

AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, November 10, 2015, **6:15 P.M.**

Location: Council Chambers, 135 4th Street, Baraboo

Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow

Others Noticed: Department Heads (*agenda only*), E. Geick, C. Giese, M. Palm, M. Reitz, P. Wedekind, Dean Tracy White, (UW-BSC), John Alt, Post at Library, & Media

1. **Call to Order** –
 - Note compliance with Open Meeting Law.
 - Approve agenda.
 - Approve October 27, 2015 minutes.
2. **Accounts Payable** – Review and recommendation on paying **\$656,860.31** *
3. **Property Insurance bids** – Review and recommendation of property insurance coverage for 2016 with Don-Rick Insurance Agency. *
4. **Donahue Terrace Loan** – Review and recommendation of State Trust Fund loan application for improvements at Donahue Terrace Apartments for \$160,000. *
5. **BDAS Budget 2016 Budget** – Review and recommendation on BDAS 2016 budget.
6. **Committee Comments**
7. **Adjournment**

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 11/06/2015

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 135 4th Street, or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: C. Giese, E. Geick, M. Reitz, K. Stieve, M. Hardy, and others

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Thurow, seconded by Sloan to approve the minutes of October 13, 2015. Motion carried unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for **\$283,857.34**. Motion carried unanimously.

Fire Protection Agreement – Chief Kevin Stieve explained the addendum to the current fire protection agreement covering the rural areas. A township member questioned the current formula of charging back fire inspections, since they have a low number of inspections. A review revealed that their concerns were valid and therefore a change in the formula is proposed via the addendum. Moved by Sloan, seconded by Thurow and carried to recommend the fire protection agreement to the Council for action.

Civic Center Rental Rates – Mike Hardy presented proposed 2016 rental rates indicating a 1.5% increase. Utilities are calculated at cost per sq foot. The Boys and Girls Club is charged 15% of the rent and Senior Center is being charged 15% of the rent at a phased in approach over 3 years to ramp up to the 15% rental charge. The Senior Citizens Club is opposed to paying rent and may contact the Council asking for waiver of rental fees. No other groups receive free rent. Moved by Sloan, seconded by Thurow and carried to approve the long term rental rates. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rates for the Boys and Girls Club. Moved by Sloan, seconded by Thurow and carried to approve the reduced rental rate for the Baraboo Area Seniors Club.

Taxi Grants -- Cheryl Giese explained that the City has applied for two grants for the taxi program: Operating which provides about 2/3 of the money needed to operate the program and Capital which replaces vehicles. In addition, the DOT was required that the City formally adopt two policies which help them to comply with federal audits. The two policy matters are vehicle disposal and service procurement. Moved by Thurow, seconded by Sloan and carried to approve the taxi grants and adherence to DOT policies.

Snow Removal – Chief Schauf took annual bids for snow removal and received a proposal from Sun Rise Properties. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

Elevator Service Contract – Cheryl Giese presented information on elevator service contract proposals. Four proposals were received. Two vendors could not service all 10 elevators because of a proprietary issue with the UW Campus Science Building Schindler elevator, citing that they could not obtain parts for the Schindler. All proposals were reviewed and after considering service and cost, the solution is to award a contract for the 9 elevators to Schumacher Elevator in the amount of \$82,253.41 and a contract to Schindler for the Science Building elevator in the amount of \$14,566.84. The contracts expire December 31, 2020. Moved by Sloan, seconded by Thurow and carried to recommend to Council for action.

Committee Comments: None.

Adjournment – Moved by Thurow, seconded by Sloan and carried to adjourn. Motion carried, meeting adjourned at 6:25 p.m.

Cheryl Giese, Clerk-Finance Director

A/P CHECK REGISTER REPORT

Date: 11/6/2015

Council Meeting 11/10/2015

Page 1 of 6

City of Baraboo

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
177074	11/6/15	ACTION ELECTRIC INC	\$110.09
44601	10/15/15	PRK- LIGHTS FOR ZOO	100-52-55410-00260-000 67.55
44954	10/8/15	PRKS- AED BATTERIES	100-52-55200-00340-000 42.54
177076	11/6/15	ALLIANT ENERGY	\$10,867.91
7618340000-10	10/29/15	LIBE- ELECTRIC AND GAS	851-51-55110-00222-000 355.81
7618340000-10	10/29/15	LIBE- ELECTRIC AND GAS	851-51-55110-00223-000 11.70
9120240000-10	10/26/15	PRKS- ELECTRIC WALNUT FLD	100-52-55200-00222-000 8.05
0919710000-10	10/26/15	PRKS- ELECTRIC PRCE PARK	100-52-55200-00222-000 155.81
7372630000-10	10/23/15	PRKS- ELECTRIC WEBER PRKS	100-52-55200-00222-000 7.53
1942130000-10	10/28/15	PRKS- ELECTRIC TENNIS COURT	100-52-55200-00222-000 32.18
0369820000-10	10/29/15	PRKS- BROADWAY PARK ELECTI	100-52-55200-00222-000 67,340.89 + 19.59
0294130000-10	10/16/15	PRKS- HILL ST PUMP ELECTRIC	100-52-55200-00222-000 14,288.76 + 25.63
1812530000-10	10/19/15	PRKS- ELECTRIC 15TH ST	100-52-55200-00222-000 390,428.65 + 20.38
2565450000-10	10/19/15	PRKS- PRK VIEW DR ELECTRIC	100-52-55200-00222-000 184,802.01 + 13.42
5140750000-10	10/29/15	PD- ELECTRIC 5TH ST GARAGE	100-31-53420-00222-000 004 91.18
3135750000-10	10/29/15	PD- GAS 120 5TH ST	100-31-53420-00222-000 656,860.31 * 12.57
7316830000-10	10/21/15	FD- SIREN MADISON ST	100-52-55200-00222-000 1.12
2078220000-10	10/26/15	FD- SIREN LANGE CT	100-52-55200-00222-000 1.12
0562810000-10	10/16/15	FD- SIREN FOR 11TH & WASH	100-52-55200-00222-000 1.08
9083840000-10	10/19/15	PW- BRIAR ST SHOP ELEC/HEAT	100-31-53420-00222-000 124.29
9083840000-10	10/19/15	PW- BRIAR ST SHOP ELEC/HEAT	100-31-53420-00222-000 61.16
5397730000-10	10/16/15	PW- POTTER ST ELECTRIC	100-31-53420-00222-000 10.75
NOVEMBER 1	10/29/15	PW- STREET AND TRAFFIC LIGHT	100-31-53420-00222-000 59.38
NOVEMBER 1	10/29/15	PW- STREET AND TRAFFIC LIGHT	100-31-53420-00222-000 9,384.84
4765730000-10	10/29/15	CLK- ELECTRIC 131 4TH ST	100-11-51610-00222-000 470.32
177077	11/6/15	BADGER SWIMPOOLS, INC.	\$131.25
39556	10/26/15	PRKS- WINTERIZE POOL	100-53-55420-00280-000 131.25
177078	11/6/15	BAR BUDDIES	\$738.99
11/4/2015	11/4/15	PD- GRANT MONIES FOR AUGUS	100-20-52110-00270-000 738.99
177079	11/6/15	BARABOO SURPLUS	\$13.98
332570	10/23/15	PD- RINGLSTETTER RADIO POU	100-20-52110-00346-000 13.98
177080	11/6/15	BARABOO-DELLS FLIGHT CENTER	\$2,677.66
11/30/15	11/3/15	AIR- NOV MAINT / DEC RENT	630-35-53510-00200-000 3,335.00
11/30/15	11/3/15	AIR- NOV MAINT / DEC RENT	630-35-00000-48210-000 -657.34
177081	11/6/15	BEAVER OF WISCONSIN, INC.	\$444.70
089630	10/19/15	PW - WASH BAY SUPPLIES	100-31-53270-00340-000 444.70
177082	11/6/15	BISCH/MICHAEL//	\$1,400.00
060102	9/30/15	PK - Hay for zoo	100-52-55410-00342-000 1,400.00
177083	11/6/15	BJ CLEANING INC	\$47.00
7054	10/31/15	LIBE- OCTOBER CLEANING	851-51-55110-00260-000 47.00

A/P CHECK REGISTER REPORT

Council Meeting 11/10/2015

Date: 11/6/2015

Page 2 of 6

City of Baraboo

Check #	Check Date	Vendor Name	Check Amount
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177084	11/6/15	CENTURYLINK	\$936.46
301217859-101	10/17/15	PRKS- PHONES	100-52-55130-00220-000 81.27
301217859-101	10/17/15	PRKS- PHONES	100-52-55200-00220-000 40.47
301217859-101	10/17/15	PRKS- PHONES	100-52-55410-00220-000 12.72
301217859-101	10/17/15	PRKS- PHONES	100-53-55300-00220-000 29.92
301217859-101	10/17/15	PRKS- PHONES	100-53-55420-00220-000 40.85
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-10-51100-00220-000 12.73
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-10-51410-00220-000 12.73
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-11-51420-00220-000 140.00
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-11-51610-00220-000 23.28
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-11-51530-00220-000 19.09
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-11-51520-00220-000 82.73
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-13-51300-00220-000 31.82
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-14-51400-00220-000 31.82
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-20-52110-00220-000 127.27
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-21-52200-00220-000 95.45
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-22-52400-00220-000 25.45
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-31-53230-00220-000 27.60
301217856-101	10/17/15	CITY- CITY HALL PHONES	100-30-53100-00220-000 44.54
301300963-101	10/17/15	AIR- EMERGENCY PHONES	630-35-53510-00220-000 56.72
177085	11/6/15	CERIDIAN CORPORATION	\$750.00
35851974	10/26/15	CLK- EMP. ASSISTANCE PROGRA	100-14-51430-00215-000 500.00
35851974	10/26/15	CLK- EMP. ASSISTANCE PROGRA	100-00-00000-16200-000 250.00
177086	11/6/15	CHUCK'S LOCK & SAFE SERVICE	\$75.80
19045	11/2/15	MNC BLDG - (4) MEDECO KEYS C	100-11-51610-00340-000 75.80
177087	11/6/15	CITY OF MINNEAPOLIS	\$287.10
400413006375	10/21/15	PD- APS TRANSACTIONS	100-20-52110-00270-000 287.10
177088	11/6/15	COMMUNICATIONS SERVICES	\$183.30
6066	10/13/15	PD- SERVICE FOR RADIO	100-20-52110-00250-000 93.75
6167	10/29/15	PD- PORTABLE ANTENNA	100-20-52110-00340-000 89.55
177089	11/6/15	COMSTOCK TIRE INC.	\$1,004.00
1-16466	10/15/15	PW - STOCK TIRES	100-31-53240-00341-000 640.00
1-16855	10/29/15	PW - STOCK TIRES	100-31-53240-00341-000 364.00
177090	11/6/15	DELL PRAIRIE PRINTERS, INC.	\$198.80
01505	10/30/15	CLK- RECEIPT BOOKS	100-11-51520-00340-000 198.80
177091	11/6/15	DREXLER/JEREMY//	\$123.78
10/16/15	10/16/15	PD- PUMA/JOCKEY UNIFORM	100-20-52120-00346-000 123.78
177092	11/6/15	ENVIROTECH EQUIPMENT CO LLC	\$2,649.39
070515-3A	7/5/15	SW - CENTER BROOM FLAP CYLI R	950-36-81000-00250-000 1,902.98
101115-24A	10/11/15	SW - SEAT & SEAL, #54	950-36-81000-00350-000 746.41
177093	11/6/15	FIRE & SAFETY II, INC.	\$100.00

A/P CHECK REGISTER REPORT

Date: 11/6/2015

City of Baraboo

Council Meeting 11/10/2015

Page 3 of 6

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
MB50817-3	10/27/15	PD- RECHARGE 5# EXTINGUISHE	100-20-52110-00250-000
			30.00
SMS1103-2	11/3/15	AIR- 3 INSPECTIONS #840	630-35-53510-00270-000
			25.00
SMS1103-3	11/3/15	AIR- 7 ANNUAL INSPECTIONS TE BLDG	630-35-53510-00270-000
			45.00
177094	11/6/15	FIRE SAFETY USA, INC.	
83564	10/27/15	FD- S-2 SCENELIGHT LAMPHEA	100-21-52200-00392-000
			320.00
177095	11/6/15	FRESH AIR CONCEPTS	
4652	10/28/15	CLK- CLEANING SUPPLIES	100-11-51610-00340-000
			103.02
177096	11/6/15	GLACIER PAINT & INTERIORS	
17703	10/15/15	PRKS- CC PAINT	100-52-55130-00350-000
			30.00
10/19/15	10/19/15	CLK- PAINT FOR TOUCHING UP	100-11-51620-00260-000
			36.00
10/19/15	10/19/15	CLK- PAINT FOR TOUCHING UP	100-11-51610-00350-000
			31.94
177097	11/6/15	H.R. DIRECT	
INV3355981	11/2/15	PW-ATTENDANCE CALENDAR 2	100-31-53230-00310-000
			51.24
177098	11/6/15	HOHL'S FARM SUPPLY INC	
44942	10/28/15	PRKS- ANIMAL FOOD	100-52-55410-00342-000
			329.95
177099	11/6/15	HORN PLASTICS INC	
103083	10/12/15	PW - INSTALL BED LINING #10	100-31-53240-00240-000
			1,370.50
177100	11/6/15	JFTCO, INC.	
C156924	8/24/15	PW- #22 CONNECTOR/ACTUATO	100-31-53240-00350-000
			325.16
C189339	9/23/15	ENG- RETURNED #C-156924	100-31-53240-00350-000
			-257.00
C156926	8/24/15	PW- SEAL O RING	100-31-53240-00350-000
			7.98
177101	11/6/15	JOHN DEERE FINANCIAL	
70107-27469-1	10/20/15	PRK- BATTERY/PARTS FOR MOW	100-52-55200-00250-000
			564.32
14808-10/25/15	10/25/15	AIR- FUEL	630-35-53510-00348-000
			140.96
177102	11/6/15	KLEENMARK	
148024	10/28/15	PRKS- CLEANERS	100-52-55130-00340-000
			154.80
147793	10/21/15	CLK- PAPER TOWELS	100-11-51610-00340-000
			183.05
177103	11/6/15	LEAVES INSPIRED TREE NURSERY	
91	10/28/15	PK - Fall Tree Order	100-52-56110-00377-000
			4,989.00
177104	11/6/15	LYNN PEAVEY COMPANY	
309326	10/19/15	PD- DNA SWABS	100-20-52120-00340-000
			98.40
177105	11/6/15	MCFARLANES INC	
551549	10/20/15	PW- #8 TRAILER JACK/SPRAYER	100-31-53240-00350-000
			73.98
177106	11/6/15	MORDINI/PIERRE//	
LIBE 2015-1	11/1/15	LIBE- SNOW REMOVAL NOVEMB	851-51-55110-00260-000
			350.00
177107	11/6/15	MOTOROLA CORP	
76845686	10/30/15	FD- PAGER REPAIR	100-21-52200-00250-000
			78.00

A/P CHECK REGISTER REPORT

Date: 11/6/2015

City of Baraboo

Council Meeting 11/10/2015

Page 4 of 6

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177108	11/6/15	MSA PROFESSIONAL SERVICES INC		\$11,758.52
350330-21A	10/19/15	ENG- 3RD QTR GAS PROBE	100-31-53630-00215-000	1,178.52
350670-4	9/18/15	ENG- MADALON PRK RAIL DESIC	360-30-53520-00242-000	10,580.00
177109	11/6/15	NAPA AUTO PARTS		\$1,474.30
227927	10/21/15	FD- BATTERY L-1	100-21-52200-00240-000	207.26
228431	10/27/15	PW- STOCK SWITCH	100-31-53240-00350-000	23.49
227988	10/22/15	PW- STOCK AIR FILTERS	100-31-53240-00350-000	29.59
228613	10/29/15	PW-CREDIT CORE - AIR FILTE	100-31-53240-00350-000	-54.20
226664	10/8/15	PW - HYDRAULIC HOSE	100-31-53240-00350-000	709.00
226951	10/12/15	PW - BATTERIES #100 SCISS LIFT	100-31-53240-00350-000	559.16
177110	11/6/15	O'HERRON CO., INC./RAY//		\$110.22
1558370-IN	10/22/15	PD- SHIMMON GLOVES	100-20-52110-00346-000	110.22
177111	11/6/15	OAKESON/ERIK//		\$158.40
10/15/15	10/15/15	PD- ERT FLASH BANG POUCH	100-20-52110-00346-000	22.00
10/26/15	10/26/15	PD- WINTER GEAR, ERT SHIRT	100-20-52110-00346-000	92.78
10/19/15	10/19/15	PD- ERT JACKET AND GLOVES	100-20-52110-00346-000	43.62
177112	11/6/15	OFFICE DEPOT INC		\$132.14
800913237001	10/20/15	CLK- PENS	100-11-51420-00340-000	13.47
800913181001	10/20/15	CLK/ADM- PAPER-ADD ROLLS	100-11-51420-00340-000	63.67
800913181001	10/20/15	CLK/ADM- PAPER-ADD ROLLS	100-14-51400-00310-000	18.33
800913181001	10/20/15	CLK/ADM- PAPER-ADD ROLLS	100-30-53100-00310-000	18.33
800913181001	10/20/15	CLK/ADM- PAPER-ADD ROLLS	100-13-51300-00310-000	18.34
177113	11/6/15	PALM/MICHAEL//		\$226.52
10/27/15	10/27/15	MYR-TRAVEL, VIDEOGRAPHER I	100-10-51410-00330-000	200.36
10/27/15	10/27/15	MYR-TRAVEL, VIDEOGRAPHER I	100-15-56710-00390-000	26.16
177114	11/6/15	PATE BODY RESTORATIONS LLC		\$4,000.00
10/06/2015	10/6/15	PW - SANDBLAST & REFINISH #	100-31-53240-00240-000	4,000.00
177115	11/6/15	POINTON COMMUNICATIONS		\$162.00
21977	10/30/15	PD- PAGER BONHAM	100-20-52110-00392-000	125.00
21975	10/30/15	AIR- ANTENNA FOR AVIATION R	630-35-53510-00350-000	37.00
177116	11/6/15	POINTON HEATING & AIR		\$195.58
001135750000	10/21/15	CLK- MOTOR FOR VENTILATOR	100-11-51610-00350-000	195.58
177117	11/6/15	PRO-TECH SECURITY SALES		\$401.61
24060	10/27/15	PD- FILTER/GAS MASK	100-20-52110-00392-000	401.61
177118	11/6/15	QUARLES & BRADY LLP		\$68.00
2096962	10/13/15	CITY- CAPITAL CATALYST LOA	560-15-56710-00215-000	68.00
177119	11/6/15	QUILL CORPORATION		\$64.99
8829595	10/20/15	PRKS- COFFEE MAKER REPLACE	100-52-55130-00340-000	64.99
177120	11/6/15	REEDSBURG UTILITY COMMISSION		\$279.95

A/P CHECK REGISTER REPORT

Date: 11/6/2015

Council Meeting 11/10/2015

Page 5 of 6

City of Baraboo

Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description		
26578-1020201	10/20/15	CITY- INTERNET	100-10-51450-00250-000	279.95
177121 33871	11/6/15 10/19/15	RENNERT'S FIRE EQUIPMENT INC. FD- E1 MAINTENANCE	100-21-52200-00240-000	488.07
177122 24499	11/6/15 10/30/15	SAFETY FIRST, INC. FD- SEMI-ANNUAL CALIBRATIO	100-21-52200-00250-000	380.00
177123 5/27/15	11/6/15 5/27/15	SAUK COUNTY TREASURER CITY- DNR FEES MFL LAND	100-10-00000-41150-000	0.64
177124 10/23/15	11/6/15 10/23/15	SCHWARTZ/KATHRYN// TR- REFUND OF PROP. TAXES	910-00-00000-26100-000	2,951.00
177125 173862 173816	11/6/15 10/30/15 10/28/15	SENGER LUMBER INC. CLK- PATCH ROOF CLK- ROOF LEAK	100-11-51610-00350-000 100-11-51610-00350-000	86.00 50.60
177126 854502	11/6/15 10/14/15	STEPP PARTS PW- #83 TOGGLE SWITCH	100-31-53620-00350-000	94.74
177127 50567	11/6/15 10/28/15	STRUCK & IRWIN FENCE, INC. PRKS- CHILD RESETANTLATCH	100-52-55410-00350-000	143.61
177128 042933	11/6/15 10/20/15	SUPREME AWARDS FD- ENGRAVING	100-21-52200-00390-000	11.55
177129 133436	11/6/15 10/23/15	TERRYTOWN PLUMBING INC PRKS- ZOO GAS PIPE REPAIR	100-52-55410-00260-000	184.00
177130 59301 59302	11/6/15 10/25/15 10/25/15	THERMO DYNAMICS INC PW- A/C REPAIR PW - SEASONAL SERVICE @ CSC	100-31-53270-00260-000 100-31-53270-00260-000	224.00 2,696.00
177131 2793-2	11/6/15 10/27/15	TREE HEALTH MANAGEMENT PRKS- EAB INCHES ADJUSTMEN	100-52-56110-00215-000	134.42
177132 71603370 71794719	11/6/15 10/21/15 10/28/15	ULINE PRKS- ZOO UTILITY CART PD- KNIFE EVIDENCE BOX	100-52-55410-00392-000 100-20-52120-00340-000	149.18 35.18
177133 9754460695	11/6/15 10/23/15	VERIZON WIRELESS PRKS- ZOO INTERNET	100-52-55410-00280-000	40.01
177134 7289-10/22/15 7289-10/22/15 2601-10/16/15	11/6/15 10/22/15 10/22/15 10/16/15	WAL-MART COMMUNITY CREDIT PRKS- SUPPLIES FOR BEES PRKS- SUPPLIES FOR BEES PD- CARSEATS	100-52-55200-00340-000 100-52-55130-00340-000 100-20-52120-00390-000	3.57 22.44 899.60
177135 10/17/15	11/6/15 10/17/15	WICHNER/MARK// PD- MEALS APPLETON FTO SCHC	100-20-52110-00320-000	94.50

A/P CHECK REGISTER REPORT

Council Meeting 11/10/2015

Date: 11/6/2015

Page 6 of 6

City of Baraboo

Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description		
177136	11/6/15	WIEDENBECK INC.		\$609.94
825846	10/27/15	PW- MANURE FORK FOR LEAVE	950-36-81000-00340-000	394.71
825892	10/27/15	PW- STOCK PARTS	100-31-53240-00350-000	215.23
177137	11/6/15	WIS DEPT OF ADMINISTRATION		\$310.00
11.04.2015	11/4/15	ENG- BUILDING PERMIT SEALS	100-22-52400-00340-000	310.00
177138	11/6/15	WIS DEPT OF JUSTICE-CRIME		\$500.00
10262015	10/26/15	PD- Criminal history checks	100-20-52110-00270-000	500.00
177139	11/6/15	WIS DEPT OF JUSTICE-TIME		\$433.50
T19748	10/13/15	PD- TIME QRT. ACCESS	100-20-52110-00270-000	433.50
177140	11/6/15	WIS DEPT OF REVENUE		\$2,522.18
11/1/15	11/1/15	CLK- ASSESS. MANUF. PROPERT	100-11-51530-00215-000	2,522.18
177141	11/6/15	WISCONSIN PROFESSIONAL POLICE		\$855.75
NOV 15	10/29/15	CITY- NOV DUES	100-00-00000-21550-000	855.75
177142	11/6/15	WRPQ RADIO		\$2,666.67
10/31/15	10/31/15	CITY- CHANNEL FOR OCTOBER 2	100-10-55370-00215-000	2,666.67
Total Checks:			68	Grand Total:
				\$67,340.89

FINANCE COMMITTEE APPROVAL:

_____ (Chairman)

_____ (Date)

A/P CHECK REGISTER REPORT

Date: 11/6/2015

Council Meeting 11/10/2015

Page 1 of 2

City of Baraboo

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
7000913	11/6/15	BRUCE MUNICIPAL EQUIPMENT INC	\$295.67
5153218	10/28/15	PW- #30 ENGINE FAN	100-31-53240-00350-000 295.67
7000914	11/6/15	CAPITAL NEWSPAPERS	\$22.68
1306928	10/26/15	CLK- ORDINANCE 2436	100-10-51100-00210-000 9.16
1306935	10/26/15	CLK- MINUTES 9/22/15	100-10-51100-00210-000 13.52
7000915	11/6/15	CROELL REDI-MIX	\$107.00
81084	10/26/15	PRKS- CITY VIEW ADA PATH	250-52-55200-00821-000 107.00
7000916	11/6/15	GLACIER VALLEY FORD INC	\$1,163.83
68663	10/2/15	PD- #47 NEW BATTERY	100-20-52110-00240-000 159.48
68371	9/17/15	PD- #42 ENGINE LIGHT EEC TEST	100-20-52110-00240-000 88.00
68817	10/12/15	PD- #43 BRAKE LIGHTS	100-20-52110-00240-000 65.57
68900	10/14/15	PD- #55 SEATBELT BUCKEL	100-20-52110-00240-000 216.17
68894	10/14/15	PD- #53 CHANGE OIL, NEW TPMS	100-20-52110-00240-000 135.25
69032	10/21/15	PD- #41 COOLANT LEAK	100-20-52110-00240-000 499.36
7000917	11/6/15	HILL'S WIRING INC	\$577.73
63724	10/21/15	PRKS- ATTRIDGE PRK LIGHTS V	100-52-55200-00280-000 136.92
63739	10/26/15	PW- HISTCL LIGHTS REPLACE B	100-31-53420-00270-000 440.81
7000919	11/6/15	LARK UNIFORM, INC.	\$675.37
206363	10/21/15	PD- GOETZ PHONE HOLDER	100-20-52110-00346-000 26.95
206667	10/26/15	PD- DEFIEL BELT	100-20-52110-00346-000 31.00
206820	10/27/15	PD- MCFADDEN TAILORING	100-20-52130-00346-000 10.00
206824	10/27/15	PD- VOLTZ EMBLEMS ON	100-20-52110-00346-000 33.00
206826	10/27/15	PD- MEDDAUGH TAILORING	100-20-52110-00346-000 13.50
206817	10/27/15	PD- MEDDAUGH SHIRTS	100-20-52110-00346-000 93.90
206850	10/27/15	PD- USTUPSKI SHIRT	100-20-52110-00346-000 122.42
206364	10/21/15	PD- VRCHOTA BELT	100-20-52110-00346-000 22.95
205560	10/9/15	PD- MEDDAUGH SHIRT/NAMET	100-20-52110-00346-000 87.90
205559	10/9/15	PD- BENTILLA SHIRTS/NAMETAP	100-20-52110-00346-000 117.80
205754	10/12/15	PD- DREXLER HEAD LIGHT	100-20-52120-00346-000 115.95
7000921	11/6/15	MENARDS - BARABOO	\$575.61
2949	10/22/15	PD- SURGE PROTECTOR	100-20-52110-00340-000 24.98
3409	10/28/15	PRKS- TRASH BAGS	100-52-55200-00340-000 13.97
3555	10/29/15	PRKS- CC CEILING REPAIR	100-52-55130-00260-000 292.62
2939	10/22/15	PRKS- DRANO	100-52-55130-00340-000 21.98
3287	10/26/15	PRKS- CC WALL REPAIRS	100-52-55130-00350-000 20.81
2863	10/21/15	PRKS- ZOO SUPPLIES	100-52-55410-00350-000 28.05
3626	10/30/15	FD- SUPPLIES	100-21-52200-00340-000 64.28
3432	10/28/15	ENG- POWER ADAPTOR	950-36-81000-00350-000 9.96
3534	10/29/15	PW- LIGHTED YELLOW CORD	100-31-53270-00350-000 53.78
2713	10/19/15	PW- BOLT HOOK	100-31-53650-00340-000 11.99
3435	10/28/15	CLK- ALMA WAITE BUILDING	100-11-51620-00260-000 3.68
3435	10/28/15	CLK- ALMA WAITE BUILDING	100-11-51610-00350-000 29.51

A/P CHECK REGISTER REPORT

Council Meeting 11/10/2015

Date: 11/6/2015

Page 2 of 2

City of Baraboo

Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description		
7000922	11/6/15	MILESTONE MATERIALS		\$10,180.11
350581896	10/28/15	PK - Sand Volleyball repairs	100-52-55200-00280-000	10,180.11
7000923	11/6/15	TAPCO TRAFFIC & PARKING		\$327.00
1506275	10/20/15	PW- CONE COLLARS/LED LIGHT	100-31-53300-00364-000	327.00
7000924	11/6/15	UNIFIRST CORPORATION		\$363.76
098 1938549	11/4/15	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	98.83
098 1936588	10/21/15	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	98.83
098 1937569	10/28/15	PW- MATS/UNIFORMS/SUPPLIES	100-31-53270-00340-000	85.60
098 1937566	10/28/15	CLK- MATS	100-11-51610-00260-000	42.75
098 1938546	11/4/15	CLK- MATS	100-11-51610-00260-000	37.75

Total Checks: 10 Grand Total: \$14,288.76

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

A/P CHECK REGISTER REPORT

Date: 11/5/2015

City of Baraboo

Council Meeting 11/10/2015

Page 1 of 3

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
909	10/30/15	ELEMENT PAYMENT SERVICES, INC.	\$53.87
09/30/2015	9/30/15	REC - SEPT PAYMENT SERVICES	100-53-55300-00270-000 53.87
910	10/30/15	GREAT-WEST FINANCIAL	\$13,429.37
PR #21 2015	10/14/15	WI DEFERRED COMP CONTRIBU	100-00-00000-21570-000 4,292.50
PR #21 2015 P	10/14/15	WI DEFERRED COMP CONTRIBU	100-00-00000-21570-000 4,919.37
PR #22 2015	10/28/15	WI DEFERRED COMP CONTRIBU	100-00-00000-21570-000 4,217.50
911	10/30/15	IRS (WITHHOLDING)	\$111,422.08
PR #20 2015	10/7/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21511-000 32,528.08
PR #20 2015	10/7/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21512-000 22,630.35
PR #21 2015	10/21/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21511-000 34,569.24
PR #21 2015	10/21/15	SOCIAL SECURITY & FEDERAL W	100-00-00000-21512-000 21,694.41
912	10/30/15	PAYMENT SERVICE NETWORK INC	\$65.94
114650	10/3/15	TREAS - SEPT ONLINE PAYMENT	100-11-51520-00290-000 62.95
114650	10/3/15	TREAS - SEPT ONLINE PAYMENT	100-00-00000-21130-000 2.99
913	10/30/15	TASC	\$126.63
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-11-51420-00136-000 14.07
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-11-51520-00136-000 4.69
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-14-51400-00136-000 9.38
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-20-52110-00136-000 28.14
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-20-52120-00136-000 4.69
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-51-55110-00136-000 14.07
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-52-55200-00136-000 18.76
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-31-53230-00136-000 4.69
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-00-00000-15980-000 4.69
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-30-53100-00136-000 4.69
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-00-00000-15610-000 3.90
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	100-00-00000-15640-000 13.30
IN640811	10/25/15	ADMINISTRATION FEE FOR OCT	950-36-84000-00136-000 1.56
917	10/30/15	US BANK - ONE CARD	\$5,387.20
SOFTWERE	9/1/15	LIB-DONOR SOFTWARE & SUPPO	100-51-55110-00311-000 58.00
POST OFFICE (9/11/15	LIB SEG-DEVELOPMENT POSTAG	850-51-55110-00300-000 49.00
CELL.PLUS 0	9/3/15	ADMIN - OTTERBOX PHONE CA	100-14-51400-00220-000 49.95
CALENDARS.	9/22/15	ADMIN - 2016 WALL CALENDAR	100-10-51100-00340-000 12.74
LEXIS NEXIS C	8/31/15	PD - AUG MINIMUM BALANCE	100-20-52120-00270-000 50.00
COMFORT SU	9/17/15	PD, M.GILBERT-9/15-17 APPLETO	100-20-52110-00320-000 210.00
MTS SAFETY F	9/22/15	PD - ORG SAFETY VESTS	100-20-52110-00340-000 135.47
AMAZON.CO	9/14/15	PD J. GILBERT - INFIDEL GLOCK	100-20-52120-00346-000 94.99
AMAZON.CO	9/14/15	PD J. GILBERT - INFIDEL GLOCK	100-00-00000-13100-000 5.22
LEAGUE OF W	9/22/15	PD - ALT PFC TRAINING	100-20-52110-00320-000 105.00
AMAZON (PD)	9/22/15	PD-(4) COMBAT TOURNIQUETS	100-20-52110-00340-000 99.88
HAMPTON IN	10/7/15	PD RINGELSTETTR-9/21,22 BELOI	100-20-54110-00320-000 164.00
AMAZON.CO	9/25/15	PD - HDMI CABLE	100-20-52110-00340-000 19.54

A/P CHECK REGISTER REPORT

Date: 11/5/2015

City of Baraboo

Council Meeting 11/10/2015

Page 2 of 3

Check #	Check Date	Vendor Name	Check Amount	
Invoice Number	Invoice Date	Invoice Description	Account Number	
COFFEE BEA	8/25/15	PD-CROSSING GRD MTG COFFEE	100-20-52110-00390-000	13.70
WAL-MART (9/23/15	PD - CARSEATS	100-20-52120-00390-000	527.16
PAYPAL 09/	8/25/15	PD - (3) USB MODEM EXT. CABLE	100-20-52110-00340-000	35.89
FARM & FLE	8/24/15	FD - CABLE TIES & KEY	100-21-52200-00350-000	21.84
WFCEA 09/2	9/16/15	FD - WFCEA FALL CONFERENCE	100-21-52200-00320-000	285.00
PENNWELL B	9/15/15	FD - TEAMWORK & LEADERS TR	100-21-52200-00320-000	111.46
VISTAPRINT 0	8/26/15	ENG - PINION BUSINESS CARDS	100-30-53100-00310-000	24.99
STAPLES 09/	9/9/15	ENG - OFFICE SUPPLIES	100-30-53100-00310-000	59.82
LEAGE OF WI	9/16/15	ENG - ITEM #24635	100-30-53100-00320-000	160.00
FARM & FLE	9/11/15	PW, MESSER - SAFETY BOOTS	100-31-53230-00319-000	144.99
POST OFFICE	8/31/15	LIB - PRIORITY MAIL TO MADISC	100-51-55110-00343-000	7.55
NEATOS BAK	9/9/15	LIB SEG-HOLIDAY BK SALE/DON	850-51-55110-00300-000	10.00
FARM & FLE	9/20/15	LIB- PAINT KIT & FABRIC ROLLE	100-51-55110-00350-000	9.67
ARDYTHS 09	8/31/15	LIB SEG-EZRA JACK KEATS/FABF	850-51-55110-00300-000	31.04
US CELLULA	8/8/15	LIB - WIRELESS MODEM JUL/AU	100-51-55110-00311-000	50.00
ALA 09/25/15	9/4/15	LIB - (2) ALA MEMBERSHIPS	100-51-55110-00320-000	84.00
VOLGISTICS 0	9/4/15	LIB - VOLUNTEER TRACKING	100-51-55110-00311-000	60.00
WALMART (9/7/15	LIB - TREATS	100-51-55110-00391-000	18.60
BOOK WORL	8/26/15	LIB - (6) GIFT CERTIFICATES	100-51-55110-00391-000	30.00
VILLAGE BOO	9/1/15	LIB - (3) GIFT CERTIFICATES	100-51-55110-00391-000	15.00
AMAZON.CO	9/25/15	LIB - DVD, BADGES, CARDRDR	100-51-55110-00328-000	1,054.89
AMAZON.CO	9/25/15	LIB - DVD, BADGES, CARDRDR	100-51-55110-00324-000	14.50
AMAZON.CO	9/25/15	LIB - DVD, BADGES, CARDRDR	100-51-55110-00340-000	47.84
AMAZON.CO	9/25/15	LIB - DVD, BADGES, CARDRDR	100-51-55110-00392-000	13.90
AMAZON.CO	9/25/15	LIB - DVD, BADGES, CARDRDR	100-51-55110-00326-000	-8.32
ZOOLOGICAL	8/28/15	ZOO, SPINOSO-ASSOC. MEMBERS	100-52-55410-00320-000	50.00
COMPLIANCE	8/31/15	CVC CNTR- "CAUTION ADA DOOI	100-52-55130-00340-000	41.00
RJ THOMAS M	9/3/15	PRKS - STATZ PARK GRILL	870-52-55200-00300-000	218.00
STACKCHAIR	9/8/15	CVC CNTR - CHAIRS & DOLLY	100-52-55130-00340-000	401.48
MAILBOXES P	9/11/15	PRKS- FEDEX TO WPR, MILWAU	100-52-55200-00343-000	11.00
MAILBOXES P	9/11/15	PRKS- FEDEX TO WPR, MILWAU	100-53-00000-46753-320	26.45
YUCKOS INC C	9/14/15	PRKS - DOGIPOT LITTER BAGS	100-52-55200-00340-000	492.00
ESIGNS.COM 0	9/21/15	ZOO - VOLUNTEER APPREC SIG	100-52-55410-00340-000	75.96
VISTAPRINT C	9/24/15	ADMIN- LOGO DESIGN RE-CREA	100-14-51400-00320-000	5.00
HYATT 09/2	8/21/15	PD, BONHAM - 8/19-8/21 GRN BA	100-20-52120-00320-000	109.00
DOJ 09/25/15	9/10/15	PD-SHIMON, MEDDAUGH-HEROI	100-20-52110-00320-000	80.00
918	10/30/15	WI SCTF		\$876.90
PR #21 2015	10/14/15	CHILD SUPPORT WITHHOLDING	100-00-00000-21580-000	438.45
PR #22 2015	10/28/15	CHILD SUPPORT WITHHOLDING	100-00-00000-21580-000	438.45
919	10/30/15	WIS DEPT OF EMPLOYE TRUST		\$137,214.50
1115HLTH	10/24/15	NOVEMBER 2015 HEALTH INS.	100-00-00000-21532-000	137,214.50
920	10/30/15	WIS DEPT OF REVENUE		\$30,056.38
PR #19 & #20 2	10/15/15	WISCONSIN WITHHOLDING	100-00-00000-21513-000	19,748.33
PR #21 2015	10/30/15	WISCONSIN WITHHOLDING	100-00-00000-21513-000	9,724.37
SEPTEMBER 2	10/14/15	WI SALES & USE TAX RETURNS	100-00-00000-24213-000	153.70
SEPTEMBER 2	10/14/15	WI SALES & USE TAX RETURNS	940-00-00000-24213-000	7.61

A/P CHECK REGISTER REPORT

Date: 11/5/2015

City of Baraboo

Council Meeting 11/10/2015

Page 3 of 3

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
PR #21 2015 P	10/14/15	PK - WAGE WITHHOLDING	231.47
PR #22 2015 P	10/28/15	PK - WAGE WITHHOLDING	190.90
921	10/30/15	WISCONSIN RETIREMENT SYSTEM	\$91,795.78
09/2015	10/30/15	SEPTEMBER 2015 RETIREMENT	91,795.78

Total Checks: 10 Grand Total: \$390,428.65

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

A/P CHECK REGISTER REPORT

Date: 10/30/2015

City of Baraboo

Council Meeting 11/10/2015

Page 1 of 3

Check #	Check Date	Vendor Name		Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number	
14081	10/21/15	U S POSTAL SERVICE		\$722.17
U10/2015	10/21/15	UTIL-PAST DUES-QTR #3, 2015	950-36-84000-00343-000	285.67
U10/2015	10/21/15	UTIL-PAST DUES-QTR #3, 2015	960-36-85100-00343-000	218.25
U10/2015	10/21/15	UTIL-PAST DUES-QTR #3, 2015	970-37-90300-00343-000	218.25
14082	10/30/15	ADVANCED DISPOSAL - SEWER		\$896.28
S-E6000001451	9/30/15	SEWER-GRIT DISPOSAL-18.29 TN	960-36-85600-00390-000	896.28
14083	10/30/15	ALLIANT ENERGY		\$19,398.17
S147049U1013	10/13/15	SEWER-MANCHESTER CONTRO	960-36-82100-00222-000	8,333.30
S147049U1013	10/13/15	SEWER-MANCHESTER CONTRO	960-36-82710-00222-000	381.94
S871720OCT15	10/16/15	SEWER-HEADWORKS BLDG	960-36-82200-00222-000	12.35
S193345OCT15	10/16/15	SEWER-MANCHESTER SLUDGE	960-36-82710-00222-000	14.78
S212453OCT15	10/19/15	SEWER-POTTER ST LIFTSTATIO	960-36-83200-00222-000	21.51
S295931OCT15	10/21/15	SEWER-8TH ST GRINDER PUMP	960-36-83200-00222-000	8.14
S906253OCT15	10/21/15	SEWER-ST RD 33 LIFTSTATION	960-36-83200-00222-000	50.63
W512820U101	10/13/15	WATER-WELL NO. 2-722 HILL ST	970-37-62300-00222-000	1,260.59
S391011U1012	10/12/15	WATER-WELL NO. 4-7TH ST	970-37-62300-00222-000	2,646.69
S391011U1012	10/12/15	WATER-WELL NO. 4-7TH ST	970-37-66500-00223-000	14.29
S399016U1008	10/8/15	WATER-WELL NO. 6-SAUK AVE	970-37-62300-00222-000	3,469.20
S399016U1008	10/8/15	WATER-WELL NO. 6-SAUK AVE	970-37-66500-00223-000	11.31
W489307U101	10/14/15	WATER-WELL NO. 7-801 GALL R	970-37-62300-00222-000	2,708.20
W489307U101	10/14/15	WATER-WELL NO. 7-801 GALL R	970-37-66500-00223-000	11.31
W642431U100	10/8/15	WATER-COMM AVE BOOSTER S	970-37-62300-00222-000	317.28
W642431U100	10/8/15	WATER-COMM AVE BOOSTER S	970-37-66500-00223-000	29.86
W424019U101	10/12/15	WATER-MINE RD TOWER	970-37-66500-00222-000	106.79
14084	10/30/15	BATTERIES PLUS LLC		\$58.83
W572-368603	10/1/15	WA-(2) 6V BATTERIES+RECYCLE	970-37-66500-00340-000	58.83
14085	10/30/15	CARDMEMBER SERVICE		\$72.45
W10142015	10/14/15	WATER-DNR SAMPLE MAILING	970-37-64300-00343-000	72.45
14086	10/30/15	CENTURYLINK		\$264.53
S301299619OC	10/17/15	SE-PHONE/INTERNET #301299619	960-36-85100-00220-000	39.45
S301299619OC	10/17/15	SE-PHONE/INTERNET #301299619	960-36-85100-00250-000	51.94
W301217861O	10/17/15	WATER-PHONE-ACCT 301217861	960-36-85100-00220-000	86.56
W301217861O	10/17/15	WATER-PHONE-ACCT 301217861	970-37-66500-00220-000	43.29
W301217861O	10/17/15	WATER-PHONE-ACCT 301217861	970-37-92100-00220-000	43.29
14087	10/30/15	CITY OF BARABOO		\$7,958.67
UCSF11/2015	10/31/15	UTIL-CSF LEASE DUE 11/1/2015	950-36-84000-00530-000	595.00
UCSF11/2015	10/31/15	UTIL-CSF LEASE DUE 11/1/2015	960-36-85700-00530-000	595.00
UCSF11/2015	10/31/15	UTIL-CSF LEASE DUE 11/1/2015	970-37-93100-00530-000	3,570.00
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC F	960-36-85100-00310-000	0.08
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC F	970-37-92100-00310-000	0.70
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC F	970-37-93200-00250-000	99.00
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC F	950-36-84000-00343-000	2.24

A/P CHECK REGISTER REPORT

Date: 10/30/2015

City of Baraboo

Council Meeting 11/10/2015

Page 2 of 3

Check #	Check Date	Vendor Name	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	950-36-84000-00530-000 365.62
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-85100-00220-000 61.20
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-85100-00226-000 26.84
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-85100-00260-000 338.78
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-85100-00343-000 2.24
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-82700-00340-000 2.58
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-84000-00136-000 4.68
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	960-36-85000-00136-000 7.02
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-66200-00136-000 18.76
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-90300-00136-000 4.71
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-92000-00136-000 7.05
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-92100-00220-000 61.20
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-92100-00260-000 2,193.73
U7305	10/13/15	UTIL-QTR #3-2015 CSF BLDG EXP TASC/CELL/GO2PC I	970-37-90300-00343-000 2.24
14088	10/30/15	CITY OF BARABOO-STORMWATER	\$152,111.44
STOCT2015	10/30/15	STORMWATER-OCT 2015 RECEI	970-37-00000-40419-001 2.48
STOCT2015	10/30/15	STORMWATER-OCT 2015 RECEI	970-96-00000-10142-001 152,108.96
14089	10/30/15	COUNTY MATERIALS CORPORATION	\$88.45
S2635168	10/9/15	SEWER-MANHOLE RISER @ HW	960-36-83100-00236-000 88.45
14090	10/30/15	CT LABORATORIES LLC	\$57.75
S114886	10/12/15	SE-DISTILLERY TESTS-PHOSPHO /BOD/SS/PH	960-36-82700-00217-000 57.75
14091	10/30/15	EVOQUA WATER TECHNOLOGIES LLC	\$156.00
S902369582	10/16/15	SEWER-CLARIFIER WIPERS#10	960-36-83400-00250-000 156.00
14092	10/30/15	IMAGE BUILDERS INC	\$500.00
S10102015	10/10/15	SE-MANHOLE REHAB @ GOLF C	960-36-83100-00236-000 500.00
14093	10/30/15	LW ALLEN INC	\$606.26
S99843	10/15/15	SE-PLC BATTERY/TOUCHSCREE REPAIRS	960-36-83300-00250-000 606.26
14094	10/30/15	MAILBOXES PACK N SHIP LLC	\$11.38
S33763	10/14/15	SEWER-MERCURY TEST SAMPLE	960-36-82700-00217-000 11.38
14095	10/30/15	MENARDS - BARABOO	\$261.88
W2358	10/15/15	WATER-BATTERIES/WALL CLO	970-37-63100-00260-000 8.00
W2358	10/15/15	WATER-BATTERIES/WALL CLO	970-37-66500-00340-000 35.96
W3341	10/27/15	WATER-BLADES/BRUSHES #31	970-37-66500-00340-000 61.72
W3349	10/27/15	WATER-SOFTENER PARTS @ 12 SPRINGBROOK DR #	970-37-67500-00238-000 62.86
W3500	10/29/15	WA-RET'D SOFTENER PARTS@12 SPRINGBROOK DR #	970-37-67500-00238-000 -11.15
W3517	10/29/15	WA-WALL HEATER@WELL NO. 2 CHLORINE ROOM	970-37-63100-00260-000 104.49
14096	10/30/15	MOTION INDUSTRIES INC	\$119.31
S-WI30-432503	10/27/15	SE-BELT PRESS PARTS #101551-	960-36-83300-00250-000 26.40
U-WI30-43253	10/28/15	UTIL-JETVAC SPINNER TIP	950-36-83100-00340-000 46.45
U-WI30-43253	10/28/15	UTIL-JETVAC SPINNER TIP	960-36-83100-00250-000 46.46
14097	10/30/15	NAPA AUTO PARTS	\$569.31

A/P CHECK REGISTER REPORT

Date: 10/30/2015

City of Baraboo

Council Meeting 11/10/2015

Page 3 of 3

Check #	Check Date	Vendor Name	Account Number	Check Amount
Invoice Number	Invoice Date	Invoice Description	Account Number	
W225337	9/25/15	WA-2015 VAN OIL FILTER #1080	970-37-66200-00240-000	3.51
W225879	10/1/15	WA-VALVE TURNER FITTINGS	970-37-93200-00250-000	18.87
W226739	10/9/15	WA-OIL:TOWER GENERATORS #	970-37-67200-00250-000	21.77
W226348	10/6/15	WA-OIL/FILTERS:WELL GENERA1	970-37-63300-00250-000	15.38
W227116	10/13/15	WA-OIL:GENERATOR @ COMM A BOOSTER STATION	970-37-67800-00250-000	496.36
W227218	10/14/15	WA-FILTER:BIRCH TWR GENERA	970-37-67200-00250-000	3.43
W227950	10/22/15	WA-2014 FORD BEDLINER REPAI	970-37-66200-00240-000	9.99
14098	10/30/15	THE SPYGLASS GROUP LLC		\$237.72
W8411	8/27/15	WA-CONSULTING FEE (355-2744) LANDLINE ELIMIN	960-36-85100-00220-000	118.86
W8411	8/27/15	WA-CONSULTING FEE (355-2744) LANDLINE ELIMIN	970-37-66500-00220-000	59.43
W8411	8/27/15	WA-CONSULTING FEE (355-2744) LANDLINE ELIMIN	970-37-92100-00220-000	59.43
14099	10/30/15	UNIFIRST CORPORATION		\$57.79
S098 1933710	9/30/15	SEWER-TOWELS-CUST 719654	960-36-85600-00390-000	8.04
S098 0935610	10/14/15	SEWER-TOWELS-CUST 719654	960-36-85600-00390-000	9.29
S098 1937568	10/28/15	SEWER-TOWELS-CUST 719654	960-36-85600-00390-000	11.04
W098 1934671	10/7/15	WATER-TOWELS-CUST 719656	970-37-66500-00340-000	14.71
W098 1936587	10/21/15	WATER-TOWELS-CUST 719656	970-37-66500-00340-000	14.71
14100	10/30/15	USA BLUEBOOK		\$653.62
W768626	10/5/15	WA-CHLORINE/PHOSVER ACCU CHLORINE REAGEN	970-37-64300-00340-000	530.48
W783681	10/22/15	WA-HYDT OIL/BLUE MARKING P	970-37-67700-00241-000	52.07
W783681	10/22/15	WA-HYDT OIL/BLUE MARKING P	970-37-66500-00340-000	71.07

Total Checks: 20 Grand Total: \$184,802.01

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

RESOLUTION NO. 2015-

Dated: November 10, 2015

The City of Baraboo, Wisconsin

Background The City took proposals for property insurance and two bids were received as shown below. The companies were provided details listing the City owned properties, equipment, and property in the open. They were also asked to quote on specific deductibles.

Don-Rick Insurance Agency: Don-Rick’s bid for 2016 is \$71,349. They are proposing a renewal with Cincinnati Insurance, an A+ rated company with AM Best as of December 12, 2014 and an outlook of stable. The long term rating is aa- with a Stable outlook. The Don-Rick agency is located in Baraboo and the Cincinnati Insurance Company is based in Ohio. Earthquake coverage is optional for another \$613 dollars.

The City has purchased property insurance from Cincinnati Insurance, with Don-Rick as the local agent for the past several years. Service has been very timely and efficient.

Municipal Property Insurance Company (MPIC): The MPIC bid for 2016 is \$70,539. They are a newly formed company by Cities and Villages Mutual Insurance Company (CVMIC), the League of Wisconsin Municipalities Mutual Insurance Company (LWMMI), and Wisconsin Municipal Mutual Insurance Company (WMMIC). The new company is unrated. They are located in Madison and contract with the ASU Group to provide policy administration and claims adjusting. Earthquake coverage is not available.

Johnson Bank and Johnson Insurance Services: Johnson Insurance offered insurance only for the equipment and not the property, or property in the open. Since they only responded on a portion of the specification, their proposal was rejected as non-responsive.

Earthquake coverage optional: The attached map was found on the website of United State Geological Survey Earthquake Hazards Program, a federal agency charged with mitigating earthquake losses by applying earth science data and assessments in land-use planning, design and emergency preparedness. It depicts most of Wisconsin in the lowest hazard area within the United States. Since an earthquake in our area is highly unlikely, earthquake coverage has been removed from the recommended proposal. To add it back would cost another \$613 per year. The deductible is 10% of the covered building.

Recommendation: The Finance/Personnel Committee considered the Insurance bids at their November 10, 2015 meeting:

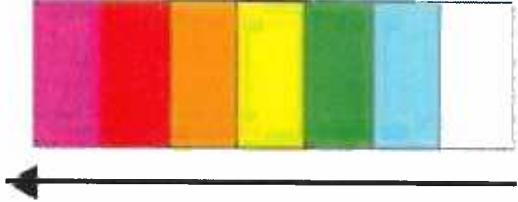
Fiscal Note: (√one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

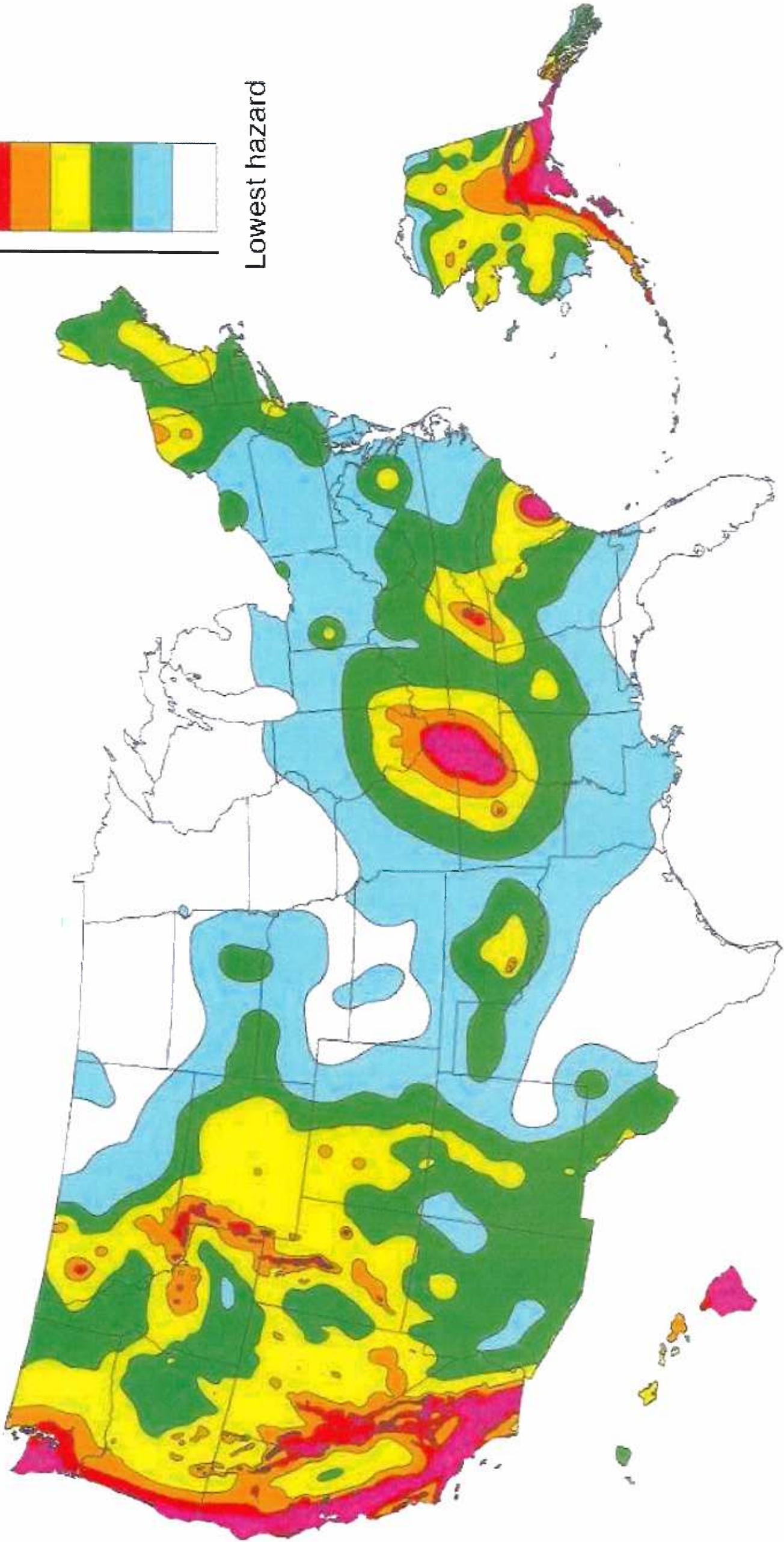
THAT the City purchase property insurance from Don-Rick Agency for 2016 coverage from Cincinnati Insurance Company in the amount of \$71,349 dollars.

Offered by: Finance/Personnel Approved: _____
Motion: _____
Second: _____ Attest: _____

Highest hazard



Lowest hazard



RESOLUTION NO. 2015 -

Dated: November 10, 2015

The City of Baraboo, Wisconsin

Background: The Community Development Authority would like to utilize a Revenue Obligation based loan from the Commissioners of Public Lands (State Trust Fund). This type of loan would not have any impact on the City's general obligation borrowing limits, since the City is not pledging its ability to raise taxes to pay the debt. The debt is supported by the revenue stream associated with Donahue Terrace Apartments. This type of obligation would also be supported by any funding received by the City from the State. Therefore, the City of Baraboo would need to be the formal applicant for the loan.

Fiscal Note: Not Required Budgeted Expenditure Not Budgeted

WHEREAS, pursuant to the provisions of Chapter 66 Subchapter XII of the Wisconsin Statutes, municipalities may create a Housing Authority, and that the City of Baraboo has complied with all applicable statutes in creating the City of Baraboo Housing Authority (the "Authority") and that the Authority remains in compliance with all applicable State and Federal laws and regulations, and remains in good standing with the United States department of Housing and Urban Development ("HUD"); and

WHEREAS, pursuant to the provisions of Chapter 67 of the Wisconsin Statutes, municipalities may borrow money for any public purpose, and that the purchasing, acquiring, constructing, extending, adding to, improving, operating and managing housing projects (as defined in Chapter 66 of Wisconsin Statutes) owned by the Authority constitutes such public purpose; and

WHEREAS, municipalities may repay such loan from revenues received from any source, and

WHEREAS, pursuant to the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands ("BCPL") is authorized to make loans from the State Trust Funds to municipalities for such purposes, and

WHEREAS, the City of Baraboo Housing Authority owns and operates the Donahue Terrace Apartments (the "Project") for the benefit of the City of Baraboo and residents thereof, and

WHEREAS, certain improvements to the Project are necessary to meet the needs of the City of Baraboo and residents thereof, and

WHEREAS, the City of Baraboo deems it to be necessary, desirable and in its best interest to obtain a Revenue Obligation Trust Fund Loan from BCPL for financing repairs to the Project, and such Loan is to be payable from the income and revenues of the Project.

NOW, THEREFORE, BE IT RESOLVED that the **City of Baraboo** is hereby authorized to borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Sixty Thousand Dollars (\$160,000.00)** for the purpose of **financing repairs to Donahue Terrace Apartments** and for no other purpose. Such loan shall be payable within **6** years from the 15th day of March preceding the date the loan is disbursed. The loan will be repaid in full on the 15th day of March, 2021 with interest at the rate of **4.00** percent per year from the date of disbursement

of the loan to the date the loan is repaid. Such loan may be prepaid before the maturity date in accordance with the limitations set forth in Chapter 24 of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that all revenues of the Donahue Terrace Apartments are hereby pledged to BCPL to repay this loan and that such pledge shall be senior and superior to all other pledges of such revenues. No notes, bonds or other obligations payable out of the revenues of the Project may be issued in such manner as to enjoy priority over this Loan. Any and all payments made to the City of Baraboo out of the revenues of the Project shall be subordinate to payments required under this obligation. The Mayor and Clerk are hereby authorized and directed to execute any instruments reasonably necessary to grant and perfect such security interest.

BE IT FURTHER RESOLVED that all ordinances, resolutions, or orders, or parts thereof which were previously enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed, and this Resolution shall be in effect from and after its passage.

BE IT FURTHER RESOLVED, we acknowledge that should the City of Baraboo default on this loan, BCPL is required under Wisconsin Statute Section 24.70 to intercept any state payments that may be otherwise due the City of Baraboo.

BE IT FURTHER RESOLVED, we acknowledge that the Certificate of Indebtedness will contain a covenant requiring that rental rates charged to tenants or residents of the Donahue Terrace Apartments, along with all associated payments made to the City of Baraboo or the City of Baraboo Housing Authority by HUD, will be sufficient to ensure adequate maintenance and repair, adequate replacement reserves when considering the current functional age of the Donahue Terrace Apartments and the expected timing and costs of future capital expenditures, and also ensure a debt service coverage ratio (defined as net operating income divided by total debt service) exceeding 1.25.

BE IT FURTHER RESOLVED that if BCPL agrees to make such loan, that the Mayor and Clerk of City of Baraboo are authorized and empowered in the name of the City to execute and deliver to BCPL, those Certificates of Indebtedness in such form as required by BCPL, for the sum of money that may be loaned to City of Baraboo pursuant to this resolution. The Mayor and Clerk are authorized and directed to perform all actions reasonably necessary to fully carry out the provisions of Chapter 24 of the Wisconsin Statutes, and these resolutions.

BE IT FURTHER RESOLVED, that these recitals and these resolutions and the votes by which they were adopted, shall be recorded, and that the Clerk of the City of Baraboo shall forward this certified record, along with the application for the loan, to BCPL.

Aldersperson _____ moved adoption of the foregoing recitals and resolutions.

The question being upon the adoption of the foregoing recitals and resolutions, a vote was taken by ayes and nays, which resulted as follows:

- | | |
|-----------------------|-------------|
| 1. Aldersperson _____ | Voted _____ |
| 2. Aldersperson _____ | Voted _____ |
| 3. Aldersperson _____ | Voted _____ |
| 4. Aldersperson _____ | Voted _____ |
| 5. Aldersperson _____ | Voted _____ |
| 6. Aldersperson _____ | Voted _____ |
| 7. Aldersperson _____ | Voted _____ |
| 8. Aldersperson _____ | Voted _____ |
| 9. Aldersperson _____ | Voted _____ |

October 9, 2015

Ms. Cheryl Giese
Clerk
City of Baraboo
135 4th St.
Baraboo, WI 53913-2148

ID# 05604298

Dear Ms. Giese:

Thank you for requesting a loan application from the BCPL State Trust Fund Loan Program. Your application is attached, along with associated forms and directions. Please review these documents and call us with any questions.

Please check your application and attached resolution to confirm the correct amount, rate, term, and purpose of the loan.

Following approval of the Application and the attached Borrowing Resolution by the City Council, the application may be completed and returned to BCPL. To allow time for our review process, and to be assured that your application may be considered at the next BCPL Board meeting, properly completed documents must be received a minimum of eight (8) calendar days before the next BCPL Board meeting. The BCPL Board meets the first and third Tuesdays of each month.

BCPL requests that all Borrowers provide digital photographs of the projects that we finance (if applicable). We use these photos for promotional materials regarding the BCPL State Trust Fund Loan Program. Please remember to email a few high-resolution digital photographs, and be sure to include photographer credit information. We thank you in advance.

If you have questions regarding any of the documentation required by BCPL, the application process or the status of your application, please call me at 608-266-0034 or email me at richard.sneider@wisconsin.gov.

Sincerely,

Richard Sneider
Loan Analyst

Enclosures: 1) Revenue Loan Application Form – Housing Project
2) Anticipated Schedule of Disbursements

122U.doc



**LOAN APPLICATION
BCPL STATE TRUST FUND LOAN PROGRAM**

**REVENUE OBLIGATION LOAN
MUNICIPAL HOUSING PROJECT**

CITY OF BARABOO

**Finance Repairs to Housing Project
Loan Application Request # 05604298**

**State of Wisconsin
Board of Commissioners of Public Lands**

**101 East Wilson Street, 2nd Floor
Post Office Box 8943
Madison, Wisconsin 53708-8943**

**Date sent: October 9, 2015
Date received and filed in Madison, Wisconsin:**

RAS

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REVENUE LOAN APPLICATION – HOUSING PROJECT

1. We, the undersigned Mayor and Clerk of the **City of Baraboo**, in the **County of Sauk**, Wisconsin, (the "Borrower"), in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, hereby submit this application for a Revenue Obligation Trust Fund Loan ("Loan") in the amount of **One Hundred Sixty Thousand And 00/100 Dollars (\$160,000.00)** from the Board of Commissioners of Public Lands ("BCPL") for the purpose of **financing repairs to Donahue Terrace Apartments** and for no other reason.
2. The term of the Loan shall be for a period of **6** years from the 15th day of March preceding the date on which the Loan is made. The Loan is to be repaid as provided by law, with interest at the rate of **4.00** percent per year.
3. This Loan shall be considered a Revenue Obligation Trust Fund Loan as defined in Chapter 24 of the Wisconsin Statutes, and the Borrower shall use revenues derived from the operation of the Donahue Terrace Apartments to repay this Loan. These revenues shall include all rents, payments made to the City of Baraboo or the City of Baraboo Housing Authority by the United States Department of Housing and Urban Development (HUD), user fees, gains from the sale or exchange of assets, interest and dividends earned on investments, and any other income.
4. The undersigned certify that they have all legal authority necessary to pledge the revenues of the Donahue Terrace Apartments to the repayment of any secured loans and the authority to perfect such resulting security interest.
5. On behalf of the Borrower and pursuant to the authority granted by the governing body of the Borrower, the undersigned hereby pledge the revenues of the Donahue Terrace Apartments to the repayment of this Loan. Such pledge shall be senior and superior to any other pledges of rental and other revenues, and such pledge shall remain in effect until such time as this Loan is repaid in full. Any and all payments made to the City of Baraboo out of the revenues of the Donahue Terrace Apartments shall be subordinate to payments required under this obligation.
6. The undersigned certify that if the Borrower has previously pledged the revenues of the Donahue Terrace Apartments to the repayment of any previous obligation:
 - a. the owner(s) of such previous obligation(s) have properly consented to subordinate their secured interest in such pledged revenues to BCPL, or
 - b. that proceeds of this Loan shall be used to repay such previous obligation in full and terminate such previous pledge.
7. The undersigned certify that the Borrower shall not pledge any rental or other revenues for the payment of any other debt obligation during the term of this Loan without providing 30 days advance written notice to BCPL.
8. The undersigned acknowledge that in the event that the Borrower defaults on the repayment of this Loan, BCPL is required under Wisconsin Statute Section 24.70 to intercept any state payments that may be otherwise due the Borrower.
9. The undersigned agree to execute and deliver to BCPL any certificates of indebtedness, first priority assignment of rents and other revenues, and any other documents reasonably required by BCPL to complete the loan transaction considered herein.
10. The undersigned hereby covenant and warrant that rental rates charged to tenants or residents of the Donahue Terrace Apartments, along with all associated payments made to the City of Baraboo or the City of Baraboo Housing Authority by HUD, will be sufficient to ensure adequate maintenance and repair,

adequate replacement reserves when considering the current functional age of the Donahue Terrace Apartments and expected timing and costs of future capital expenditures, and also ensure a debt service coverage ratio (defined as net operating income divided by total debt service) exceeding 1.25 and that undersigned acknowledge that such covenants may be included in any certificate of indebtedness formalizing this Loan.

11. The undersigned certify that all information set forth in the BCPL Revenue Obligation Application Request and accompanying pages and attachments, which are attached hereto and incorporated herein by reference, is true and correct as of this date.
12. The undersigned certify that the resolution attached hereto and incorporated herein by reference was approved by a majority of the City Council of the **City of Baraboo**, Wisconsin at a meeting which was duly called on the ____ day of _____, 20__.
13. This loan application is hereby executed in the **City of Baraboo**, this ____ day of _____, 20__.

Mayor, City of Baraboo

Clerk, City of Baraboo

Print Name

Print Name



**BCPL State Trust Fund Loan Program
Anticipated Schedule of Disbursements**

City of Baraboo
Worksheet # 05604298
Finance Repairs to Housing Project
\$160,000.00

Please tell us when you anticipate the need for loan funds:

Disbursement Date	Disbursement Amount
December 15, 2015	\$160,000
_____	_____
_____	_____
_____	_____
_____	_____

NOTE: Fill out this form using your best estimates as of the loan application date. *This is not an actual disbursement form.* We request this information to help us better manage the investment of State of Wisconsin Trust Funds. After your loan has been approved, you will receive a "Request for Loan Disbursement" form to request the actual distribution of funds.

Please return form to:

Board of Commissioners of Public Lands
PO Box 8943
Madison, WI 53708-8943

fax 608.267.2787
richard.sneider@wisconsin.gov

RAS

A majority of the members of the City Council of the **City of Baraboo**, Wisconsin, having voted in favor of the recitals and resolutions, they were declared adopted.

STATE OF WISCONSIN

City of Baraboo

County of **Sauk**

I, _____, Clerk of the **City of Baraboo**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the City Board of the **City of Baraboo** at a meeting held on the _____ day of _____, 20____ relating to a loan from the State Trust Funds. I further certify that I have compared the same with the original record thereof in my custody as Clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the City Board of the **City of Baraboo** is constituted by law to have _____ members, and that the original of said recitals and resolutions was adopted at the meeting of the village board by a vote of _____ ayes to _____ nays and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the City.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the **City of Baraboo** this _____ day of _____, 20_____.

Clerk Signature

Offered by:

Motion:

Second:

Approved: _____

Attest: _____

	2013 Budget Actual	2014 Budget Actual	2015 Budget Approved	2015 Budget Projected	2016 Budget Proposed	
Income						
Ambulance Fees - Baraboo	3,717,499	3,690,615	3,635,600	3,721,140	3,725,350	
Ambulance Fees - Richland Center	1,460,248	1,300,548	1,343,500	1,494,870	1,495,800	
Contracted Coverage & Standbys	5,000	5,000	5,000	15,000	24,800	
Blood Draws	6,750	5,850	5,500	4,700	18,000	
Fund Balance Transfer - Employee Obligations	46,888	0	0	0	0	
Fund Balance Transfer - Equipment Replacement	77,053	0	0	0	0	* See notes 1
Fund Balance Transfer - Vehicle Replacement	148,035	48,061	0	39,486	0	* See notes 2
Fund balance Transfer - Operational	0	0	0	0	0	
Fund balance Transfer - Capital Improvement	0	28,990	0	30,646	0	* See notes 3
Grant - Funding Assistance Program (FAP)	8,024	7,779	8,000	6,684	0	* See notes 4
Training Center	71,948	69,605	90,000	55,000	65,000	
Billing Services	15,390	15,300	16,000	15,000	15,000	
Interest Income	250	500	250	250	250	
Other Income	1,190	1,402	2,500	2,500	2,500	
Community Paramedic	0	0	0	0	5,123	
Sale of Equipment (Loss/gain)	-2,247	0	0	0	2,500	
Recovered Written Off Accounts	92,539	114,911	95,000	100,000	105,000	
Sub-Total Income / Revenue	5,648,567	5,288,561	5,201,350	5,485,276	5,459,323	
Write-offs	2,790,428	2,591,813	2,589,132	2,712,325	2,714,998	
Total Income / Revenue	2,858,139	2,696,748	2,612,218	2,772,951	2,744,325	
Expenses						
Administrative Wages	224,900	160,090	161,155	164,984	166,138	
Coordinators & Captains wages	0	379,660	366,634	374,262	385,958	
Staff Wages	1,292,438	1,031,371	1,109,602	1,000,791	1,183,947	
Payroll Taxes (SS & FICA)	113,135	120,114	125,260	114,853	132,807	
Wisconsin State Retirement	147,247	138,301	181,433	152,470	162,688	
Employee Insurance Benefits	361,312	384,513	419,576	407,792	438,230	
Sub-Total Wages and Benefits	2,139,032	2,214,049	2,363,660	2,215,152	2,469,768	
Commission Fees	3,045	4,095	4,095	4,620	4,620	
Training - Staff Continuing Education	12,394	19,485	25,000	25,000	28,500	
Training Center	23,965	32,267	26,200	26,500	32,000	
Public Relations & Marketing	5,874	5,507	10,000	10,000	11,000	
Technical Rescue	1,607	16,570	10,500	10,250	24,130	
Repair & Maintenance - Vehicles	82,613	50,949	34,750	40,000	40,000	
Purchase & Refurbish - Vehicles	155,919	48,061	5,250	58,000	0	* See notes 5
Building Improvements	0	13,090	0	35,000	0	* See notes 6
Operating Supplies	75,756	68,815	64,000	65,000	65,000	
Employee Hire, Health, & Well-being	207	684	1,000	1,000	3,500	
Uniforms	13,345	16,246	15,250	15,200	15,250	
Fuel	86,796	77,540	80,000	53,000	60,000	
Building Rents & Leases	75,336	72,765	60,000	58,811	59,600	
Utilities	18,513	21,670	22,500	22,500	24,000	
Postage	3,850	3,757	3,500	3,100	3,500	
Insurance	98,716	100,287	92,200	91,200	92,000	
Professional Services	60,137	50,573	57,000	60,900	62,000	
Service Contracts	5,451	3,660	3,750	4,500	4,750	
Other Expenses	12,692	13,249	8,000	12,000	10,000	
Office Supplies	6,684	6,679	7,000	6,000	6,000	
Information Technology	24,280	29,387	28,500	28,500	30,000	
Phones & Office Equipment	13,960	17,594	25,500	25,500	25,000	
Small Equipment	13,908	16,654	8,500	8,500	27,500	* See notes 7
Repair & Maintenance - Small Equipment	15,998	13,272	11,250	17,500	20,000	
Grant: FAP (LGIP)	0	8,190	0	0	0	* See notes 8
Various Studies	0	26,650	0	0	0	
Sub-Total Expenses	\$811,046	\$737,696	\$604,270	\$682,581	\$648,350	
Notes:						
*1 - \$0.00 are recorded, though the intent is to utilize up to \$61,500 from the Equipment fund, as it becomes available.						
*2 - \$0.00 are recorded, though the intent will be to utilize up to \$50,000 from the Vehicle fund, as it becomes available.						
*3 - \$0.00 are recorded, though the intent will be to utilize up to \$15,000 from the Capital fund, as it becomes available.						
*4 - According to the parameters of the FAP Grant, these funds can only be used for "unbudgeted items".						
*5 - \$0.00 are recorded, though the intent is to utilize up to \$65,000 from the Vehicle fund, as it becomes available.						
*6 - \$0.00 are recorded, though the intent is to utilize up to \$15,000 from the reserve fund for building improvements.						
*7 - \$27,500.00 is recorded, though the intent is to utilize up to an additional \$57,500 from the Equipment fund, as it becomes available.						
*8 - According to the parameters of the FAP Grant, these funds can only be used for "unbudgeted items".						

	2013 Budget Actual	2014 Budget Actual	2015 Budget Approved	2015 Budget Projected	2016 Budget Proposed
Capital					
Fund balance - Equipment replacement - LGIP	95,053	11,522	0	130,000	0
Fund balance - Employee obligations - LGIP	0	0	0	0	0
Fund balance - Vehicle replacement - LGIP	0	0	0	75,000	0
Fund balance - Capital improvements - PU	0	0	0	0	0
Fund balance - Undesignated reserves - PU	0	0	0	25,000	0
Sub-Total Capital Funds	\$95,053	\$11,522	\$0	\$230,000	\$0
Total Wages, Expenses, & Funds	\$3,045,131	\$2,963,267	\$2,967,930	\$3,127,733	\$3,118,118
Total Revenue / Income	\$2,858,139	\$2,696,748	\$2,612,218	\$2,772,951	\$2,744,325
Net Revenue / Loss	<u>-\$186,992</u>	<u>-\$266,519</u>	<u>-\$355,712</u>	<u>-\$354,782</u>	<u>-\$373,793</u>
Tax Levy	\$ 189,661	\$ 303,713	\$ 355,800	\$ 354,800	\$ 373,793
Over / Under	\$2,669	\$37,194	\$88	\$18	\$0
Options to Consider Based on Operations Study					
	Expense Increase	Per Capita Equivalent			
HR Coordinator	\$25,000	\$1.41			
Final step increase for employee wages	\$50,000	\$2.81			
Replenish reserve fund, Equipment	\$75,000	\$4.22			
Replenish reserve fund, Vehicles	\$100,000	\$5.63			
Replenish reserve fund, Employee obligations	\$150,000	\$8.44			
2nd staffed rig at Richland Center	\$200,000	\$11.25			
Replenish reserve fund, Undesignated	\$300,000	\$16.88			
	\$900,000	\$50.64			

Income	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description			
Ambulance Fees - Baraboo	\$ 3,635,600.00	\$ 3,721,140.00	\$ 3,725,350.00
Ambulance Fees - Richland Center	\$ 1,343,500.00	\$ 1,494,870.00	\$ 1,495,800.00
Contracted Coverage & Standbys	\$ 5,000.00	\$ 15,000.00	\$ 24,800.00
Blood Draws	\$ 5,500.00	\$ 4,700.00	\$ 18,000.00
Fund Balance Transfer - Employee Obligations	\$ -	\$ -	\$ -
Fund Balance Transfer - Equipment Replacement	\$ -	\$ -	\$ -
Fund Balance Transfer - Vehicle Replacement	\$ -	\$ 39,486.00	\$ -
Fund balance Transfer - Operational	\$ -	\$ -	\$ -
Fund balance Transfer - Capital Improvement	\$ -	\$ 30,646.00	\$ -
Grant - Funding Assistance Program (FAP)	\$ 8,000.00	\$ 6,683.88	\$ -
Training Center	\$ 90,000.00	\$ 55,000.00	\$ 65,000.00
Billing Services	\$ 16,000.00	\$ 15,000.00	\$ 15,000.00
Interest Income	\$ 250.00	\$ 250.00	\$ 250.00
Other Income	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Community Paramedic	\$ -	\$ -	\$ 5,123.00
Sale of Equipment (Loss/gain)	\$ -	\$ -	\$ 2,500.00
Recovered Written Off Accounts	\$ 95,000.00	\$ 100,000.00	\$ 105,000.00
Total	5,201,350.00	5,485,275.88	5,459,323.00

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 *\$0.00 are recorded, though the intent will be to utilize up to \$50,000 from the Vehicle fund, as it becomes available.
 *\$0.00 are recorded, though the intent will be to utilize up to \$15,000 from the Capital fund, as it becomes available.
 *According to the parameters of the FAP Grant, these funds can only be used for "unbudgeted items".

Write-offs

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Ambulance Fees - Baraboo	\$ 1,890,512.00	\$ 1,934,992.80	\$ 1,937,182.00
Ambulance Fees - Richland Center	\$ 698,620.00	\$ 777,332.40	\$ 777,816.00
Total	2,589,132.00	2,712,325.20	2,714,998.00

	Average bill per call	Actual calls 2013	Actual calls 2014	Projected calls 2015	Projected income 2015	Projected calls 2016	Projected income 2016
Baraboo 9-1-1's (billable)	\$ 1,025.00	1242	1286	1303	\$ 1,335,575.00	1305	\$ 1,337,625.00
Baraboo 9-1-1's (non-billable)	\$ -	475	475	450	\$ -	450	\$ -
Baraboo Long-distance Transfers	\$ 1,975.00	1127	1077	1075	\$ 2,123,125.00	1075	\$ 2,123,125.00
Baraboo Local Transfers	\$ 1,080.00	223	219	243	\$ 262,440.00	245	\$ 264,600.00
Baraboo Blood Draws	\$ 100.00	296	264	188	\$ 4,700.00	180	\$ 18,000.00
Richland Center 9-1-1's	\$ 1,250.00	0	0	10	\$ 12,500.00	12	\$ 15,000.00
Richland Center Intercepts	\$ 1,000.00	0	0	10	\$ 10,000.00	12	\$ 12,000.00
Richland Center Long-distance Transfers	\$ 2,550.00	598	570	561	\$ 1,430,550.00	560	\$ 1,428,000.00
Richland Center Local Transfers	\$ 1,020.00	21	11	41	\$ 41,820.00	40	\$ 40,800.00
Richland Center Contracted Standby's (12 hours)	\$ 700.00	0	0	5	\$ 3,500.00	12	\$ 8,400.00
Pardeeville Contracted Standby's (12 hours)	\$ 700.00	0	0	5	\$ 3,500.00	12	\$ 8,400.00
Total:		3982	3902	3881	\$ 5,227,710.00	3879	\$ 5,255,950.00

Devil's Lake Rope Rescue contract \$5,000.00
 Sauk County Fairgrounds contract \$3,000.00

Public Relations & Marketing

2015 Budget, 2015 Budget, 2016 Budget,
Approved Projected Proposed

Description			
Advertising / Special events / Standbys	\$2,500.00	\$2,500.00	\$2,500.00
EMS Week	\$500.00	\$500.00	\$500.00
Appreciation - Stars of Life, pictures, etc	\$2,000.00	\$2,000.00	\$3,000.00
Government Relations, AAA, PAAW, PSOW, EMS Day on the Hill	\$5,000.00	\$5,000.00	\$5,000.00
Total	10,000.00	10,000.00	11,000.00

Training - Staff Continuing Education

Description			
Continuing Education, Conferences & Seminars, and travel expenses	\$13,500.00	\$13,000.00	\$12,000.00
AV equipment	\$500.00	\$500.00	\$500.00
Training equipment	\$4,500.00	\$4,500.00	\$2,000.00
Management training	\$2,000.00	\$2,000.00	\$1,000.00
College reimbursement	\$0.00	\$0.00	\$5,000.00
Initial training: Paramedic, Critical Care Medic & Community Paramedic	\$4,500.00	\$5,000.00	\$8,000.00
Total	25,000.00	25,000.00	28,500.00

Training Center

Description			
Books	\$10,000.00	\$5,000.00	\$6,000.00
Class supplies & equipment	\$12,000.00	\$15,000.00	\$17,000.00
Insurance	\$1,000.00	\$5,000.00	\$6,000.00
Examiner Testing fees	\$3,200.00	\$1,500.00	\$3,000.00
Total	26,200.00	26,500.00	32,000.00

Payroll

Description			
Administrative Wages	161,155	164,984	166,138
Coordinators & Captains wages	366,634	374,262	385,958
Staff Wages	1,109,602	1,000,791	1,183,947
Payroll Taxes (SS & FICA)	125,260	114,853	132,807
Wisconsin State Retirement	181,433	152,470	162,688
Employee Insurance Benefits	419,576	407,792	438,230
Total	2,363,660.00	2,215,152.00	2,469,767.71

Technical Rescue		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Equipment		\$1,000.00	\$1,000.00	\$1,065.00
Supplies		\$1,000.00	\$1,000.00	\$1,065.00
Rope rescue tech I & II classes		\$6,000.00	\$6,000.00	\$12,000.00
Ice rescue & rescue task force equipment		\$2,500.00	\$2,250.00	\$10,000.00
Total		10,500.00	10,250.00	24,130.00

Repair & Maintenance - Vehicles		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Ambulances, Durangos, Jeep, Pickup, ATV & Trailers		\$34,750.00	\$40,000.00	\$40,000.00
Total		34,750.00	40,000.00	40,000.00

Purchase & Refurbish - Vehicles		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Purchase or remount vehicles		\$0.00	\$38,000.00	\$0.00*
Paint & Stripe vehicles & equipment		\$5,250.00	\$20,000.00	\$0.00**
Total		5,250.00	58,000.00	0.00

*\$0.00 are recorded, though the intent is to utilize up to \$50,000 from the Vehicle fund, as it becomes available.

**\$0.00 are recorded, though the intent is to utilize up to \$15,000 from the Vehicle fund, as it becomes available.

Operating Supplies		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Disposables		\$ 63,000.00	\$ 64,000.00	\$ 64,000.00
TEMS / Bike Medic		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Total		64,000.00	65,000.00	65,000.00

Employee Hire, Health, & Well-being		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Health & Wellness reimbursements		\$0.00	\$0.00	\$2,500.00
Hiring process		\$1,000.00	\$1,000.00	\$1,000.00
Total		1,000.00	1,000.00	3,500.00

Uniforms		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Class A uniforms		\$3,000.00	\$3,000.00	\$3,000.00
Duty uniforms		\$5,000.00	\$5,000.00	\$5,000.00
Boots		\$2,000.00	\$2,000.00	\$2,000.00
Jackets		\$1,500.00	\$1,500.00	\$1,500.00
Turnout gear		\$2,000.00	\$2,000.00	\$2,000.00
Badges and name tags		\$1,000.00	\$1,000.00	\$1,000.00
Other		\$750.00	\$700.00	\$750.00
Total		15,250.00	15,200.00	15,250.00

		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Fuel				
Description				
Diesel & gasoline		\$80,000.00	\$53,000.00	\$60,000.00
Total		80,000.00	53,000.00	60,000.00

Building Rents & Leases

Description				
Alma Waite building		\$28,000.00	\$27,211.00	\$28,000.00
Beckwith garage		\$10,000.00	\$10,000.00	\$10,000.00
Richland Center		\$22,000.00	\$21,600.00	\$21,600.00
Total		60,000.00	58,811.00	59,600.00

Utilities

Description				
Admin offices		\$5,000.00	\$5,000.00	\$5,500.00
Alma Waite building		\$13,500.00	\$13,500.00	\$14,000.00
Richland Center		\$4,000.00	\$4,000.00	\$4,500.00
Total		22,500.00	22,500.00	24,000.00

Postage

Description				
Postage		\$3,500.00	\$3,100.00	\$3,500.00
Total		3,500.00	3,100.00	3,500.00

Insurance

Description				
Umbrella		\$30,000.00	\$33,000.00	\$33,000.00
Worker's Comp		\$60,000.00	\$56,000.00	\$56,800.00
Medical Director Insurance Coverage		\$2,200.00	\$2,200.00	\$2,200.00
Total		92,200.00	91,200.00	92,000.00

Professional Services

2015 Budget, Approved 2015 Budget, Projected 2016 Budget, Proposed

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Legal	\$15,000.00	\$20,000.00	\$21,000.00
HR Coordinator	\$3,000.00	\$0.00	\$0.00
Payroll	\$5,000.00	\$3,000.00	\$3,000.00
Accounting	\$15,000.00	\$15,000.00	\$15,000.00
Audit	\$16,000.00	\$19,000.00	\$19,000.00
AAA, PAAW, WEMSA, NAEMSE, NAEMT, NAEMSP, and other dues	\$3,000.00	\$3,900.00	\$4,000.00
Total	57,000.00	60,900.00	62,000.00

Service Contracts

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Monitor maintenance contract	\$1,750.00	\$1,750.00	\$2,000.00
Pest Control	\$1,000.00	\$1,610.00	\$1,610.00
Medical Waste Pickup	\$1,000.00	\$1,140.00	\$1,140.00
Total	3,750.00	4,500.00	4,750.00

Other Expenses

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Miscellaneous	\$8,000.00	\$12,000.00	\$10,000.00
Total	8,000.00	12,000.00	10,000.00

Office Supplies

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Supplies	\$7,000.00	\$6,000.00	\$6,000.00
Total	7,000.00	6,000.00	6,000.00

Information Technology

2015 Budget, Approved 2015 Budget, Projected 2016 Budget, Proposed

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Laptops, desktops, & tablets	\$7,500.00	\$8,500.00	\$10,000.00
Software fees	\$5,000.00	\$5,000.00	\$5,000.00
Scheduling & time clock software	\$4,500.00	\$3,500.00	\$3,000.00
Training & education software	\$1,000.00	\$1,000.00	\$1,000.00
Reporting & billing software; data interchange	\$10,500.00	\$10,500.00	\$11,000.00
Total	28,500.00	28,500.00	30,000.00

Phones & Office Equipment

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Telephone, internet, & cable	\$10,000.00	\$10,000.00	\$7,000.00
Cell phones & stipends	\$6,000.00	\$6,000.00	\$8,000.00
Copier & other items	\$9,500.00	\$9,500.00	\$10,000.00
Total	25,500.00	25,500.00	25,000.00

Small Equipment

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Radios & pagers	\$2,500.00	\$2,500.00	\$20,000.00
Other equipment items	\$2,000.00	\$2,000.00	\$2,500.00
Medical equipment - video laryngoscopes	\$4,000.00	\$4,000.00	\$5,000.00
Medical equipment - vents	\$0.00	\$0.00	\$0.00 *
Medical equipment - IV pumps	\$0.00	\$0.00	\$0.00 **
Medical equipment - 12-lead monitors	\$0.00	\$0.00	\$0.00 ***
Total	8,500.00	8,500.00	27,500.00

*\$0.00 are recorded, though the intent is to utilize up to \$30,000 from the Equipment fund, as it becomes available.

**\$0.00 are recorded, though the intent is to utilize up to \$10,000 from the Equipment fund, as it becomes available.

***\$0.00 are recorded, though the intent is to utilize up to \$17,500 from the Equipment fund, as it becomes available.

Repair & Maintenance - Small Equipment

Description	2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Small equipment	\$4,250.00	\$9,000.00	\$11,000.00
Cot rebuilds	\$7,000.00	\$8,500.00	\$9,000.00
Total	11,250.00	17,500.00	20,000.00

Equipment Fund		2015 Budget, Approved	2015 Budget, Projected	2016 Budget, Proposed
Description				
Equipment fund		\$0.00	\$130,000.00	\$0.00
Total		0.00	130,000.00	0.00

Employee Obligations Fund				
Description				
Employee fund		\$0.00	\$0.00	\$0.00
Total		0	0	0

Vehicles Fund				
Description				
Vehicle replacement fund		\$0.00	\$75,000.00	\$0.00
Total		0.00	75,000.00	0.00

Capital Improvements Fund				
Description				
Remodel building		\$0.00	\$0.00	\$0.00
Total		0	0	0

Undesignated Reserves				
Description				
Undesignated reserves		\$0.00	\$25,000.00	\$0.00
Total		0	25,000	0

Building Improvements				
Description				
Administrative offices repairs & maintenance		\$0.00	\$35,000.00	\$0.00*
Total		0.00	35,000.00	0.00

*\$0.00 are recorded, though the intent is to utilize up to \$15,000 from the reserve fund for building improvements.