

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, January 26, 2016 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Petty, Ellington, Alt, Robkin, Thurow

Council Members Absent: Sloan

Others Present: Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Ellington and carried to approve the minutes of January 26, 2016.

Moved by Ellington, seconded by Petty and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor presented the Baraboo Gem Award to Walter D. Smith for his years of community service

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS

The Mayor announced Jan Bance's 15 year service anniversary.

Joe Ward prepared a Baraboo timeline on display in the City Council Chambers.

CONSENT AGENDA

Resolution No. 15-101

THAT the Accounts Payable, in the amount of \$382,588.80 be allowed and ordered paid.

Resolution No. 15-102

THAT Laura Jelle be appointed to the Baraboo Economic Development Commission (BEDC) serving until February 28, 2019.

THAT Patrick Cannon be appointed to the Sauk County Development Corporation (SCDC) serving until April 16, 2019.

Moved by Ellington, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

ORDINANCES ON 2ND READING

Moved by Petty, seconded by Alt and carried unanimously to approve the 2nd reading of Ordinance No. 2439 regulating assignment of vacant or surrendered alcohol licenses. Ald. Robkin renewed his objection to the ordinance. Roll Call: Ayes: 7, Nays: 1 – Robkin. Motion carried.

NEW BUSINESS

Resolutions:

Resolution No. 15-103

To approve a Time and Expense Contract with MSA Professional Services for the design of our 2016 Water Street Water Main Replacement Project, at a cost not to exceed \$9,200.

Moved by Wedekind, seconded by Kolb, and carried that **Resolution No. 15-103** be approved – 8 ayes.

Resolution No. 15-104

WHEREAS, the City Council approved a Resolution on November 24, 2015 authorizing staff to interview the top three firms that submitted a Proposal in response to the October 16th RFP,

AND WHEREAS, staff interviewed three firms on December 10, 2015 and recommended the team of Zimmerman Architectural Studios / MSA Professional Services be selected to provide the Planning and Design Services for a new Public Safety/Administration Building;

AND WHEREAS, the City Council approved a Resolution on December 22, 2015 authorizing the City Administrator to draft an Agreement with the selected firm for Planning and Design Services for the Public Safety/Administration Building project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the attached Standard Form of Agreement Between Owner and Architect for Planning and Design Services for the Public Safety/Administration Building project.

Moved by Wedekind, seconded by Petty, and carried that **Resolution No. 15-104** be approved - 8 ayes.

Resolution No. 15-105

WHEREAS, The Final Plat for the First Addition to the Pleasant View Subdivision was approved by the Common Council on May 24, 2005;

AND WHEREAS, the Plan Commission approved a Conditional Use Permit for a 22-unit condominium development on Lot 53 of said Final Plat on February 15, 2005;

AND WHEREAS, only 12 of the original 22 declared condominium units have been constructed to date and the all of the existing condominium members have requested that the vacant land for the 10 un-built units be divided from the Condominium and to amend the condominium documents to reduce the number of declared units to 12;

NOW, THEREFORE, BE IT RESOLVED that the First Addendum to the Plat of the Pleasant View Condominium, containing 6 existing duplex buildings or 12 condominium units, is hereby granted final approval subject to the applicable provisions of Chapters 236 and 703 of the Wisconsin Statutes and Chapter 18 of the Baraboo Municipal Code of Ordinances, subject however, that the Plat shall be identical to the copy filed with the City Engineer, that the condominium documents be appropriately amended, and that all review fees be paid in full.

Moved by Kolb, seconded by Plautz, and carried that **Resolution No. 15-105** be approved - 8 ayes.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

Ald. Ellington reported on the drug task force meeting and the development of the drug rehabilitation program in Baraboo.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Meeting -October 01, 2015

Members Present: T. Wickus, L. Steffes, B. Stelling,

Member Absent: S. Fay

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:35 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by Stelling, seconded by Steffes, and unanimously carried to approve the minutes of the September 04, 2015 meeting.

Agenda: Moved by Steffes, seconded by Stelling, and unanimously carried to approve the agenda as published.

Old Business: Motion by Steffes, seconded by Stelling and unanimously carried to use \$3,000.00 for Digital marketing ad on WIDELLS.com and \$800.00 for WPR ad campaign.

Adjournment: Moved by Steffes, seconded by Stelling and unanimously carried to adjourn at 9:00 A.M. Respectfully submitted, Todd Wickus Promotions Chairperson

Administrative Committee

January 4, 2016

Present: Robkin, Ellington and Alt

Absent: none

Also Present: Mayor Palm, Clerk Giese, Adm. Geick, Chief Schauf, and Media

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington and seconded by Alt and carried to approve the minutes of December 7, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese reported that the engineers have begun design of the runway reconstruction project and will have details concerning the possible widening in February when the owners can meet to begin discussions on widening and financing the widening.

Baraboo Country Club-noise: The Committee reviewed a request from Baraboo Country Club for beginning their mowing time at sunrise for the safety of the golfers and mowing personnel. No one representing the Country Club was present. Ald. Ellington suggested tabling the item until someone could be present. Adm. Geick was asked to contact the Country Club again to inform them of the date and time of the next meeting.

Next meeting is to be held February 1, 2016 at 12 p.m.

Moved by Ellington, seconded by Alt and carried to adjourn.

Finance/Personnel Committee – Council Chambers **January 12, 2016**

Members Present: Petty, Sloan and Thurow

Absent: none

Others Present: Mayor Palm, C. Giese, E. Geick and others

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of December 22, 2015. Motion carried unanimously.

Accounts Payable – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for **\$4,915,397.23**. Motion carried unanimously.

1208 Oak Street – Adm. Geick reported that DNR has some funding available. He has also had discussions with the County exploring their interest in making the acquisition and redevelopment a joint project. The County has generally agreed to move forward with forgiving the taxes on the property. The DNR is trying to get additional money from other agencies and Ed will report back at a future meeting. No action taken.

City Attorney Job Description – The Committee reviewed the current job description with a few changes being recommended by the City Administrator. One being that the Attorney position be included on the wage scale at grade 17, and that the residency requirement be removed. Sloan questioned whether the position could be contracted for and the Committee reviewed the pros and cons of doing so. Moved by Sloan, seconded by Thurow and carried to move forward with the recruitment process of a full time City Attorney on staff.

Public Safety Building – Adm. Geick explained that the general contract for design services of the proposed Public Safety building has been reviewed and approved by the interim attorney for MSA Professional Services and Zimmerman Studios. Moved by Sloan, seconded by Thurow and carried unanimously to recommend the contract with Zimmerman Studios and MSA Professional Services.

Committee Comments: None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn. Motion carried, meeting adjourned at 6:33 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

Library Board	12-15-15	UW Campus Comm.	12-17-15
CDA Loan Review Comt.	12-8-15	Park & Recreation Comm.	11-9-15
District Ambulance Comm.	10-28-15		

ADJOURNMENT

Moved by Ellington, seconded by Petty, and carried on voice vote, that the meeting adjourn.