	<b>138</b>	<b>78</b>	<b>170</b>	<b>189</b>	<b>183</b>	<b>230</b>	<b>70</b>	<b>114</b>	<b>127</b>	<b>104</b>	<b>0</b>	<b>0</b>
								<b>Total Inspections Year to Date</b>				<b>1403</b>

<b>Fire Prevention Education - Current Month</b>	<b>Number of Activities</b>	<b>Number of Adults</b>	<b>Number of Children</b>	<b>Total Participants</b>	
Fire Extinguisher and Fire Safety Training	1	1	18	19	
Fire Safety Presentations	13	66	400	466	
Fire Safety House Training	1	1	18	19	
Other (Open House, Safety Fair, etc.)	2	375	375	750	
<b>Grand Totals</b>	<b>17</b>	<b>443</b>	<b>811</b>	<b>1254</b>	
			<b>Total Fire Safety Contacts Year to Date</b>		<b>2987</b>

	<b>Number of Smoke Alarms</b>	<b>Number of CO Alarms</b>	<b>Total</b>
<b>Install Smoke and Carbon Monoxide Alarms</b>	2	2	4

**7 Year to Date Total**

Bank Balance			Bank																		Grand Total			
BANK INVESTMENTS	Type	Fund	Account	Term	Maturity	Rate	BNB	BMECU	LGIP	WF	CFB	SUM	BWD	PDS	FBB	RCB	CLARE	WCCU	ICB	CCF	FICA	SCHWAB	Grand Total	
Airport	Cert of Deposit	630	7068859	18 months	10/16/17	0.95%	50,591.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,591.63
Alma Waite Account	NOW account	820	104502957	Daily		0.49%	65,114.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,114.20
Alma Waite Trust Fund	Cert of Deposit	820	54962-21359	36 months	2/15/18	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	201,190.14	0.00	0.00	0.00	0.00	201,190.14
			7068814	36 months	4/16/16	0.75%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			19226	36 months	4/17/16	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			3839602	36 months	2/18/17	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			7069241	30 months	3/11/17	1.00%	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
			6275826	36 months	7/8/18	1.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00	0.00	0.00	0.00	0.00	160,000.00
	Investment Pool	820	856206-3	Daily		0.14%	0.00	0.00	6,763.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,763.80
	Dana Investment	820	3694-7092	(blank)	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	250,000.00	
CDA-Grant Accounts	Checking	220	1000934/1146394	Daily		none	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
CDA-Loan Accounts	(blank)	983	(blank)	(blank)	(blank)		132,178.79	0.00	275,503.13	0.00	82,742.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490,424.70
Fire Benefit Fund	Investment	900	99	Daily		0.06%	0.00	647.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	647.93
	Cert of Deposit	900	54962-24301	16 months	2/27/16	0.75%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,676.27	0.00	0.00	0.00	0.00	90,676.27
Fire Equipment fr/Airport	Cert of Deposit	420	27481	24 months	4/25/16	1.00%	0.00	0.00	0.00	50,754.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,754.44
Fire Equipment Fund	Cert of Deposit	420	3833139	36 months	12/5/15	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	127,512.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,512.50
			27348	24 months	3/13/16	1.00%	0.00	0.00	0.00	126,889.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,889.58
			27677	36 months	8/26/17	1.05%*	0.00	0.00	0.00	126,315.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126,315.94
			6287335	18 months	9/13/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,144.82	0.00	0.00	0.00	0.00	128,144.82
			54962-24618	36 months	3/16/16	1.20%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125,756.16	0.00	0.00	0.00	0.00	0.00	125,756.16
	Dana Investment	420	3694-7092	(blank)	(blank)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00	
Friends of the Library	Savings	940	103035891	Daily		0.10%	11,422.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,422.44
General Cash Account	Checking / NOW	100	1000306/9830	Daily		0.4%	615,497.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615,497.52
General Fund	Money Market	100	908-640	Daily		0.15%	0.00	0.00	0.00	98,113.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,113.00
			86190136	Daily		0.17%	0.00	0.00	0.00	516,534.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	516,534.07
			163563	Daily		0.15%	0.00	0.00	0.00	0.00	0.00	103,408.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,408.75
			7481010	Daily		0.55%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	631,971.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	631,971.22
			202718610	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	431,356.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	431,356.04
			471582	Daily		0.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	285,605.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	285,605.82
			10080968	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	640,081.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	640,081.05
			525450	Daily		0.60%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492,866.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492,866.74
			54962-07	Daily		0.45%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,327.33	0.00	0.00	0.00	0.00	0.00	0.00	416,327.33
			5031443	Daily		0.40%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,643.98	0.00	0.00	0.00	0.00	0.00	77,643.98
			20032292	Daily		0.50%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	447,181.92	0.00	0.00	0.00	0.00	447,181.92
	Cert of Deposit	100	54962-22811	36 months	4/22/16	1.15%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00	0.00	0.00	0.00	0.00	75,000.00
			6197574	18 months	9/20/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			54962-23358	24 months	10/22/15	0.80%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			3838853	36 months	12/12/16	1.15%	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			27482	24 months	4/25/16	1.00%	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			54962-24619	30 months	9/20/17	1.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			6287661	18 months	10/16/16	0.90%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	100,000.00
			3846829	27 months	9/12/17	1.00%	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
			40029949	36 months	6/5/18	1.25%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00
			54962-25192	36 months	10/22/18	1.30%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
	Investment Pool	100	856206-1	Daily		0.14%	0.00	0.00	55,451.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,451.70
	Deposit Placeme	100	10479111271	Daily		0.23%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	505,180.22	0.00	0.00	0.00	505,180.22
			10090686	Daily																				

**TREASURER'S INVESTMENT REPORT for October 2015**

				Average Rate of Return on Current Deposits		Benchmarks:	
<b>Total Receipts:</b>	527,905.49	General Funds:	12.8 M	0.51%	LGIP	0.14%	
<b>Total Disbursements:</b>	1,211,942.66	Utility Funds:	16.1 M	0.56%	90-day T-bill:	0.02%	
		Segregated Funds:	35.3 M	0.89%	6M CD:	0.24%	
		All Funds:	18.4 M	0.60%	12M CD:	0.46%	
		Liquid:	55%		18M CD:	0.61%	
		Term:	45%				

Bank ratings were reviewed - No changes

**Policy Objectives:**

- Safety:     ▪ \$3,000,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity:   ▪ Investing in CD's when good rates are available.
- Yield:        ▪ Yields are steady.

**TRANSACTIONS**

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	RENEW	CD	Water	SUM	14890100-103		16 Mo	10/20/2015	0.80%	101,644.39	Reinvested
							24 Mo	10/26/2017	1.15%	102,743.33	Reinvested
	Comments:										
(2)	RENEW	CD	General Fund	WCCU	23358		24 Mo	10/22/2015	0.80%	150,000.00	Pd to MM
					25192		36 Mo	10/22/2018	1.30%	150,000.00	Pd to MM
	Comments:										
(3)	RENEW	CD	Water Utility	CFB	27492		18 Mo	10/26/2015	0.75%	100,000.00	Reinvested
					28361		18 Mo	4/26/2017	0.75%	101,130.26	Reinvested
	Comments:										
(4)	RENEW	CD	Park Impact Fees	BNB	7069095		18 Mo	10/23/2015	0.80%	70,000.00	Reinvested
				SUM	14890100-2	Rate riser	24 Mo	10/26/2017	1.15%	25,000.00	Reinvested
				CFB	28362		18 Mo	4/28/2017	0.75%	35,000.00	Reinvested
	Comments: Withdrew \$10,000 for budgeted projects										

**INVESTMENT ADVISOR TRANSACTIONS**

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst	Yield - Maturity	Amount	Interest
(1)	BUY	FHLB	3130A6KH9	100.0000		Callable - Quarterly	3.25 years	1/14/2019	1.19%	100,000.00	Semiannual	
	Comments:											
(2)	BUY	FFCB	3133EE5S5	100.8370		Not Callable	3.75 years	8/5/2019	1.27%	200,000.00	Semiannual	
	Comments:											
(3)	CALLED	FMAC	3134G7EQ0	100.0000	AA+ / Aaa		4 years	7/22/2019	1.50%	200,000.00	Semiannual	
	Comments: Called 10/22/15. Earned 1.45% for 3 months.											
(4)	CALLED	FMAC	3134G6UQ4	100.0000		Callable - Quarterly	3.5 years	10/29/2018	1.00%	200,000.00	Semiannual	
	Comments: Called 10/29/15. Earned .975% for 6 months.											

\* Current coupon

## Baraboo Police Department Monthly Activity Report October 2015

Calls for Service	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Burglaries	2	44	34	10	29.41%
Thefts	50	427	380	47	12.37%
Criminal Damage	13	74	68	6	8.82%
Assist other agencies	74	704	705	-1	-0.14%
Assists - West Baraboo	4	49	38	11	28.95%
Animal Complaints	29	281	242	39	16.12%
Total of all Calls	776	7,953	8,542	-589	-6.90%

### Traffic Crashes

Total Traffic Crashes	26	247	239	8	3.35%
Persons Killed	0	0	0	0	0.00%
Persons Injured	10	51	44	7	15.91%
Pedestrians Injured	0	0	0	0	0.00%

### Enforcement Activity

Adult Notices of Appearance	80	826	926	-100	-10.80%
Drug Charges	10	103	190	-87	-45.79%
Traffic Citations	307	3696	6,215	-2519	-40.53%
OWI Arrests	7	52	130	-78	-60.00%
Seatbelt Violations	11	340	560	-220	-39.29%
Traffic Warnings	105	1535	2,759	-1224	-44.36%
Juvenile Offenses	28	351	337	14	4.15%
Curfew Violations	0	17	31	-14	-45.16%
Underage Alcohol Citations	2	67	76	-9	-11.84%
Parking Citations	436	2,360	1,522	838	55.06%

### Fines and Fees

Court Fines	\$3,628.22	\$46,869.28	\$45,391.54	\$1,477.74	3.26%
Parking Fines	\$3,822.99	\$37,202.59	\$25,499.06	\$11,703.53	45.90%
Police Department Fees	\$336.40	\$2,075.75	\$704.81	\$1,370.94	194.51%

**Members Present:** Petty, Sloan and Thurow

**Absent:** none

**Others Present:** C. Giese, E. Geick, M. Reitz, P. Cannon, and others

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of October 27, 2015. Motion carried unanimously.

**Accounts Payable** – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for **\$656,860.31**. Motion carried unanimously.

**Property Insurance Bids** – Giese presented information on property insurance proposals received for 2016 coverage. Two proposals were received from Don-Rick Agency offering Cincinnati Insurance in the amount of \$71,349, and MPIC, a newly formed company in the amount of \$70,539. Earthquake coverage is available for another \$613 per year. Moved by Thurow, seconded by Sloan and carried to recommend the property insurance with Don-Rick for 2016 in the amount of \$71,349 without the earthquake coverage.

**Donahue Terrace Loan** – Pat Cannon explained the State Trust Fund loan application for the CDA in the amount of \$160,000 for renovations to Donahue Terrace. Moved by Sloan, seconded by Thurow and carried to recommend the loan to Council for approval.

**BDAS 2016 Budget** – The Committee reviewed the BDAS budget for 2016. Moved by Sloan, seconded by Thurow and carried to recommend to the Council for action.

**Committee Comments:** None.

**Adjournment** – Moved by Thurow, seconded by Sloan and carried to adjourn. Motion carried, meeting adjourned at 6:25 p.m.

Cheryl Giese, Clerk-Finance Director

## **Minutes**

### Baraboo District Ambulance Commission **Finance Ad Hoc Committee** September 30, 2015

The September 30, 2015 meeting of the Ad Hoc Committee was called to order by Dahlke at 6:46 pm. Dahlke confirmed that the meeting had been posted in compliance with the Open Meeting Law.

Committee members present: Dahlke, Petty, and Sloan

Also present: Sechler, Rago, and Snow

#### **Approval of Agenda**

- The agenda was adopted with a motion made by Petty, seconded by Sloan. Voice vote, motion carried.

#### **Approval of Previous Minutes**

- A motion to approve the August 26, 2015 minutes was made by Sloan seconded by Petty. Voice vote, all ayes. Motion approved.

#### **Public Invited to Speak**

- No public comments

#### **Appearances / Announcements / Correspondence / Reports**

- Discussion was held regarding the information in the Chief's report on (1) the delay in payments from Medicare / Medicaid, and (2) the attempt by insurance companies to decrease the payment to the service, and/or delay payments to the service. A suggestion was made to discuss the option of adding in interest fees and/or service charges for late payments at a future Commission meeting.

#### **New Business**

1. Approve check details and online payments for
  - a. General Account from August 16 – September 19, 2015 in the amount of \$176,921.33
  - b. Operational – PUD Account from August 16 – September 19, 2015 in the amount of \$50,000
  - c. Capital Improvement - PUD Account from August 16 – September 19, 2015 in the amount of \$1,193.73
- A motion to approve as presented was made by Sloan, seconded by Petty. Voice vote, all ayes. Motion carried.
2. Approval of write-offs of patient accounts in the amount of \$32,211.41
  - A motion to approve as presented was made by Petty, seconded by Sloan. Voice vote, motion carried.

#### **Additional Comments & Future Agenda Items**

- None

#### **Adjournment**

There being no further business to come before the Committee, a motion to adjourn was made by Petty, seconded by Sloan. Voice vote, motion carried at 7:55 pm.

Respectfully submitted,

Dana Sechler, Chief / EMS Director  
Baraboo District Ambulance Service

**Administrative Committee**

**November 2, 2015**

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Adm. Geick, Chief Schauf, Laura Hamden-Krause

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of October 5, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, noting that the Coolidge property acquisition was completed October 28<sup>th</sup>. The Committee heard a report that FAA will be creating drone use guidelines for hobbyist drone owners in relationship to flying near airports. The Committee questioned whether enacting a local ordinance would have any influence in protecting the airspace and requested Administrator Geick look into the matter. Also reported on was the 2016 proposed budget and an airport site maintenance agreement with Baraboo Dells Flight Center.

Facility Naming Policy: Adm Geick discussed that this item has been recommended by the Parks and Recreation Commission and creates a policy for naming facilities or allowing advertising on city property. The Committee requested that this item be placed on the next agenda for further consideration.

Open Liquor Licenses: The Committee reviewed the proposed policy language for prioritizing vacant liquor license applications. Laura Hamden-Krause who holds a reserve license, requested to know the priority of the reserve license holders and hers is in the third position. Ald. Robkin expressed concern for whether through this policy, the City is awarding value to a business (therefore compensating them) if upgraded from reserve to regular. No action on this item and it will reappear at the next meeting.

Semi-Tractor Parking Permit: The Committee reviewed Nick Steinbrink's application for parking a semi-tractor at 638 3<sup>rd</sup> Avenue owned by Marten Transport. The Police Chief and Zoning Administrator have not yet made their reports on this application. Moved by Alt, seconded by Ellington to grant the license pending favorable inspection by the Department Heads.

Next meeting is to be held December 7, 2015 at 12 p.m.

Moved by Alt, seconded by Ellington and carried to adjourn.

Cheryl Giese,  
Clerk-Finance Director

## **Minutes**

### **Baraboo District Ambulance Commission**

March 25, 2015

The March 25, 2015 meeting of the Baraboo District Ambulance Service Commission was called to order by Puttkamer at 7:00 pm.

Commissioners present: Heather Godemann, Geoff Grant, Dr. Joseph Hansen, Jeffrey Little, Meier, Randy Puttkamer, and Dennis Thurow. Also present were: Wayne Maffei, Dana Sechler, Troy Snow, John Rago, and Amos Vande Hei

Puttkamer noted that the meeting had been posted in compliance with the Open Meeting Law.

#### **Adoption of Agenda**

- The agenda was adopted by a motion made by Puttkamer, seconded by Grant. Voice vote, motion carried.

#### **Approval of Previous Minutes**

- Motion to approve the minutes from February 25, 2015, made by Petty, seconded by Dahlke. Voice vote, motion carried.

#### **Public Invited to Speak**

- No public comments

#### **Appearances/Announcements/Correspondence**

- None

#### **Reports**

Treasurer's Report – Thurow reported on the Financials through February, 2015. He explained the current format, and requested that the 2<sup>nd</sup> column change back to the way it had been presented in previous monthly reports. Staff will adjust the format for the next meeting.

Chief's Report – Sechler reported that Jim Rattunde will be receiving the 2015 AAA Stars of Life award. This is a highly prestigious EMS award, and only 87 other EMT's/Paramedics in the entire nation received it this year. As part of the event, Sechler and Rattunde will be meeting with legislators to discuss the upcoming bill associated with extending the 2% Urban, 3% Rural, and Super Rural add-ons for Medicare/Medicaid payments.

#### **Consent Agenda**

- Approve the check detail and online payments in the amount of \$118,445.10.
- Approve the write-offs of patient accounts in the amount of \$26,773.78.  
Motion to approve the items as recommended by the Ad Hoc committee by Puttkamer, seconded by Dahlke. Voice vote, motion carried.

#### **New Business**

1. Snow explained the request to approve the Resolution that was recommended by the auditors, regarding the Assignment of Fund Balances. It is a list of the amounts in each of the various accounts. Motion by Meier, seconded by Dahlke to approve the Resolution. Voice vote, motion carried.
2. Discussion occurred regarding the proposed "Back-up" agreement between Baraboo EMS and Pardeeville EMS for 9-1-1 assistance. A question was asked regarding maintaining 9-1-1 coverage within the Baraboo EMS District. Sechler explained that the majority of time, the scheduled paramedics in Pardeeville would be filled by people on their "off-days", and the regular Baraboo EMS schedule would not be affected. Motion by Dahlke, seconded by Petty to approve the contract. Voice vote, motion carried.

## **Minutes**

### **Baraboo District Ambulance Commission**

March 25, 2015

3. Discussion occurred regarding the proposed “Back-up” agreement between Baraboo EMS and Richland County EMS for 9-1-1 assistance. The wording “Once BDAS staff is scheduled, RCAS may thereafter cancel the requested staffing, without charges or fees, at any time up to 48 hours before the start of the scheduled shift” was added to the contract. Motion by Puttkamer, seconded by Thurow to approve the contract with the revised wording. Voice vote, motion carried.

#### **Commissioner Comments & Future Agenda Items**

- Please mark your calendars for future Commission meetings, which will be the following:
  - April 22<sup>nd</sup>
  - May 27<sup>th</sup>
  - June 24<sup>th</sup>
  - July 22<sup>nd</sup>

#### **Adjournment**

- Motion to adjourn made by Sloan, seconded by Petty at 7:56 pm. Voice vote, motion carried.

Respectfully Submitted,

Dana Sechler, Chief / EMS Director  
Baraboo District Ambulance Service

## **Minutes**

### **Baraboo District Ambulance Commission**

September 30, 2015

The September 30, 2015 meeting of the Baraboo District Ambulance Service Commission was called to order by Thurow at 7:00 pm.

Commissioners present: Dave Dahlke, Heather Godemann, Dr. Joseph Hansen, Robin Meier, Darlene Otto, Joel Petty, Scott Sloan, Dennis Thurow, and Terry Turnquist.

Also present were: Wayne Maffei, Dana Sechler, John Rago, Troy Snow, Amos Vande Hei, and Sgt. Tobin from the Sauk County Sheriff's office.

Thurow noted that the meeting had been posted in compliance with the Open Meeting Law.

#### **Adoption of Agenda**

- The agenda was adopted by a motion made by Dahlke, seconded by Puttkamer. Voice vote, motion carried.

#### **Approval of Previous Minutes**

- Motion to approve the minutes from August 26, 2015, with made by Petty, seconded by Sloan. Voice vote, motion carried.

#### **Public Invited to Speak**

- None

#### **Appearances/Announcements/Correspondence**

- None

#### **Reports**

Legal Counsel Report – Maffei reported that Dr. Mendoza had been subpoenaed to testify on a court case related to a Blood Draw performed by Baraboo EMS. The IV Techs and Paramedics are subpoenaed on a regular basis for Blood draws, but this was the first time that the Medical Director had been contacted. The legal staff worked on getting the subpoena squashed, which was successful—and Dr. Mendoza did not have to testify for that case. Maffei then suggested that the costs related to squashing the subpoena for Dr. Mendoza, as well as the hourly wage rates for Baraboo EMS staff should be considered—when the Commission sets rates for future Blood draw fees.

Treasurer's & Chief's Report – Discussion was held regarding the information in the Chief's report on: (1) the delay in payments from Medicare / Medicaid, and (2) the attempt by insurance companies to decrease the payment to the service, and/or delay payments to the service by a significant time period.. A suggestion was made by the Ad Hoc finance committee to discuss the option of adding in interest fees and/or service charges for late payments at a future Commission meeting. This item will be added to the agenda for the next Commission meeting, and Maffei will look into the legal aspects of adding in an interest fee or service fee.

#### **Consent Agenda**

- Approve the check detail and online payments as follows:
  - General Account from August 16 – September 19 in the amount of \$176,921.33
  - Operational – PUD Account from August 16 – September 19 in the amount of \$50,000
  - Capital Improvement - PUD Account from August 16 – September 19 in the amount of \$1,193.73
- Approve the write-offs of patient accounts in the amount of \$32,211.41

## **Minutes**

### **Baraboo District Ambulance Commission**

September 30, 2015

Motion to approve the items as recommended by the Ad Hoc committee by Sloan, seconded by Turnquist. Voice vote, all ayes. Motion carried.

#### **New Business**

1. Discussion was held regarding the sale of the two ambulances that are getting replaced, to Fox Valley Technical College (FVTC). After discussion, a motion was made by Meier seconded by Petty to approve the sale of each ambulance “as is” for \$1,000.00 each, or \$2,000.00 total. Voice vote, all ayes. Motion carried.
2. Staff presented the proposed 2016 Budget to the Commission. The individual line items were discussed. The proposed per capita rate for 2016 would be \$21.00 for member municipalities, and \$25.00 for contracted services. An option for combining the insurance and dental benefits was presented to the Commission—along with the associated pros, cons, and rates for both options. After discussion, the following actions took place:

Direction was given to increase the Blood draw rates /charges to \$100.00 per occurrence, and place the rate change on the agenda for approval at the next Commission meeting.

Direction was given to continue following the guidelines for the wage rate increases to staff, as outlined in the Operations study, and the Wages & Benefits study.

A motion was made by Turnquist, seconded by Sloan to keep the current option for the insurance and dental plans for 2016. Voice vote, all ayes. Motion carried.

A motion was made by Turnquist, seconded by Dahlke to forward the proposed 2016 Budget (with the changes listed above) to the Member municipalities for their review. Voice vote, all ayes. Motion carried.

Staff was directed to send the revised Budget to the Clerks of each municipality, indicating that the Budget would be reviewed / approved at the Annual Members meeting in October.

#### **Commissioner Comments & Future Agenda Items**

- Please mark your calendars for future Commission meetings, which will be the following:
  - No meeting in November
  - December 16, 2015
  - January 27, 2016

#### **Adjournment**

- Motion to adjourn made by Petty, seconded by Sloan at 9:04 pm. Voice vote, motion carried.

Respectfully Submitted,

Dana Sechler, Chief / EMS Director  
Baraboo District Ambulance Service

# Baraboo Economic Development Commission

## Meeting Minutes

November 5, 2015

### I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

### II. Roll Call & Approve Agenda

Present: Wise, Alt, Bowers, Huffaker, Jelle, Palm, Stauffacher, Taylor

Absent: Burgi, Umhoefer, Ayar

Other: Ed Geick, Carolyn Wastlund, Patrick Cannon

### III. Approve Minutes

Motion to approve the minutes as presented for October 1, 2015

Alt (1); Bowers (2)

Aye: All via voice vote

Nay: None

### IV. Public Comment

No one from the public wished to make a comment at this time.

### V. Presentation and Discussion: Economic Development Partners

**Madison SCORE**

**Darko Kalan**

**Grant Gelhar**

Mr. Kalan and Mr. Gelhar from Madison SCORE gave an overview of their services. The SCORE program is nationwide. The program is designed to match retired professional with new start up businesses to offer them help and guidance as they start the business. While each business will have unique needs and levels of assistance, mentors from the program are matched to each business to make sure the proper assistance is provided. There is no cost to the business that uses this program.

SCORE does offer a start up class to each new business. The program is designed to walk the business through the steps necessary to ensure their success. The cost to attend this class is \$15.00.

### VI. Update on Development Activities

City Administrator Geick indicated that the City is in the process of receiving RFPs for the new Public Safety building. The proposals are due on November 13, 2015.

He also indicated that the Historic District is now on the City website. In addition, the city is looking at a redesign of their web site.

Also, the HWY 12 project has been moving along as scheduled with no change in the funding for the project.

**VII. Update on the Plan Commission and Council**

Mayor Palm indicated that the City budget has been presented and will be reviewed by the City Council over the next month. Included in the budget was funding for a new Economic Development position at 50%. The Village of West Baraboo has also been asked to help fund this position. Also in the budget is funding for planning studies for both the east and west side entrances.

The Mayor also indicated that the CGI videos have been filmed and the next step in that process will be for the company to solicit advertising revenues from private businesses.

It was also noted that the Mayor has meet with the new Regional Dean for the University. He will also be meeting with the new Associate Dean over the next few weeks.

Mayor Palm also gave an update on the SCDC Task Force meeting held on November 4, 2015. He also with Mr. Bowers attended the session. One of the goals is to develop a strong Public-Private partnership to serve as the backbone of the organization.

**VIII. Updates from economic development partners and collaborators**

Ms. Wastlund provided a brief update on recent CDA activities. The Board has approved the 2016 budget and Capital Projects.

**IX. Update on Economic Development Plan**

Chairperson Wise indicated that the amended plan will need to have Council approval. In addition, a public hearing on the amendment is also required. A thirty day public notice is required to be published prior to that action.

**X. Update on Partner Presentation Schedule**

No action was taken at this time. Ms. Burgi was unable to attend due to a prior commitment

**XI. Commissioner and City Staff comments**

No members wished to speak at this time.

A motion was made to adjourn the meeting at 7:20 PM.

Bowers (1); Palm (2)

Aye: All via voice vote

Nay: None

Greg Wise  
Chairperson

Patrick Cannon  
Recorder

Baraboo Economic Development Corporation  
Speaker/Presenters Schedule

Month

Topic

Presenter

BEDC Member

## Minutes of the Public Safety Committee Meeting – October 26, 2015

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Wade Peterson, Mark Schauf, Kevin Stieve, Ben Bromley, Bernadette Greenwood, Melissa McDonald, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 3:30 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the September 28, 2015 meeting. By voice vote the motion carried.

### New Business

- a. Discuss opportunities to help finance annual street improvements using a vehicle registration fee – Pinion said that this was discussed last month and he doesn't have a lot of new information. He said the League of Municipalities has a link on their site with some information. He said that there are seven municipalities within the State, and three Counties that have imposed Wheel Taxes. Wedekind asked how many vehicles are registered in the City and Pinion said, according to the DOT's official records there are 16,583, of that the City would maintain 99%, which would mean \$164,000 in annual revenue is the potential for the City. He said this fee would be collected as part of the vehicle registration. It was the consensus of the Committee to open this up to the public for more discussion. Kolb thought something could be placed in the Newscape. Plautz suggested a Referendum. Pinion said that he would solicit some community feedback, using Facebook, and meeting with Ben Bromley to see if local discussion can be generated and include an article in Newscape.
- b. Review Request from Jack Young Middle School's Science Club to promote a "clean watershed program" – Bernadette Greenwood said that a lot a Watershed Quality at the 6<sup>th</sup> grade level at the Middle School and also through Science Club they try to do Community Service Projects She said the idea of putting markers on the storm sewers has come up and a lot of people have the perception that the storm sewers go through a treatment center; however, it is know that they don't, it goes straight to the river. She went on to say that this is seen in Madison the markers are bright colored. She said that these would be bright colored and are glued to the storm sewers and are permanent. She said that they are hoping to make this a yearly project with the kids. She went on to say that they are approximately \$3-\$4 a piece, so raising the money, depending on how many storm sewers there are, the project could be done over a five to ten year period. Melissa McDonald said that they could help raise the money obviously to support them through the kids. McDonald said that the Middle School has approximately 700 students and 120 are in Science Club, and they usually have about 50 or 60 involved in service projects when they leave from the school. She said that they use to do their spring service trip to Badger, where they did prairie maintenance; but because of the changes at Badger that has been difficult, so they are looking for something new. Pinion said that the longevity of these stickers is very good and increasing the awareness is good. It was the consensus of the Committee to allow the Science Club to move forward with this project. McDonald then said that they are introducing a project for the 6<sup>th</sup> graders that has to do with filtration rates and they are working with an Engineer at MSA and something with Wastewater Treatment. It was moved by Kolb, seconded to Plautz to approve the request as presented. Motion carried unanimously.
- c. Review and recommendation on continuing use of Air Curtain Destructor to burn brush – Pinion said that a few months ago when the neighborhood meeting was held regarding the fire prop there were no reservations about that; however, when brush is burned and when the City composts it stinks and creates ash. He said that Bob Koss assumed that this created a moratorium on continued use of the burner; therefore, as a trial he put together an arrangement with a local contractor to come in and actually grind the brush, which turns it into mulch and then eventually the contractor takes the mulch. He said that this would be approximately \$16,000/year out of the pocket, and he is not sure whether the City wants to discontinue the use of the brush burner. Wedekind asked if there was a contract for this. Pinion said that a purchase order has been done with him and there are a host of other communities that have the same arrangement with him, so it is a legitimate contractor that will be in it for the long haul with good equipment; however, the City does have a tremendous investment in the burner and feels that it could still be used. Wedekind feels that the City should keep it. Pinion said that it is one or the other, if the City keeps it, it should be used and not spend the extra money to grind. Wedekind thought the brush burner was \$100,000, and Pinion said if that was the case it would be about a six year payback. Pinion said that it isn't used a lot, we try and restrict burning to the wintertime when it's the most convenient; however, there are times when it is a low fire danger and the summertime when it is low windows, we can still burn brush. Kolb said that we still have complaints and he asked the possibility of the City purchasing their own grinder and sell the brush burner and perhaps sell the mulch in a marketplace. Pinion said that we give the mulch away and can't, so he doesn't know if it is reasonable to consider that a potential revenue stream to off-set the cost. Pinion said that he thinks that the contractor's end of it is more for agriculture; the mulch is being used for bedding. Kolb feels that, if that is the case, there may be a market for it. Kolb would like to see more information on it. Pinion said that if Committee would like this to be pursued further and Pinion said that he could put together more information. He said that he felt Koss's opinion was that there was an indirect directive to say no more burning. Pinion didn't feel that this is the case, and when burning is done under the right conditions it doesn't seem to create any problems. Kolb feels if the City did its own grinding, it could be done on a more regular basis. Plautz asked the value of the burner. Pinion said that he doesn't know, it is ten years old and doesn't feel that there would be a big demand; however, it works well. It was consensus of the Committee to get more information of doing grinding in-house.
- d. Review and recommendation on Snow and Ice Removal Proposal – Chief Schauf when property owners do not shovel within 24 hours notice is given that they need to do so and if another 24 hours pass a contractor is hired to remove the snow. He said that the City has used Sunrise Property Care to remove snow and ice from sidewalks for the past 8 to ten years. He said that this is a two-year contract and he sent out Request for Proposals to known contractors in the area, as well as posting it on Facebook and receive one response back from Sunrise Property Care. He said that they have provided good service and their proposal appears to be consistent with good practice and would recommend awarding them the contract. It was moved by Kolb, seconded by Plautz to award the Snow and Ice Removal contract to Sunrise Property Care. Motion carried unanimously.

### Reports

- a. Utility Superintendent's Report – Peterson said that there is a new hire starting in the Wastewater Treatment Plant on November 2 and a water position that is being filled on November 9. Kolb asked if he received any feedback on the Water Tower. Peterson said that the City was in a national competition for tower of the year, but it is no longer in the running.
- b. Street Superintendent's Report – Pinion said that both leaves vacs are out picking up leaves, along with street sweepers. He said alley projects and top soiling are done. He said that the street project has been closed out. He said he is waiting for some feedback on the budget. He said that things are pretty

well set up for snow and ice operations. Kolb asked Schauf if his department would be as diligent this year as last year regarding citizens blowing leaves into the street, Peterson answered in the affirmative.

- c. Police Chief's Report – Chief Schauf said that the department has had a busy October. He said that there was a gentleman that lives in the upper south side that over the weekend was using some illegal drugs, pulled out a gun and shot a hole in a wall turned into, what almost should have been a tactical situation when he went down to Bluffview, he actually pulled out a gun at a deputy and pulled the trigger several times. He said that it was poor firearm maintenance is the only reason the gun didn't go off. He pointed out how the staff members are working to keep this community safe, it can't be overstated how much appreciate he has for Chief Stieve, Engineer Pinion, Street Superintendent Koss, and their guys. He said that his department can't make these things happen without out help, starting with the homicide and going to the tactical situation last week. He said just utilizing the homicide as an example, it was a highly complex scene initially, and it only got worse because two different search warrants had to be served and tactical situations. Complex, tense dynamic, rapidly evolving, was all handled by local resources. He said that the only external resource that was utilized, except for in-county type was the crime lab, which consisted of one supervisor and one photographer, everything else done was done by the people that serve under him as officers. Kolb asked why the parameter was so big for the suicide situation. Schauf said it was big partially because of where it started. He said that there is an exterior and inner parameter, the exterior parameter is basically designed to keep everyone out, and the inner parameter is to keep the subject in. He said that it ended up so big because of how far everything was away, plus we knew he had a loaded gun and bullets can travel over a mile very easily. Wedekind asked about the drug problem. Schauf said that it is about the same. He said that the County is working on a drug court, which could be beneficial. He said a program called CARE Wisconsin is a program out of St. Vincent's down in Sauk. They have a drug called Vivatrol, which is literally the magic bullet when it comes to heroin. Wedekind asked if the department has it. Schauf said that they don't have it yet; however, it sounds like it is coming to the community, because the State Department of Human Services has a multi-million dollar grant that they are giving to the County to run that program. Wedekind has if the ambulance crews have it. Schauf stated that they don't have Vivatrol. Kolb said that Vivatrol is a treatment program. Schauf said that if someone would use heroin today, their body would want heroin for up to two years. Once an addict is clean and all the drug are out of their system, Vivatrol can be taken orally or by injection and it intercepts the brain pattern and makes it so they can actually resist. Wedekind asked where the heroin was coming from, and Schauf said that most of it is coming out of Chicago. He went on to say that they are seeing a resurgent of cocaine.
- d. Fire Chief's Report – Chief Stieve said that there will be a live fire tonight, and he isn't sure if there will be any more before the end of year or spring. He said the Swearing In Ceremony, Pining, and Retirement party will be held on November 1

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn the meeting at 4:11 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman