

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, July 19, 2016, 5:30pm
Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue
Members Noticed: E. Burchett, J. Ellington, M. Grant, F. Hartmann, A. Kujawa, J. McMahon, B. Stelling, L. Von Asten, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative

- I. Call to order
 - A. Note compliance with Open Meeting Law
 - B. Roll call and welcome to new board member Dr. Anthony Kujawa**
 - C. Approve agenda
 - D. Approve the June 21, 2016 Library Board meeting minutes

- II. Annual meeting
 - A. Election of officers - nominees:
 - President - Mary Grant
 - Vice President - John Ellington
 - Financial Secretary - Forrest Hartmann
 - B. Appointments to standing committees and Friends of the Library:
 1. Buildings & Grounds
 2. Finance
 3. Personnel
 4. Policy
 5. Friends representative
 - C. Establish regular Library Board meeting date and time for the coming year

- III. Unfinished business
 - A. Teen Advisory Board report
 - B. Library logo proposal
 - C. Ad Hoc Steering Committee update - structure, mission, and process
 - D. Discussion of the new final rule updating the Fair Labor Standards Act (FLSA) minimum salary for exempt positions
 1. Confirmation of Youth Services Librarian at Grade H
 2. Recommended grade change for Adult Services Librarian/Assistant Director from Grade I to Grade J

- IV. New business
 - A. Update on website re-design project
 - B. Proposal to cover Adult Services Librarian/Assistant Director service desk hours with Circulation Substitutes
 - C. Update on reading room improvements project
 - D. Approval process for selection of the fireplace insert

- V. Financial Summary
 - A. Bills: D. Wernecke, examiner
 - B. Revenue and donations report
 - C. Expenditure report
 - D. Trust fund report

 - VI. Consent agenda
 - A. Correspondence
 - B. Staff reports
 - C. Statistics
 - D. Board member volunteer experiences
 - E. Friends report

 - VII. Adjournment
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Agenda Posted by _____ on _____
Agenda prepared by M. Allen

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH