BARABOO
COMMUNITY DEVELOPMENT AUTHORITY

227 First Ave., Baraboo WI 53913
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Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Cliff Bobholz, Treasurer

Stuart Koehler
Joel Petty
Dean Skare
Michael Zolper

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA
Tuesday, 7:00 p.m. October 4, 2016
Community Room, Donahue Terrace Apartments 227 First Ave., Baraboo WI 53913

I. Call to Order — Wastlund

II. Roll Call — Cannon

III. Note Compliance with the Open Meeting Law — Wastlund

IV. Approval of Agenda — Action

V. Approval of Minutes
- **A.** Meeting of September 6, 2016 — Action

VI. Announcement of Public Events

VII. Public Comment
No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

VIII. Receipt of Financial Statements and Approve Vouchers and Journal Entries
- **A.** September 1, 2016 through September 27, 2016 Vouchers
- **B.** Financial Statements September, 2016
- **C.** Vacancy Report
- **D.** Outstanding Loan Report

IX. Executive Director's Report — Cannon
- **A.** Update on resident meetings

X. Committee Reports – Action by the CDA Board may be taken on any and all of the Committee Report items

- **A. BEDC** — Wastlund

B. Executive Committee Wastlund

C. Finance Committee Wastlund

- Consideration and discussion of 2017 Budget and 5 year Capital Improvement Plans
  - Fund 980 Donahue Terrace
  - Fund 981 Corson Square
  - Fund 983 Community Development Block Grant
  - Fund 984 ED Fund
  - Fund 986 79 Fund
  - Fund 988 TIF Incentive Fund
  - Fund 989 Capital Catalyst Fund

D. Loan Review Committee Fordham

- CDBG RLF ED Loan
  - Dominos Pizza

XI. Old Business

A. Update on CDA Projects

a. Laundry Room at Donahue Terrace Apartments
b. Corson Playground equipment
c. Roof replacement at Donahue Terrace

XII. New Business

A. Adjourn to Closed Session per SS19.85(1) **(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

i. Consideration of a CDBG RLF –ED Loan Request
Harold & Debra Nelson, Zrn Enterprises, Inc. and Hardeb Enterprises, LLC

B. Return to Open Session to take action on items discussed in Closed Session. Action

C. Disclosure of potential Conflicts of Interest

D. Consideration and discussion of a proposed Resolution authorizing the 2017 CDA and 5 year Capital Plan.

XIII. Board Member Comments

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XIV. Public Comment

No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XV. Adjournment

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

PLEASE TAKE NOTICE than any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (135 4th Street or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Posted by: staff on 9-30-2016

Agenda Prepared by Patrick Cannon on 9-30-2016