

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, July 21, 2015, 5:30pm
Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue
Members Noticed: J. Ellington, M. Grant, F. Hartmann, N. Knappen, W. Maffei, J. McMahon, B. Stelling, L. Von Asten, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative,

I. Call to order and welcome new Board member – David Wernecke

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approve agenda
- D. Approve minutes of the June 16, 2015 meeting

II. Unfinished business

III. New business

- A. Bills: J. McMahon, examiner
- B. Election of officers – nominees:
 - President – Mary Grant
 - Vice President – Nicol Knappen
 - Financial Secretary – Wayne Maffei
- C. Appointments to standing committees and Friends of the Library:
 - 1. Buildings & Grounds
 - 2. Finance Committee
 - 3. Personnel
 - 4. Policy
 - 5. Friends representative
- D. Discussion of per meeting fee paid to Board members
- E. Library building project
 - 1. Project budget estimate
 - 2. Naming opportunities
- F. Donor software update and associated proposed budget amendment – transfer \$175 from Library Operations (line 340) to Automation Software and Supplies (line 311)
- G. Discussion of proposed change to 2015 Development Plan – substitute a year-end letter of appeal for the fall fundraising gala, A Novel Evening
- H. Lease Assignment and Assumption Agreement concerning lease with Dane County Title
- I. Proposed purchase of shelving units
- J. Discussion of perception that library technology is outdated

IV. Communications and Reports

- A. Correspondence
- B. Staff Reports: Director, Youth Services, and Development
- C. Financial summary

- D. Statistics
- E. Trust fund report
- F. Board member volunteer experiences
- G. Friends report
- H. Teen Advisory Board (TAB) report
- I. Buildings & Grounds Committee

V. Adjournment

Agenda Posted by _____ on _____
Agenda prepared by M. Allen

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH